# **REPORT DIGEST**

OFFICE OF THE STATE APPELLATE DEFENDER

FINANCIAL AND COMPLIANCE AUDIT (In accordance with the Single Audit Act of 1984 and OMB Circular A-128) For the Two Years Ended: June 30, 1996

#### **Summary of Findings:**

Total	2
Repeated	1
Not Repeated	0

Release Date: February 26, 1997



State of Illinois Office of the Auditor General

Strategic States

WILLIAM G. HOLLAND AUDITOR GENERAL

> Iles Park Plaza 740 E. Ash Street Springfield, IL 62703 (217) 782-6046

### FINDINGS, CONCLUSIONS, AND RECOMMENDATIONS

Our report contained two procedural findings and recommendations relating to property control and contractual services reporting requirements that have been accepted by the agency. We will review the adequacy of corrective action in our next audit of the agency.

# **AUDITORS' OPINION**

Our auditors state that the June 30, 1996 financial statements of the Office of the State Appellate Defender are fairly presented.

WILLIAM G. HOLLAND, Auditor General

WGH:TEE:pp

### SPECIAL ASSISTANT AUDITORS

Velma Butler & Company, Ltd. were our special assistant auditors for this audit.

{Expenditures and Activity Measures are summarized on the reverse page.}

#### OFFICE OF THE STATE APPELLATE DEFENDER FINANCIAL AND COMPLIANCE AUDIT (In Accordance with the Single Audit Act of 1984 and OMB Circular A-128) For The Two Years Ended June 30, 1996

EXPENDITURE STATISTICS	FY 1996	FY 1995	FY 1994
Total Expenditures (All Funds)	\$7,466,673	\$7,542,772	\$6,443,813
Personal Services	\$5,228,521	\$5,046,560	\$4,399,260
% of <b>Total</b> Expenditures	70.02%	66.91%	68.27%
Average No. of Employees	117	128	114
Other Payroll Costs (FICA, Retirement)	\$886,213	\$845,789	\$737,958
% of Total Expenditures	11.87%	11.21%	11.45%
Contractual Services	\$777,723	\$1,076,104	\$822,301
% of Total Expenditures	10.42%	14.27%	12.76%
Panel of Attorneys	\$243,923	\$202,067	\$200,000
% of Total Expenditures	3.27%	2.68%	3.11%
All Other Operations Items	\$330,293	\$372,252	\$284,294
% of <b>Total</b> Expenditures	4.42%	4.93%	4.41%
Cost of Property and Equipment	\$1,546,019	\$1,483,043	\$1,488,055

SE	LECTED ACTIVITY MEASURES	FY 1996	FY 1995	FY 1994
•	Caseload Activity	11,875	10,682	9,979
•	Briefs Filed:			
	Original Briefs	1,128	1,247	903
	Anders Briefs	254	184	140
	Death Penalty Briefs	12	16	11
	Motions to Withdraw or Dismiss Allowed	437	338	333
	Summary Motions Filed	123	<u>136</u>	0
	Total	<u>1,954</u>	<u>1,921</u>	<u>1,387</u>

## STATE APPELLATE DEFENDER

During Audit Period: Theodore Gottfried Currently: Theodore Gottfried