#### ILLINOIS ARTS COUNCIL FOUNDATION (A Component Unit of the State of Illinois)

FINANCIAL AUDIT AND COMPLIANCE EXAMINATION For the Two Years Ended June 30, 2013

Performed as Special Assistant Auditors For the Auditor General, State of Illinois

# FINANCIAL AUDIT AND COMPLIANCE EXAMINATION For the Two Years Ended June 30, 2013

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# FINANCIAL AUDIT AND COMPLIANCE EXAMINATION For the Two Years Ended June 30, 2013

# AGENCY OFFICIALS

# **ILLINOIS ARTS COUNCIL FOUNDATION**

Executive Director (1/1/13 to Present)

Acting Executive Director (4/5/12 to 12/31/12)

Executive Director (4/1/05 to 4/4/12)

Chief Fiscal Officer

Ms. Tatiana Gant

Ms. Rhoda Pierce

Mr. Terry Scrogum

Ms. Yazoo Hall

Agency Offices are located at:

James R. Thompson Center 100 West Randolph Suite 10-500 Chicago, IL 60601-3298

National City Bank Building One North Old State Capitol Plaza Suite 345 Springfield, IL 62701-1323 December 18, 2013

McGreal & Company, PC Certified Public Accountants 5740 West 95<sup>th</sup> Street Oak Lawn, Illinois 60453

Ladies and Gentlemen:



Pat Quinn Governor

Shirley R. Madigan Chairman

Tatiana Gant Executive Director

We are responsible for the identification of, and compliance with, all aspects of laws, regulations, contracts, or grant agreements that could have a material effect on the operations of the Illinois Arts Council Foundation (Foundation). We are responsible for and we have established and maintained an effective system of, internal controls over compliance requirements. We have performed an evaluation of the Foundation's compliance with the following assertions during the two-year period ended June 30, 2013. Based on this evaluation, we assert that during the years ended June 30, 2013 and June 30, 2012, the Foundation has materially complied with the assertions below.

- A. The Foundation has obligated, expended, received and used public funds of the State in accordance with the purpose for which such funds have been appropriated or otherwise authorized by law.
- B. The Foundation has obligated, expended, received and used public funds of the State in accordance with any limitations, restrictions, conditions or mandatory directions imposed by law upon such obligation, expenditure, receipt or use.
- C. The Foundation has complied, in all material respects, with applicable laws and regulations, including the State uniform accounting system, in its financial and fiscal operations.
- D. State revenues and receipts collected by the Foundation are in accordance with applicable laws and regulations and the accounting and recordkeeping of such revenues and receipts is fair, accurate and in accordance with law.
- E. Money or negotiable securities or similar assets handled by the Foundation on behalf of the State or held in trust by the Foundation have been properly and legally administered, and the accounting and recordkeeping relating thereto is proper, accurate and in accordance with law.

Yours very truly,

Illinois Arts Council Foundation

Tatiana Gant, Executive Director

Yazoo Hall Chief Fiscal Office

James R. Thompson Center • 100 West Randolph Street • Suite 10-500 • Chicago, IL 60601-3230 312/814-6750 • Toll free in Illinois – 800/237-6994 • TTY – 888/261-7957 • FAX – 312/814-1471 E-mail: <u>iac.info@illinois.gov</u> • Web site: <u>www.arts.illinois.gov</u>

#### FINANCIAL AUDIT AND COMPLIANCE EXAMINATION For the Two Years Ended June 30, 2013

#### **COMPLIANCE REPORT**

#### **SUMMARY**

The compliance testing performed during this examination was conducted in accordance with *Government Auditing Standards* and in accordance with the Illinois State Auditing Act.

#### **ACCOUNTANT'S REPORT**

The Independent Accountant's Report on State Compliance and on Internal Control Over Compliance does not contain scope limitations, disclaimers, or other significant non-standard language.

#### SUMMARY OF FINDINGS

	Current	Prior
Number of	<u>Report</u>	<u>Report</u>
Findings	0	0
Repeated findings	0	0
Prior recommendations		
implemented or not repeated	0	0

#### **EXIT CONFERENCE**

An exit conference occurred on December 12, 2013. Attending were Jose Roa, Office of the Auditor General; Ms. Tatiana Gant, Executive Director, Illinois Arts Council Foundation: Yazoo Hall, Chief Fiscal Officer, Illinois Arts Council Foundation: Thomas McGreal, Special Assistant Audit Partner; and Michael Morrissey, Special Assistant Audit Manager.

# MCGREAL COMPANY, PC

# INDEPENDENT ACCOUNTANT'S REPORT ON STATE COMPLIANCE AND ON INTERNAL CONTROL OVER COMPLIANCE

Honorable William G. Holland Auditor General State of Illinois

Illinois Arts Council Foundation Board of Directors Chicago, Illinois

#### Compliance

As Special Assistant Auditors for the Auditor General, we have examined the State of Illinois, Illinois Arts Council Foundation's compliance with the requirements listed below, as more fully described in the Audit Guide for Financial Audits and Compliance Attestation Engagements of Illinois State Agencies (Audit Guide) as adopted by the Auditor General, during the two years ended June 30, 2013. The management of the State of Illinois, Illinois Arts Council Foundation is responsible for compliance with these requirements. Our responsibility is to express an opinion on the State of Illinois, Illinois Arts Council Foundation's compliance based on our examination.

- A. The State of Illinois, Illinois Arts Council Foundation has obligated, expended, received, and used funds of the State in accordance with the purpose for which such funds have been appropriated or otherwise authorized by law.
- B. The State of Illinois, Illinois Arts Council Foundation has obligated, expended, received, and used funds of the State in accordance with any limitations, restrictions, conditions or mandatory directions imposed by law upon such obligation, expenditure, receipt or use.
- C. The State of Illinois, Illinois Arts Council Foundation has complied, in all material respects, with applicable laws and regulations, including the State uniform accounting system, in its financial and fiscal operations.
- D. State revenues and receipts collected by the State of Illinois, Illinois Arts Council Foundation are in accordance with applicable laws and regulations and the accounting and recordkeeping of such revenues and receipts is fair, accurate and in accordance with law.
- E. Money or negotiable securities or similar assets handled by the State of Illinois, Illinois Arts Council Foundation on behalf of the State or held in trust by the State of Illinois, Illinois Arts Council Foundation have been properly and legally administered and the accounting and recordkeeping relating thereto is proper, accurate, and in accordance with law.

Our examination was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants; the standards applicable to attestation engagements contained in *Government Auditing Standards* issued by the Comptroller General of the United States; the Illinois State Auditing Act (Act); and the Audit Guide as adopted by the Auditor General pursuant to the Act; and, accordingly, included examining, on a test basis, evidence about the State of Illinois, Illinois Arts Council Foundation's compliance with those requirements listed in the first paragraph of this report and performing such other procedures as we considered necessary in the circumstances. We believe that our examination provides a reasonable basis for our opinion. Our examination does not provide a legal determination on the State of Illinois, Illinois, Illinois compliance with specified requirements.

In our opinion, the State of Illinois, Illinois Arts Council Foundation complied, in all material respects, with the compliance requirements listed in the first paragraph of this report during the two years ended June 30, 2013.

# **Internal Control**

Management of the State of Illinois, Illinois Arts Council Foundation is responsible for establishing and maintaining effective internal control over compliance with the requirements listed in the first paragraph of this report. In planning and performing our examination, we considered the State of Illinois, Illinois Arts Council Foundation's internal control over compliance with the requirements listed in the first paragraph of this report to determine the examination procedures that are appropriate in the circumstances for the purpose of expressing our opinion on compliance and to test and report on internal control over compliance in accordance with the Audit Guide, issued by the Illinois Office of the Auditor General, but not for the purpose of expressing an opinion on the effectiveness of the State of Illinois, Illinois

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with the requirements listed in the first paragraph of this report on a timely basis. A material weakness in internal control over compliance is a deficiency, or combination of deficiencies, in internal control over compliance with there is a reasonable possibility that material noncompliance with a requirement listed in the first paragraph of this report will not be prevented, or detected and corrected, on a timely basis. A significant deficiency in internal control over compliance is a deficiencies, in internal control over compliance is a deficiencies, in internal control over compliance with a requirement listed in the first paragraph of this report will not be prevented, or detected and corrected, on a timely basis. A significant deficiency in internal control over compliance is a deficiency, or a combination of deficiencies, in internal control over compliance that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

As required by the Audit Guide, immaterial findings excluded from this report have been reported in a separate letter to your office.

This report is intended solely for the information and use of the Auditor General, the General Assembly, and the Legislative Audit Commission, the Governor, agency management and the Board of Directors and is not intended to be and should not be used by anyone other than these specified parties.

Mc great & Company PC

McGreal & Company, PC Oak Lawn, Illinois

December 18, 2013

# MCGREAL COMPANY, PC

CERTIFIED PUBLIC ACCOUNTANTS AND ADVISORS

#### INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

Honorable William G. Holland Auditor General State of Illinois

Illinois Arts Council Foundation Board of Directors Chicago, Illinois

As Special Assistant Auditors for the Auditor General, we have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States the financial statements of the governmental activities and major fund of the Illinois Arts Council Foundation, as of and for the years ended June 30, 2013 and June 30, 2012, and the related notes to the financial statements, which collectively comprise State of Illinois, Illinois Arts Council Foundation's basic financial statements, and have issued our report thereon dated December 18, 2013.

#### **Internal Control Over Financial Reporting**

In planning and performing our audit of the financial statements, we considered the State of Illinois, Illinois Arts Council Foundation's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion of the effectiveness of the State of Illinois, Illinois Arts Council Foundation's internal control. Accordingly, we do not express an opinion on the effectiveness of the State of Illinois Arts Council Foundation's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A material weakness is a deficiency, or combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A significant deficiency is a deficiency, or a combination of deficiencies, in internal control weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

#### **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the State of Illinois, Illinois Arts Council Foundation's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

#### **Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the State of Illinois, Illinois Arts Council Foundation's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the State of Illinois, Illinois Arts Council Foundation's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Mc great & Company PC

McGreal & Company, PC Oak Lawn Illinois

December 18, 2013

#### FINANCIAL AUDIT AND COMPLIANCE EXAMINATION For the Two Years Ended June 30, 2013

#### FINANCIAL STATEMENT REPORT

#### **SUMMARY**

The audit of the accompanying financial statements of the State of Illinois, Illinois Arts Council Foundation was performed by McGreal & Company, PC.

Based on their audit, the auditors expressed an unqualified opinion on the agency's financial statements.

# MCGREAL COMPANY, PC

#### INDEPENDENT AUDITORS' REPORT

Honorable William G. Holland Auditor General State of Illinois

Illinois Arts Council Foundation Board of Directors Chicago, Illinois

#### **Report on the Financial Statements**

As Special Assistant Auditors for the Auditor General, we have audited the accompanying financial statements of the governmental activities and major fund of the State of Illinois, Illinois Arts Council Foundation, a component unit of the State of Illinois, as of and for the years ended June 30, 2013 and June 30, 2012, and the related notes to the financial statements, which collectively comprise the State of Illinois, Illinois Arts Council Foundation's basic financial statements as listed in the table of contents.

#### Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

#### Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion in the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

# **Opinions**

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities and the major fund of the State of Illinois, Illinois Arts Council Foundation, as of June 30, 2013 and June 30, 2012, and the respective changes in financial position, thereof for the years then ended in accordance with accounting principles generally accepted in the United States of America.

# **Emphasis of Matter**

As discussed in Note 2, the financial statements of the State of Illinois, Illinois Arts Council Foundation are intended to present the financial position, the changes in financial position of only that portion of the governmental activities and the major fund of the State that is attributable to the transactions of the State of Illinois, Illinois Arts Council Foundation. They do not purport to, and do not, present fairly the financial position of the State of Illinois as of June 30, 2013 and June 30, 2012 and the changes in its financial position for the years then ended in conformity with accounting principles generally accepted in the United States of America. Our opinion is not modified with respect to this matter.

# **Other Matters**

# Required Supplementary Information

Management has omitted a management's discussion and analysis and budgetary comparison information for the Illinois Arts Council General Fund that accounting principles generally accepted in the United States of America require to be presented to supplement the basic financial statements. Such missing information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. Our opinion on the basic financial statements is not affected by this missing information.

#### Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the State of Illinois, Illinois Arts Council Foundation's basic financial statements. The accompanying supplementary information in the State Compliance Schedule 1 and the Analysis of Operations Section are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The accompany supplementary information for the years ended June 30, 2013 and June 30, 2012 in the State Compliance Schedule 1 is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. The accompanying supplementary information for the years ended June 30, 2013 and June 30, 2012 in the State Compliance Schedule 1 has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the accompanying supplementary information for the years ended June 30, 2013 and June 30, 2012, in the State Compliance Schedule 1 is fairly stated, in all material respects, in relation to the basic financial statements as a whole.

The accompanying supplementary information in the Analysis of Operations Section has not been subjected to the auditing procedures applied in the audit of the basic financial statements, and accordingly, we do not express an opinion or provide any assurance on it.

# Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued a report dated December 18, 2013 on our consideration of the State of Illinois, Illinois Arts Council Foundation's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the State of Illinois, Illinois Arts Council Foundation's internal control over financial reporting and compliance.

#### Restricted Use of this Auditor's Report

This report is intended solely for the information and use of the Auditor General, the General Assembly, the Legislative Audit Commission, the Governor, the Comptroller, agency management and the Board of Directors, and is not intended to be and should not be used by anyone other than these specified parties.

Mc great & Company PC

McGreal & Company, PC Oak Lawn, Illinois

December 18, 2013

# Governmental Funds Balance Sheet/Statement of Net Position June 30, 2013

	Other Funds		Total Adjustments		Statement of Net Position		
ASSETS							
Cash and investments	\$	83,771	\$	83,771	\$ -	\$	83,771
Total Assets	\$	83,771	\$	83,771	 -		83,771
LIABILITIES							
Total Liabilities	\$	-	\$	-	 -		-
FUND BALANCE / NET POSITION							
Fund Balance:							
Restricted		83,771		83,771	(83,771)		-
Restricted net position		-		-	83,771		83,771
Total Fund Balance / Net Position		83,771		83,771	\$ -	\$	83,771
Total Liabilities and Fund Balances	\$	83,771	\$	83,771			

# Governmental Funds Balance Sheet/Statement of Net Position June 30, 2012

	Other Funds		Total	Ad	justments	 atement et Position
ASSETS						
Cash and investments	\$	83,682	\$ 83,682	\$	-	\$ 83,682
Total Assets	\$	83,682	\$ 83,682			 83,682
LIABILITIES						
Total Liabilities	\$	-	\$ -		-	 -
FUND BALANCE / NET POSITION						
Fund Balance:						
Restricted		83,682	83,682		(83,682)	
Restricted net position		-	-		83,682	83,682
Total Fund Balance / Net Position		83,682	 83,682	\$	-	\$ 83,682
Total Liabilities and Fund Balances	\$	83,682	\$ 83,682			 

The accompanying notes are an integral part of these financial statements.

# Statement of Governmental Funds Revenues, Expenditures, and Changes in Fund Balances/Statement of Activities June 30, 2013

	Other Funds		Total Adjust		stments	ement of ctivities	
Expenditures/Expenses:							
Current:							
Materials and services	\$	465	\$	465	\$	-	\$ 465
Total Expenditures/Expenses		465		465		-	 465
General Revenues:							
Investment earnings		369		369		-	369
Miscellaneous contributions		185		185		-	185
Total General Revenues		554		554		-	 554
Excess of Revenue over							
Expenditures		89		89		-	
Change in Net Position							89
Fund Balances/Net Position:							
Beginning of the year		83,682		83,682		-	83,682
End of the Year	\$	83,771	\$	83,771	\$	-	\$ 83,771

The accompanying notes are an integral part of these financial statements

# Statement of Governmental Funds Revenues, Expenditures, and Changes in Fund Balances/Statement of Activities June 30, 2012

		Other Funds Total		Total Adjustments					ement of ctivities
Expenditures/Expenses:					5	3			
Current:									
Materials and services	\$	311	\$	311	\$	-	\$	311	
Total Expenditures/Expenses		311		311		-		311	
General Revenues:									
Investment earnings		602		602		-		602	
Miscellaneous contributions		435		435		-		435	
Adjustment		-		-		-		-	
Total General Revenues		1,037		1,037		-		1,037	
Excess of Revenue over									
Expenditures		726		726		-			
Change in Net Position								726	
Fund Balances/Net Position:									
Beginning of the year	8	32,956		82,956		-		82,956	
End of the year	\$8	3,682	\$	83,682	\$	-	\$	83,682	

The accompanying notes are an integral part of these financial statements.

#### NOTES TO FINANCIAL STATEMENTS June 30, 2013 and 2012

# **NOTE 1 - ORGANIZATION**

The Illinois Arts Council Foundation (Foundation) was incorporated in Illinois on May 8, 1967 as a not-for-profit corporation. The Foundation was organized to receive contributions from individuals and organizations to further charitable, literary and educational purposes in the way of grants. The Foundation is a locally held nonshared Governmental Fund.

# NOTE 2 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The Foundations' financial statements are prepared in accordance with accounting principles generally accepted in the United States of America (GAAP), as prescribed by the Governmental Accounting Standards Board (GASB). To facilitate the understanding of data included in the financial statements, summarized below are the more significant accounting policies.

a. Financial Reporting Entity

As defined by GAAP, the financial reporting entity consists of a primary government, as well as its component units, which are legally separate organizations for which the elected officials of the primary government are financially accountable. Financial accountability is defined as:

- Appointment of a voting majority of the component unit's board and with

   (a) the primary government's ability to impose its will, or (b) the possibility that
   the component unit will provide a financial benefit to or impose a financial
   burden on the primary government; or,
- 2) Fiscal dependency on the primary government

Based upon the required criteria, the Foundation has no component units. However, the Foundation is a component unit of the State of Illinois.

#### NOTES TO FINANCIAL STATEMENTS June 30, 2013 and 2012

# **NOTE 2 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

#### b. Basis of Presentation

For its reporting purposes, the Foundation has combined its presentation of the fund financial statements and the government-wide financial statements. There are no differences between the fund financial data and the government-wide data, and therefore, no reconciliation is presented herein. A brief description of the Foundation's government-wide and fund financial statements is as follows:

Government-Wide Statements: The Statement of Net Position and Statement of Activities report the overall financial activity of the Foundation. The financial activities of the Foundation consist only of governmental activities, which are primarily supported by donations.

The Statement of Activities demonstrates the degree to which the direct expenses of a given function (i.e. general government) are offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function. Program revenues include grants and contributions that are restricted to meeting the operational or capital requirements of a particular program. Revenues that are not classified as program revenues are presented as general revenues.

Fund Financial Statements: The fund financial statements provide information about the Foundation's Other Fund, utilizing the basis of accounting described in Note 2(c) below.

The Foundation administers the following major governmental fund:

Other Fund: This is the Foundation's primary operating fund. It accounts for all financial resources of the Foundation. The services administered by the Foundation and accounted for in this fund include the promotion of arts among the residents of the State of Illinois.

#### NOTES TO FINANCIAL STATEMENTS June 30, 2013 and 2012

# **NOTE 2 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

#### c. Measurement Focus and Basis of Accounting

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded at the time liabilities are incurred, regardless of when the related cash flow takes place. Nonexchange transactions, in which the Foundation gives (or receives) value without directly receiving (or giving) equal value in exchange, includes grants and donations. On an accrual basis, revenue from grants, entitlements and similar items are recognized in the fiscal year in which all eligibility requirements imposed by the provider have been met.

Governmental funds are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the Foundation considers revenues to be available if they are collected within 60 days of the end of the current fiscal year. Expenditures generally are recorded when the liability is incurred, as required under accrual accounting.

During the fiscal year, the Agency adopted GASB Statement No. 62, Codification of Accounting and Financial Reporting Guidance Contained in Pre-November 30, 1989 FASB and AICPA Pronouncements and GASB Statement No. 63, Financial Reporting of Deferred Outflows of Resources, Deferred Inflows of Resources, and Net Position. The objective of GASB Statement No. 62 is to incorporate certain accounting and financial reporting guidance into GASB's authoritative literature. The guidance included following pronouncements issued on or before November 30, 1989, which do not conflict with or contradict GASB pronouncements: (1) Financial Accounting Standards Board (FASB) Statements and Interpretations, (2) Accounting Principles Board Opinions, and (3) Accounting Research Bulletins of the American Institute of Certified Public Accountants' (AICPA) Committee on Accounting Procedure. GASB Statement No. 63 provides financial reporting guidance for deferred outflows of resources and deferred inflows of resources. Concepts Statement No. 4, Elements of Financial Statements, identifies net position as the residual of all other elements presented in a statement of financial position, which includes deferred inflows and outflows of resources.

#### d. Cash and Cash Equivalents

Cash and cash equivalents include cash on hand and cash in banks, as well as certificates of deposit held in the bank in the name of Illinois Arts Council Foundation.

# NOTES TO FINANCIAL STATEMENTS June 30, 2013 and 2012

# **NOTE 2 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

#### e. Net Position

In the government-wide financial statements, equity is displayed as follows:

Restricted – This consists of the portion of net position that are legally restricted by outside parties or by law through constitutional provisions or enabling legislation.

#### f. Fund Balances

The Governmental Accounting Standards Board (GASB) has issued Statement No. 54, *Fund Balance Reporting and Governmental Fund Type Definitions* (GASB 54). Fund balance is divided into five classifications based primarily on the extent to which the governmental entity is bound to observe constraints imposed upon the use of the resources in the governmental funds. The classifications are as follows:

- 1. *Nonspendable* fund balance category includes amounts that cannot be spent because they are not in spendable form, or legally or contractually required to be maintained intact. The "not in spendable form" criterion includes items that are not expected to be converted to cash. It also includes the long-term amount of interfund loans.
- 2. *Restricted* fund balance category includes amounts that can be spent only for the specific purposes stipulated by constitution, external resource providers, or through enabling legislation.
- 3. *Committed* fund balance classification includes amounts that can be used only for the specific purposes determined by a formal action of the government's highest level of decision-making authority.
- 4. *Assigned* fund balance classification are intended to be used by the government for specific purposes but do not meet the criteria to be classified as restricted or committed. In governmental funds other than the general fund, assigned fund balance represents the remaining amount that is not restricted or committed.
- 5. *Unassigned* fund balance is the residual classification for the government's general fund and includes all spendable amounts not contained in the other classifications. In other funds, the unassigned classification should be used only to report a deficit balance resulting from overspending for specific purposes for which amounts had been restricted, committed, or assigned.

#### NOTES TO FINANCIAL STATEMENTS June 30, 2013 and 2012

# NOTE 2 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

#### g. Use of Estimate

The preparation of financial statements in conformity with GAAP requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates

#### NOTE 3 – DEPOSITS AND INVESTMENTS

The State Treasurer is the custodian of the State's cash and cash equivalents for funds maintained in the State Treasury. The Foundation independently manages cash and cash equivalents maintained outside the State Treasury.

Carrying Bank Fund Amount Balance Description June 30, 2013: 6,910 6,910 Insured (FDIC) Chase Bank – Checking \$ \$ Bank of America – Savings 2,826 2,826 Insured (FDIC) Bank of America - Certificates of Deposit 74,035 Insured (FDIC) 74,035 \$ 83,771 <u>\$ 83,771</u>

Cash on deposit for locally held funds at June 30, 2013 and June 30, 2012 were as follows:

June 30, 2012:			
Chase Bank – Checking	\$ 7,070	\$ 7,070	Insured (FDIC)
Bank of America – Savings	2,946	2,946	Insured (FDIC)
Bank of America – Certificates of Deposit	73,666	73,666	Insured (FDIC)
	\$ 83,682	<u>\$ 83,682</u>	

#### NOTES TO FINANCIAL STATEMENTS June 30, 2013 and 2012

# NOTE 4 – RELATED PARTY TRANSACTIONS

The Foundation is a separate entity from the Illinois Arts Council (Council). However, the Council has agreed to provide office space, employees, and equipment that enable the Foundation to conduct normal business activities.

The Foundation and Council are accounted for separately, and no funds are transferred between the two organizations.

The Foundation and the Council share a common Board of Directors.

# FINANCIAL AUDIT AND COMPLIANCE EXAMINATION For the Two Years Ended June 30, 2013

#### SUPPLEMENTARY INFORMATION FOR STATE COMPLIANCE PURPOSES

#### SUMMARY

Supplementary Information for State Compliance Purposes presented in this section of the report includes the following:

• Fiscal Schedules and Analysis:

Schedule 1 - Comparative Schedule of Cash Receipts, Disbursements and Fund Balances (Modified Accrual Basis) – Locally Held Funds

• Analysis of Operations

Agency Functions and Planning Program (Unaudited) Average Number of Employees (Unaudited) Service Efforts and Accomplishments (Unaudited)

The auditors' report that covers the Supplementary Information for State Compliance Purposes presented in the Financial Statement Report Section states that it has been subjected to the auditing procedures applied in the audit of the basic financial statements and, in the auditors' opinion, except for the portion marked "unaudited", on which they express no opinion, it is fairly stated that in all material respects in relation to the basic financial statements taken as a whole.

# FINANCIAL RELATED SCHEDULES For the Years Ended June 30,

# COMPARATIVE SCHEDULE OF RECEIPTS, DISBURSEMENTS AND FUND BALANCE (MODIFIED ACCRUAL BASIS) – LOCALLY-HELD FUNDS

	 2013	2012		
Beginning Balance of cash and certificates	\$ 83,682	\$	82,956	
Total funds received and adjustment during the fiscal year	554		1,037	
Total funds disbursed during the fiscal year	 465		311	
Ending Balance of cash and certificates of deposit	\$ 83,771	\$	83,682	

# ANALYSIS OF OPERATIONS For the Two Years Ended June 30, 2013

#### AGENCY FUNCTIONS AND PLANNING PROGRAM (Unaudited)

#### Agency Functions

The Illinois Arts Council Foundation (Foundation) was incorporated in 1967 as a not-for-profit corporation. The Foundation serves the Illinois Arts Council (Council) constituency by augmenting limited state funds for the purpose of arts awareness.

The primary function of the Foundation is to distribute contributions received in the form of grants to increase the awareness of Council's programs and services through publications, public forms, promotional activities and events.

#### Agency Planning Program

The Foundation utilizes the same formal planning program as the Council documented in their Strategic Plan 2013-2018. The Council and Foundation share board members. These board members meet periodically, and actively plan all aspects of the Foundation. The current members are:

Shirley R. Madigan – Chairman	Lisa M. Dent Bielefeldt
Andy Van Meter – Secretary	Jennifer Levine
Rhonda A. Pierce – Vice Chairman	Peggy A. Montes
Virginia G. Bobins	Jill Arena
Patrice Bugelas – Brandt	Beth Boosalis Davis
William E. Brattain, Ph.D.	Richard Daniels
Christina Kemper Gidwitz	Honorable Sheila M. O'Brien
Jodie Shagrin Kavensky	Valerie King
Howard A. Tullman	Henry Godinez
Donald T. Wiener	Desiree Grode
	Gary Matts

#### AVERAGE NUMBER OF EMPLOYEES (Unaudited)

	<u>2013</u>	<u>2012</u>	<u>2011</u>
Average Number of Employees	0	0	0

Note: The administration and staff of all Foundation activity is performed by employees of the Council.

# ANALYSIS OF OPERATIONS For the Two Years Ended June 30, 2013

#### SERVICE EFFORTS AND ACCOMPLISHMENTS - (Unaudited)

The Illinois Arts Council Foundation's (Foundation) mission is to augment limited state funds for the purpose of outreach and communication initiatives within the arts community and the general public.

The Foundation's mission is accomplished through the capacity to receive and disperse private donations not authorized for use by a state agency.

Contributions to the Illinois Arts Council Foundation are used to increase awareness of Illinois Arts Council programs and services through publications, public forums, promotional activities and events.