

**STATE OF ILLINOIS
OFFICE OF THE COMPTROLLER
NONFISCAL OFFICER RESPONSIBILITIES
COMPLIANCE EXAMINATION**

For the Two Years Ended June 30, 2012

**Performed As Special Assistant Auditors
For the Auditor General, State of Illinois**

STATE OF ILLINOIS
OFFICE OF THE COMPTROLLER
NONFISCAL OFFICER RESPONSIBILITIES
COMPLIANCE EXAMINATION
For the Two Years Ended June 30, 2012

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STATE OF ILLINOIS
OFFICE OF THE COMPTROLLER
NONFISCAL OFFICER RESPONSIBILITIES
COMPLIANCE EXAMINATION
For the Two Years Ended June 30, 2012

AGENCY OFFICIALS

Comptroller (January 10, 2011 to present)	Judy Baar Topinka
Comptroller (through January 9, 2011)	Daniel W. Hynes
Chief of Staff (January 11, 2011 to present)	Nancy Kimme
Chief of Staff (through January 9, 2011)	Keith Taylor
Assistant Comptroller – Operations (January 10, 2011 to present)	Steve Valasek
Assistant Comptroller – Operations (through January 9, 2011)	Don Templeman
Deputy Chief of Staff – Programs (January 10, 2011 to present)	Cory Jobe
Assistant Comptroller – Chicago Operations (through January 9, 2011)	Peggy Roth
Assistant Comptroller – Fiscal Policy and Information Technology (January 11, 2011 to present)	Markus Veile
Assistant Comptroller – Fiscal Policy and Programs (through January 9, 2011)	Rick Cornell
Chief Legal Counsel (January 11, 2011 to present)	Alissa Camp
Legal Counsel (through January 9, 2011)	Roma Larson
Director of Internal Audit (June 30, 2011 to present; Acting Director from March 1, 2011 to June 29, 2011)	Tracy Allen
Director of Internal Audit (through January 9, 2011)	Rusti Cummings

Agency offices are located at:

100 W. Randolph, Suite 15 - 500
Chicago, IL 60601

Room 201 State-House
Springfield, IL 62704

325 West Adams
Springfield, IL 62704



STATE OF ILLINOIS • OFFICE OF THE COMPTROLLER
JUDY BAAR TOPINKA

MANAGEMENT ASSERTION LETTER

May 13, 2013

Sikich LLP
132 S. Water Street, Suite 300
Decatur, Illinois 62525

Ladies and Gentlemen:

We are responsible for the identification of, and compliance with, all aspects of laws, regulations, contracts, or grants that could have a material effect on the operations of the Illinois Office of the Comptroller – Nonfiscal Officer Responsibilities. We are responsible for and we have established and maintained an effective system of, internal controls over compliance requirements. We have performed an evaluation of the Illinois Office of the Comptroller – Nonfiscal Officer Responsibilities' compliance with the following assertions during the two-year period ended June 30, 2012. Based on this evaluation, we assert that during the years ended June 30, 2012 and June 30, 2011, the Office has materially complied with the assertions below.

- A. The Office has obligated, expended, received and used public funds of the State in accordance with the purpose for which such funds have been appropriated or otherwise authorized by law.
- B. The Office has obligated, expended, received and used public funds of the State in accordance with any limitations, restrictions, conditions or mandatory directions imposed by law upon such obligation, expenditure, receipt or use.
- C. The Office has complied, in all material respects, with applicable laws and regulations, including the State uniform accounting system, in its financial and fiscal operations.
- D. State revenues and receipts collected by the Office are in accordance with applicable laws and regulations and the accounting and recordkeeping of such revenues and receipts is fair, accurate and in accordance with law.
- E. Money or negotiable securities or similar assets handled by the Office on behalf of the State or held in trust by the agency have been properly and legally administered, and the accounting and recordkeeping relating thereto is proper, accurate and in accordance with law.


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100 WEST RANDOLPH, SUITE 15-500
CHICAGO, ILLINOIS 60601-3252
312/814-2451

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SPRINGFIELD, ILLINOIS 62706-0001
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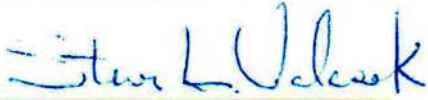
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325 WEST ADAMS
SPRINGFIELD, ILLINOIS 62704-1871
217/782-6084

Yours very truly,

Illinois Office of the Comptroller



Judy Baar Topinka, Comptroller



Steven Valasek, Assistant
Comptroller, Operations



Alissa Camp,
Chief Legal Counsel

STATE OF ILLINOIS
OFFICE OF THE COMPTROLLER
NONFISCAL OFFICER RESPONSIBILITIES
COMPLIANCE EXAMINATION
For the Two Years Ended June 30, 2012

COMPLIANCE REPORT

SUMMARY

The compliance testing performed during this examination was conducted in accordance with *Government Auditing Standards* and in accordance with the Illinois State Auditing Act.

ACCOUNTANTS' REPORT

The Independent Accountants' Report on State Compliance, on Internal Control Over Compliance and on Supplementary Information for State Compliance Purposes does not contain scope limitations, disclaimers, or other significant non-standard language.

SUMMARY OF FINDINGS

<u>Number of</u>	<u>This Report</u>	<u>Prior Report</u>
Findings	0	0
Repeated findings	0	0
Prior recommendations implemented or not repeated	0	0

SCHEDULE OF FINDINGS

<u>Item No.</u>	<u>Page</u>	<u>Description</u>	<u>Finding Type</u>
		No matters were reported.	

EXIT CONFERENCE

An exit conference was declined by Office personnel in correspondence dated April 23, 2013.



132 South Water Street, Suite 300 • Decatur, IL 62523

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Certified Public Accountants

INDEPENDENT ACCOUNTANTS' REPORT ON STATE COMPLIANCE,
ON INTERNAL CONTROL OVER COMPLIANCE, AND ON
SUPPLEMENTARY INFORMATION FOR STATE COMPLIANCE PURPOSES

Honorable William G. Holland
Auditor General
State of Illinois

Compliance

As Special Assistant Auditors for the Auditor General, we have examined the State of Illinois Office of the Comptroller – Nonfiscal Officer Responsibilities' compliance with the requirements listed below, as more fully described in the Audit Guide for Financial Audits and Compliance Attestation Engagements of Illinois State Agencies (Audit Guide) as adopted by the Auditor General, during the two years ended June 30, 2012. The management of the State of Illinois Office of the Comptroller – Nonfiscal Officer Responsibilities is responsible for compliance with these requirements. Our responsibility is to express an opinion on the State of Illinois Office of the Comptroller – Nonfiscal Officer Responsibilities' compliance based on our examination.

- A. The State of Illinois Office of the Comptroller – Nonfiscal Officer Responsibilities has obligated, expended, received, and used public funds of the State in accordance with the purpose for which such funds have been appropriated or otherwise authorized by law.
- B. The State of Illinois Office of the Comptroller – Nonfiscal Officer Responsibilities has obligated, expended, received, and used public funds of the State in accordance with any limitations, restrictions, conditions or mandatory directions imposed by law upon such obligation, expenditure, receipt or use.
- C. The State of Illinois Office of the Comptroller – Nonfiscal Officer Responsibilities has complied, in all material respects, with applicable laws and regulations, including the State uniform accounting system, in its financial and fiscal operations.
- D. State revenues and receipts collected by the State of Illinois Office of the Comptroller – Nonfiscal Officer Responsibilities are in accordance with applicable laws and regulations and the accounting and recordkeeping of such revenues and receipts is fair, accurate and in accordance with law.

- E. Money or negotiable securities or similar assets handled by the State of Illinois Office of the Comptroller – Nonfiscal Officer Responsibilities on behalf of the State or held in trust by the State of Illinois Office of the Comptroller – Nonfiscal Officer Responsibilities have been properly and legally administered and the accounting and recordkeeping relating thereto is proper, accurate, and in accordance with law.

Our examination was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants; the standards applicable to attestation engagements contained in *Government Auditing Standards* issued by the Comptroller General of the United States; the Illinois State Auditing Act (Act); and the Audit Guide as adopted by the Auditor General pursuant to the Act; and, accordingly, included examining, on a test basis, evidence about the State of Illinois Office of the Comptroller – Nonfiscal Officer Responsibilities' compliance with those requirements listed in the first paragraph of this report and performing such other procedures as we considered necessary in the circumstances. We believe that our examination provides a reasonable basis for our opinion. Our examination does not provide a legal determination on the State of Illinois Office of the Comptroller – Nonfiscal Officer Responsibilities' compliance with specified requirements.

In our opinion, the State of Illinois Office of the Comptroller – Nonfiscal Officer Responsibilities complied, in all material respects, with the compliance requirements listed in the first paragraph of this report during the two years ended June 30, 2012.

Internal Control

Management of the State of Illinois Office of the Comptroller – Nonfiscal Officer Responsibilities is responsible for establishing and maintaining effective internal control over compliance with the requirements listed in the first paragraph of this report. In planning and performing our examination, we considered the State of Illinois Office of the Comptroller – Nonfiscal Officer Responsibilities' internal control over compliance with the requirements listed in the first paragraph of this report as a basis for designing our examination procedures for the purpose of expressing our opinion on compliance and to test and report on internal control over compliance in accordance with the Audit Guide, issued by the Illinois Office of the Auditor General, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the State of Illinois Office of the Comptroller – Nonfiscal Officer Responsibilities' internal control over compliance.

A deficiency in an entity's internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct noncompliance with the requirements listed in the first paragraph of this report on a timely basis. *A material weakness in an entity's internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance such that there is a reasonable possibility that material noncompliance with a requirement listed in the first paragraph of this report will not be prevented, or detected and corrected on a timely basis.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be deficiencies, significant deficiencies or material weaknesses. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above.

As required by the Audit Guide, immaterial findings excluded from this report have been reported in a separate letter to your office.

Supplementary Information for State Compliance Purposes

Our examination was conducted for the purpose of forming an opinion on compliance with the requirements listed in the first paragraph of this report. The accompanying supplementary information for the years ended June 30, 2012 and June 30, 2011 in Schedules 1 through 12 and the Analysis of Operations Section is presented for purposes of additional analysis. We have applied certain limited procedures as prescribed by the Audit Guide as adopted by the Auditor General to the June 30, 2012 and June 30, 2011 accompanying supplementary information in Schedules 1 through 12. However, we do not express an opinion on the supplementary information.

We have not applied procedures to the June 30, 2010 accompanying supplementary information in Schedules 3, 6, 9 and 10 and in the Analysis of Operations Section, and accordingly, we do not express an opinion or provide any assurance on it.

This report is intended solely for the information and use of the Auditor General, the General Assembly, the Legislative Audit Commission, the Governor, and the Comptroller's Office management, and is not intended to be and should not be used by anyone other than these specified parties.



Decatur, Illinois
May 13, 2013

STATE OF ILLINOIS
OFFICE OF THE COMPTROLLER
NONFISCAL OFFICER RESPONSIBILITIES

CURRENT STATUS OF MANAGEMENT AUDIT RECOMMENDATIONS
For the Two Years Ended June 30, 2012

As part of the compliance examination of the Office of the Comptroller (Office) for the two years ended June 30, 2012, we followed up on the status of the following recommendations from the Illinois Office of the Auditor General's management audit of the State's Financial Reporting System (released February 2011). One recommendation was directed to the Office and three recommendations were directed to both the Office and the Governor's Office. Those recommendations, along with the current status of each, are presented below.

Recommendation #2 – Correcting Problems with the Financial Reporting System

The Governor's Office and the Office of the Comptroller should develop and implement a plan to correct the problems with the current financial reporting process and begin overhauling the State's financial reporting system. During this process, they should examine the results of our agency survey and obtain input from affected parties.

Status: Partially Implemented

In 2011, the Office of the Comptroller (Office) contracted with a consulting firm to rewrite the base code of the WEDGE and CAFR system. This allowed the Office to begin streamlining the CAFR reporting process by automating additional form preparation by end users, as well as streamlining the financial statement preparation process. In 2012, the Office contracted with the same consulting firm to enhance the current features of the WEDGE and CAFR system. The Office saw significant improvement in the GAAP package preparation and review processes and the financial statement preparation for fiscal year 2012.

In addition, the Office obtained input from state agencies and other outside parties (consulting firms contracted to prepare/review GAAP packages) throughout the fiscal year 2011 and fiscal year 2012 GAAP reporting process. Recommendations received were reviewed and either integrated in conjunction with the enhancements made in 2012 or added to the Office's comprehensive list of future system enhancements/updates.

The Office of the Comptroller participated in meetings with the Governor's Office of Management and Budget to develop and plan a new financial reporting process and financial reporting system.

Recommendation #3 – Training

The Office of the Comptroller should assess its training approach and develop a new policy on agency training. The assessment should involve the user agencies and should consider the need for agency specific training and training on new financial reporting standards.

Status: Implemented

The Office established a training policy and conducted the following activities in addressing training needs of user agencies:

- GASB 54 implementation - Spring of 2011 - Significant training was conducted on the implementation of GASB 54, which included email blast notifications of free web-based training by outside parties, small round table discussions with significant agencies, and classroom training for all agencies on the required analysis and reporting requirements for all funds.
- WEDGE training – Summer of 2011 and 2012 – Detailed training on WEDGE 3.0 was offered in multiple sessions. The training included specific transactions on all WEDGE entry forms. Approximately 140 people from various state agencies and consulting firms attended training in 2012. In addition, the training conducted in 2012 was videotaped and posted to the Office website for those agencies unable to attend.
- GASB updates – Handouts were supplied during the 2012 WEDGE training seminars in relation to upcoming GASB implementation. The presentation was posted to the Office website for those agencies unable to attend.
- All training manuals were added to the Office website for agency reference.
- E-mail blasts were sent to GAAP coordinators on a variety of topics, including held warrants, prompt pay interest, and inter-fund borrowing transactions.

During 2012, the Office also hired additional staff within the Department of Financial Reporting to increase training resources.

Recommendation #4 – Establishing Financial Reporting Timelines

The Governor's Office and the Office of the Comptroller should work together to establish financial reporting target completion dates. They should also work together in monitoring the established dates to ensure that agencies are complying with those dates and submitting information in a timely manner.

Status: Implemented

The Office developed financial reporting target completion dates and coordinated with the Governor's Office to monitor agency compliance with the established deadlines.

Agencies were supplied the schedule of due dates during the planning phase of the fiscal year 2012 GAAP reporting process. The Office followed up with agencies that did not meet the deadlines. The Office notified the Governor's office when agency delays became significant, and the Governor's office followed up with those agencies.

In addition, pursuant to 15 ILCS 405/19.5, state agencies were required to report to the Comptroller, on or before October 31, 2012, all financial information deemed necessary to compile and publish the Comprehensive Annual Financial Report (CAFR). The statute required delinquent agencies to provide an action plan to bring that agency into compliance with these

reporting requirements. The submitted action plans were posted to the Comptroller's website, as required by the statute.

Recommendation #5 – Reducing the Complexity of the State's Fund Structure

The Governor's Office and the Office of the Comptroller should work with the General Assembly to reduce the complexity of the State's fund structure.

Status: Partially Implemented

Office management stated that the Office has informally offered to work with the General Assembly to reduce the complexity of the State's fund structure. In correspondence dated January 11, 2013, the Comptroller extended a formal offer to the Governor and General Assembly to provide potential alternatives to the creation of new funds, as well as technical advice in any efforts to consolidate or eliminate funds.

STATE OF ILLINOIS
OFFICE OF THE COMPTROLLER
NONFISCAL OFFICER RESPONSIBILITIES
COMPLIANCE EXAMINATION
For the Two Years Ended June 30, 2012

SUPPLEMENTARY INFORMATION FOR STATE COMPLIANCE PURPOSES

SUMMARY

Supplementary Information for State Compliance Purposes presented in this section of the report includes the following:

- Fiscal Schedules and Analysis:
 - Schedules of Appropriations, Expenditures and Lapsed Balances
 - Comparative Schedule of Net Appropriations, Expenditures and Lapsed Balances
 - Schedule of Changes in State Property
 - Comparative Schedule of Cash Receipts
 - Reconciliation Schedule of Cash Receipts to Deposits Ordered into the State Treasury
 - Schedule of State Officers' Salaries
 - Analysis of Significant Variations in Expenditures
 - Analysis of Significant Variations in Receipts
 - Analysis of Significant Lapse Period Spending
 - Analysis of Accounts Receivable

- Analysis of Operations (Not Examined):
 - Office Functions and Planning Program (Not Examined)
 - Average Number of Employees (Not Examined)
 - Service Efforts and Accomplishments (Not Examined)

The accountants' report that covers the Supplementary Information for State Compliance Purposes presented in the Compliance Report Section states the auditors have applied certain limited procedures as prescribed by the Audit Guide as adopted by the Auditor General to the June 30, 2011 and June 30, 2012 in Schedules 1 through 12. However, the accountants do not express an opinion on the supplementary information. The accountants' report also states that they have not applied procedures to the Analysis of Operations Section, and accordingly, they do not express an opinion or provide any assurance on it.

STATE OF ILLINOIS
OFFICE OF THE COMPTROLLER - NONFISCAL OFFICER RESPONSIBILITIES
SCHEDULE OF APPROPRIATIONS, EXPENDITURES AND LAPSED BALANCES
Appropriations For Fiscal Year 2012
Fourteen Months Ended August 31, 2012

Fund / Description	Appropriations after Transfers PA 97-0056	Through June 30	Expenditures		Total (Approximate)	Balance Lapsed (Approximate)
			07/01-8/31/12 (Approximate)	Lapse Period		
APPROPRIATED FUNDS						
General Revenue Fund - 001						
Operations						
Personal Services	\$ 15,094,800	\$ 13,769,363	\$ 13,815	\$	13,783,178	\$ 1,311,622
Social Security	1,444,700	1,078,791	7,333		1,086,124	358,576
Contractual Services	4,682,500	3,782,758	694,063		4,476,821	205,679
Local Government Audits & Assistance	25,000	-	-		-	25,000
Travel	38,739	16,753	5,530		22,283	16,456
Commodities	241,100	112,833	17,807		130,640	110,460
Printing	347,400	64,456	189,713		254,169	93,231
Equipment	71,800	12,644	58,889		71,533	267
EDP	1,785,200	1,438,842	160,406		1,599,248	185,952
Telecommunications	290,061	238,301	51,759		290,060	1
Operation of Automotive Equipment	16,100	12,723	3,355		16,078	22
Merit Commission	93,000	37,115	55,700		92,815	185
Inspector General	70,000	22,295	47,579		69,874	126
Local Government Officials Training	12,500	-	-		-	12,500
Court Reporting Services	750,000	155,891	488,309		644,200	105,800
State Officer Salaries and Other						
Salaries, Members of House of Representatives	\$ 8,140,400	\$ 7,652,795	\$ -	\$	7,652,795	\$ 487,605
Salaries, Members of Senate	4,138,000	3,823,701	-		3,823,701	314,299
Salaries, Leadership	2,241,800	1,631,007	-		1,631,007	610,793
Per Diem, Senate	400,000	328,005	-		328,005	71,995
Per Diem, House of Representatives	800,000	708,513	-		708,513	91,487
Salaries, Auditor General	395,500	272,175	-		272,175	123,325
Salaries, Elected Officers, Executive Branch	897,800	897,501	-		897,501	299
Salaries, Appointed Officers, Executive Branch	13,396,700	12,043,593	13,539		12,057,132	1,339,568
Salaries, Executive Inspector Generals	579,400	547,239	-		547,239	32,161
Social Security	1,211,200	1,127,307	1,036		1,128,343	82,857

OFFICE OF THE COMPTROLLER - NONFISCAL OFFICER RESPONSIBILITIES
 SCHEDULE OF APPROPRIATIONS, EXPENDITURES AND LAPSED BALANCES

Appropriations For Fiscal Year 2012

Fourteen Months Ended August 31, 2012

Fund / Description	Appropriations after Transfers PA 97-0056	Through June 30	Expenditures		Balance Lapsed (Approximate)
			Lapse Period 07/01-8/31/12 (Approximate)	Total (Approximate)	
Mileage, General Assembly Contingencies	\$ 450,000 1,365,400	\$ 361,598 -	\$ - -	\$ 361,598 -	\$ 88,402 1,365,400
Court Reporting					
Salaries, Court Reporting Services	41,233,400	41,210,365	22,929	41,233,294	106
Social Security, Court Reporting Services	3,144,800	3,017,138	1,754	3,018,892	125,908
Contractual Services, Court Reporting Services	3,921,700	3,496,999	380,247	3,877,246	44,454
Travel, Court Reporting Services	167,900	97,432	15,621	113,053	54,847
Commodities, Court Reporting Services	1,000	7	-	7	993
Equipment, Court Reporting Services	5,000	-	-	-	5,000
Telecommunications, Court Reporting Services	2,000	1,387	258	1,645	355
Pension Code Enforcement					
Pension Code Section 15-125	103,000	27,598	8,554	36,152	66,848
Total General Revenue Fund	\$ 107,557,900	\$ 97,987,125	\$ 2,238,196	\$ 100,225,321	\$ 7,332,579
Fire Prevention Fund - 047					
Salary, State Fire Marshall	\$ 115,700	\$ 115,613	\$ -	\$ 115,613	\$ 87
Retirement Contributions	40,900	39,706	-	39,706	1,194
Social Security	8,300	8,289	-	8,289	11
Group Insurance	15,900	15,035	-	15,035	865
Total Fire Prevention Fund	\$ 180,800	\$ 178,643	\$ -	\$ 178,643	\$ 2,157
Title III Social Security & Employment Service Fund - 052					
Salaries, Director And Board of Review	\$ 217,200	\$ 214,951	\$ -	\$ 214,951	\$ 2,249
Retirement Contributions	76,800	73,526	-	73,526	3,274
Social Security	15,800	15,713	-	15,713	87
Group Insurance	95,400	23,409	18,954	42,363	53,037
Total Social Security Fund	\$ 405,200	\$ 327,599	\$ 18,954	\$ 346,553	\$ 58,647

STATE OF ILLINOIS
 OFFICE OF THE COMPTROLLER - NONFISCAL OFFICER RESPONSIBILITIES
 SCHEDULE OF APPROPRIATIONS, EXPENDITURES AND LAPSED BALANCES
 Appropriations For Fiscal Year 2012
 Fourteen Months Ended August 31, 2012

Fund / Description	Appropriations after Transfers PA 97-0056	Through June 30	Expenditures		Balance Lapsed (Approximate)
			Lapse Period 07/01-8/31/12 (Approximate)	Total (Approximate)	
<u>Comptroller's Administrative Fund - 543</u>					
Lump Sum and Other Purposes	\$ 1,200,000	\$ 404,847	\$ 39,204	\$ 444,051	\$ 755,949
<u>Horse Racing Fund - 632</u>					
Salaries, Racing Board	\$ 137,800	\$ 26,400	\$ -	\$ 26,400	\$ 111,400
Retirement Contributions	48,700	9,026	-	9,026	39,674
Social Security	10,600	2,020	-	2,020	8,580
Total Horse Racing Fund	\$ 197,100	\$ 37,446	\$ -	\$ 37,446	\$ 159,654
<u>State Lottery Fund - 711</u>					
Expenses with State Lottery	\$ 50,300	\$ 50,300	\$ -	\$ 50,300	\$ -
<u>Bank & Trust Company Fund - 795</u>					
Salaries, Director	\$ 136,300	\$ 136,217	\$ -	\$ 136,217	\$ 83
Retirement Contributions	48,200	46,606	-	46,606	1,594
Social Security	8,900	8,858	-	8,858	42
Group Insurance	15,900	252	-	252	15,648
Total Bank & Trust Company Fund	\$ 209,300	\$ 191,933	\$ -	\$ 191,933	\$ 17,367
Total All Appropriations	\$ 109,800,600	\$ 99,177,893	\$ 2,296,354	\$ 101,474,247	\$ 8,326,353
<u>NON-APPROPRIATED FUNDS</u>					
<u>Cemetery Consumer Protection Fund - 096</u>					
Claims	\$ -	\$ 118,017	\$ -	\$ 118,017	\$ -

STATE OF ILLINOIS
 OFFICE OF THE COMPTROLLER - NONFISCAL OFFICER RESPONSIBILITIES
 SCHEDULE OF APPROPRIATIONS, EXPENDITURES AND LAPSED BALANCES
 Appropriations For Fiscal Year 2012
 Fourteen Months Ended August 31, 2012

Fund / Description	Appropriations after Transfers PA 97-0056	Through June 30	Expenditures		Balance Lapsed (Approximate)
			Lapse Period 07/01-8/31/12 (Approximate)	Total (Approximate)	
<u>Direct Deposit Administration Fund - 200</u>					
Convert Returns to Warrants		\$ 10,606,498	\$ -	\$ 10,606,498	
<u>Social Security Administration Fund - 204</u>					
Payment to U.S. Treasury		\$ 13,110	\$ -	\$ 13,110	
Refund Employee/Employer		547,141	800	547,941	
Total Social Security Administration Fund		\$ 560,251	\$ 800	\$ 561,051	
<u>Kaskaskia Commons Permanent Fund - 441</u>					
Payment Drainage & Levy District		\$ 8,243	\$ -	\$ 8,243	
<u>Warrant Escheat Fund - 485</u>					
Replacement Warrants-Original		\$ 3,343,258	\$ -	\$ 3,343,258	
<u>State Off-set Claims Fund - 658</u>					
Payment to Claimant Agency		\$ 41,714,327	\$ (3,102)	\$ 41,711,225	
<u>Local Debt Recovery Fund - 722</u>					
Payment to Local Entities		\$ 9,286,331	\$ -	\$ 9,286,331	
Refunds		493,769	-	493,769	
Total Local Debt Recovery Fund		\$ 9,780,100	\$ -	\$ 9,780,100	
Total All Non-Appropriated Funds		\$ 66,130,694	\$ (2,302)	\$ 66,128,392	
TOTAL ALL FUNDS		\$ 165,308,587	\$ 2,294,052	\$ 167,602,639	

Note: Appropriations, expenditures and lapsed balances have been reconciled to the Fiscal Officer records of the State Comptroller. Expenditure amounts are vouchers approved and submitted to the Fiscal Officer section of the State Comptroller for payment to the vendor. Approximate lapse period expenditures do not include interest payments approved and submitted for payment after August.

OFFICE OF THE COMPTROLLER - NONFISCAL OFFICER RESPONSIBILITIES
 SCHEDULE OF APPROPRIATIONS, EXPENDITURES AND LAPSED BALANCES
 Appropriations For Fiscal Year 2011
 Eighteen Months Ended December 31, 2011

Fund / Description	Expenditures				Balance Lapsed
	Appropriations after Transfers	Through June 30	Lapse Period 07/01-12/31/11	Total	
	PA 096-0956				
	PA 096-0957				
	\$ 74,843,000	\$ 70,322,918	\$ 4,084,187	\$ 74,407,105	\$ 435,895
	\$ 8,140,400	\$ 7,679,760	\$ 134,248	\$ 7,814,008	\$ 326,392
	4,138,100	3,845,273	-	3,845,273	292,827
	2,365,800	1,737,810	-	1,737,810	627,990
	400,000	294,956	90,354	385,310	14,690
	800,000	712,842	62,049	774,891	25,109
	386,200	258,115	-	258,115	128,085
	897,800	791,129	-	791,129	106,671
	13,158,500	11,531,160	9,600	11,540,760	1,617,740
	579,400	530,096	-	530,096	49,304
	1,211,200	1,047,534	805	1,048,339	162,861
	450,000	320,586	72,075	392,661	57,339
	\$ 107,370,400	\$ 99,072,179	\$ 4,453,318	\$ 103,525,497	\$ 3,844,903
Total General Revenue Fund					
	\$ 115,700	\$ 115,613	\$ -	\$ 115,613	\$ 87
	35,600	34,038	-	34,038	1,562
	8,100	7,971	-	7,971	129
	15,900	12,971	-	12,971	2,929
	\$ 175,300	\$ 170,593	\$ -	\$ 170,593	\$ 4,707
Total Fire Prevention Fund					

APPROPRIATED FUNDS**General Revenue Fund - 001****Operations**

Operational Expenses

State Officer Salaries and Other

Salaries, Members of House of Representatives

Salaries, Members of Senate

Salaries, Leadership

Per Diem, Senate

Per Diem, House of Representatives

Salaries, Auditor General

Salaries, Elected Officers, Executive Branch

Salaries, Appointed Officers, Executive Branch

Salaries, Executive Inspector Generals

Social Security

Mileage, General Assembly

Total General Revenue Fund**Fire Prevention Fund - 047**

Salary, State Fire Marshall

Retirement Contributions

Social Security

Group Insurance

Total Fire Prevention Fund

STATE OF ILLINOIS
 OFFICE OF THE COMPTROLLER - NONFISCAL OFFICER RESPONSIBILITIES
 SCHEDULE OF APPROPRIATIONS, EXPENDITURES AND LAPSED BALANCES
 Appropriations For Fiscal Year 2011
 Eighteen Months Ended December 31, 2011

Fund / Description	Expenditures				Balance Lapsed
	Appropriations after Transfers	Through June 30	Lapse Period 07/01-12/31/11	Total	
	PA 096-0956				
	PA 096-0957				
Title III Social Security & Employment Service Fund - 052					
Salaries, Director And Board of Review	\$ 217,200	\$ 217,199	\$ -	\$ 217,199	\$ 1
Retirement Contributions	65,700	63,717	-	63,717	1,983
Social Security	14,200	13,629	-	13,629	571
Group Insurance	95,400	23,376	-	23,376	72,024
Total Social Security Fund	\$ 392,500	\$ 317,921	\$ -	\$ 317,921	\$ 74,579
Comptroller's Administrative Fund - 543					
Lump Sum and Other Purposes	\$ 500,000	\$ 267,425	\$ (109,594)	\$ 157,831	\$ 342,169
Horse Racing Fund - 632					
Salaries, Racing Board	\$ 137,800	\$ 24,300	\$ -	\$ 24,300	\$ 113,500
Retirement Contributions	24,600	7,113	-	7,113	17,487
Social Security	10,600	1,859	-	1,859	8,741
Total Horse Racing Fund	\$ 173,000	\$ 33,272	\$ -	\$ 33,272	\$ 139,728
State Lottery Fund - 711					
Expenses with State Lottery	\$ 50,300	\$ 50,300	\$ -	\$ 50,300	\$ -

OFFICE OF THE COMPTROLLER - NONFISCAL OFFICER RESPONSIBILITIES
 SCHEDULE OF APPROPRIATIONS, EXPENDITURES AND LAPSED BALANCES

Appropriations For Fiscal Year 2011
 Eighteen Months Ended December 31, 2011

Fund / Description	Appropriations after Transfers PA 096-0956 PA 096-0957	Expenditures			Balance Lapsed
		Through June 30	Lapse Period 07/01-12/31/11	Total	
<u>Bank & Trust Company Fund - 795</u>					
Salaries, Director	\$ 136,300	\$ 130,310	\$ -	\$ 130,310	\$ 5,990
Retirement Contributions	41,800	38,479	-	38,479	3,321
Social Security	8,300	7,522	-	7,522	778
Group Insurance	15,900	13,732	-	13,732	2,168
Total Bank & Trust Company Fund	\$ 202,300	\$ 190,043	\$ -	\$ 190,043	\$ 12,257
TOTAL ALL APPROPRIATIONS	\$ 108,863,800	\$ 100,101,733	\$ 4,343,724	\$ 104,445,457	\$ 4,418,343
NON-APPROPRIATED FUNDS					
<u>Cemetery Consumer Protection Fund - 096</u>					
Claims		\$ 22,604	\$ -	\$ 22,604	
<u>Direct Deposit Administration Fund - 200</u>					
Convert Returns to Warrants		\$ 11,011,485	\$ -	\$ 11,011,485	
<u>Social Security Administration Fund - 204</u>					
Payment to U.S. Treasury		\$ 116,647	\$ -	\$ 116,647	
Refund Employee/Employer		450,023	13,261	463,284	
Total Social Security Administration Fund		\$ 566,670	\$ 13,261	\$ 579,931	

OFFICE OF THE COMPTROLLER - NONFISCAL OFFICER RESPONSIBILITIES
 SCHEDULE OF APPROPRIATIONS, EXPENDITURES AND LAPSED BALANCES

Appropriations For Fiscal Year 2011
 Eighteen Months Ended December 31, 2011

Fund / Description	Appropriations after Transfers	Expenditures			Balance Lapsed
		Through June 30	Lapse Period 07/01-12/31/11	Total	
<u>Kaskaskia Commons Permanent Fund - 441</u>					
Payment Drainage & Levy District		\$ 8,344	\$ -	\$ 8,344	
<u>Warrant Escheat Fund - 485</u>					
Replacement Warrants-Original		\$ 3,396,724	\$ -	\$ 3,396,724	
<u>State Off-set Claims Fund - 658</u>					
Payment to Claimant Agency		\$ 37,870,900	\$ (34,494)	\$ 37,836,406	
<u>U.S. Savings Bond Series EE Fund - 827</u>					
Series EE Savings Bonds		\$ 462,550	\$ -	\$ 462,550	
Total All Non-Appropriated Funds		\$ 53,339,277	\$ (21,233)	\$ 53,318,044	
TOTAL ALL FUNDS		\$ 153,441,010	\$ 4,322,491	\$ 157,763,501	

Note: Appropriations, expenditures and lapsed balances have been reconciled to the Fiscal Officer records of the State Comptroller. Expenditure amounts are vouchers approved and submitted to the Fiscal Officer section of the State Comptroller for payment to the vendor.

STATE OF ILLINOIS
OFFICE OF THE COMPTROLLER - NONFISCAL OFFICER RESPONSIBILITIES
COMPARATIVE SCHEDULE OF NET APPROPRIATIONS, EXPENDITURES
AND LAPSED BALANCES

Schedule 3

	Fiscal Year		
	2012	2011	2010
	PA 97-0056	PA 096-0956 PA 096-0957	PA 96-0042 PA 96-0046
General Revenue Fund - 001			
Appropriations after Transfers	\$ 107,557,900	\$ 107,370,400	\$ 106,791,000
Expenditures:			
Operations			
Personal Services- Non Bargaining Unit Employees	\$ -	\$ -	\$ 8,746,328
Personal Services- Bargaining Unit Employees	-	-	5,718,747
Social Security - Non Bargaining Unit Employees	-	-	648,856
Social Security - Bargaining Unit Employees	-	-	419,453
Operational Expenses	-	74,407,105	10,455,053
Personal Services	13,783,178	-	-
Social Security	1,086,124	-	-
Contractual Services	4,476,821	-	-
Travel	22,283	-	-
Commodities	130,640	-	-
Printing	254,169	-	-
Equipment	71,533	-	-
EDP	1,599,248	-	-
Telecommunications	290,060	-	-
Operation of Automotive Equipment	16,078	-	-
Merit Commission	92,815	-	-
Inspector General	69,874	-	-
Court Reporting Services	644,200	-	-
State Officer Salaries and Other			
Salaries, Members of House of Representatives	7,652,795	7,814,008	7,642,009
Salaries, Members of Senate	3,823,701	3,845,273	3,818,308
Salaries, Leadership	1,631,007	1,737,810	1,866,274
Per Diem, Senate	328,005	385,310	377,241
Per Diem, House of Representatives	708,513	774,891	752,347
Salaries, Auditor General	272,175	258,115	266,819
Salaries, Elected Officers, Executive Branch	897,501	791,129	761,832
Salaries, Appointed Officers, Executive Branch	12,057,132	11,540,760	12,247,183
Salaries, Executive Inspector Generals	547,239	530,096	-
Social Security	1,128,343	1,048,339	1,065,971
Mileage, General Assembly	361,598	392,661	396,012
Court Reporting			
Salaries, Court Reporting Services - Non Bargaining Unit	-	-	26,847,384
Salaries, Court Reporting Services - Bargaining Unit	-	-	12,645,913
Social Security, Court Reporting Services - Non Bargaining Unit	-	-	1,953,998
Social Security, Court Reporting Services - Bargaining Unit	-	-	933,516
Salaries, Court Reporting Services	41,233,294	-	-
Social Security, Court Reporting Services	3,018,892	-	-
Contractual Services, Court Reporting Services	3,877,246	-	-
Travel, Court Reporting Services	113,053	-	-
Commodities, Court Reporting Services	7	-	-
Telecommunications, Court Reporting Services	1,645	-	-
Pension Code Enforcement			
Pension Code Section 15-125	36,152	-	-
Total General Revenue Fund	\$ 100,225,321	\$ 103,525,497	\$ 97,563,244
Lapsed Balances	\$ 7,332,579	\$ 3,844,903	\$ 9,227,756

STATE OF ILLINOIS
OFFICE OF THE COMPTROLLER - NONFISCAL OFFICER RESPONSIBILITIES
COMPARATIVE SCHEDULE OF NET APPROPRIATIONS, EXPENDITURES
AND LAPSED BALANCES

Schedule 3

	Fiscal Year		
	2012	2011	2010
	PA 97-0056	PA 096-0956 PA 096-0957	PA 96-0042 PA 96-0046
<u>Fire Prevention Fund - 047</u>			
Appropriations after Transfers	\$ 180,800	\$ 175,300	\$ 161,600
Expenditures:			
Salary, State Fire Marshall	\$ 115,613	\$ 115,613	\$ 76,626
Retirement Contributions	39,706	34,038	21,855
Social Security	8,289	7,971	5,859
Group Insurance	15,035	12,971	6,293
Total Fire Prevention Fund	\$ 178,643	\$ 170,593	\$ 110,633
Lapsed Balances	\$ 2,157	\$ 4,707	\$ 50,967
<u>Title III Social Security & Employment Service Fund - 052</u>			
Appropriations after Transfers	\$ 405,200	\$ 392,500	\$ 391,300
Expenditures:			
Salaries, Director And Board of Review	\$ 214,951	\$ 217,199	\$ 217,304
Retirement Contributions	73,526	63,717	61,711
Social Security	15,713	13,629	13,944
Group Insurance	42,363	23,376	47,690
Total Social Security Fund	\$ 346,553	\$ 317,921	\$ 340,649
Lapsed Balances	\$ 58,647	\$ 74,579	\$ 50,651
<u>Comptroller's Administrative Fund - 543</u>			
Appropriations after Transfers	\$ 1,200,000	\$ 500,000	\$ 1,200,000
Expenditures: Lump Sum and Other Purposes	\$ 444,051	\$ 157,831	\$ 95,860
Lapsed Balances	\$ 755,949	\$ 342,169	\$ 1,104,140
<u>Horse Racing Fund - 632</u>			
Appropriations after Transfers	\$ 197,100	\$ 173,000	\$ 173,000
Expenditures:			
Salaries, Racing Board	\$ 26,400	\$ 24,300	\$ 28,800
Retirement Contributions	9,026	7,113	8,172
Social Security	2,020	1,859	2,203
Total Horse Racing Fund	\$ 37,446	\$ 33,272	\$ 39,175
Lapsed Balances	\$ 159,654	\$ 139,728	\$ 133,825
<u>State Lottery Fund - 711</u>			
Appropriations after Transfers	\$ 50,300	\$ 50,300	\$ 50,300
Expenses with State Lottery	\$ 50,300	\$ 50,300	\$ 50,300
Lapsed Balances	\$ -	\$ -	\$ -
<u>Bank & Trust Company Fund - 795</u>			
Appropriations after Transfers	\$ 209,300	\$ 202,300	\$ 202,300
Expenditures:			
Salaries, Director	\$ 136,217	\$ 130,310	\$ 136,217
Retirement Contributions	46,606	38,479	38,976
Social Security	8,858	7,522	7,683
Group Insurance	252	13,732	14,359
Total Bank & Trust Company Fund	\$ 191,933	\$ 190,043	\$ 197,235
Lapsed Balances	\$ 17,367	\$ 12,257	\$ 5,065

STATE OF ILLINOIS
OFFICE OF THE COMPTROLLER - NONFISCAL OFFICER RESPONSIBILITIES
COMPARATIVE SCHEDULE OF NET APPROPRIATIONS, EXPENDITURES
AND LAPSED BALANCES

Schedule 3

	Fiscal Year		
	2012	2011	2010
	PA 97-0056	PA 096-0956 PA 096-0957	PA 96-0042 PA 96-0046
<u>TOTAL - APPROPRIATED FUNDS (Net of Transfers)</u>			
Total All Appropriations	\$ 109,800,600	\$ 108,863,800	\$ 108,969,500
Total Expenditures	\$ 101,474,247	\$ 104,445,457	\$ 98,397,096
Total Lapsed Balances	\$ 8,326,353	\$ 4,418,343	\$ 10,572,404
<u>NON-APPROPRIATED FUNDS</u>			
<u>Cemetery Consumer Protection Fund - 096</u>			
Claims	\$ 118,017	\$ 22,604	\$ 40,980
<u>Direct Deposit Administration Fund - 200</u>			
Convert Returns to Warrants	\$ 10,606,498	\$ 11,011,485	\$ 15,716,770
<u>Social Security Administration Fund - 204</u>			
Payment to U.S. Treasury	\$ 13,110	\$ 116,647	\$ 80,071
Refund Employee/Employer	547,941	463,284	822,740
Total Social Security Administration Fund	\$ 561,051	\$ 579,931	\$ 902,811
<u>Kaskaskia Commons Permanent Fund - 441</u>			
Payment Drainage & Levy District	\$ 8,243	\$ 8,344	\$ 8,878
<u>Warrant Escheat Fund - 485</u>			
Replacement Warrants-Original	\$ 3,343,258	\$ 3,396,724	\$ 4,227,407
<u>State Off-set Claims Fund - 658</u>			
Payment to Claimant Agency	\$ 41,711,225	\$ 37,836,406	\$ 45,751,077
<u>Local Debt Recovery Fund - 722</u>			
Payment to Local Entities	\$ 9,286,331	\$ -	\$ -
Refunds	493,769	-	-
Total Local Debt Recovery Fund	\$ 9,780,100	\$ -	\$ -
<u>U.S. Savings Bond Series EE Fund - 827</u>			
Series EE Savings Bonds	\$ -	\$ 462,550	\$ 2,551,325
Total Expenditures - All Non-Appropriated Funds	\$ 66,128,392	\$ 53,318,044	\$ 69,199,248
GRAND TOTAL EXPENDITURES - ALL FUNDS	\$ 167,602,639	\$ 157,763,501	\$ 167,596,344

Note: Fiscal year 2012 and fiscal year 2010 expenditures and related lapsed balances do not reflect any interest payments approved and submitted for payment after August.

STATE OF ILLINOIS
OFFICE OF THE COMPTROLLER
NONFISCAL OFFICER RESPONSIBILITIES
SCHEDULE OF CHANGES IN STATE PROPERTY
For the Year Ended June 30, 2012
(Expressed in Thousands)

Schedule 4

	<u>Balance</u> <u>July 1, 2011</u>	<u>Additions</u>	<u>Deletions</u>	<u>Net</u> <u>Transfers</u>	<u>Balance</u> <u>June 30, 2012</u>
Governmental Activities:					
Capital Assets being depreciated:					
Equipment	\$ 3,561	\$ 914	\$ 562	\$ -	\$ 3,913
Less Accumulated Depreciation:					
Equipment	<u>2,372</u>	<u>231</u>	<u>555</u>	<u>-</u>	<u>2,048</u>
Total Capital Assets, Net	<u>\$ 1,189</u>	<u>\$ 683</u>	<u>\$ 7</u>	<u>\$ -</u>	<u>\$ 1,865</u>

Note: This information has been reconciled to applicable property reports.

STATE OF ILLINOIS
OFFICE OF THE COMPTROLLER
NONFISCAL OFFICER RESPONSIBILITIES
SCHEDULE OF CHANGES IN STATE PROPERTY
For the Year Ended June 30, 2011
(Expressed in Thousands)

Schedule 5

	<u>Balance</u> <u>July 1, 2010</u>	<u>Additions</u>	<u>Deletions</u>	<u>Net</u> <u>Transfers</u>	<u>Balance</u> <u>June 30, 2011</u>
Governmental Activities:					
Capital Assets being depreciated:					
Equipment	\$ 2,574	\$ 1,032	\$ -	\$ 45	\$ 3,561
Less Accumulated Depreciation:					
Equipment	<u>2,361</u>	<u>56</u>	<u>-</u>	<u>45</u>	<u>2,372</u>
Total Capital Assets, Net	<u>\$ 213</u>	<u>\$ 976</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 1,189</u>

Note: This information has been reconciled to applicable property reports.

STATE OF ILLINOIS
OFFICE OF THE COMPTROLLER
NON FISCAL OFFICER RESPONSIBILITIES
(Expressed in Thousands)

Comparative Schedule of Cash Receipts
For the Fiscal Years Ended June 30, 2012 and 2011 and 2010

	Fiscal Year 2012	Fiscal Year 2011	Dollar Increase (Decrease)	Percent Increase (Decrease)	Fiscal Year 2011	Fiscal Year 2010	Dollar Increase (Decrease)	Percent Increase (Decrease)
<u>General Revenue Fund</u>								
Burial Trust	\$ 1	\$ -	\$ 1	100.0%	\$ -	\$ 1	\$ (1)	-100.0%
Cemetery Care	2	-	2	100.0%	-	-	-	0.0%
Contributions by State Officers	24	51	(27)	-52.9%	51	167	(116)	-69.5%
FICA Contribution Refunds	353	302	51	16.9%	302	1,818	(1,516)	-83.4%
Miscellaneous Fees	2	7	(5)	-71.4%	7	12	(5)	-41.7%
Fund Total	\$ 382	\$ 360	\$ 22	6.1%	\$ 360	\$ 1,998	\$ (1,638)	-82.0%
<u>Cemetery Consumer Protection Fund</u>								
Cemetery Care Pre-Need Sales	\$ 62	\$ 55	\$ 7	12.7%	\$ 55	\$ 72	\$ (17)	-23.6%
Investment Income	2	3	(1)	-33.3%	3	5	(2)	-40.0%
Fund Total	\$ 64	\$ 58	\$ 6	10.3%	\$ 58	\$ 77	\$ (19)	-24.7%
<u>General Obligation Bond Retirement & Interest Fund</u>								
Parking Fees	\$ 155	\$ 155	\$ -	0.0%	\$ 155	\$ 159	\$ (4)	-2.5%
<u>Comptroller's Audit Expense Revolving Fund</u>								
Reimbursement of Audit Costs	\$ -	\$ 1	\$ (1)	-100.0%	\$ 1	\$ 3	\$ (2)	-66.7%
<u>Direct Deposit Administration Fund</u>								
Returned Direct Deposit Items	\$ 10,606	\$ 11,011	\$ (405)	-3.7%	\$ 11,011	\$ 15,717	\$ (4,706)	-29.9%
<u>Social Security Administration Fund</u>								
Contributions, Employer	\$ 215	\$ 568	\$ (353)	-62.1%	\$ 568	\$ 513	\$ 55	10.7%
Contributions, Employee	431	252	179	71.0%	252	1,448	(1,196)	-82.6%

STATE OF ILLINOIS
OFFICE OF THE COMPTROLLER
NON FISCAL OFFICER RESPONSIBILITIES
(Expressed in Thousands)

Comparative Schedule of Cash Receipts
For the Fiscal Years Ended June 30, 2012 and 2011 and 2010

	Fiscal Year 2012	Fiscal Year 2011	Fiscal Year 2010	Dollar Increase (Decrease)	Percent Increase (Decrease)	Fiscal Year 2011	Fiscal Year 2010	Dollar Increase (Decrease)	Percent Increase (Decrease)
Fund Total	\$ 646	\$ 820	\$ 1,961	\$ (174)	-21.2%	\$ 820	\$ 1,961	\$ (1,141)	-58.2%
Kaskaskia Commons Permanent Fund									
Farm Rental Income	\$ 7	\$ 7	\$ 7	\$ -	0.0%	\$ 7	\$ 7	\$ -	0.0%
Investment Income	1	1	2	-	0.0%	1	2	(1)	-50.0%
Fund Total	\$ 8	\$ 8	\$ 9	\$ -	0.0%	\$ 8	\$ 9	\$ (1)	-11.1%
Warrant Escheat Fund									
Escheated Warrants	\$ 10,078	\$ 10,987	\$ 15,765	\$ (909)	-8.3%	\$ 10,987	\$ 15,765	\$ (4,778)	-30.3%
Comptroller's Administrative Fund									
Burial Trust	\$ 36	\$ 35	\$ 38	\$ 1	2.9%	\$ 35	\$ 38	\$ (3)	-7.9%
Cemetery Care	25	28	27	(3)	-10.7%	28	27	1	3.7%
Crematory	3	3	2	-	0.0%	3	2	1	50.0%
Federal Government (Dept of Treasury)	-	1	5	(1)	-100.0%	1	5	(4)	-80.0%
Penalties	56	31	70	25	80.6%	31	70	(39)	-55.7%
Pre-Need Cemetery Sales Act	4	6	5	(2)	-33.3%	6	5	1	20.0%
Court-Ordered Child Support Fees	197	203	205	(6)	-3.0%	203	205	(2)	-1.0%
Photocopy Fees	-	3	4	(3)	-100.0%	3	4	(1)	-25.0%
Minority Contractor Opportunity Initiative	19	-	-	19	100.0%	-	-	-	0.0%
Non-Electronic Warrant Processing Fee	13	-	-	13	100.0%	-	-	-	0.0%
Miscellaneous Fees	2	-	2	2	100.0%	-	2	(2)	-100.0%
Fund Total	\$ 355	\$ 310	\$ 358	\$ 45	14.5%	\$ 310	\$ 358	\$ (48)	-13.4%
State Offset Claims Fund									
State Offset Claims	\$ 42,017	\$ 38,095	\$ 37,765	\$ 3,922	10.3%	\$ 38,095	\$ 37,765	\$ 330	0.9%
Fund Total	\$ 42,017	\$ 38,095	\$ 37,765	\$ 3,922	10.3%	\$ 38,095	\$ 37,765	\$ 330	0.9%

STATE OF ILLINOIS
OFFICE OF THE COMPTROLLER
NON FISCAL OFFICER RESPONSIBILITIES
(Expressed in Thousands)

Comparative Schedule of Cash Receipts
For the Fiscal Years Ended June 30, 2012 and 2011 and 2010

	Fiscal Year 2012	Fiscal Year 2011	Dollar Increase (Decrease)	Percent Increase (Decrease)	Fiscal Year 2011	Fiscal Year 2010	Dollar Increase (Decrease)	Percent Increase (Decrease)
<u>Comptroller Debt Recovery Trust Fund</u>								
Local Offset Claims	\$ 11,144	\$ -	\$ 11,144	100.0%	\$ -	\$ -	\$ -	0.0%
Collection Fees	945	-	945	100.0%	-	-	-	0.0%
Fund Total	\$ 12,089	\$ -	\$ 12,089	100.0%	\$ -	\$ -	\$ -	0.0%
<u>State Parking Facility Maintenance Fund</u>								
Parking Fees	\$ 39	\$ 39	\$ -	0.0%	\$ 39	\$ 40	\$ (1)	-2.5%
<u>Pre-Need Funeral Consumer Protection Fund</u>								
Pre-Need Contract Fees	\$ 88	\$ 84	\$ 4	4.8%	\$ 84	\$ -	\$ 84	100.0%
<u>US Savings Bond Series EE Fund</u>								
Payroll Deductions	\$ -	\$ 402	\$ (402)	-100.0%	\$ 402	\$ 2,544	\$ (2,142)	-84.2%
GRAND TOTAL	\$ 76,527	\$ 62,330	\$ 14,197	22.8%	\$ 62,330	\$ 76,396	\$ (14,066)	-18.4%

STATE OF ILLINOIS
OFFICE OF THE COMPTROLLER
NONFISCAL OFFICER RESPONSIBILITIES
RECONCILIATION SCHEDULE OF CASH RECEIPTS TO DEPOSITS
ORDERED INTO THE STATE TREASURY
(Expressed in Thousands)
Years Ended June 30, 2012 and 2011

Schedule 7

Cash Receipts for the Office of the Comptroller per SAMS for the Year Ended June 30, 2012	\$ 38,525,735
Receipts recorded in SAMS under the Office of the Treasurer (Agency 370)	3
Receipts for the Payroll Consolidation Fund (460)	(4,520,664)
Receipts for Commercial Consolidation Fund (462)	(33,928,541)
State Officer Payroll Prior Year Refunds	<u>(6)</u>
Cash Receipts per Schedule of Cash Receipts for the Year Ended June 30, 2012	<u>\$ 76,527</u>
Cash Receipts for the Office of the Comptroller per SAMS for the Year Ended June 30, 2011	\$ 38,076,855
Receipts recorded in SAMS under the Office of the Treasurer (Agency 370)	4
Receipts for the Payroll Consolidation Fund (460)	(4,203,146)
Receipts for Commercial Consolidation Fund (462)	<u>(33,811,383)</u>
Cash Receipts per Schedule of Cash Receipts for the Year Ended June 30, 2011	<u>\$ 62,330</u>

STATE OF ILLINOIS
OFFICE OF THE COMPTROLLER
NON FISCAL OFFICER RESPONSIBILITIES

Schedule 8

Schedule of State Officers' Salaries
(Expressed in Thousands)

	Year ended June 30,			
	2012		2011	
	Appropriation after Transfers	Expenditures	Appropriation after Transfers	Expenditures
<u>GENERAL REVENUE FUND</u>				
Legislative				
House of Representatives	\$ 8,140	\$ 7,653	\$ 8,140	\$ 7,814
Senate	4,138	3,824	4,138	3,845
Party Leaders	2,242	1,631	2,366	1,738
Per diem, Senate	400	328	400	385
Per diem, House of Representatives	800	709	800	775
Auditor General & Deputies	395	272	386	258
Total Legislative	<u>\$ 16,115</u>	<u>\$ 14,417</u>	<u>\$ 16,230</u>	<u>\$ 14,815</u>
Elected State Officers				
Governor	\$ 177	\$ 177	\$ 177	\$ 169
Lieutenant Governor	135	135	135	62
Secretary of State	157	157	157	149
Comptroller	136	136	136	131
State Treasurer	136	136	136	131
Attorney General	157	157	157	149
Total Elected State Officers	<u>\$ 898</u>	<u>\$ 898</u>	<u>\$ 898</u>	<u>\$ 791</u>
Appointed State Officers				
Dir., Aging	\$ 116	\$ 115	\$ 116	\$ 110
Dir., Asst. Dir., Agriculture	247	134	247	127
Dir., Asst. Dirs., Central Management Services	385	263	385	357
Dir., Children & Family Services	150	150	150	143
Dir., Asst. Dirs., Corrections	278	278	278	190
Dir., Asst. Dir., Commerce & Economic Oppor.	264	263	264	256
Dir., EPA	133	133	133	127
Secretary, Asst. Dirs., Financial Institutions	375	375	508	384
Secretary, Asst. Secy., Human Services	406	353	406	343
Dir., Insurance	135	135	-	-
Dir., Juvenile Justice	120	120	120	115
Dir., Asst. Dir., Labor	237	124	237	211
Chief Factory Inspector	52	52	52	50
Supt. Safety Inspection Education	57	26	57	-
Superintendent, Lottery	142	83	-	-
Dir., Asst. Dir., State Police	246	133	246	106
Adj. Gen., Chief Assts. Military Affairs	313	262	313	275
Dir., Asst. Dir., Natural Resources	258	258	258	246
Six Mine Officers	94	94	94	90
Four Examining Officers	52	46	52	45
Chairman, Members, Ill. Labor Relations Bd.	762	727	668	637
Dir., Asst. Dir., Healthcare & Family Services	263	263	263	251
Dir., Asst. Dir., Public Health	278	253	278	265
Dir., Asst. Dir., Revenue	264	142	264	136

STATE OF ILLINOIS
OFFICE OF THE COMPTROLLER
NON FISCAL OFFICER RESPONSIBILITIES

Schedule 8

Schedule of State Officers' Salaries (Continued)
(Expressed in Thousands)

	Year ended June 30,			
	2012		2011	
	Appropriation after Transfers	Expenditures	Appropriation after Transfers	Expenditures
<u>GENERAL REVENUE FUND (Continued)</u>				
Appointed State Officers (Continued)				
Chairman, Members, Prop. Tax Appeal Board	274	273	274	261
Dir., Asst. Dir., Veterans' Affairs	214	217	214	204
Chairman, Members, Civil Service Commission	132	121	132	126
Chairman, Members, Commerce Commission	602	607	602	574
Judges, Court of Claims	425	424	425	406
Chair., Vice Chair. Board of Elections	107	106	107	102
Members	225	225	225	215
Dir., Asst. Dir., Ill. Emergency Mgmt. Agency	245	245	245	157
Dir., Illinois Power Agency	104	103	104	99
Dir., Human Rights	116	116	116	110
Chairman, Members, Human Rights Comm.	616	588	616	588
Chairman, Members, Workers' Comp. Comm.	1,204	1,203	1,204	1,114
Chairman, Members, Secy., Liquor Control Comm.	336	256	336	277
Members, Executive Ethics Commission	338	261	338	323
Chairman, Members, Pollution Control Bd.	589	586	589	558
Chairman, Members, Prisoner Review Bd.	1,298	1,146	1,298	1,142
Chairman, Members, State Merit Comm.	69	55	69	66
Chairman, Members, Ed. Labor Relations Bd.	480	480	480	458
Members, State Police Merit Board	118	113	118	79
Secretary, Asst. Secy., Transportation	278	150	278	218
Advocate, Small Business Utility	-	-	-	-
Total Appointed State Officers	\$ 13,397	\$ 12,057	\$ 13,159	\$ 11,541
Executive Inspector Generals				
Executive Inspector General - Governor	\$ 150	\$ 150	\$ 150	\$ 144
Executive Inspector General - Secretary of State	116	116	116	110
Executive Inspector General - Comptroller	101	101	101	96
Executive Inspector General - State Treasurer	106	106	106	101
Executive Inspector General - Attorney General	106	74	106	79
Total Executive Inspector Generals	\$ 579	\$ 547	\$ 579	\$ 530
Funds Other Than General Revenue				
Appointed State Officers				
State Fire Marshall	\$ 116	\$ 116	\$ 116	\$ 116
Members, Illinois Racing Board	138	26	138	24
Dir. & Bd. of Review Members, Employment Sec.	217	215	217	217
Director, Banks & Real Estate.	136	136	136	130
Total Appointed State Officers	\$ 607	\$ 493	\$ 607	\$ 487
Total State Officers Salaries, All Funds	\$ 31,596	\$ 28,412	\$ 31,473	\$ 28,164

STATE OF ILLINOIS
OFFICE OF THE COMPTROLLER
NONFISCAL OFFICER RESPONSIBILITIES
ANALYSIS OF SIGNIFICANT VARIATIONS IN EXPENDITURES
For the Fiscal Years Ended June 30, 2012, 2011 and 2010

Schedule 9

The following explanations of significant variations (greater than \$10,000 and 20%) were prepared by Office of the Comptroller - Nonfiscal Officer Responsibilities' management, and are presented for additional analysis purposes only:

General Revenue Fund:

Prior to fiscal year 2010, the Office of the Comptroller received line item appropriations for all expenditures. In fiscal year 2010, operational expenditures were appropriated with separate line items for bargaining/non-bargaining unit personal service costs and a lump sum appropriation for the remainder of the operations expenditures. In fiscal year 2011, the Office of the Comptroller received one lump sum appropriation for all expenditures office-wide, and all expenditures were reported under one lump sum major object code for that fiscal year. In fiscal year 2012, the Office of the Comptroller received line item appropriations for expenditures, and all expenditures were reported under the appropriate major object code based upon expenditure type. The change in appropriation formats does not allow for a meaningful comparison of expenditures for fiscal years 2012, 2011 and 2010. However, the overall change between fiscal year 2012, 2011 and 2010 was less than the thresholds described above for further explanations.

Comptroller's Administrative Fund:

Lump sum expenditures increased 181% in fiscal year 2012 as more operating expenditures were paid from this fund than in fiscal year 2011, rather than paid from the General Revenue Fund.

Local Debt Recovery Fund:

This fund was newly established in fiscal year 2012 pursuant to Public Act 97-0632 (Act). The Act allows the Comptroller to collect on debts owed to units of local government through various deductions such as the debtor's state income tax refund, payroll check or other state payment. The Comptroller remits these collections to the various local governments.

STATE OF ILLINOIS
OFFICE OF THE COMPTROLLER
NON FISCAL OFFICER RESPONSIBILITIES
ANALYSIS OF SIGNIFICANT VARIATIONS IN RECEIPTS
For the Fiscal Years Ended June 30, 2012, 2011 and 2010

Schedule 10

The following explanations of significant variations (greater than \$10,000 and 20%) were prepared by the Office of the Comptroller's – Nonfiscal Officer Responsibilities' management and are presented for analysis purposes only:

General Revenue Fund:

Fiscal year 2012 Contributions by State Officers decreased 52.9% from fiscal year 2011 and fiscal year 2011 Contributions by State Officers decreased 69.5% from fiscal year 2010 due to a reduction in the voluntary contributions from State Officers in lieu of furlough days. In fiscal year 2012 and fiscal year 2011 contributions were made on a voluntary basis. In fiscal year 2010 the Governor's Office required all State Officers to make contributions to the State in amounts equal to their net salary for twelve working days. Fiscal year 2011 FICA Contribution Refunds decreased 83.4% from fiscal year 2010 due to a refund of the employer portion of the FICA taxes paid for Household Workers for 2005, 2006, 2008 and 2009 received in fiscal year 2010.

Cemetery Consumer Protection Fund:

Fiscal year 2011 Cemetery Care Pre-Need Sales decreased 23.6% from fiscal year 2010 due to a reduction in the sales of pre-need arrangements. The current trend in the burial industry is moving away from the purchase of pre-need care.

Direct Deposit Administration Fund:

Receipt balances consist of monies returned from direct deposit transactions for which substitute manual checks had not yet been issued. The receipt balance at June 30, 2011 was 29.9% less than at June 30, 2010 as there were fewer unprocessed returned transactions.

Social Security Administration Fund:

Receipts consist of make-up payments by employers and employees and refunds from amended payroll tax returns. Fiscal year 2012 Employer Contributions Receipts decreased 62.1% from fiscal year 2011 due to the fluctuation in the amount of make-up payments received from State agencies. Fiscal year 2012 Employee Contributions Receipts increased 71% from fiscal year 2011 and fiscal year 2011 Employee Contributions decreased 82.6% from fiscal year 2010. These changes were due to the fluctuation in the amount of make-up payments received from State agencies as well as transactions related to the refund of the employer and employee portions of the FICA

taxes paid for Household Workers for calendar years 2005, 2006, 2008 and 2009 received in fiscal year 2010.

Warrants Escheat Fund:

Receipts consist of uncashed State warrants that have escheated. Fiscal year 2011 Escheated Warrants Receipts decreased 30.3% from fiscal year 2010 due to the fluctuation in the number of uncashed warrants.

Comptroller's Administrative Fund:

Beginning in fiscal year 2003, all penalties and forfeitures imposed and collected by the Cemetery Care Act, the Illinois Funeral or Burial Funds Acts, the Illinois Pre-Need Cemetery Sales Act and the Crematory Regulation Act are deposited in the Comptroller's Administrative Fund. Fiscal year 2012 Penalties increased 80.6% from fiscal year 2011 and fiscal year 2011 Penalties decreased 55.7% from fiscal year 2010 due to the fluctuation in the amount of penalties collected by the fund. Beginning in fiscal year 2012, the Comptroller's Office began collecting fees associated with the Minority Contractor Opportunity Initiative. These fees are collected from State contracts greater than \$1,000 and are used to provide greater opportunities for minority-owned businesses to participate in the State procurement process. Fiscal year 2012 Minority Contractor Opportunity Initiative Fees increased 100% from fiscal year 2011. Beginning in fiscal year 2012, the Comptroller's Office began collecting fees for the processing of employee payments when the employee opted to receive a hardcopy warrant rather than electronic deposit. Fiscal year 2012 Non-Electronic Warrant Processing Fees increased 100% from fiscal year 2011.

Comptroller Debt Recovery Trust Fund:

Beginning in fiscal year 2012, the Comptroller's Office began collecting monies owed to local government entities and processing charges. These monies are deducted from payments to any payee for debts owed to Local Government Entities by the respective payee in addition to an administrative fee for the collection of these payments. Money withheld is either remitted to the claiming local government or released to the original payee if the claim has been settled. Fiscal year 2012 Local Offset Claims Receipts and Collection Fees increased 100% from fiscal year 2011.

Pre-Need Funeral Consumer Protection Fund:

Fiscal year 2011 Pre-Need Contract Fees increased 100% from fiscal year 2010. Beginning in fiscal year 2011, the Pre-Need Funeral Consumer Protection Fund was created to receive and record statutorily required fees associated with the selling of pre-need funeral contracts.

US Savings Bond Series EE Fund:

Receipts consist of money from payroll withholding for the purpose of purchasing savings bonds for State employees. Fiscal year 2012 Payroll Deductions decreased 100.0% from fiscal year 2011, and fiscal year 2011 Payroll Deductions decreased 84.2% from fiscal year 2010 due to the discontinuance of the payroll savings plan in fiscal year 2012.

STATE OF ILLINOIS
OFFICE OF THE COMPTROLLER
NONFISCAL OFFICER RESPONSIBILITIES
ANALYSIS OF SIGNIFICANT LAPSE PERIOD SPENDING
For the Fiscal Years Ended June 30, 2012 and 2011

Schedule 11

The following explanations of significant variations (greater than \$10,000 and 20%) were prepared by Office of the Comptroller- Nonfiscal Officer Responsibilities management, and are presented for additional analysis purposes only:

General Revenue Fund - 001

Per Diem, Senate

Fiscal year 2011 Lapse Period expenditures consisted of legislative per diem payments for session days for the period of May 16, 2011 thru May 31, 2011. These payments were delayed due to cash flow.

Printing

Fiscal year 2012 Lapse Period expenditures consisted mainly of the purchase of paper and envelopes.

Equipment

Fiscal year 2012 Lapse Period expenditures consisted of the purchase of copiers, work stations, fax machines, desk and a bookcase.

Merit Commission

Fiscal year 2012 Lapse Period expenditures consisted of postage reimbursement.

Inspector General

Fiscal year 2012 Lapse Period expenditures consisted of postage reimbursement.

Court Reporting Services

Fiscal year 2012 Lapse Period expenditures consisted of two high speed printers, work stations and network equipment necessary for the upgrade of the network infrastructure to stay abreast of current technologies.

Title III Social Security & Employment Service Fund - 0052

Group Insurance

Fiscal year 2012 Lapse Period expenditures consisted of a correction in the Employer Contribution for Group Insurance for State Officers.

STATE OF ILLINOIS
OFFICE OF THE COMPTROLLER
NONFISCAL OFFICER RESPONSIBILITIES
ANALYSIS OF ACCOUNTS RECEIVABLE
For the Year Ended June 30, 2012
(Expressed in Thousands)

Schedule 12

Fund Type/Fund	Inter-Governmental	Other	Total Receivables	Allowance for Uncollectibles	Total Net Receivables
June 30, 2012					
General:					
General Revenue	\$ -	\$ 21	\$ 21	\$ (21)	\$ -
Special Revenue:					
Comptroller's Audit Expense					
Revolving	1	-	1	(1)	-
Comptroller's Administrative	-	2,335	2,335	(2,221)	114
Non-Expendable Trust:					
Kaskaskia Commons Permanent	-	4	4	-	4
Agency:					
Social Security Administration	-	5	5	(5)	-
Total	\$ 1	\$ 2,365	\$ 2,366	\$ (2,248)	\$ 118

General Revenue: Accounts receivable, as of June 30, 2012, consisted of \$21 due from private resources, of which \$21 have been estimated to be uncollectible.

Comptroller's Audit Expense Revolving: Accounts receivable, as of June 30, 2012, consisted of \$1 due from local governments, of which \$1 have been estimated to be uncollectible.

Comptroller's Administrative: Accounts receivable, as of June 30, 2012, consisted of \$2,335 from fines and penalties arising from late submissions of annual reports by cemeteries and funeral homes, of which \$2,221 have been estimated to be uncollectible.

Kaskaskia Commons Permanent: Accounts receivable, as of June 30, 2012, consisted of \$4 of Farm Income.

Social Security Administration: Accounts receivable, as of June 30, 2012, consisted of \$5 of the employee portion of Social Security Taxes, of which \$5 have been estimated to be uncollectible.

STATE OF ILLINOIS
OFFICE OF THE COMPTROLLER
NONFISCAL OFFICER RESPONSIBILITIES
ANALYSIS OF ACCOUNTS RECEIVABLE
For the Year Ended June 30, 2011
(Expressed in Thousands)

Schedule 12

Fund Type/Fund	Inter- Governmental	Other	Total Receivables	Allowance for Uncollectibles	Total Net Receivables
June 30, 2011					
General:					
General Revenue	\$ -	\$ 22	\$ 22	\$ (22)	\$ -
Special Revenue:					
Comptroller's Audit Expense					
Revolving	2	-	2	(2)	-
Comptroller's Administrative	-	1,496	1,496	(1,079)	417
Non-Expendable Trust:					
Kaskaskia Commons Permanent	-	4	4	-	4
Agency:					
Social Security Administration	-	5	5	(5)	-
Total	\$ 2	\$ 1,527	\$ 1,529	\$ (1,108)	\$ 421

General Revenue: Accounts receivable, as of June 30, 2011, consisted of \$22 due from private resources, of which \$22 have been estimated to be uncollectible.

Comptroller's Audit Expense Revolving: Accounts receivable, as of June 30, 2011 consisted of \$2 due from local governments of which \$2 have been estimated to be uncollectible.

Comptroller's Administrative: Accounts receivable, as of June 30, 2011, consisted of \$1,496 from fines and penalties arising from late submissions of annual reports by cemeteries and funeral homes, of which \$1,079 have been estimated to be uncollectible.

Kaskaskia Commons Permanent: Accounts receivable, as of June 30, 2011, consisted of \$4 of Farm Income.

Social Security Administration: Accounts receivable, as of June 30, 2011, consisted of \$5 of the employee portion of Social Security Taxes, of which \$5 have been estimated to be uncollectible.

STATE OF ILLINOIS
OFFICE OF THE COMPTROLLER
NONFISCAL OFFICER RESPONSIBILITIES
OFFICE FUNCTIONS AND PLANNING PROGRAM (NOT EXAMINED)
Fiscal Years 2011 and 2012

Office Functions

The Office's "NonFiscal Officer" functions, as set forth in the Illinois Compiled Statutes (ILCS), are as follows:

1. Obtain, review and compile Annual Financial Reports for local government units in Illinois, excluding school districts (35 ILCS 220/2-3). Establish advisory guidelines for units of local government as to systems of accountancy (15 ILCS 425/1-2).
2. Administration of the Illinois Cemetery Care Act and related acts (760 ILCS 100/1-24).
3. Administration and maintenance of certain non-appropriated trust funds (Various references).
4. Administration of the Kaskaskia Commons Permanent Fund (Various Senate Bills).
5. Process and disburse appropriations for the following (Various references):
 - Salaries, per diem payments and mileage reimbursements for members of the General Assembly; and
 - Salaries for elected and appointed State Officers.
 - Salaries for court reporters (705 ILCS 70/8 (e)).
 - Transcript fees for court reporters (705 ILCS 75/4).

Budgeting

Planning and budgeting of the Comptroller's Office begins at the Senior staff level. To begin the process, each year in late September the Director of Budget and Fiscal solicits budget information from the Chief of Staff and the two Assistant Comptrollers. The Assistant Comptrollers will obtain from Departmental Directors information on operational needs, initiatives and resource levels needed. Typically, the Departmental Director begins with the current cost to maintain current levels of services. He/she will then adjust this amount to arrive at the current year's budget proposal. Decreases from current costs may be made when inefficient or duplicative functions are identified. Increases are first made for required additions to services or cost increases. Further additions are prioritized and built upon the required increases in step fashion as in zero-based budgeting. In determining the current year's budget, the Departmental Director will request input from his/her staff managers and supervisors. Other considerations when determining increases and decreases include determining adequacy of the present staffing, possible salary increases, and any new departmental changes in procedures which may require both financial and human resources. Once departmental budgets are completed, they are returned to the Director of Budget and Fiscal.

The Director of Budget and Fiscal in conjunction with the Chief of Staff, reviews each department's needs and prepares a recommendation report for amendments to various budget line items. The recommendations are sent to the Comptroller. After a preliminary meeting with

appropriate staff to discuss the recommendations, the Director of Budget and Fiscal and the Chief of Staff meet with the Comptroller for a final review of the budget. Once the Comptroller has approved the Office's budget, it is presented to the Governor's Office of Management and Budget, which will include it in the State Budget Book.

The Comptroller will present the Office's budget to the General Assembly. The final budget as approved by the General Assembly and signed into law by the Governor is returned to the Comptroller where the Director of Budget and Fiscal allocates the money actually appropriated to the Office for the year. This process is normally concluded in June.

All Departmental Directors may monitor their allocation via SAMS at any time. The Directors are responsible for reporting potential budget issues to the Office budget staff. The budget staff reviews all Office expenditures on an ongoing basis to ensure adherence to the strategic budget plan.

Strategic Long Range Plan

Management conducts strategic planning by continually monitoring and evaluating adherence of Office activities to overall short and long-term objectives. The overall objectives are based on the following general goals:

- To increase the effectiveness of manual processes which cannot be eliminated and enhance the usefulness and timeliness of work results as well as reduce associated costs.
- To increase the effectiveness of automated processes by enhancing the usefulness and timeliness of information as well as reducing the associated costs.
- To increase the efficiency of the Comptroller's various facilities in order to enhance the effectiveness of overall activities.
- To maintain a quality work force through the recruitment, selection and training process.

These goals are consistent with the Office's main mission, i.e., to provide fiscal information for the purpose of promoting the integrity of public policy decisions, and to efficiently manage and report on the State's accounts.

Fiscal Year 11/12 Planned / Implemented

- 1) Continue implementation of the Local Debt Recovery System to allow for state payments to be offset against debt for local units of government.
- 2) Work to create a user-friendly one-stop-shop for all contracting information that details award and completion dates, amounts, scopes of service and names of any and all subcontractors.
- 3) Continue implementation of the POWER (Providing Opportunities for Work through Education and Resources) Program which was created to expand the state's contractor

network while helping our small and minority-owned businesses thrive. It teaches business owners about the Illinois certification and procurement process, provides counseling and guidance from leading executives, and alerts members of state contract opportunities.

- 4) Increase the number of online submissions of local government data by providing field training and additional outreach programs for local officials.
- 5) Continue implementation of the State Reciprocal Program with the federal government to allow for federal payments to be offset against state debt and state payments to be offset against federal debt.

As a mechanism for evaluating Office activities in relation to strategic objectives, the Office has developed a project management infrastructure for SAMS and an internal Service Efforts and Accomplishments (S.E.A.) Public Accountability Program. These mechanisms include formal guidelines for the review, coordination, and approval of activities and include participation by upper administration personnel.

STATE OF ILLINOIS
OFFICE OF THE COMPTROLLER
NONFISCAL OFFICER RESPONSIBILITIES
AVERAGE NUMBER OF EMPLOYEES (NOT EXAMINED)
For the Fiscal Years Ended June 30, 2012, 2011 and 2010

	<u>2012</u>	<u>2011</u>	<u>2010</u>
Minority & Small Business Dev.	1	-	-
Cemetery Care & Burial Trust	16	19	19
Communications	6	3	2
Comptroller/Administration	6	5	6
Chicago Operations	-	2	4
Government & Community Affairs	3	-	-
Local Gov. Debt	1	-	-
Human Resources	6	7	7
Internal Audit	2	2	2
Intergovernmental Affairs	3	1	-
Legal	6	4	2
Strategic Initiatives	1	-	-
Scheduling	1	-	-
Bonds Fiscal	9	-	5
Fiscal Policy/Information Tech.	1	2	-
Funds Management	5	5	5
Information Technology	38	39	46
Research	-	7	7
Administrative Services	37	22	-
Budget/Fiscal	1	4	3
Budget/State Officers	1	4	6
Fiscal	6	2	-
Financial Reporting	6	5	4
Operations/Administration	2	1	1
Procurement	2	2	-
State Accounting	55	60	63
Systems Administration	6	6	5
Consumer Affairs	5	2	-
Legislative Affairs	2	2	2
Local Government	8	8	6
Programs	1	3	5
Tax Info & Community Affairs	-	1	2
Systems Security	-	1	-
Bond & Debt	-	2	-
Support Services	-	8	14
Merit Commission	-	-	1
Warrant/Record Center	-	15	30
	<u>237</u>	<u>244</u>	<u>247</u>
Total	<u>237</u>	<u>244</u>	<u>247</u>

Note: Support Services and Warrant & Record Center were consolidated back into Administrative Services for fiscal year 2012. Other changes were due to restructuring within the Office.

STATE OF ILLINOIS
OFFICE OF THE COMPTROLLER
NONFISCAL OFFICER RESPONSIBILITIES
SERVICE EFFORTS AND ACCOMPLISHMENTS
(NOT EXAMINED)

The following data was extracted from information reported by the Office for inclusion in the Illinois Office of the Comptroller's Public Accountability Report.

(Appropriated Spending in Thousands)

<u>Reporting Programs</u>	<u>FY2011</u>		<u>FY 2012</u>	
	<u>Expenditures</u>	<u>Headcount</u>	<u>Expenditures</u>	<u>Headcount</u>
Statewide Financial Management and Reporting	\$20,779.2	211	\$17,371.3	214
Pre-need Licensing and Compliance Enforcement	\$4,055.4	32	\$3,082.0	29
Local Government	\$1,845.8	14	\$1,416.8	14
<u>Non-Reporting Programs</u>				
Court Reporting Services	\$47,536.3	N/A	\$48,890.1	N/A
State Officers' Salaries	\$29,945.4	N/A	\$30,162.3	N/A
Administrative Fund	\$157.8	N/A	\$338.6	N/A
Merit Commission	\$44.3	1	\$92.8	N/A
Inspector General	\$29.5	N/A	\$69.9	N/A
State Lottery Expenses	\$50.3	N/A	50.3	N/A
Agency Totals	\$104,444.0	258	\$101,474.1	257

Mission and Organization

With the passage of the Illinois Constitution of 1970, the Comptroller became the State's Chief Fiscal Control Officer, responsible for the legal, efficient, and effective operation of state government's fiscal affairs. The Illinois Office of the Comptroller (Office) is charged with the responsibility to maintain the state's central fiscal accounts, order payments into the treasury, and issue warrants against any funds held by the Treasurer. The new Constitution directed the Comptroller to apply sound fiscal controls to all of the state's central fiscal accounts.

To accomplish the legal mandates set forth in the Constitution and supporting statutes, the Office performs the key financial functions of statewide financial management and reporting. Additionally, Office regulates pre-need licenses and purchases through the Pre-need Licensing and Compliance Enforcement (PLACE) program, and the Local Government Division collects and analyzes annual financial reports from over 7,000 units of local government.

Cash flow issues heavily influenced statewide financial management activities in fiscal year 2012. It appears that state government will have ongoing cash flow problems for fiscal year 2013 based on forecasts for the state's major revenue components. The State's spending demands have increased substantially and there does not appear to be a stable revenue source to meet those demands. If cash flow difficulties continue, payments for everyday operations will continue to be delayed during the entire fiscal year. It would appear that fiscal year 2013 will experience continued backlogs.

During fiscal year 2012, the financial reporting program continued to produce award winning reports, receiving Certificates of Achievement for Excellence from the Government Finance Officers Association for the Comprehensive Annual Financial Report and the Popular Annual Financial Report. In addition, the Public Accountability Project received detailed performance measures on hundreds of programs administered by Illinois state agencies.

Public inquiries to all areas of the Office continued at a high level during fiscal year 2012 due in part to cash flow issues and payees seeking information regarding the status of payments. More than 132,000 telephone inquiries were made to the Records Center where staff members were able to provide a response, on average, in less than one day, and approximately 24,000 inquiries, more comprehensive in nature, were received by the Expenditure Analysis and Review Section (EARS). These formal information inquiries are in addition to the more than 14,000 daily average page requests to the Comptroller's website where visitors can access a variety of financial information and reports.

As part of the statutory responsibility of the Office, the Local Government Division annually produces the Fiscal Responsibility Report Card. An edit and review process ensures that the quality of the financial data submitted on the Annual Financial Reports (AFRs) is analyzed to produce the Fiscal Responsibility Report Card. The edit/review process identifies reporting errors such as the omission of necessary information, data entry errors, and incorrectly categorized financial data. In addition, the Comptroller Connect Internet Filing program, in use since fiscal year 2000, has provided local governments with the option of filing their AFRs electronically. This program, utilized by 96.4% of local governments to report data from fiscal year 2011, provides governments with the most efficient, customized, and user-friendly way to file their AFRs correctly. Aided by the Comptroller Connect Internet Filing program, hands-on AFR assistance, a toll-free local government assistance hotline (averaging 4,500 calls annually), Local Government email (averaging 750 emails annually), streamlined AFRs and support documents, and the Local Government website, <http://illinoiscomptroller.com/>, where AFRs, support documents, Individual Data Summaries, etc. are available for local governments to download. The rate of local governments complying with statutory financial reporting requirements equaled 92.1% for fiscal year 2011.

During fiscal year 2012, the PLACE department enhanced procedures within the audit department to maintain the statutory level of compliance for financial reporting by the state's approximately 1,900 licensed funeral homes, cemeteries, crematories and pre-need contractors; achieved through increased communication, the use of technology, and a protocol that included regular contact and follow-up. As a result, 93% of Office licensees were in compliance with the statutory requirements to file with the Office. In order to ensure that consumer funds are being protected, audits of these financial reports are conducted on a recurring basis. The number of audits performed in 2012 was 620, with a goal for next year of 800.

In order to increase the audit performance, the department has developed a plan to enhance the audit procedures through technology and enhanced communication.

The salaries of all court reporters employed by the circuit courts are paid by the State of Illinois. This function was transferred to the Comptroller's Office in fiscal year 2006. In addition to salaries, fees are paid to court reporters for preparing and filing court transcripts. The General Assembly also appropriates funds to the Comptroller's Office to pay the salaries of state officers. This group includes the elected executive branch officers (Governor, Lieutenant Governor, Secretary of State, Attorney General, Comptroller, and Treasurer), members of the legislature, and various department directors and commission chairs and members.

Local Government

Mission Statement: The Local Government Division is dedicated to providing comprehensive assistance to and financial information about local governments, promoting the fiscal concerns of local governments as vital components of the state's overall fiscal health, and fostering cooperation between the Comptroller and local government in areas of mutual concern and benefit to taxpayers.

Program Goals:

Objectives:

- 1 To ensure that local governments comply with statutory financial reporting requirements.
 - a To increase the compliance rate of local governments filing Annual Financial Reports (AFR) to 95%.
 - b To provide the Comptroller Connect Internet Filing program, which allows local governments to submit their AFRs 24 hours a day and to maintain usage above 90%.
- 2 To assess the financial health of local governments.
 - a To collect and analyze AFRs.
 - b To produce the Fiscal Responsibility Report Card.
- 3 To provide taxpayers with useful fiscal information regarding local governments.
 - a To make AFRs and Annual Tax Increment Finance Reports available for public inspection on the Comptroller's website.

	<u>Fiscal Year 2010 Actual</u>	<u>Fiscal Year 2011 Actual</u>	<u>Fiscal Year 2012 Target /Projected</u>	<u>Fiscal Year 2012 Actual</u>	<u>Fiscal Year 2013 Target /Projected</u>
<u>Input Indicators</u>					
● Total expenditures - all sources (in thousands)	\$ 1,037.3	\$ 1,845.8	\$ 1,080.0	\$ 1,416.8	\$ 1,459.3
● Total expenditures - state appropriated funds (in thousands)	\$ 1,037.3	\$ 1,845.8	\$ 1,080.0	\$ 1,416.8	\$ 1,459.3
● Average monthly full-time equivalents	11.0	14.0	14.0	14.0	14.0
<u>Output Indicators</u>					
● Inquiries to local government help desk	5,571	6,100	6,100	4,549	4,685
<u>Outcome Indicators</u>					
● Percentage of local governments complying with AFR requirements	93.3%	92.4%	95%	92.1%	95.1%
● Percentage of local governments using the Comptroller Connect Internet Filing Program	83.1%	88.5%	90%	96.4%	98%
● Inquiries to Local Government email	395.0	500.0	500.0	753.0	776.0

Pre-need Licensing and Compliance Enforcement

Mission Statement: To prevent fraud and ensure delivery of contracted services for consumers. The Pre-need Licensing and Compliance Enforcement Division (PLACE) licenses, regulates and audits the trust funds of non-exempt cemeteries and funeral homes. PLACE also licenses, regulates and audits crematories to assure statutorily required operations.

Program Goals:

Objectives:

- 1 To provide regulation of pre-need licenses and purchases through continuous correspondence.
- 2 To ensure proper compliance within the electronic filing process of the annual reports.
 a By June 2013, 100% of licensees required to electronically file would be in compliance.
 b PLACE will continue to provide training of the electronic filing program for all licensees, as well as internal staff.
- 3 To ensure the consistent, regular and open exchange of information among and between field auditors and office staff through timely submission of work papers.
 a By January 1, 2013, PLACE auditors will be enabled with new and enhanced technology to increase efficiency in the auditing process.

Funds: General Revenue Fund, Cemetery Consumer Protection Fund

Statutory Authority: 225 ILCS 45, 760 ILCS 100

	<u>Fiscal Year 2010 Actual</u>	<u>Fiscal Year 2011 Actual</u>	<u>Fiscal Year 2012 Target /Projected</u>	<u>Fiscal Year 2012 Actual</u>	<u>Fiscal Year 2013 Target /Projected</u>
<u>Input Indicators</u>					
● Total expenditures - all sources (in thousands)	\$ 3,295.0	\$ 4,055.4	\$ 3,400.0	\$ 3,082.0	\$ 3,174.4
● Total expenditures - state appropriated funds (in thousands)	\$ 3,295.0	\$ 4,055.4	\$ 3,400.0	\$ 3,082.0	\$ 3,174.4
● Average monthly full-time equivalents	33.0	32.0	32.0	29.0	29.0
<u>Output Indicators</u>					
● Total licenses issued	5.0	50.0	20.0	22.0	25.0
● Total audits conducted	629.0	668.0	800.0	620.0	800.0
● Total number of licensees	1,992	1,972	1,992	1,970	1,992
● Total number of licensees meeting annual reporting requirements	1,811	1,861	1,972	1,837	1,992
<u>Outcome Indicators</u>					
● Percentage of total licensees complying with annual reporting requirements	91%	94%	100%	93%	100%
● Late filing fees received from licensees (in thousands)	\$ 42.6	\$ 43.8	\$ 50.0	\$ 25.0	\$ 30.0
<u>Efficiency/Cost-Effectiveness</u>					
● Consumer hotline inquiries	950.0	750.0	800.0	600.0	700.0
● Audits per auditor	78.6	66.8	800.0	62.0	100.0

Statewide Financial Management and Reporting

Mission Statement: The mission of the statewide financial management program is to process and account for financial transactions for state government, payees and vendors in order to maintain a high degree of integrity over records and systems. In order to ensure public accountability, the government financial reporting program provides reliable, accessible and comprehensive financial information to the general public and others with a financial interest in the State of Illinois.

Program Goals:

Objectives:

- 1 To ensure accuracy and timeliness of financial transactions for state government.
 - aTo approve 97% of all problem-free non General Revenue Fund commercial transactions in 4 business days or less.
 - bTo maintain the number of certified vendors at or above 94% of the total vendor file by June 30, 2013.
- 2 To utilize available technologies to improve efficiencies and effectiveness.
 - aTo track the number of intercepted payments and dollar amount of money recovered by the involuntary withholding process.
 - bTo maintain at or above 98% the number of commercial vouchers submitted in a paperless format.
 - cTo maintain the number of agencies that participate in the Statewide Accounting System's SAMS on-line program at or above 35 by June 30, 2013.
 - dMaintain at or above 90% the number of payroll Electronic Fund Transfers (EFT) by June 30, 2013.
- 3 To oversee and manage fund levels and ensure availability of funds for priority expenditures.
 - aTo process 15% of all payments for properly executed transactions with scheduled payment dates, on or before the required date.
 - bTo make 25% of all payments for properly executed transactions for priority expenditures on the scheduled date.
- 4 To ensure that users of the state's financial information are well informed by providing both fiscal and performance data.
 - aTo complete the Comprehensive Annual Financial Report (CAFR) in a timely manner in accordance with Generally Accepted Accounting Procedures.
 - bTo complete all mandated reports in accordance with law and all other reports in a timely manner.
 - cTo make information available to users through direct mail, the Web, the Warehouse and through telephone and personal contact.
 - dTo administer the Public Accountability Project for 80 state agencies and report on the performance of these agencies' programs in a timely manner.

Funds: General Revenue Fund, Comptroller's Administrative Fund

Statutory Authority: 15 ILCS 405

	<u>Fiscal Year 2010 Actual</u>	<u>Fiscal Year 2011 Actual</u>	<u>Fiscal Year 2012 Target /Projected</u>	<u>Fiscal Year 2012 Actual</u>	<u>Fiscal Year 2013 Target /Projected</u>
<u>Input Indicators</u>					
● Total expenditures - all sources (in thousands)	\$ 17,613.6	\$ 20,779.2	\$ 18,100.0	\$ 17,371.3	\$ 17,891.8
● Total expenditures - state appropriated funds (in thousands)	\$ 17,613.6	\$ 20,779.2	\$ 18,100.0	\$ 17,371.3	\$ 17,891.8
● Average monthly full-time equivalents	213.0	211.0	211.0	214.0	214.0
<u>Output Indicators</u>					
● Total payments processed	16,050,005	16,143,902	16,200,000	15,337,111	16,000,000
● Total commercial vouchers processed	5,707,992	6,090,079	6,200,000	5,463,863	6,000,000
● Total vendors on vendor file	735,486	874,566	900,000	695,992	750,000
● Vendors on vendor file that are certified	659,438	821,416	850,000	652,816	700,000
● Total number of intercepted payments - Local (a)	N/A	N/A	N/A	65,743	N/A
● Total number of intercepted payments - State	186,256	179,035	N/A	190,074	N/A
● Paperless vouchers processed	5,638,809	5,961,496	6,000,000	5,208,922	5,500,000
● Inquiries received by Expenditure Analysis and Review Section (EARS)	23,274	27,041	25,000	23,828	25,000
● Number of agencies that participate in the SAMS on-line processing program	32.0	32.0	35.0	34.0	38.0
● Number of agencies that participate in the SAMS File Transfer Protocol Program	86.0	87.0	90.0	89.0	90.0
● Agencies participating in	71.0	70.0	70.0	80.0	80.0

the PAR program					
●Telephone inquiries received by the Records Center	131,914	134,829	140,000	131,495	132,000
●Number of EFT transactions - Payroll Direct	2,461,335	2,371,766	2,400,000	2,642,955	2,700,000
●Number of EFT transactions - Retirement	1,671,305	1,710,345	N/A	1,717,559	1,800,000
●Number of EFT transactions - Tax	2,313,602	2,627,736	N/A	2,347,138	2,400,000
●Number of EFT transactions - Commercial	1,343,682	1,616,047	N/A	1,829,243	1,900,000
Outcome Indicators					
●Percentage of non-GRF commercial vouchers processed in four business days or less	96.79%	96.23%	97%	96.79%	97%
●Percentage of certified vendors on vendor file	89.66%	93.92%	94%	93.8%	94%
●Dollar amount of intercepted payments - State (in millions)	\$ 37.8	\$ 38.0	N/A	\$ 42.0	N/A
●Dollar amount of intercepted payments - Local (in millions) (a)	0	0	N/A	\$ 12.1	N/A
●Percentage of paperless commercial vouchers approved	97.4%	97.89%	98%	97.66%	98%
●Percentage of EFT transactions - Payroll Direct	77.2%	78%	80%	85%	90%
●Percentage of EFT transactions - Retirement	87.33%	88%	N/A	88.43%	90%
●Percentage of EFT transactions - Tax	60.11%	61.61%	N/A	63.47%	64%
●Percentage of EFT transactions - Commercial	22.8%	26.09%	N/A	33.48%	34%
●Illinois CAFR received Governmental Finance Officers Association (GFOA) Certificate of Achievement for Excellence in Financial Reporting	Yes	Yes	Yes	N/A	Yes
●Illinois PAFR received GFOA Certificate of Achievement for Outstanding Achievement in PAFR Reporting	Yes	Yes	Yes	N/A	Yes
Efficiency/Cost-Effectiveness					
●Inquiries per EARS staff	6,650	9,014	8,333	7,943	8,333
●Personal Service cost per EARS inquiry (in dollars)	\$ 8.31	\$ 6.91	\$ 7.48	\$ 7.58	\$ 7.48

Footnotes

a Local involuntary withholding program began in February 2012.