

STATE OF ILLINOIS
DEPARTMENT OF JUVENILE JUSTICE
ILLINOIS YOUTH CENTER – CHICAGO
LIMITED SCOPE COMPLIANCE EXAMINATION
For the Two Years Ended June 30, 2008
Performed as Special Assistant Auditors
For the Auditor General, State of Illinois

STATE OF ILLINOIS
DEPARTMENT OF JUVENILE JUSTICE
ILLINOIS YOUTH CENTER – CHICAGO
LIMITED SCOPE COMPLIANCE EXAMINATION
For the Two Years Ended June 30, 2008

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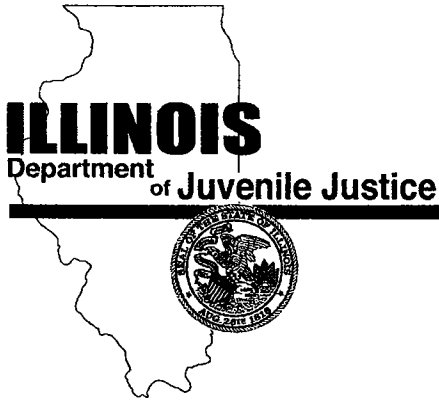
STATE OF ILLINOIS
DEPARTMENT OF JUVENILE JUSTICE
ILLINOIS YOUTH CENTER - CHICAGO
LIMITED SCOPE COMPLIANCE EXAMINATION
For the Two Years Ended June 30, 2008

CENTER OFFICIALS

Superintendent (Current)	Mr. Ralph W. Harris
Acting Superintendent (12/1/06 to 12/31/07)	Mr. James Jackson
Superintendent (7/1/06 to 11/30/06)	Mr. James Kelly, Jr.
Assistant Superintendent – Programs (Current)	Ms. Nikki Robinson
Assistant Superintendent – Programs (12/1/06 to 12/31/07)	Vacant
Assistant Superintendent - Programs (7/1/06 to 11/30/06)	Mr. James Jackson
Assistant Superintendent - Operations	Vacant
Acting Business Office Administrator (Current)	Ms. Candyce Thompson
Business Office Administrator (2/16/08 to 5/1/08)	Vacant
Acting Business Office Administrator (7/1/07 to 2/15/08)	Ms. Donna Lazar
Acting Business Office Administrator (7/1/06 to 6/30/07)	Ms. Kim Turner

The Center is located at:

136 N. Western Avenue
Chicago, IL 60612



Rod R. Blagojevich
Governor

Kurt C. Friedenauer
Director

IYC Chicago, 136 N Western Ave, Chicago IL 60612
Phone: (312) 633-5219 / TDD: (800) 526-0844

January 21, 2009

DeRaimo Hillger & Associates
655 N. LaGrange Road, Suite 102
Frankfort, IL 60423


Ladies and Gentleman:

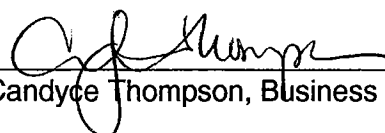
We are responsible for the identification of, and compliance with, all aspects of laws, regulations, contracts, or grant agreements that could have a material effect on the operations of the Center. We are responsible for and we have established and maintained an effective system of internal controls over compliance requirements. We have performed an evaluation of the Center's compliance with the following assertions during the two years ended June 30, 2008. Based on this evaluation, we assert that during the years ended June 30, 2008 and June 30, 2007, the Center has materially complied with the assertions below.

- A. The Center has obligated, expended, received and used public funds of the State in accordance with the purpose for which such funds have been appropriated or otherwise authorized by law.
- B. The Center has obligated, expended, received and used public funds of the State in accordance with any limitations, restrictions, conditions or mandatory directions imposed by law upon such obligation, expenditure, receipt or use.
- C. The Center has complied, in all material respects, with applicable laws and regulations, including the State uniform accounting system, in its financial and fiscal operations.
- D. State revenues and receipts collected by the Center are in accordance with applicable laws and regulations and the accounting and recordkeeping of such revenues and receipts is fair, accurate and in accordance with law.
- E. Money or negotiable securities or similar assets handled by the Center on behalf of the State or held in trust by the Center have been properly and legally administered, and the accounting and recordkeeping relating thereto is proper, accurate, and in accordance with law.

Yours very truly,

Illinois Youth Center - Chicago


Earl Merritt, Acting Superintendent


Candyce Thompson, Business Manager

STATE OF ILLINOIS
DEPARTMENT OF JUVENILE JUSTICE
ILLINOIS YOUTH CENTER - CHICAGO
LIMITED SCOPE COMPLIANCE EXAMINATION
For the Two Years Ended June 30, 2008

COMPLIANCE REPORT

SUMMARY

The limited scope compliance testing performed during this examination was conducted in accordance with *Government Auditing Standards* and in accordance with the Illinois State Auditing Act.

ACCOUNTANTS' REPORT

The Independent Accountants' Report on State Compliance, on Internal Control Over Compliance and on Supplementary Information for State Compliance Purposes (Report) relates only to those chapters of the "Audit Guide for Performing Financial Audits and Compliance Attestation Engagements of Illinois State Agencies" (*Audit Guide*) which are identified in the Report as having testing performed and does not contain scope limitations, disclaimers, or other significant non-standard language.

SUMMARY OF FINDINGS

<u>Number of</u>	<u>This Report</u>	<u>Prior Report</u>
Findings	2	0
Repeated findings	0	0
Prior recommendations implemented or not repeated	0	0

Details of findings are presented in a separately tabbed report section.

SCHEDULE OF FINDINGS

CURRENT FINDINGS

<u>Item No.</u>	<u>Page</u>	<u>Description</u>	<u>Finding Type</u>
08-1	10	No Documentation of Approval of Payroll Vouchers	Noncompliance Significant deficiency
08-2	11	Perpetual Inventory System Not Maintained	Noncompliance Material weakness

PRIOR FINDINGS NOT REPEATED

<u>Item No.</u>	<u>Page</u>	<u>Description</u>
None		

STATE OF ILLINOIS
DEPARTMENT OF JUVENILE JUSTICE
ILLINOIS YOUTH CENTER – CHICAGO
LIMITED SCOPE COMPLIANCE EXAMINATION
For the Two Years Ended June 30, 2008

EXIT CONFERENCE

Center management waived having an exit conference per a correspondence dated January 9, 2009. Responses to the recommendations were provided by Mary Ann Bohlen, Department of Juvenile Justice, Supervisor of Central Accounting per correspondence dated January 21, 2009.

DE RAIMO HILLGER & ASSOCIATES
Certified Public Accountants & Business Consultants

655 N. La Grange Road • Suite 102 • Frankfort, IL 60423-1347 • Telephone: (815) 469-7500 • Facsimile: (815) 469-6970

JOHN J. DE RAIMO
FERNE M. HILLGER

**INDEPENDENT ACCOUNTANTS' REPORT ON STATE COMPLIANCE,
ON INTERNAL CONTROL OVER COMPLIANCE, AND ON
SUPPLEMENTARY INFORMATION FOR STATE COMPLIANCE PURPOSES**

Honorable William G. Holland
Auditor General
State of Illinois

Compliance

As Special Assistant Auditors for the Auditor General, we performed a limited scope compliance examination of the State of Illinois Department of Juvenile Justice - Illinois Youth Center - Chicago's compliance with the requirements listed below, as more fully described in the Audit Guide for Performing Financial Audits and Compliance Attestation Engagements of Illinois State Agencies (*Audit Guide*) as adopted by the Auditor General, during the two years ended June 30, 2008. The management of the State of Illinois Department of Juvenile Justice - Illinois Youth Center - Chicago is responsible for compliance with these requirements. Our responsibility is to express an opinion on the State of Illinois Department of Juvenile Justice - Illinois Youth Center - Chicago's compliance based on our examination.

- A. The State of Illinois Department of Juvenile Justice - Illinois Youth Center - Chicago has obligated, expended, received, and used public funds of the State in accordance with the purpose for which such funds have been appropriated or otherwise authorized by law.
- B. The State of Illinois Department of Juvenile Justice - Illinois Youth Center - Chicago has obligated, expended, received, and used public funds of the State in accordance with any limitations, restrictions, conditions or mandatory directions imposed by law upon such obligation, expenditure, receipt or use.
- C. The State of Illinois Department of Juvenile Justice - Illinois Youth Center - Chicago has complied, in all material respects, with applicable laws and regulations, including the State uniform accounting system, in its financial and fiscal operations.
- D. For the locally held funds examined the State revenues and receipts collected by the State of Illinois Department of Juvenile Justice - Illinois Youth Center - Chicago are in accordance with applicable laws and regulations and the accounting and recordkeeping of such revenues and receipts is fair, accurate and in accordance with law.
- E. Money or negotiable securities or similar assets handled by the State of Illinois Department of Juvenile Justice - Illinois Youth Center - Chicago on behalf of the State or held in trust by the State of Illinois Department of Juvenile Justice - Illinois Youth Center - Chicago have been properly and legally administered and the accounting and recordkeeping relating thereto is proper, accurate, and in accordance with law.

Our limited scope compliance examination of the Center was limited to the following areas of the *Audit Guide*:

- Chapter 8 – Personal Services Expenditures
- Chapter 9 – Contractual Services Expenditures
- Chapter 11 – Commodities Expenditures
- Chapter 18 – Appropriations, Transfers and Expenditures
- Chapter 22 – Review of Agency Functions and Planning Program
- Chapter 30 – Auditing Compliance with Agency Specific Statutory Mandates

The areas of the *Audit Guide* not examined at the Center have had procedures performed on a Department-wide basis through the compliance examination of the State of Illinois Department of Juvenile Justice's - General Office, and accordingly, any findings from the results of those procedures have been included in the State of Illinois Department of Juvenile Justice – General Office compliance report.

We conducted our examination in accordance with attestation standards established by the American Institute of Certified Public Accountants; the standards applicable to attestation engagements contained in *Government Auditing Standards* issued by the Comptroller General of the United States; the Illinois State Auditing Act (Act); and the *Audit Guide* as adopted by the Auditor General pursuant to the Act; and, accordingly, included examining, on a test basis, evidence about the State of Illinois Department of Juvenile Justice - Illinois Youth Center - Chicago's compliance with those requirements listed in the first paragraph of this report and performing such other procedures as we considered necessary in the circumstances. We believe that our examination provides a reasonable basis for our opinion. Our examination does not provide a legal determination on the State of Illinois Department of Juvenile Justice - Illinois Youth Center - Chicago's compliance with specified requirements.

As described in finding 08-2 in the accompanying Schedule of Findings, the State of Illinois Department of Juvenile Justice - Illinois Youth Center – Chicago did not comply with requirements regarding applicable laws and regulations (compliance requirement C) in all material respects. Compliance with such requirement is necessary, in our opinion, for the State of Illinois Department of Juvenile Justice - Illinois Youth Center - Chicago to comply with the requirements listed in the first paragraph of this report.

In our opinion, except for the noncompliance described in the preceding paragraph, the State of Illinois Department of Juvenile Justice - Illinois Youth Center - Chicago complied, in all material respects, with the requirements listed in the first paragraph of this report during the two years ended June 30, 2008. However, the results of our procedures disclosed other instances of noncompliance with those requirements, which are required to be reported in accordance with criteria established by the *Audit Guide*, issued by the Illinois Office of the Auditor General and which are described in the accompanying Schedule of Findings as Finding Code No. 08-1.

Internal Control

The management of the State of Illinois Department of Juvenile Justice - Illinois Youth Center - Chicago is responsible for establishing and maintaining effective internal control over compliance with the requirements listed in the first paragraph of this report. In planning and performing our limited scope compliance examination, we considered the State of Illinois Department of Juvenile Justice - Illinois Youth Center - Chicago's internal control over compliance with the requirements listed in the first paragraph of this report in order to determine our examination procedures for the purpose of expressing our opinion on compliance and to test and report on internal control over compliance in accordance with the *Audit Guide*, issued by the Illinois Office of the Auditor General, but not for the purpose of expressing an opinion on the effectiveness of the State of Illinois Department of Juvenile Justice - Illinois Youth Center - Chicago's internal control over compliance.

Accordingly, we do not express an opinion on the effectiveness of the State of Department of Juvenile Justice - Illinois Youth Center - Chicago's internal control over compliance.

Our consideration of internal control over compliance was for the limited purpose described in the preceding paragraph and would not necessarily identify all deficiencies in internal control that might be significant deficiencies or material weaknesses as defined below. However, as discussed below, we identified certain deficiencies in internal control over compliance that we consider to be significant deficiencies and other deficiencies we consider to be material weaknesses.

A *control deficiency* in an entity's internal control over compliance exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect noncompliance with the requirements listed in the first paragraph of this report on a timely basis. A *significant deficiency* is a control deficiency, or combination of control deficiencies, that adversely affects the entity's ability to comply with the requirements listed in the first paragraph of this report such that there is more than a remote likelihood that noncompliance with a requirement that is more than inconsequential will not be prevented or detected by the entity's internal control. We consider the deficiencies in internal control over compliance described in the accompanying Schedule of Findings as Finding Code No. 08-1 to be significant deficiencies.

A material weakness is a significant deficiency, or combination of significant deficiencies, that results in more than a remote likelihood that material noncompliance with a requirement listed in the first paragraph of this report will not be prevented or detected by the entity's internal control. Of the significant deficiencies in internal control over compliance described in the accompanying Schedule of Findings, we consider Finding Code No. 08-2 to be material weakness.

As required by the *Audit Guide*, immaterial findings excluded from this report have been reported in a separate letter to your office.

The State of Illinois Department of Juvenile Justice - Illinois Youth Center - Chicago's responses to the findings identified in our examination are described in the accompanying Schedule of Findings. We did not examine the State of Illinois Department of Juvenile Justice - Illinois Youth Center - Chicago's responses and, accordingly, we express no opinion on it.

Supplementary Information for State Compliance Purposes

Our examination was conducted for the purpose of forming an opinion on compliance with the requirements listed in the first paragraph of this report. The accompanying supplementary information as listed in the table of contents as Supplementary Information for State Compliance Purposes is presented for purposes of additional analysis. We have applied certain limited procedures as prescribed by the *Audit Guide*, as adopted by the Auditor General to the 2008 and 2007 Supplementary Information for State Compliance Purposes, except for information on the Schedule of Changes in State Property, Comparative Schedule of Cash Receipts and Deposits, Schedule of Changes in Inventories, Employee Overtime, Shared Resources, Annual Cost Statistics and Service Efforts and Accomplishments and on which we did not perform any procedures. However, we do not express an opinion on the supplementary information.

We have not applied procedures to the 2006 Supplementary Information for State Compliance Purposes, and accordingly, we do not express an opinion thereon.

This report is intended solely for the information and use of the Auditor General, the General Assembly, the Legislative Audit Commission, the Governor, Center and Department management, and is not intended to be and should not be used by anyone other than these specified parties.

De Raimo Hillger & Associates

January 21, 2009

STATE OF ILLINOIS
DEPARTMENT OF JUVENILE JUSTICE
ILLINOIS YOUTH CENTER - CHICAGO
LIMITED SCOPE COMPLIANCE EXAMINATION
SCHEDULE OF FINDINGS
For the Two Years Ended June 30, 2008

Current Findings

08-1. FINDING (No Documentation of Approval of Payroll Vouchers)

The Illinois Youth Center – Chicago’s (Center) payroll records did not contain evidence that the payroll vouchers were reviewed and approved by Center management.

Our review of payroll records disclosed that 6 of 12 (50%) of the vouchers tested showed no evidence of approval by the Center’s management prior to payment. These vouchers totaled \$1,036,377.

Illinois Department of Corrections Administrative Directive 02.35.103 requires the Chief Administrative Officer to review and sign invoices prior to the approval of transactions by the Business Office in the automated system. Additionally, good internal control procedures require the review of vouchers be documented, performed timely, and performed by an individual independent of the payroll preparation process.

Center management stated that staff shortages in the business office resulted in the approval procedures not being followed.

The Center employed 73 and 81 individuals during FY 2008 and FY 2007, respectively. Personal service expenditures for the years ended June 30, 2008 and 2007 were \$4,226,419 and \$4,229,419, respectively. Failure to obtain proper approval of expenditures could lead to unnecessary and improper utilization of State funds. (Finding Code No. 08-1)

RECOMMENDATION

We recommend payroll vouchers be properly reviewed and approved in a timely manner by a Center official who is independent of payroll preparation.

DEPARTMENT RESPONSE

Recommendation implemented. The facility has put in place a process to ensure vouchers are reviewed and approved timely.

STATE OF ILLINOIS
DEPARTMENT OF JUVENILE JUSTICE
ILLINOIS YOUTH CENTER - CHICAGO
LIMITED SCOPE COMPLIANCE EXAMINATION
SCHEDULE OF FINDINGS
For the Two Years Ended June 30, 2008

Current Findings - Continued

08-2. FINDING (Perpetual Inventory System Not Maintained)

The Illinois Youth Center – Chicago (Center) did not maintain a perpetual inventory system as required by the Illinois Department of Corrections Administrative Directives, which is a material internal control weakness over compliance.

For 22 months during the examination period, the Center did not use an automated inventory management system to track commodity items received and issued at the Center. As of August 2006, the Center stopped using the Automated Inventory Management System (AIMS). The Center anticipated they would begin using a replacement system, the Inventory Management System (TIMS). However, as of June 30, 2008, Center staff had not yet been trained to use TIMS.

The Center maintained a manual inventory system where quantities received, quantities issued and a balance were recorded for each item on individual inventory cards. However, these cards did not indicate unit prices, total costs or calculate a weighted-average cost, so the Center was unable to provide the information needed to complete the Schedule of Changes in Inventories in the Limited Scope Compliance Examination Report

The Illinois Department of Corrections Administrative Directive 02.82.101 states that a standardized inventory control system be used for commodities. In addition, Illinois Department of Corrections Administrative Directives 02.82.112A-J and 02.82.114A-J provide guidance on the reconciliation of the inventory count to the perpetual inventory records and the resolution of any discrepancies.

Center management stated that staff shortages in the business office resulted in the perpetual inventory system not being maintained.

Failure to maintain a perpetual inventory system prevents the Center from reviewing any discrepancies between perpetual records and physical counts and results in incomplete information for financial reporting. (Finding Code No. 08-2)

RECOMMENDATION

We recommend the Center begin using an inventory management system to ensure that the inventory is properly tracked, priced and reported.

DEPARTMENT RESPONSE

Recommendation accepted. The Agency will work to implement the system at the facility.

STATE OF ILLINOIS
DEPARTMENT OF JUVENILE JUSTICE
ILLINOIS YOUTH CENTER - CHICAGO
LIMITED SCOPE COMPLIANCE EXAMINATION
SCHEDULE OF FINDINGS
For the Two Years Ended June 30, 2008

Prior Findings Not Repeated

There were no findings noted during the Limited Scope Compliance Examination for the two years ended June 30, 2006.

STATE OF ILLINOIS
DEPARTMENT OF JUVENILE JUSTICE
ILLINOIS YOUTH CENTER - CHICAGO
LIMITED SCOPE COMPLIANCE EXAMINATION
SUPPLEMENTARY INFORMATION FOR STATE COMPLIANCE PURPOSES
For the Two Years Ended June 30, 2008

SUMMARY

Supplementary Information for State Compliance Purposes presented in this section of the report includes the following:

Fiscal Schedules and Analysis:

- Schedule of Appropriations, Expenditures and Lapsed Balances
- Comparative Schedule of Net Appropriations, Expenditures and Lapsed Balances
- Description of Locally Held Funds
- Schedule of Locally Held Funds
- Schedule of Changes in State Property (not examined)
- Comparative Schedule of Cash Receipts and Deposits (not examined)
- Analysis of Significant Variations in Expenditures
- Analysis of Significant Lapse Period Spending
- Schedule of Changes in Inventories (not examined)

Analysis of Operations

- Center Functions and Planning Program
- Average Number of Employees
- Employee Overtime (not examined)
- Youth Commissary Operation
- Shared Resources (not examined)
- Annual Cost Statistics
 - Center Youth Statistics (not examined)
 - Center Employee Statistics (not examined)
 - Cell Square Feet Per Youth (not examined)
 - Food Services (not examined)
 - Medical and Clergy Service Contracts (not examined)
- Service Efforts and Accomplishments (not examined)

The accountants' report that covers the Supplementary Information for State Compliance Purposes presented in the Compliance Report Section states the auditors have applied certain limited procedures as prescribed by the *Audit Guide*, as adopted by the Auditor General, except for information on the Schedule of Changes in State Property, Comparative Schedule of Cash Receipts and Deposits, Schedule of Changes in Inventories, Employee Overtime, Shared Resources, Annual Cost Statistics and Service Efforts and Accomplishments on which they did not perform any procedures. However, the accountants do not express an opinion on the supplementary information.

STATE OF ILLINOIS
DEPARTMENT OF JUVENILE JUSTICE
ILLINOIS YOUTH CENTER - CHICAGO
LIMITED SCOPE COMPLIANCE EXAMINATION
SCHEDULE OF APPROPRIATIONS, EXPENDITURES AND LAPSED BALANCES
For The Year Ended June 30, 2008

	APPROPRIATIONS NET OF TRANSFERS	EXPENDITURES THROUGH JUNE 30, 2008	LAPSE PERIOD		TOTAL EXPENDITURES 14 MONTHS ENDED AUGUST 31, 2008	BALANCES LAPSED AUGUST 31, 2008
			EXPENDITURES JULY 1 TO AUGUST 31, 2008	EXPENDITURES JULY 1 TO AUGUST 31, 2008		
PUBLIC ACT 95-0348						
<u>GENERAL REVENUE FUND - 001</u>						
Personal services	\$ 4,308,800	\$ 3,976,475	\$ 249,944	\$	4,226,419	\$ 82,381
Student, member and inmate compensation	10,500	6,907	2,895		9,802	698
State contributions to State Employees' Retirement System	713,600	658,602	41,395		699,997	13,603
State contributions to Social Security	329,600	296,304	18,786		315,090	14,510
Contractual services	2,628,000	2,362,952	143,525		2,506,477	121,523
Travel	1,000	237	763		1,000	-
Travel and allowances for committed, paroled and discharged prisoners	-	-	-		-	-
Commodities	290,600	207,362	81,507		288,869	1,731
Printing	4,400	1,891	1,698		3,589	811
Equipment	14,000	-	-		-	14,000
Telecommunications services	26,200	15,158	10,858		26,016	184
Operation of automotive equipment	40,700	22,521	17,994		40,515	185
Total - Fiscal Year 2008	\$ 8,367,400	\$ 7,548,409	\$ 569,365	\$	8,117,774	\$ 249,626

Note: The information reflected in this schedule was taken from the Center's records and reconciled to records of the State Comptroller.

STATE OF ILLINOIS
DEPARTMENT OF JUVENILE JUSTICE
ILLINOIS YOUTH CENTER - CHICAGO
LIMITED SCOPE COMPLIANCE EXAMINATION
SCHEDULE OF APPROPRIATIONS, EXPENDITURES AND LAPSED BALANCES
For The Year Ended June 30, 2007

	APPROPRIATIONS NET OF TRANSFERS	EXPENDITURES THROUGH JUNE 30, 2007	LAPSE PERIOD		TOTAL EXPENDITURES 14 MONTHS ENDED AUGUST 31, 2007	BALANCES LAPSED AUGUST 31, 2007		
			EXPENDITURES JULY 1 TO AUGUST 31, 2007	EXPENDITURES JULY 1 TO AUGUST 31, 2007				
	\$	4,474,400	\$	234,907	\$	4,229,419	\$	244,981
Personal services		10,300		2,025		10,266		34
Student, member and inmate compensation		528,400		27,074		487,503		40,897
State contributions to State Employees' Retirement System		336,200		12,755		315,197		21,003
State contributions to Social Security		2,453,550		86,912		2,446,470		7,080
Contractual services		3,900		68		648		3,252
Travel		-		-		-		-
Travel and allowances for committed, paroled and discharged prisoners		229,900		43,266		229,185		715
Commodities		4,400		3,089		4,396		4
Printing		15,000		5,472		12,268		2,732
Equipment		30,600		16,259		25,674		4,926
Telecommunications services		27,700		4,221		27,700		-
Operation of automotive equipment		-		-		-		-
Total - Fiscal Year 2007		\$ 8,114,350		\$ 430,528		\$ 7,788,726		\$ 325,624

PUBLIC ACT 94-0798

GENERAL REVENUE FUND - 001

Personal services
Student, member and inmate compensation
State contributions to State Employees' Retirement System
State contributions to Social Security
Contractual services
Travel
Travel and allowances for committed, paroled and discharged prisoners
Commodities
Printing
Equipment
Telecommunications services
Operation of automotive equipment

Note: The information reflected in this schedule was taken from the Center's records and reconciled to records of the State Comptroller.

STATE OF ILLINOIS
DEPARTMENT OF JUVENILE JUSTICE
ILLINOIS YOUTH CENTER - CHICAGO
LIMITED SCOPE COMPLIANCE EXAMINATION
COMPARATIVE SCHEDULE OF NET APPROPRIATIONS, EXPENDITURES AND LAPSED BALANCES
For The Years Ended June 30,

	FISCAL YEAR		
	2008	2007	2006
	P.A.95-0348	P.A.94-0798	P.A.94-0015
GENERAL REVENUE FUND - 001			
Appropriations (net of transfers)	\$ 8,367,400	\$ 8,114,350	\$ 7,557,200
EXPENDITURES			
Personal services	4,226,419	4,229,419	4,134,323
Employee retirement contributions paid by employer	-	-	51,494
Student, member and inmate compensation	9,802	10,266	10,037
State contributions to State Employees' Retirement System	699,997	487,503	322,435
State contributions to Social Security	315,090	315,197	308,827
Contractual services	2,506,477	2,446,470	2,449,913
Travel	1,000	648	1,616
Travel and allowances for committed, paroled and discharged prisoners	-	-	-
Commodities	288,869	229,185	220,564
Printing	3,589	4,396	2,900
Equipment	-	12,268	18,206
Telecommunications services	26,016	25,674	18,293
Operation of automotive equipment	40,515	27,700	16,586
Total Expenditures	<u>\$ 8,117,774</u>	<u>\$ 7,788,726</u>	<u>\$ 7,555,194</u>
LAPSED BALANCES	<u>\$ 249,626</u>	<u>\$ 325,624</u>	<u>\$ 2,006</u>

STATE OF ILLINOIS
DEPARTMENT OF JUVENILE JUSTICE
ILLINOIS YOUTH CENTER - CHICAGO
LIMITED SCOPE COMPLIANCE EXAMINATION
DESCRIPTION OF LOCALLY HELD FUNDS
For the Two Years Ended June 30, 2008

The locally held funds of the Center are grouped into two fund categories, Governmental and Fiduciary funds. These are non-appropriated funds with the exception of the Travel and Allowance Revolving Fund, which is an appropriated fund. The funds are not held in the State Treasury and are described as follows:

1. Governmental Funds

General Revenue Fund

The Travel and Allowance Revolving Fund is a cash imprest fund located at the Center and is used to provide cash for travel and allowances for discharged youth and to pay out youth Trust Fund balances under \$50 upon youth being paroled or discharged. The Travel and Allowance Revolving Fund is replenished from the Center's Inmate Benefit Fund account and the Trust Fund. The Center's Inmate Benefit Fund account is reimbursed from the General Revenue Fund appropriation on a monthly basis upon submission of a duly authorized voucher.

Special Revenue Funds

Special revenue funds are used to account for the proceeds of specific revenue sources that are legally restricted to expenditures for specific purposes. The Center maintains two special revenue funds.

Residents' Benefit Fund and Employees' Benefit Fund are used to provide entertainment and recreational activities and equipment for youths and employees. The Employees' Benefit Fund can also be used to provide travel expense reimbursement for correctional officers while travel vouchers are being processed. Beginning in fiscal year 2006 the locally held Residents' Benefit Fund account at each Center was closed and the balance transferred to a single locally held Residents' Benefit Fund bank account administered by the General Office. The Center has a sub-account within the Residents' Benefit Fund account at the General Office that records their specific transactions.

Expenditures from the Residents' Benefit Fund are initiated at the Center but all the transactions are processed through the General Office. All of the financial accounting for the Center's Residents' Benefit Fund transactions are also performed and maintained at the General Office. Because the Center does not maintain the financial records a summary of the Center's Residents' Benefit Fund activity for fiscal years 2008 and 2007 will be presented in the General Office Compliance Report for the two years ending June 30, 2008.

STATE OF ILLINOIS
DEPARTMENT OF JUVENILE JUSTICE
ILLINOIS YOUTH CENTER - CHICAGO
LIMITED SCOPE COMPLIANCE EXAMINATION
DESCRIPTION OF LOCALLY HELD FUNDS
For the Two Years Ended June 30, 2008

2. Fiduciary Fund

Agency Fund

An agency fund is used to account for assets held as the agent for others. The Center maintains one such fund, the Residents' Trust Fund. The Residents' Trust Fund is maintained as a depository for funds of youth while incarcerated at the Center. Receipts and disbursements of the youth are recorded in each youth's individual account within the Residents' Trust Fund.

STATE OF ILLINOIS
DEPARTMENT OF JUVENILE JUSTICE
ILLINOIS YOUTH CENTER -CHICAGO
LIMITED SCOPE COMPLIANCE EXAMINATION
SCHEDULE OF LOCALLY HELD FUNDS - SPECIAL REVENUE FUNDS
For the the Years ended June 30,

	<u>2008</u>	<u>2007</u>
	Employees' Benefit Fund	Employees' Benefit Fund
<u>REVENUES</u>		
Income from Sales	\$ 1,541	\$ 1,165
Interest / Investment Income	-	-
Miscellaneous:	-	-
Other	-	1
Donations	-	-
Total Revenues	<u>1,541</u>	<u>1,166</u>
<u>EXPENDITURES</u>		
Purchases	-	-
General and Administrative	-	-
Contractual	-	-
Equipment	-	-
Donations	-	-
Other	1,423	1,778
Total Expenditures	<u>1,423</u>	<u>1,778</u>
Excess (Deficiency) of Revenues Over (Under) Expenditures	<u>118</u>	<u>(612)</u>
<u>OTHER FINANCING SOURCES</u>		
Transfers In	-	-
Transfers (Out)	-	-
Total Other Financing Sources	<u>-</u>	<u>-</u>
Net Change in Fund Balance	118	(612)
Fund Balance July 1,	(43)	569
Fund Balance June 30,	<u>75</u>	<u>(43)</u>

Note: Schedule is presented on the accrual basis of accounting.

STATE OF ILLINOIS
DEPARTMENT OF JUVENILE JUSTICE
ILLINOIS YOUTH CENTER - CHICAGO
LIMITED SCOPE COMPLIANCE EXAMINATION
SCHEDULE OF LOCALLY HELD FUNDS - CASH BASIS
(NOT EXAMINED)

For The Years Ended June 30,

	2008		2007	
	Travel and Allowance Rev. Fund	Residents' Trust Fund	Travel and Allowance Rev. Fund	Residents' Trust Fund
Balance - July 1	\$ 397	\$ 4,140	\$ 397	\$ 2,180
Receipts				
Investment Income	-	-	-	-
Youth Account Receipts	-	32,110	-	35,379
Appropriations from General Revenue Fund	-	-	-	-
TOTAL RECEIPTS	<u>-</u>	<u>32,110</u>	<u>-</u>	<u>35,379</u>
Disbursements				
Youth Account Disbursements	-	33,384	-	33,419
Disbursements for released youth	-	-	-	-
TOTAL DISBURSEMENTS	<u>-</u>	<u>33,384</u>	<u>-</u>	<u>33,419</u>
Fund Transfers				
Fund Transfers In	-	-	-	-
Fund Transfers (Out)	(397)	-	-	-
TOTAL TRANSFERS	<u>(397)</u>	<u>-</u>	<u>-</u>	<u>-</u>
Balance - June 30	<u>\$ -</u>	<u>\$ 2,866</u>	<u>\$ 397</u>	<u>\$ 4,140</u>

Notes: Schedule is presented on the cash basis of accounting.

The Travel and Allowance Revolving Fund was closed during fiscal year 2008.

STATE OF ILLINOIS
DEPARTMENT OF JUVENILE JUSTICE
ILLINOIS YOUTH CENTER - CHICAGO
LIMITED SCOPE COMPLIANCE EXAMINATION
SCHEDULE OF CHANGES IN STATE PROPERTY
(NOT EXAMINED)

For The Years Ended June 30,

	2008					2007				
	Land	Buildings	Equipment	Land Improvements	Total	Land	Buildings	Equipment	Land Improvements	Total
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Balance, beginning	-	-	\$ 819,280	-	\$ 819,280	-	-	\$ 818,579	-	\$ 818,579
Additions:										
Purchases	-	-	-	-	-	-	-	10,321	-	10,321
Transfers-in	-	-	92,628	-	92,628	-	-	-	-	-
Capital Development Board	-	-	-	-	-	-	-	-	-	-
Employees' Commissary Fund	-	-	-	-	-	-	-	-	-	-
Employees' Benefit Fund	-	-	-	-	-	-	-	-	-	-
Residents' Commissary Fund	-	-	-	-	-	-	-	-	-	-
Residents' Benefit Fund	-	-	-	-	-	-	-	-	-	-
Donations	-	-	-	-	-	-	-	-	-	-
Grants	-	-	-	-	-	-	-	-	-	-
Adjustments	-	-	-	-	-	-	-	-	-	-
Total Additions	-	-	92,628	-	92,628	-	-	10,321	-	10,321
Deductions:										
Transfers-out	-	-	-	-	-	-	-	9,620	-	9,620
Scrap property	-	-	-	-	-	-	-	-	-	-
Surplus property	-	-	-	-	-	-	-	-	-	-
Condemned and lost property	-	-	-	-	-	-	-	-	-	-
Adjustment	-	-	-	-	-	-	-	-	-	-
Total Deductions	-	-	-	-	-	-	-	9,620	-	9,620
Balance, ending	\$ -	\$ -	\$ 911,908	\$ -	\$ 911,908	\$ -	\$ -	\$ 819,280	\$ -	\$ 819,280

Center management indicated the balances at June 30, 2008 and 2007 have been reconciled to the property reports submitted to the Office of the Comptroller.

STATE OF ILLINOIS
DEPARTMENT OF JUVENILE JUSTICE
ILLINOIS YOUTH CENTER - CHICAGO
LIMITED SCOPE COMPLIANCE EXAMINATION
COMPARATIVE SCHEDULE OF CASH RECEIPTS AND DEPOSITS
(NOT EXAMINED)
For The Years Ended June 30,

	FISCAL YEAR		
	2008	2007	2006
<u>RECEIPTS</u>			
Jury Duty	\$ 62	\$ 34	\$ 52
Youth Restitution	-	-	97
Dormant Youth Accounts	1,479	948	739
Funeral Furlough	-	-	-
Staff Witness Fees	-	-	-
Contraband Cash	-	-	-
Copying Fees	-	-	-
Miscellaneous	11	32	42
TOTAL RECEIPTS	<u>\$ 1,552</u>	<u>\$ 1,014</u>	<u>\$ 930</u>
<u>REMITTANCES</u>			
General Revenue Fund - 001	\$ 1,552	\$ 1,014	\$ 832
Department of Corrections Reimbursement Fund - 523	-	-	98
TOTAL RECEIPTS REMITTED DIRECTLY TO STATE TREASURER	<u>\$ 1,552</u>	<u>\$ 1,014</u>	<u>\$ 930</u>
<u>DEPOSITS</u>			
Receipts recorded by Center	\$ 1,552	\$ 1,014	\$ 832
Add: Deposits in transit - Beginning of year	-	-	18
Deduct: Deposits in transit - End of year	-	-	-
DEPOSITS RECORDED BY THE STATE COMPTROLLER	<u>\$ 1,552</u>	<u>\$ 1,014</u>	<u>\$ 850</u>

Note: The Deposits reconciliation section of this schedule is a reconciliation of the Center's General Revenue Fund receipts to the Comptroller's General Revenue Fund deposits only. The Comptroller's records do not provide a detail breakdown of deposits into the Department of Corrections Reimbursement Fund #523 by Center.

STATE OF ILLINOIS
DEPARTMENT OF JUVENILE JUSTICE
ILLINOIS YOUTH CENTER - CHICAGO
LIMITED SCOPE COMPLIANCE EXAMINATION
ANALYSIS OF SIGNIFICANT VARIATIONS IN EXPENDITURES
For the Two Years Ended June 30, 2008

Fiscal Year 2008

A comparative schedule of significant variations in expenditures (20% or more) for the fiscal years ended June 30, 2008 and June 30, 2007 are shown below:

<u>EXPENDITURE ITEM</u>	<u>FISCAL YEAR ENDED JUNE 30</u>		<u>INCREASE (DECREASE)</u>	
	<u>2008</u>	<u>2007</u>	<u>AMOUNT</u>	<u>%</u>
State contributions to State Employee's Retirement System	\$ 699,997	\$ 487,503	\$ 212,494	44%
Travel	\$ 1,000	\$ 648	\$ 352	54%
Commodities	\$ 288,869	\$ 229,185	\$ 59,684	26%
Equipment	\$ -	\$ 12,268	\$ (12,268)	(100)%
Operation of automotive equipment	\$ 40,515	\$ 27,700	\$ 12,815	46%

Center management provided the following explanations for the significant variations identified above.

State contribution to State Employees' Retirement System

State contributions to State Employees' Retirement System increased from fiscal year 2007 to fiscal year 2008 as a result of the annual revision of the employer contribution rate. Contribution rate was 11.53% in fiscal year 2007 and 16.561% in fiscal year 2008.

Travel

Travel increased from fiscal year 2007 to fiscal year 2008 due to the increase in reimbursement rates.

Commodities

Commodities increased from fiscal year 2007 to fiscal year 2008 because the Center no longer had a contract for food services and additional food and supplies were purchased in fiscal year 2008.

Equipment

Equipment decreased from fiscal year 2007 to fiscal year 2008 because in fiscal year 2007 the Center purchased washers, dryers and video surveillance equipment and there was no equipment purchased in fiscal year 2008.

Operation of automotive equipment

Operation of automotive equipment increased from fiscal year 2007 to fiscal year 2008 due to the increased cost of fuel and the increased need for repairs in fiscal year 2008.

STATE OF ILLINOIS
DEPARTMENT OF JUVENILE JUSTICE
ILLINOIS YOUTH CENTER - CHICAGO
LIMITED SCOPE COMPLIANCE EXAMINATION
ANALYSIS OF SIGNIFICANT VARIATIONS IN EXPENDITURES
For the Two Years Ended June 30, 2008

Fiscal Year 2007

A comparative schedule of significant variations in expenditures (20% or more) for the fiscal years ended June 30, 2007 and June 30, 2006 are shown below:

<u>EXPENDITURE ITEM</u>	<u>FISCAL YEAR ENDED JUNE 30</u>		<u>INCREASE (DECREASE)</u>	
	<u>2007</u>	<u>2006</u>	<u>AMOUNT</u>	<u>%</u>
Employee retirement contributions paid by employer	\$ -	\$ 51,494	\$ (51,494)	(100)%
State contributions to State Employee's Retirement System	\$ 487,503	\$ 322,435	\$ 165,068	51%
Travel	\$ 648	\$ 1,616	\$ (968)	(60)%
Printing	\$ 4,396	\$ 2,900	\$ 1,496	52%
Equipment	\$ 12,268	\$ 18,206	\$ (5,938)	(33)%
Telecommunications services	\$ 25,674	\$ 18,293	\$ 7,381	40%
Operation of automotive equipment	\$ 27,700	\$ 16,586	\$ 11,114	67%

Center management provided the following explanations for the significant variations identified above.

Employee retirement contributions paid by the employer

Employee retirement contributions paid by the employer decreased from fiscal year 2006 to fiscal year 2007 due to a change in the union contract for AFSCME employees.

State contributions to State Employees' Retirement System

State contributions to State Employees' Retirement System increased from fiscal year 2006 to fiscal year 2007 as a result of the annual revision of the employer contribution rate. Contribution rate was 7.792% in fiscal year 2006 and 11.53% in fiscal year 2007.

Travel

Travel decreased from fiscal year 2006 to fiscal year 2007 because during fiscal year 2006, the majority of travel expenditures were for one employee and that employee was transferred to another facility during fiscal year 2006.

STATE OF ILLINOIS
DEPARTMENT OF JUVENILE JUSTICE
ILLINOIS YOUTH CENTER - CHICAGO
LIMITED SCOPE COMPLIANCE EXAMINATION
ANALYSIS OF SIGNIFICANT VARIATIONS IN EXPENDITURES
For the Two Years Ended June 30, 2008

Fiscal Year 2007 (Continued)

Printing

Printing increased from fiscal year 2006 to fiscal year 2007 because of the need to purchase new stationary as beginning in fiscal year 2007 the Center was part of the new Illinois Department of Juvenile Justice.

Equipment

Equipment decreased from fiscal year 2006 to fiscal year 2007 as the Center received reduced funding for equipment expenditures in fiscal year 2007.

Telecommunication services

Telecommunication services increased from fiscal year 2006 to fiscal year 2007 due to the timing of invoices received from the telecommunications revolving fund.

Operation of automotive equipment

Operation of automotive equipment increased from fiscal year 2006 to fiscal year 2007 due to the increased cost of fuel and the increased need for repairs in fiscal year 2007.

STATE OF ILLINOIS
DEPARTMENT OF JUVENILE JUSTICE
ILLINOIS YOUTH CENTER - CHICAGO
LIMITED SCOPE COMPLIANCE EXAMINATION
ANALYSIS OF SIGNIFICANT LAPSE PERIOD SPENDING
For the Two Years Ended June 30, 2008

Fiscal Year 2008

Our testing of lapse period expenditures for fiscal year ended June 30, 2008 disclosed six appropriation line items with significant (20% or more) lapse period expenditures, as scheduled below:

<u>EXPENDITURE ITEM</u>	<u>Fiscal Year Ended June 30, 2008</u>		
	<u>TOTAL EXPENDITURES</u>	<u>LAPSE PERIOD EXPENDITURES</u>	<u>PERCENTAGE</u>
Student , member and inmate compensation	\$ 9,802	\$ 2,895	30%
Travel	\$ 1,000	\$ 763	76%
Commodities	\$ 288,869	\$ 81,507	28%
Printing	\$ 3,589	\$ 1,698	47%
Telecommunications services	\$ 26,016	\$ 10,858	42%
Operation of automotive equipment	\$ 40,515	\$ 17,994	44%

Center management provided the following explanations for the significant lapse period expenditures identified above.

Student, member and inmate compensation

Funds for student, member and inmate compensation expenditures were not released until the lapse period began. Additionally, invoices were received during the lapse period for services performed prior to June 30, 2008.

Travel

Funds for travel expenditures were not released until the lapse period began. Additionally, invoices were received during the lapse period for travel incurred prior to June 30, 2008.

Commodities

Funds for commodities expenditures were not released until the lapse period began. Additionally, invoices were received during the lapse period for supplies received prior to June 30, 2008.

Printing

Funds for printing expenditures were not released until the lapse period began. Additionally, invoices were received during the lapse period for services performed prior to June 30, 2008.

STATE OF ILLINOIS
DEPARTMENT OF JUVENILE JUSTICE
ILLINOIS YOUTH CENTER - CHICAGO
LIMITED SCOPE COMPLIANCE EXAMINATION
ANALYSIS OF SIGNIFICANT LAPSE PERIOD SPENDING
For the Two Years Ended June 30, 2008

Fiscal Year 2008 (Continued)

Telecommunication services

Funds for telecommunication services expenditures were not released until the lapse period began. Additionally, invoices were received during the lapse period for services incurred prior to June 30, 2008.

Operation of automotive equipment

Funds for operation of automotive equipment expenditures were not released until the lapse period began. Additionally, invoices were received during the lapse period for expenses incurred prior to June 30, 2008.

STATE OF ILLINOIS
DEPARTMENT OF JUVENILE JUSTICE
ILLINOIS YOUTH CENTER - CHICAGO
LIMITED SCOPE COMPLIANCE EXAMINATION
ANALYSIS OF SIGNIFICANT LAPSE PERIOD SPENDING
For the Two Years Ended June 30, 2008

Fiscal Year 2007

Our testing of lapse period expenditures for fiscal year ended June 30, 2007 disclosed four appropriation line items with significant (20% or more) lapse period expenditures, as scheduled below:

<u>EXPENDITURE ITEM</u>	<u>Fiscal Year Ended June 30, 2007</u>		
	<u>TOTAL</u> <u>EXPENDITURES</u>	<u>LAPSE PERIOD</u> <u>EXPENDITURES</u>	<u>PERCENTAGE</u>
Student , member and inmate compensation	\$ 10,266	\$ 2,025	20%
Printing	\$ 4,396	\$ 3,089	70%
Equipment	\$ 12,268	\$ 6,796	55%
Telecommunications services	\$ 25,674	\$ 9,415	37%

Center management provided the following explanations for the significant lapse period expenditures identified above.

Student, member and inmate compensation

Funds for student, member and inmate compensation expenditures were not released until the lapse period began. Additionally, invoices were received during the lapse period for services performed prior to June 30, 2007.

Printing

Funds for printing expenditures were not released until the lapse period began. Additionally, invoices were received during the lapse period for services performed prior to June 30, 2007.

Equipment

Funds for equipment expenditures were not released until the lapse period began. Additionally, invoices were received during the lapse period for equipment purchased prior to June 30, 2007.

Telecommunication services

Funds for telecommunication services expenditures were not released until the lapse period began. Additionally, invoices were received during the lapse period for services incurred prior to June 30, 2007.

STATE OF ILLINOIS
DEPARTMENT OF JUVENILE JUSTICE
ILLINOIS YOUTH CENTER - CHICAGO
LIMITED SCOPE COMPLIANCE EXAMINATION
SCHEDULE OF CHANGES IN INVENTORIES
(NOT EXAMINED)
Two Years Ended June 30, 2008

	<u>Balance</u> <u>July 1, 2007</u>	<u>Additions</u>	<u>Deletions</u>	<u>Balance</u> <u>June 30, 2008</u>
GENERAL REVENUE FUND				
General Stores	\$ -			\$ -
Mechanical Stores	-			-
Resident Clothing	-			-
Officers' Clothing	-			-
Office Supplies	-			-
Postage	-			-
	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
	<u>Balance</u> <u>July 1, 2006</u>	<u>Additions</u>	<u>Deletions</u>	<u>Balance</u> <u>June 30, 2007</u>
GENERAL REVENUE FUND				
General Stores	\$ 3,610			
Mechanical Stores	-			
Resident Clothing	6,326			
Officers' Clothing	-			
Office Supplies	448			
Postage	925			
	<u>\$ 11,309</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

Note: The Center was unable to provide accurate data for this schedule.

STATE OF ILLINOIS
DEPARTMENT OF JUVENILE JUSTICE
ILLINOIS YOUTH CENTER - CHICAGO
LIMITED SCOPE COMPLIANCE EXAMINATION
ANALYSIS OF OPERATIONS
For the Two Years Ended June 30, 2008

CENTER FUNCTIONS AND PLANNING PROGRAM

The Illinois Youth Center – Chicago (Center) is a minimum security juvenile correctional facility with a capacity of 130, consisting of approximately 50,867 square feet, located at 136 N. Western Avenue, Chicago, Illinois. The entire facility is leased from Jupiter Communities, L.L.C.

The capacity of the Center is 130; all residents are male youths. The average daily population is 87. Center is authorized for 97 employees, with 74 of those in security functions.

On July 1, 2006, the Juvenile Division of the Illinois Department of Corrections was separated to form the new Illinois Department of Juvenile Justice. The Unified Code of Corrections – 730 ILCS Section 5/3-2.5-5 mandates the Illinois Department of Juvenile Justice (Department) to “provide treatment and services through a comprehensive continuum of individualized educational, vocational, social, emotional, and basic life skills to enable youth to avoid delinquent futures and become productive, fulfilled citizens.” Within this framework, the Department offers to the residents a variety of programs designed to return them to the community with skills to make them useful and productive citizens. These services include remedial, secondary, and a General Educational Development (GED) program; library services; vocational guidance and work training programs as well as diagnostic and evaluative services and special education programs.

The Center, a juvenile correctional facility built to meet or exceed American Correctional Standards, provides both a Halfway Back Program (22 beds) and a Structured Transition Program (108 beds) for male youth committed to the Illinois Department of Juvenile Justice. The Transition Program is designed for youth transitioning into the community. Parole services will be strengthened by the addition of a “step-down” placement from Department’s Juvenile facilities. The Center also provides a secure transportation location and holding/confinement area for youth in transition.

The program philosophy of the Center is twofold, (1) provide a safe and secure setting for youth and staff and, (2) create a rehabilitative environment that rewards positive behavior. Discipline, such as restriction of privileges or confinement, is used only when options for positive corrective responses have been used and failed.

For the two years ended June 30, 2008, Kurt C. Friedenauer was the Acting Director of the Department. During the same period, Mr. James Kelly, Jr., Mr. James Jackson (acting) and Mr. Ralph W. Harris were the Superintendents for the Center. The Department maintains its general office in Springfield, IL and provides direct and indirect services to the Center.

STATE OF ILLINOIS
DEPARTMENT OF JUVENILE JUSTICE
ILLINOIS YOUTH CENTER - CHICAGO
LIMITED SCOPE COMPLIANCE EXAMINATION
ANALYSIS OF OPERATIONS
For the Two Years Ended June 30, 2008

CENTER FUNCTIONS AND PLANNING PROGRAM (Continued)

The Center has developed goals and objectives with respect to its functions and programs. These goals and objectives include short-term goals such as reviewing the present security and program functions to accommodate increased population, intensifying staff training, developing more recreational opportunities, expanding academic programming, and reviewing casework and mental health functions. In addition to the short-term goals, the Center has long-term goals to expand service capabilities through capital projects to increase stores and office areas.

STATE OF ILLINOIS
DEPARTMENT OF JUVENILE JUSTICE
ILLINOIS YOUTH CENTER - CHICAGO
LIMITED SCOPE COMPLIANCE EXAMINATION
ANALYSIS OF OPERATIONS
For the Two Years Ended June 30, 2008

AVERAGE NUMBER OF EMPLOYEES

The following table, prepared from Center records, presents the average number of employees, by function, for the past three years.

	Fiscal Year Ending June 30,		
	<u>2008</u>	<u>2007</u>	<u>2006</u>
Administrative	3	2	4
Business office and stores	3	3	4
Clinical services	3	4	5
Work Camp	0	0	0
Recreation	0	0	0
Maintenance	0	0	0
Utilities	0	0	0
Laundry	0	0	0
Correctional Officers	61	64	68
Dietary	4	4	5
Medical/Psychiatric	0	0	0
Religion	0	0	0
Secretary/Records/Clerical	0	0	0
Total	<u>74</u>	<u>77</u>	<u>86</u>

An analysis of the activity regarding the changes in staffing of correctional officers, prepared from Center records, is presented in the table below for the fiscal years ending June 30.

	Fiscal Year	
	<u>2008</u>	<u>2007</u>
Correctional Officers, beginning of the year	61	65
New Correctional Officers hired	0	0
Correctional Officers transferred-in	0	0
Correctional Officers transferred-out	0	0
Correctional Officers separated from Department	5	4
Correctional Officers, end of the year	<u>56</u>	<u>61</u>

Correctional Officers for the above schedule is defined as all employees with security related responsibilities.

STATE OF ILLINOIS
DEPARTMENT OF JUVENILE JUSTICE
ILLINOIS YOUTH CENTER - CHICAGO
LIMITED SCOPE COMPLIANCE EXAMINATION
ANALYSIS OF OPERATIONS
For the Two Years Ended June 30, 2008

EMPLOYEE OVERTIME (not examined)

Certain employees are eligible for overtime if the hours worked during a day exceed the employees standard work hours. Correctional Officers receive a ¼-hour of overtime for each day they stand for roll call. The roll call overtime is paid at straight time for all but Correctional Lieutenants who receive 1 ½ times normal pay.

Overtime is to be distributed as equally as possible among employees who normally perform the work in the position in which the overtime is needed. An employees' supervisor must approve any overtime. In most cases, except for roll call, employees are compensated at 1 ½ times their normal hourly rate for overtime hours worked. Employees have the opportunity to be compensated either in pay for the overtime or receive compensatory time off.

The following table, prepared from Department records presents the paid overtime and earned compensatory time incurred for the last three fiscal years, ended June 30:

	<u>2008</u>	<u>2007</u>	<u>2006</u>
Paid overtime hours worked during fiscal year	<u>4,950</u>	<u>4,751</u>	<u>2,771</u>
Value of overtime hours worked during fiscal year	<u>\$197,627</u>	<u>\$82,473</u>	<u>\$100,702</u>
Compensatory hours earned during fiscal year	<u>3,386</u>	<u>3,002</u>	<u>3,092</u>
Value of compensatory hours earned during fiscal year	<u>\$85,604</u>	<u>\$76,254</u>	<u>\$72,878</u>
Total paid overtime hours and earned compensatory hours during fiscal year	<u>8,335</u>	<u>7,753</u>	<u>5,863</u>
Total value of paid overtime hours and earned compensatory hours during fiscal year	<u>\$283,231</u>	<u>\$158,726</u>	<u>\$173,580</u>

YOUTH COMMISSARY OPERATION

The Center does not operate a commissary, however, it allows youth to make purchases from an outside vendor.

Effective January 1, 2004 the Unified Code of Corrections, 730 ILCS 5/3-7-2a, was amended to change the mark-up of cost on the goods purchased for resale in the commissary. Effective January 1, 2004 the selling price for all goods shall be sufficient to cover the cost of the goods and an additional charge of up to 35% for tobacco products and up to 25% for non-tobacco products. Effective January 1, 2008 the inmate commissaries at all Centers discontinued selling tobacco products.

STATE OF ILLINOIS
DEPARTMENT OF JUVENILE JUSTICE
ILLINOIS YOUTH CENTER – CHICAGO
LIMITED SCOPE COMPLIANCE EXAMINATION
ANALYSIS OF OPERATIONS
For the Two Years Ended June 30, 2008

INMATE COMMISSARY OPERATION (cont.)

The Center does not maintain a Resident Commissary Fund. Monies for purchases are transferred out of the Residents' Trust Fund to the Residents' Benefit Fund. The Residents' Benefit Fund pays the vendor and the remaining profit amount remains in this fund.

As a Residents' Commissary Fund is not maintained and there is no inventory at the Center, testing could not be performed on items for sale.

SHARED RESOURCES (not examined)

Due to shortages in staffing in the Center's business office, many of the duties were handled by the Department of Correction's Central Accounting staff.

CENTER YOUTH STATISTICS (not examined)

Comparative costs of youth care, prepared from Center records for the fiscal year ended June 30, are shown below:

	Fiscal Year		
	<u>2008</u>	<u>2007</u>	<u>2006</u>
Rated population	<u>130</u>	<u>130</u>	<u>130</u>
Youth population (as of May 31)	<u>94</u>	<u>100</u>	<u>96</u>
Average number of youth	<u>81</u>	<u>87</u>	<u>92</u>
Expenditures from appropriations	\$8,117,774	\$7,788,726	\$7,555,194
Less-equipment and capital improvements	<u>0</u>	<u>(12,268)</u>	<u>(18,206)</u>
Net expenditures	<u>\$8,117,774</u>	<u>\$7,776,458</u>	<u>\$7,536,988</u>
Net youth cost per year	<u>\$100,219</u>	<u>\$89,385</u>	<u>\$81,924</u>

Net expenditures for computing net youth cost per year represent total expenditures from appropriations less equipment expenditures divided by average number of youths.

The rated population and youth population noted above was taken from the Department of Juvenile Justice quarterly reports to the State legislature.

STATE OF ILLINOIS
 DEPARTMENT OF JUVENILE JUSTICE
 ILLINOIS YOUTH CENTER – CHICAGO
 LIMITED SCOPE COMPLIANCE EXAMINATION
 ANALYSIS OF OPERATIONS
 For the Two Years Ended June 30, 2008

CENTER EMPLOYEE STATISTICS (not examined)

The following comparisons are prepared from Center records for the fiscal years ended June 30:

	<u>2008</u>	<u>2007</u>	<u>2006</u>
Average number of employees	<u>74</u>	<u>77</u>	<u>86</u>
Average number of correctional officers	<u>61</u>	<u>64</u>	<u>68</u>
Average number of youth	<u>81</u>	<u>87</u>	<u>92</u>
Ratio of employees to youth	<u>1 to 1.1</u>	<u>1 to 1.1</u>	<u>1 to 1.1</u>
Ratio of correctional officers to youth	<u>1 to 1.3</u>	<u>1 to 1.4</u>	<u>1 to 1.4</u>

The following comparison of reported youth assaults on staff is prepared from Department of Juvenile Justice records for the fiscal years ending June 30:

	<u>Fiscal Year</u>	
	<u>2008</u>	<u>2007</u>
Number of assaults on staff	<u>1</u>	<u>1</u>

CELL SQUARE FEET PER YOUTH (not examined)

The following comparisons are from a report issued by the Department of Juvenile Justice to the State legislature:

	<u>2008</u>	<u>2007</u>	<u>2006</u>
Approximate Square Foot Per Youth	<u>98</u>	<u>93</u>	<u>96</u>

STATE OF ILLINOIS
DEPARTMENT OF JUVENILE JUSTICE
ILLINOIS YOUTH CENTER – CHICAGO
LIMITED SCOPE COMPLIANCE EXAMINATION
ANALYSIS OF OPERATIONS
For the Two Years Ended June 30, 2008

FOOD SERVICES (not examined)

The following table, prepared from the Center records, summarizes the number of meals served and the average cost per meal.

	Fiscal Year		
	<u>2008</u>	<u>2007</u>	<u>2006</u>
Breakfast	31,331	28,574	33,658
Lunch	31,101	28,576	33,508
Dinner	31,101	28,576	33,620
1:00 a.m. meal	3,650	3,648	3,650
Staff meals	12,410	12,393	13,870
Vocational School Meals	<u>0</u>	<u>0</u>	<u>0</u>
Total Meals Served	109,593	101,767	118,306
Food Cost	<u>\$ 177,500</u>	<u>\$ 189,000</u>	<u>\$ 164,373</u>
Cost Per Meal	<u>\$ 1.62</u>	<u>\$ 1.86</u>	<u>\$ 1.39</u>

MEDICAL AND CLERGY SERVICE CONTRACTS (not examined)

The following table, prepared from Center records, summarizes what was paid to vendors for medical and clergy contractual services for fiscal years 2008, 2007 and 2006.

	Fiscal Year		
	<u>2008</u>	<u>2007</u>	<u>2006</u>
Medical Services:			
Health Professionals Ltd.	\$ 711,541	\$ 734,467	\$ 729,100
	<u>\$ 711,541</u>	<u>\$ 734,467</u>	<u>\$ 729,100</u>
Clergy Services:			
None	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>

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SERVICE EFFORTS AND ACCOMPLISHMENTS (not examined)

The Illinois Youth Center – Chicago (Center) in its ninth year of operation, has implemented treatment programs including, substance abuse programs and mental health services with an emphasis on at-risk youths, individual and group therapeutic programs.

The capacity of the Center is 130, which includes male youths. The average daily population was 81 and 87 for the fiscal years ending June 30, 2008 and 2007, respectively. The Center is authorized for 97 employees, with 74 of those in security functions for the fiscal year ended June 30, 2008.

Individual counseling, group counseling, special treatment needs and crisis intervention services are available to each youth through individual case management. Courses on anger management, controlling violent behavior and facility counseling, along with parenting and sex offender treatment programs are offered to youths at the Center.

Recreational programs such as intramural basketball, volleyball and arts and crafts, are provided by both program staff and educational staff, which makes available more well rounded programs. Educational programs are provided both on-site, and in conjunction with the Chicago Board of Education at the Healy School located on the first floor of the same building.

During its nine years of operation, the Center has provided a secure environment for male juvenile offenders, thereby reducing the overcrowding at other Illinois Youth Centers. The Center also provided a presence in Chicago, developing a rapport with local law enforcement agencies that deal with juvenile parole violators.