

**STATE OF ILLINOIS
COURT OF CLAIMS
COMPLIANCE EXAMINATION**

For the Two Years Ended June 30, 2009

STATE OF ILLINOIS
COURT OF CLAIMS
COMPLIANCE EXAMINATION
For the Two Years Ended June 30, 2009

TABLE OF CONTENTS

	<u>Page</u>
Agency Officials	1
Management Assertion Letter	2
Compliance Report	
Summary	4
Accountant's Reports	
Independent Accountants' Report on State Compliance, on Internal Control Over Compliance, and on Supplementary Information for State Compliance Purposes	6
Schedule of Findings	
Current Findings – State Compliance	10
Prior Findings Not Repeated	25
Supplementary Information for State Compliance Purposes	
Summary	27
Fiscal Schedules and Analysis	
Schedule of Expenditures of Federal Awards	28
Notes to the Schedule of Expenditures of Federal Awards	30
Schedule of Appropriations, Expenditures and Lapsed Balances	31
Comparative Schedule of Net Appropriations, Expenditures and Lapsed Balances	48
Schedule of Changes in State Property	52
Comparative Schedule of Cash Receipts	53
Reconciliation Schedule of Cash Receipts to Deposits Remitted to the State Comptroller	54
Analysis of Significant Variations in Expenditures	55
Analysis of Significant Variations in Receipts	56
Analysis of Significant Lapse Period Spending	57
Analysis of Operations	
Agency Functions and Planning Program	58
Average Number of Employees	60
Service Efforts and Accomplishments (Not Examined)	61

AGENCY OFFICIALS

COURT OF CLAIMS

Court of Claims

Chief Justice	Honorable Robert Sprague
Court Administrator (11/1/09 to present)	Mr. Brad Bucher
Acting Court Administrator (2/23/09 to 10/31/09)	Mr. Michael Mathis
Court Administrator (through 2/20/09)	Mr. Matthew Finnell
Deputy Court Administrator (7/1/08 to present)	Ms. Tiffany Kretzinger
Deputy Court Administrator (through 6/27/08)	Mr. William Kline
Staff Counsel	Mr. Michael Mathis

Secretary of State (Clerk of Court of Claims)

Director and Deputy Clerk	Ms. Delores Martin
---------------------------	--------------------

Court of Claims offices are located at:

630 South College
Springfield, IL 62756

100 West Randolph, Suite 10-400
Chicago, IL 60601



ROBERT J. SPRAGUE, CHIEF JUSTICE

STATE OF ILLINOIS

COURT OF CLAIMS

630 SOUTH COLLEGE
SPRINGFIELD, ILLINOIS 62756

JESSE WHITE

SECRETARY OF STATE
AND EX OFFICIO CLERK
OF THE COURT OF CLAIMS

DELORES J. MARTIN
DIRECTOR AND DEPUTY CLERK

MANAGEMENT ASSERTION LETTER

May 17, 2010

Honorable William G. Holland
Auditor General
Iles Park Plaza
740 East Ash Street
Springfield, Illinois 62703

Dear Mr. Holland:

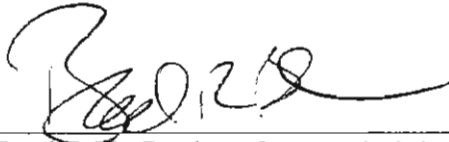
We are responsible for the identification of, and compliance with, all aspects of laws, regulations, contracts, or grant agreements that could have a material effect on the operations of the Court of Claims (Court). We are responsible for and we have established and maintained an effective system of, internal controls over compliance requirements. We have performed an evaluation of the Court's compliance with the following assertions during the two-year period ended June 30, 2009. Based on this evaluation, we assert that during the years ended June 30, 2009 and June 30, 2008, the Court has materially complied with the assertions below.

- A. The Court has obligated, expended, received and used public funds of the State in accordance with the purpose for which such funds have been appropriated or otherwise authorized by law.
- B. The Court has obligated, expended, received and used public funds of the State in accordance with any limitations, restrictions, conditions or mandatory directions imposed by law upon such obligation, expenditure, receipt or use.
- C. The Court has complied, in all material respects, with applicable laws and regulations, including the State uniform accounting system, in its financial and fiscal operations.
- D. The State revenues and receipts collected by the Court are in accordance with applicable laws and regulations and the accounting and recordkeeping of such revenues and receipts is fair, accurate and in accordance with law.

E. The money or negotiable securities or similar assets handled by the Court on behalf of the State or held in trust by the Court have been properly and legally administered, and the accounting and recordkeeping relating thereto is proper, accurate and in accordance with law.

Yours very truly,

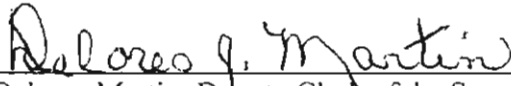
Court of Claims



Bradley R. Bucher, Court Administrator



Tiffany Kretzinger, Deputy Court Administrator



Delores Martin, Deputy Clerk of the Secretary of State

COMPLIANCE REPORT

SUMMARY

The compliance testing performed during this examination was conducted in accordance with *Government Auditing Standards* and in accordance with the Illinois State Auditing Act.

ACCOUNTANTS' REPORT

The Independent Accountants' Report on State Compliance, on Internal Control Over Compliance and on Supplementary Information for State Compliance Purposes does not contain scope limitations, disclaimers, or other significant non-standard language.

SUMMARY OF FINDINGS

<u>Number of Findings</u>	<u>Current Report</u>	<u>Prior Report</u>
Findings	8	5
Repeated findings	4	3
Prior recommendations implemented or not repeated	1	0

SCHEDULE OF FINDINGS

<u>Item No.</u>	<u>Page</u>	<u>Description</u>	<u>Finding Type</u>
FINDINGS (STATE COMPLIANCE)			
09-1	10	Inadequate controls over receipt and expenditure records	Material Weakness and Noncompliance
09-2	13	Property control weaknesses	Significant Deficiency and Noncompliance
09-3	15	Inadequate segregation of duties	Significant Deficiency and Noncompliance
09-4	17	Inadequate controls over refunds and receipts	Significant Deficiency and Noncompliance
09-5	19	Outdated and incomplete personnel policies and procedures	Significant Deficiency and Noncompliance
09-6	21	Inadequate control over part-time employees	Significant Deficiency and Noncompliance

09-7	23	Lack of a documented process to support the estimation of personnel expenditures reimbursed from a Federal grant	Significant Deficiency and Noncompliance
09-8	25	Voucher processing weaknesses	Significant Deficiency and Noncompliance

PRIOR FINDINGS NOT REPEATED

A	26	Management failure to fully address known deficiencies over personal services
---	----	---

EXIT CONFERENCE

The findings and recommendations appearing in this report were discussed with Court personnel at an exit conference on April 29, 2010. Attending were:

Court of Claims

Brad Bucher, Court Administrator
Tiffany Kretzinger, Deputy Court Administrator
Mike Mathis, Staff Counsel
Ruth Ann Vincent, Secretary of State Fiscal Officer

Office of the Auditor General

Jane Clark, Audit Manager
Adanna Nwodu, Audit Supervisor

Responses to the recommendations were provided by Brad Bucher, Court Administrator, in a letter dated May 17, 2010.

SPRINGFIELD OFFICE:
ILES PARK PLAZA
740 EAST ASH • 62703-3154
PHONE: 217/782-6046
FAX: 217/785-8222 • TTY: 888/261-2887



CHICAGO OFFICE:
MICHAEL A. BILANDIC BLDG. • SUITE S-900
160 NORTH LASALLE • 60601-3103
PHONE: 312/814-4000
FAX: 312/814-4006

OFFICE OF THE AUDITOR GENERAL
WILLIAM G. HOLLAND

INDEPENDENT ACCOUNTANTS' REPORT ON STATE COMPLIANCE,
ON INTERNAL CONTROL OVER COMPLIANCE, AND ON
SUPPLEMENTARY INFORMATION FOR STATE COMPLIANCE PURPOSES

Honorable William G. Holland
Auditor General
State of Illinois

Compliance

We have examined the State of Illinois, Court of Claims' (Court) compliance with the requirements listed below, as more fully described in the Audit Guide for Financial Audits and Compliance Attestation Engagements of Illinois State Agencies (Audit Guide) as adopted by the Auditor General, during the two years ended June 30, 2009. The management of the Court is responsible for compliance with these requirements. Our responsibility is to express an opinion on the Court's compliance based on our examination.

- A. The Court has obligated, expended, received, and used public funds of the State in accordance with the purpose for which such funds have been appropriated or otherwise authorized by law.
- B. The Court has obligated, expended, received, and used public funds of the State in accordance with any limitations, restrictions, conditions or mandatory directions imposed by law upon such obligation, expenditure, receipt or use.
- C. The Court has complied, in all material respects, with applicable laws and regulations, including the State uniform accounting system, in its financial and fiscal operations.
- D. State revenues and receipts collected by the Court are in accordance with applicable laws and regulations and the accounting and recordkeeping of such revenues and receipts is fair, accurate and in accordance with law.
- E. Money or negotiable securities or similar assets handled by the Court on behalf of the State or held in trust by the Court have been properly and legally administered and the accounting and recordkeeping relating thereto is proper, accurate, and in accordance with law.

We conducted our examination in accordance with attestation standards established by the American Institute of Certified Public Accountants; the standards applicable to attestation engagements contained in *Government Auditing Standards* issued by the Comptroller General of the United States; the Illinois State Auditing Act (Act); and the Audit Guide as adopted by the Auditor General pursuant to the Act; and, accordingly, included examining, on a test basis, evidence about the Court's compliance with those requirements listed in the first paragraph of this report and performing such other procedures as we considered necessary in the circumstances. We believe that our examination provides a reasonable basis for our opinion. Our examination does not provide a legal determination on the Court's compliance with specified requirements.

As described in finding 09-1 in the accompanying schedule of findings, the Court did not comply with requirements regarding the accounting and recordkeeping of receipts and expenditures handled by the Court. More specifically, the Court did not comply with Statewide Accounting Management System Procedures 25.40.20 (receipts) and 11.40.20 (expenditures), which requires the Court to reconcile account balances on a monthly basis and notify the Office of the Comptroller (IOC) of any irreconcilable differences so necessary corrective action can be taken to locate the differences and correct the accounting records. The Court did not perform monthly reconciliations of Court receipt records with the IOC's Monthly Revenue Status Report (SB04) during FY08 and FY09. We noted differences between the Court's receipt records and IOC's records of \$31,679 and \$318,754 in FY08 and FY09, respectively. In addition, the Court did not perform monthly reconciliations of their monthly expenditures records to IOC's Monthly Appropriation Status Report (SB01) for FY08 and FY09. We noted differences between the Court's expenditure records and IOC's records of \$32,739 and \$244,765 in FY08 and FY09, respectively. The Court did not make necessary corrections for errors in their agency records. Compliance with such requirements is necessary, in our opinion, for the Court to comply with the requirements listed in the first paragraph of this report.

In our opinion, except for the noncompliance described in the preceding paragraph, the Court complied, in all material respects, with the requirements listed in the first paragraph of this report during the two years ended June 30, 2009. However, the results of our procedures disclosed other instances of noncompliance, which are required to be reported in accordance with criteria established by the Audit Guide, issued by the Illinois Office of the Auditor General and which are described in the accompanying schedule of findings as findings 09-2 through 09-8.

Internal Control

The management of the Court is responsible for establishing and maintaining effective internal control over compliance with the requirements listed in the first paragraph of this report. In planning and performing our examination, we considered the Court's internal control over compliance with the requirements listed in the first paragraph of this report as a basis for designing our examination procedures for the purpose of expressing our opinion on compliance and to test and report on internal control over compliance in accordance with the Audit Guide issued by the Illinois Office of the Auditor General, but not for the purpose of expressing an opinion on the effectiveness of the Court's internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the Court's internal control over compliance.

Our consideration of internal control over compliance was for the limited purpose described in the preceding paragraph and was not designed to identify all deficiencies in internal control over compliance that might be significant deficiencies or material weaknesses and therefore, there can be no assurance that all deficiencies, significant deficiencies, or material weaknesses have been identified. However, as described in the accompanying schedule of findings we identified certain deficiencies in internal control over compliance that we consider to be material weaknesses and other deficiencies that we consider to be significant deficiencies.

A *deficiency* in an entity's internal control over compliance exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct noncompliance with the requirements listed in the first paragraph of this report on a timely basis. A *material weakness* is a deficiency, or combination of deficiencies, in internal control such that there is a reasonable possibility that a material noncompliance with a requirement listed in the first paragraph of this report will not be prevented, or detected and corrected on a timely basis. We consider the deficiencies in internal control over compliance as described in the accompanying schedule of findings as finding 09-1 to be a material weakness.

A *significant deficiency* is a deficiency, or combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance. We consider the deficiencies in internal control over compliance described in findings 09-2 through 09-8, in the accompanying schedule of findings, to be significant deficiencies.

As required by the Audit Guide, immaterial findings excluded from this report have been reported in a separate letter.

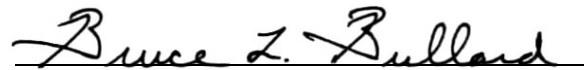
The Court's responses to the findings identified in our examination are described in the accompanying schedule of findings. We did not examine the Court's responses and, accordingly, we express no opinion on them.

Supplementary Information for State Compliance Purposes

Our examination was conducted for the purpose of forming an opinion on compliance with the requirements listed in the first paragraph of this report. The accompanying supplementary information as listed in the table of contents as Supplementary Information for State Compliance Purposes is presented for purposes of additional analysis. We have applied certain limited procedures as prescribed by the Audit Guide as adopted by the Auditor General to the 2008 and 2009 Supplementary Information for State Compliance Purposes, except for Service Efforts and Accomplishments which we did not perform any procedures. However, we do not express an opinion on the supplementary information.

We have not applied procedures to the 2007 Supplementary Information for State Compliance Purposes, and accordingly, we do not express an opinion thereon.

This report is intended solely for the information and use of the Auditor General, the General Assembly, the Legislative Audit Commission, the Governor, agency management, and the agency's governing board and is not intended to be and should not be used by anyone other than these specified parties.


Bruce L. Bullard, CPA
Director of Financial and Compliance Audits

May 17, 2010

STATE OF ILLINOIS
COURT OF CLAIMS
SCHEDULE OF FINDINGS
For the Two Years Ended June 30, 2009

09-1. **FINDING** (Inadequate controls over receipt and expenditure records)

The Court of Claims (Court) did not properly reconcile the Court receipts and expenditure records with the Office of the Comptroller's (IOC) monthly reports. During testing, we noted the following:

- The Court did not perform monthly reconciliations of Court receipt records with the IOC's Monthly Revenue Status Report (SB04) during FY08 and FY09. The Court records reports cash receipts of \$1,267,467 and \$655,368 in FY08 and FY09, respectively.
- The Court did not perform monthly reconciliations of their monthly expenditures records to IOC's Monthly Appropriation Status Report (SB01) for FY08 and FY09. The Court expended \$47,868,613 and \$68,076,529 in FY08 and FY09, respectively.
- The Court did not maintain accurate receipt records. We noted differences between the Court's receipt records and IOC's records of \$31,679 and \$318,754 in FY08 and FY09, respectively. In addition, the Court did not make necessary corrections for errors in their agency records. The monthly reconciliation process should have brought these inaccuracies to the Court's attention.
- The Court did not maintain accurate expenditure records. We noted differences between the Court's expenditure records and IOC's records of \$32,739 and \$244,765 in FY08 and FY09, respectively. In addition, the Court did not make necessary corrections for errors in their agency records. The monthly reconciliation process should have brought these inaccuracies to the Court's attention.

The Statewide Accounting Management System (SAMS) (Procedures 25.40.20) describes a method which can be used to reconcile receipt account balances maintained by the Court with the statewide receipt account records maintained by IOC. This reconciliation is required to be performed on a monthly basis to identify and correct differences in a timely manner. SAMS (Procedures 11.40.20) requires each agency to reconcile appropriation expenditures monthly and notify IOC of differences so that the necessary corrective action can be taken to locate the differences and correct the accounting records. In addition, the Fiscal Control and Internal Auditing Act (30 ILCS 10/3001) requires each agency to establish and maintain a system, or systems, of internal fiscal and administrative controls, to provide assurance revenues, expenditures, and transfers of assets, resources, or funds applicable to operations are properly recorded and accounted for to permit the preparation of accounts and reliable financial and statistical reports and to maintain accountability over the State's resources.

STATE OF ILLINOIS
COURT OF CLAIMS
SCHEDULE OF FINDINGS
For the Two Years Ended June 30, 2009

Court personnel stated that staff turnover and inadequate staffing caused certain procedures to not be completed as scheduled.

Failure to maintain accurate Court records impairs the Court's ability to identify possible errors and reduces the usefulness and reliability of financial information. Failing to perform reconciliations results in differences and posting errors not being identified and corrected timely and could result in an overstatement or understatement of funds expended or available. (Finding Code No. 09-1, 07-5, 05-3)

RECOMMENDATION

We recommend the Court perform monthly reconciliations of their receipt and expenditure records to the records of the IOC and correct errors in records to ensure reliable records are maintained.

COURT RESPONSE

The Court agrees with the recommendation. The Court will follow the SAMS manual in performing the recommended procedures.

With regard to the specific inaccuracies noted in FY08 and FY09, the Court has investigated the finding and has found the following:

Finding 09-1 references a \$31,679 difference between 2008 Court receipt records and the Illinois Office of the Comptroller's (IOC) records of deposits. The finding also notes the Court's failure to reconcile receipts with the IOC's Monthly Revenue Status Report. The failure to reconcile has caused deposits properly made to not be reflected in the report.

The primary reason for the difference between receipts and deposits is that the Court did not deposit all of its FY08 receipts from reimbursements and refunds before June 30, 2008. Deposits made thereafter are not reflected in the audit findings, again an apparent reflection of the Court's failure to reconcile.

The Court is in possession of reports indicating that it deposited \$40,486.72 in FY08 refunds after June 30, 2008. Thus, increasing the Courts deposits to account for the late activity creates a "difference" in the amount deposited of \$8,807.72, rather than the \$31,679 as referenced in the finding. The Court continues to reconcile the remaining difference.

Finding 09-1 references a \$318,754 difference between 2009 Court receipt records and the IOC's records of deposits. The finding also notes the Court's failure to reconcile

STATE OF ILLINOIS
COURT OF CLAIMS
SCHEDULE OF FINDINGS
For the Two Years Ended June 30, 2009

receipts with the IOC's Monthly Revenue Status Report. This failure to reconcile has caused deposits properly made to not be reflected in the report.

The primary reason for the difference between receipts and deposits is that the Court did not deposit all of its FY09 receipts from reimbursements and refunds before June 30, 2009. Deposits made thereafter are not reflected in the audit findings, again an apparent reflection of the Court's failure to reconcile.

The Court is in possession of reports indicating that it deposited \$269,909.70 in the FY09 reimbursements after June 30, 2009. Additionally, the Court has documents reflecting \$31,282.51 in PY refunds were deposited after June 30, 2009. Thus, it appears that \$301,192.21 in deposits were not accounted for in the audit because of the Court's failure to make the deposits before June 30, 2009.

Additionally, the Court's general revenue receipts for FY09 were overstated in the audit report by \$20,064.94. This overstatement occurred because four individual funds provided in the Court's special awards bill were not given the money referenced in the bill. \$7,136.03 in fund number 052; \$3,307.50 in fund number 315; \$4,621.41 in fund number 416; and \$5,000 in fund number 262 were not received by the Court as these amounts were not available, even though they were included in special awards bill.

Thus adjusting the FY09 general revenue fund receipts downward by \$20,064.94 and increasing the Court's deposits to account for the late activity creates a "difference" in the amount deposited of \$2,503.15, rather than \$318,754 as referenced in the finding. The Court continues to reconcile the remaining difference.

STATE OF ILLINOIS
COURT OF CLAIMS
SCHEDULE OF FINDINGS
For the Two Years Ended June 30, 2009

09-2. **FINDING** (Property control weaknesses)

The Court of Claims (Court) did not maintain sufficient controls over the recording and reporting of its State property. During testing, we noted the following:

- The Court did not reconcile its property listing to the Agency Report of State Property (C-15) filed with the Illinois Office of the Comptroller (IOC). The June 30, 2009 amount reported on the C-15 did not agree to the Court's property listing as of June 30, 2009. A difference of \$546 was not reconciled or explained.

Good business practices require detailed property records be maintained and reconciled to support various reporting requirements. The Fiscal Control and Internal Auditing Act (30 ILCS 10/3001) requires agencies establish internal fiscal and administrative controls to provide assurance that revenues, expenditures, and transfers of assets, resources, or funds applicable to operations are properly recorded and accounted for to permit the preparation of accounts and reliable financial and statistical reports and to maintain accountability over the State's resources.

- The Court's property and equipment expenditures processed by the IOC during FY08 and FY09 did not reconcile to additions recorded on the Quarterly C-15 reports. Property and equipment expenditures totaling \$227 during FY08 and \$3,511 during FY09 were never recorded on the Court's property listing or C-15's.

SAMS (Procedure 29.20.10) requires an agency to report all additions to each asset category that occurred during the quarter being reported. In addition, the Fiscal Control and Internal Auditing Act (30 ILCS 10/3001) requires that agencies establish internal fiscal and administrative controls to provide assurance that revenues, expenditures, and transfers of assets, resources, or funds applicable to operations are properly recorded and accounted for to permit the preparation of accounts and reliable financial and statistical reports and to maintain accountability over the State's resources.

- The Court did not file an Annual Real Property Utilization Report for FY08 or FY09.

The State Property Control Act (30 ILCS 605/7.1(b)) requires all responsible officers to submit an Annual Real Property Utilization Report to the Administrator, or annual update of such report, on forms required by the Administrator, by October 30th of each year.

- The Court maintained two obsolete equipment items, totaling \$11,273. The items are kept in storage and are still on the Court's inventory.

STATE OF ILLINOIS
COURT OF CLAIMS
SCHEDULE OF FINDINGS
For the Two Years Ended June 30, 2009

The State Property Control Act (30 ILCS 605/1.03, 1.04, and 7.3) defines transferable property as property no longer needed or usable by the agency and requires agency heads to periodically report transferable property to the Director of Department of Central Management Services (DCMS). In addition, good business practices require operations be conducted in an economical, efficient, and effective manner, that assets be safeguarded, well maintained, and enhanced or improved whenever possible and that State resources not be wasted.

Court personnel stated property control weaknesses were due to staff oversight.

Failure to maintain accurate property control records increases the likelihood of inaccurate inventory records and the potential for fraud and possible loss or theft of State property and reduces the reliability of statewide property information. Failure to submit timely Annual Real Property Utilization Reports could lead to delays or inaccuracies in the State's reporting of real property. Failure to inform DCMS of excess property does not allow the State to manage State assets in the most economical manner and could lead to unnecessary purchases by other State agencies. (Finding Code No. 09-2)

RECOMMENDATION

We recommend the Court strengthen internal controls over equipment and ensure all equipment is accurately and timely recorded on the Court's property records. We also recommend the Court reconcile its property reports and records to the C-15's and IOC expenditure reports for property on a quarterly basis to ensure completeness and accuracy of its property records. Lastly, we recommend the Court submit its Annual Real Property Utilization Report by October 30th of each year and report underutilized, unneeded, and unusable property to DCMS as transferable property or maintain records justifying their need.

COURT RESPONSE

The Court agrees with the recommendation and will act accordingly.

STATE OF ILLINOIS
COURT OF CLAIMS
SCHEDULE OF FINDINGS
For the Two Years Ended June 30, 2009

09-3. **FINDING** (Inadequate segregation of duties)

The Court of Claims (Court) did not maintain adequate segregation of duties in the areas of payroll, receipts processing, expenditure control and State property. During testing we noted the following:

- One person had the authority to prepare payroll, make adjustments to payroll, and approve payroll.
- One employee was responsible for both the recordkeeping and custody of receipts.
- One person had authority to prepare and approve vouchers, initiate correction of errors, receive goods, maintain accounting records and perform monthly expenditure reconciliations.
- One person had authority to tag inventory, maintain the property records, perform the annual physical inventory and complete the quarterly reports of State property.

The Fiscal Control and Internal Auditing Act (30 ILCS 10/3001) requires State agencies to establish and maintain a system, or systems, of internal fiscal and administrative controls to provide assurance that funds, property, and other assets and resources are safeguarded against waste, loss, unauthorized use, and misappropriation. In addition, good business practices require the Court to maintain an adequate segregation of duties in order to help ensure the safeguarding of assets, prevent improper expenditures, ensure the accuracy and reliability of accounting data and promote operational efficiency. An adequate segregation of duties would ensure the responsibility for recordkeeping and custody be separated to safeguard State assets.

Court personnel stated inadequate staffing made it difficult to segregate some duties.

The lack of adequate segregation of duties increases the likelihood that a loss from errors or irregularities could occur and would not be found in the normal course of employees carrying out their assigned duties. (Finding Code No. 09-3)

RECOMMENDATION

We recommend the Court allocate sufficient personnel in order to maintain effective internal control over the authorization, custody and record keeping duties regarding payroll, receipts processing, expenditure control, and State property.

STATE OF ILLINOIS
COURT OF CLAIMS
SCHEDULE OF FINDINGS
For the Two Years Ended June 30, 2009

COURT RESPONSE

The Court agrees with the recommendation. Some staff shortages have been addressed and duties have since been segregated in the areas stated in the finding.

STATE OF ILLINOIS
COURT OF CLAIMS
SCHEDULE OF FINDINGS
For the Two Years Ended June 30, 2009

09-4. **FINDING** (Inadequate controls over refunds and receipts)

The Court of Claims (Court) did not have adequate controls over refunds and receipts. During testing, we noted the following:

- Eleven of 18 (61%) refunds tested, totaling \$222,163, were deposited between one and five days late. The State Officers and Employees Money Disposition Act (30 ILCS 230/2) requires each State agency to deposit into the State Treasury any single item of receipt exceeding \$10,000 the same day it was received, and within 24 hours of actual physical receipt with respect to an accumulation of receipts of \$10,000 or more.
- Fee amounts reported in the Court's Agency Fee Imposition Report (Report) for FY08 and FY09 submitted to the Office of the Comptroller did not trace to Court records. In FY08 the filing fees and copy fees differed from the Court receipt journal by \$1,334 and \$295, respectively, for a total of \$1,629. In FY09 the filing fees and copy fees differed from the Court receipt journal by \$1,340 and \$78, respectively, for a total of \$1,418. The Court of Claims Act (705 ILCS 505/21) mandates the Court assess a fee for filing of a petition and fees for copies of opinions or other documents. The Illinois State Auditing Act (30 ILCS 5/3-8.5) requires each State agency report the amount of revenue generated by fees.
- The Court did not properly record refunds into the cash receipts ledger. During FY08 we noted a difference between current year and prior year refunds recorded in the Court's receipt ledger to the Expenditure Adjustment Transmittals (EAT) of \$16,278 and \$48,699. During FY09 we noted a difference between current year and prior year refunds recorded in the Court's receipt ledger to the EAT's of \$14,824 and \$8,295. Good business practices require sufficient and properly designed accounting records be maintained to adequately control fiscal operations and provide reliable data for necessary management reports.

Court personnel stated that staff turnover and inadequate staffing caused certain procedures to not be completed as scheduled.

Delayed deposit of refunds reduces the amount of funds available for expenditure and is noncompliance with the State Officers and Employees Money Disposition Act. Inaccurately preparing the Reports reduces the reliability of statewide fee information. Failure to maintain accurate cash receipts records could result in inaccurate statewide financial statement reporting. (Finding Code No. 09-4)

STATE OF ILLINOIS
COURT OF CLAIMS
SCHEDULE OF FINDINGS
For the Two Years Ended June 30, 2009

RECOMMENDATION

We recommend the Court strengthen its controls to ensure refunds are deposited timely and the Reports are properly prepared and reviewed prior to submission to the Office of the Comptroller. In addition, we recommend the Court ensure all cash refunds are recorded properly in their cash receipts ledger.

COURT RESPONSE

The Court agrees with the recommendation. The SAMS manual will be followed in performing the recommended procedures.

STATE OF ILLINOIS
COURT OF CLAIMS
SCHEDULE OF FINDINGS
For the Two Years Ended June 30, 2009

09-5. **FINDING** (Outdated and incomplete personnel policies and procedures)

The Court of Claims (Court) personnel policies and procedures have not been updated since December 1, 1983 and do not include all relevant personnel and payroll topics.

During testing of the Court's personnel policies and procedures, we noted the Court did not maintain employment applications or perform annual evaluations of their full-time employees. We also noted the personnel policies and procedures had not been updated to address changes or new issues related to the following personnel and payroll functions:

- Salary/raises
- Training policies to include Sexual Harassment
- Overtime/compensatory time
- Hiring
- Terminations
- Evaluations
- Part-time Employees
- Flextime
- Prohibited political activity
- Family and Medical Leave Act

Good business practices require evaluations be performed on employees within consistent time periods, usually not exceeding one year and formal policies and procedures governing personnel transactions be established to ensure transactions are reasonable, appropriately approved, and adequately documented. The Fiscal Control and Internal Auditing Act (30 ILCS 10/3001) requires State agencies to establish and maintain a system, or systems, of internal fiscal and administrative controls to provide assurance that resources are utilized efficiently, effectively and in compliance with applicable law. In addition, the Illinois Human Rights Act (775 ILCS 5/2-105 (B(5(c)))) requires every agency to maintain a continuing sexual harassment program that includes training on sexual harassment prevention and the agency's sexual harassment policy as a component of all ongoing or new employee training.

Court personnel stated that deficiencies were due to an employee, who has since left the Court, not addressing the issues.

Lack of current and complete personnel policies and procedures increases the risk of the Court not providing employees required training and information on their employment. Performance evaluations are a systematic and uniform approach used for the development of employees and communication of performance expectations to

STATE OF ILLINOIS
COURT OF CLAIMS
SCHEDULE OF FINDINGS
For the Two Years Ended June 30, 2009

employees. Written performance evaluations should serve as a foundation for salary adjustment, promotion, demotion, discharge, layoff, recall, and reinstatement decisions. Lack of employee applications reduces the reliability that an employee hired for a position is qualified for the duties being performed.

By not providing sexual harassment training, the Court is not complying with a statutory mandate and exposing the State to potential legal liability. (Finding Code No. 09-5, 07-1)

RECOMMENDATION

We recommend the Court update their personnel policies and procedures, and provide it to all employees. We also recommend the Court ensure employment applications are maintained, annually document employee performance evaluations, and provide sexual harassment training as a component of ongoing and new employee training as required by statute.

COURT RESPONSE

The Court agrees with the recommendation. Updated policies and procedures will address each of the functions listed in the finding.

STATE OF ILLINOIS
COURT OF CLAIMS
SCHEDULE OF FINDINGS
For the Two Years Ended June 30, 2009

09-6. **FINDING** (Inadequate control over part-time employees)

The Court of Claims (Court) did not have adequate controls over part-time employees designated to work from locations outside the Springfield and Chicago Offices.

For Fiscal Years 2008 and 2009, the Court had an average of 31 part-time employees consisting of commissioners, commissioners' secretaries, judges' secretaries, and law clerks. During our review of internal controls, we noted the following:

- There were no policies and procedures regarding flexible work schedules of part-time employees.
- There was no formal method to determine part-time employees actually performed official state business during periods they were paid for.
- There was minimal timekeeping documentation for part-time employees maintained. Prior to April 2009, the Court did not request or obtain timekeeping documentation from part-time employees. Beginning in April 2009, the Court informally asked the Commissioners to keep monthly activity reports of their work for submittal to the Court. The Court did not ask the commissioners' secretaries, judges' secretaries or law clerks. However, only two part-time employees turned in timesheets documenting time worked and only for two months of our examination period.

Good internal controls requires policies be formalized and provided to employees to ensure objectives to guide operations are known by both parties up front and monitoring of all employees to ensure the State only pays for services rendered. Court Personnel Rule 4-50 requires maintenance of accurate daily attendance records. In addition, the Fiscal Control and Internal Auditing Act (30 ILCS 10/3001) requires State agencies to establish and maintain a system, or systems, of internal fiscal and administrative controls to provide assurance that funds, property and other assets and resources are safeguarded against waste, loss, unauthorized use and misappropriation.

Court personnel stated issues noted were due to a former employee not adequately addressing the issues noted.

Failure to maintain adequate controls over employee work time at locations outside the Springfield and Chicago Offices increases the potential the State is paying for services that have not been performed or that time worked was not for official State business. (Finding Code No. 09-6, 07-3, 05-2)

STATE OF ILLINOIS
COURT OF CLAIMS
SCHEDULE OF FINDINGS
For the Two Years Ended June 30, 2009

RECOMMENDATION

We recommend the Court establish formal, written policies and procedures for flexible work schedules of part-time employees. We further recommend the Court establish a monitoring system to keep track of the time worked by part-time employees, or amend the Court's Personnel Rules to require an alternative formal method to ensure employees worked the periods paid.

COURT RESPONSE

The Court agrees with the recommendation. Changes have been made to some of the issues addressed in this finding. The Commissioners are now required to submit a monthly activity sheet itemizing their work with the Court. The Court is updating its personnel rules, which will include a method to account for work performed by part-time employees.

STATE OF ILLINOIS
COURT OF CLAIMS
SCHEDULE OF FINDINGS
For the Two Years Ended June 30, 2009

- 09-7. **FINDING** (Lack of a documented process to support the estimation of personnel expenditures reimbursed from a Federal grant)

The Court of Claims (Court) charged personal services to a Federal grant without documenting the estimated personnel expenditures were reasonable compared to the actual time worked.

The Court received a Federal grant award from the U.S. Department of Justice in accordance with the Crime Victims Compensation Act. Under the grant agreement, the Court is allowed to use 5% of the grant for administration purposes. For Fiscal Years 2008 and 2009 the Court received \$198,303 and \$53,532, respectively, in reimbursements for personnel expenditures from the Federal grant funds.

In order to use the 5% portion of the Federal grant, the Court allocated the salary of five of its full time employees in FY08 between the State General Revenue Fund and the Federal grant funds. The allocation was based on an estimate made by Court management of the amount of time spent by Court employees on Crime Victims Compensation Act work. In FY09, the Court allocated 100% of one employees' time to the Federal Grants Fund. During FY08, the Court maintained daily sign-in sheets for all five full time employees which indicated the total hours worked on a given day and the total number of hours worked in relation to the administration of the Federal grant. However, the sign in sheets were not summarized to determine if the estimate made by Court management was reasonable in comparison to actual employee time spent and reimbursed for Crime Victims Compensation Act work. During FY09, the Court did not maintain daily sign-in sheets for the one employee paid solely from the Federal grant funds for the purpose of determining the total hours worked on the administration of the Federal grant.

The Office of Management and Budget (OMB) *Cost Principles For State, Local and Indian Tribal Governments*, Circular A-87, Appendix B, Section 8(h)(5)(e) notes budget estimates or other distribution percentages determined before services are performed do not qualify as support for charges to Federal awards. The budget estimates or other distribution percentages may be used for interim accounting periods provided quarterly comparisons of actual costs to budgeted distributions based on monthly activity reports are performed.

Court personnel stated no documentation existed because the Court determined at the end of FY08 that they were going to stop using Federal grant funds to pay portions of salaries of full time employees. Court personnel further stated no sign-in sheets were maintained in FY09 because only one employee was being paid from the funds as the employee worked exclusively on the program funded by the Federal grant.

STATE OF ILLINOIS
COURT OF CLAIMS
SCHEDULE OF FINDINGS
For the Two Years Ended June 30, 2009

Without comparing the actual time spent by employees on Crime Victims Compensation Act work to the Court's estimated allocation, the expenditures reimbursed from grant funds for personal services may wholly or partially be considered ineligible and have to be reimbursed to the Federal grantor. (Finding Code No. 09-7, 07-4)

RECOMMENDATION

We recommend the Court implement a procedure to compare the time spent by employees on Crime Victims Compensation Act work to the Court's estimated allocation and adjust their reimbursement from the Federal grant if needed.

COURT RESPONSE

The Court agrees with the recommendation. As stated, the Court has modified its procedure during the pendency of the federal audit regarding payment of employees' salaries from grant funds. The only employee who is currently being paid with federal funds works exclusively on the program funded by the federal grant and a cost allocation plan has been submitted to the Department of Justice to support costs charged to the grant for this employee. At the conclusion of the federal audit process, the Court will implement procedures that comply with the Office of Management and Budget requirements and are approved by the Department of Justice.

STATE OF ILLINOIS
COURT OF CLAIMS
SCHEDULE OF FINDINGS
For the Two Years Ended June 30, 2009

09-8. **FINDING** (Voucher processing weaknesses)

The Court of Claims (Court) did not exercise adequate controls over voucher processing. During our testing we noted the following:

- 10 of 182 (5%) vouchers tested, totaling \$172,557, were approved for payment between five and 54 days late. The Illinois Administrative Code (Code) (74 Ill. Adm. Code 900.70) requires an agency to review a bill and either deny the bill in whole or in part, request more information necessary to review the bill, or approve the bill in whole or in part, within 30 days after physical receipt of the bill.
- Six of 182 (3%) vouchers tested, totaling \$86,207, were not coded with the proper Statewide Accounting Management System (SAMS) detail object code. SAMS (Procedure 11.10.50) states the purpose of assigning a correct detail object code is to report expenditure information at a more refined level within a common object.

Court personnel stated that staff turnover and inadequate staffing caused certain procedures to not be completed as scheduled.

Failure to promptly deny or approve vouchers timely may result in late payment of bills and could subject the State to unnecessary interest charges. Inaccurate detail object codes reduce the overall control over expenditures and may lead to inappropriate expenditures. (Finding Code No. 09-8)

RECOMMENDATION

We recommend the Court implement controls to ensure vouchers are approved or denied within the required time frame and vouchers are coded with the proper detail object code.

COURT RESPONSE

The Court agrees with the recommendation. The Court will follow the SAMS manual in performing the recommendation procedures.

STATE OF ILLINOIS
COURT OF CLAIMS
PRIOR FINDINGS NOT REPEATED
For the Two Years Ended June 30, 2009

- A. **FINDING** (Management failure to fully address known deficiencies over personal services)

During the prior period, the Court did not fully address known deficiencies over personal services despite recurring findings. We noted the Court did not prepare and maintain attendance records, did not properly maintain accrued leave time, and did not prepare and submit the Compensated Absences Report (SCO-580) with the Office of the State Comptroller.

During the current period, the results of our testing determined the Court prepared and maintained attendance records, properly maintained and recorded accrued leave time, and prepared and submitted its FY08 and FY09 SCO-580 report accurately and timely with the Office of the State Comptroller. (Finding Code No. 07-2)

SUPPLEMENTARY INFORMATION FOR STATE COMPLIANCE PURPOSES

SUMMARY

Supplementary Information for State Compliance Purposes presented in this section of the report includes the following:

- Fiscal Schedules and Analysis:

- Schedule of Expenditures of Federal Awards
- Notes to the Schedule of Expenditures of Federal Awards
- Schedule of Appropriations, Expenditures and Lapsed Balances
- Comparative Schedule of Net Appropriations, Expenditures and Lapsed Balances
- Schedule of Changes in State Property
- Comparative Schedule of Cash Receipts
- Reconciliation Schedule of Cash Receipts to Deposits Remitted to the State Comptroller
- Analysis of Significant Variations in Expenditures
- Analysis of Significant Variations in Receipts
- Analysis of Significant Lapse Period Spending

- Analysis of Operations:

- Agency Functions and Planning Program
- Average Number of Employees
- Service Efforts and Accomplishments (Not Examined)

The accountants' report that covers the Supplementary Information for State Compliance Purposes presented in the Compliance Report Section states the auditors have applied certain limited procedures as prescribed by the Audit Guide as adopted by the Auditor General, except for information on the Service Efforts and Accomplishments on which they did not perform any procedures. However, the accountants do not express an opinion on the supplementary information.

STATE OF ILLINOIS
 COURT OF CLAIMS
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
 For the Year Ended June 30, 2009
 (Expressed in Thousands)

<u>Federal Grantor / Program Title</u>	<u>Federal CFDA Number</u>	<u>Total Expenditures</u>	<u>Amount Provided to Subrecipients</u>
U.S. Department of Justice - Office of Victims of Crime Crime Victim Compensation	16.576	\$ 80	\$ -
Total Expenditures of Federal Awards		<u>\$ 80</u>	<u>\$ -</u>

Note: The accompanying notes to the Schedule of Expenditures of Federal Awards are an integral part of this schedule.

STATE OF ILLINOIS
 COURT OF CLAIMS
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
 For the Year Ended June 30, 2008
 (Expressed in Thousands)

<u>Federal Grantor / Program Title</u>	<u>Federal CFDA Number</u>	<u>Total Expenditures</u>	<u>Amount Provided to Subrecipients</u>
U.S. Department of Justice - Office of Victims of Crime Crime Victim Compensation	16.576	\$ 222	\$ -
Total Expenditures of Federal Awards		<u>\$ 222</u>	<u>\$ -</u>

Note: The accompanying notes to the Schedule of Expenditures of Federal Awards are an integral part of this schedule.

STATE OF ILLINOIS
COURT OF CLAIMS
NOTES TO THE SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
For The Two Fiscal Years Ended June 30, 2009

Note 1 – General

The accompanying Schedule of Expenditures of Federal Awards includes all of the federal financial assistance programs of the Court of Claims (Court). Federal financial assistance received directly from federal agencies is included in these schedules.

Note 2 – Basis of Presentation

The Schedule of Expenditures of Federal Awards was prepared on the cash basis.

Note 3 – Description of Programs

The following is a brief description of the grant program included in the Schedule of Expenditures of Federal Awards.

Crime Victim Compensation CFDA #16.576

This program is funded by the U.S. Department of Justice to support state crime victim compensation programs. These programs help pay for some of the expenses resulting from crimes involving violence or abuse.

Note 4 – Non-cash Awards

The Court did not receive any non-cash awards.

STATE OF ILLINOIS
COURT OF CLAIMS
SCHEDULE OF APPROPRIATIONS, EXPENDITURES AND LAPSED BALANCES
For the Year Ended June 30, 2009

P.A. 95-0732 FISCAL YEAR 2009	Appropriations (Net of Transfers)	Expenditures Through June 30	Lapse Period Expenditures July 1 to August 31	Total Expenditures 14 Months Ended August 31	Balances Lapsed August 31
General Revenue Fund - 0001					
Personal Services	\$ 1,012,700	\$ 945,726	\$ -	\$ 945,726	\$ 66,974
Employee Retirement					
Contributions Paid by Employer	40,500	35,810	-	35,810	4,690
State Contribution to State					
Employees' Retirement System	199,766	199,098	-	199,098	668
State Contributions to Social Security	77,500	64,313	-	64,313	13,187
Contractual Services	11,000	5,410	2,286	7,696	3,304
Travel	15,000	8,875	3,179	12,054	2,946
Commodities	5,000	1,641	864	2,505	2,495
Printing	6,000	3,591	778	4,369	1,631
Equipment	15,200	7,658	6,905	14,563	637
Telecommunications	5,000	1,724	1,231	2,955	2,045
Refunds	500	73	-	73	427
For Reimbursement for Incidental					
Expenses Incurred by Judges	35,300	21,420	10,500	31,920	3,380
Result of the lapsing of an appropriation	627,775	499,861	106	499,967	127,808
Payment of line of duty awards	23,000,000	17,496,502	1,197,715	18,694,217	4,305,783
For Claims under the Crime Victims					
Compensation Act	27,000,000	26,798,738	131,792	26,930,530	69,470
For Claims Other than Crime					
Victims	10,000,000	7,315,494	370,601	7,686,095	2,313,905
Awards and Recommendations	10,514,055	7,414,431	117,473	7,531,904	2,982,151
Total General Revenue Fund	\$ 72,565,296	\$ 60,820,365	\$ 1,843,430	\$ 62,663,795	\$ 9,901,501

STATE OF ILLINOIS
COURT OF CLAIMS
SCHEDULE OF APPROPRIATIONS, EXPENDITURES AND LAPSED BALANCES
For the Year Ended June 30, 2009

P.A. 95-0732 FISCAL YEAR 2009	Appropriations (Net of Transfers)	Expenditures Through June 30	Lapse Period Expenditures July 1 to August 31	Total Expenditures 14 Months Ended August 31	Balances Lapsed August 31
Road Fund - 0011					
Awards and Recommendations For Claims Other than Crime Victims	\$ 608,899 <u>1,000,000</u>	\$ 504,364 <u>985,238</u>	\$ - <u>-</u>	\$ 504,364 <u>985,238</u>	\$ 104,535 <u>14,762</u>
Total Road Fund	<u>\$ 1,608,899</u>	<u>\$ 1,489,602</u>	<u>\$ -</u>	<u>\$ 1,489,602</u>	<u>\$ 119,297</u>
Vocational Rehabilitation Fund - 0081					
For Claims Other than Crime Victims	<u>\$ 125,000</u>	<u>\$ 123,646</u>	<u>\$ 1,300</u>	<u>\$ 124,946</u>	<u>\$ 54</u>
Total Vocational Rehabilitation Fund	<u>\$ 125,000</u>	<u>\$ 123,646</u>	<u>\$ 1,300</u>	<u>\$ 124,946</u>	<u>\$ 54</u>
DCFS Children's Services Fund - 0220					
For Claims Other than Crime Victims	<u>\$ 1,500,000</u>	<u>\$ 1,071,457</u>	<u>\$ 111,357</u>	<u>\$ 1,182,814</u>	<u>\$ 317,186</u>
Total DCFS Children's Services Fund	<u>\$ 1,500,000</u>	<u>\$ 1,071,457</u>	<u>\$ 111,357</u>	<u>\$ 1,182,814</u>	<u>\$ 317,186</u>
State Garage Revolving Fund - 0303					
For Claims Other than Crime Victims	<u>\$ 50,000</u>	<u>\$ 38,522</u>	<u>\$ -</u>	<u>\$ 38,522</u>	<u>\$ 11,478</u>
Total State Garage Revolving Fund	<u>\$ 50,000</u>	<u>\$ 38,522</u>	<u>\$ -</u>	<u>\$ 38,522</u>	<u>\$ 11,478</u>

STATE OF ILLINOIS
COURT OF CLAIMS
SCHEDULE OF APPROPRIATIONS, EXPENDITURES AND LAPSED BALANCES
For the Year Ended June 30, 2009

P.A. 95-0732 FISCAL YEAR 2009	Appropriations (Net of Transfers)	Expenditures Through June 30	Lapse Period Expenditures July 1 to August 31	Total Expenditures 14 Months Ended August 31	Balances Lapsed August 31
Administrative and Grant Fund - 0434					
Crime Victims Compensation Act Administration Expenses	\$ 325,000	\$ 71,516	\$ 29,763	\$ 101,279	\$ 223,721
Total Administrative and Grant Fund	\$ 325,000	\$ 71,516	\$ 29,763	\$ 101,279	\$ 223,721
Traffic and Criminal Conviction Surcharge Fund - 0879					
For Claims Other than Crime Victims	\$ 100,000	\$ 44,092	\$ -	\$ 44,092	\$ 55,908
Total Traffic and Criminal Conviction Surcharge Fund	\$ 100,000	\$ 44,092	\$ -	\$ 44,092	\$ 55,908
Miscellaneous Accounts					
Education Assistance (0007)	\$ 9,353	\$ 9,353	\$ -	\$ 9,353	\$ -
Road Fund (0011)	184,897	7,219	-	7,219	177,678
Motor Fuel Tax (0012)	693	692	-	692	1
Alcoholism and Substance Abuse Block Grant (0013)	16,557	16,556	-	16,556	1
Food and Drug Safety (0014)	750	750	-	750	-
General Professions Dedicated (0022)	499	499	-	499	-
Live and Learn (0026)	31,951	359	-	359	31,592
State Boating Act (0039)	20,033	20,033	-	20,033	-
State Parks (0040)	420	419	-	419	1

STATE OF ILLINOIS
COURT OF CLAIMS
SCHEDULE OF APPROPRIATIONS, EXPENDITURES AND LAPSED BALANCES
For the Year Ended June 30, 2009

P.A. 95-0732 FISCAL YEAR 2009	Appropriations (Net of Transfers)	Expenditures Through June 30	Lapse Period Expenditures July 1 to August 31	Total Expenditures 14 Months Ended August 31	Balances Lapsed August 31
Miscellaneous Accounts (Continued)					
Wildlife and Fish (0041)	\$ 50,871	\$ 50,870	\$ -	\$ 50,870	\$ 1
Lobbyist Registration Administration (0044)	215,704	-	-	-	215,704
Agricultural Premium (0045)	133	133	-	133	-
Fire Prevention (0047)	8,198	8,198	-	8,198	-
Mental Health (0050)	72	71	-	71	1
Title III Social Security and Employment Service (0052)	3,368	3,367	-	3,367	1
State Pensions (0054)	110	-	110	110	-
Federal Unemployment Compensation Special Administration (0055)	7,137	-	-	-	7,137
Public Health Services (0063)	136,868	89,757	18,324	108,081	28,787
U.S. Environmental Protection (0065)	21,794	21,793	-	21,793	1
Solid Waste Management (0078)	37,613	37,613	-	37,613	-
Clean Air Act (0091)	424	-	424	424	-
Illinois State Medical Disciplinary (0093)	177	-	176	176	1
Federal Local Airport (0095)	120	-	120	120	-
Explosives Regulatory (0145)	31	-	31	31	-
State Crime Laboratory (0152)	19,857	19,857	-	19,857	-
Pollution Control Board State Trust (0207)	768	-	768	768	-
Professional Indirect Cost (0218)	161,502	154,174	7,327	161,501	1
DCFS Children's Service (0220)	105,115	105,114	-	105,114	1
Asbestos Abatement (0224)	243	-	242	242	1
Illinois Health Facilities (0238)	7,439	-	7,438	7,438	1
Mandatory Arbitration (0262)	200	-	200	200	-
Water Revolving (0270)	18,284	18,283	-	18,283	1

STATE OF ILLINOIS
COURT OF CLAIMS
SCHEDULE OF APPROPRIATIONS, EXPENDITURES AND LAPSED BALANCES
For the Year Ended June 30, 2009

P.A. 95-0732 FISCAL YEAR 2009	Appropriations (Net of Transfers)	Expenditures Through June 30	Lapse Period Expenditures July 1 to August 31	Total Expenditures 14 Months Ended August 31	Balances Lapsed August 31
Miscellaneous Accounts (Continued)					
Income Tax Revenue (0278)	\$ 73	\$ -	\$ 73	\$ 73	\$ -
Long Term Care Monitor/Receiver (0285)	3,888	-	3,887	3,887	1
Community Water Supply Laboratory (0288)	518	-	517	517	1
Working Capital Revolving (0301)	15,034	-	15,034	15,034	-
Statistical Services (0304)	38,529	34,596	3,933	38,529	-
Paper and Printing Revolving (0308)	759	-	758	758	1
Communications Revolving (0312)	209,332	204,719	3,541	208,260	1,072
Facilities Management Revolving (0314)	456,290	320,466	135,823	456,289	1
Efficiency Initiatives Revolving (0315)	3,308	-	-	-	3,308
Professional Services (0317)	229,658	227,297	2,361	229,658	-
Federal National Community Services Grant (0343)	115,228	115,227	-	115,227	1
Long Term Care Provider (0345)	378	-	378	378	-
Securities Audit and Enforcement (0362)	6,809	-	6,809	6,809	-
DHS Special Purpose Trust (0408)	3,926	-	3,926	3,926	-
SBE Federal Department of Agriculture (0410)	1,669	-	1,668	1,668	1
Armory Rental (0416)	82,464	-	-	-	82,464
Illinois State Fair (0438)	425	-	424	424	1
Secretary of State Special Services (0483)	210	-	210	210	-
Criminal Justice Trust (0488)	30,980	25,757	5,222	30,979	1
Old Age Survivors Insurance (0495)	2,165	-	2,165	2,165	-
Federal Civil Prepared Administrative (0497)	151	-	151	151	-
Early Intervention Service Revolving (0502)	20,409	6,078	14,330	20,408	1
Department of Corrections Reimbursement and Education (0523)	1,000	-	1,000	1,000	-
Sex Offender Management Board (0527)	300	-	300	300	-

STATE OF ILLINOIS
COURT OF CLAIMS
SCHEDULE OF APPROPRIATIONS, EXPENDITURES AND LAPSED BALANCES
For the Year Ended June 30, 2009

P.A. 95-0732 FISCAL YEAR 2009	Appropriations (Net of Transfers)	Expenditures Through June 30	Lapse Period Expenditures July 1 to August 31	Total Expenditures 14 Months Ended August 31	Balances Lapsed August 31
Miscellaneous Accounts (Continued)					
Domestic Violence Abuser Services (0528)	\$ 28,590	\$ -	\$ -	\$ -	\$ 28,590
Illinois Workers' Compensation					
Commission Operations (0534)	14,066	10,752	3,313	14,065	1
State Offender DNA Identification (0537)	150	-	150	150	-
Illinois Historic Sites (0538)	33,975	30,113	3,861	33,974	1
Supplemental Low Income Energy					
Assistance (0550)	5,592	-	5,591	5,591	1
SBE Federal Department of Education (0561)	853	-	852	852	1
DCFS Federal Projects (0566)	8,227	8,226	-	8,226	1
School Infrastructure (0568)	1,551	1,550	-	1,550	1
Pesticide Control (0576)	376	376	-	376	-
DHS Federal Projects (0592)	1,766	1,766	-	1,766	-
Capital Litigation (0614)	30,503	30,502	-	30,502	1
Services for Older Americans (0618)	139	139	-	139	-
Motor Vehicle License Plate (0622)	2,051	2,051	-	2,051	-
Prostate Cancer Research (0626)	5,000	-	-	-	5,000
Horse Racing (0632)	12,000	12,000	-	12,000	-
State Police Wireless Service Emergency (0637)	6,000	6,000	-	6,000	-
Alcoholism and Substance Abuse (0646)	1,110	1,110	-	1,110	-
Student Loan Operations (0664)	250	250	-	250	-
State Police Whistleblower Reward and					
Protection (0705)	193,886	193,885	-	193,885	1
State Lottery (0711)	16,257	16,257	-	16,257	-
Illinois Clean Water (0731)	30	30	-	30	-
Secretary of State DUI Administration (0732)	2,050	2,050	-	2,050	-

STATE OF ILLINOIS
COURT OF CLAIMS
SCHEDULE OF APPROPRIATIONS, EXPENDITURES AND LAPSED BALANCES
For the Year Ended June 30, 2009

P.A. 95-0732 FISCAL YEAR 2009	Appropriations (Net of Transfers)	Expenditures Through June 30	Lapse Period Expenditures July 1 to August 31	Total Expenditures 14 Months Ended August 31	Balances Lapsed August 31
Miscellaneous Accounts (Continued)					
Energy Administration (0737)	\$ 1,109	\$ 1,108	\$ -	\$ 1,108	\$ 1
Child Support Administrative (0757)	106,495	106,494	-	106,494	1
Tourism Promotion (0763)	1,800	1,800	-	1,800	-
Oil Spill Response (0774)	91	91	-	91	-
Presidential Library and Museum Operating (0776)	3,876	3,876	-	3,876	-
Lieutenant Governor's Federal Project Grant (0811)	500	500	-	500	-
37 Agricultural Federal Projects (0826)	40,579	40,579	-	40,579	-
Hazardous Waste (0828)	6,897	6,897	-	6,897	-
Low Income Home Energy Assistance Block Grant (0870)	1,325	-	1,325	1,325	-
Traffic and Criminal Conviction Surcharge (0879)	81,350	65,078	-	65,078	16,272
DNR Federal Projects (0894)	284	-	284	284	-
Public Health Special State Projects (0896)	5,018	-	5,017	5,017	1
State Surplus Property Revolving (0903)	725	-	725	725	-
Illinois State Police Federal Projects (0904)	60	-	60	60	-
Illinois Forestry Development (0905)	2,808	-	2,808	2,808	-
Health Insurance Reserve (0907)	69,370	67,800	1,570	69,370	-
Juvenile Justice Trust (0911)	25,300	25,300	-	25,300	-
Environmental Protection Permit and Inspection (0944)	836	-	835	835	1
Park and Conservation (0962)	4,292	-	4,292	4,292	-

STATE OF ILLINOIS
 COURT OF CLAIMS
SCHEDULE OF APPROPRIATIONS, EXPENDITURES AND LAPSED BALANCES
 For the Year Ended June 30, 2009

P.A. 95-0732 FISCAL YEAR 2009	Appropriations (Net of Transfers)	Expenditures Through June 30	Lapse Period Expenditures July 1 to August 31	Total Expenditures 14 Months Ended August 31	Balances Lapsed August 31
Miscellaneous Accounts (Continued)					
Manteno Veteran's Home (0980)	\$ 27,297	\$ 25,739	\$ 1,557	\$ 27,296	\$ 1
Total Miscellaneous Accounts	<u>\$ 3,029,118</u>	<u>\$ 2,161,569</u>	<u>\$ 269,910</u>	<u>\$ 2,431,479</u>	<u>\$ 597,639</u>
Grand Total - All Funds	<u>\$ 79,303,313</u>	<u>\$ 65,820,769</u>	<u>\$ 2,255,760</u>	<u>\$ 68,076,529</u>	<u>\$ 11,226,784</u>

Note: Appropriations, expenditures, and lapsed balances were obtained from the State Comptroller and have been reconciled to Court records.

STATE OF ILLINOIS
COURT OF CLAIMS
SCHEDULE OF APPROPRIATIONS, EXPENDITURES AND LAPSED BALANCES
For the Year Ended June 30, 2008

P.A. 95-0348 FISCAL YEAR 2008	Appropriations (Net of Transfers)	Expenditures Through June 30	Lapse Period Expenditures July 1 to August 31	Total Expenditures 14 Months Ended August 31	Balances Lapsed August 31
General Revenue Fund - 0001					
Personal Services	\$ 984,700	\$ 933,683	\$ -	\$ 933,683	\$ 51,017
Employee Retirement					
Contributions Paid by Employer	39,400	33,062	-	33,062	6,338
State Contribution to State					
Employees' Retirement System	163,500	154,450	-	154,450	9,050
State Contributions to Social Security	75,300	62,408	-	62,408	12,892
Contractual Services	14,000	7,192	1,931	9,123	4,877
Travel	15,000	11,110	289	11,399	3,601
Commodities	5,000	2,535	1,436	3,971	1,029
Printing	6,000	4,051	353	4,404	1,596
Equipment	12,200	11,214	854	12,068	132
Telecommunications	5,000	2,307	573	2,880	2,120
Refunds	500	35	-	35	465
For Reimbursement for Incidental					
Expenses Incurred by Judges	35,300	30,240	5,040	35,280	20
Result of the lapsing of an appropriation	500,000	499,787	-	499,787	213
Payment of line of duty awards	13,000,000	2,604,476	-	2,604,476	10,395,524
For Claims under the Crime Victims					
Compensation Act	24,000,000	23,935,777	17,379	23,953,156	46,844
For Claims Other than Crime					
Victims	10,000,000	8,670,762	1,170,507	9,841,269	158,731
Awards and Recommendations	3,797,269	3,437,178	302,061	3,739,239	58,030
Total General Revenue Fund	\$ 52,653,169	\$ 40,400,267	\$ 1,500,423	\$ 41,900,690	\$ 10,752,479

STATE OF ILLINOIS
COURT OF CLAIMS
SCHEDULE OF APPROPRIATIONS, EXPENDITURES AND LAPSED BALANCES
For the Year Ended June 30, 2008

P.A. 95-0348 FISCAL YEAR 2008	Appropriations (Net of Transfers)	Expenditures Through June 30	Lapse Period Expenditures July 1 to August 31	Total Expenditures 14 Months Ended August 31	Balances Lapsed August 31
Road Fund - 0011					
Awards and Recommendations	\$ 384,139	\$ 384,139	\$ -	\$ 384,139	\$ -
For Claims Other than Crime Victims	<u>1,000,000</u>	<u>999,972</u>	<u>-</u>	<u>999,972</u>	<u>28</u>
Total Road Fund	<u>\$ 1,384,139</u>	<u>\$ 1,384,111</u>	<u>\$ -</u>	<u>\$ 1,384,111</u>	<u>\$ 28</u>
Vocational Rehabilitation Fund - 0081					
For Claims Other than Crime Victims	<u>\$ 125,000</u>	<u>\$ 111,709</u>	<u>\$ -</u>	<u>\$ 111,709</u>	<u>\$ 13,291</u>
Total Vocational Rehabilitation Fund	<u>\$ 125,000</u>	<u>\$ 111,709</u>	<u>\$ -</u>	<u>\$ 111,709</u>	<u>\$ 13,291</u>
DCFS Children's Services Fund - 0220					
For Claims Other than Crime Victims	<u>\$ 1,500,000</u>	<u>\$ 1,029,219</u>	<u>\$ 94,002</u>	<u>\$ 1,123,221</u>	<u>\$ 376,779</u>
Total DCFS Children's Services Fund	<u>\$ 1,500,000</u>	<u>\$ 1,029,219</u>	<u>\$ 94,002</u>	<u>\$ 1,123,221</u>	<u>\$ 376,779</u>
State Garage Revolving Fund - 0303					
For Claims Other than Crime Victims	<u>\$ 50,000</u>	<u>\$ 13,978</u>	<u>\$ -</u>	<u>\$ 13,978</u>	<u>\$ 36,022</u>
Total State Garage Revolving Fund	<u>\$ 50,000</u>	<u>\$ 13,978</u>	<u>\$ -</u>	<u>\$ 13,978</u>	<u>\$ 36,022</u>

STATE OF ILLINOIS
COURT OF CLAIMS
SCHEDULE OF APPROPRIATIONS, EXPENDITURES AND LAPSED BALANCES
For the Year Ended June 30, 2008

P.A. 95-0348 FISCAL YEAR 2008	Appropriations (Net of Transfers)	Expenditures Through June 30	Lapse Period Expenditures July 1 to August 31	Total Expenditures 14 Months Ended August 31	Balances Lapsed August 31
Administrative and Grant Fund - 0434					
Crime Victims Compensation Act Administration Expenses	\$ 300,000	\$ 221,487	\$ 8,225	\$ 229,712	\$ 70,288
Total Administrative and Grant Fund	\$ 300,000	\$ 221,487	\$ 8,225	\$ 229,712	\$ 70,288
Traffic and Criminal Conviction Surcharge Fund - 0879					
41 For Claims Other than Crime Victims	\$ 100,000	\$ 46,478	\$ 452	\$ 46,930	\$ 53,070
Total Traffic and Criminal Conviction Surcharge Fund	\$ 100,000	\$ 46,478	\$ 452	\$ 46,930	\$ 53,070
Miscellaneous Accounts					
Motor Fuel Tax (0012)	\$ 4,220	\$ 4,219	\$ -	\$ 4,219	\$ 1
Alcoholism and Substance Abuse Block Grant (0013)	78,918	78,918	-	78,918	-
Transportation Regulatory (0018)	924	924	-	924	-
General Professions Dedicated (0022)	597	597	-	597	-
State Boating Act (0039)	195	195	-	195	-
State Parks (0040)	11,889	11,889	-	11,889	-
Wildlife and Fish (0041)	80,293	80,292	-	80,292	1
Agricultural Premium (0045)	6,948	6,947	-	6,947	1

STATE OF ILLINOIS
 COURT OF CLAIMS
SCHEDULE OF APPROPRIATIONS, EXPENDITURES AND LAPSED BALANCES
 For the Year Ended June 30, 2008

P.A. 95-0348 FISCAL YEAR 2008	Appropriations (Net of Transfers)	Expenditures Through June 30	Lapse Period Expenditures July 1 to August 31	Total Expenditures 14 Months Ended August 31	Balances Lapsed August 31
Miscellaneous Accounts (Continued)					
Title III Social Security and Employment Service (0052)	\$ 19,779	\$ 19,778	\$ -	\$ 19,778	\$ 1
State Pensions (0054)	1,540	1,540	-	1,540	-
Illinois State Pharmacy Disciplinary (0057)	104	104	-	104	-
Public Utility (0059)	1,762	1,762	-	1,762	-
Public Health Services (0063)	402,227	375,539	-	375,539	26,688
U.S. Environmental Protection (0065)	22,309	21,952	-	21,952	357
45 Underground Storage Tank (0072)	35	35	-	35	-
EPA Special State Projects Trust (0074)	887	886	-	886	1
Illinois Gaming Law Enforcement (0085)	2,351	2,350	-	2,350	1
Clean Air Act (0091)	355	354	-	354	1
Illinois State Medical Disciplinary (0093)	8,393	8,393	-	8,393	-
State Appellate Defender Federal Trust (0117)	675	675	-	675	-
State Gaming (0129)	8,400	8,400	-	8,400	-
Council on Developmental Disabilities Federal Trust (0131)	152	152	-	152	-
Registered CPA Administrative and Disciplinary (0151)	795	795	-	795	-
Illinois School Asbestos Abatement (0175)	535	535	-	535	-
Capital Development Board Revolving (0215)	264	264	-	264	-
Professional Indirect Cost (0218)	9,560	7,859	-	7,859	1,701
Asbestos Abatement (0224)	26,585	2,750	-	2,750	23,835
Illinois Health Facilities (0238)	26,444	26,444	-	26,444	-

STATE OF ILLINOIS
 COURT OF CLAIMS
SCHEDULE OF APPROPRIATIONS, EXPENDITURES AND LAPSED BALANCES
 For the Year Ended June 30, 2008

P.A. 95-0348 FISCAL YEAR 2008	Appropriations (Net of Transfers)	Expenditures Through June 30	Lapse Period Expenditures July 1 to August 31	Total Expenditures 14 Months Ended August 31	Balances Lapsed August 31
Miscellaneous Accounts (Continued)					
Savings and Resident Finance					
Regulation (0244)	\$ 393	\$ 393	\$ -	\$ 393	\$ -
Public Health Water Permit (0256)	153	153	-	153	-
Mandatory Arbitration (0262)	150	150	-	150	-
Water Revolving (0270)	688	687	-	687	1
LaSalle Veteran's Home (0272)	375	374	-	374	1
Anna Veteran's Home (0273)	238	238	-	238	-
45 Drunk and Drugged Driving Prevention (0276)	380	380	-	380	-
Used Tire Management (0294)	2,230	2,229	-	2,229	1
Working Capital Revolving (0301)	14,045	14,044	-	14,044	1
Statistical Services (0304)	476,604	476,603	-	476,603	1
Used Tire Management (0310)	76	76	-	76	-
Communications Revolving (0312)	875,232	844,442	-	844,442	30,790
Facilities Management Revolving (0314)	213,282	213,281	-	213,281	1
Efficiency Initiatives Revolving (0315)	66,190	66,189	-	66,189	1
Illinois Prescription Drug Discount Program (0316)	13,835	13,834	-	13,834	1
Professional Services (0317)	66	66	-	66	-
Care Provided for Persons with Developmental Disability (0344)	10,367	10,367	-	10,367	-
Long Term Care Provider (0346)	378	-	-	-	378
Securities Audit and Enforcement (0362)	5,754	5,754	-	5,754	-
Department of Business Services Operations (0363)	262	261	-	261	1
State Police Motor Vehicle Theft (0376)	4,993	-	-	-	4,993

STATE OF ILLINOIS
COURT OF CLAIMS
SCHEDULE OF APPROPRIATIONS, EXPENDITURES AND LAPSED BALANCES
For the Year Ended June 30, 2008

P.A. 95-0348 FISCAL YEAR 2008	Appropriations (Net of Transfers)	Expenditures Through June 30	Lapse Period Expenditures July 1 to August 31	Total Expenditures 14 Months Ended August 31	Balances Lapsed August 31
Miscellaneous Accounts (Continued)					
Senior Health Insurance Program (0396)	\$ 361	\$ 361	\$ -	\$ 361	\$ -
Trauma Center (0397)	3,625	3,625	-	3,625	-
DHS Special Purpose Trust (0408)	13,197	13,195	-	13,195	2
SBE Federal Department of Agriculture (0410)	964	963	-	963	1
Public Recoveries Trust (0421)	1,365	1,365	-	1,365	-
Illinois State Fair (0438)	9,377	9,376	-	9,376	1
GI Education (0447)	382	381	-	381	1
State Employee's Retirement System (0479)	45	45	-	45	-
Criminal Justice Trust (0488)	48,063	48,063	-	48,063	-
Old Age Survivors Insurance (0495)	12,849	12,848	-	12,848	1
Federal Civil Prepared Administrative (0497)	140,347	140,346	-	140,346	1
Early Intervention Service Revolving (0502)	16,799	16,798	-	16,798	1
Department of Corrections Reimbursement and Education (0523)	2,798	2,797	-	2,797	1
Emergency Management Preparedness (0526)	1,548	1,547	-	1,547	1
Illinois Workers' Compensation Commission Operations (0534)	12,309	12,308	-	12,308	1
State Offender DNA Identification (0537)	10,855	-	-	-	10,855
Illinois Historic Sites (0538)	1,821	1,820	-	1,820	1
Supplemental Low Income Energy Assistance (0550)	9,051	9,051	-	9,051	-
SBE Federal Department of Education (0561)	11,428	11,427	-	11,427	1
DCFS Federal Projects (0566)	6,896	6,896	-	6,896	-
School Infrastructure (0568)	1,293	1,293	-	1,293	-
Pesticide Control (0576)	27,908	27,907	-	27,907	1

STATE OF ILLINOIS
COURT OF CLAIMS
SCHEDULE OF APPROPRIATIONS, EXPENDITURES AND LAPSED BALANCES
For the Year Ended June 30, 2008

P.A. 95-0348 FISCAL YEAR 2008	Appropriations (Net of Transfers)	Expenditures Through June 30	Lapse Period Expenditures July 1 to August 31	Total Expenditures 14 Months Ended August 31	Balances Lapsed August 31
Miscellaneous Accounts (Continued)					
DHS Federal Projects (0592)	\$ 200	\$ 200	\$ -	\$ 200	\$ -
Capital Litigation (0614)	23,464	23,464	-	23,464	-
Horse Racing (0632)	743	743	-	743	-
Student Loan Operations (0664)	62	62	-	62	-
College Savings Pool Administration Trust (0668)	36	35	-	35	1
State Lottery (0711)	60,974	60,973	-	60,973	1
45 Illinois Clean Water (0731)	248	248	-	248	-
Secretary of State DUI Administration (0732)	240	240	-	240	-
Tobacco Settlement Recovery (0733)	20,456	20,454	-	20,454	2
Energy Administration (0737)	20,443	20,442	-	20,442	1
Child Support Administrative (0757)	38,517	38,517	-	38,517	-
Local Initiative (0762)	2,692	2,692	-	2,692	-
Tourism Promotion (0763)	50,000	50,000	-	50,000	-
Federal Surface Mining Control and Reclamation (0765)	944	943	-	943	1
Illinois Math and Science Academy Income (0768)	702	702	-	702	-
Presidential Library and Museum Operating (0776)	6,785	6,784	-	6,784	1
Bank and Trust Company (0795)	412	412	-	412	-
Nuclear Safety Emergency Preparedness (0796)	11,878	11,878	-	11,878	-
Attorney General State Projects and Court (0801)	1,032	1,032	-	1,032	-
Medical Special Purposes Trust (0808)	300	300	-	300	-
Dram Shop (0821)	1,959	1,959	-	1,959	-

STATE OF ILLINOIS
COURT OF CLAIMS
SCHEDULE OF APPROPRIATIONS, EXPENDITURES AND LAPSED BALANCES
For the Year Ended June 30, 2008

P.A. 95-0348 FISCAL YEAR 2008	Appropriations (Net of Transfers)	Expenditures Through June 30	Lapse Period Expenditures July 1 to August 31	Total Expenditures 14 Months Ended August 31	Balances Lapsed August 31
Miscellaneous Accounts (Continued)					
Illinois State Dental Disciplinary (0823)	\$ 96	\$ 96	\$ -	\$ 96	\$ -
Agricultural Federal Projects (0826)	70	70	-	70	-
Hazardous Waste (0828)	592	592	-	592	-
National Flood Insurance Program (0855)	2,250	2,250	-	2,250	-
Low Income Home Energy Assistance Block Grant (0870)	45,457	45,456	-	45,456	1
Preventive Health and Health Services Block Grant (0873)	3,722	3,721	-	3,721	1
Community Mental Health Services Block Grant (0876)	52,153	52,153	-	52,153	-
Intra Agency Services (0883)	1,675	1,675	-	1,675	-
Design Professional Administration and Investigation (0888)	1,141	1,140	-	1,140	1
DNR Federal Projects (0894)	5,250	5,250	-	5,250	-
Public Health Special State Projects (0896)	164	164	-	164	-
State Surplus Property Revolving (0903)	9,763	9,762	-	9,762	1
Illinois State Police Federal Projects (0904)	38	-	-	-	38
Illinois Forestry Development (0905)	4,831	4,831	-	4,831	-
State Police Services (0906)	4,200	4,200	-	4,200	-
Federal Workforce Training (0913)	997	997	-	997	-
Metabolic Screening and Treatment (0920)	30,282	30,281	-	30,281	1
DHS Recoveries Trust (0921)	8,425	8,424	-	8,424	1
Self Insured Employers Liability (0940)	1,018	1,018	-	1,018	-
Environmental Protection Permit and Inspection (0944)	600	600	-	600	-

STATE OF ILLINOIS
COURT OF CLAIMS
SCHEDULE OF APPROPRIATIONS, EXPENDITURES AND LAPSED BALANCES
For the Year Ended June 30, 2008

P.A. 95-0348 FISCAL YEAR 2008	Appropriations (Net of Transfers)	Expenditures Through June 30	Lapse Period Expenditures July 1 to August 31	Total Expenditures 14 Months Ended August 31	Balances Lapsed August 31
Miscellaneous Accounts (Continued)					
Narcotics Profit Forfeiture (0951)	\$ 2,113	\$ 2,113	\$ -	\$ 2,113	\$ -
Child Support Enforcement Trust (0957)	49	49	-	49	-
Manteno Veteran's Home (0980)	365	365	-	365	-
Illinois Beach Marina (0982)	26	25	-	25	1
Abandoned Mined Lands Reclamation Council Federal Trust (0991)	387	387	-	387	-
Insurance Financial Regulation (0997)	4,082	4,082	-	4,082	-
Total Miscellaneous Funds	<u>\$ 3,157,941</u>	<u>\$ 3,058,262</u>	<u>\$ -</u>	<u>\$ 3,058,262</u>	<u>\$ 99,679</u>
Grand Total - All Funds	<u>\$ 59,270,249</u>	<u>\$ 46,265,511</u>	<u>\$ 1,603,102</u>	<u>\$ 47,868,613</u>	<u>\$ 11,401,636</u>

Note: Appropriations, expenditures, and lapsed balances were obtained from the State Comptroller and have been reconciled to Court records.

STATE OF ILLINOIS
COURT OF CLAIMS
COMPARATIVE SCHEDULE OF NET APPROPRIATIONS, EXPENDITURES AND LAPSED BALANCES
For the Years Ended June 30,

	Fiscal Year		
	2009	2008	2007
	P.A. 95-0732	P.A. 95-0348	P.A. 94-0798 & 95-0144
General Revenue Fund - 0001			
Appropriations (Net of Transfers)	\$ 72,565,296	\$ 52,653,169	\$ 55,016,638
<u>Expenditures</u>			
Personal Services	\$ 945,726	\$ 933,683	\$ 824,560
Employee Retirement			
Contributions Paid by Employer	35,810	33,062	32,629
State Contribution to State			
Employees' Retirement System	199,098	154,450	95,042
State Contributions to Social Security	64,313	62,408	54,261
Contractual Services	7,696	9,123	8,274
Travel	12,054	11,399	9,961
Commodities	2,505	3,971	5,523
Printing	4,369	4,404	4,670
Equipment	14,563	12,068	12,258
Telecommunications	2,955	2,880	2,265
Refunds*	73	35	186
For Reimbursement for Incidental			
Expenses Incurred by Judges	31,920	35,280	31,080
Result of the lapsing of an appropriation	499,967	499,787	499,327
Payment of line of duty awards	18,694,217	2,604,476	4,541,403
For Claims under the Crime Victims			
Compensation Act	26,930,530	23,953,156	24,170,313
For Claims Other than Crime			
Victims	7,686,095	9,841,269	11,574,091
Awards and Recommendations	7,531,904	3,739,239	2,792,769
Total General Revenue Fund	\$ 62,663,795	\$ 41,900,690	\$ 44,658,612
Lapsed Balances	\$ 9,901,501	\$ 10,752,479	\$ 10,358,026

STATE OF ILLINOIS
COURT OF CLAIMS
COMPARATIVE SCHEDULE OF NET APPROPRIATIONS, EXPENDITURES AND LAPSED BALANCES
For the Years Ended June 30,

	Fiscal Year		
	2009	2008	2007
	P.A. 95-0732	P.A. 95-0348	P.A. 94-0798 & 95-0144
Road Fund - 0011			
Appropriations (Net of Transfers)	\$ 1,608,899	\$ 1,384,139	\$ 1,610,722
Awards and Recommendations	\$ 504,364	\$ 384,139	\$ -
For Claims Other than Crime Victims	985,238	999,972	1,542,944
Total Road Fund	\$ 1,489,602	\$ 1,384,111	\$ 1,542,944
Lapsed Balances	\$ 119,297	\$ 28	\$ 67,778
Vocational Rehabilitation Fund - 0081			
Appropriation (Net of Transfers)	\$ 125,000	\$ 125,000	\$ 125,000
For Claims Other than Crime Victims*	\$ 124,946	\$ 111,709	\$ 124,688
Total Vocational Rehabilitation Fund	\$ 124,946	\$ 111,709	\$ 124,688
Lapsed Balances	\$ 54	\$ 13,291	\$ 312
DCFS Children's Services Fund - 0220			
Appropriation (Net of Transfers)	\$ 1,500,000	\$ 1,500,000	\$ 1,500,000
For Claims Other than Crime Victims*	\$ 1,182,814	\$ 1,123,221	\$ 1,475,566
Total DCFS Children's Services Fund	\$ 1,182,814	\$ 1,123,221	\$ 1,475,566
Lapsed Balances	\$ 317,186	\$ 376,779	\$ 24,434
State Garage Revolving Fund - 0303			
Appropriation (Net of Transfers)	\$ 50,000	\$ 50,000	\$ 50,000
For Claims Other than Crime Victims*	\$ 38,522	\$ 13,978	\$ 10,292
Total State Garage Revolving Fund	\$ 38,522	\$ 13,978	\$ 10,292
Lapsed Balances	\$ 11,478	\$ 36,022	\$ 39,708

STATE OF ILLINOIS
COURT OF CLAIMS
COMPARATIVE SCHEDULE OF NET APPROPRIATIONS, EXPENDITURES AND LAPSED BALANCES
For the Years Ended June 30,

	Fiscal Year		
	2009	2008	2007
	P.A. 95-0732	P.A. 95-0348	P.A. 94-0798 & 95-0144
Administrative and Grant Fund - 0434			
Appropriation (Net of Transfers)	\$ 325,000	\$ 300,000	\$ 300,000
Crime Victims Compensation Act Administration Expenses	\$ 101,279	\$ 229,712	\$ 262,940
Total Administrative and Grant Fund	\$ 101,279	\$ 229,712	\$ 262,940
Lapsed Balances	<u>\$ 223,721</u>	<u>\$ 70,288</u>	<u>\$ 37,060</u>
Traffic and Criminal Conviction Surcharge Fund - 0879			
Appropriation (Net of Transfers)	\$ 100,000	\$ 100,000	\$ 100,000
For Claims Other than Crime Victims*	\$ 44,092	\$ 46,930	\$ 31,493
Total Traffic and Criminal Conviction Surcharge Fund	\$ 44,092	\$ 46,930	\$ 31,493
Lapsed Balances	<u>\$ 55,908</u>	<u>\$ 53,070</u>	<u>\$ 68,507</u>
Miscellaneous Accounts			
Appropriation (Net of Transfers)	\$ 3,029,118	\$ 3,157,941	\$ 4,216,995
Total Miscellaneous Accounts*	\$ 2,431,479	\$ 3,058,262	\$ 3,937,175
Lapsed Balances	<u>\$ 597,639</u>	<u>\$ 99,679</u>	<u>\$ 279,820</u>
Grand Total - All Funds / Accounts			
Appropriation (Net of Transfers)	\$ 79,303,313	\$ 59,270,249	\$ 62,919,355
Expenditures	<u>\$ 68,076,529</u>	<u>\$ 47,868,613</u>	<u>\$ 52,043,710</u>
Lapsed Balances	<u>\$ 11,226,784</u>	<u>\$ 11,401,636</u>	<u>\$ 10,875,645</u>

STATE OF ILLINOIS
 COURT OF CLAIMS
COMPARATIVE SCHEDULE OF NET APPROPRIATIONS, EXPENDITURES AND LAPSED BALANCES
 For the Years Ended June 30,

	Fiscal Year		
	2009	2008	2007
	P.A. 95-0732	P.A. 95-0348	P.A. 94-0798 & 95-0144
State Officer Appropriations	<u>\$ 424,600</u>	<u>\$ 409,000</u>	<u>\$ 378,000</u>
State Officer Expenditures			
Chief Judge	\$ 64,911	\$ 62,535	\$ 57,778
Six Judges	<u>359,508</u>	<u>346,344</u>	<u>275,588</u>
Total Expenditures	<u><u>\$ 424,419</u></u>	<u><u>\$ 408,879</u></u>	<u><u>\$ 333,366</u></u>

Note* - Differences in expenditures from prior year's report are due to the reclassification of funds / accounts.

STATE OF ILLINOIS
 COURT OF CLAIMS
SCHEDULE OF CHANGES IN STATE PROPERTY
 For the Two Years Ended June 30, 2009

	Equipment
Balance at July 1, 2007	\$ 177,045
Additions	12,077
Deletions	(1,121)
Net Transfers	-
Balance at June 30, 2008	\$ 188,001
Balance at July 1, 2008	\$ 188,001
Additions	11,428
Deletions	(1,541)
Net Transfers	-
Balance at June 30, 2009	\$ 197,888

Note: The above schedule has been derived from Agency records which have been reconciled to property reports submitted to the Office of the Comptroller.

STATE OF ILLINOIS
COURT OF CLAIMS
COMPARATIVE SCHEDULE OF CASH RECEIPTS
For the Years Ended June 30,

	<u>2009</u>	<u>2008</u>	<u>2007</u>
<u>General Revenue Fund - 0001</u>			
Filing fees collected	\$ 7,314	\$ 6,539	\$ 9,046
Miscellaneous receipts	-	3,400	94,221
Copy fees (Freedom of Information Act)	153	405	31
Reimbursement from various State funds	411,438	646,211	337,635
Federal Grant receipts	-	264,737	9,885,986
PY Refunds	157,999	122,987	-
	<u>576,904</u>	<u>1,044,279</u>	<u>10,326,919</u>
Total General Revenue Fund	\$ 576,904	\$ 1,044,279	\$ 10,326,919
<u>Administrative and Grant Fund - 0434</u>			
Federal Drawdowns	\$ 78,464	\$ 223,188	\$ 264,181
Total Administrative and Grant Fund	\$ 78,464	\$ 223,188	\$ 264,181
Total Receipts - All Funds	<u><u>\$ 655,368</u></u>	<u><u>\$ 1,267,467</u></u>	<u><u>\$ 10,591,100</u></u>

STATE OF ILLINOIS
 COURT OF CLAIMS
**RECONCILIATION SCHEDULE OF CASH RECEIPTS
 TO DEPOSITS REMITTED TO THE STATE COMPTROLLER**
 For the Years Ended June 30,

	2009	2008
<u>GENERAL REVENUE FUND - 0001</u>		
Receipts per Agency Records	\$ 576,904	\$ 1,044,279
Add: Deposits in Transit, Beginning of Year	40,487	7,733
Less: Deposits in Transit, End of Year	(48,606)	(40,487)
Total	\$ 568,785	\$ 1,011,525
Deposits Recorded by the Comptroller	\$ 250,031	\$ 979,846
Difference *	\$ 318,754	\$ 31,679
<u>ADMINISTRATIVE & GRANT FUND - 0434</u>		
Receipts per Agency Records	\$ 78,464	\$ 223,188
Add: Deposits in Transit, Beginning of Year	-	-
Less: Deposits in Transit, End of Year	-	-
Deposits Recorded by the Comptroller	\$ 78,464	\$ 223,188
Grand Total	\$ 647,249	\$ 1,234,713

Note* - Court receipt records could not be reconciled to the Office of the Comptroller records.
 See finding 09-1.

STATE OF ILLINOIS
COURT OF CLAIMS
ANALYSIS OF SIGNIFICANT VARIATIONS IN EXPENDITURES
For the Two Years Ended June 30, 2009

ANALYSIS OF SIGNIFICANT VARIATIONS IN EXPENDITURES BETWEEN FISCAL YEARS 2009 THROUGH 2007

The increase in the State Contributions to State Employees' Retirement System expenditures from FY07 to FY09 was due to the contribution percentage increasing from 11.525% in FY07 to 16.561% in FY08 to 21.049% in FY09.

The increase/decrease in payment of line of duty awards, Claims other than Crime Victims, Awards and Recommendations and expenditures for claims was due to normal fluctuations. The amount of expenditures is determined by how many claims are filed or how many claims are approved in a fiscal year. The number of claims can vary significantly from year to year.

The decrease in the Administrative and Grant Fund (0434) in FY09 was due to the number of employees being paid from this fund decreasing from five employees in FY08 to one employee in FY09.

STATE OF ILLINOIS
COURT OF CLAIMS
ANALYSIS OF SIGNIFICANT VARIATIONS IN RECEIPTS
For the Two Years Ended June 30, 2009

ANALYSIS OF SIGNIFICANT VARIATIONS IN RECEIPTS BETWEEN FISCAL YEARS 2009 THROUGH 2007

General Revenue Fund - 0001

Miscellaneous receipts, reimbursement from various State funds, and prior year refunds vary based on the number of refunds and claims awarded and paid by the Court. The number of refunds and claims can vary significantly from year to year.

Federal grant receipts decreased from FY07 to FY09 due to fewer claims requiring reimbursement from federal funds.

Administrative and Grant Fund - 0434

The decrease of Administrative and Grant Fund receipts in FY09 was due to the number of employees being paid from this fund decreasing from five employees in FY08 to one employee in FY09.

STATE OF ILLINOIS
COURT OF CLAIMS
ANALYSIS OF SIGNIFICANT LAPSE PERIOD SPENDING
For the Two Years Ended June 30, 2009

FISCAL YEAR 2009

General Revenue Fund (0001)

Equipment

Equipment expenditures totaling \$6,905 were paid during the lapse period due to the purchase of law books late in the fiscal year. The related invoices were not received and processed until the lapse period.

For Reimbursement for Incidental Expenses Incurred by Judges

Expenditures totaling \$10,500 were paid during the lapse period due to a large number of reimbursement requests from the judges received by the Court late in the fiscal year.

Administrative and Grant Fund (0434)

Crime Victims Compensation Act Administration Expenses

Crime Victims Compensation Act administration expenditures totaling \$29,763 were paid during the lapse period due to the Crime Victims division purchasing equipment items late in the fiscal year. The related invoices were not received and processed until the lapse period.

FISCAL YEAR 2008

There was no significant lapse period spending during Fiscal Year 2008.

STATE OF ILLINOIS
COURT OF CLAIMS
ANALYSIS OF OPERATIONS
For the Two Years Ended June 30, 2009

FUNCTIONS AND PLANNING PROGRAM

Court Functions

The Court consists of seven judges who are required to be attorneys licensed to practice law in the State of Illinois (705 ILCS 505/1). Judges are appointed to six year staggered terms by the Governor with the advice and consent of the Senate. Judges remain in the position until a new appointment has been made by the Governor upon expiration of terms. A schedule of judges as of June 30, 2009 is as follows:

<u>Judge</u>	<u>Term Expires</u>
Robert J. Sprague (Chief Justice)	1/19/15
Peter Birnbaum	1/18/10
Mary Pat Burns	1/19/15
Norma Jann	1/21/13
James Kaplan	1/17/11
Robert Steffen	1/16/12
Donald Storino	1/21/13

In addition, the Court has statutory authority to appoint commissioners to assist the Court as it directs and can discharge them at will. Each commissioner is also required to be a lawyer licensed to practice law in the State of Illinois (705 ILCS 505/9). A schedule of commissioners as of June 30, 2009 is as follows:

George Argionis	David Neal
Andrea Buford	Mary Nicolau
Joseph Cavanaugh	Elizabeth Rochford
Lloyd Cueto	Herbert Rosenberg
Maritza Martinez	Ronald Serpico
Lourdes Monteagudo	Tim Timoney
Patricia Murphy	Thomas Ysursa

The Honorable Jesse White, Secretary of State, serves as Clerk of the Court and Delores Martin serves as Deputy Clerk. The Secretary of State provided the Court with courtrooms, chambers, office space, computer services, and ten employees who perform administrative, accounting, and clerical duties.

The Office of the Attorney General appears for the defense and protection in the interest of the State of Illinois in all cases filed in the Court. The Attorney General is also responsible for recoupment of claim awards made by the State during the examination period.

Under the Court of Claims Act (705 ILCS 505/8), the Court has the exclusive jurisdiction to hear and determine the following matters: (a) all claims against the State of Illinois founded upon any law of the State, or upon any regulation thereunder by an executive or administrative officer or agency, other than claims arising under the Workers' Compensation Act or the Workers' Occupational Diseases Act, or claims for certain expenses in civil litigation, or to review administrative decisions for which a statute provides that review shall be in the circuit or appellate court; (b) all claims against the State founded upon any contract entered into with the State of Illinois; (c) all claims against the State for time unjustly served in prisons of this State where the persons imprisoned receive a pardon from the Governor stating that such pardon is issued on the ground of innocence of the crime from which they are imprisoned; (d) all claims against the State for damages in cases sounding in tort; (e) all claims for recoupment made by the State against any claimant; (f) all claims pursuant to the Line of Duty Compensation Act; (g) all claims filed pursuant to the Crime Victims Compensation Act; (h) all claims pursuant to the Illinois National Guardsman's Compensation Act; and (i) all claims authorized by subsection (a) of the Illinois Administrative Procedure Act for the expenses incurred by a party in a contested case on the administrative level.

Planning Program

The Court of Claims' goals are as defined by State statutes. In addition, the Court of Claims' long term goals are to adjudicate claims against the State and make final decisions with minimum delays and promptly pay claims awarded.

STATE OF ILLINOIS
 COURT OF CLAIMS
AVERAGE NUMBER OF EMPLOYEES
 For the Two Years Ended June 30, 2009

AVERAGE NUMBER OF EMPLOYEES

The following table, prepared from Court of Claims records, presents the average number of employees, by function, for the years ended June 30,

	<u>2009</u>	<u>2008</u>	<u>2007</u>
<u>Full-time Employees:</u>			
Court Administrator	1	1	1
Deputy Administrator	1	1	1
Legal Counsel	1	1	1
Secretary	1	1	1
Administrative Clerk	-	1	1
Total Full-time Employees	<u>4</u>	<u>5</u>	<u>5</u>
<u>Part-time Employees:</u>			
Commissioners	14	15	15
Commissioner Secretaries	1	1	1
Judges' Secretaries	6	6	6
Law Clerks	5	5	5
Total Part-time Employees	<u>26</u>	<u>27</u>	<u>27</u>
 Total Employees	 <u>30</u>	 <u>32</u>	 <u>32</u>

Judges' salaries were paid from the State Officers' Salary appropriation received by the State Comptroller. The average number of judges each year is seven, as is mandated by statute.

STATE OF ILLINOIS
 COURT OF CLAIMS
SERVICE EFFORTS AND ACCOMPLISHMENTS
 For the Two Years Ended June 30, 2009
 (Not Examined)

The following is a summary of the number of claims against the State that were pending, as well as information on final decisions:

	<u>2009</u>	<u>2008</u>	<u>2007</u>
<u>Pending:</u>			
General	3,225	3,307	3,523
Crime Victims	6,466	6,539	6,668
TOTAL	<u>9,691</u>	<u>9,846</u>	<u>10,191</u>
 <u>Final Decision:</u>			
Awards			
General	2,371	2,928	2,935
Crime Victims	3,454	3,550	3,431
TOTAL	<u>5,825</u>	<u>6,478</u>	<u>6,366</u>
 Denials			
General	139	78	46
Crime Victims	3,256	2,586	3,100
TOTAL	<u>3,395</u>	<u>2,664</u>	<u>3,146</u>
 Dismissed			
General	713	596	604
Crime Victims	405	149	126
TOTAL	<u>1,118</u>	<u>745</u>	<u>730</u>
 TOTAL DECISIONS*	 <u>10,338</u>	 <u>9,887</u>	 <u>10,242</u>

* Note: There may be more than one decision for an award.