# STATE OF ILLINOIS STATE BOARD OF ELECTIONS COMPLIANCE EXAMINATION

For The Two Years Ended June 30, 2007

# STATE OF ILLINOIS STATE BOARD OF ELECTIONS COMPLIANCE EXAMINATION

For the Two Years Ended June 30, 2007

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# STATE OF ILLINOIS STATE BOARD OF ELECTIONS COMPLIANCE EXAMINATION For the Two Years Ended June 30, 2007

# **BOARD OFFICIALS**

Executive Director Mr. Daniel W. White

Chief Fiscal Officer Mr. Michael W. Roate

General Counsel Mr. Steve Sandvoss

Director of Administrative Services Mr. James Withers

# **Board offices are located at:**

1020 S. Spring Springfield, Illinois 62708

James R. Thompson Center 100 W. Randolph, Suite 14-100 Chicago, Illinois 60601

# **BOARD MEMBERS**

The Board consisted of the following members as of June 30, 2007.

Jesse R. Smart, Chairman
Wanda Rednour, Vice-Chairman
Patrick A. Brady
John R. Keith
William M. McGuffage
Albert S. Porter
Bryan A. Schneider
Robert J. Walters

# STATE BOARD OF ELECTIONS STATE OF ILLINOIS

1020 South Spring Street, P.O. Box 4187 Springfield, Illinois 62708 217/782-4141 TTY: 217/782-1518 Fax: 217/782-5959

James R. Thompson Center 100 West Randolph, Suite 14-100 Chicago, Illinois 60601 312/814-6440 TTY: 312/814-6431

Fax: 312/814-6485



EXECUTIVE DIRECTOR
Daniel W. White

BOARD MEMBERS
Albert S. Porter, Chairman
Bryan A. Schneider, Vice Chairman
Patrick A. Brady
John R. Keith
William M. McGuffage
Wanda L. Rednour
Jesse R. Smart
Robert J. Walters

January 4, 2008

Honorable William G. Holland Auditor General Iles Park Plaza 740 E. Ash Springfield, IL 62703-3154

Dear Mr. Holland:

We are responsible for the identification of, and compliance with, all aspects of laws, regulations, contracts, or grants that could have a material effect on the operations of the Agency. We are responsible for and we have established and maintained an effective system of internal controls over compliance requirements. We have performed an evaluation of the Agency's compliance with the following assertions during the two-year period ended June 30, 2007. Based on this evaluation, we assert that during the year(s) ended June 30, 2007 and June 30, 2006, the Agency has materially complied with the assertions below.

- A. The agency has obligated, expended, received and used public funds of the State in accordance with the purpose for which such funds have been appropriated or otherwise authorized by law.
- B. The agency has obligated, expended, received and used public funds of the State in accordance with any limitations, restrictions, conditions or mandatory directions imposed by law upon such obligation, expenditure, receipt or use.
- C. The agency has complied, in all material respects, with applicable laws and regulations, including the State uniform accounting system, in its financial and fiscal operations.
- D. The State revenues and receipts collected by the agency are in accordance with applicable laws and regulations and the accounting and recordkeeping of such revenues and receipts is fair, accurate and in accordance with law.

E. The money or negotiable securities or similar assets handled by the agency on behalf of the State or held in trust by the agency have been properly and legally administered, and the accounting and recordkeeping relating thereto is proper, accurate and in accordance with law.

Yours very truly,

Illinois State Board of Elections

Daniel W. White, Executive Director

Michael-W. Roate, Chief Fiscal Officer

Steven S. Sandvoss, Legal Counsel

# STATE OF ILLINOIS STATE BOARD OF ELECTIONS COMPLIANCE EXAMINATION

For the Two Years Ended June 30, 2007

# **COMPLIANCE REPORT**

# **SUMMARY**

The compliance testing performed during this examination was conducted in accordance with *Government Auditing Standards* and in accordance with the Illinois State Auditing Act.

# **ACCOUNTANTS' REPORT**

The Independent Accountants' Report on State Compliance, on Internal Control Over Compliance and on Supplementary Information for State Compliance Purposes does not contain scope limitations, disclaimers, or other significant non-standard language.

# **SUMMARY OF FINDINGS**

| Number of                         | This Report | Prior Report |
|-----------------------------------|-------------|--------------|
| Findings                          | 3           | 2            |
| Repeated findings                 | 0           | 1            |
| Prior recommendations implemented |             |              |
| or not repeated                   | 2           | 2            |

Details of State Compliance findings are presented in a separately tabbed report section of this report.

# **SCHEDULE OF FINDINGS**

| Item No. | <u>Page</u> | <u>Description</u>                               |
|----------|-------------|--|
|          | F           | INDINGS (STATE COMPLIANCE)                       |
| 07-1     | 9           | Noncompliance with Help America Vote Act of 2002 |
| 07-2     | 10          | Noncompliance with the Election Code             |
| 07-3     | 11          | Inaccurate GAAP reporting                        |

# PRIOR FINDINGS NOT REPEATED (STATE COMPLIANCE)

| 07-4 | 13 | Raffle receipts and disbursements not being reported properly |
|------|----|---|
| 07-5 | 13 | Inadequate controls over employee timekeeping                 |

# **EXIT CONFERENCE**

The State Board of Elections waived an exit conference in a letter dated December 3, 2007. Responses to the recommendations were provided by Mr. Daniel W. White, Executive Director, in a letter dated December 14, 2007.

SPRINGFIELD OFFICE:
ILES PARK PLAZA
740 EAST ASH • 62703-3154
PHONE: 217/782-6046
FAX: 217/785-8222 • TTY: 888/261-2887



CHICAGO OFFICE:
MICHAEL A. BILANDIC BLDG. · SUITE S-900
160 NORTH LASALLE · 60601-3103
PHONE: 312/814-4000
FAX: 312/814-4006

# OFFICE OF THE AUDITOR GENERAL WILLIAM G. HOLLAND

# INDEPENDENT ACCOUNTANTS' REPORT ON STATE COMPLIANCE, ON INTERNAL CONTROL OVER COMPLIANCE, AND ON SUPPLEMENTARY INFORMATION FOR STATE COMPLIANCE PURPOSES

Honorable William G. Holland Auditor General State of Illinois

# Compliance

We have examined the State of Illinois, State Board of Elections' compliance with the requirements listed below, as more fully described in the Audit Guide for Financial Audits and Compliance Attestation Engagements of Illinois State Agencies (Audit Guide) as adopted by the Auditor General, during the two years ended June 30, 2007. The management of the State of Illinois, State Board of Elections is responsible for compliance with these requirements. Our responsibility is to express an opinion on the State of Illinois, State Board of Elections' compliance based on our examination.

- A. The State of Illinois, State Board of Elections has obligated, expended, received, and used public funds of the State in accordance with the purpose for which such funds have been appropriated or otherwise authorized by law.
- B. The State of Illinois, State Board of Elections has obligated, expended, received, and used public funds of the State in accordance with any limitations, restrictions, conditions or mandatory directions imposed by law upon such obligation, expenditure, receipt or use.
- C. The State of Illinois, State Board of Elections has complied, in all material respects, with applicable laws and regulations, including the State uniform accounting system, in its financial and fiscal operations.
- D. The State revenues and receipts collected by the State of Illinois, State Board of Elections are in accordance with applicable laws and regulations and the accounting and recordkeeping of such revenues and receipts is fair, accurate and in accordance with law.
- E. Money or negotiable securities or similar assets handled by the State of Illinois, State Board of Elections on behalf of the State or held in trust by the State of Illinois, State Board of Elections have been properly and legally administered and the accounting and recordkeeping relating thereto is proper, accurate, and in accordance with law.

We conducted our examination in accordance with attestation standards established by the American Institute of Certified Public Accountants; the standards applicable to attestation engagements contained in *Government Auditing Standards* issued by the Comptroller General of the United States; the Illinois State Auditing Act (Act); and the Audit Guide as adopted by the Auditor General pursuant to the Act; and, accordingly, included examining, on a test basis, evidence about the State of Illinois, State Board of Elections' compliance with those requirements listed in the first paragraph of this report and performing such other procedures as we considered necessary in the circumstances. We believe that our examination provides a reasonable basis for our opinion. Our examination does not provide a legal determination on the State of Illinois, State Board of Elections' compliance with specified requirements.

In our opinion, the State of Illinois, State Board of Elections complied, in all material respects, with the requirements listed in the first paragraph of this report during the two years ended June 30, 2007. However, the results of our procedures disclosed instances of noncompliance with those requirements, which are required to be reported in accordance with criteria established by the Audit Guide, issued by the Illinois Office of the Auditor General and which are described in the accompanying schedule of findings as findings 07-1, 07-2 and 07-3.

As required by the Audit Guide, immaterial findings relating to instances of noncompliance excluded from this report have been reported in a separate letter.

# **Internal Control**

The management of the State of Illinois, State Board of Elections is responsible for establishing and maintaining effective internal control over compliance with the requirements listed in the first paragraph of this report. In planning and performing our examination, we considered the State of Illinois, State Board of Elections' internal control over compliance with the requirements listed in the first paragraph of this report in order to determine our examination procedures for the purpose of expressing our opinion on compliance and to test and report on internal control over compliance in accordance with the Audit Guide, issued by the Illinois Office of the Auditor General, but not for purpose of expressing an opinion on the effectiveness of the State of Illinois, State Board of Elections' internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the State of Illinois, State Board of Elections' internal control over compliance.

Our consideration of internal control over compliance was for the limited purpose described in the preceding paragraph of this section and would not necessarily identify all deficiencies in internal control that might be significant deficiencies or material weaknesses as defined below. However, as discussed below, we identified certain deficiencies in internal control over compliance that we consider to be significant deficiencies.

A control deficiency in an entity's internal control over compliance exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect noncompliance with the requirements listed in the first paragraph of this report on a timely basis. A significant deficiency is a control deficiency, or combination of control deficiencies, that adversely affects the entity's ability to comply with the requirements listed in the first paragraph of this report such that there is more

than a remote likelihood that noncompliance with a requirement that is more than inconsequential will not be prevented or detected by the entity's internal control. We consider the deficiencies in internal control over compliance described in the accompanying schedule of findings to be significant deficiencies.

A material weakness is a significant deficiency, or combination of significant deficiencies, that results in more than a remote likelihood that a material noncompliance with a requirement listed in the first paragraph of this report will not be prevented or detected by the entity's internal control. We did not consider any of the deficiencies described in the accompanying schedule of findings to be material weaknesses.

As required by the Audit Guide, immaterial findings relating to internal control deficiencies excluded from this report have been reported in a separate letter.

The State of Illinois, State Board of Elections' response to the findings identified in our examination are described in the accompanying schedule of findings. We did not examine the State of Illinois, State Board of Elections' response and, accordingly, we express no opinion on it.

# **Supplementary Information for State Compliance Purposes**

Our examination was conducted for the purpose of forming an opinion on compliance with the requirements listed in the first paragraph of this report. The accompanying supplementary information as listed in the table of contents as Supplementary Information for State Compliance Purposes is presented for purposes of additional analysis. We have applied certain limited procedures as prescribed by the Audit Guide as adopted by the Auditor General to the 2007 and the 2006 Supplementary Information for State Compliance Purposes, except for information on the Service Efforts and Accomplishments on which we did not perform any procedures. However, we do not express an opinion on the supplementary information.

We have not applied procedures to the 2005 Supplementary Information for State Compliance Purposes, and accordingly, we do not express an opinion thereon.

This report is intended solely for the information and use of the Auditor General, the General Assembly, the Legislative Audit Commission, the Governor, agency management, and the State Board of Elections Board members and is not intended to be and should not be used by anyone other than these specified parties.

BRUCE L. BULLARD, CPA

Director of Financial and Compliance Audits

January 4, 2008

For the Two Years Ended June 30, 2007

# 07-1. **FINDING** (Noncompliance with Help America Vote Act of 2002)

The State Board of Elections' (Board) computerized centralized statewide voter registration list does not meet all the requirements of the Help America Vote Act of 2002. We noted the Board failed to include a state unique identifier for each legally registered voter, an incarcerated voter matching system, and a social security number verification system.

The Help America Vote Act of 2002 (Public Law 107-252, Title III, Subtitle A, Section 303) requires each state to implement a single, uniform, official, centralized, interactive computerized statewide voter registration list. The voter registration list is to contain the name and registration information of every legally registered voter in the State and assign a unique identifier to each legally registered voter in the State. In addition, the Help America Vote Act of 2002 requires the State to coordinate the computerized list with the State agency records on felony status and to enter into an agreement with the State official responsible for State motor vehicle authority to match the information in the statewide voter registration system with information in the database of the State's motor vehicle authority to the extent required to enable each such official to verify the accuracy of the information provided on applications for voter registration.

Board personnel stated all requirements have not been implemented due to time constraints in creating or implementing the systems.

Failure to comply with these requirements of the Help America Vote Act of 2002 inhibits the registration process and is noncompliance with a federal mandate. (Finding Code No. 07-1)

# RECOMMENDATION

We recommend the Board comply with the Help America Vote Act of 2002 and design and implement a computerized centralized statewide voter registration list that meets all federal requirements.

# **BOARD RESPONSE**

Concur. SBE is continuing development of an integrated Statewide voter registration database that meets the requirements of the Help America Vote Act of 2002, including compliance with the requirements identified in this finding. SBE expects that once the system is developed and completely operational, the compliance issues identified in this finding will be fully addressed.

For the Two Years Ended June 30, 2007

# 07-2. **FINDING** (Noncompliance with the Election Code)

The State Board of Elections (Board) did not give prior written notice to the central committee chairmen of each established political party of the time and place of the random selection procedure prior to the Consolidated Primary. One Consolidated Primary was held during the examination period.

The Election Code (10 ILCS 5/24C-15) requires the State's central committee chairman of each established political party be given prior written notice of the time and place of the random selection procedure and allows them to be represented at the procedure.

Board personnel stated prior written notice was not given prior to the Consolidated Primary due to administrative oversight.

Failure to give prior written notice to the central committee chairmen is noncompliance with State statute and may not allow the committee chairmen to be adequately represented at the procedure. (Finding Code No. 07-2)

# **RECOMMENDATION**

We recommend the Board comply with the Election Code and give prior written notice to the central committee chairmen of each established political party of the time and location of the random method procedure prior to a Consolidated Primary.

# **BOARD RESPONSE**

Concur. SBE will take the appropriate steps to ensure that the State central committee chairmen of each established political party will be provided prior written notification of the random selection procedure in accordance with the Election Code.

For the Two Years Ended June 30, 2007

# 07-3. **FINDING** (Inaccurate GAAP reporting)

The State Board of Elections (Board) filed an inaccurate Grant/Contract Analysis Form (SCO-563) with the Office of the State Comptroller in Fiscal Year 2007.

We noted the following errors on the Board's SCO-563 form:

- The Board understated the amount provided to sub-recipients by \$343,000 for its Discretionary Activities program, Catalog of Federal Domestic Assistance (CFDA) #39.011. The understatement resulted from a \$343,000 refund received from the Office of the Secretary of State that was incorrectly offset against the amount to sub-recipients.
- The Board understated the amounts reported for expenditures and total reimbursable costs by \$225,000 for its Election Reform program, CFDA #90.401. The understatement resulted from the Board inaccurately reporting lapse period spending from this program in a different program's expenditures amount.
- The Board overstated the amounts reported for expenditures and total reimbursable costs by \$225,000 for its discretionary activities program, CFDA #39.011. The overstatement resulted from the Board inaccurately reporting lapse period spending from a different program in this program's expenditure amount.

The Statewide Accounting Management System (SAMS) (Procedure 27.20.63) states sub-recipient entities do not include those entities that are part of the primary government. SAMS (Procedure 27.10.10) also requires careful examination of financial data during the preparation of GAAP reporting packages. In addition, good internal controls requires adequate documentation and properly designed accounting records be maintained to support financial data and provide reliable data for necessary management reports.

Board personnel stated the above errors were due to timing issues of the adjustments and credits that created reporting differences. In addition, the Board was unaware information for those entities that are part of the primary government should not be included in the sub-recipient columns.

GAAP forms submitted by State agencies are used to compile the Illinois State Comprehensive Annual Financial Report and the Schedule of Expenditures of Federal Awards (SEFA). The failure to provide accurate information to the Office of the Comptroller could result in inaccuracies in these statewide reports. (Finding Code No. 07-3)

For the Two Years Ended June 30, 2007

# **RECOMMENDATION**

We recommend the Board implement procedures to ensure complete and accurate reporting of year-end accounting information (GAAP package forms).

# **BOARD RESPONSE**

Concur. The Board currently has specific procedures in place that ensure that financial activities and results of operations are reported fairly and accurately. SBE does concur that the unique transactions involved in this circumstance (Secretary of State one-time grant refund, and post year-end grant fund source changes) resulted in classification inaccuracies on the SCO-563 subrecipient form. When circumstances of this nature occur in the future, SBE will consult fully with the Comptroller's GAAP unit prior to SCO-563 report preparation to ensure that these transactions are recorded in accordance with applicable Comptroller reporting guidelines.

# PRIOR FINDINGS NOT REPEATED (STATE COMPLIANCE)

For the Two Years Ended June 30, 2007

# 07-4. **FINDING** (Raffle receipts and disbursements not being reported properly)

During the prior examination, the State Board of Elections (Board) failed to properly report all receipts and disbursements for raffles benefiting political campaigns.

During the current examination, our sample testing did not disclose any instances where the Board failed to properly report gross receipts, expenses, and net proceeds from the raffles and distributions were itemized as to payee, date, amount, and purpose by the political committee. (Finding Code No. 05-1)

# 07-5. **FINDING** (Inadequate controls over employee timekeeping)

During the prior examination, the State Board of Elections (Board) did not require its employees to submit time sheets documenting the time spent each day on official State business.

During the current examination, the Board implemented a procedure to have its employees submit time sheets documenting the time spent each day on official State business. (Finding Code No. 05-2)

# STATE OF ILLINOIS STATE BOARD OF ELECTIONS COMPLIANCE EXAMINATION

For the Two Years Ended June 30, 2007

# SUPPLEMENTARY INFORMATION FOR STATE COMPLIANCE PURPOSES

# **SUMMARY**

Supplementary Information for State Compliance Purposes presented in this section of the report includes the following:

# • Fiscal Schedules and Analysis:

Schedule of Expenditures of Federal Awards
Notes to the Schedule of Expenditures of Federal Awards
Schedule of Appropriations, Expenditures and Lapsed Balances
Comparative Schedule of Net Appropriations, Expenditures
and Lapsed Balances
Schedule of Changes in State Property
Comparative Schedule of Cash Receipts
Reconciliation Schedule of Cash Receipts to Deposits Remitted
to the State Comptroller
Analysis of Significant Variations in Expenditures
Analysis of Significant Variations in Receipts
Analysis of Significant Lapse Period Spending

# • Analysis of Operations:

Board Functions and Planning Program Average Number of Employees Service Efforts and Accomplishments (not examined)

The accountants' report that covers the Supplementary Information for State Compliance Purposes presented in the Compliance Report Section states the auditors have applied certain limited procedures as prescribed by the Audit Guide as adopted by the Auditor General, except for information on the Service Efforts and Accomplishments on which they did not perform any procedures. However, the accountants do not express an opinion on the supplementary information.

# SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS

For the Years Ended June 30, (amounts in thousands)

| Fiscal Year 2007                            |          |              | Amounts        |          |
|---|----------|--------------|----------------|----------|
|   | Federal  | Federal      | Provided to    |          |
| Federal Grantor/Program Title               | CFDA No. | Expenditures | Sub-recipients |          |
| Election Assistance Commission (EAC)        |          |              |                |          |
| (funded by General Services Administration) |          |              |                |          |
| Election Reform Payments                    | 39.011   | \$ 2,939     | \$ 6,910       | 0        |
| Election Assistance Commission (EAC)        |          |              |                |          |
| (funded by General Services Administration) |          |              |                |          |
| Requirements Program Payments               | 90.401   | 35,807       | 29,965         | 5        |
| Health & Human Services (HHS)               |          |              |                |          |
| Voting Access for Individuals with          |          |              |                |          |
| Disabilities Grant Program                  | 93.617   | 175          | 175            | 5        |
| <b>Total Expenditures of Federal Awards</b> | -        | \$ 38,921    | \$ 37,050      | <u>0</u> |
| Fiscal Year 2006                            |          |              | Amounts        |          |
|   | Federal  | Federal      | Provided to    |          |
| Federal Grantor/Program Title               | CFDA No. | Expenditures | Sub-recipients | 5        |
| Election Assistance Commission (EAC)        |          | -            |                |          |
| (funded by General Services Administration) |          |              |                |          |
| Election Reform Payments                    | 39.011   | \$ 18,421    | \$ 17,999      | 9        |
| Election Assistance Commission (EAC)        |          |              |                |          |
| (funded by General Services Administration) |          |              |                |          |
| Requirements Program Payments               | 90.401   | 49,482       | 49,244         | 4        |
| Health & Human Services                     |          |              |                |          |
| Voting Access for Individuals with          |          |              |                |          |
| Disabilities Grant Program                  | 93.617   | 159          | 158            | 8        |
| <b>Total Expenditures of Federal Awards</b> | ·        | \$ 68,062    | \$ 67,401      | _        |

Note: The accompanying notes to the Schedule of Expenditures of Federal Awards are an integral part of this schedule.

# NOTES TO THE SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS

For the Two Years Ended June 30, 2007

# 1. Significant Accounting Policies

# (a) Basis of Presentation

The accompanying Schedule of Expenditures of Federal Awards presents all the federal award programs of the State of Illinois, State Board of Elections (Board) for the years ended June 30, 2006 and June 30, 2007.

# (b) Basis of Accounting

The accompanying Schedule of Expenditures of Federal Awards is prepared on the modified accrual basis of accounting.

# 2. Description of Grant Programs

The following is a brief description of the grant programs included in the Schedule of Expenditures of Federal Awards:

Election Reform Payments - Help America Vote Act of 2002 (HAVA) – CFDA #39.011

| Grant Identification Number:                              | Program Title:   |
|---|--|
| Section 101<br>County Database<br>Access<br>Reimbursement | Federally funded (100%) reimbursement to local election jurisdictions (Illinois counties and city boards of election) for qualifying costs of connectivity (one-time Internet hookup and cabling costs) required to connect local jurisdiction voter registration databases to the State Board of Elections integrated Statewide voter registration database. The development and implementation of this integrated Statewide database is mandated by the federal Help America Vote Act of 2002. |
| Section 101<br>Election<br>Assistance (EAI)<br>Grants     | Agency-initiated grant of 100% Federal funding to local election jurisdictions for qualifying projects that enhance the conduct and operation of the voting process in the State of Illinois.  |
| Section 101 Polling Place Accessibility (PPA) Grants      | Agency-initiated supplement to Section 261 EAID grant – provides 100% Federal funding to local election jurisdictions for qualifying projects that improve the accessibility of Illinois polling places for voters with disabilities.  |

# NOTES TO THE SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS

For the Two Years Ended June 30, 2007

| Section 101<br>Additional<br>Assistance<br>(AAG) Grants | Agency-initiated grant of 100% federal funding to 13 local election jurisdictions that did not qualify for the Punch Card federal funding grant. This grant was to be used to carry out one or more of the activities as provided in the Help America Vote Act, Title I, Section 101. |
|---|---|
| Section 102<br>Punch Card<br>Reimbursements             | Federally mandated program that provides 100% federal funding to reimburse local election jurisdictions for costs of replacement of obsolete punch-card voting equipment with qualifying new equipment utilizing new voting technologies.   |
| Section 101 Subgrants to Secretary of                   | Sub-grant of 100% federal funding to the Illinois Office of the Secretary of State (SOS) to fund improvements at SOS drivers license facilities to capture information required by an integrated Statewide voter registration database  |

system. The development and implementation of this integrated system is

mandated and funded by the federal Help America Vote Act of 2002.

HAVA Requirements Money Grant Program – Help America Vote Act of 2002 (HAVA) – CFDA #90.401

State

| Grant Identification Number:  | Program Title:  |
|---|---|
| Section 251 –<br>Accessible<br>Voting<br>Equipment<br>(AVE) – Phase I<br>& Phase II<br>Grants | <u>AVE</u> – Agency-initiated grant of 100% federal funding to local election jurisdictions to purchase accessible voting equipment as required by the Help America Vote Act. <u>Phase II</u> – Agency-initiated grant of 100% federal funding to local election jurisdictions to be used to educate citizens of voting procedures, rights and systems; train election officials, pollworkers and election volunteers; purchase voting systems and to comply with requirements under Title III. |
| Section 251 –<br>Alternative<br>Language<br>Accessibility<br>(ALA) Grants                     | Agency-initiated grant of 100% federal funding to four local election jurisdictions to be used to provide bilingual voting materials to meet requirements of section 203 of the Voting Rights Act of 1965.  |

## NOTES TO THE SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS

For the Two Years Ended June 30, 2007

| Section 251 –<br>Error Detection<br>(EDG) Grants                 | Agency-initiated grant of 100% federal funding to three local election jurisdictions to purchase voting equipment to meet the error detection standard found in the Help America Vote Act.  |
|--|---|
| Section 251 –<br>Voter<br>Registration<br>System (VRS)<br>Grants | Agency-initiated grant of 100% federal funding to 58 local election jurisdictions to be used only to purchase equipment which conforms to SBE certification standards which confirm that the local system is capable of communicating reliably with the Centralized Statewide Voter Registration Database system. |

Voting Access for Individuals with Disabilities Grant Program – Help America Vote Act of 2002 (HAVA) – CFDA #93.617

Grant

Identification

Number: Program Title:

Section 261
Voting
Assistance to
Individuals with
Disabilities
(VAID) Grants

Federally mandated program that provides 100% federal funding to local election jurisdictions (Illinois counties and city boards of election) for qualifying projects that improve polling place access and the physical voting process for voters with disabilities.

# 3. Pass Through and Sub-recipient Awards

The Board provided amounts to sub-recipients (local election jurisdictions) as presented on the accompanying Schedule of Expenditures of Federal Awards.

The Board did not receive any pass-through funds.

# 4. Noncash Awards

The Board did not receive any noncash awards.

# 5. Cash Returned to Grantor

The Board did not return any unused cash for federal programs for the years ended June 30, 2006 and June 30, 2007.

|  |    |                |    |                 |    | Lanse Period |    | Total           |    |           |
|--|----|----------------|----|-----------------|----|--------------|----|-----------------|----|-----------|
|  | A  | Appropriations |    |                 |    | Expenditures |    | Expenditures    |    | Balances  |
| P.A. 94-798                            | 7  | (Net of        |    | Expenditures    |    | July 1 to    | 14 | 14 Months Ended |    | Lapsed    |
| FISCAL YEAR 2007                       |    | Transfers)     | T  | Through June 30 |    | August 31    |    | August 31       |    | August 31 |
| GENERAL REVENUE FUND - 001             |    |                |    |                 |    |              |    |                 |    |           |
| THE BOARD                              |    |                |    |                 |    |              |    |                 |    |           |
| Contractual Services                   | S  | 19,000         | S  | 14,990          | s  | 689          | S  | 15,679          | s  | 3,321     |
| Travel<br>Equipment                    |    | 19,100         |    | 15,628<br>364   |    | 967          |    | 16,427          |    | 2,673     |
| Total                                  | \$ | 38,600         | \$ | 30,982          | \$ | 1,488        | \$ | 32,470          | \$ | 6,130     |
| ADMINISTRATION                         |    |                |    |                 |    |              |    |                 |    |           |
| Personal Services                      | \$ | 562,300        | \$ | 535,819         | \$ | 0            | \$ | 535,819         | \$ | 26,481    |
| Employee Retirement                    |    |                |    |                 |    |              |    |                 |    |           |
| Contributions Paid by Employer         |    | 22,600         |    | 21,316          |    | 0            |    | 21,316          |    | 1,284     |
| State Contribution to State            |    |                |    |                 |    |              |    |                 |    |           |
| Employees' Retirement System           |    | 62,000         |    | 61,900          |    | 0            |    | 61,900          |    | 100       |
| State Contributions to Social Security |    | 43,100         |    | 38,455          |    | 0            |    | 38,455          |    | 4,645     |
| Contractual Services                   |    | 385,500        |    | 338,542         |    | 7,129        |    | 345,671         |    | 39,829    |
| Travel                                 |    | 18,500         |    | 13,399          |    | 126          |    | 13,525          |    | 4,975     |
| Commodities                            |    | 16,400         |    | 9,824           |    | 450          |    | 10,274          |    | 6,126     |
| Printing                               |    | 10,600         |    | 7,752           |    | 45           |    | 7,797           |    | 2,803     |
| Equipment                              |    | 2,000          |    | 589             |    | 0            |    | 589             |    | 1,411     |
| Telecommunications                     |    | 112,400        |    | 90,935          |    | 3,447        |    | 94,382          |    | 18,018    |
| Operation of Automotive Equipment      |    | 3,500          |    | 2,959           |    | 367          |    | 3,326           |    | 174       |
| Total                                  | \$ | 1,238,900      | \$ | 1,121,490       | \$ | 11,564       | \$ | 1,133,054       | \$ | 105,846   |
|  |    |                |    |                 |    |              |    |                 |    |           |

Note: Appropriations, expenditures and lapsed balances were obtained from Board records and have been reconciled to records of the State Comptroller.

| 1  |  |    |                |   |                 |    | Lapse Period |        | L      | Total           |    |           |
|----|--|----|----------------|---|-----------------|----|--------------|--------|--------|-----------------|----|-----------|
|    |  | •  | Appropriations |   |                 |    | Expenditures |        | Expe   | Expenditures    |    | Balances  |
|    | P.A. 94-798                            |    | (Net of        |   | Expenditures    |    | July 1 to    |        | 14 Moi | 14 Months Ended |    | Lapsed    |
|    | FISCAL YEAR 2007                       |    | Transfers)     | I | Through June 30 |    | August 31    |        | Aug    | August 31       |    | August 31 |
| ı  | CAMPAIGN FINANCING                     |    |                |   |                 |    |              |        |        |                 |    |           |
| •  | Personal Services                      | \$ | 692,400        | s | 650,842         | S  |              | 0      | \$     | 650,842         | ↔  | 41,558    |
| •  | Employee Retirement                    |    |                |   |                 |    |              |        |        |                 |    |           |
|    | Contributions Paid by Employer         |    | 27,700         |   | 23,951          |    |              | 0      |        | 23,951          |    | 3,749     |
| -  | State Contribution to State            |    |                |   |                 |    |              |        |        |                 |    |           |
|    | Employees' Retirement System           |    | 75,300         |   | 75,055          |    |              | 0      |        | 75,055          |    | 245       |
| -  | State Contributions to Social Security |    | 53,100         |   | 47,501          |    |              | 0      |        | 47,501          |    | 5,599     |
| -  | Contractual Services                   |    | 11,100         |   | 3,883           |    | 1,658        | 28     |        | 5,541           |    | 5,559     |
|    | Travel                                 |    | 11,300         |   | 5,708           |    |              | 23     |        | 5,731           |    | 5,569     |
| •  | Printing                               |    | 17,400         |   | 7,840           |    |              | 0      |        | 7,840           |    | 9,560     |
|    | Equipment                              |    | 9,100          |   | 3,190           |    |              | 0      |        | 3,190           |    | 5,910     |
| 20 | Total                                  | €  | 897,400        | 8 | 817,970         | 8  | 1,681        | l<br>I | €      | 819,651         | ↔  | 77,749    |
| Ħ  | ELECTIONS                              |    |                |   |                 |    |              |        |        |                 |    |           |
| •  | Personal Services                      | \$ | 1,422,300      | s | 1,243,655       | \$ |              | 0      | \$     | 1,243,655       | \$ | 178,645   |
|    | Employee Retirement                    |    |                |   |                 |    |              |        |        |                 |    |           |
|    | Contributions Paid by Employer         |    | 57,000         |   | 48,120          |    |              | 0      |        | 48,120          |    | 8,880     |
| _  | State Contribution to State            |    |                |   |                 |    |              |        |        |                 |    |           |
|    | Employees' Retirement System           |    | 143,800        |   | 143,200         |    |              | 0      |        | 143,200         |    | 009       |
| -  | State Contributions to Social Security |    | 108,900        |   | 91,447          |    | •            | 21     |        | 91,468          |    | 17,432    |
| -  | Contractual Services                   |    | 24,400         |   | 11,868          |    | 2.           | 270    |        | 12,138          |    | 12,262    |
|    | Travel                                 |    | 43,600         |   | 43,074          |    | 20           | 260    |        | 43,334          |    | 266       |
| ,  | Printing                               |    | 28,900         |   | 25,415          |    |              | 0      |        | 25,415          |    | 3,485     |
| •  | Equipment                              |    | 5,200          |   | 4,311           |    | 2,           | 244    |        | 4,555           |    | 645       |
|    | Purchase of Election Codes             |    | 15,000         |   | 13,437          |    |              | 0      |        | 13,437          |    | 1,563     |
|    | HAVA maintenance of effort             |    | 550,000        |   | 550,000         |    |              | 0      |        | 550,000         |    | 0         |
|    | Reimbursement to counties              |    |                |   |                 |    |              |        |        |                 |    |           |
|    | for increased compensation to judges   |    |                |   |                 |    |              |        |        |                 |    |           |
|    | and other election officials           |    | 3,740,000      |   | 3,310,949       |    |              | 0      |        | 3,310,949       |    | 429,051   |

|   |    |                |          |                 |    | Lapse Period | Ţ             | Total           |    |           |
|---|----|----------------|----------|-----------------|----|--------------|---------------|-----------------|----|-----------|
|   | A  | Appropriations |          |                 |    | Expenditures | Expe          | Expenditures    |    | Balances  |
| P.A. 94-798                               |    | (Net of        | 闰        | Expenditures    |    | July 1 to    | 14 Mon        | 14 Months Ended |    | Lapsed    |
| FISCAL YEAR 2007                          |    | Transfers)     | Thr      | Through June 30 |    | August 31    | Aug           | August 31       |    | August 31 |
| ELECTIONS (continued)                     |    |                |          |                 |    |              |               |                 |    |           |
| Payment of lump sums awards to            |    |                |          |                 |    |              |               |                 |    |           |
| county clerks, county recorders, and      |    |                |          |                 |    |              |               |                 |    |           |
| chief election clerks as compensation for |    |                |          |                 |    |              |               |                 |    |           |
| additional duties required                |    | 812,500        |          | 35,404          |    | 770,507      |               | 805,911         |    | 6,589     |
| Payment to election authorities for       |    |                |          |                 |    |              |               |                 |    |           |
| expenses in supplying voter registration  |    |                |          |                 |    |              |               |                 |    |           |
| tapes to the Board                        |    | 20,250         |          | 12,258          |    | 6,629        |               | 18,887          |    | 1,363     |
| Total                                     | \$ | 6,971,850      | \$       | 5,533,138       | \$ | 777,931      | \$            | 6,311,069       | \$ | 660,781   |
| GENERAL COUNSEL                           |    |                |          |                 |    |              |               |                 |    |           |
| Personal Services                         | \$ | 249,500        | ~        | 231,881         | \$ | 0            | <del>\$</del> | 231,881         | s  | 17,619    |
| Employee Retirement                       |    |                |          |                 |    |              |               |                 |    |           |
| Contributions Paid by Employer            |    | 10,000         |          | 9,277           |    | 0            |               | 9,277           |    | 723       |
| State Contributions to State              |    |                |          |                 |    |              |               |                 |    |           |
| Employees' Retirement System              |    | 27,000         |          | 26,730          |    | 0            |               | 26,730          |    | 270       |
| State Contributions to Social Security    |    | 19,200         |          | 17,321          |    | 0            |               | 17,321          |    | 1,879     |
| Contractual Services                      |    | 140,200        |          | 49,432          |    | 1,351        |               | 50,783          |    | 89,417    |
| Travel                                    |    | 10,300         |          | 8,571           |    | 0            |               | 8,571           |    | 1,729     |
| Equipment                                 |    | 200            |          | 0               |    | 0            |               | 0               |    | 500       |
| Total                                     | S  | 456,700        | \$       | 343,212         | S  | 1,351        | \$            | 344,563         | \$ | 112,137   |
| INFORMATION TECHNOLOGY                    |    |                |          |                 |    |              |               |                 |    |           |
| Personal Services                         | ∽  | 411,900        | <b>∽</b> | 405,469         | S  | 298          | \$            | 406,067         | S  | 5,833     |
| Employee Retirement                       |    |                |          |                 |    |              |               |                 |    |           |
| Contributions Paid by Employer            |    | 16,500         |          | 16,194          |    | 24           |               | 16,218          |    | 282       |
| State Contributions to State              |    |                |          |                 |    |              |               |                 |    |           |
| Employees' Retirement System              |    | 47,000         |          | 46,740          |    | 69           |               | 46,809          |    | 191       |
| State Contributions to Social Security    |    | 35,200         |          | 34,500          |    | 207          |               | 34,707          |    | 493       |

Note: Appropriations, expenditures and lapsed balances were obtained from Board records and have been reconciled to records of the State Comptroller.

|  |               |                |        |                 | Ľ        | Lapse Period |                   | Total           |                   |            |
|--|---------------|----------------|--------|-----------------|----------|--------------|-------------------|-----------------|-------------------|------------|
|  | ΑĮ            | Appropriations |        |                 | Ή        | Expenditures | _                 | Expenditures    |                   | Balances   |
| P.A. 94-798                                      |               | (Net of        |        | Expenditures    |          | July 1 to    | 14                | 14 Months Ended |                   | Lapsed     |
| FISCAL YEAR 2007                                 |               | Transfers)     | Ė      | Through June 30 | 7        | August 31    |                   | August 31       |                   | August 31  |
| INFORMATION TECHNOLOGY (continued)               |               |                |        |                 |          |              |                   |                 |                   |            |
| Contractual Services                             |               | 254,500        |        | 165,625         |          | 53,705       |                   | 219,330         |                   | 35,170     |
| Travel   |               | 11,600         |        | 8,982           |          | 0            |                   | 8,982           |                   | 2,618      |
| Commodities                                      |               | 17,100         |        | 12,486          |          | 1,646        |                   | 14,132          |                   | 2,968      |
| Printing   |               | 700            |        | 0               |          | 0            |                   | 0               |                   | 700        |
| Equipment  |               | 103,500        |        | 96,155          |          | 2,788        |                   | 98,943          |                   | 4,557      |
| Total  | 8             | 898,000        | S      | 786,151         | ↔        | 59,037       | \$                | 845,188         | S                 | 52,812     |
| Total Fund 001                                   | <del>\$</del> | 10,501,450     | \$     | 8,632,943       | \$       | 853,052      | \$                | 9,485,995       | \$                | 1,015,455  |
| HELP ILLINOIS VOTE FUND - 206                    |               |                |        |                 |          |              |                   |                 |                   |            |
|  |               |                |        |                 |          |              |                   |                 |                   |            |
| ELECTIONS Implementation of HAVA                 | €             | 80,950,000     | \$     | 21,750,093      | \$       | 8,214,494    | 8                 | 29,964,587      | \$                | 50,985,413 |
| For the statewide Voter Register System          |               | 8,650,000      |        | 1,562,780       | \$       | 166,586      |                   | 1,729,366       | <b>↔</b>          | 6,920,634  |
| For replacement of punch-card System             |               | 11,500,000     |        | 4,113,273       | <b>∽</b> | 0            |                   | 4,113,273       | S                 | 7,386,727  |
| For Administrative Cost and Discretionary Grants |               | 6,700,000      |        | 2,767,628       | ↔        | 2,799        |                   | 2,770,427       | S                 | 3,929,573  |
| Total Fund 206                                   | \$            | 107,800,000    | s      | 30,193,774      | \$       | 8,383,879    | s                 | 38,577,653      | \$                | 69,222,347 |
| VOTERS' GUIDE FUND - 266                         |               |                |        |                 |          |              |                   |                 |                   |            |
| ELECTIONS  | ¥             | 000 051        | ¥      |                 | ¥        | C            | ¥                 | C               | ¥                 | 000 051    |
| Total Fund 266                                   | ÷ \$          | 150,000        | ÷   •> | 0               | ÷ &      | 0            | ÷   <del>\$</del> |                 | ÷   <del>\$</del> | 150,000    |
| CAPITAL DEVELOPMENT FUND - 141                   |               |                |        |                 |          |              |                   |                 |                   |            |
| ELECTIONS Grante to Local contemnants            | Ð             | c              | e      | c               | Ð        | c            | e                 | C               | e                 | c          |
| Total Fund 141                                   | ÷ \$          | 0              | ÷   ÷  | 0               | ÷ &      | 0            | <b>↔</b>          | 1 11            | ÷   <del>\$</del> | 0          |
| GRAND TOTAL - ALL FUNDS                          | \$            | 118,451,450    | \$     | 38,826,717      | S        | 9,236,931    | 8                 | 48,063,648      | 8                 | 70,387,802 |
|  |               |                |        |                 |          |              |                   |                 |                   |            |

Note: Appropriations, expenditures and lapsed balances were obtained from Board records and have been reconciled to records of the State Comptroller.

|  | Ap   | Appropriations        |         |                                 |               | Lapse Period<br>Expenditures |          | Total<br>Expenditures        |    | Balances            |
|--|------|-----------------------|---------|---------------------------------|---------------|------------------------------|----------|------------------------------|----|---------------------|
| P.A. 94-0015<br>FISCAL YEAR 2006       | ,    | (Net of<br>Transfers) | E<br>Th | Expenditures<br>Through June 30 |               | July 1 to<br>August 31       | 14       | 14 Months Ended<br>August 31 |    | Lapsed<br>August 31 |
| GENERAL REVENUE FUND - 001             |      |                       |         |                                 |               |                              |          |                              |    |                     |
| THE BOARD Contractual Services         | ses. | 19.950                | €9      | 18.290                          | €9            | 1.465                        | €9       | 19.755                       | €9 | 195                 |
| Travel                                 | •    | 18,500                | ,       | 15,442                          | ,             | 431                          | ,        | 15,873                       | ,  | 2,627               |
| Equipment                              |      | 500                   |         | 499                             |               | 0                            |          | 499                          |    | 1                   |
| Total                                  | \$   | 38,950                | 8       | 34,231                          | \$            | 1,896                        | <b>↔</b> | 36,127                       | \$ | 2,823               |
| ADMINISTRATION                         |      |                       |         |                                 |               |                              |          |                              |    |                     |
| Personal Services                      | \$   | 545,900               | \$      | 506,892                         | s             | 0                            | \$       | 506,892                      | s  | 39,008              |
| Employee Retirement                    |      |                       |         |                                 |               |                              |          |                              |    |                     |
| Contributions Paid by Employer         |      | 21,900                |         | 19,494                          |               | 0                            |          | 19,494                       |    | 2,406               |
| State Contribution to State            |      |                       |         |                                 |               |                              |          |                              |    |                     |
| Employees' Retirement System           |      | 42,500                |         | 39,600                          |               | 0                            |          | 39,600                       |    | 2,900               |
| State Contributions to Social Security |      | 41,800                |         | 36,361                          |               | 0                            |          | 36,361                       |    | 5,439               |
| Contractual Services                   |      | 374,300               |         | 323,236                         |               | 11,482                       |          | 334,718                      |    | 39,582              |
| Travel                                 |      | 17,965                |         | 12,550                          |               | 1,836                        |          | 14,386                       |    | 3,579               |
| Commodities                            |      | 15,900                |         | 11,857                          |               | 119                          |          | 11,976                       |    | 3,924               |
| Printing                               |      | 10,300                |         | 4,728                           |               | 0                            |          | 4,728                        |    | 5,572               |
| Equipment                              |      | 2,100                 |         | 1,393                           |               | 617                          |          | 2,010                        |    | 06                  |
| Telecommunications                     |      | 109,100               |         | 75,259                          |               | 4,145                        |          | 79,404                       |    | 29,696              |
| Operation of Automotive Equipment      |      | 2,900                 |         | 2,400                           |               | 174                          |          | 2,574                        |    | 326                 |
| Total                                  | ÷    | 1,184,665             | s       | 1,033,770                       | <del>\$</del> | 18,373                       | s        | 1,052,143                    | \$ | 132,522             |
|  |      |                       |         |                                 |               |                              |          |                              |    |                     |

Note: Appropriations, expenditures and lapsed balances were obtained from Board records and have been reconciled to records of the State Comptroller.

|  |    |                |   |                 | Lapse Period |       |      | Total           |    |           |
|--|----|----------------|---|-----------------|--------------|-------|------|-----------------|----|-----------|
|  | V  | Appropriations |   |                 | Expenditures |       | Ĥ    | Expenditures    |    | Balances  |
| P.A. 94-0015                           |    | (Net of        |   | Expenditures    | July 1 to    |       | 14 N | 14 Months Ended |    | Lapsed    |
| FISCAL YEAR 2006                       |    | Transfers)     | L | Through June 30 | August 31    |       | 1    | August 31       |    | August 31 |
| CAMPAIGN FINANCING                     |    |                |   |                 |              |       |      |                 |    |           |
| Personal Services                      | \$ | 672,200        | S | 623,475         | \$           | 0     | \$   | 623,475         | S  | 48,725    |
| Employee Retirement                    |    |                |   |                 |              |       |      |                 |    |           |
| Contributions Paid by Employer         |    | 26,900         |   | 24,943          |              | 0     |      | 24,943          |    | 1,957     |
| State Contribution to State            |    |                |   |                 |              |       |      |                 |    |           |
| Employees' Retirement System           |    | 52,400         |   | 48,598          |              | 0     |      | 48,598          |    | 3,802     |
| State Contributions to Social Security |    | 51,500         |   | 45,470          |              | 0     |      | 45,470          |    | 6,030     |
| Contractual Services                   |    | 10,825         |   | 7,383           |              | 0     |      | 7,383           |    | 3,442     |
| Travel                                 |    | 11,000         |   | 8,610           |              | 0     |      | 8,610           |    | 2,390     |
| Printing                               |    | 16,900         |   | 600,6           |              | 0     |      | 600,6           |    | 7,891     |
| Equipment                              |    | 7,600          |   | 7,546           |              | 0     |      | 7,546           |    | 54        |
| Total                                  | S  | 849,325        | s | 775,034         | \$           | 0     | \$   | 775,034         | s  | 74,291    |
|  |    |                |   |                 |              |       |      |                 |    |           |
| ELECTIONS                              |    |                |   |                 |              |       |      |                 |    |           |
| Personal Services                      | \$ | 1,380,900      | S | 1,194,390       | \$           | 0     | s    | 1,194,390       | \$ | 186,510   |
| Employee Retirement                    |    |                |   |                 |              |       |      |                 |    |           |
| Contributions Paid by Employer         |    | 55,300         |   | 42,480          |              | 0     |      | 42,480          |    | 12,820    |
| State Contribution to State            |    |                |   |                 |              |       |      |                 |    |           |
| Employees' Retirement System           |    | 107,600        |   | 93,087          |              | 0     |      | 93,087          |    | 14,513    |
| State Contributions to Social Security |    | 105,700        |   | 86,689          |              | 0     |      | 86,689          |    | 119,011   |
| Contractual Services                   |    | 23,665         |   | 13,198          | 41           | 510   |      | 13,708          |    | 9,957     |
| Travel                                 |    | 42,320         |   | 37,534          | 2,0          | 2,095 |      | 39,629          |    | 2,691     |
| Printing                               |    | 28,100         |   | 21,000          | 2,5          | 2,520 |      | 23,520          |    | 4,580     |
| Equipment                              |    | 18,200         |   | 18,097          |              | 0     |      | 18,097          |    | 103       |
| HAVA maintenance of effort             |    | 550,000        |   | 541,277         | 2,8          | 2,819 |      | 544,096         |    | 5,904     |
| Reimbursement to counties              |    |                |   |                 |              |       |      |                 |    |           |
| for increased compensation to judges   |    |                |   |                 |              |       |      |                 |    |           |
| and other election officials           |    | 1,450,000      |   | 1,287,925       |              | 0     |      | 1,287,925       |    | 162,075   |

Note: Appropriations, expenditures and lapsed balances were obtained from Board records and have been reconciled to records of the State Comptroller.

|   |    |                |     |                 |    | Lapse Period | Total           | al        |    |           |
|---|----|----------------|-----|-----------------|----|--------------|-----------------|-----------|----|-----------|
|   | A  | Appropriations |     |                 |    | Expenditures | Expenditures    | litures   |    | Balances  |
| P.A. 94-0015                              |    | (Net of        | Ή   | Expenditures    |    | July 1 to    | 14 Months Ended | is Ended  |    | Lapsed    |
| FISCAL YEAR 2006                          |    | Transfers)     | Thr | Through June 30 |    | August 31    | August 31       | st 31     | `  | August 31 |
| ELECTIONS (continued)                     |    |                |     |                 |    |              |                 |           |    |           |
| Payment of lump sums awards to            |    |                |     |                 |    |              |                 |           |    |           |
| county clerks, county recorders, and      |    |                |     |                 |    |              |                 |           |    |           |
| chief election clerks as compensation for |    |                |     |                 |    |              |                 |           |    |           |
| additional duties required                |    | 812,500        |     | 7,088           |    | 798,912      |                 | 806,000   |    | 6,500     |
| Payment to election authorities for       |    |                |     |                 |    |              |                 |           |    |           |
| expenses in supplying voter registration  |    |                |     |                 |    |              |                 |           |    |           |
| tapes to the Board                        |    | 20,250         |     | 6,531           |    | 12,966       |                 | 19,497    |    | 753       |
| Total                                     | €  | 4,594,535      | s   | 3,349,296       | s  | 819,822      | \$              | 4,169,118 | s  | 425,417   |
| GENERAL COUNSEL                           |    |                |     |                 |    |              |                 |           |    |           |
| Personal Services                         | S  | 242,200        | s   | 239,302         | S  | 0            | €               | 239,302   | ~  | 2,898     |
| Employee Retirement                       |    |                |     |                 |    |              |                 |           |    |           |
| Contributions Paid by Employer            |    | 9,700          |     | 9,574           |    | 0            |                 | 9,574     |    | 126       |
| State Contributions to State              |    |                |     |                 |    |              |                 |           |    |           |
| Employees' Retirement System              |    | 18,700         |     | 18,650          |    | 0            |                 | 18,650    |    | 50        |
| State Contributions to Social Security    |    | 18,600         |     | 17,871          |    | 0            |                 | 17,871    |    | 729       |
| Contractual Services                      |    | 136,100        |     | 60,220          |    | 13,307       |                 | 73,527    |    | 62,573    |
| Travel                                    |    | 10,000         |     | 8,184           |    | 120          |                 | 8,304     |    | 1,696     |
| Equipment                                 |    | 500            |     | 370             |    | 0            |                 | 370       |    | 130       |
| Total                                     | \$ | 435,800        | \$  | 354,171         | \$ | 13,427       | \$              | 367,598   | \$ | 68,202    |

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Note: Appropriations, expenditures and lapsed balances were obtained from Board records and have been reconciled to records of the State Comptroller.

|  | γ             | Amoniations          |               |                                 |               | Lapse Period |    | Total           |    | Ralances   |
|--|---------------|----------------------|---------------|---------------------------------|---------------|--------------|----|-----------------|----|------------|
| 2100 to A G                                      | dv            | Myriations<br>Met et | -             |                                 |               | Lapendidices | -  | 4 Mendentines   |    | Landings   |
| F.A. 94-0015<br>HISCAI VEAB 2006                 | F             | (Inet of             |               | Expenditures<br>Through lune 30 |               | July 1 to    | _  | 14 Months Ended |    | Lapsed     |
| INFORMATION TECHNOLOGY                           |               | ransiers)            |               | oc ame usano                    |               | re rengavi   |    | re rengav.      |    | ic lenguar |
| Personal Services                                | S             | 401,900              | <b>∽</b>      | 401,017                         | <b>∽</b>      | 0            | S  | 401,017         | S  | 883        |
| Employee Retirement                              |               |                      |               |                                 |               |              |    |                 |    |            |
| Contributions Paid by Employer                   |               | 16,000               |               | 15,919                          |               | 0            |    | 15,919          |    | 81         |
| State Contributions to State                     |               |                      |               |                                 |               |              |    |                 |    |            |
| Employees' Retirement System                     |               | 31,200               |               | 31,011                          |               | 0            |    | 31,011          |    | 189        |
| State Contributions to Social Security           |               | 33,800               |               | 33,345                          |               | 378          |    | 33,723          |    | 77         |
| Contractual Services                             |               | 324,400              |               | 201,838                         |               | 5,839        |    | 207,677         |    | 116,723    |
| Travel   |               | 11,300               |               | 9,180                           |               | 0            |    | 9,180           |    | 2,120      |
| Commodities                                      |               | 16,600               |               | 14,086                          |               | 1,809        |    | 15,895          |    | 705        |
| Printing   |               | 700                  |               | 0                               |               | 0            |    | 0               |    | 700        |
| Equipment  |               | 100,700              |               | 100,676                         |               | 0            |    | 100,676         |    | 24         |
| Total  | \$            | 936,600              | <b>↔</b>      | 807,072                         | ~             | 8,026        | \$ | 815,098         | s  | 121,502    |
| Total Fund 001                                   | S             | 8,039,875            | ↔             | 6,353,574                       | <del>\$</del> | 861,544      | ↔  | 7,215,118       | ↔  | 824,757    |
| HELP ILLINOIS VOTE FUND - 206                    |               |                      |               |                                 |               |              |    |                 |    |            |
| ELECTIONS Implementation of HAVA                 | ∻             | 90,250,000           | \$            | 44,459,567                      | ↔             | 4,192,649    | 8  | 48,652,216      | ↔  | 41,597,784 |
| For the state-wide Voter Registration System     |               | 8,650,000            |               | 266,667                         |               | 170,284      |    | 436,951         |    | 8,213,049  |
| For replacement of punch-card System             |               | 20,500,000           |               | 19,952,570                      |               | (4,113,273)  |    | 15,839,297      |    | 4,660,703  |
| For Administrative Cost and Discretionary Grants |               | 8,545,200            |               | 2,711,684                       |               | 329,246      |    | 3,040,930       |    | 5,504,270  |
| Total Fund 206                                   | S             | 127,945,200          | <del>\$</del> | 67,390,488                      | \$            | 578,906      | 8  | 67,969,394      | \$ | 59,975,806 |
| CAPITAL DEVELOPMENT - 141                        |               |                      |               |                                 |               |              |    |                 |    |            |
| ELECTIONS Handicapped Accesible Polling Machine  | <b>↔</b>      | 5,000,000            | *             | 5,000,000                       | 8             | 0            | 8  | 5,000,000       | 8  | 0          |
| Total Fund 141                                   | <del>\$</del> | 5,000,000            | 8             | 5,000,000                       | \$            | 0            | \$ | 5,000,000       | 8  | 0          |
| GRAND TOTAL - ALL FUNDS                          | S             | 140,985,075          | 8             | 78,744,062                      | \$            | 1,440,450    | \$ | 80,184,512      | \$ | 60,800,563 |

Note: Appropriations, expenditures and lapsed balances were obtained from Board records and have been reconciled to records of the State Comptroller.

# COMPARATIVE SCHEDULE OF NET APPROPRIATIONS, EXPENDITURES AND LAPSED BALANCES

|  |    | 2007        |    | 2006       |    | 2005        |
|--|----|-------------|----|------------|----|-------------|
|  | I  | P.A. 94-798 | P. | A. 94-0015 | P  | .A. 93-0842 |
| General Revenue Fund - 001                         |    |             |    |            |    |             |
| Appropriations (net of transfers)                  | \$ | 10,501,450  | \$ | 8,039,875  | \$ | 10,318,196  |
| THE BOARD  |    |             |    |            |    |             |
| Contractual Services                               | \$ | 15,679      | \$ | 19,755     | \$ | 20,507      |
| Travel   |    | 16,427      |    | 15,873     |    | 15,939      |
| Equipment  |    | 364         |    | 499        |    | 500         |
| Total Board  | \$ | 32,470      | \$ | 36,127     | \$ | 36,946      |
| ADMINISTRATION                                     |    |             |    |            |    |             |
| Personal Services                                  | \$ | 535,819     | \$ | 506,892    | \$ | 487,292     |
| Employee Retirement Contributions Paid by Employer |    | 21,316      |    | 19,494     |    | 20,179      |
| State Contribution to State                        |    |             |    |            |    |             |
| Employees' Retirement System                       |    | 61,900      |    | 39,600     |    | 78,704      |
| State Contributions to Social Security             |    | 38,455      |    | 36,361     |    | 34,957      |
| Contractual Services                               |    | 345,671     |    | 334,718    |    | 363,330     |
| Travel   |    | 13,525      |    | 14,386     |    | 16,074      |
| Commodities  |    | 10,274      |    | 11,976     |    | 10,468      |
| Printing   |    | 7,797       |    | 4,728      |    | 8,486       |
| Equipment  |    | 589         |    | 2,010      |    | 2,552       |
| Telecommunications                                 |    | 94,382      |    | 79,404     |    | 86,702      |
| Operation of Automotive Equipment                  |    | 3,326       |    | 2,574      |    | 2,888       |
| Total Administration                               | \$ | 1,133,054   | \$ | 1,052,143  | \$ | 1,111,632   |
| CAMPAIGN FINANCING                                 |    |             |    |            |    |             |
| Personal Services                                  | \$ | 650,842     | \$ | 623,475    | \$ | 597,871     |
| Employee Retirement                                |    |             |    |            |    |             |
| Contributions Paid by Employer                     |    | 23,951      |    | 24,943     |    | 23,295      |
| State Contribution to State                        |    |             |    |            |    |             |
| Employees' Retirement System                       |    | 75,055      |    | 48,598     |    | 93,805      |
| State Contributions to Social Security             |    | 47,501      |    | 45,470     |    | 43,796      |
| Contractual Services                               |    | 5,541       |    | 7,383      |    | 8,479       |
| Travel   |    | 5,731       |    | 8,610      |    | 6,736       |
| Printing   |    | 7,840       |    | 9,009      |    | 10,411      |
| Equipment  |    | 3,190       |    | 7,546      |    | 11,219      |
| Total Campaign Financing                           | \$ | 819,651     | \$ | 775,034    | \$ | 795,612     |

# COMPARATIVE SCHEDULE OF NET APPROPRIATIONS, EXPENDITURES AND LAPSED BALANCES

|   |    | 2007        |    | 2006       |    | 2005       |
|---|----|-------------|----|------------|----|------------|
|   | P  | P.A. 94-798 | P  | A. 94-0015 | P. | A. 93-0842 |
| ELECTIONS                                 |    |             |    |            |    |            |
| Personal Services                         | \$ | 1,243,655   | \$ | 1,194,390  | \$ | 1,067,406  |
| Employee Retirement                       |    |             |    |            |    |            |
| Contributions Paid by Employer            |    | 48,120      |    | 42,480     |    | 41,021     |
| State Contribution to State               |    |             |    |            |    |            |
| Employees' Retirement System              |    | 143,200     |    | 93,087     |    | 171,267    |
| State Contributions to Social Security    |    | 91,468      |    | 86,689     |    | 78,670     |
| Contractual Services                      |    | 12,138      |    | 13,708     |    | 8,178      |
| Travel                                    |    | 43,334      |    | 39,629     |    | 25,945     |
| Printing                                  |    | 25,415      |    | 23,520     |    | 43,637     |
| Equipment                                 |    | 4,555       |    | 18,097     |    | 1,589      |
| Purchase of Election Codes                |    | 13,437      |    | 0          |    | 13,308     |
| HAVA maintenance of effort                |    | 550,000     |    | 544,096    |    | 403,104    |
| Reimbursement to counties for             |    |             |    |            |    |            |
| increased compensation to judges          |    |             |    |            |    |            |
| and other election officials              |    | 3,310,949   |    | 1,287,925  |    | 2,554,625  |
| Payment of lump sums awards to            |    |             |    |            |    |            |
| county clerks, county recorders, and      |    |             |    |            |    |            |
| chief election clerks as compensation for |    |             |    |            |    |            |
| additional duties required                |    | 805,911     |    | 806,000    |    | 808,725    |
| Payment to election authorities for       |    |             |    |            |    |            |
| expenses in supplying voter registration  |    |             |    |            |    |            |
| tapes to the Board                        |    | 18,887      |    | 19,497     |    | 29,333     |
| Total Elections                           | \$ | 6,311,069   | \$ | 4,169,118  | \$ | 5,246,808  |
| GENERAL COUNSEL                           |    |             |    |            |    |            |
| Personal Services                         | \$ | 231,881     | \$ | 239,302    | \$ | 202,552    |
| Employee Retirement                       |    |             |    |            |    |            |
| Contributions Paid by Employer            |    | 9,277       |    | 9,574      |    | 7,370      |
| State Contributions to State              |    | ,           |    | ŕ          |    | •          |
| Employees' Retirement System              |    | 26,730      |    | 18,650     |    | 33,232     |
| State Contributions to Social Security    |    | 17,321      |    | 17,871     |    | 15,466     |
| Contractual Services                      |    | 50,783      |    | 73,527     |    | 75,716     |
| Travel                                    |    | 8,571       |    | 8,304      |    | 5,064      |
| Equipment                                 |    | 0           |    | 370        |    | 490        |
| Total General Counsel                     | \$ | 344,563     | \$ | 367,598    | \$ | 339,890    |

# STATE OF ILLINOIS

# STATE BOARD OF ELECTIONS

# COMPARATIVE SCHEDULE OF NET APPROPRIATIONS, EXPENDITURES AND LAPSED BALANCES

|   |    | 2007        |    | 2006         |    | 2005         |
|---|----|-------------|----|--------------|----|--------------|
|   |    | P.A. 94-798 | F  | P.A. 94-0015 | F  | P.A. 93-0842 |
| INFORMATION TECHNOLOGY                  |    |             |    |              |    |              |
| Personal Services                       | \$ | 406,067     | \$ | 401,017      | \$ | 354,486      |
| Employee Retirement                     |    |             |    |              |    |              |
| Contributions Paid by Employer          |    | 16,218      |    | 15,919       |    | 12,629       |
| State Contributions to State            |    |             |    |              |    |              |
| Employees' Retirement System            |    | 46,809      |    | 31,011       |    | 51,752       |
| State Contributions to Social Security  |    | 34,707      |    | 33,723       |    | 27,442       |
| Contractual Services                    |    | 219,330     |    | 207,677      |    | 144,140      |
| Travel                                  |    | 8,982       |    | 9,180        |    | 3,847        |
| Commodities                             |    | 14,132      |    | 15,895       |    | 15,276       |
| Printing                                |    | 0           |    | 0            |    | 697          |
| Equipment                               |    | 98,943      |    | 100,676      |    | 89,954       |
| Total Information Technology            | \$ | 845,188     | \$ | 815,098      | \$ | 700,223      |
| Total Expenditures, Fund 001            | \$ | 9,485,995   | \$ | 7,215,118    | \$ | 8,231,111    |
| Lapsed Balances                         | \$ | 1,015,455   | \$ | 824,757      | \$ | 2,087,085    |
| HELP ILLINOIS VOTE FUND - 206           |    |             |    |              |    |              |
| Appropriations (net of transfers)       | \$ | 107,800,000 | \$ | 127,945,200  | \$ | 140,000,000  |
| ELECTIONS                               |    |             |    |              |    |              |
| Implementation of HAVA                  |    | 29,964,587  |    | 48,652,216   |    | 0            |
| For the statewide Voter Register System |    | 1,729,366   |    | 436,951      |    | 0            |
| For replacement of punch-card System    |    | 4,113,273   |    | 15,839,297   |    | 3,083,685    |
| For Administrative Cost and             |    |             |    |              |    |              |
| Discretionary Grants                    |    | 2,770,427   |    | 3,040,930    |    | 4,407,362    |
| Total expenditures, Fund 206            | \$ | 38,577,653  | \$ | 67,969,394   | \$ | 7,491,047    |
| Lapsed Balances                         | \$ | 69,222,347  | \$ | 59,975,806   | \$ | 132,508,953  |
| VOTERS' GUIDE FUND - 266                |    |             |    |              |    |              |
| Appropriations (net of transfers)       | \$ | 150,000     | \$ | 0            | \$ | 0            |
| ELECTIONS                               |    |             |    |              |    |              |
| Operations                              |    | 0           |    | 0            |    | 0            |
| Total expenditure, Fund 266             | \$ | 0           | \$ | 0            | \$ | 0            |
| Lapsed Balances                         | \$ | 150,000     | \$ | 0            | \$ | 0            |
| CAPITAL DEVELOPMENT FUND - 141          |    |             |    |              |    |              |
| Appropriations (net of transfers)       | \$ | 0           | \$ | 5,000,000    | \$ | 5,000,000    |
| ELECTIONS                               |    |             |    |              |    |              |
| Handicapped Accessible Polling Machine  | _  | 0           | _  | 5,000,000    |    | 0            |
| Total expenditures, Fund 141            | \$ | 0           | \$ | 5,000,000    | \$ | 0            |
| Lapsed Balances                         | \$ | 0           | \$ | 0            | \$ | 5,000,000    |
|   |    |             |    |              |    |              |

# STATE OF ILLINOIS

# STATE BOARD OF ELECTIONS COMPARATIVE SCHEDULE OF NET APPROPRIATIONS, EXPENDITURES AND LAPSED BALANCES

For the Fiscal Years Ended June 30, 2007

|                              | <br>2007          |    | 2006         |    | 2005         |
|------------------------------|-------------------|----|--------------|----|--------------|
|                              | <br>P.A. 94-798   | 1  | P.A. 94-0015 | I  | P.A. 93-0842 |
| AGENCY TOTAL APPROPRIATIONS  | \$<br>118,451,450 | \$ | 140,985,075  | \$ | 155,318,196  |
| AGENCY TOTAL EXPENDITURES    | \$<br>48,063,648  | \$ | 80,184,512   | \$ | 15,722,158   |
| AGENCY TOTAL LAPSED BALANCES | \$<br>70,387,802  | \$ | 60,800,563   | \$ | 139,596,038  |
| STATE OFFICERS' SALARY       |                   |    |              |    |              |
| State Officer Appropriations | \$<br>295,600     | \$ | 282,000      | \$ | 282,000      |
| State Officer Expenditures   | \$<br>295,401     | \$ | 281,989      | \$ | 281,501      |
| Lapsed Balance               | \$<br>199         | \$ | 11           | \$ | 499          |

Note: The Board did not make any efficiency initiative payments during the examination period.

# STATE OF ILLINOIS STATE BOARD OF ELECTIONS SCHEDULE OF CHANGES IN STATE PROPERTY

For the Two Years Ended June 30, 2007

|                          |                 |     | ildings and<br>Building |    |           |
|--------------------------|-----------------|-----|-------------------------|----|-----------|
|                          | <br>Total       | Imp | provements              | F  | Equipment |
| Balance at July 1, 2005  | \$<br>1,337,359 | \$  | 240,502                 | \$ | 1,096,857 |
| Additions                | 141,640         |     | 0                       |    | 141,640   |
| Deletions                | (11,247)        |     | 0                       |    | (11,247)  |
| Net Transfers            | <br>(163,402)   |     | 0                       |    | (163,402) |
| Balance at June 30, 2006 | \$<br>1,304,350 | \$  | 240,502                 | \$ | 1,063,848 |
|                          |                 |     |                         |    |           |
| Balance at July 1, 2006  | \$<br>1,304,350 | \$  | 240,502                 | \$ | 1,063,848 |
| Additions                | 132,386         |     | 0                       |    | 132,386   |
| Deletions                | 0               |     | 0                       |    | 0         |
| Net Transfers            | 0               |     | 0                       |    | 0         |
| Balance at June 30, 2007 | \$<br>1,436,736 | \$  | 240,502                 | \$ | 1,196,234 |

Note: The above schedule has been derived from Agency records which have been reconciled to property reports submitted to the Office of the Comptroller.

# COMPARATIVE SCHEDULE OF CASH RECEIPTS

| General Revenue Fund - 001   |          | 2007                               | <br>2006                                    | <br>2005                                  |
|--|----------|------------------------------------|---|---|
| Sale of Voter Information Tapes Sale of Petition Copies Penalty Imposed by the Board Miscellaneous | \$       | 47,735<br>4,437<br>87,390<br>5,488 | \$<br>50,250<br>40,273<br>150,565<br>33,227 | \$<br>40,610<br>5,656<br>232,028<br>1,655 |
| Total - Fund 001   | \$       | 145,050                            | \$<br>274,315                               | \$<br>279,949                             |
| Help Illinois Vote Fund - 206  | -        |                                    |   |   |
| Help America Vote Act<br>Interest<br>Prior Year Refunds  | \$       | 142,864<br>2,642,708<br>758,108    | \$<br>189,984<br>3,397,021<br>17,053        | \$<br>99,444,667<br>1,336,473<br>0        |
| Total - Fund 206   | \$       | 3,543,680                          | \$<br>3,604,058                             | \$<br>100,781,140                         |
| Voters' Guide Fund - 266   | <u>-</u> |                                    |   |   |
| Sale of Voters' Guide  | \$       | 4,200                              | \$<br>0                                     | \$<br>0                                   |
| Total - Fund 266   | \$       | 4,200                              | \$<br>0                                     | \$<br>0                                   |
| TOTAL RECEIPTS - ALL FUNDS   | \$       | 3,692,930                          | \$<br>3,878,373                             | \$<br>101,061,089                         |

# RECONCILIATION OF CASH RECEIPTS TO DEPOSITS REMITTED TO THE STATE COMPTROLLER

| GENERAL REVENUE (001)   | 2007            | _        | 2006            |
|---|-----------------|----------|-----------------|
| Receipts per Board Records  | \$<br>145,050   | :        | \$<br>274,315   |
| Add: Deposits in Transit, Beginning of Year                                   | 12,699          |          | 2,800           |
| Less: Deposits in Transit, End of Year  | <br>1,142       | _        | <br>12,699      |
| Deposits Recorded by the Comptroller  | \$<br>156,607   |          | \$<br>264,416   |
| HELP AMERICA VOTE (206)   |                 |          |                 |
| Receipts and Interest per Board Records                                       | \$<br>2,785,572 | :        | \$<br>3,587,005 |
| Add: Deposits in Transit, Beginning of Year<br>Receipts<br>Prior-Year Refunds | 167<br>758,108  |          | 17,219          |
| Less: Deposits in Transit, End of Year<br>Receipts                            |                 |          | 167             |
| Interest  | <br>2,642,708   |          | 3,397,021       |
| Deposits Recorded by the Comptroller  | \$<br>901,139   | <u>:</u> | \$<br>207,036   |
| VOTERS' GUIDE (266)   |                 |          |                 |
| Receipts per Board Records  | \$<br>4,200     | :        | \$<br>0         |
| Add: Deposits in Transit, Beginning of Year                                   | 0               |          | 0               |
| Less: Deposits in Transit, End of Year  | <br>0           | _        | <br>0           |
| Deposits Recorded by the Comptroller  | \$<br>4,200     | <u>;</u> | \$<br>0         |

## ANALYSIS OF SIGNIFICANT VARIATIONS IN EXPENDITURES

For the Two Years Ended June 30, 2007

# ANALYSIS OF SIGNIFICANT VARIATIONS IN EXPENDITURES BETWEEN FISCAL YEARS 2007 AND 2006

# **General Revenue Fund (001)**

## **ADMINISTRATION**

# State Contribution to State Employees' Retirement System

The increase in State Contributions to State Employees' Retirement System expenditures in FY07 was due to the contribution percentage increasing from 7.792% in FY06 to 11.525% in FY07.

## **CAMPAIGN FINANCING**

# State Contribution to State Employees' Retirement System

The increase in State Contributions to State Employees' Retirement System expenditures in FY07 was due to the contribution percentage increasing from 7.792% in FY06 to 11.525% in FY07.

# **ELECTIONS**

# State Contribution to State Employees' Retirement System

The increase in State Contributions to State Employees' Retirement System expenditures in FY07 was due to the contribution percentage increasing from 7.792% in FY06 to 11.525% in FY07.

# Equipment

The decrease of equipment expenditures was due to significant restrictions put on spending for office furniture as a result of budgetary shortages in specific General Revenue Fund appropriation lines.

# Purchase of Election Codes

The increase of purchase of election codes expenditures was due to the biennial update and printing of the Illinois Election Code Books in FY07 that was not scheduled in FY06.

# For reimbursement to counties for increased compensation to judges and other election officials. The increase in reimbursements to counties for increased compensation to judges and other election officials was due to having only one reimbursable election scheduled for FY06 versus three reimbursable elections scheduled for FY07.

#### ANALYSIS OF SIGNIFICANT VARIATIONS IN EXPENDITURES

For the Two Years Ended June 30, 2007

# ANALYSIS OF SIGNIFICANT VARIATIONS IN EXPENDITURES BETWEEN FISCAL YEARS 2007 AND 2006 (continued)

#### GENERAL COUNSEL

#### State Contribution to State Employees' Retirement System

The increase in State Contributions to State Employees' Retirement System expenditures in FY07 was due to the contribution percentage increasing from 7.792% in FY06 to 11.525% in FY07.

#### **Contractual Services**

The decrease in contractual services was due to a candidate petition filing being held in FY06 and not in FY07.

#### INFORMATION TECHNOLOGY

#### State Contribution to State Employees' Retirement System

The increase in State Contributions to State Employees' Retirement System expenditures in FY07 was due to the contribution percentage increasing from 7.792% in FY06 to 11.525% in FY07.

#### Help Illinois Vote Fund (206)

#### **ELECTIONS**

#### Implementation of HAVA

The decrease in the implementation of HAVA expenditures was due to the completion of major program disbursements to sub-recipients in FY06 resulting in the decline of Federal program funds available for distribution in FY07.

#### For the Statewide Voter Registration System

The increase in statewide Voter Registration System expenditures was due to contract operations with a consulting group to develop and implement an integrated statewide voter registration database system.

#### For Replacement of Punch-Card System

The decrease in replacement of punch-card system expenditures was due to the completion of Federal Punch-Card Replacement grant money distribution to local election jurisdictions in FY07.

#### ANALYSIS OF SIGNIFICANT VARIATIONS IN EXPENDITURES

For the Two Years Ended June 30, 2007

# ANALYSIS OF SIGNIFICANT VARIATIONS IN EXPENDITURES BETWEEN FISCAL YEARS 2006 AND 2005

# **General Revenue Fund (001)**

#### **ADMINISTRATION**

# State Contribution to State Employees' Retirement System

The decrease in State Contributions to State Employees' Retirement System expenditures in FY06 was due to the contribution percentage decreasing from 16.107% in FY05 to 7.792% in FY06.

#### **CAMPAIGN FINANCING**

#### State Contribution to State Employees' Retirement System

The decrease in State Contributions to State Employees' Retirement System expenditures in FY06 was due to the contribution percentage decreasing from 16.107% in FY05 to 7.792% in FY06.

#### **ELECTIONS**

# State Contribution to State Employees' Retirement System

The decrease in State Contributions to State Employees' Retirement System expenditures in FY06 was due to the contribution percentage decreasing from 16.107% in FY05 to 7.792% in FY06.

#### **Contractual Services**

The increase in contractual services expenditures was due to the use of temporary staff personnel to provide assistance in voting machine system testing.

#### **Travel**

The increase in travel expenditures was due to travel and lodging costs for Chicago office staff to provide technical and supervisory assistance for voting machine systems testing in Springfield during FY06.

# **Printing**

The decrease in printing expenditures was due to a continuing movement of Board forms distribution from printed documents to web-based user downloads. In addition, FY05 was a biennial statewide election year that required additional publications and forms for candidates be printed.

#### ANALYSIS OF SIGNIFICANT VARIATIONS IN EXPENDITURES

For the Two Years Ended June 30, 2007

# ANALYSIS OF SIGNIFICANT VARIATIONS IN EXPENDITURES BETWEEN FISCAL YEARS 2006 AND 2005 (continued)

#### **ELECTIONS** (continued)

#### Equipment

The increase in equipment expenditures was due to the purchase of cubicles for additional employees in the new Statewide Voter Database operations unit.

## Purchase of election codes

The decrease of purchase of election codes expenditures was due to the biennial update and printing of the Illinois Election Code Books in FY05 that was not scheduled in FY06.

#### HAVA maintenance

The decrease in HAVA maintenance expenditures was due to increased Agency activity with primary vendor in development and implementation of statewide voter registration database system.

For reimbursement to counties for increased compensation to judges and other election officials. The decrease in reimbursements to counties for increased compensation to judges and other election officials was due to having only one reimbursable election scheduled for FY06 versus three reimbursable elections scheduled for FY05.

#### For payment to election authorities for expenses in supplying voter registration tapes

The decrease in payment to election authorities for expenses in supplying voter registration tapes was due to three reimbursements for expenses related to supplying voter registration tapes in FY06 versus five reimbursement cycles scheduled in FY05.

#### GENERAL COUNSEL

# State Contribution to State Employees' Retirement System

The decrease in State Contributions to State Employees' Retirement System expenditures in FY06 was due to the contribution percentage decreasing from 16.107% in FY05 to 7.792% in FY06.

#### INFORMATION TECHNOLOGY

#### State Contribution to State Employees' Retirement System

The decrease in State Contributions to State Employees' Retirement System expenditures in FY06 was due to the contribution percentage decreasing from 16.107% in FY05 to 7.792% in FY06.

#### ANALYSIS OF SIGNIFICANT VARIATIONS IN EXPENDITURES

For the Two Years Ended June 30, 2007

# ANALYSIS OF SIGNIFICANT VARIATIONS IN EXPENDITURES BETWEEN FISCAL YEARS 2006 AND 2005 (continued)

# **INFORMATION TECHNOLOGY (continued)**

#### State Contributions to Social Security

The increase in State Contributions to Social Security was due to additional FICA costs related to contractual payroll employees used by the division during FY06.

## **Contractual Services**

The increase in contractual services was due to higher usage of contractual payroll employees to alleviate IT staff shortages in meeting immediate IT division deadlines and objectives as well as contracting for outside temporary staff services to perform data processing duties for voting systems testing.

#### Travel

The increase in travel expenditures was due to key IT Division Staff attending training conferences in FY06. No conferences were scheduled for attendance in FY05 due to budget constraints.

#### **Help Illinois Vote Fund (206)**

#### **ELECTIONS**

#### Implementation of HAVA

The increase in the implementation of HAVA expenditures was due to full implementation in FY06 of grant disbursement activities for monies received from the federal government for the Help America Vote Act.

#### For the Statewide Voter Registration System

The increase in the statewide Voter Registration System expenditures was due to the inception of a major agency contract with Catalyst Consulting Group for development of an integrated statewide voter registration database system which was not in effect during FY05.

# For Replacement of Punch-Card System

The increase in replacement of punch-card system expenditures was due to full implementation of Punch-Card replacement grant activity in FY06, which resulted in significantly increased fund disbursements to local governmental units.

#### For Administrative Costs and Discretionary Grants

The decrease in administrative costs and discretionary grants expenditures was due primarily to substantial disbursement of available federal grant funds to sub-recipients in discretionary funds programs and Voting Assistance for Individuals with Disabilities (VAID) funds programs during FY05.

# STATE OF ILLINOIS STATE BOARD OF ELECTIONS ANALYSIS OF SIGNIFICANT VARIATIONS IN EXPENDITURES

For the Two Years Ended June 30, 2007

# <u>ANALYSIS OF SIGNIFICANT VARIATIONS IN EXPENDITURES BETWEEN FISCAL</u> YEARS 2006 AND 2005 (continued)

**Capital Development Fund (141)** 

#### **ELECTIONS**

# **Grants to Local Governments**

The increase in grants to local governments expenditures was due to a one-time, state match contribution to Federal HAVA Requirements program money as mandated by the Federal Help America Vote Act of 2002. This contribution and disbursement applied only to FY06.

#### ANALYSIS OF SIGNIFICANT VARIATIONS IN RECEIPTS

For the Two Years Ended June 30, 2007

# ANALYSIS OF SIGNIFICANT VARIATIONS IN RECEIPTS BETWEEN FISCAL YEARS 2007 AND 2006

#### **General Revenue Fund (001)**

#### Sale of Petition Copies

The decrease in FY07 was due to the biennial cycle of the General Election. The sale of petition copies typically increases in even years and decreases in odd years due to the General Election.

## Penalty Imposed by the Board

The decrease in FY07 was due to fewer penalties imposed and collected by the Board.

#### <u>Miscellaneous</u>

The decrease in FY07 was due to the Board requiring the manufacturer of electronic voting equipment to absorb the space and labor costs of testing the electronic voting equipment. In FY06 the Board incurred the expense and was then reimbursed by the manufacturers.

#### Voters' Guide (266)

#### Sale of Voters' Guide

The increase in FY07 was due to the inception of the Voters' Guide. The Board collected fees from candidates who wished to include their photograph and personal statements in the Voters' Guide.

#### Help America Vote (206)

#### Prior Year Refunds

The increase in FY07 resulted from the return of unused Help America Vote Act grants that were issued in prior fiscal years. These receipts are expected to vary from year to year.

#### Help America Vote Act

The decrease in FY07 resulted from the majority of counties completing the upgrade to voting equipment for individuals with disabilities prior to FY07. Monies are drawn down from the federal grant on an as needed basis.

#### Interest

The decrease in FY07 was due to the declining balance of the Help Illinois Vote Fund on which interest is based.

#### ANALYSIS OF SIGNIFICANT VARIATIONS IN RECEIPTS

For the Two Years Ended June 30, 2007

# ANALYSIS OF SIGNIFICANT VARIATIONS IN RECEIPTS BETWEEN FISCAL YEARS 2006 AND 2005

# **General Revenue Fund (001)**

#### Sale of Voter Information Tapes

The increase in FY06 was due to the biennial cycle of the General Election. The sale of voter information tapes typically increases in even years and decreases during odd years due to the General Election.

## Sale of Petition Copies

The increase in FY06 was due to the biennial cycle of the General Election. The sale of petition copies typically increases in even years and decreases in odd years due to the General Election.

#### Penalty Imposed by the Board

The decrease in FY06 was due to fewer penalties imposed and collected by the Board.

#### Miscellaneous

The increase in FY06 was due to this being the first year the Board incurred expenses for space and labor costs of testing the electronic voting equipment. The Board then submitted the costs to the manufacturers for reimbursement.

## Help America Vote (206)

#### Prior Year Refunds

The increase in FY06 resulted from this being the second year of the Help America Vote Act grants. Unused grant money from year one was returned to the Board.

#### Help America Vote Act

The decrease in FY06 resulted from the Board receiving federal funds for the implementation of the Help America Vote Act in FY05.

#### Interest

The increase in FY06 was due to the timing of the receipt of the Help America Vote Act. Interest was only earned for part of FY05 but earned for the entire FY06.

#### ANALYSIS OF SIGNIFICANT LAPSE PERIOD SPENDING

For the Two Years Ended June 30, 2007

#### FISCAL YEAR 2007

#### **General Revenue Fund (001)**

#### **ELECTIONS**

For payment of lump sum awards to county clerks, county recorders, and chief election clerks as compensation for additional duties

Lump sum expenditures totaling \$770,507 were paid during the lapse period for county clerk stipends that are issued to county clerk and recorders on record as of June 30 of the current fiscal year. As a result, expenditures of this nature generally fall during the lapse period.

# For payment to election authorities for expenses in supplying voter registration tapes

Expenditures totaling \$6,629 were paid during the lapse period due to the final scheduled disbursement of voter information tapes submissions from applicable counties falling near the end of the fiscal year. As a result, detail for initiation of disbursement was not received until the lapse period.

#### INFORMATION TECHNOLOGY

#### Contractual Services

Expenditures totaling \$53,705 were paid during the lapse period due to a large software license purchase for Agency data servers in June 2007. As a result, the invoice for this purchase was processed and paid during the lapse period.

#### Help Illinois Vote Fund (206)

# **ELECTIONS**

## Implementation of HAVA

Expenditures totaling \$8,214,494 were paid during the lapse period due to two large FY07 Requirements Money grant payments which were not ready for disbursement until the lapse period. As a result, a significant portion of expenditures occurred during the lapse period.

#### ANALYSIS OF SIGNIFICANT LAPSE PERIOD SPENDING

For the Two Years Ended June 30, 2007

#### FISCAL YEAR 2006

**General Revenue Fund (001)** 

#### **ELECTIONS**

For payment of lump sums awards to county clerks, county recorders, and chief election clerks as compensation for additional duties

Lump sum expenditures totaling \$798,912 were paid during the lapse period for county clerk stipends that are issued to county clerk and recorders on record as of June 30 of the current fiscal year. As a result, expenditures of this nature generally fall during the lapse period.

# For payment to election authorities for expenses in supplying voter registration tapes

Expenditures totaling \$12,966 were paid during the lapse period due to the final scheduled disbursement of voter information tapes submissions from applicable counties falling near the end of the fiscal year. As a result, detail for initiation of disbursement was not received until the lapse period.

#### Help Illinois Vote Fund (206)

#### **ELECTIONS**

#### For the Statewide Voter Registration System

Expenditures totaling \$170,284 were paid during lapse period due to the inception of a major agency contract for development of an integrated statewide voter registration database system in late FY06. As a result, the invoice for this project was processed and paid during the lapse period.

# STATE OF ILLINOIS STATE BOARD OF ELECTIONS BOARD FUNCTIONS AND PLANNING PROGRAM

# For the Two Years Ended June 30, 2007

# **Functions and Planning Program**

#### **FUNCTIONS**

In 1973, the 78<sup>th</sup> General Assembly established the State Board of Elections (Board), which implemented Article III, Section 5 of the Illinois Constitution. The Board is responsible for general supervision over the administration of the registration and election laws throughout the State, which are contained in 10 ILCS 5/et. seq. The Board serves as the central authority for all election laws, information and procedures in Illinois.

Elections are administered locally by the State's election authorities. The Board works closely with these election authorities to assure that elections are conducted in accordance with Illinois law. In addition, the Board is in the process of simplifying election procedures and bringing uniformity to the election process.

The Board also supervises the administration of the Disclosure of Campaign Contributions and Expenditures Act, which requires the disclosure of certain campaign contributions and expenditures. As required by law, candidates and committees complete various reports and forms, which contain financial information and submit them to the Board for audit and review. These disclosure statements are available for public inspection. If suspected violations of the Campaign Finance Act occur, the Board is authorized to hold hearings, levy fines and convey evidence of wrongdoing to local prosecutors.

The Board of Elections also maintains a research library, which includes abstracts of primary and general elections, precinct maps and poll lists. The library is to be open to the public during regular business hours.

Two divisions of the Board are responsible for numerous election-related publications. The Elections Division publishes the Board's election calendar, composes uniform forms approved by the Board, and responds to public and election authority inquiries concerning election law provisions. The Campaign Disclosure Division publications include instruction for candidates and pamphlets explaining the filing requirements of the Illinois Campaign Financing Act.

With the passage of the Help America Vote Act of 2002 (HAVA) in October of 2002, the Board is responsible for ensuring the provisions of HAVA are implemented in a proper and timely fashion. Illinois legislation was passed and signed by the Governor to implement provisions under the Help America Vote Act of 2002 on August 21, 2003.

Public Act 93-0574 established the Help Illinois Vote Act fund so that Illinois could receive federal funds; establish new criteria in the Election Code for provisional voting; provide for the definition of a vote for punch-card systems, optical scan systems and the Populex system; and authorize the use of direct recording electronic voting systems in Illinois.

# STATE OF ILLINOIS STATE BOARD OF ELECTIONS BOARD FUNCTIONS AND PLANNING PROGRAM

For the Two Years Ended June 30, 2007

# **Functions and Planning Program (continued)**

#### **PLANNING**

The Board has adopted a two-year planning program, which lists all of the functions and activities to be performed by the Board during the period. The majority of the goals and objectives established by the Board are concerned with implementing the provisions of the Illinois Election Code and the HAVA of 2002. The remaining goals and objectives consist of programs and activities that will enhance the efficiency of the Board, such as employee training seminars and public awareness programs.

For implementation of HAVA, a State Plan was developed through a committee of appropriate individuals (State Planning Committee), including the chief election officials of the two most populous jurisdictions, other election officials, stakeholders (such as representatives of groups of individuals with disabilities) and other citizens as well as the Chief Election Official (Executive Director of the State Board of Elections).

The State Plan outlines how the State will distribute and monitor the monies received and how the State is meeting or will meet the requirements of HAVA. The Chief Election Official is responsible for updating the State Plan every year by October 25<sup>th</sup> of that year. In addition, the Chief Election Official will conduct meetings with the HAVA State Planning Committee and its task forces as necessary to discuss the progress and objectives of the State Plan.

# STATE OF ILLINOIS STATE BOARD OF ELECTIONS AVERAGE NUMBER OF EMPLOYEE

# AVERAGE NUMBER OF EMPLOYEES

For the Two Years Ended June 30, 2007

# **AVERAGE NUMBER OF EMPLOYEES**

The following table, prepared from Agency records, presents the average number of employees, by division, for the Fiscal Years ended June 30,

|                                   | <u>2007</u> | <u>2006</u> | <u>2005</u> |
|-----------------------------------|-------------|-------------|-------------|
| <u>Division</u>                   |             |             |             |
| Administrative Services           | 10          | 10          | 17          |
| Campaign Financing                | 15          | 15          | 15          |
| Elections Operations              | 27          | 25          | 16          |
| Information Technology            | 7           | 7           | 7           |
| General Counsel                   | <u>4</u>    | <u>5</u>    | <u>7</u>    |
| Total average full-time employees | <u>63</u>   | <u>62</u>   | <u>62</u>   |

# **SERVICE EFFORTS AND ACCOMPLISHMENTS (not examined)**

For the Two Years Ended June 30, 2007

# **SERVICE EFFORTS AND ACCOMPLISHMENTS (not examined)**

The State Board of Elections (Board) consists of several functional areas/divisions that perform the operational functions of the agency. One of the primary divisions that assists the Board in carrying out its mandated operations is the Election Division.

# **Elections Division:**

The Election Division is primarily responsible for the administration of the candidate petition filing process, administration of objections filed against a candidate's nominating petitions, and certification of ballots. Following are output indicators relating of the Elections Division:

| Output Indicators  | <u>2007</u> | Fiscal Year 2006 | <u>2005</u> |
|--|-------------|------------------|-------------|
| <ul> <li>Number of election publications<br/>requested in reporting period</li> </ul>              | 6,865       | 16,200           | 21,944      |
| <ul> <li>Number of election judge schools<br/>requested by local election jurisdictions</li> </ul> | 166         | 103              | 155         |
| <ul> <li>Number of county voting systems available<br/>for pre-test in reporting period</li> </ul> | 12          | 60               | 61          |
| • Number of election jurisdictions submitting voter registration database files                    | 491         | 479              | 479         |
| <ul> <li>Number of nominating petitions filed in reporting period</li> </ul>                       | 78          | 780              | 82          |
| <ul> <li>Number of petition objections filed in reporting period</li> </ul>                        | 13          | 91               | 24          |
| <ul> <li>Number of petition copy requests received in reporting period</li> </ul>                  | 8           | 619              | 13          |

# **SERVICE EFFORTS AND ACCOMPLISHMENTS (not examined)**

For the Two Years Ended June 30, 2007

# **SERVICE EFFORTS AND ACCOMPLISHMENTS (not examined) (continued)**

# **Campaign Financing Division:**

The Campaign Financing Division oversees the submission of required campaign disclosure reports by applicable campaign committees and related groups, performs required disclosure reports, and administers corrective action to those entities found in noncompliance. In addition, this division reviews and approves raffle applications from political committees and other related entities for fund-raising programs.

|   |        | Fiscal Year |            |
|---|--------|-------------|------------|
| Output Indicators   | 2007   | <u>2006</u> | 2005       |
| Number of semi-annual campaign  | 7,000  | 6,900       | 6,700      |
| disclosure reports required to be filed                                       |        |             |            |
| during period (estimated)   |        |             |            |
|   |        |             |            |
| <ul> <li>Number of candidates for public office</li> </ul>                    | 1,931  | 1,999       | 1,647      |
| that qualify as political committees  |        |             |            |
|   |        |             |            |
| <ul> <li>Number of organizations that qualify as</li> </ul>                   | 497    | 507         | 499        |
| political action committees   |        |             |            |
|   | 65.4   |             | <b>610</b> |
| Number of organizations that qualify as                                       | 654    | 665         | 619        |
| party organizations   |        |             |            |
| <ul> <li>Number of organizations that qualify as</li> </ul>                   | 409    | 329         | 735        |
| miscellaneous organizations   | 407    | 34)         | 733        |
| miscentificous organizations  |        |             |            |
| <ul> <li>Number of raffle applications submitted</li> </ul>                   | 686    | 676         | 423        |
| for approval by political committees  |        |             |            |
|   |        |             |            |
| <ul> <li>Number of outside complaints filed with</li> </ul>                   | 49     | 23          | 24         |
| the State Board of Elections  |        |             |            |
|   |        |             |            |
| <ul> <li>Number of raffle applications approved</li> </ul>                    | 581    | 665         | 413        |
|   |        |             |            |
| Number of financial disclosure reports  | 20,159 | 15,443      | 25,190     |
| reviewed by operations staff  |        |             |            |
| Number of report one described  | 1 262  | 1 200       | 1 1 1 1 5  |
| Number of report amendments filed  pursuant to the operational review process | 1,362  | 1,288       | 1,145      |
| pursuant to the operational review process                                    |        |             |            |