# STATE OF ILLINOIS LEE AND OGLE COUNTIES REGIONAL OFFICE OF EDUCATION #47 FINANCIAL AUDIT (In Accordance with the Single Audit Act and OMB Circular A-133) For the Year Ended June 30, 2014

Performed as Special Assistant Auditors For the Auditor General, State of Illinois

### LEE AND OGLE COUNTIES REGIONAL OFFICE OF EDUCATION #47

#### TABLE OF CONTENTS

OFFICIALS	PAGE
OFFICIALS	1
COMPLIANCE REPORT SUMMARY	2-3
FINANCIAL STATEMENT REPORT SUMMARY	4
FINANCIAL SECTION	
Independent Auditors' Report	5-7
Independent Auditors' Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with Government Auditing Standards	8-9
Independent Auditors' Report on Compliance for Each Major Federal Program and Report on Internal Control Over Compliance Required by OMB Circular A-133	10-12
Schedule of Findings and Questioned Costs Section I - Summary of Auditors' Results	13 14a-14e 15 16a-16c 17
BASIC FINANCIAL STATEMENTS	
Government-wide Financial Statements Statement of Net Position Statement of Activities	18 19
Fund Financial Statements  Balance Sheet - Governmental Funds  Reconciliation of the Governmental Funds Balance Sheet	20
to the Statement of Net Position – Governmental Funds	21
Fund Balances – Governmental Funds	22

### LEE AND OGLE COUNTIES REGIONAL OFFICE OF EDUCATION #47

#### TABLE OF CONTENTS (CONTINUED)

Reconciliation of the Statement of Revenues, Expenditures, and Changes	
in Fund Balances to the Statement of Activities – Governmental Funds	23
Statement of Net Position – Proprietary Funds	24
Statement of Revenues, Expenses, and Changes in Fund Net	
Position – Proprietary Funds	25
Statement of Cash Flows - Proprietary Funds	26
Statement of Fiduciary Net Position – Fiduciary Funds	27
Notes to the Financial Statements	28-52
REQUIRED SUPPLEMENTARY INFORMATION	
Illinois Municipal Retirement Fund – Schedule of Funding Progress <i>Unaudited</i>	53
SUPPLEMENTAL INFORMATION	
Combining Schedule of Accounts – General Fund	54
Combining Schedule of Revenues, Expenditures, and Changes in	
Fund Balances – General Fund Accounts	55
Combining Schedule of Accounts – Education Fund	56-58
Combining Schedule of Revenues, Expenditures, and Changes in	
Fund Balances – Education Fund Accounts	59-61
Budgetary Comparison Schedules – Education Fund Accounts:	
Early Childhood Block Grant	62
Preschool for All	63
Foundation Level Services	64
IDEA Improvement Grants, Part D	65-66
McKinney Education for Homeless Children	67-68
Math and Science Partnerships	69
Regional Safe Schools	70
ROE Operations	71
Title I – Migrant Education	72-74
Title I – Migrant Incentive	75-76
Title II – Teacher Quality Leadership	77-78
Truants Alternative Education	79
Combining Balance Sheet – Nonmajor Special Revenue Funds	80
Combining Statement of Revenues, Expenditures, and Changes in	
Fund Balances – Nonmajor Special Revenue Funds	81
Combining Statement of Net Position –	
Nonmajor Proprietary Funds	82
Combining Statement of Revenues, Expenses, and Changes in	-
Fund Net Position – Nonmajor Proprietary Funds	83

### LEE AND OGLE COUNTIES REGIONAL OFFICE OF EDUCATION #47

#### TABLE OF CONTENTS (CONTINUED)

Combining Statement of Cash Flows –	
Nonmajor Proprietary Funds	84
Combining Statement of Fiduciary Net Position –	
Agency Funds	85
Combining Statement of Changes in Assets and Liabilities –	
Agency Funds	86
FEDERAL COMPLIANCE SECTION	
Schedule of Expenditures of Federal Awards	87
Notes to the Schedule of Expenditures of Federal Awards	88

## LEE AND OGLE COUNTIES REGIONAL OFFICE OF EDUCATION #47 OFFICIALS

Regional Superintendent Honorable Paul McMahon

(current and during the audit period effective August 16, 2013)

Regional Superintendent Honorable Amy Jo Clemens

(during the audit period through August 15, 2013)

Assistant Regional Superintendent Ms. Janet Kacvinsky

(current and during the audit period effective August 16, 2013)

Assistant Regional Superintendent Mr. Paul McMahon

(during the audit period through August 15, 2013)

Office is located at:

7772 Clinton Street Dixon, Illinois 61021

### LEE AND OGLE COUNTIES REGIONAL OFFICE OF EDUCATION #47 COMPLIANCE REPORT SUMMARY

The compliance audit testing performed in this audit was conducted in accordance with *Government Auditing Standards* and in accordance with the Illinois State Auditing Act.

#### **AUDITORS' REPORTS**

The auditors' reports on compliance and on internal controls do not contain scope limitations, disclaimers, or other significant non-standard language.

#### **SUMMARY OF AUDIT FINDINGS**

Number of	This Audit	Prior Audit
Audit findings	3	1
Repeated audit findings	1	1
Prior recommendations implemented or not repeated	0	1

Details of audit findings are presented in a separate report section.

#### SUMMARY OF FINDINGS AND QUESTIONED COSTS

Item No.	<b>Page</b>	<b>Description</b>	Finding Type			
	Findings (Government Auditing Standards)					
2014-001 2014-002	13a-13b 13c	Controls Over Financial Statement Preparation Inadequate Internal Control Procedures Over	Significant Deficiency			
2014-002	130	Expenditures	Significant Deficiency			
2014-003	13d-13e	Internal Controls Over Grant Reporting	Significant Deficiency and Noncompliance			
		Findings and Questioned Costs (Federal Compliance	ce)			
2014-003	13d-13e	Internal Controls Over Grant Reporting	Significant Deficiency and Noncompliance			

Prior Audit Findings not Repeated (Government Auditing Standards)

None

Prior Audit Findings not Repeated (Federal Compliance)

None

## LEE AND OGLE COUNTIES REGIONAL OFFICE OF EDUCATION #47 COMPLIANCE REPORT SUMMARY – (CONCLUDED)

#### **EXIT CONFERENCE**

The findings and recommendations appearing in this report were discussed with Agency personnel at an exit conference on September 19, 2014. Attending were the Honorable Paul McMahon, Regional Superintendent; Megan Johnson, Bookkeeper; Kimberly Walker, CPA, Partner, Kemper CPA Group, LLP; and Kara Bevis, CPA, Manager, Kemper CPA Group, LLP. Responses to the recommendations were provided by the Honorable Paul McMahon, Regional Superintendent on October 29, 2014.

## LEE AND OGLE COUNTIES REGIONAL OFFICE OF EDUCATION #47 FINANCIAL STATEMENT REPORT SUMMARY

The audit of the accompanying basic financial statements of the Lee and Ogle Counties Regional Office of Education #47 was performed by Kemper CPA Group LLP, Certified Public Accountants and Consultants.

Based on their audit, the auditors expressed an unmodified opinion on the Lee and Ogle Counties Regional Office of Education #47's basic financial statements.



#### INDEPENDENT AUDITORS' REPORT

Honorable William G. Holland Auditor General State of Illinois

#### Report on the Financial Statements

As Special Assistant Auditors for the Auditor General, we have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Lee and Ogle Counties Regional Office of Education #47, as of and for the year ended June 30, 2014, and the related notes to the financial statements, which collectively comprise the Lee and Ogle Counties Regional Office of Education #47's basic financial statements as listed in the table of contents.

#### Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

#### Auditors' Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

#### **Opinions**

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Lee and Ogle Counties Regional Office of Education #47, as of June 30, 2014, and the respective changes in financial position, and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

#### **Other Matters**

#### **Required Supplementary Information**

Accounting principles generally accepted in the United States of America require that the Illinois Municipal Retirement Fund Schedule of Funding Progress on page 53 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Management has omitted Management's Discussion and Analysis that accounting principles generally accepted in the United States of America require to be presented to supplement the basic financial statements. Such missing information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. Our opinion on the basic financial statements is not affected by this missing information.

#### Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Lee and Ogle Counties Regional Office of Education #47's basic financial statements. The combining schedules of accounts, the budgetary comparison schedules, the combining fund financial statements, and Schedule of Expenditures of Federal Awards, as required by Office of Management and Budget Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*, are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The combining schedules of accounts, the budgetary comparison schedules, the combining fund financial statements, and the Schedule of Expenditures of Federal Awards, as required by Office of Management and Budget Circular A-133, Audits of States, Local Governments, and Non-Profit Organizations is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining schedules of accounts, the budgetary comparison schedules, the combining fund financial statements, and the Schedule of Expenditures of Federal Awards, as required by Office of Management and Budget Circular A-133, Audits of States, Local Governments, and Non-Profit Organization are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

#### Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated March 13, 2015 on our consideration of the Lee and Ogle Counties Regional Office of Education #47's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Lee and Ogle Counties Regional Office of Education #47's internal control over financial reporting and compliance.

KEMPER CPA GROUP LLP

Kemper CPA Group LLP

Certified Public Accountants and Consultants

Marion, Illinois March 13, 2015



## INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

Honorable William G. Holland Auditor General State of Illinois

As Special Assistant Auditors for the Auditor General, we have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Lee and Ogle Counties Regional Office of Education #47, as of and for the year ended June 30, 2014, and the related notes to the financial statements, which collectively comprise the Lee and Ogle Counties Regional Office of Education #47's basic financial statements, and have issued our report thereon dated March 13, 2015.

#### **Internal Control Over Financial Reporting**

In planning and performing our audit of the financial statements, we considered Lee and Ogle Counties Regional Office of Education #47's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Lee and Ogle Counties Regional Office of Education #47's internal control. Accordingly, we do not express an opinion on the effectiveness of Regional Office of Education #47's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified. We did identify certain deficiencies in internal control, described in the accompanying Schedule of Findings and Questioned Costs as items 2014-001, 2014-002 and 2014-003 that we consider to be significant deficiencies.

#### **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether Lee and Ogle Counties Regional Office of Education #47's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards* and which are described in the accompanying Schedule of Findings and Questioned Costs as item 2014-003.

#### Regional Office of Education #47's Responses to Findings

Lee and Ogle Counties Regional Office of Education #47's responses to the findings identified in our audit are described in the accompanying Schedule of Findings and Questioned Costs. Lee and Ogle Counties Regional Office of Education #47's responses were not subjected to the auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on the responses.

#### **Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Lee and Ogle Counties Regional Office of Education #47's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Lee and Ogle Counties Regional Office of Education #47's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

KEMPER CPA GROUP LLP

Kemper CPA Group LLP

Certified Public Accountants and Consultants

Marion, Illinois March 13, 2015



## INDEPENDENT AUDITORS' REPORT ON COMPLIANCE FOR EACH MAJOR FEDERAL PROGRAM AND REPORT ON INTERNAL CONTROL OVER COMPLIANCE REQUIRED BY OMB CIRCULAR A-133

Honorable William G. Holland Auditor General State of Illinois

#### Report on Compliance for Each Major Federal Program

We have audited the Lee and Ogle Counties Regional Office of Education #47's compliance with the types of compliance requirements described in the *OMB Circular A-133 Compliance Supplement* that could have a direct and material effect on each of the Lee and Ogle Counties Regional Office of Education #47's major federal programs for the year ended June 30, 2014. The Lee and Ogle Counties Regional Office of Education #47's major federal programs are identified in the summary of auditors' results section of the accompanying Schedule of Findings and Questioned Costs.

#### Management's Responsibility

Management is responsible for compliance with the requirements of laws, regulations, contracts, and grants applicable to its federal programs.

#### Auditors' Responsibility

Our responsibility is to express an opinion on compliance for each of the Lee and Ogle Counties Regional Office of Education #47's major federal programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. Those standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about Lee and Ogle Counties Regional Office of Education #47's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major federal program. However, our audit does not provide a legal determination of Lee and Ogle Counties Regional Office of Education #47's compliance.

#### **Opinion on Each Major Federal Program**

In our opinion, Lee and Ogle Counties Regional Office of Education #47 complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2014.

#### **Other Matters**

The results of our auditing procedures disclosed an instance of noncompliance which is required to be reported in accordance with OMB Circular A-133 and which is described in the accompanying Schedule of Findings and Questioned Costs as item 2014-003. Our opinion on each major federal program is not modified with respect to this matter.

Lee and Ogle Counties Regional Office of Education #47's response to the noncompliance finding identified in our audit is described in the accompanying Schedule of Findings and Questioned Costs. Lee and Ogle Counties Regional Office of Education #47's response was not subjected to the auditing procedures applied in the audit of compliance and, accordingly, we express no opinion on the response.

#### **Report on Internal Control Over Compliance**

Management of Lee and Ogle Counties Regional Office of Education #47 is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered Lee and Ogle Counties Regional Office of Education #47's internal control over compliance with the types of requirements that could have a direct and material effect on each major federal program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major federal program and to test and report on internal control over compliance in accordance with OMB Circular A-133, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of Lee and Ogle Counties Regional Office of Education #47's internal control over compliance.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A material weakness in internal control over compliance is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. A significant deficiency in internal control over compliance is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, we identified a deficiency in internal control over compliance, as described in the accompanying Schedule of Findings and Questioned Costs as item 2014-003, that we consider to be a significant deficiency.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of OMB Circular A-133. Accordingly, this report is not suitable for any other purpose.

Kempar CPA Group LLP

KEMPER CPA GROUP LLP Certified Public Accountants and Consultants

Marion, Illinois March 13, 2015



# LEE/OGLE COUNTIES REGIONAL OFFICE OF EDUCATION #47 SCHEDULE OF FINDINGS AND QUESTIONED COSTS SECTION I – SUMMARY OF AUDITORS' RESULTS For the Year Ended June 30, 2014

#### **Financial Statements**

Type of auditors' report issued: unmodified

Internal control over financial reporting:

Material weakness(es) identified? No Significant deficiency(ies) identified? Yes

Noncompliance material to financial statements noted?

**Federal Awards** 

Internal control over major federal programs:

Material weakness(es) identified? No Significant deficiency(ies) identified? Yes

Type of auditors' report issued on compliance for major federal programs: unmodified

Any audit findings disclosed that are required to be reported in accordance with

Section .510(a) of OMB Circular A-133?

Identification of major federal programs:

<u>CFDA Number(s)</u> Name of Federal Program or Cluster

84.323A Special Education – State Personnel Development

Dollar threshold used to distinguish between Type A and Type B programs: \$300,000

Auditee qualified as a low-risk auditee?

FINDING 2014-001 – Controls Over Financial Statement Preparation (Repeat from Findings 13-001, 12-1, 11-1, 10-1, and 09-1)

#### **CRITERIA/SPECIFIC REQUIREMENT:**

The Lee/Ogle Counties Regional Office of Education #47 is required to maintain a system of controls over the preparation of financial statements in accordance with generally accepted accounting principles (GAAP). Regional Office of Education #47's internal controls over GAAP financial reporting should include adequately trained personnel with the knowledge, skills and experience to prepare GAAP based financial statements and include all disclosures as required by the Governmental Accounting Standards Board (GASB).

GASB Statement No. 34, *Basic Financial Statements - Management's Discussion and Analysis - for State and Local Governments* (Statement), requires governments to present government-wide and fund financial statements as well as a summary reconciliation of the (a) total governmental funds balances to the net position of governmental activities in the Statement of Net Position, and (b) total change in governmental fund balances to the change in the net position of governmental activities in the Statement of Activities. In addition, the Statement requires information about the government's major and nonmajor funds in the aggregate, to be provided in the fund financial statements.

#### **CONDITION:**

The Regional Office of Education #47 does not have sufficient internal controls over the financial reporting process. The Regional Office of Education #47 maintains its accounting records on cash basis accounting during the fiscal year and maintains a list of year-end accrual adjustments for financial statement purposes. While the Regional Office of Education #47 maintains controls over the processing of most accounting transactions, there are not sufficient controls over the preparation of GAAP based financial statements for management or employees in the normal course of performing their assigned functions to prevent or detect financial statement misstatements and disclosure omissions in a timely manner.

During review of the Regional Office of Education #47's financial information prepared by the Regional Office of Education #47, it was noted that the Regional Office did not have adequate controls over the maintenance of complete records of accounts receivable, accounts payable, or unearned revenue. While the Regional Office did maintain records to indicate the balances of accounts receivable, accounts payable, and unearned revenue, audit adjustments were proposed in order to ensure financial statement balances were accurate.

#### **EFFECT:**

The Regional Office of Education #47 management or its employees, in the normal course of performing their assigned functions, may not prevent or detect financial statement misstatements and disclosure omissions in a timely manner.

**FINDING 2014-001 – Controls Over Financial Statement Preparation** (Repeat from Findings 13-001, 12-1, 11-1, 10-1, and 09-1) (Concluded)

#### **CAUSE:**

According to the Regional Office of Education #47 management, fiscal staff did not effectively detect all of the adjustments needed in order to present financial statements in accordance with GAAP.

#### **RECOMMENDATION:**

As part of internal control over the preparation of financial statements, the Regional Office of Education #47 should implement comprehensive preparation procedures to ensure that the financial statements are complete and accurate. These procedures should be performed by a properly trained individual possessing a thorough understanding of the applicable GAAP, GASB pronouncements, and knowledge of the Regional Office of Education #47's activities and operations.

#### **MANAGEMENT'S RESPONSE:**

As part of our internal control over the preparation of our financial statements, the Regional Office of Education #47 will continue to provide a comprehensive preparation and/or review procedure to ensure that the financial statements, including disclosures are complete and accurate on a monthly basis. The Regional Superintendent will continue to review all financial statements (including accruals) striving to be as accurate as possible, hoping to eliminate this finding in the future.

#### FINDING 2014-002 – Inadequate Internal Control Procedures Over Expenditures

#### **CRITERIA/SPECIFIC REQUIREMENT:**

The Regional Office of Education #47 is required to maintain a system of controls over receipts, disbursements, and reporting to prevent errors and fraud.

#### **CONDITION:**

Internal controls over disbursements are not effectively designed and implemented. Specifically, auditors in their review of the Regional Office's financial processes and accounting records, noted four instances in which the Regional Superintendent of Schools approved his own expenditure requests for Procurement-Card purchases.

#### **EFFECT:**

The Regional Office of Education #47 management or its employees, in the normal course of performing their assigned functions, may not prevent or detect errors, omissions, and/or fraud in a timely manner.

#### **CAUSE:**

Internal controls over management's expenditures are not effectively designed and implemented.

#### **RECOMMENDATION:**

The Regional Office of Education #47 should implement internal controls to ensure an appropriate review and approval process is in place to determine that all disbursements, including disbursement requests from the Regional Superintendent of Schools, are accurate and appropriate.

#### **MANAGEMENT'S RESPONSE:**

As part of our internal control over reimbursement requests, the Regional Office of Education #47 has implemented a more comprehensive review procedure to ensure all expenditure requests, including Procurement-Card purchases, for the Regional Superintendent are approved by the Assistant Regional Superintendent.

#### FINDING 2014-003 - Internal Controls Over Grant Reporting

**Federal Program:** Special Education – State Personnel Development

**Project Number: 2014-4631-RN** 

CFDA Number: 84.323A

**Passed Through:** Illinois State Board of Education **Federal Agency:** U.S. Department of Education

#### **CRITERIA/SPECIFIC REQUIREMENT:**

The Office of Management and Budget (OMB) Circular A-102 Common Rule and OMB Circular A-110 require non-federal entities receiving federal awards to establish and maintain internal controls designed to reasonably ensure compliance with federal laws, regulations, and program compliance requirements. The objectives of internal control pertaining to the compliance requirements for federal programs are found in OMB Circular A-133.

#### **CONDITION:**

The Regional Office of Education #47's internal controls over the reporting of federal compliance requirements are not operating effectively. Eight transactions totaling \$11,637 were inappropriately classified as Payments to Other Governments within the general ledger and on the expenditure reports submitted to the Illinois State Board of Education (ISBE). They should have been classified as Improvement of Instruction Services – Purchased Services based on the approved grant budget and generally accepted accounting principles.

#### **QUESTIONED COSTS:**

None

#### **CONTEXT:**

Total expenditures for Regional Office of Education #47 for Special Education – State Personnel Development project number 2014-4631-RN as of June 30, 2014 were \$1,121,799. Total grant expenditures within Improvement of Instruction Services – Purchased Services were \$56,456, after the above misclassifications were corrected.

#### **EFFECT:**

Expenditures were misclassified on the expenditure reports submitted to the ISBE and in the general ledger.

FINDING 2014-003 – Internal Controls Over Grant Reporting (Concluded)

#### **CAUSE:**

Regional Office of Education #47 officials were unaware how to properly classify and record grant expenditures in the general ledger.

#### **RECOMMENDATION:**

The Regional Office of Education #47 should establish a set of internal controls over federal compliance to ensure that the general ledger and all grant expenditure reports are accurate prior to submission to the granting agency. These internal controls should include procedures to ensure that grant expenditures are being recorded to the appropriate general ledger account based on generally accepted accounting principles and the approved grant budget. The Regional Office of Education #47 has already corrected the general ledger for this misclassification, but should also contact the ISBE to determine if an amended expenditure report should be submitted.

#### **MANAGEMENT'S RESPONSE:**

As part of our internal control over reporting of grant expenditure reports, the Regional Office of Education #47 has implemented a more comprehensive review procedure to maintain that all expenditure reports are accurate. The Regional Office of Education #47 has contacted ISBE regarding amending this expenditure report. Since the misclassification occurred during the open grant period, and our budget does not need to be amended due to the misclassification, ISBE has advised no amended expenditure report is necessary.

#### **INSTANCES OF NONCOMPLIANCE:**

None

#### SIGNIFICANT DEFICIENCIES:

FINDING 2014-003 – (finding details on pages 13d-13e)

#### MATERIAL WEAKNESSES

None

## LEE/OGLE COUNTIES REGIONAL OFFICE OF EDUCATION #47 CORRECTIVE ACTION PLAN FOR CURRENT YEAR AUDIT FINDINGS For the Year Ended June 30, 2014

#### **Corrective Action Plan**

FINDING 2014-001 – Controls Over Financial Statement Preparation

#### **CONDITION:**

The Regional Office of Education #47 does not have sufficient internal controls over the financial reporting process. The Regional Office of Education #47 maintains its accounting records on cash basis accounting during the fiscal year and maintains a list of year-end accrual adjustments for financial statement purposes. While the Regional Office of Education #47 maintains controls over the processing of most accounting transactions, there are not sufficient controls over the preparation of GAAP based financial statements for management or employees in the normal course of performing their assigned functions to prevent or detect financial statement misstatements and disclosure omissions in a timely manner.

During review of the Regional Office of Education #47's financial information prepared by the Regional Office of Education #47, it was noted that the Regional Office did not have adequate controls over the maintenance of complete records of accounts receivable, accounts payable, or unearned revenue. While the Regional Office did maintain records to indicate the balances of accounts receivable, accounts payable, and unearned revenue, audit adjustments were proposed in order to ensure financial statement balances were accurate.

#### PLAN:

As part of our internal control over the preparation of our financial statements, the Regional Office of Education #47 will continue to provide a comprehensive preparation and/or review procedure to ensure that the financial statements, including disclosures are complete and accurate. Unfortunately, hiring an individual trained in General Accepted Accounting Principles will probably still be cost-prohibitive to our small government entity.

#### **ANTICIPATED DATE OF COMPLETION:**

Immediately

#### **CONTACT PERSON:**

Honorable Paul McMahon, Regional Superintendent of Schools

## LEE/OGLE COUNTIES REGIONAL OFFICE OF EDUCATION #47 CORRECTIVE ACTION PLAN FOR CURRENT YEAR AUDIT FINDINGS For the Year Ended June 30, 2014

#### **Corrective Action Plan**

FINDING 2014-002 - Inadequate Internal Control Procedures Over Expenditures

#### **CONDITION:**

Internal controls over disbursements are not effectively designed and implemented. Specifically, auditors in their review of the Regional Office's financial processes and accounting records, noted four instances in which the Regional Superintendent of Schools approved his own expenditure requests for Procurement-Card purchases.

#### **PLAN:**

The Regional Office of Education #47 will ensure that all Procurement-Card purchases for the Regional Superintendent will be signed and approved by the Assistant Regional Superintendent.

#### **ANTICIPATED DATE OF COMPLETION:**

June 30, 2015

#### **CONTACT PERSON:**

Honorable Paul McMahon, Regional Superintendent of Schools

## LEE/OGLE COUNTIES REGIONAL OFFICE OF EDUCATION #47 CORRECTIVE ACTION PLAN FOR CURRENT YEAR AUDIT FINDINGS For the Year Ended June 30, 2014

#### **Corrective Action Plan**

FINDING 2014-003 - Internal Controls Over Grant Reporting

#### **CONDITION:**

The Regional Office of Education #47's internal controls over the reporting of federal compliance requirements are not operating effectively. Eight transactions totaling \$11,637 were inappropriately classified as Payments to Other Governments within the general ledger and on the expenditure reports submitted to the Illinois State Board of Education (ISBE). They should have been classified as Improvement of Instruction Services – Purchased Services based on the approved grant budget and generally accepted accounting principles.

#### PLAN:

The Regional Office of Education #47 will continue to review all expenditure reports to ensure accuracy before submission to ISBE.

#### ANTICIPATED DATE OF COMPLETION:

Immediately

#### **CONTACT PERSON:**

Honorable Paul McMahon, Regional Superintendent of Schools

## LEE/OGLE COUNTIES REGIONAL OFFICE OF EDUCATION #47 SUMMARY SCHEDULE OF PRIOR AUDIT FINDINGS For the Year Ended June 30, 2014

Finding Number	<b>Condition</b>	<b>Current Status</b>
2013-001	Controls Over Financial Statement Preparation	Repeated



## LEE AND OGLE COUNTIES REGIONAL OFFICE OF EDUCATION #47 STATEMENT OF NET POSITION June 30, 2014

	Primary Government				
	Governmental	Business-Type			
	Activities	Activities	Total		
ASSETS					
CURRENT ASSETS					
Cash and cash equivalents	\$ 369,414	\$ 103,664	\$ 473,078		
Accounts receivable	18,761	-	18,761		
Due from other governments	472,908	4,525	477,433		
Prepaid expenses	32,599		32,599		
Total Current Assets	893,682	108,189	1,001,871		
NONCURRENT ASSETS					
Capital assets, being depreciated, net	45,656	<u> </u>	45,656		
TOTAL ASSETS	939,338	108,189	1,047,527		
DEFERRED OUTFLOWS OF RESOURCES		<u> </u>			
LIABILITIES					
CURRENT LIABILITIES					
Accounts payable	5,725	6,695	12,420		
Accrued payroll and employee benefits	17,067	-	17,067		
Due to other governments	168,340	-	168,340		
Capital leases payable - current	4,179	-	4,179		
Unearned revenue	810	-	810		
Total Current Liabilities	196,121	6,695	202,816		
NONCURRENT LIABILITIES					
Capital leases payable - noncurrent	12,129		12,129		
Total Noncurrent Liabilities	12,129	-	12,129		
TOTAL LIABILITIES	208,250	6,695	214,945		
DEFERRED INFLOWS OF RESOURCES					
Unavailable revenue		<u> </u>			
NET POSITION					
Net investment in capital assets	29,348	-	29,348		
Unrestricted	611,735	101,494	713,229		
Restricted for educational purposes	90,005		90,005		
TOTAL NET POSITION	\$ 731,088	\$ 101,494	\$ 832,582		

The notes to the financial statements are an integral part of this statement.

### LEE AND OGLE COUNTIES REGIONAL OFFICE OF EDUCATION #47 STATEMENT OF ACTIVITIES

For the Year Ended June 30, 2014

Net (Expense) Revenue and Changes in Net Position

		Program Revenues		Primary Government		t
		Charges for	Operating	Governmental	Business-Type	
FUNCTIONS/PROGRAMS	Expenses	Services	Grants	Activities	Actvities	Total
PRIMARY GOVERNMENT						
Governmental Activities:						
Instructional Services:						
Salaries	\$ 1,027,939	\$ 27,840	\$ 656,750	\$ (343,349)	\$ -	\$ (343,349)
Employee benefits	213,150	5,317	156,650	(51,183)	-	(51,183)
Purchased services	367,930	17,905	233,640	(116,385)	-	(116,385)
Supplies and materials	97,968	282	88,792	(8,894)	-	(8,894)
Depreciation	35,067	124	-	(34,943)	-	(34,943)
Payments to other governmental units Administrative:	1,481,203	-	1,357,218	(123,985)	-	(123,985)
On-behalf payments	468,729			(468,729)		(468,729)
Total Governmental Activities	3,691,986	51,468	2,493,050	(1,147,468)		(1,147,468)
Business-Type Activities:						
Other	159,304	188,038			28,734	28,734
Total Business-type Activities	159,304	188,038			28,734	28,734
Total Primary Government	\$ 3,851,290	\$ 239,506	\$ 2,493,050	(1,147,468)	28,734	(1,118,734)
	General Revenues	and Transfers:				
	Local sources			124,656	-	124,656
	State sources			541,864	_	541,864
	On-behalf payme	ents		468,729	-	468,729
	Loss on disposal			(132)		(132)
	Interest	•		795	-	795
	Transfers			(2,959)	2,959	-
	Total General	Revenues and Tr	ansfers	1,132,953	2,959	1,135,912
	Change in n	et position		(14,515)	31,693	17,178
	Net Position - begin	nning (restated, s	ee Note 16)	745,603	69,801	815,404
	Net Position - endi	ng		\$ 731,088	\$ 101,494	\$ 832,582

The notes to the financial statements are an integral part of this statement.

## LEE AND OGLE COUNTIES REGIONAL OFFICE OF EDUCATION #47 BALANCE SHEET GOVERNMENTAL FUNDS June 30, 2014

	General Fund	Education Fund	Other Non-Major Funds	Eliminations	Total Governmental Funds
ASSETS	ф. 20 <i>с</i> 501	ф. 1.057	¢ (0.056	Ф	Ф 260 414
Cash and cash equivalents  Accounts receivable	\$ 306,501	\$ 1,957	\$ 60,956 18,761	\$ -	\$ 369,414 18,761
Due from other funds	307,573	-	16,701	(307,573)	16,701
Due from other governments	12,705	460,203	-	(307,373)	472,908
Prepaid expenses	20,877	11,722	-	_	32,599
•					
Total assets	647,656	473,882	79,717	(307,573)	893,682
DEFERRED OUTFLOWS OF RESOURCES					
TOTAL ASSETS AND DEFERRED					
OUTFLOWS OF RESOURCES	\$ 647,656	\$ 473,882	\$ 79,717	\$ (307,573)	\$ 893,682
LIABILITIES					
Accounts payable	\$ 5,725	\$ -	\$ -	\$ -	\$ 5,725
Accrued payroll and employee benefits	-	17,067	-	-	17,067
Due to other funds	2,283	301,798	3,492	(307,573)	-
Due to other governments	25,045	143,295	-	-	168,340
Unearned revenue			810		810
Total liabilities	33,053	462,160	4,302	(307,573)	191,942
DEFERRED INFLOWS OF RESOURCES					
Unavailable revenue		20,849			20,849
FUND BALANCES (DEFICITS)					
Nonspendable	20,877	11,722	_	-	32,599
Restricted	-	-	78,283	-	78,283
Unassigned	593,726	(20,849)	(2,868)		570,009
Total fund balance (deficit)	614,603	(9,127)	75,415		680,891
TOTAL LIABILITIES, DEFERRED INFLOWS OF					
RESOURCES AND FUND BALANCE (DEFICIT)	\$ 647,656	\$ 473,882	\$ 79,717	\$ (307,573)	\$ 893,682

# LEE AND OGLE COUNTIES REGIONAL OFFICE OF EDUCATION #47 RECONCILIATION OF THE GOVERNMENTAL FUNDS BALANCE SHEET TO THE STATEMENT OF NET POSITION GOVERNMENTAL FUNDS

June 30, 2014

Total fund balances - governmental funds	\$ 680,891
Amounts reported for governmental activities in the Statement of Net Position are different because:	
Capital assets used in governmental activities are not financial resources and therefore, are not reported in the funds, net of accumulated depreciation of \$217,415.	45,656
Some revenues will not be collected for several months after the Regional Office's fiscal year ends; they are considered "unavailable" revenues and are deferred inflows of resources in the governmental funds.	20,849
Long-term liabilities are not due and payable in the current period and, therefore, are not reported in the governmental funds.  Capital lease payable	(16,308)
Net position of governmental activities	\$ 731,088

## LEE AND OGLE COUNTIES REGIONAL OFFICE OF EDUCATION #47 STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES GOVERNMENTAL FUNDS

#### For the Year Ended June 30, 2014

	General Fund	Education Fund	Nonmajor Special-Revenue Funds	Total Governmental Funds
REVENUES				
Local sources	\$ 125,121	\$ -	\$ 50,566	\$ 175,687
State sources	541,864	440,908	903	983,675
Federal sources	-	2,031,293	-	2,031,293
On-behalf payments	468,729			468,729
Total revenues	1,135,714	2,472,201	51,469	3,659,384
EXPENDITURES				
Instructional services:				
Salaries	352,244	647,554	28,141	1,027,939
Employee benefits	53,318	154,456	5,376	213,150
Purchased services	119,463	230,368	18,099	367,930
Supplies and materials	10,134	87,549	285	97,968
Payments to other governmental units	123,985	1,357,218	-	1,481,203
On-behalf payments	468,729	-	-	468,729
Capital outlay		3,564		3,564
Total expenditures	1,127,873	2,480,709	51,901	3,660,483
Excess/(Deficiency) of revenues over expenditures	7,841	(8,508)	(432)	(1,099)
OTHER FINANCING SOURCES (USES)				
Repayment of long-term lease payable	(3,841)	-	-	(3,841)
Transfers out	(2,959)	-	-	(2,959)
Interest	795			795
Total other financing sources (uses)	(6,005)			(6,005)
Net change in fund balances	1,836	(8,508)	(432)	(7,104)
FUND BALANCES (DEFICITS), BEGINNING OF YEAR	586,960	(1,268)	75,847	661,539
PRIOR PERIOD ADJUSTMENTS (See Note 16)	25,807	649		26,456
FUND BALANCES (DEFICITS), BEGINNING OF YEAR - Restated	612,767	(619)	75,847	687,995
FUND BALANCES (DEFICITS) - ENDING	\$ 614,603	\$ (9,127)	\$ 75,415	\$ 680,891

#### LEE AND OGLE COUNTIES

#### **REGIONAL OFFICE OF EDUCATION #47**

## RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES TO THE STATEMENT OF ACTIVITIES GOVERNMENTAL FUNDS

For the Year Ended June 30, 2014

Net change in fund balances		\$ (7,104)
Amounts reported for governmental activities in the Statement of Activities are different because:		
Governmental funds report capital outlays as expenditures and proceeds from disposals as revenue. However, in the Statement of Activities the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense and gains and losses are reported on disposals.		
Capital outlay	\$ 3,564	
Depreciation expense	(35,067)	
Loss on asset disposals	 (132)	(31,635)
Some revenues will not be collected for several months after the Regional Office's fiscal year ends; they are considered "unavailable" revenues and are deferred inflows of resources in the governmental funds.		
Current year unavailable revenue	20,849	
Prior year unavailable revenue	 (466)	20,383
The issuance of long-term debt (e.g. bonds, leases) provides current financial resources to governmental funds, while the repayment of the principal of long-term debt consumes the current financial resources of governmental funds. However, neither transaction has any effect on net position. This amount is the net effect of these differences in the treatment of long-term debt.		
Repayment of principal of capital leases payable		3,841
Change in net position of governmental activities		\$ (14,515)

# LEE AND OGLE COUNTIES REGIONAL OFFICE OF EDUCATION #47 STATEMENT OF NET POSITION PROPRIETARY FUNDS June 30, 2014

	Business-type Activities Enterprise Funds					
	Nonmajor Enterprise					
			Enterprise			
	Workshops		Funds		Total	
ASSETS						
Current assets						
Cash and cash equivalents	\$	78,117	\$	25,547	\$	103,664
Due from other governments		2,491		2,034		4,525
Total current assets		80,608		27,581		108,189
Total Assets		80,608		27,581		108,189
Deferred Outflows of Resources						_
LIABILITIES						
Current liabilities						
Accounts payable		1,180		5,515		6,695
Total current liabilties		1,180		5,515		6,695
Deferred Inflows of Resources						
NET POSITION						
Unrestricted		79,428		22,066		101,494
<b>Total Net Position</b>	\$	79,428	\$	22,066	\$	101,494

The notes to the financial statements are an integral part of this statement.

# LEE AND OGLE COUNTIES REGIONAL OFFICE OF EDUCATION #47 STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN FUND NET POSITION PROPRIETARY FUNDS

For the Year Ended June 30, 2014

	Business-Type Activities Enterprise Funds				
			Er	onmajor nterprise	
	Wo	Workshops Funds		Funds	 Total
Operating Revenues					
Charges for services	\$	93,546	\$	94,492	\$ 188,038
Operating Expenses					
Salaries		17,165		35,931	53,096
Employee benefits		3,305		1,295	4,600
Purchased services		53,730		41,555	95,285
Supplies and materials		5,848		475	6,323
Total operating expenses		80,048		79,256	159,304
Operating Income (Loss)		13,498		15,236	 28,734
Nonoperating Revenues (Expenses)					
Transfers in		2,959		-	2,959
Total nonoperating revenues (expenses)		2,959			2,959
Change in net position		16,457		15,236	31,693
Net Position, Beginning of year		62,971		6,830	69,801
Net Position, End of year	\$	79,428	\$	22,066	\$ 101,494

The notes to the financial statements are an integral part of this statement.

# LEE AND OGLE COUNTIES REGIONAL OFFICE OF EDUCATION #47 STATEMENT OF CASH FLOWS PROPRIETARY FUNDS

For the Year Ended June 30, 2014

	Business-type Activities Enterprise Funds				
	W	orkshops	E	onmajor nterprise Funds	 Total
Cash flows from Operating Activities:					
Receipts from customers	\$	94,110	\$	92,458	\$ 186,568
Payments to suppliers and providers of goods and services		(60,403)		(36,864)	(97,267)
Payments to employees		(20,470)		(37,226)	(57,696)
Net cash provided by (used for) operating activities		13,237		18,368	 31,605
Cash Flows from Noncapital Financing Activities:					
Cash transfers from other funds		2,959		_	2,959
Net cash provided by (used for) noncapital financing activities		2,959		-	2,959
Net increase (decrease) in cash and cash equivalents		16,196		18,368	34,564
Cash and cash equivalents, Beginning of year		61,921		7,179	 69,100
Cash and cash equivalents, End of year	\$	78,117	\$	25,547	\$ 103,664
Reconciliation of operating income (loss) to net cash provided by (used for) operating activities:					
Operating income (loss)  Adjustments to reconcile operating income (loss) to net cash provided by (used for) operating activities:  (Increase) decrease in assets:	\$	13,498	\$	15,236	\$ 28,734
Due from other governments Increase (decrease) in liabilities:		564		(2,034)	(1,470)
Accounts payable		(825)		5,166	 4,341

13,237

18,368

31,605

Net cash provided by (used for) operating activities

# LEE AND OGLE COUNTIES REGIONAL OFFICE OF EDUCATION #47 STATEMENT OF FIDUCIARY NET POSITION FIDUCIARY FUNDS June 30, 2014

	Agency Funds
ASSETS	
Cash and cash equivalents	\$ 6,310
Due from other governments	 3,325
TOTAL ASSETS	\$ 9,635
LIABILITIES	
Due to other governments	\$ 9,635
TOTAL LIABILITIES	\$ 9,635

The notes to the financial statements are an integral part of this statement.

### NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The Regional Office of Education #47 was formed under the provisions of the State of Illinois, Illinois State Board of Education.

In 2014, the Regional Office of Education #47 implemented Governmental Accounting Standards Board (GASB) Statement No. 65, *Items Previously Reported as Assets and Liabilities;* GASB Statement No. 66, *Technical Corrections* – 2012 – an amendment of GASB Statements No. 10 and No. 62; GASB Statement No. 67, *Financial Reporting for Pension Plans* – an amendment of GASB Statement No. 25; and GASB Statement No. 70, *Accounting and Financial Reporting for Nonexchange Financial Guarantees.* The Regional Office of Education #47 implemented these standards during the current year; however, GASB Statement No. 66, GASB Statement No. 67, and GASB Statement No. 70 had no impact on the financial statements. The implementation of GASB Statement No. 65 reclassifies, as deferred outflows of resources or deferred inflows of resources, certain items that were previously reported as assets and liabilities and recognizes, as outflows of resources or inflows of resources, certain items that were previously reported as assets and liabilities. The implementation of GASB Statement No. 66 resolved conflicting guidance that resulted from the issuance of GASB Statements Nos. 54 and 62 regarding risk financing activities, operating leases, purchased loans, and servicing fees. The implementation of GASB Statement No. 67 improved financial reporting by state and local governmental pension plans.

### A. Date of Management's Review

Management has evaluated subsequent events through March 13, 2015, the date when the financial statements were available to be issued.

### B. Financial Reporting Entity

The Regional Superintendent is charged with responsibility for township fund lands; registration of the names of applicants for scholarships to State-controlled universities; examinations and related duties; visitation of public schools; direction of teachers and school officers; serving as the official advisor and assistant of school officers and teachers; conducting teachers' institutes as well as aiding and encouraging the formation of other teachers' meetings and assisting in their management; evaluating the schools in the region; examining evidence of indebtedness; filing and keeping the returns of elections required to be returned to the Regional Superintendent's office; and filing and keeping the reports and statements returned by school treasurers and trustees.

The Regional Superintendent is also charged with the responsibilities of conducting a special census, when required; providing notice of money distributed to treasurers, board presidents, clerks, and secretaries of the school districts on or before each September 30; maintenance of a map and numbering of the Regional Office of Education #47's districts; providing township treasurers with a list of district treasurers; inspecting and approving building plans which comply with State law; performing and reporting on annual building inspections; investigating bus drivers for valid bus driver permits and taking related action as may be required; maintaining a list of unfilled teaching positions; and carrying out other related duties required or permitted by law.

### NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

### B. Financial Reporting Entity (Concluded)

The Regional Superintendent is responsible for inspection and approval or rejection of school treasurers' bonds. The Regional Superintendent is also required to provide the State Board of Education with an affidavit showing that the treasurers of school districts within the region are properly bonded. The Regional Superintendent is also responsible for apportionment and payment of funds received from the State for the districts in the region, or seeing that no payments are made unless the treasurer has filed or renewed appropriate bond and that the district has certified publication of the annual financial report. The Regional Superintendent is required to provide opinions and advice related to controversies under school law.

For the period ended June 30, 2014, the Regional Office of Education #47 applied for, received, and administered numerous State and federal programs and grants in assistance and support of the educational activities of the school districts in Regional Office of Education #47. Such activities are reported as a single major special revenue fund (Education Fund).

### C. Scope of Reporting Entity

The Regional Office of Education #47's reporting entity includes all related organizations for which it exercises oversight responsibility.

The Regional Office of Education #47 has developed criteria to determine whether outside agencies with activities that benefit the citizens of the region, including districts or joint agreements which serve pupils from numerous regions, should be included in its financial reporting entity. The criteria include, but are not limited to, whether the Regional Office of Education #47 exercises oversight responsibility (which includes financial interdependency, selection of governing authority, designation of management, ability to significantly influence operations, and accountability for fiscal matters), scope of public service, and special financing relationships.

The districts and joint agreements have been determined not to be a part of the reporting entity after applying the criteria of exercising oversight, scope of public service, and special financing relationships, and they are therefore excluded from the accompanying financial statements because the Regional Office of Education #47 does not control the assets, operations, or management of the districts or joint agreements. In addition, the Regional Office of Education #47 is not aware of any entity, which would exercise such oversight as to result in the Regional Office of Education #47 being considered a component unit of the entity.

### D. Government-Wide and Fund Financial Statements

The Statement of Net Position and the Statement of Activities are government-wide financial statements. They report information on all of the Regional Office of Education #47's activities with most of the interfund activities removed. Governmental activities include programs supported primarily by State and federal grants and other intergovernmental revenues. The Regional Office of Education #47 also has business-type activities that rely on fees and charges for support.

### NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

### D. Government-Wide and Fund Financial Statements (Concluded)

The Regional Office of Education #47's government-wide financial statements include a Statement of Net Position and a Statement of Activities. These statements present a summary of governmental and business-type activities for the Regional Office of Education #47 accompanied by a total column. These statements are presented using an economic resources measurement focus as prescribed by GASB Statement No. 34. All of the Regional Office of Education #47's assets and deferred outflows of resources and liabilities and deferred inflows of resources, including capital assets, are included in the accompanying Statement of Net Position. The Statement of Activities demonstrates the degree to which the direct expenses of a given function are offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function. Program revenues include (1) charges for services and (2) grants and contributions that are restricted to meeting operational or capital requirements of a particular function.

Separate financial statements are provided for governmental funds, proprietary funds, and fiduciary funds even though the latter are excluded from the government-wide financial statements. Major individual governmental funds and proprietary funds are reported as separate columns in the fund financial statements.

Certain eliminations have been made as prescribed by GASB Statement No. 34 in regards to interfund activities, such as, payables, receivables, and transfers. Interfund activities between governmental funds and between governmental funds and proprietary funds appear as due to/due from other funds on the Governmental Fund Balance Sheet and Proprietary Fund Statement of Net Position and as other financing sources/uses on the Governmental Fund Statement of Revenues, Expenditures, and Changes in Fund Balances and on the Proprietary Fund Statement of Revenues, Expenses, and Changes in Fund Net Position. All interfund transactions between governmental funds are eliminated on the government-wide financial statements. Interfund activities between governmental funds and business-type funds remain as due to/due from on the government-wide financial statements. All internal balances in the Statement of Net Position have been eliminated except those representing balances between the governmental activities and the business-type activities. In the Statement of Activities, transactions between governmental and business-type activities have not been eliminated.

The purpose of interfund borrowing and permanent transfers is to cover temporary or permanent shortfalls in cash flow within grant programs and funds or to move unrestricted funding.

### E. Proprietary Fund Financial Statements

Proprietary fund financial statements include a Statement of Net Position; a Statement of Revenues, Expenses, and Changes in Fund Net Position; and a Statement of Cash Flows for each major proprietary fund and nonmajor funds aggregated.

### NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

### E. Proprietary Fund Financial Statements (Concluded)

Proprietary funds are accounted for using the "economic resources" measurement focus and the accrual basis of accounting. Accordingly, all assets and deferred outflows of resources and liabilities and deferred inflows of resources (whether current or noncurrent) are included on the Statement of Net Position. The Statement of Revenues, Expenses, and Changes in Fund Net Position present increases (revenues) and decreases (expenses) in total net position. Under the accrual basis of accounting, revenues are recognized in the period in which they are earned while expenses are recognized in the period in which the liability is incurred.

Operating revenues in the proprietary funds are those revenues that are generated from the primary operations of the fund. All other revenues are reported as non-operating revenues. Operating expenses are those expenses that are essential to the primary operations of the fund. All other expenses are reported as non-operating expenses.

### F. Governmental Fund Financial Statements

Governmental Fund Financial Statements include a Balance Sheet and a Statement of Revenues, Expenditures, and Changes in Fund Balances for all major governmental funds and nonmajor funds aggregated. An accompanying schedule is presented to reconcile and explain the differences in fund balances and changes in fund balances as presented in these statements to the net position and changes in net position presented in the government-wide financial statements.

The governmental fund financial statements have been prepared in accordance with generally accepted accounting principles using the current financial resources measurement focus and the modified accrual basis of accounting. Under the modified accrual basis of accounting, revenues are recorded when susceptible to accrual, i.e., when both measurable and available. Available means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. Revenues received more than 60 days after the end of the current period are deferred inflows of resources in the governmental fund financial statements, but are recognized as current revenues in the government-wide financial statements. Expenditures are recognized in the accounting period in which the fund liability is incurred, if measurable, except expenditures for prepaid expenses and other long-term obligations, which are recognized when paid.

### G. Measurement Focus and Basis of Accounting

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the grantor have been met.

### NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

### G. Measurement Focus and Basis of Accounting (Concluded)

The governmental funds financial statements focus on the measurement of spending, or "financial flow," and the determination of changes in financial position, rather than upon net income determination. This means that only current assets and current liabilities are generally included on their balance sheets. The reported fund balance (net current assets) is considered a measure of "available spendable resources." Governmental fund operating statements present increases (revenues and other financing sources) and decreases (expenditures and other financing uses) in net current assets. Accordingly, they are said to present a summary of sources and uses of "available spendable resources" during a period.

In applying the susceptible to accrual concept to intergovernmental revenues, the legal and contractual requirements of the numerous individual programs are used as guidance. There are, however, essentially two types of these revenues. In one, monies must be expended on the specific purpose or project before any amounts will be paid to Regional Office of Education #47; therefore, revenues are considered to be earned to the extent of expenditures made under the provisions of the grant. In the other, monies are virtually unrestricted as to purpose of expenditure and are usually recoverable only for failure to comply with prescribed compliance requirements. These resources are reflected as revenues at the time of receipt, or earlier if the susceptible to accrual criteria are met.

Under the terms of grant agreements, Regional Office of Education #47 funds certain programs by a combination of specific cost-reimbursement grants and general revenues. Thus, when program expenses are incurred, there are both restricted and unrestricted funding resources available to finance the program. It is Regional Office of Education #47's policy to first apply restricted funds, then unrestricted funds as they are needed. For unrestricted funds, committed funds are used first, then assigned funds, then unassigned if any.

### H. Fund Accounting

The Regional Office of Education #47 uses funds to maintain its financial records during the year. A fund is defined as a fiscal and accounting entity with a self-balancing set of accounts. The Regional Office of Education #47 uses governmental, proprietary, and fiduciary funds.

### Governmental Funds

Governmental funds are those through which most governmental functions typically are reported. Governmental fund reporting focuses on the sources, uses, and balances of current financial resources. Expendable assets are assigned to the various governmental funds according to the purpose for which they may or must be used. Current liabilities are assigned to the fund from which they will be paid. The difference between governmental fund assets and deferred outflows of resources and liabilities and deferred inflows of resources is reported as a fund balance.

### NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

### H. Fund Accounting (Continued)

Governmental Funds (Continued)

As prescribed by GASB Statement No. 34, governmental fund reporting focuses on the major funds, rather than on the fund type. There is a two-step process for determining if a fund should be reported as a major fund: (1) total assets (including deferred outflows of resources), liabilities (including deferred inflows of resources), revenues, or expenditures/expenses (excluding extraordinary items) of an individual fund are at least 10% of the corresponding total for the fund type, and (2) total assets (including deferred outflows of resources), liabilities (including deferred inflows of resources), revenues, or expenditures/expenses (excluding extraordinary items) of an individual fund are at least 5% of the corresponding total for the total of all governmental and proprietary funds combined. Funds that do not meet the major fund determination requirements are reported in aggregate as nonmajor funds. The Regional Office of Education #47 has presented all major funds that met the above qualifications.

The Regional Office of Education #47 reports the following major governmental funds:

General Fund - The General Fund is used to account for resources traditionally associated with government which are not required, legally or by sound financial management, to be accounted and reported for in another fund. The General Fund is always considered a major fund. The following accounts are included in the General Fund:

<u>Local Fund</u> – to account for monies received for, and payment of, expenditures for various educational workshops and interest income related to various grants.

<u>E-Rate</u> – to account for monies received through the E-Rate program that are used to help ensure that schools and libraries can obtain telecommunications and internet access at affordable rates.

<u>Alternative Learning Opportunity Program – General State Aid (ALOP-GSA)</u> – to account for state aid funds received for, and payment of, expenditures relating to the operation of an Alternative Learning Opportunity Program.

<u>Regional Safe Schools Program – General State Aid (RSSP-GSA)</u> – to account for the state aid funds received for, and payment of, the expenditures relating to the Regional Safe Schools Program – General State Aid.

<u>Major Special Revenue Funds</u> – Special Revenue Funds are used to account for and report the proceeds of specific revenue sources that are restricted or committed to expenditures for specified purposes other than debt service or capital projects. Major special revenue funds include the following:

<u>Education</u> – This fund is used to account for and report the proceeds of specific revenue sources that are restricted by grant agreements or contracts to expenditures for specified purposes supporting education enhancement programs as follows:

### NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

### H. Fund Accounting (Continued)

Governmental Funds (Continued)

<u>Early Childhood Block Grant</u> – to account for grant monies received for, and payment of, expenditures relating to the Early Childhood Block Grant Prevention Initiative program.

<u>Preschool for All</u> – to account for grant monies received for, and payment of, expenditures relating to the Early Childhood Block Grant Preschool for All Children Program.

<u>Foundation Level Services</u> – to account for grant monies received for, and payment of, expenditures relating to the Title I School Improvement and Accountability Part A – Statewide System of Support program. This fund supports the improvement of basic programs operated by the Regional Office of Education #47 by providing professional development for data analysis, school improvement plan/development, standards-aligned curriculum/instruction, and classroom assessment to System of Support status schools on the Academic Early Warning and Watch lists.

 $\overline{\text{IDEA Improvement Grant, Part D}}$  – to account for grant monies passed through the Illinois State Board of Education (ISBE) received for, and payment of expenditures relating to the Individuals with Disabilities Education Act (IDEA) – Response to Intervention program, which provides a statewide network for technical assistance and professional development.

<u>McKinney Education for Homeless Children</u> – to account for grant monies associated with a federal program designed to provide counseling and education support to homeless children and their families. This program is funded by the Stewart B. McKinney Education for Homeless Children and Youth grant and passed through the ISBE.

<u>Math and Science Partnerships</u> – to account for grant monies received for, and payment of, expenditures for improving teacher knowledge and skills in mathematics and science such that they prepare content-rich, contextual learning experiences which will increase the achievement of their middle school students in math and/or science.

<u>National School Lunch</u> – to account for federal grant monies passed through the ISBE under the National School Lunch Program to provide lunch to students enrolled in the Regional Office of Education #47's alternative education programs.

<u>School Breakfast Program</u> – to account for federal grant monies passed through the ISBE under the School Breakfast Program to provide breakfast to students enrolled in the Regional Office of Education #47's alternative education programs.

### NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

### H. Fund Accounting (Continued)

Governmental Funds (Continued)

<u>State Free Lunch and Breakfast</u> – to account for monies used to provide breakfast and lunch to students who qualify for free lunch and breakfast and are enrolled in the Regional Office of Education #47's alternative education programs.

<u>Regional Safe Schools Program</u> - This program works with students in grades 6-12 who have been suspended multiple times or expelled from school, allowing them to continue their education. It provides instruction services and materials for the alternative school program for at-risk youth, creating alternative placement for those students into a safe school program.

<u>ROE Operations</u> – to account for the funding of the Regional Office of Education #47 pursuant to the Illinois Administrative Code which mandates the Regional Office to provide professional development activities in the fundamental learning areas, gifted education, administrators' academy, school improvement, technology and other activities based upon the needs of local school districts and State and federal mandates.

<u>Rural Education Achievement Program</u> – to account for the grant monies received for, and payment of, expenditures relating to the federal Small, Rural School Achievement Program.

<u>Social Emotional Learning</u> – to account for the grant monies received for, and payment of, the expenditures relating to the Social Emotional Learning Program.

<u>Title I – Migrant Education and Title I – Migrant Incentive</u> – to account for grant monies received for, and payment of, the expenditures relating to the federal Migrant Education Program (MEP) and the MEP Consortium Incentive Grants. These programs support high quality education programs for migratory children to address their special needs and to ensure that such children receive full and appropriate opportunities to meet the same challenging academic content and student academic achievement standards that all children are expected to meet.

<u>Title II – Teacher Quality Leadership</u> – to account for the proceeds of a grant passed through the ISBE to provide training and professional development for the improvement of teacher preparation programs.

<u>Truants Alternative Program</u> – This fund provides alternative educational program services to truant students referred from local schools to the Regional Office of Education #47. It offers prevention and intervention services, which include case management, home visits, school visits, student advocacy, wraparound, referrals to community agencies, and technical assistance to individual school districts and the community.

### NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

### H. Fund Accounting (Continued)

Governmental Funds (Concluded)

<u>Nonmajor Special Revenue Funds</u> - Special Revenue Funds are used to account for and report the proceeds of specific revenue sources that are restricted to expenditures for specified purposes. Nonmajor special revenue funds include the following:

<u>Bus Driver Training</u> – to account for State and local resources accumulated for, and payment of, expenses of issuing school bus driver permits and administering school bus driver training.

<u>General Education Development</u> – to account for proceeds earned from students who participate in the high school equivalence program. These proceeds are used to pay the administrative expenses incurred to administer the GED program.

<u>Institute</u> – to account for the stewardship of the assets held in trust for the benefit of the teachers. Fees are collected from registration of teachers' certificates of qualification. These funds are to be used to defray expenses connected with improving the technology necessary for the efficient processing of certificates as well as any expenses incidental to teachers' institutes, conferences and workshops or meetings of a professional nature that are designed to promote growth of teachers. All funds generated remain restricted until expended only on the aforementioned activities.

### Proprietary Funds

Proprietary funds account for revenues and expenses related to services provided to organizations within the region on a cost-reimbursement basis. Enterprise funds are proprietary funds that are financed and operated in a manner similar to private business enterprises, where the intent is that the costs of providing goods or services to external entities or the general public on a continuing basis should be financed or recovered primarily through user charges. The Regional Office of Education #47 reports the following enterprise funds:

<u>Major Proprietary Fund</u> – The Regional Office of Education #47 reports the following proprietary fund as a major fund:

Workshops – to account for workshops associated with various grant programs.

<u>Nonmajor Proprietary Funds</u> – The Regional Office of Education #47 reports the following nonmajor proprietary funds:

<u>School Improvement Plan (SIP)</u> – to account for monies received from school districts held for expenses relating to their school improvement plans.

### NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

### H. Fund Accounting (Concluded)

Proprietary Funds (Concluded)

<u>Fingerprinting</u> – to account for resources accumulated for, and payment of, expenses of providing criminal background checks.

Fiduciary Funds

Agency Funds are used to account for assets held by the Regional Office of Education #47 in a trustee capacity or as an agent for individuals, private organizations, other governmental units, and/or other funds. These funds are custodial in nature (assets equal liabilities) and do not involve the measurement of results of operations. Agency funds include the following:

<u>Impact Fees</u> – to account for monies received from owners/builders for the issuance of a zoning certificate. The Regional Superintendent, as agent, remits the fees collected to the appropriate school district.

<u>Petitions Fund</u> – to account for the receipts and disbursements related to petitions filed for annexation or detachment of school district boundaries. The Regional Superintendent, as agent, remits the fees collected to the appropriate agencies.

15<sup>th</sup> Judicial Circuit Family Violence Coordinating Council – to account for monies received from the Illinois Family Violence Coordinating Council to provide community awareness, coordination, and training to impede family violence. All disbursements are at the discretion of the Illinois Criminal Justice Information Authority.

15<sup>th</sup> Judicial Circuit Family Violence Coordinating Council – Arrest Grant – to account for monies received from the Illinois Violence Prevention Authority under the Grants to Encourage Arrest Policies and Enforcement program. This program is used to update protocols and train personnel for procedures during an arrest and investigation with a family violence allegation. All disbursements are at the discretion of the Illinois Criminal Justice Information Authority.

### I. Governmental Fund Balances

Fund balance is the difference between assets plus deferred outflows of resources and liabilities plus deferred inflows of resources in a governmental fund. The following types of fund balances may be presented in the Governmental Funds Balance Sheet and Governmental Funds Combining Schedule of Accounts:

### NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

### I. Governmental Fund Balances (Concluded)

Nonspendable Fund Balance – The portion of a governmental fund's net position that is not available to be spent, either short term or long term, in either form or through legal restrictions. The following General Fund accounts have nonspendable fund balances: Local Fund and ALOP-GSA. The Education Fund IDEA Improvement Grants, Part D accounts also have a nonspendable fund balance.

<u>Restricted Fund Balance</u> – The portion of a governmental fund's net position that is subject to external enforceable legal restrictions. The following funds are restricted by Illinois Statute: Bus Driver Training and Institute.

<u>Committed Fund Balance</u> – The portion of a governmental fund's net position with self-imposed constraints or limitations that have been placed at the highest level of decision making. The Regional Office of Education #47 has no committed fund balances.

<u>Assigned Fund Balance</u> – The portion of a governmental fund's net position for which an intended use of resources has been denoted. The accounts presented with assigned fund balances are specified for a particular purpose by the Regional Superintendent. There are no accounts that have an assigned fund balance.

<u>Unassigned Fund Balance</u> – Available expendable financial resources in a governmental fund that are not designated for a specific purpose. The following General Fund accounts have unassigned fund balances (deficits): Local Fund, E-Rate, and ALOP-GSA. The following Education Fund accounts have an unassigned fund deficit: IDEA Improvement Grants, Part D. The following Nonmajor Special Revenue Fund accounts have an unassigned fund deficit: General Education Development.

### J. Net Position

Equity is classified as net position and displayed in three components:

Net investment in capital assets – Consists of capital assets, net of accumulated depreciation, reduced by the outstanding balances of bonds, mortgages, notes or other borrowings, if any, that are attributable to the acquisition, construction, or improvement of those assets.

Restricted net position – Consists of restricted assets reduced by liabilities and deferred inflows of resources related to those assets.

Unrestricted net position – The net amount of the assets, deferred outflows of resources, liabilities, and deferred inflows of resources that are not included in the determination of net investment in capital assets or the restricted component of net position.

### NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

### K. Cash and Cash Equivalents

Cash and cash equivalents consists of cash on deposit. The Regional Office of Education #47 considers all liquid investments, including certificates of deposit, to be cash equivalents.

### L. <u>Inventory</u>

Inventory is not recorded. The cost is recorded as an expenditure at the time individual inventory items are purchased.

### M. Capital Assets

Capital assets purchased or acquired with an original cost of \$500 or more and estimated useful lives in excess of one year are reported at historical cost or estimated historical cost. Contributed assets are recorded at fair market value as of the date received. Additions, improvements and other capital outlays that significantly extend the useful life of an asset are capitalized. Other costs incurred for repairs and maintenance are expensed as incurred. Capital assets are depreciated using the straight-line method over 5-7 years.

### N. Impairment of Long-Lived Assets

Long-lived assets are reviewed for impairment whenever events or changes in circumstances indicate the carrying amount of an asset may not be recoverable. Recoverability of assets to be held and used is measured by a comparison of the carrying amount of an asset to future undiscounted net cash flows expected to be generated by the asset. If such assets are considered to be impaired, the impairment to be recognized is measured by the amount by which the carrying amount of the assets exceeds the fair value of the assets. Assets to be disposed of are reported at the lower of carrying amount or the fair value less costs to sell.

### O. Interfund Receivables and Payables

The recordings of due from and due to other funds are a result of various borrowings between funds during the year.

### P. Deferred Inflows and Outflows of Resources

GASB Statement No. 65 reclassified as deferred outflows of resources or deferred inflows of resources certain items that were previously reported as assets and liabilities. Decreases in net assets that relate to future periods are reported as deferred outflows of resources. Increases in net assets that relate to future periods are reported as deferred inflows of resources. When an asset is recorded in the governmental fund financial statements but the revenue is not available, the Regional Office reports a deferred inflow of resources until such time as the revenue becomes available. *Available* means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. Revenues are not available if they are received more than 60 days after the end of the fiscal year.

### NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONCLUDED)

### Q. Compensated Absences

Full-time employees can earn from 10 to 15 vacation days for a full year of service. Employee vacation pay is recorded when paid. Upon termination, employees can receive accrued vacation pay. However, vacation time cannot be carried forward into the next calendar year, so no accrued vacation liability is recorded.

An employee working 20 hours or more per week is entitled to ten sick days annually. Employee sick leave is recorded when paid. Unused sick days may be allowed to accumulate to a maximum amount allowable by TRS or IMRF without penalty. Upon termination, employees do not receive any accumulated sick leave pay, and therefore no liability is accrued.

An employee working 20 hours or more per week is entitled to two personal leave days per year. Personal leave days do not accumulate from year to year, but unused leave days will be allowed to accumulate toward the sick leave accumulation maximum.

### R. Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

### S. Budget Information

The Regional Office of Education #47 acts as the administrative agent for certain grant programs that are accounted for within the Education Fund. These programs have separate budgets and are required to be reported to the Illinois State Board of Education and Illinois Department of Human Services; however, none of the annual budgets have been legally adopted, nor are they required to do so. Certain programs within the Special Revenue Fund do not have separate budgets. Comparisons of budgeted and actual results for the following programs are presented as supplementary information: Early Childhood Block Grant, Preschool for All, Foundation Level Services, IDEA Improvement Grants, Part D, McKinney Education for Homeless Children, Math and Science Partnerships, Regional Safe Schools, ROE Operations, Title I – Migrant Education, Title I – Migrant Incentive, Title II – Teacher Quality Leadership, and Truants Alternative Education.

### T. Long-Term Obligations

Long-term liabilities are reported only on the Statement of Net Position and consist of a capital lease as discussed further in Note 12.

### NOTE 2: CASH AND CASH EQUIVALENTS

The Regional Office of Education #47's established investment policy follows the State of Illinois Public Funds Investment Act which authorizes the Regional Office of Education #47 to purchase certain obligations of the U.S. Treasury, federal agencies and instrumentalities; certificates of deposit and time deposits covered by Federal Depository Insurance; commercial paper of U.S. corporations with assets exceeding \$500,000,000, if such paper is rated at the highest classification established by at least two standard rating services; money market funds and the Illinois Funds.

### A. Cash Deposits

At June 30, 2014, the carrying amount of the Regional Office of Education #47's government-wide and fiduciary fund deposits were \$473,078 and \$6,310, respectively, and the bank balances were \$661,005 and \$6,310, respectively. At June 30, 2014, \$250,000 of the Regional Office of Education #47's cash deposits were insured by the Federal Deposit Insurance Corporation. Another \$379,375 was collateralized by securities pledged and \$18,137 was invested in the Illinois Funds Money Market Fund. At June 30, 2014, the Regional Office of Education #47's uninsured cash balance totaled \$19,803.

### Custodial Credit Risk

Custodial credit risk is the risk that in the event of a bank failure, the Regional Office of Education's deposits may not be returned to it. To guard against custodial credit risk for deposits with financial institutions, the Regional Office of Education #47's investment policy requires that deposits with financial institutions in excess of FDIC limits be secured by some form of collateral, by a written agreement, and held at an independent, third-party institution in the name of the Regional Office of Education #47.

### B. Investments

The Regional Office of Education #47's investments are internally pooled in the Illinois Funds Money Market Fund. As of June 30, 2014, the Regional Office of Education #47 had investments with carrying and fair values of \$18,137 invested in the Illinois Funds Money Market Fund, which is reported as cash and cash equivalents in the financial statements.

### Credit Risk

Credit risk is the risk that an issuer or other counterparty to an investment will not fulfill its obligations. At June 30, 2014, the Illinois Funds Money Market Fund had a Standard and Poor's AAA rating. The pool is audited annually by an outside independent auditor and copies of the report are distributed to participants. Although not subject to direct regulatory oversight, the fund is administered by the Illinois State Treasurer in accordance with the provision of the Illinois Public Funds Investment Act, 30 ILCS 235. All investments are fully collateralized.

### NOTE 2: CASH AND CASH EQUIVALENTS (CONCLUDED)

### B. <u>Investments (Concluded)</u>

Interest Rate Risk

The Illinois Funds Money Market Fund, created by the Illinois General Assembly, enables custodians of public funds an investment option with a competitive rate of return on fully collateralized investments and immediate access to the funds. The investment policy of the Illinois Funds Money Market Funds states that, unless authorized specifically by the Treasurer, a minimum of 75% of its investments shall have less than one-year maturity and no investment shall exceed two years maturity.

### Concentration of Credit Risk

Unless specifically authorized by the Treasurer, the Illinois Funds Money Market Fund's investment policy limits investment categories to not exceed 25% of the portfolio with the exception of cash equivalents and U.S. Treasury securities. Further certificates of deposit cannot exceed 10% of any single financial institution's total deposits.

### NOTE 3: DEFINED BENEFIT PENSION PLAN

**Plan Description.** The Regional Office of Education #47's defined benefit pension plan for Regular employees provides retirement and disability benefits, post retirement increases, and death benefits to plan members and beneficiaries. The Regional Office of Education #47's plan is affiliated with the Illinois Municipal Retirement Fund (IMRF), an agent multiple-employer plan. Benefit provisions are established by statute and may only be changed by the General Assembly of the State of Illinois. IMRF issues a publicly available financial report that includes financial statements and required supplementary information. That report may be obtained on-line at www.imrf.org.

**Funding Policy**. As set by statute, the Regional Office of Education #47's Regular plan members are required to contribute 4.50% of their annual covered salary. The statute requires employers to contribute the amount necessary, in addition to member contributions, to finance the retirement coverage of its own employees. The Regional Office of Education #47's annual required contribution rate for calendar year 2013 was 9.54%. The Regional Office of Education #47 also contributes for disability benefits, death benefits and supplemental retirement benefits, all of which are pooled at the IMRF level. Contribution rates for disability and death benefits are set by the IMRF Board of Trustees, while the supplemental retirement benefits rate is set by statute.

**Annual Pension Cost.** The required contribution for calendar year 2013 was \$32,897.

### NOTE 3: DEFINED BENEFIT PENSION PLAN (CONCLUDED)

### THREE YEAR TREND INFORMATION

Calendar	Annual	Percentage		Net
Year	Pension	of APC	Pe	ension
Ending	Cost (APC	C) Contributed	Ob	ligation
12/31/13	\$ 32,89	97 100%	\$	-
12/31/12	33,5	34 100%		-
12/31/11	29,0	07 100%		_

The required contribution for 2013 was determined as part of the December 31, 2011, actuarial valuation using the entry age normal actuarial cost method. The actuarial assumptions at December 31, 2011, included a) 7.5% investment rate of return (net of administrative and direct investment expenses), b) projected salary increases of 4.00% a year, attributable to inflation, c) additional projected salary increases ranging from 0.4% to 10% per year depending on age and service, attributable to seniority/merit, and d) post retirement benefit increases of 3% annually. The actuarial value of the Regional Office of Education #47's Regular plan assets was determined using techniques that spread the effects of short-term volatility in the market value of investments over a five-year period with a 20% corridor between the actuarial and market value of assets. The Regional Office of Education #47's Regular plan's unfunded actuarial accrued liability at December 31, 2011 is being amortized as a level percentage of projected payroll on an open 10 year basis.

**Funded Status and Funding Progress**. As of December 31, 2013, the most recent actuarial valuation date, the Regular plan was 44.84% funded. The actuarial accrued liability for benefits was \$322,352 and the actuarial value of assets was \$144,530, resulting in an underfunded actuarial accrued liability (UAAL) of \$177,822. The covered payroll for calendar year 2013 (annual payroll of active employees covered by the plan) was \$344,835 and the ratio of the UAAL to the covered payroll was 52%.

The schedule of funding progress, presented as RSI following the notes to the financial statements, presents multiyear trend information about whether the actuarial value of plan assets is increasing or decreasing over time relative to the actuarial accrued liability for benefits.

### NOTE 4: TEACHERS' RETIREMENT SYSTEM OF THE STATE OF ILLINOIS

The Regional Office of Education #47 participates in the Teachers' Retirement System of the State of Illinois (TRS). TRS is a cost-sharing multiple-employer defined benefit pension plan that was created by the Illinois legislature for the benefit of Illinois public school teachers employed outside the city of Chicago.

The Illinois Pension Code outlines the benefit provisions of TRS, and amendments to the plan can be made only by legislative action with the Governor's approval. The State of Illinois maintains the primary responsibility for funding the plan, but contributions from participating employers and members are also required. The TRS Board of Trustees is responsible for the System's administration.

### NOTE 4: TEACHERS' RETIREMENT SYSTEM OF THE STATE OF ILLINOIS (CONTINUED)

TRS members include all active nonannuitants who are employed by a TRS-covered employer to provide services for which teacher licensure is required. The active member contribution rate for the year ended June 30, 2014, was 9.4% of creditable earnings. The same contribution rate applies to members whose first contributing service is on or after January 1, 2011, the effective date of the benefit changes contained in Public Act 96-0889. These contributions, which may be paid on behalf of employees by the employer, are submitted to TRS by the employer. The active member contribution rate was also 9.4% for the years ended June 30, 2013 and 2012.

The State of Illinois makes contributions directly to TRS on behalf of the Regional Office of Education #47's TRS-covered employees.

• On behalf contributions. The State of Illinois makes employer pension contributions on behalf of the Regional Office of Education #47. For the year ended June 30, 2014, the State of Illinois contributions were based on 35.41% of creditable earnings not paid from federal funds, and the Regional Office of Education #47 recognized revenue and expenditures of \$208,978 in pension contributions that the State of Illinois paid directly to TRS. For the years ended June 30, 2013 and June 30, 2012, the contribution rates were 28.05% (\$213,002) and 24.91% (\$160,366), respectively.

The Regional Office of Education #47 makes other types of employer contributions directly to TRS.

- **2.2 formula contributions.** Employers contribute 0.58% of total creditable earnings for the 2.2 formula change. This rate is specified by statute. Contributions for the year ending June 30, 2014 were \$3,105. Contributions for the years ending June 30, 2013, and June 30, 2012, were \$3,269 and \$2,631, respectively.
- Federal and special trust fund contributions. When TRS members are paid from federal and special trust funds administered by the Regional Office of Education #47, there is a statutory requirement for the Regional Office of Education #47 to pay an employer pension contribution from those funds. Under a policy adopted by the TRS Board of Trustees that has been in effect since the fiscal year ended June 30, 2006, employer contributions for employees paid from federal and special trust funds will be the same as the state contribution rate to TRS. Public Act 98-0674 now requires the two rates to be the same.

For the year ended June 30, 2014, the employer pension contribution was 35.41% of salaries paid from federal and special trust funds. For the years ended June 30, 2013 and 2012, the employer contribution was 28.05% and 24.91%, respectively. For the year ended June 30, 2014, salaries totaling \$144,244 were paid from federal and special trust funds that required employer contributions of \$51,077. For the years ended June 30, 2013 and June 30, 2012, required Regional Office of Education #47 contributions were \$48,792 and \$26,563, respectively.

### NOTE 4: TEACHERS' RETIREMENT SYSTEM OF THE STATE OF ILLINOIS (CONCLUDED)

• Early retirement option. The Regional Office of Education #47 is also required to make one-time employer contributions to TRS for members retiring under the early retirement option (ERO). The payments vary depending on the age and salary of the member. The maximum employer ERO contribution under the current program is 146.5% and applies when the member is age 55 at retirement.

For the year ended June 30, 2014, the Regional Office of Education #47 paid no employer contributions to TRS under the ERO program. For the years ended June 30, 2013 and June 30, 2012, the Regional Office of Education #47 paid no employer ERO contributions.

• Salary increases over 6 percent and excess sick leave. If the Regional Office of Education #47 grants salary increases over 6% and those salaries are used to calculate a retiree's final average salary, the Regional Office of Education #47 makes a contribution to TRS. The contribution will cover the difference in actuarial cost of the benefit based on actual salary increases and the benefit based on salary increases of up to 6%.

For the year ended June 30, 2014, the Regional Office of Education #47 paid \$0 to TRS for employer contributions due on salary increases in excess of 6%. For the years ended June 30, 2013 and June 30, 2012, the Regional Office of Education #47 paid no contributions to TRS for salary increases in excess of 6%.

• If the Regional Office of Education #47 grants sick leave days in excess of the normal annual allotment and those days are used as TRS service credit, Regional Office of Education #47 makes a contribution to TRS. The contribution is based on the number of excess sick leave days used as service credit, the highest salary rate reported by the granting employer during the four-year sick leave review period, and the TRS total normal cost rate (17.29% of salary during the year ended June 30, 2014).

For the year ended June 30, 2014, the Regional Office of Education #47 paid no TRS contributions for sick leave days granted in the excess of the normal annual allotment. For the years ended June 30, 2013 and June 30, 2012, the Regional Office of Education #47 paid no employer contributions granted for sick leave days.

**Further information on TRS.** TRS financial information, an explanation of TRS benefits, and descriptions of member, employer and State funding requirements can be found in the TRS *Comprehensive Annual Financial Report* for the year ended June 30, 2013. The report for the year ended June 30, 2014, is expected to be available in late 2014.

The reports may be obtained by writing to the Teacher's Retirement System of the State of Illinois, 2815 West Washington Street, P.O. Box 19253, Springfield, Illinois 62794-9253. The most current report is also available on the TRS website at http://trs.illinois.gov.

### **NOTE 5: OTHER POST-EMPLOYMENT COMMITMENTS**

The Regional Office of Education #47 participates in the Teacher Health Insurance Security (THIS) Fund, a cost-sharing, multiple-employer defined benefit post-employment healthcare plan that was established by the Illinois legislature for the benefit of retired Illinois public school teachers employed outside the city of Chicago. The THIS Fund provides medical, prescription, and behavioral health benefits, but it does not provide vision, dental, or life insurance benefits to annuitants of the Teachers' Retirement System (TRS). Annuitants not enrolled in Medicare may participate in the state-administered participating provider option plan or choose from several managed care options. Beginning February 1, 2014, annuitants who were enrolled in Medicare Parts A and B may be eligible to enroll in Medicare Advantage plans.

The State Employees Group Insurance Act of 1971 (5 ILCS 375) outlines the benefit provisions of THIS Fund and amendments to the plan can be made only by legislative action with the Governor's approval. Effective July 1, 2012, in accordance with Executive Order 12-01, the plan is administered by Illinois Department of Central Management Services (CMS) with the cooperation of TRS. Section 6.6 of the State Employees Group Insurance Act of 1971 requires all active contributors to TRS who are not employees of the state to make a contribution to THIS Fund.

The percentage of employer required contributions in the future will not exceed 105% of the percentage of salary actually required to be paid in the previous fiscal year.

**On-behalf contributions to THIS Fund.** The State of Illinois makes employer retiree health insurance contributions on behalf of the Regional Office of Education #47. State contributions are intended to match contributions to the THIS Fund from active members which were 0.97% of pay during the year ended June 30, 2014. State of Illinois contributions were \$5,192 and the Regional Office of Education #47 recognized revenue and expenditures of this amount during the year.

State contributions intended to match active member contributions during the years ended June 30, 2013 and June 30, 2012 were 0.92% and 0.88% of pay, respectively. State contributions on behalf of the Regional Office of Education #47's employees were \$5,185 and \$3,991, respectively.

**Employer contributions to THIS Fund.** The Regional Office of Education #47 also makes contributions to THIS Fund. The Regional Office of Education #47 THIS Fund contribution was 0.72% during the year ended June 30, 2014 and 0.69% and 0.66% during the years ended June 30, 2013 and June 30, 2012, respectively. For the year ended June 30, 2014, the Regional Office of Education #47 paid \$3,854 to the THIS Fund. For the years ended June 30, 2013 and 2012, the Regional Office of Education #47 paid \$3,889 and \$2,993, respectively, which was 100% of the required contribution.

**Further information on THIS Fund.** The publicly available financial report of the THIS Fund may be found on the website of the Illinois Auditor general: <a href="http://www.auditor.illinois.gov/Audit-Reports/ABC-List.asp">http://www.auditor.illinois.gov/Audit-Reports/ABC-List.asp</a>. The current reports are listed under "Central Management Services." Prior reports are available under "Healthcare and Family Services."

### NOTE 6: INTERFUND RECEIVABLES AND PAYABLES

Interfund due to / from other fund balances at June 30, 2014 consist of the following individual due to / from other funds in the governmental fund Balance Sheet. The interfund loan balances between governmental funds were eliminated in the government-wide Statement of Net Position.

Fund	Due From Other Funds		Due to Other Funds
General Fund			 3 41101 1 41100
Local Fund	\$	307,573	\$ -
E-Rate		-	2,283
Education Fund			
Early Childhood Block Grant		-	2,664
Foundation Level Services		-	4,514
IDEA Improvement Grants, Part D		-	187,326
McKinney Education for Homeless Children		-	40,905
Regional Safe Schools Program		-	6,336
Social Emotional Learning		-	21,877
Title I – Migrant Education		-	5,986
Title I – Migrant Incentive		-	470
Title II – Teacher Quality Leadership		-	500
Truants Alternative Program		-	31,220
Nonmajor Special Revenue Funds			
General Education Development		<u>-</u>	3,492
	\$	307,573	\$ 307,573

### NOTE 7: DUE TO/DUE FROM OTHER GOVERNMENTAL UNITS

The Regional Office of Education #47's General Fund, Education Fund, Proprietary Fund, Agency Fund, and various grant programs have funds due to and due from various other governmental units which consist of the following:

Due from Other Governmental Units:	
General Fund	
Local Governments	\$ 12,705
Special Revenue Fund – Education Fund	
Illinois State Board of Education	438,326
Local Government	21,877
Proprietary Fund – Workshops	
Local Governments	2,491
Proprietary Fund – Nonmajor Enterprise Funds	
Local Governments	2,034

### NOTE 7: DUE TO/DUE FROM OTHER GOVERNMENTAL UNITS (CONCLUDED)

Due from Other Governmental Units (Concluded):	
Fiduciary Fund	
Illinois Violence Prevention Authority	3,025
Local Governments	300
Total	\$ 480,758
Due to Other Governmental Units:	
General Fund	
Local Governments	\$ 25,045
Special Revenue Fund – Education Fund	
Local Governments	143,295
Fiduciary Fund	
Local Governments	9,635
Total	\$ 177,975

### **NOTE 8: TRANSFERS**

Interfund transfers in / out to other funds at June 30, 2014 consist of the following individual transfers in / out to other funds in the fund statements. The transfer balances between governmental funds were eliminated in the government-wide Statement of Activities; however, the transfers between the governmental funds and the business-type funds were not eliminated.

Fund		sfers In	Transfers Out		
General Fund					
Local Fund	\$	-	\$	2,959	
Proprietary Funds					
Workshops		2,959		-	
	\$	2,959	\$	2,959	

### NOTE 9: DEFERRED OUTFLOWS AND DEFERRED INFLOWS OF RESOURCES

The governmental funds report a separate section for deferred inflows of resources. A deferred inflow of resources reflects an increase in net assets that applies to a future period. The Regional Office has only one type of item that is reported as a deferred inflow of resources. Grant revenues received more than 60 days after the end of the year, which are thus not available under the modified accrual basis of accounting, are reported as deferred inflows of resources in the governmental funds balance sheet.

### **NOTE 10: CAPITAL ASSETS**

### **Governmental Activities**

Capital asset activity for fiscal year 2014 was as follows:

	Ju	Balance lly 1, 2013		112	ъ	1		Balance
	(.	Restated)	A	dditions	D	eletions	Jur	ne 30, 2014
Governmental Funds								
Total Capital Assets	\$	446,033	\$	3,564	\$ (	(186,526)	\$	263,071
Less: Accumulated Depreciation		(368,742)		(35,067)		186,394		(217,415)
Governmental Funds								
Investment in Capital Assets, Net	\$	77,291	\$	(31,503)	\$	(132)	\$	45,656

Capital assets are depreciated using the straight-line method over the estimated useful lives of the assets. Depreciation expense of \$35,067 was charged to the governmental activities instructional services function on the government-wide Statement of Activities for the year ended June 30, 2014. Investment in capital assets is the component of net position that reports capital assets net of accumulated depreciation.

Included in the capital asset activity above are assets under lease-purchase agreements. The gross amount of equipment assets recorded under lease-purchase agreements totaled \$22,190. The accumulated depreciation for these leased equipment assets totaled \$6,657.

### NOTE 11: STEWARDSHIP, COMPLIANCE, AND ACCOUNTABILITY

Generally accepted accounting principles require disclosure of certain information concerning individual funds which are presented only in combination on the financial statements. Funds having deficit fund balances/net position and funds which over expend appropriations during the year are required to be disclosed.

The following fund/fund account had deficit fund balances at June 30, 2014:

General Fund	
E-Rate	\$ 1,078
Education Fund	
IDEA Improvement Grants, Part D	9,127
Nonmajor Special Revenue Funds	
General Education Development	2,868

The Regional Office of Education #47 will monitor expenses within these programs during the course of the subsequent fiscal year.

### **NOTE 12: CAPITAL LEASES**

The Regional Office of Education #47 has entered into lease agreements as lessee for financing the acquisition of copiers. These lease agreements qualify as capital leases for accounting purposes and, therefore, have been recorded at the present value of the future minimum lease payments as of the inception date in the capital assets account.

Future minimum lease obligations and the net present value of these lease payments as of June 30, 2014 were as follows:

Year Ending June 30,	 mount
2015	\$ 5,400
2016	5,400
2017	5,400
2018	 2,700
Total minimum lease payments	18,900
Less: amount representing interest	 (2,592)
Present value of minimum lease payments	\$ 16,308

					Amounts Due
	Beginning			Ending	within One
Capital Lease	Balance	Additions	Reductions	Balance	Year
Governmental Funds	\$ 20,149	\$ -	\$ 3,841	<u>\$ 16,308</u>	\$ 4,179

### **NOTE 13: ON-BEHALF PAYMENTS**

The State of Illinois pays the following salaries and benefits on behalf of Regional Office of Education #47:

Regional Superintendents Salaries	\$ 104,784
Regional Superintendents Fringe Benefits	32,512
(Includes State paid insurance)	
Assistant Regional Superintendents Salaries	94,320
Assistant Regional Superintendent Fringe Benefits	22,943
(Includes State paid insurance)	
TRS Pension Contributions	208,978
THIS Fund Contributions	 5,192
	_
Total	\$ 468,729

Salary and benefit data for the Regional Superintendents and Assistant Regional Superintendents was calculated based on data provided by the Illinois State Board of Education. These amounts have been recorded in the accompanying governmental fund financial statements as State revenue and expenditures.

### **NOTE 14: RISK MANAGEMENT**

The Regional Office of Education #47 is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. The Regional Office of Education #47 has purchased commercial insurance to cover these risks. No losses have been incurred in excess of the amounts covered by insurance over the past three years.

### **NOTE 15: OPERATING LEASES**

On April 17, 2013 the Regional Office of Education #47 entered into an agreement for the lease of a school building. The lease agreement is for the period of August 1, 2013 through July 31, 2015, with quarterly payments of \$8,250. Lease expense for the building in fiscal year 2014 was \$33,000. Future minimum lease payments are \$33,000 in fiscal year 2015.

### **NOTE 16: PRIOR PERIOD ADJUSTMENTS**

The beginning net position on the Statement of Activities was increased by \$19,302 as a result of the following prior period adjustments:

- A reduction of prior period net capital assets and net position of \$7,154 resulting from a correction of an error.
- The reclassification of the Private Purpose Trust out of the Fiduciary Fund and into the Governmental Funds as part of the Local Fund. The resulting increase in net position was \$26,308.
- The reclassification of the 15<sup>th</sup> Judicial Circuit Family Violence Coordinating Council and 15<sup>th</sup> Judicial Circuit Family Violence Coordinating Council Arrest Grant funds out of the Governmental Funds and into Fiduciary Funds as agency funds. The resulting increase in net position was \$148.

In addition to the above adjustments to net position, the E-Rate fund was also reclassified out of the Education Fund and into the General Fund, which resulted in a decrease in General Fund total fund balance of \$501 and an increase in Education Fund total fund balance of the same amount.

### NOTE 17: PROSPECTIVE ACCOUNTING CHANGE

The Governmental Accounting Standards Board has issued Statement No. 68, Accounting and Financial Reporting for Pensions - an Amendment of GASB No. 27. This statement will be implemented for the fiscal year ending June 30, 2015. The revised requirements establish new financial reporting requirements for state and local governments which provide their employees with pension benefits, including additional note disclosures and required supplementary information. In addition, the Statement of Net Position is expected to include a significant liability for the government's proportionate share of the employee pension plan.

### **NOTE 18: REGIONAL OFFICE OF EDUCATION CONSOLIDATION**

On November 22, 2013 the Illinois State Board of Education adopted a motion pursuant to its obligation under 105 ILCS 5/3A-4(a), which recognizes consolidations agreed to via county board resolutions prior to June 30, 2013. Effective July 1, 2015, Whiteside County will be included in the Regional Office of Education #47.

# REQUIRED SUPPLEMENTARY INFORMATION

## LEE AND OGLE COUNTIES REGIONAL OFFICE OF EDUCATION #47 June 30, 2014

### ILLINOIS MUNICIPAL RETIREMENT FUND (IMRF) SCHEDULE OF FUNDING PROGRESS

### **UNAUDITED**

		Actuarial				UAAL as a
	Actuarial	Accrued	Unfunded			Percentage
Actuarial	Value of	Liability (AAL)	AAL	Funded	Covered	of Covered
Valuation	Assets	- Entry Age	(UAAL)	Ratio	Payroll	Payroll
_						
Date	(a)	(b)	(b-a)	(a/b)	(c)	((b-a)/c)
Date 12/31/13	(a) \$144,530	(b) \$322,352	(b-a) \$177,822	(a/b) 44.84%	(c) \$344,835	( (b-a)/c) 51.57%
		(-)				

On a market value basis, the actuarial value of assets as of December 31, 2013 is \$195,888. On a market basis, the funded ratio would be 60.77%.

The actuarial value of assets and accrued liability cover active and inactive members who have service credit with Lee and Ogle Counties Regional Office of Education #47. They do not include amounts for retirees. The actual accrued liability for retirees is 100% funded.



# LEE AND OGLE COUNTIES REGIONAL OFFICE OF EDUCATION #47 COMBINING SCHEDULE OF ACCOUNTS GENERAL FUND

	Local Fund		E-Rate		L Op Pi Ger	ternative earning eportunity rogram - neral State ALOP-GSA)	Sc Pro Gene	onal Safe hools gram - ral State SSP-GSA)	Total
Assets									
Cash and cash equivalents	\$	130,619	\$	-	\$	175,882	\$	-	\$ 306,501
Due from other funds		307,573		-		-		-	307,573
Due from other governments		9,508		1,697		1,500		-	12,705
Prepaid expenses		779		-		20,098		-	20,877
Total Assets		448,479		1,697		197,480		-	 647,656
Deferred Outflows of Resources									 
Total Assets and Deferred Outflows of Resources	\$	448,479	\$	1,697	\$	197,480	\$	-	\$ 647,656
Liabilities									
Accounts payable	\$	3,483		-	\$	2,242	\$	-	\$ 5,725
Due to other funds		-		2,283		-		-	2,283
Due to other governments		-		492		24,553		-	25,045
Total Liabilities		3,483		2,775		26,795			33,053
Deferred Inflows of Resources									 
Fund Balance (Deficit)									
Nonspendable		779		-		20,098		-	20,877
Unassigned		444,217		(1,078)		150,587			 593,726
Total Fund Balance (Deficit)		444,996		(1,078)		170,685		-	614,603
Total Liabilities, Deferred Inflows of Resources									
and Fund Balance (Deficit)	\$	448,479	\$	1,697	\$	197,480	\$		\$ 647,656

### LEE AND OGLE COUNTIES

### **REGIONAL OFFICE OF EDUCATION #47**

### COMBINING SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES GENERAL FUND ACCOUNTS

### For the Year Ended June 30, 2014

		Local Fund	E	3-Rate	I Op P: Ger	ternative cearning portunity rogram - neral State ALOP-GSA)	S Pr Ger	ional Safe Schools rogram - neral State RSSP-GSA)	Total		
Revenues											
Local sources	\$	92,524	\$	5,097	\$	27,500	\$	-	\$	125,121	
State sources		-		-		401,445		140,419		541,864	
On-behalf payments		468,729						-		468,729	
Total Revenues		561,253		5,097		428,945		140,419		1,135,714	
Expenditures											
Salaries		55,304		-		276,940		20,000		352,244	
Employee benefits		11,926		-		38,496		2,896		53,318	
Purchased services		61,438		5,674		48,464		3,887		119,463	
Payments to other governmental units		-		-		24,248		99,737		123,985	
Supplies and materials		7,391		-		2,743		-		10,134	
On-behalf payments		468,729		-		-		-		468,729	
Total Expenditures		604,788	-	5,674		390,891		126,520		1,127,873	
Excess (Deficiency) of revenues											
over (under) expenditures		(43,535)		(577)		38,054		13,899		7,841	
Other Financing Sources (Uses):											
Repayment of long-term lease payable		(3,841)		-		-		-		(3,841)	
Transfers out		(2,959)		-		-		-		(2,959)	
Interest		795				<u>-</u>				795	
Total Other Financing Sources (Uses)		(6,005)		-		-		-		(6,005)	
Net change in fund balance (deficit)		(49,540)		(577)		38,054		13,899		1,836	
Fund Balance (Deficit), Beginning of year		468,228		-		132,631		(13,899)		586,960	
Prior Period Adjustment (See Note 16)		26,308		(501)						25,807	
Fund Balance (Deficit), Beginning of year - Restated		494,536		(501)		132,631		(13,899)		612,767	
Fund Balance (Deficit), End of year	\$	444,996	\$	(1,078)	\$	170,685	\$		\$	614,603	

# LEE AND OGLE COUNTIES REGIONAL OFFICE OF EDUCATION #47 COMBINING SCHEDULE OF ACCOUNTS EDUCATION FUND

	Early Childhood Block Grant		Preschool for All		Foundation Level Services		IDEA Improvement Grants, Part D		McKinney Education for Homeless Children		Math & Science Partnerships	
Assets												
Cash and cash equivalents	\$	-	\$	-	\$	- 4.51.4	\$	-	\$	-	\$	-
Due from other governments		2,664		-		4,514		321,031 11.722		46,483		-
Prepaid assets Total Assets	-	2.664	-			4.514	-	, .		16 192	-	
Total Assets		2,664				4,514		332,753		46,483		
Deferred Outflows of Resources				-				-				-
Total Assets and Deferred Outflows												
of Resources	\$	2,664	\$		\$	4,514	\$	332,753	\$	46,483	\$	-
Liabilities												
Accrued payroll and employee benefits	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-
Due to other funds		2,664		-		4,514		187,326		40,905		-
Due to other governments				-				133,705		5,578		
Total Liabilities		2,664		-		4,514		321,031		46,483	-	-
Deferred Inflows of Resources												
Unavailable revenue				-			-	20,849		-		-
Fund Balances (Deficits)												
Nonspendable		-		-		-		11,722		-		-
Unassigned				-				(20,849)				-
Total Fund Balances (Deficits)								(9,127)		-		-
Total Liabilities, Deferred Inflows of Resources												
and Fund Balance	\$	2,664	\$	-	\$	4,514	\$	332,753	\$	46,483	\$	-

# LEE AND OGLE COUNTIES REGIONAL OFFICE OF EDUCATION #47 COMBINING SCHEDULE OF ACCOUNTS EDUCATION FUND

	:	National School Lunch		School Breakfast Program		State Free Lunch and Breakfast		Regional Safe Schools Program		ROE erations	Rural Education Achievement Program	
Assets												
Cash and cash equivalents	\$	1,360	\$	539	\$	58	\$	-	\$	-	\$	-
Due from other governments		-		-		3		6,336		-		-
Prepaid assets				-				<u> </u>		-		-
Total Assets		1,360		539		61		6,336			-	
Deferred Outflows of Resources		-				<u>-</u>						
Total Assets and Deferred Outflows												
of Resources	\$	1,360	\$	539	\$	61	\$	6,336	\$	-	\$	-
Liabilities												
Accrued payroll and employee benefits	\$	-	\$	-	\$	-	\$	-	\$	_	\$	-
Due to other funds		-		-		-		6,336		-		-
Due to other governments		1,360		539		61		-		-		-
Total Liabilities		1,360		539		61		6,336		-		-
Deferred Inflows of Resources												
Unavailable revenue		-		_		-		-		-		_
Fund Balances (Deficits)												
Nonspendable		_		_		_		_		_		_
Unassigned		_		_		_		_		_		_
Total Fund Balances (Deficits)		-		-		-		-		-		-
Total Liabilities, Deferred Inflows of Resources												
and Fund Balance	\$	1,360	\$	539	\$	61	\$	6,336	\$	_	\$	_
		-,						-,				

# LEE AND OGLE COUNTIES REGIONAL OFFICE OF EDUCATION #47 COMBINING SCHEDULE OF ACCOUNTS EDUCATION FUND

	Social Emotional Learning		Title I - Migrant Education		Title I - Migrant Incentive		Title II - Teacher Quality Leadership		Truants Alternative Education		Total
Assets											
Cash and cash equivalents	\$	-	\$	-	\$	-	\$	-	\$	-	\$ 1,957
Due from other governments		21,877		24,103		1,472		500		31,220	460,203
Prepaid assets						_					 11,722
Total Assets		21,877		24,103		1,472		500		31,220	 473,882
Deferred Outflows of Resources						-		-			 -
Total Assets and Deferred Outflows											
of Resources	\$	21,877	\$	24,103	\$	1,472	\$	500	\$	31,220	\$ 473,882
Liabilities											
Accrued payroll and employee benefits	\$	-	\$	17,067	\$	-	\$	-	\$	-	\$ 17,067
Due to other funds		21,877		5,986		470		500		31,220	301,798
Due to other governments		-		1,050		1,002		-		-	143,295
Total Liabilities		21,877		24,103		1,472		500		31,220	 462,160
Deferred Inflows of Resources											
Unavailable revenue		-				<u> </u>					20,849
Fund Balances (Deficits)											
Nonspendable		-		-		-		-		-	11,722
Unassigned		-		-		-		-		-	(20,849)
Total Fund Balances (Deficits)		-		-		-		-		-	 (9,127)
Total Liabilities, Deferred Inflows of Resources											
and Fund Balance	\$	21,877	\$	24,103	\$	1,472	\$	500	\$	31,220	\$ 473,882

# LEE AND OGLE COUNTIES REGIONAL OFFICE OF EDUCATION #47

### COMBINING SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES

#### EDUCATION FUND ACCOUNTS

	Ch	Early iildhood ick Grant	reschool for All	undation Level ervices	IDEA Improvement Grants, Part D		McKinney Education for Homeless Children		Math & Science Partnerships	
Revenues										
State sources	\$	29,664	\$ 78,821	\$ -	\$	-	\$	-	\$	-
Federal sources		_	 -	 11,571		1,569,062		250,615		76,442
Total Revenues		29,664	 78,821	 11,571		1,569,062		250,615		76,442
Expenditures										
Salaries		22,417	63,780	4,960		221,699		56,410		31,363
Employee benefits		1,715	10,924	2,618		78,415		11,075		7,056
Purchased services		5,482	3,758	3,993		118,408		7,117		24,532
Supplies and materials		64	359	-		47,312		(191)		12,575
Payments to other governmental units		-	-	-		1,109,360		176,204		916
Capital outlay		-	-	-		2,995		-		-
Total Expenditures		29,678	78,821	11,571		1,578,189		250,615		76,442
Net change in fund balance (deficit)		(14)	-	-		(9,127)		-		-
Fund Balance (Deficit), Beginning of year - Restated (See Note 16)		14	 -	 						
Fund Balance (Deficit), End of year	\$		\$ 	\$ 	\$	(9,127)	\$		\$	

# LEE AND OGLE COUNTIES

#### **REGIONAL OFFICE OF EDUCATION #47**

## ${\bf COMBINING\ SCHEDULE\ OF\ REVENUES, EXPENDITURES, AND\ CHANGES\ IN\ FUND\ BALANCES}$

# EDUCATION FUND ACCOUNTS

	S	ational chool .unch	Br	chool eakfast ogram	Lur	te Free ach and eakfast	Safe	egional e Schools rogram	ROE perations	Rural Education Achievement Program	
Revenues											
State sources	\$	-	\$	-	\$	245	\$	63,361	\$ 28,043	\$	-
Federal sources		9,400		3,576		-		-	-		18,083
Total Revenues		9,400		3,576		245		63,361	28,043		18,083
Expenditures											
Salaries		-		-		-		8,987	21,642		-
Employee benefits		-		-		-		1,274	3,816		-
Purchased services		-		-		245		1,767	2,573		719
Supplies and materials		-		-		-		58	12		11,935
Payments to other governmental units		9,400		3,576		-		51,275	-		4,700
Capital outlay		-		-		-		-	-		569
Total Expenditures		9,400		3,576		245		63,361	28,043		17,923
Net change in fund balance (deficit)		-		-		-		-	-		160
Fund Balance (Deficit), Beginning of year - Restated (See Note 16)									 		(160)
Fund Balance (Deficit), End of year	\$	-	\$		\$		\$		\$ -	\$	-

#### LEE AND OGLE COUNTIES **REGIONAL OFFICE OF EDUCATION #47**

# COMBINING SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES

# EDUCATION FUND ACCOUNTS

	Eı	Social notional earning	N	Title I - Migrant ducation	N	itle I - figrant centive	Teach	tle II - er Quality dership	Al	Truants Alternative Education Total		Total
Revenues												
State sources	\$	118,196	\$	-	\$	-	\$	-	\$	122,578	\$	440,908
Federal sources		-		86,846		2,135		3,563		-		2,031,293
Total Revenues		118,196		86,846		2,135		3,563		122,578		2,472,201
Expenditures												
Salaries		77,700		42,919		-		_		95,677		647,554
Employee benefits		15,395		14,841		-		_		7,327		154,456
Purchased services		23,057		23,599		480		3,563		11,075		230,368
Supplies and materials		1,573		3,698		1,655		-		8,499		87,549
Payments to other governmental units		-		1,787		-		-		-		1,357,218
Capital outlay		_		-		-		-		-		3,564
Total Expenditures		117,725		86,844		2,135		3,563		122,578		2,480,709
Net change in fund balance (deficit)		471		2		-		-		-		(8,508)
Fund Balance (Deficit), Beginning of year - Restated (See Note 16)		(471)		(2)						-		(619)
Fund Balance (Deficit), End of year	\$	-	\$	-	\$	-	\$	_	\$	-	\$	(9,127)

### LEE AND OGLE COUNTIES **REGIONAL OFFICE OF EDUCATION #47 BUDGETARY COMPARISON SCHEDULE** (For the Period of July 1, 2013 to June 30, 2014)

# **EDUCATION FUND ACCOUNTS** EARLY CHILDHOOD BLOCK GRANT

	Budgeted Amounts					Actual	
	О	riginal		Final	A	mounts	
Revenues							
State sources	\$	29,664	\$	29,664	\$	29,664	
Total Revenues		29,664		29,664		29,664	
Expenditures							
Salaries		22,377		22,377		22,417	
Employee benefits		1,684		1,684		1,715	
Purchased services		5,405		5,405		5,482	
Supplies and materials		198		198		64	
Total Expenditures		29,664		29,664		29,678	
Net change in fund balances	\$		\$			(14)	
Fund Balance, Beginning of year						14	
Fund Balance, End of year					\$	-	

## (For the Period of July 1, 2013 to June 30, 2014) EDUCATION FUND ACCOUNTS PRESCHOOL FOR ALL

	Budgeted	Actual	
	Original	Final	Amounts
Revenues			
State sources	\$ 78,821	\$ 78,821	\$ 78,821
Total Revenues	78,821	78,821	78,821
Expenditures			
Salaries	63,284	63,284	63,780
Employee benefits	11,601	11,601	10,924
Purchased services	3,811	3,811	3,758
Supplies and materials	125	125	359
Total Expenditures	78,821	78,821	78,821
Net change in fund balances	\$ -	\$ -	-
Fund Balance, Beginning of year			
Fund Balance, End of year			\$ -

## (For the Period of July 1, 2013 to June 30, 2014) EDUCATION FUND ACCOUNTS FOUNDATION LEVEL SERVICES

		Budgeted	nts	Actual		
	C	Original		Final	A	mounts
Revenues		_		_		
Federal sources	\$	65,788	\$	65,788	\$	11,571
Total Revenues		65,788		65,788		11,571
Expenditures						
Salaries		34,944		34,944		4,960
Employee benefits		18,436		18,436		2,618
Purchased services		12,408		12,408		3,993
Total Expenditures		65,788		65,788		11,571
Net change in fund balances	\$		\$	<u>-</u>		-
Fund Balance, Beginning of year						
Fund Balance, End of year					\$	

# **BUDGETARY COMPARISON SCHEDULE** (For the Period of October 1, 2013 to October 31, 2014)

# EDUCATION FUND ACCOUNTS

## IDEA IMPROVEMENT GRANTS, PART D

	Budgeted	Amounts	Actual		
	Original	Final	Amounts		
Revenues					
Federal sources	\$ 2,400,000	\$ 2,400,000	\$ 1,112,672		
Total Revenues	2,400,000	2,400,000	1,112,672		
Expenditures					
Salaries	208,000	214,705	158,346		
Employee benefits	73,269	76,123	56,929		
Purchased services	805,518	712,496	58,203		
Supplies and materials	43,150	45,750	21,285		
Capital outlay	4,000	8,000	-		
Payments to other governmental units	1,233,609	1,309,399	827,036		
Other*	32,454	33,527	-		
Total Expenditures	2,400,000	2,400,000	1,121,799		
Net change in fund balances	\$ -	\$ -	(9,127)		
Fund Balance, Beginning of year					
Fund Balance (Deficit), End of year			\$ (9,127)		

<sup>\*</sup> Other expenditures are comprised of indirect costs approved on the budget. These indirect costs are allocated to the applicable expenditure function in the actual amounts column.

# **BUDGETARY COMPARISON SCHEDULE** (For the Period of October 1, 2012 to October 15, 2013)

# EDUCATION FUND ACCOUNTS

## IDEA IMPROVEMENT GRANTS, PART D

	Budgeted	Amounts	Actual	
	Original	Final	Amounts	
Revenues				
Federal sources	\$ 1,700,000	\$ 1,700,000	\$ 456,390	
Total Revenues	1,700,000	1,700,000	456,390	
Expenditures				
Salaries	185,000	195,667	63,353	
Employee benefits	76,862	58,151	21,486	
Purchased services	316,799	284,103	60,205	
Supplies and materials	22,365	43,150	26,027	
Capital outlay	2,500	4,000	2,995	
Payments to other governmental units	1,077,132	1,096,279	282,324	
Other*	19,342	18,650	-	
Total Expenditures	1,700,000	1,700,000	456,390	
Net change in fund balances	\$ -	\$ -	-	
Fund Balance, Beginning of year				
Fund Balance, End of year			\$ -	

<sup>\*</sup> Other expenditures are comprised of indirect costs approved on the budget. These indirect costs are allocated to the applicable expenditure function in the actual amounts column.

# (For the Period of July 1, 2013 to August 31, 2014) EDUCATION FUND ACCOUNTS

# MCKINNEY EDUCATION FOR HOMELESS CHILDREN

	Budgeted	l Amounts	Actual		
	Original	Final	Amounts		
Revenues					
Federal sources	\$ 207,441	\$ 217,020	\$ 215,546		
Total Revenues	207,441	217,020	215,546		
Expenditures					
Salaries	43,800	43,800	43,800		
Employee benefits	8,934	8,934	8,908		
Purchased services	5,483	5,483	6,586		
Supplies and materials	689	268	20		
Payments to other governmental units	148,535	158,535	156,232		
Total Expenditures	207,441	217,020	215,546		
Net change in fund balances	\$ -	\$ -	-		
Fund Balance, Beginning of year					
Fund Balance, End of year			\$ -		

# (For the Period of July 1, 2012 to September 30, 2013)

# EDUCATION FUND ACCOUNTS MCKINNEY EDUCATION FOR HOMELESS CHILDREN

	Budgeted	Amounts	Actual		
	Original	Final	Amounts		
Revenues					
Federal sources	\$ 323,153	\$ 333,153	\$ 35,069		
Total Revenues	323,153	333,153	35,069		
Expenditures					
Salaries	60,840	61,340	12,610		
Employee benefits	10,457	10,457	2,167		
Purchased services	11,555	12,855	531		
Supplies and materials	1,137	1,137	(211)		
Payments to other governmental units	239,164	247,364	19,972		
Total Expenditures	323,153	333,153	35,069		
Net change in fund balances	\$ -	\$ -	-		
Fund Balance, Beginning of year					
Fund Balance, End of year			\$ -		

# (For the Period of October 1, 2012 to September 30, 2013)

# **EDUCATION FUND ACCOUNTS**

## MATH AND SCIENCE PARTNERSHIPS

	Budgeted	ints	Actual		
	 Original		Final	Α	mounts
Revenues					
Federal sources	\$ 140,000	\$	140,000	\$	76,442
Total Revenues	 140,000		140,000		76,442
Expenditures					
Salaries	31,022		52,457		31,363
Employee benefits	12,241		14,746		7,056
Purchased services	76,988		53,048		24,532
Supplies and materials	12,749		12,749		12,575
Payments to other governmental units	7,000		7,000		916
Total Expenditures	 140,000		140,000		76,442
Net change in fund balances	\$ 	\$			-
Fund Balance, Beginning of year					
Fund Balance, End of year				\$	_

# (For the Period of July 18, 2013 to June 30, 2014) EDUCATION FUND ACCOUNTS

# REGIONAL SAFE SCHOOLS

	Budgeted	nts	Actual		
	Original		Final	A	mounts
Revenues					,
State sources	\$ 63,361	\$	63,361	\$	63,361
Total Revenues	 63,361		63,361		63,361
Expenditures					
Salaries	9,000		9,000		8,987
Employee benefits	1,231		1,231		1,274
Purchased services	1,784		1,784		1,767
Supplies and materials	71		71		58
Payments to other governmental units	51,275		51,275		51,275
Total Expenditures	 63,361		63,361		63,361
Net change in fund balances	\$ -	\$			-
Fund Balance, Beginning of year					
Fund Balance, End of year				\$	

## (For the Period of August 1, 2013 to June 30, 2014) EDUCATION FUND ACCOUNTS

# **ROE OPERATIONS**

	Budgeted Amounts					Actual		
		Original		Final	Amounts			
Revenues	·							
State sources	\$	\$ 28,043		28,043	\$	28,043		
Total Revenues		28,043		28,043		28,043		
Expenditures								
Salaries		21,642 21,642				21,642		
Employee benefits		4,056		4,056		3,816		
Purchased services		2,281		2,281		2,573		
Supplies and materials		64		64		12		
Total Expenditures		28,043		28,043		28,043		
Net change in fund balances	\$		\$			-		
Fund Balance, Beginning of year								
Fund Balance, End of year					\$			

# LEE AND OGLE COUNTIES REGIONAL OFFICE OF EDUCATION #47 BUDGETARY COMPARISON SCHEDULE (For the Period of July 1, 2013 to June 30, 2014) EDUCATION FUND ACCOUNTS

### TITLE I - MIGRANT EDUCATION (4340-00)

		Budgeted	Actual		
	C	Original	Final	A	mounts
Revenues			 		
Federal sources	\$	24,495	\$ 24,495	\$	20,826
Total Revenues		24,495	24,495		20,826
Expenditures					
Salaries		9,642	9,642		8,994
Employee benefits		3,876	3,876		3,556
Purchased services		9,287	9,287		8,243
Supplies and materials		290	290		(6)
Capital outlay		800	800		-
Payments to other governmental units		600	600		37
Total Expenditures		24,495	24,495		20,824
Net change in fund balances	\$	-	\$ 		2
Fund Balance, Beginning of year					(2)
Fund Balance, End of year				\$	-

# (For the Period of March 13, 2014 to August 31, 2014)

## EDUCATION FUND ACCOUNTS TITLE I - MIGRANT EDUCATION (4340-01)

	Budgeted Amounts					Actual		
		Original		Final	Α	mounts		
Revenues								
Federal sources	\$	77,140	\$	85,655	\$	23,919		
Total Revenues		77,140		85,655		23,919		
Expenditures								
Salaries		46,802		46,802		18,705		
Employee benefits		8,276		16,791		817		
Purchased services		19,862		19,862		4,397		
Supplies and materials		450		450		-		
Payments to other governmental units		1,750		1,750		-		
Total Expenditures		77,140		85,655		23,919		
Net change in fund balances	\$	-	\$			-		
Fund Balance, Beginning of year								
Fund Balance, End of year					\$			

# (For the Period of March 15, 2013 to August 31, 2013)

# EDUCATION FUND ACCOUNTS

# TITLE I - MIGRANT EDUCATION (4340-01)

	Budgeted	Actual		
	Original	Final	A	mounts
Revenues				
Federal sources	\$ 84,951	\$ 84,951	\$	42,101
Total Revenues	84,951	 84,951		42,101
Expenditures				
Salaries	46,801	46,801		15,220
Employee benefits	15,543	15,543		10,468
Purchased services	19,657	19,657		10,959
Supplies and materials	1,200	1,200		3,704
Payments to other governmental units	1,750	1,750		1,750
Total Expenditures	84,951	84,951		42,101
Net change in fund balances	\$ 	\$ 		-
Fund Balance, Beginning of year				
Fund Balance, End of year			\$	_

# (For the Period of March 15, 2014 to August 31, 2014)

## **EDUCATION FUND ACCOUNTS** TITLE I - MIGRANT INCENTIVE

	E	Actual			
Revenues	Origin	nal	Final	Amounts	
Federal sources	\$	3,200 \$	3,200	\$	1,967
Total Revenues		3,200	3,200		1,967
Expenditures					
Purchased services		200	200		480
Supplies and materials		3,000	3,000		1,487
Total Expenditures		3,200	3,200		1,967
Net change in fund balances	\$	- \$			-
Fund Balance, Beginning of year					-
Fund Balance, End of year				\$	

# (For the Period of March 15, 2013 to August 31, 2013)

# EDUCATION FUND ACCOUNTS

#### TITLE I - MIGRANT INCENTIVE

		Actual				
	O	riginal	I	Final	Amounts	
Revenues						
Federal sources	\$	3,200	\$	3,200	\$	168
Total Revenues		3,200		3,200		168
Expenditures						
Purchased services		200		200		-
Supplies and materials		3,000		3,000		168
Total Expenditures		3,200		3,200		168
Net change in fund balances	\$		\$	-		-
Fund Balance, Beginning of year						
Fund Balance, End of year					\$	-

# (For the Period of September 18, 2013 to August 31, 2014)

# EDUCATION FUND ACCOUNTS

# TITLE II - TEACHER QUALITY LEADERSHIP

		Budgeted Amounts					
	Original Final		A	mounts			
Revenues							
Federal sources	\$	3,263	\$	3,263	\$	3,063	
Total Revenues		3,263		3,263		3,063	
Expenditures Purchased services Total Expenditures		3,263 3,263		3,263 3,263		3,063 3,063	
Net change in fund balances	\$	-	\$	_		-	
Fund Balance, Beginning of year							
Fund Balance, End of year					\$	-	

# (For the Period of June 10, 2013 to September 30, 2013)

# EDUCATION FUND ACCOUNTS TITLE II - TEACHER QUALITY LEADERSHIP

		Actual				
	O	riginal	I	Final	Amounts	
Revenues						
Federal sources	\$	4,305	\$	4,830	\$	500
Total Revenues		4,305		4,830		500
Expenditures Purchased services Total Expenditures		4,305 4,305		4,830 4,830		500 500
Net change in fund balances	\$	_	\$			-
Fund Balance, Beginning of year						
Fund Balance, End of year					\$	-

# LEE AND OGLE COUNTIES REGIONAL OFFICE OF EDUCATION #47 BUDGETARY COMPARISON SCHEDULE (For the Period of July 1, 2013 to June 30, 2014) EDUCATION FUND ACCOUNTS TRUANTS ALTERNATIVE EDUCATION

For the Year Ended June 3
---------------------------

	Budgeted	Actual		
	Original	Final	Amounts	
Revenues				
State sources	\$ 122,578	\$ 122,578	\$ 122,578	
Total Revenues	122,578	122,578	122,578	
Expenditures				
Salaries	95,677	95,677	95,677	
Employee benefits	6,149	6,149	7,327	
Purchased services	15,530	12,506	11,075	
Supplies and materials	5,222	8,246	8,499	
Total Expenditures	122,578	122,578	122,578	
Net change in fund balances	\$ -	\$ -	-	
Fund Balance, Beginning of year				
Fund Balance, End of year			\$ -	

# LEE AND OGLE COUNTIES REGIONAL OFFICE OF EDUCATION #47 COMBINING BALANCE SHEET NONMAJOR SPECIAL REVENUE FUNDS June 30, 2014

	Bus Driver Training		General Education Development		Institute			Total
Assets			_					
Cash and cash equivalents	\$	4,053	\$	-	\$	56,903	\$	60,956
Accounts receivable		-		624		18,137		18,761
Total Assets		4,053		624		75,040		79,717
Deferred Outflows of Resources		_						
Total Assets and Deferred Outflows								
of Resources	\$	4,053	\$	624	\$	75,040	\$	79,717
Liabilities								
Due to other funds	\$	_	\$	3,492	\$	_	\$	3,492
Unearned revenue	Ψ	_	Ψ	-	Ψ	810	Ψ	810
Total Liabilities				3,492		810		4,302
Total Liabilities	-			3,472		810		4,302
Deferred Inflows of Resources								
Fund Balance (Deficit)								
Restricted		4,053		_		74,230		78,283
Unassigned		-		(2,868)		-		(2,868)
Total Fund Balances (Deficits)		4,053		(2,868)		74,230		75,415
Total Liabilities, Deferred Inflows of								
Resources and Fund Balance (Deficit)	\$	4,053	\$	624	\$	75,040	\$	79,717

# LEE AND OGLE COUNTIES REGIONAL OFFICE OF EDUCATION #47

# COMBINING STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES NONMAJOR SPECIAL REVENUE FUNDS

	Bus	Driver	Education						
	Training		Dev	Development		Institute		Total	
Revenue									
Local sources	\$	2,424	\$	9,401	\$	38,741	\$	50,566	
State sources		903						903	
Total Revenues		3,327		9,401		38,741		51,469	
Expenditures									
Salaries		2,088		6,082		19,971		28,141	
Employee benefits		381		607		4,388		5,376	
Purchased services		2,440		6,451		9,208		18,099	
Supplies and materials		-		258		27		285	
Total Expenditures		4,909		13,398		33,594		51,901	
Net change in fund balance (deficit)		(1,582)		(3,997)		5,147		(432)	
Fund Balance, Beginning of year		5,635		1,129		69,083		75,847	
Fund Balance (Deficit), End of year	\$	4,053	\$	(2,868)	\$	74,230	\$	75,415	

# LEE AND OGLE COUNTIES REGIONAL OFFICE OF EDUCATION #47 COMBINING STATEMENT OF NET POSITION NONMAJOR PROPRIETARY FUNDS June 30, 2014

	5						
	Imp	rovement					
	Pla	an (SIP)	Fing	erprinting	Total		
ASSETS			'				
Current assets							
Cash and cash equivalents	\$	15,805	\$	9,742	\$	25,547	
Due from other governments		-		2,034		2,034	
Total current assets		15,805		11,776	27,581		
Deferred Outflows of Resources		-		<u>-</u>		-	
LIABILITIES							
Current Liabilities							
Accounts payable		2,778		2,737		5,515	
Deferred Inflows of Resources						-	
NET POSITION							
Unrestricted	,	13,027		9,039		22,066	
Total Net Position	\$	13,027	\$	9,039	\$	22,066	

# LEE AND OGLE COUNTIES REGIONAL OFFICE OF EDUCATION #47

# COMBINING STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN FUND NET POSITION NONMAJOR PROPRIETARY FUNDS

	School Improvement Plan (SIP)			erprinting	Total
Operating Revenues					
Charges for services	\$	66,345	\$	28,147	\$ 94,492
Operating Expenses Salaries		29,050		6,881	35,931
Employee benefits		(42)		1,337	1,295
Purchased services		24,831		16,724	41,555
Supplies and materials	104			371	475
Total operating expenses		53,943		25,313	79,256
Change in net position		12,402		2,834	15,236
Net Position, Beginning of year		625		6,205	 6,830
Net Position, End of year	\$	13,027	\$	9,039	\$ 22,066

# LEE AND OGLE COUNTIES REGIONAL OFFICE OF EDUCATION #47 COMBINING STATEMENT OF CASH FLOWS NONMAJOR PROPRIETARY FUNDS

	Business-type Activities							
	Enterprise Funds							
	·	School						
	Im	provement						
		lan (SIP)	Fing	gerprinting		Total		
Cash flows from Operating Activities:		<u> </u>						
Receipts from customers	\$	66,345	\$	26,113	\$	92,458		
Payments to suppliers and providers of goods and services		(22,157)		(14,707)	·	(36,864)		
Payments to employees		(29,008)		(8,218)		(37,226)		
Net cash provided by (used for) operating activities	-	15,180		3,188		18,368		
The cash provided by (ased 1917) operating activities	-	15,100		3,100		10,500		
Net increase (decrease) in cash and cash equivalents		15,180		3,188		18,368		
Cash and cash equivalents, Beginning of year		625		6,554		7,179		
Cash and cash equivalents, End of year	\$	15,805	\$	9,742	\$	25,547		
Reconciliation of operating income (loss) to net cash								
provided by (used for) operating activities:								
Operating income (loss)	\$	12,402	\$	2,834	\$	15,236		
Adjustments to reconcile operating income (loss) to net cash	Ψ	12,102	Ψ	2,03	Ψ	15,250		
provided by (used for) operating activities:								
(Increase) decrease in assets:								
Due from other governments		_		(2,034)		(2,034)		
Increase (decrease) in liabilities:				(2,03 т)		(2,034)		
Accounts payable		2,778		2,388		5,166		
recounts payable		2,770		2,300		3,100		
Net cash provided by (used for) operating activities	\$	15,180	\$	3,188	\$	18,368		

# LEE AND OGLE COUNTIES REGIONAL OFFICE OF EDUCATION #47 COMBINING STATEMENT OF FIDUCIARY NET POSITION AGENCY FUNDS June 30, 2014

							15th	Judicial		
					15th	Judicial	Circu	iit Family		
					Circu	uit Family	Vi	olence		
					V	iolence	Coo	rdinating		
	I	mpact	Pet	itions	Coo	rdinating	Co	ouncil -		
		Fees	F	und	Council		Arrest Grant		Total	
Assets										
Cash and cash equivalents	\$	4,630	\$	271	\$	1,409	\$	-	\$	6,310
Due from other governments		-		300		-		3,025		3,325
Total Assets	\$	4,630	\$	571	\$	1,409	\$	3,025	\$	9,635
Liabilities										
Due to other governments	\$	4,630	\$	571	\$	1,409	\$	3,025	\$	9,635

# LEE AND OGLE COUNTIES REGIONAL OFFICE OF EDUCATION #47

# COMBINING STATEMENT OF CHANGES IN ASSETS AND LIABILITIES AGENCY FUNDS

		alance 1, 2013	Additions		Deductions		alance 30, 2014
Impact Fees							
Assets  Cash and cash equivalents	\$	2,104	\$	9,208	\$	6,682	\$ 4,630
Liabilities  Due to other governments	\$	2,104	\$	9,208	\$	6,682	\$ 4,630
Petitions Fund							
Assets  Cash and cash equivalents  Due from other governments  Total Assets	\$	(501) 501	\$	2,001 300 2,301	\$	1,229 501 1,730	\$ 271 300 571
Liabilities  Due to other governments	\$		\$	571	\$	-	\$ 571
15th Judicial Circuit Family Violence Coordina	ating C	Council_					
Assets  Cash and cash equivalents  Due from other governments  Total Assets	\$	- 10,509 10,509	\$	30,263 - 30,263	\$	28,854 10,509 39,363	\$ 1,409 - 1,409
Liabilities  Due to other governments	\$	10,509	\$	1,409	\$	10,509	\$ 1,409
15th Judicial Circuit Family Violence Coordina	ating C	Council - Ari	rest Gra	<u>int</u>			
Assets  Cash and cash equivalents  Due from other governments  Total Assets	\$	3,022 1,200 4,222	\$	7,540 3,025 10,565	\$	10,562 1,200 11,762	\$ 3,025 3,025
Liabilities  Due to other governments	\$	4,222	\$	3,025	\$	4,222	\$ 3,025
<u>Total</u>							
Assets Cash and cash equivalents Due from other governments Total Assets	\$	4,625 12,210 16,835	\$	49,012 3,325 52,337	\$	47,327 12,210 59,537	\$ 6,310 3,325 9,635
Liabilities  Due to other governments	\$	16,835	\$	14,213	\$	21,413	\$ 9,635



# LEE AND OGLE COUNTIES REGIONAL OFFICE OF EDUCATION #47 SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS For the Year Ended June 30, 2014

Federal Grantor/ Pass-Through Grantor/ <u>Program or Cluster Title</u> U. S. Department of Education		Federal CFDA <u>Number</u>	ISBE Project # (1st 8 digits) or Contract #	Exp	Federal enditures 3 - 6/30/14
		04.2504	0250 4 15074	ф.	10.002
Rural Education Achievement Program		84.358A	S358A15874	\$	18,083
Passed Through Illinois State Board of Education  Migrant Education - State Grant Program					
Title I - Migrant Education		84.011A	14-4340-00		20,825
Title I - Migrant Education		84.011A	14-4340-01		23,919
Title I - Migrant Education		84.011A	13-4340-01	-	42,100 86,844
Migrant Education - Coordination Program					
Title I - Migrant Incentive Grant		84.144F	14-4341-00		1,967
Title I - Migrant Incentive Grant		84.144F	13-4341-00		168
					2,135
Education for Homeless Children and Youth					
McKinney Education for Homeless Children		84.196A	14-4920-00		215,546
McKinney Education for Homeless Children		84.196A	13-4920-00	-	35,074 250,620
Math and Caianaa Dartmanshina					
Math and Science Partnerships  Math and Science Partnerships		84.366B	13-4936-40		76,442
Special Education - State Personnel Development  IDEA - Improvement Grants - Part D	(M)	84.323A	14-4631-RN		1,133,521
IDEA - Improvement Grants - Part D	(M)	84.323A	13-4631-RN		456,390
					1,589,911
Improving Teacher Quality State Grants					
Title II - Teacher Quality - Leadership Grants		84.367A	14-4935-02		3,063
Title II - Teacher Quality - Leadership Grants		84.367A	13-4935-02		3,563
Passed Through Carroll, Jo Daviess, and Stephenson Counties Regional Office of Education #8 Title I Grants to Local Educational Agencies					
Title I School Improvement and Accountability Part A - SSOS		84.010A	14-4331-SS		11,571 11,571
					11,5/1
Total U. S. Department of Education					2,039,169
U. S. Department of Agriculture					
Passed through Illinois State Board of Education Child Nutrition Cluster					
National School Lunch Program National School Lunch Program		10.555	14-4210-00		8,998
National School Lunch Program		10.555	13-4210-00		402
					9,400
School Breakfast Program					
School Breakfast Program		10.553	14-4220-00		3,334
School Breakfast Program		10.553	13-4220-00		3,576
Total Child Nutrition Cluster					12,976
					12,710
Total U. S. Department of Agriculture					12,976
TOTAL EXPENDITURES OF FEDERAL AWARDS				\$	2,052,145

(M) Major Program

# LEE AND OGLE COUNTIES REGIONAL OFFICE OF EDUCATION #47 NOTES TO THE SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS For the Year Ended June 30, 2014

#### NOTE 1: REPORTING ENTITY BASIS OF PRESENTATION AND ACCOUNTING

The accompanying Schedule of Expenditures of Federal Awards includes the federal grant activity of Regional Office of Education #47 and is presented on the modified accrual basis of accounting. The information in this schedule is presented in accordance with the requirements of OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. Therefore, some amounts presented on this schedule may differ from amounts presented in, or used in the preparation of, the basic financial statements.

#### **NOTE 2: SUBRECIPIENTS**

Of the federal expenditures presented in the schedule, Regional Office of Education #47 provided federal awards to subrecipients as follows:

Program Title: Special Education – State Personnel Development

Federal CFDA #: 84.323A

Amount provided to subrecipients: \$961,330

Program Title: Education for Homeless Children and Youth

Federal CFDA #: 84.196A

Amount provided to subrecipients: \$175,637

#### NOTE 3: DESCRIPTION OF MAJOR FEDERAL PROGRAM

<u>Special Education – State Personnel Development – IDEA – Improvement Grant – Part D</u> – This program provides a statewide network used to scale up the sustainable implementation of Response to Intervention, an Illinois State Board of Education program which works to improve the learning and performance of all students in grades K-12 by building the capacity of Illinois public school districts and schools to develop, use, and sustain a multi-tiered system of research-based curricula, instruction, intervention, and assessment. The services of the network focus on the delivery of high quality professional development based on adult learning principles and consisting of training, technical assistance, and coaching.

#### NOTE 4: NON-CASH ASSISTANCE

None

#### **NOTE 5: AMOUNT OF INSURANCE**

None

#### NOTE 6: LOANS OR LOAN GUARANTEES OUTSTANDING

None