

STATE OF ILLINOIS
DEPARTMENT OF CENTRAL MANAGEMENT SERVICES
LOCAL GOVERNMENT HEALTH INSURANCE RESERVE FUND

FINANCIAL AUDIT

For the Year Ended June 30, 2013

Performed as Special Assistant Auditors for the
Auditor General, State of Illinois

STATE OF ILLINOIS
DEPARTMENT OF CENTRAL MANAGEMENT SERVICES
LOCAL GOVERNMENT HEALTH INSURANCE RESERVE FUND

FINANCIAL AUDIT

For the Year Ended June 30, 2013

TABLE OF CONTENTS

	<u>PAGE</u>
Agency Officials	1
Financial Statement Report	
Summary	2
Independent Auditors' Report.....	3
Financial Statements	
Statement of Net Position.....	6
Statement of Revenues, Expenses and Changes in Fund Net Position	7
Statement of Cash Flows.....	8
Notes to the Financial Statements	9
Required Supplementary Information	
Schedule of Claims for Active Employees.....	17
Independent Auditors' Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with <i>Government Auditing Standards</i>	18
Schedule of Findings.....	20
Prior Findings Not Repeated.....	22

STATE OF ILLINOIS
DEPARTMENT OF CENTRAL MANAGEMENT SERVICES
LOCAL GOVERNMENT HEALTH INSURANCE RESERVE FUND
FINANCIAL AUDIT
For the Year Ended June 30, 2013

AGENCY OFFICIALS

AGENCY OFFICIALS

Director	Mr. Malcolm Weems (Through June 30, 2013)
Assistant Directors	Mr. Steve McCurdy (Through December 31, 2012) Mr. Israel Salazar - Acting (Effective March 18, 2013)
Chief Operating Officer	Ms. Tasha Cruzat (Through December 15, 2012)
Chief Fiscal Officer	Mr. Paul Romiti
General Counsel	Mr. Jeff Shuck – Acting (Effective June 16, 2012 through July 9, 2012) Mr. Kevin Connor (Effective July 10, 2012)
Chief Internal Auditor	Ms. Amy Walter – Acting (Effective March 29, 2012 through February 28, 2013) Ms. Deborah Abbott (Effective March 1, 2013)

AGENCY OFFICE LOCATION

715 Stratton Office Building
401 South Spring Street
Springfield, IL 62706

STATE OF ILLINOIS
DEPARTMENT OF CENTRAL MANAGEMENT SERVICES
LOCAL GOVERNMENT HEALTH INSURANCE RESERVE FUND

FINANCIAL STATEMENT REPORT

SUMMARY

The audit of the accompanying financial statements of the State of Illinois, Department of Central Management Services' Local Government Health Insurance Reserve Fund as of June 30, 2013 and for the year then ended, was performed by Sikich LLP as Special Assistant Auditors to the Auditor General, State of Illinois.

Based on their audit, the auditors expressed an unmodified opinion on the Local Government Health Insurance Reserve Fund's financial statements.

SUMMARY OF FINDINGS

The auditors identified matters involving the Department's internal control over financial reporting that they considered to be a material weakness. The material weakness is described in the accompanying Schedule of Findings listed in the table of contents as finding 2013-001, weaknesses in internal control over financial reporting.

INDEPENDENT AUDITORS' REPORT

Honorable William G. Holland
Auditor General
State of Illinois

Report on the Financial Statements

As Special Assistant Auditors for the Auditor General, we have audited the accompanying financial statements of the Local Government Health Insurance Reserve Fund of the State of Illinois, Department of Central Management Services, as of and for the year ended June 30, 2013, and the related notes to the financial statements, as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the Local Government Health Insurance Reserve Fund of the State of Illinois, Department of Central Management Services, as of June 30, 2013, and the changes in financial position and cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Emphasis of Matter

As discussed in Note 2, the financial statements present only the Local Government Health Insurance Reserve Fund of the State of Illinois, Department of Central Management Services and do not purport to, and do not, present fairly the financial position of the State of Illinois as of June 30, 2013, and the changes in financial position or its cash flows for the year then ended in conformity with accounting principles generally accepted in the United States of America. Our opinion is not modified with respect to this matter.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the Schedule of Claims for the Ten Years Ended June 30, 2013 on page 17 be presented to supplement the fund financial statements. Such information, although not a part of the financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the financial statements, and other knowledge we obtained during our audit of the financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Management has omitted a management's discussion and analysis and budgetary comparison information that accounting principles generally accepted in the United States of America require to be presented to supplement the basic financial statements. Such missing information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. Our opinion on the basic financial statements is not affected by the missing information.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued a report dated January 24, 2014 on our consideration of the Local Government Health Insurance Reserve Fund of the State of Illinois, Department of Central Management Services' internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the State of Illinois, Department of Central Management Services' internal control over financial reporting and compliance.



Springfield, Illinois
January 24, 2014

STATE OF ILLINOIS
DEPARTMENT OF CENTRAL MANAGEMENT SERVICES
LOCAL GOVERNMENT HEALTH INSURANCE RESERVE FUND
STATEMENT OF NET POSITION
June 30, 2013

(Expressed in Thousands)

ASSETS

Cash equity with State Treasurer	\$	4,681
Cash and cash equivalents		1,520
Securities lending collateral equity with State Treasurer		2,301
Due from other government - federal		9
Due from other government - local		206
Other receivables, net		376
Total current assets		9,093
Capital assets being depreciated, net		12
Total assets		9,105

LIABILITIES

Accounts payable and accrued liabilities		5,827
Due to other government - federal		2
Due to other Department funds		26
Due to other State funds		12
Unearned Revenue		18
Obligations under securities lending of State Treasurer		2,301
Current portion of long-term obligations		2
Total current liabilities		8,188
Noncurrent portion of long-term obligations		110
Total liabilities		8,298

NET POSITION

Net investment in capital assets		12
Unrestricted		795
Total net position	\$	807

The accompanying notes to the financial statements are an integral part of this statement.

STATE OF ILLINOIS
DEPARTMENT OF CENTRAL MANAGEMENT SERVICES
LOCAL GOVERNMENT HEALTH INSURANCE RESERVE FUND
**STATEMENT OF REVENUES, EXPENSES
AND CHANGES IN FUND NET POSITION**
For the Year Ended June 30, 2013

(Expressed in Thousands)

OPERATING REVENUES	
Charges for sales and services	\$ 38,853
Total operating revenues	<u>38,853</u>
OPERATING EXPENSES	
Benefit payments and refunds	36,536
Depreciation	4
General and administrative	2,079
Total operating expenses	<u>38,619</u>
Operating income (loss)	234
NONOPERATING REVENUES (EXPENSES)	
Interest and investment income	17
Other revenues	50
Capital contribution	16
Change in net position	<u>317</u>
Net position, July 1, 2012	490
NET POSITION, JUNE 30, 2013	<u><u>\$ 807</u></u>

The accompanying notes to the financial statements are an integral part of this statement.

STATE OF ILLINOIS
DEPARTMENT OF CENTRAL MANAGEMENT SERVICES
LOCAL GOVERNMENT HEALTH INSURANCE RESERVE FUND
STATEMENT OF CASH FLOWS

For the Year Ended June 30, 2013

(Expressed in Thousands)

CASH FLOWS FROM OPERATING ACTIVITIES:

Cash received from sales and services	\$ 38,765
Cash payments to suppliers for goods and services	(39,104)
Cash payments to employees for services	(1,303)
Cash receipts from other operating activities	562
Net cash provided (used) by operating activities	<u>(1,080)</u>

CASH FLOWS FROM NONCAPITAL FINANCING ACTIVITIES:

Operating grants received	68
Net cash provided (used) by noncapital financing activities	<u>68</u>

CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES:

Acquisition and construction of capital assets	-
Net cash (used) by capital and related financing activities	<u>-</u>

CASH FLOWS FROM INVESTING ACTIVITIES:

Interest and dividends on investments	18
Net cash provided (used) by investing activities	<u>18</u>

Net increase (decrease) in cash and cash equivalents (994)

Cash and cash equivalents, July 1, 2012 7,195

CASH AND CASH EQUIVALENTS, JUNE 30, 2013 \$ 6,201

Reconciliation of cash and cash equivalents to the Statement of Net Assets:

Total cash and cash equivalents per the Statement of Net Position	\$ 1,520
Add: cash equity with State Treasurer	4,681

CASH AND CASH EQUIVALENTS, JUNE 30, 2013 \$ 6,201

Reconciliation of operating income (loss) to net cash provided (used) by operating activities:

OPERATING INCOME (LOSS) \$ 234

Adjustments to reconcile operating income (loss) to net cash provided (used) by operating activities:

Depreciation 4

Changes in assets and liabilities:

(Increase) decrease in accounts receivable (118)

(Increase) decrease in intergovernmental receivables (59)

Increase (decrease) in accounts payable and accrued liabilities (1,107)

Increase (decrease) in intergovernmental payables (1)

Increase (decrease) in due to other funds (7)

Increase (decrease) in deferred revenues (29)

Increase (decrease) in other liabilities 3

Total adjustments (1,314)

NET CASH PROVIDED (USED) BY OPERATING ACTIVITIES \$ (1,080)

The accompanying notes to the financial statements are an integral part of this statement.

STATE OF ILLINOIS
DEPARTMENT OF CENTRAL MANAGEMENT SERVICES
LOCAL GOVERNMENT HEALTH INSURANCE RESERVE FUND
NOTES TO THE FINANCIAL STATEMENTS
June 30, 2013

1) Organization

The Local Government Health Insurance Reserve Fund (LGHIRF) was established to provide health and dental insurance to participating local governmental entities. The fund is part of the primary government of the State of Illinois. As a result of the Governor's Executive Order 12-01, the responsibilities in relation to LGHIRF were transferred to the Department of Central Management Services (Department) as of July 1, 2012. The Department is responsible for the financial reporting of the fund.

As of June 30, 2013, there were 337 local governmental entities participating with approximately 2,677 employees, 1,666 dependents and 128 retirees covered. Each participating local governmental unit is required to enter into a written agreement with the Department. The agreement sets forth the responsibilities of both parties. The Department administers the Local Government Health Insurance Plan.

The responsibilities required of the Department are:

- Setting and adjusting premium rates
- Billing and collecting monthly premiums from local governmental units
- Enrollment and termination of members and dependents after notification by the local governmental unit
- Establishment of a Local Government Health Plan Advisory Board, consisting of seven advisors from the participating local governmental units
- Establishment of the Local Government Health Insurance Reserve Fund
- Processing and paying authorized claims

The responsibilities required of the local governmental units are:

- Enrollment of all employees and dependents that meet eligibility guidelines and who elect to participate
- Collection and transmission of monthly member and dependent premiums
- Designation of Health Plan Representative
- Participation in the program for a minimum of two years

2) Summary of Significant Accounting Policies

a) Financial Reporting Entity

As defined by Generally Accepted Accounting Principles (GAAP), the financial reporting entity consists of a primary government, as well as its component units, which are legally separate organizations for which the elected officials of the primary government are financially accountable. Financial accountability is defined as:

- 1) Appointment of a voting majority of the component unit's board and either (a) the primary government's ability to impose its will, or (b) the possibility that the component unit will provide a financial benefit to or impose a financial burden on the primary government; or
- 2) Fiscal dependence on the primary government and the possibility that the component unit will provide a financial benefit to or impose a financial burden on the primary government.

Based upon the required criteria, the LGHIRF has no component units and is not a component unit of any other entity. However, because the LGHIRF is not legally separate from the State of Illinois, the financial statements of the LGHIRF are included in the financial statements of the

STATE OF ILLINOIS
DEPARTMENT OF CENTRAL MANAGEMENT SERVICES
LOCAL GOVERNMENT HEALTH INSURANCE RESERVE FUND
NOTES TO THE FINANCIAL STATEMENTS
June 30, 2013

State of Illinois as a non major enterprise fund. The State of Illinois' Comprehensive Annual Financial Report may be obtained by writing to the State Comptroller's Office, Division of Financial Reporting, 325 West Adams Street, Springfield, Illinois, 62704-1871.

b) Basis of Presentation

The financial statements present only the LGHIRF administered by the State of Illinois, Department of Central Management Services. They are intended to present the financial position, the changes in financial position, and the cash flows of only the LGHIRF. They do not purport to, and do not, present fairly, the financial position of the State of Illinois or the Department as of June 30, 2013, and the changes in financial position and cash flows for the year ended in conformity with accounting principles generally accepted in the United States of America.

c) Measurement Focus and Basis of Accounting

The LGHIRF prepares its financial statements in accordance with Government Accounting Standards Board (GASB) Statement Nos. 10, 29, 30 and 34.

GASB 10 and 30 provide accounting and reporting standards that apply to public entity risk pools and require public entity risk pools to account for their activities using proprietary fund accounting. Proprietary activities are accounted for using the economic resources measurement focus and the accrual basis of accounting.

Proprietary fund operating revenues, such as charges for services, result from exchange transactions associated with the principal activity of the fund. Exchange transactions are those in which each party receives and gives up essentially equal values. Non-operating revenues, such as subsidies and investment earnings, result from non-exchange transactions or ancillary activities.

d) Cash and Cash Equivalents

Cash equivalents are defined as short-term, highly liquid investments readily convertible to cash with maturities of less than 90 days at the time of purchase. Cash and cash equivalents include cash equity with State Treasurer and cash in banks for locally held funds.

d) Investments

Investments are reported at fair value.

e) Capital Assets

Capital assets, which includes property, plant, and equipment, are reported at cost or estimated historical cost based on appraisals. Contributed assets are reported at estimated fair value at the time received. Capital assets are depreciated using the straight-line method.

STATE OF ILLINOIS
DEPARTMENT OF CENTRAL MANAGEMENT SERVICES
LOCAL GOVERNMENT HEALTH INSURANCE RESERVE FUND
NOTES TO THE FINANCIAL STATEMENTS
June 30, 2013

Capitalization thresholds and the estimated useful lives are as follows:

Capital Asset Category	Capitalization Threshold	Estimated Useful Life (in years)
Equipment	\$5,000	3-10 years

f) Compensated Absences

The liability for compensated absences reported in the proprietary fund statement of net position consists of unpaid, accumulated vacation, and sick leave balances for Department employees. The liability has been calculated using the vesting method in which leave amounts, for both employees who currently are eligible to receive termination payments and other employees who are expected to become eligible in the future to receive such payments upon termination, are included. The liability has been calculated based on the employees' current salary level and includes salary related costs (e.g., Social Security and Medicare tax).

Legislation that became effective January 1, 1998, capped the paid sick leave for all State Employees' Retirement System members at December 31, 1997. Employees continue to accrue twelve sick days per year, but will not receive monetary compensation for any additional time earned after December 31, 1997. Sick days earned between 1984 and December 31, 1997, (with a 50% cash value) would only be used after all days with no cash value are depleted. Any sick days earned and unused after December 31, 1997, will be converted to service time for purposes of calculating employee pension benefits.

g) Use of Estimates

The preparation of financial statements in conformity with Generally Accepted Accounting Principles (GAAP) requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

h) Health Benefits Claims Processing

The State Employees Group Insurance Act of 1971 (5 ILCS 375) establishes the Department's responsibility for administering the State's health benefit programs. The Department contracts with third-party administrators to process health, dental, and prescription claims submitted by healthcare service providers relating to the applicable self-insured portions of the health benefit programs accounted for in the Local Government Health Insurance Reserve Fund. It is the Department's policy to recognize claims expense and accrue any unpaid liability relating to claims incurred but not reported (IBNR) based on actuarial projections and reports of processed claims provided by the third-party administrators.

3) Deposits and Investments

a) Deposits

The State Treasurer is the custodian of the State's cash and cash equivalents for funds maintained in the State Treasury. Deposits in the custody of the State Treasurer are pooled and invested with other State funds in accordance with the Deposit of State Moneys Act of the Illinois Compiled Statutes (15 ILCS 520/11). Funds held by the State Treasurer have not been

STATE OF ILLINOIS
DEPARTMENT OF CENTRAL MANAGEMENT SERVICES
LOCAL GOVERNMENT HEALTH INSURANCE RESERVE FUND
NOTES TO THE FINANCIAL STATEMENTS
June 30, 2013

categorized as to credit risk because the Department does not own individual securities. Detail on the nature of these deposits and investments, is available within the State of Illinois' Comprehensive Annual Financial Report.

Cash on deposit with the State Treasurer totaled \$4.681 million and cash on deposit for funds held outside the State Treasurer totaled \$16 thousand at June 30, 2013.

b) Investments

Section 2 of the Public Funds Investment Act limits the State's investments outside the State Treasury to securities of the U.S. government or its agencies, short-term obligations of domestic corporations exceeding \$500 million in assets that are rated in the three highest categories by at least two nationally recognized statistical ratings organizations not to exceed ten percent of the domestic corporations outstanding obligations, money market mutual funds invested in the U.S. government and/or its agencies, and repurchase agreements securities of the U.S. government or its agencies or money market mutual funds invested in the U.S. government or its agencies. Investments of public funds in a Public Treasurers' Investment Pool created under Section 17 of the State Treasurer Act are also permitted.

As of June 30, 2013, the Department had the following investments outside of the State Treasury:

	Fair Value (Thousands)	Weighted Average Maturity (Years)
Illinois Public Treasurers' Investment Pool	<u>\$1,504</u>	0.112
Total fixed income investments	<u>\$1,504</u>	

Interest Rate Risk: Interest rate risk is the risk that changes in interest rates will adversely affect the fair value of an investment. The Department does not have a formal investment policy that limits investment maturities as a means of managing its exposure to fair value losses arising from increasing interest rates.

Credit Risk: Credit risk is the risk that an issuer or other counterparty to an investment will not fulfill its obligations. The Department does not have a formal investment policy that limits investment choices. Investments in the Illinois Public Treasurers' Investment Pool were rated AAAM by Standard & Poor's.

Custodial Credit Risk: The Department does not have a formal investment policy which restricts investments to address custodial credit risk. Custodial credit risk is the risk that, in the event of failure of the counterparty to a transaction, the Department would not be able to recover the value of investments or collateral securities in the possession of an outside party.

c) Reconciliation to Statement of Net Position

	Deposits (Thousands)	Investments (Thousands)
Amounts per Note 3(a)(b)	\$4,697	\$1,504
Cash Equivalents	<u>1,504</u>	<u>(1,504)</u>
Total per Statement of Net Position	<u>\$6,201</u>	<u>\$ 0</u>

STATE OF ILLINOIS
DEPARTMENT OF CENTRAL MANAGEMENT SERVICES
LOCAL GOVERNMENT HEALTH INSURANCE RESERVE FUND
NOTES TO THE FINANCIAL STATEMENTS
June 30, 2013

d) Securities Lending Transactions

The State Treasurer lends securities to broker-dealers and other entities for collateral that will be returned for the same securities in the future. The State Treasurer has, through a Securities Lending Agreement, authorized Deutsche Bank Group to lend the State Treasurer's securities to broker-dealers and banks pursuant to a form of loan agreement.

During fiscal year 2013, Deutsche Bank Group lent U.S. Treasury and U.S. agency securities and received as collateral U.S. dollar denominated cash. Borrowers were required to deliver collateral for each loan equal to at least 100% of the aggregated market value of the loaned securities. Loans are marked to market daily. If the market value of collateral falls below 100%, the borrower must provide additional collateral to raise the market value to 100%.

The State Treasurer did not impose any restrictions during fiscal year 2013 on the amount of the loans available or the eligible securities. In the event of borrower default, Deutsche Bank Group provides the State Treasurer with counterparty default indemnification. In addition, Deutsche Bank Group is obligated to indemnify the State Treasurer if the Deutsche Bank Group loses any securities, collateral or investments of the State Treasurer in Deutsche Bank Group's custody. Moreover, there were no losses during fiscal year 2013 resulting from a default of the borrowers or Deutsche Bank Group.

During fiscal year 2013, the State Treasurer and the borrowers maintained the right to terminate all securities lending transactions on demand. The cash collateral received on each loan was invested in repurchase agreements with approved counterparties collateralized with securities approved by the Deutsche Bank Group and marked to market daily at no less than 102%. Because the loans are terminable at will, their duration did not generally match the duration of the investments made with the cash collateral. The State Treasurer had no credit risk as a result of its securities lending program as the collateral held exceeded the fair value of the securities lent. The securities lending collateral invested in repurchase agreements and the fair value of securities on loan for the State Treasurer as of June 30, 2013 were \$6.764 million and \$6.743 million, respectively.

In accordance with GASB Statement No. 28, paragraph 9, the Office of the State Treasurer has allocated the assets and obligations at June 30, 2013 arising from securities lending agreements to the various funds of the state. The total allocated to the LGHIRF at June 30, 2013 was \$2.301 million.

4) Capital Assets

Capital Asset Activity (amounts expressed in thousands) for the year ended June 30, 2013 is as follows:

	Balance July 1, 2012	Additions	Deletions	Net Transfers	Balance June 30, 2013
Capital assets being depreciated:					
Equipment	\$ 9	\$ -	\$ 9	\$ 16	\$ 16
Less accumulated depreciation:					
Equipment	9	4	9	-	4
Total capital assets being depreciated, net	<u>\$ -</u>	<u>\$ 4</u>	<u>\$ -</u>	<u>\$ 16</u>	<u>\$ 12</u>

STATE OF ILLINOIS
DEPARTMENT OF CENTRAL MANAGEMENT SERVICES
LOCAL GOVERNMENT HEALTH INSURANCE RESERVE FUND
NOTES TO THE FINANCIAL STATEMENTS
June 30, 2013

5) Long-Term Obligations

Changes in long-term obligations (amounts expressed in thousands) for the year ended June 30, 2013 were as follows:

	Balance July 1, 2012	Additions	Deletions	Balance June 30, 2013	Amounts Due Within One Year
Compensated Absences	\$ 109	\$ 68	\$ (65)	\$ 112	\$ 2
Total	\$ 109	\$ 68	\$ (65)	\$ 112	\$ 2

6) Risk Pool Disclosure

The LGHIRF had previously contracted with third party reinsurers for reinsurance coverage. However, no such coverage was in place for the year ended June 30, 2013.

The basis used in calculating the estimated liability for future claims is based on claims reported but not paid during the fiscal year plus an estimate of claims incurred but not reported (IBNR). The estimate for claims incurred but not reported was calculated using a factor based on historical experience stated as a percentage of claims reported vs. total claims incurred during the policy cycle. The estimated ultimate cost of settling the claims includes the effect of inflation and other societal and economic factors. For the year ended June 30, 2013, all claims are paid on a two-year claim cycle.

Based on the above method, the liability for future claims (amounts expressed in thousands) at June 30, 2013 is as follows:

Claims incurred and reported but not paid as of June 30	\$1,907
Estimated liability for claims incurred but not reported	3,700
Total estimated liability for future claims	\$5,607

A reconciliation of total benefit claim payments and refunds including claims adjustment expense is as follows (amounts expressed in thousands):

Payments made for benefit claims	\$37,688
Less: liability for unpaid claims, beginning of year	6,759
Subtotal	30,929
Add: liability for unpaid claims, end of year	5,607
Total benefit claim payments and refunds	\$36,536

STATE OF ILLINOIS
DEPARTMENT OF CENTRAL MANAGEMENT SERVICES
LOCAL GOVERNMENT HEALTH INSURANCE RESERVE FUND
NOTES TO THE FINANCIAL STATEMENTS
June 30, 2013

The following reconciliation represents changes in aggregate liabilities (amounts expressed in thousands) for the Fund during the past two years:

	Healthcare Claims	
	<u>2013</u>	<u>2012</u>
Unpaid claims and claim adjustment expense at beginning of year	\$ 6,759	\$ 7,150
Incurred claim and adjustment expenses:		
Provision for insured claims of the current year	40,742	46,768
Decrease in provisions for claims of prior year	<u>(4,206)</u>	<u>(5,579)</u>
Total incurred claims and claim adjustments	<u>36,536</u>	<u>41,189</u>
Payments:		
Claims and claim adjustment expense attributable to claims of the current year	35,135	40,009
Claims and claim adjustment expense attributable to claims of prior year	<u>2,553</u>	<u>1,571</u>
Total Payment	<u>37,688</u>	<u>41,580</u>
Total unpaid claims and claim adjustments expense at end of year	<u>\$ 5,607</u>	<u>\$ 6,759</u>

7) Pension Plan

The vested full-time employees paid from the LGHIRF may participate in the State Employees' Retirement System (SERS), which is a pension trust fund in the State of Illinois reporting entity. The SERS is a single-employer defined benefit public employee retirement system (PERS) in which State employees participate, except those covered by the State Universities, Teachers', General Assembly, and Judges' Retirement Systems. The financial position and results of operations of the SERS for fiscal year 2013 are included in the State of Illinois' Comprehensive Annual Financial Report (CAFR) for the year ended June 30, 2013. The SERS issues a separate CAFR that may be obtained by writing to the SERS, 2101 South Veterans Parkway, Springfield, Illinois, 62794-9255.

A summary of SERS benefit provisions, changes in benefit provisions, employee eligibility requirements including eligibility for vesting, and the authority under which benefit provisions are established are included as an integral part of the SERS' CAFR. Also included is a discussion of employer and employee obligations to contribute and the authority under which those obligations are established.

The Department pays employer retirement contributions based upon an actuarially determined percentage of their payrolls. For fiscal year 2013, the employer contribution rate was 37.987%. Effective for pay periods beginning after December 31, 1991, the State opted to pay the employee portion of retirement for most State agencies (including the Department) with employees covered by the State Employees' and Teachers' Retirement Systems. However, effective with the fiscal year 2004 budget, the State opted to stop paying the portion or a part of the portion of retirement for many State agencies (including the Department) for certain classes of employees covered by the State Employees' and Teachers' Retirement Systems. The pickup, when applicable, is subject to sufficient annual appropriations and those employees covered may vary across employee groups and State agencies.

STATE OF ILLINOIS
DEPARTMENT OF CENTRAL MANAGEMENT SERVICES
LOCAL GOVERNMENT HEALTH INSURANCE RESERVE FUND
NOTES TO THE FINANCIAL STATEMENTS
June 30, 2013

8) Post-employment Benefits

The State provides health, dental, vision, and life insurance benefits for retirees and their dependents in a program administered by the Department. Substantially all State employees become eligible for post-employment benefits if they eventually become annuitants of one of the State sponsored pension plans. Health, dental, and vision benefits include basic benefits for annuitants and dependents under the State's self-insurance plan and insurance contracts currently in force. Annuitants may be required to contribute towards health, dental, and vision benefits with the amount based on factors such as date of retirement, years of credited service with the State, whether the annuitant is covered by Medicare, and whether the annuitant has chosen a managed health care plan. Annuitants who retired prior to January 1, 1998, and who are vested in the State Employee's Retirement System do not contribute towards health, dental, and vision benefits. For annuitants who retired on or after January 1, 1998, the annuitant's contribution amount is reduced five percent for each year of credited service with the State allowing those annuitants with twenty or more years of credited service to not have to contribute towards health, dental, and vision benefits. Annuitants also receive life insurance coverage equal to the annual salary of the last day of employment until age 60, at which time the benefit becomes \$5,000.

However, Public Act 97-0695, effective, July 1, 2012, alters the contributions to be paid by the State, annuitants, survivors, and retired employees under the State Employees Group Insurance Act. This Act requires the Director of the Department to, on an annual basis, determine the amount that the State should contribute. The remainder of the cost of coverage shall be the responsibility of the annuitant, survivor, or retired employee. These costs will be assessed beginning July 1, 2013.

The total cost of the State's portion of health, dental, vision, and life insurance benefits of all members, including post-employment health, dental, vision, and life insurance benefits, is recognized as an expense by the State in the Illinois Comprehensive Annual Financial Report. The State finances the costs on a pay-as-you-go basis. The total costs incurred for health, dental, vision, and life insurance benefits are not separated by department or component unit for annuitants and their dependents nor active employees and their dependents.

A summary of post-employment benefit provisions, changes in benefit provisions, employee eligibility requirements including eligibility for vesting, and the authority under which benefit provisions are established are included as an integral part of the financial statements of the Department. A copy of the financial statements of the Department may be obtained by writing to the Department of Central Management Services, 401 South Spring Street, Springfield, Illinois, 62706-4100.

9) Contingencies

The Department is a party to numerous legal proceedings, many of which normally occur in the course of operations. These proceedings are not, in the opinion of the Department's legal counsel, likely to have a material adverse impact on the Department's financial position. In the event a material action is settled against the Department, such amounts would be paid from future appropriations or by another State agency. Accordingly, no amounts have been provided in the accompanying financial statements related to outstanding litigation.

REQUIRED SUPPLEMENTARY INFORMATION

STATE OF ILLINOIS
DEPARTMENT OF CENTRAL MANAGEMENT SERVICES
LOCAL GOVERNMENT HEALTH INSURANCE RESERVE FUND
SCHEDULE OF CLAIMS FOR ACTIVE EMPLOYEES
For the Ten Years Ended June 30, 2013

DEVELOPMENT INFORMATION

The table below illustrates how the Fund's earned required contribution and investment income compared to related costs of loss and other expenses assumed by the Fund as of the following fiscal year ends (expressed in thousands).

The following information for the ten fiscal years ended June 30, 2013

	2013	2012	2011	2010	2009	2008	2007	2006	2005	2004
Net earned required contribution and investment revenue:										
Earned	\$ 38,870	\$ 45,795	\$ 52,612	\$ 53,060	\$ 54,999	\$ 60,924	\$ 64,261	\$ 67,074	\$ 67,876	\$ 72,400
Ceded	-	-	-	-	-	-	-	-	-	-
Net earned revenue	<u>38,870</u>	<u>45,795</u>	<u>52,612</u>	<u>53,060</u>	<u>54,999</u>	<u>60,924</u>	<u>64,261</u>	<u>67,074</u>	<u>67,876</u>	<u>72,400</u>
Unallocated expenses	<u>2,083</u>	<u>2,553</u>	<u>2,004</u>	<u>1,934</u>	<u>3,073</u>	<u>901</u>	<u>1,869</u>	<u>835</u>	<u>2,799</u>	<u>2,796</u>
Estimated incurred claims and expenses, end of the policy year:										
Incurred	40,742	46,768	54,050	57,236	56,615	61,044	61,423	68,778	75,003	74,749
Ceded	-	-	-	-	-	-	-	-	-	-
Net incurred claims	<u>40,742</u>	<u>46,768</u>	<u>54,050</u>	<u>57,236</u>	<u>56,615</u>	<u>61,044</u>	<u>61,423</u>	<u>68,778</u>	<u>75,003</u>	<u>74,749</u>
Paid (cumulative) as of:										
End of policy year	<u>35,135</u>	<u>40,009</u>	<u>46,900</u>	<u>53,801</u>	<u>53,450</u>	<u>56,830</u>	<u>57,021</u>	<u>63,274</u>	<u>67,053</u>	<u>64,416</u>
One year later	-	<u>42,562</u>	<u>48,471</u>	<u>55,975</u>	<u>55,042</u>	<u>58,980</u>	<u>60,692</u>	<u>67,002</u>	<u>70,891</u>	<u>67,833</u>
Two years later	-	-	<u>48,471</u>	<u>55,975</u>	<u>55,042</u>	<u>58,980</u>	<u>60,692</u>	<u>67,002</u>	<u>70,891</u>	<u>67,833</u>
Three years later	-	-	-	<u>55,975</u>	<u>55,042</u>	<u>58,980</u>	<u>60,692</u>	<u>67,002</u>	<u>70,891</u>	<u>67,833</u>
Four years later	-	-	-	-	<u>55,042</u>	<u>58,980</u>	<u>60,692</u>	<u>67,002</u>	<u>70,891</u>	<u>67,833</u>
Five years later	-	-	-	-	-	<u>58,980</u>	<u>60,692</u>	<u>67,002</u>	<u>70,891</u>	<u>67,833</u>
Six years later	-	-	-	-	-	-	<u>60,692</u>	<u>67,002</u>	<u>70,891</u>	<u>67,833</u>
Seven years later	-	-	-	-	-	-	-	<u>67,002</u>	<u>70,891</u>	<u>67,833</u>
Eight years later	-	-	-	-	-	-	-	-	<u>70,891</u>	<u>67,833</u>
Nine years later	-	-	-	-	-	-	-	-	-	<u>67,833</u>
Reestimated ceded losses and expenses	-	-	-	-	-	-	-	-	-	-
Reestimated incurred claims and expenses:										
End of policy year	<u>40,742</u>	<u>46,768</u>	<u>54,050</u>	<u>57,236</u>	<u>56,615</u>	<u>61,044</u>	<u>61,423</u>	<u>68,778</u>	<u>75,003</u>	<u>74,749</u>
One year later	-	<u>42,562</u>	<u>48,471</u>	<u>55,975</u>	<u>55,042</u>	<u>58,980</u>	<u>60,692</u>	<u>67,002</u>	<u>70,891</u>	<u>67,833</u>
Two years later	-	-	<u>48,471</u>	<u>55,975</u>	<u>55,042</u>	<u>58,980</u>	<u>60,692</u>	<u>67,002</u>	<u>70,891</u>	<u>67,833</u>
Three years later	-	-	-	<u>55,975</u>	<u>55,042</u>	<u>58,980</u>	<u>60,692</u>	<u>67,002</u>	<u>70,891</u>	<u>67,833</u>
Four years later	-	-	-	-	<u>55,042</u>	<u>58,980</u>	<u>60,692</u>	<u>67,002</u>	<u>70,891</u>	<u>67,833</u>
Five years later	-	-	-	-	-	<u>58,980</u>	<u>60,692</u>	<u>67,002</u>	<u>70,891</u>	<u>67,833</u>
Six years later	-	-	-	-	-	-	<u>60,692</u>	<u>67,002</u>	<u>70,891</u>	<u>67,833</u>
Seven years later	-	-	-	-	-	-	-	<u>67,002</u>	<u>70,891</u>	<u>67,833</u>
Eight years later	-	-	-	-	-	-	-	-	<u>70,891</u>	<u>67,833</u>
Nine years later	-	-	-	-	-	-	-	-	-	<u>67,833</u>
Increase (decrease) in estimated incurred claims and expenses from end of policy year	<u>\$ -</u>	<u>\$ (4,206)</u>	<u>\$ (5,579)</u>	<u>\$ (1,261)</u>	<u>\$ (1,573)</u>	<u>\$ (2,064)</u>	<u>\$ (731)</u>	<u>\$ (1,776)</u>	<u>\$ (4,112)</u>	<u>\$ (6,916)</u>

INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER
FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED
ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE
WITH GOVERNMENT AUDITING STANDARDS

Honorable William G. Holland
Auditor General
State of Illinois

As Special Assistant Auditors for the Auditor General, we have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the Local Government Health Insurance Reserve Fund of the State of Illinois, Department of Central Management Services, as of and for the year ended June 30, 2013, and the related notes to the financial statements, which collectively comprise the Local Government Health Insurance Reserve Fund of the State of Illinois, Department of Central Management Services' financial statements, and have issued our report thereon dated January 24, 2014.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the State of Illinois, Department of Central Management Services' internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the State of Illinois, Department of Central Management Services' internal control. Accordingly, we do not express an opinion on the effectiveness of the State of Illinois, Department of Central Management Services' internal control.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified. However, as described in the accompanying schedule of findings, we identified certain deficiencies in internal control that we consider to be a material weakness.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable

possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. We consider the deficiency described in finding 2013-001 in the accompanying schedule of findings to be a material weakness.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Local Government Health Insurance Reserve Fund of the State of Illinois, Department of Central Management Services' financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards* and which are described in the accompanying schedule of findings as item 2013-001.

State of Illinois, Department of Central Management Services' Response to Finding

The State of Illinois, Department of Central Management Services' response to the finding identified in our audit is described in the accompanying schedule of findings. The State of Illinois, Department of Central Management Services' response was not subjected to the auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on the response.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the State of Illinois, Department of Central Management Services' internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the State of Illinois, Department of Central Management Services' internal control and compliance. Accordingly, this communication is not suitable for any other purpose.



Springfield, Illinois
January 24, 2014

STATE OF ILLINOIS
DEPARTMENT OF CENTRAL MANAGEMENT SERVICES
LOCAL GOVERNMENT HEALTH INSURANCE RESERVE FUND

CURRENT FINDINGS –
GOVERNMENT AUDITING STANDARDS

FOR THE YEAR ENDED JUNE 30, 2013

2013-001 FINDING: (Weaknesses in internal control over financial reporting)

The Department of Central Management Services' (the Department's) internal controls over the determination of unpaid claims liabilities were inadequate and preparation of financial statements was not timely.

The Illinois Office of the State Comptroller (IOC) requires State agencies to prepare year-end financial reports (GAAP Reporting Packages) to assist in the annual preparation of the statewide financial statements and the financial statements of the Local Government Health Insurance Reserve Fund. GAAP Reporting Package instructions are specified in the Statewide Accounting Management System (SAMS) Manual, Chapter 27.

In accordance with the Fiscal Control and Internal Auditing Act (30 ILCS 10/3001), management is responsible for establishing and maintaining a system, or systems, of internal fiscal and administrative controls, that will provide assurance that, among other things, revenues, expenditures, and transfers of assets, resources, or funds applicable to operations are properly recorded and accounted for to permit the preparation of accounts and reliable financial and statistical reports and to maintain accountability over the State's resources.

During our audit of the June 30, 2013 financial statements we noted the Department conducted an inadequate review of the independent actuarial valuation report for unpaid claims liabilities to evaluate the overall reasonableness of the Department's calculation of unpaid claims liabilities at June 30, 2013. A variance of \$290 thousand was noted between the unpaid claims liabilities calculation for claims reported in the fund as prepared by the Department and the independent actuary. In addition, individual plan variances of \$381 thousand were noted. The variances were not adequately evaluated to determine if the Department's calculations were reasonable or if the potential for factors which may cause divergent results were present. Such factors could include, but are not limited to, inaccurate data provided to the actuary or invalid assumptions used in the valuation methodology. In addition, the lack of an adequate evaluation conducted by the Department led to delays in obtaining a timely resolution as to whether the Department's calculation of unpaid claims liabilities for health insurance claims appeared reasonably stated as of June 30, 2013. The Civil Administrative Code of Illinois (20 ILCS 405/405-105(1)) requires the Department to establish and implement a program to coordinate the handling of all fidelity, surety, property, and casualty insurance exposures of the State and the departments, divisions, agencies, branches, and universities of the State. We

recommend the Department conduct appropriate reviews of the independent actuarial valuation report for unpaid claims liabilities for the fund to effectively evaluate the overall reasonableness of the Department's calculation of unpaid claims liabilities.

As a result, auditors were unable to complete testing on a timely basis to opine on and issue the financial statements of the Local Government Health Insurance Reserve Fund. (Finding Code No. 2013-001)

RECOMMENDATION:

We recommend the Department implement procedures to ensure GAAP Reporting Packages prepared and submitted to the Office of the State Comptroller for financial reporting purposes are complete and accurate and financial statements are completed in a timely manner.

DEPARTMENT RESPONSE:

The Department concurs with the recommendation and is dedicated to providing accurate financial reporting information by stipulated due dates.

Actuarial Valuation for Unpaid Claims

The Department will continue to work with the actuary to complete a review of the actuarial evaluation. While the Department's calculations were determined reasonable, we agree that performing a timely review of the independent actuary calculation of the aforementioned data will support the reasonableness of the calculations.

STATE OF ILLINOIS
DEPARTMENT OF CENTRAL MANAGEMENT SERVICES
LOCAL GOVERNMENT HEALTH INSURANCE SECURITY FUND

PRIOR FINDINGS NOT REPEATED

None