

**STATE OF ILLINOIS  
STATE BOARD OF ELECTIONS  
COMPLIANCE EXAMINATION**

For The Two Years Ended June 30, 2005

STATE OF ILLINOIS  
STATE BOARD OF ELECTIONS  
COMPLIANCE EXAMINATION  
For the Two Years Ended June 30, 2005

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STATE OF ILLINOIS  
STATE BOARD OF ELECTIONS  
COMPLIANCE EXAMINATION  
For the Two Years Ended June 30, 2005

**BOARD OFFICIALS**

Executive Director	Mr. Daniel W. White
Assistant Executive Director	Vacant
Chief Fiscal Officer	Mr. Michael W. Roate
General Counsel (2/1/05 to present)	Mr. Steve Sandvoss
General Counsel (through 10/08/04)	Mrs. Colleen Burke
Director of Administrative Services	Mr. James Withers

**Board offices are located at:**

1020 S. Spring  
Springfield, Illinois 62708

James R. Thompson Center  
100 W. Randolph, Suite 14-100  
Chicago, Illinois 60601

**BOARD MEMBERS**

The Board consisted of the following members as of June 30, 2005.

John R. Keith, Chairman  
Jesse Smart, Vice-Chairman  
Elaine Roupas  
Wanda L. Rednour  
William M. McGuffage  
David E. Murray  
Albert Porter  
Bryan A. Schneider

STATE BOARD OF ELECTIONS  
STATE OF ILLINOIS

1020 South Spring Street, P.O. Box 4187  
Springfield, Illinois 62708  
217/782-4141 TTY: 217/782-1518  
Fax: 217/782-5959

James R. Thompson Center  
100 West Randolph, Suite 14-100  
Chicago Illinois 60601  
312/814-6440 TTY: 312/814-6431  
Fax: 312/814-6485



BOARD MEMBERS  
Jesse Smart, Chairman  
Wanda Rednour, Vice Chairman  
Patrick Brady  
John Keith  
William McGuffage  
Albert Porter  
Bryan Schneider  
Robert Walters

EXECUTIVE DIRECTOR  
Daniel W. White

October 31, 2005

Honorable William G. Holland  
Auditor General  
Iles Park Plaza  
740 E. Ash  
Springfield, IL 62703-3154

Dear Mr. Holland:

We are responsible for the identification of, and compliance with, all aspects of laws, regulations, contracts, or grants that could have a material effect on the operations of the Agency. We are responsible for and we have established and maintained an effective system of, internal controls over compliance requirements. We have performed an evaluation of the Agency's compliance with the following assertions during the two-year period ended June 30, 2005. Based on this evaluation, we assert that during the year(s) ended June 30, 2004 and June 30, 2005, the Agency has materially complied with the assertions below.

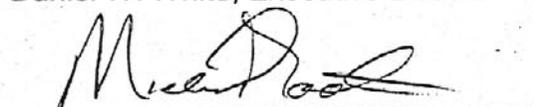
- A. The agency has obligated, expended, received and used public funds of the State in accordance with the purpose for which such funds have been appropriated or otherwise authorized by law.
- B. The agency has obligated, expended, received and used public funds of the State in accordance with any limitations, restrictions, conditions or mandatory directions imposed by law upon such obligation, expenditure, receipt or use.
- C. The agency has complied, in all material respects, with applicable laws and regulations, including the State uniform accounting system, in its financial and fiscal operations.
- D. The State revenues and receipts collected by the agency are in accordance with applicable laws and regulations and the accounting and recordkeeping of such revenues and receipts is fair, accurate and in accordance with law.

E. The money or negotiable securities or similar assets handled by the agency on behalf of the State or held in trust by the agency have been properly and legally administered, and the accounting and recordkeeping relating thereto is proper, accurate and in accordance with law.

Yours very truly,

Illinois State Board of Elections

  
Daniel W. White, Executive Director

  
Michael W. Roate, Chief Fiscal Officer

  
Steven S. Sandvoss, General Counsel

STATE OF ILLINOIS  
STATE BOARD OF ELECTIONS  
COMPLIANCE EXAMINATION  
For the Two Years Ended June 30, 2005

**COMPLIANCE REPORT**

**SUMMARY**

The compliance testing performed during this examination was conducted in accordance with *Government Auditing Standards* and in accordance with the Illinois State Auditing Act.

**AUDITORS' REPORT**

The Independent Accountants' Report on State Compliance, on Internal Control Over Compliance and on Supplementary Information for State Compliance Purposes does not contain scope limitations, disclaimers, or other significant non-standard language.

**SUMMARY OF FINDINGS**

<u>Number of</u>	<u>This Report</u>	<u>Prior Report</u>
Findings	2	3
Repeated findings	1	1
Prior recommendations implemented or not repeated	2	1

Details of findings are presented in a separately tabbed report section.

**SCHEDULE OF FINDINGS**

<u>Item No.</u>	<u>Page</u>	<u>Description</u>
FINDINGS (STATE COMPLIANCE)		
05-1	9	Raffle receipts and disbursements not being reported properly
05-2	10	Inadequate controls over employee timekeeping
PRIOR FINDINGS NOT REPEATED (STATE COMPLIANCE)		
05-3	11	Failure to reimburse each county for compensation paid to election judges
05-4	11	Untimely deposit of receipts

## **EXIT CONFERENCE**

The State Board of Elections waived an exit conference in a letter dated December 8, 2005. Responses to the recommendations were provided by Mr. Daniel W. White, Executive Director, in a letter dated December 22, 2005.

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OFFICE OF THE AUDITOR GENERAL  
WILLIAM G. HOLLAND

INDEPENDENT ACCOUNTANTS' REPORT ON STATE COMPLIANCE,  
ON INTERNAL CONTROL OVER COMPLIANCE, AND ON  
SUPPLEMENTARY INFORMATION FOR STATE COMPLIANCE PURPOSES

Honorable William G. Holland  
Auditor General  
State of Illinois

**Compliance**

We have examined the State of Illinois, State Board of Elections' compliance with the requirements listed below, as more fully described in the Audit Guide for Financial Audits and Compliance Attestation Engagements of Illinois State Agencies (Audit Guide) as adopted by the Auditor General, during the two years ended June 30, 2005. The management of the State of Illinois, State Board of Elections is responsible for compliance with these requirements. Our responsibility is to express an opinion on the State of Illinois, State Board of Elections' compliance based on our examination.

- A. The State of Illinois, State Board of Elections has obligated, expended, received, and used public funds of the State in accordance with the purpose for which such funds have been appropriated or otherwise authorized by law.
- B. The State of Illinois, State Board of Elections has obligated, expended, received, and used public funds of the State in accordance with any limitations, restrictions, conditions or mandatory directions imposed by law upon such obligation, expenditure, receipt or use.
- C. The State of Illinois, State Board of Elections has complied, in all material respects, with applicable laws and regulations, including the State uniform accounting system, in its financial and fiscal operations.
- D. The State revenues and receipts collected by the State of Illinois, State Board of Elections are in accordance with applicable laws and regulations and the accounting and recordkeeping of such revenues and receipts is fair, accurate and in accordance with law.
- E. Money or negotiable securities or similar assets handled by the State of Illinois, State Board of Elections on behalf of the State or held in trust by the State of Illinois, State Board of Elections have been properly and legally administered and the accounting and recordkeeping relating thereto is proper, accurate, and in accordance with law.

Our examination was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants; the standards applicable to attestation engagements contained in *Government Auditing Standards* issued by the Comptroller General of the United States; the Illinois State Auditing Act (Act); and the Audit Guide as adopted by the Auditor General pursuant to the Act; and, accordingly, included examining, on a test basis, evidence about the State of Illinois, State Board of Elections' compliance with those requirements and performing such other procedures as we considered necessary in the circumstances. We believe that our examination provides a reasonable basis for our opinion. Our examination does not provide a legal determination on the State of Illinois, State Board of Elections' compliance with specified requirements.

In our opinion, the State of Illinois, State Board of Elections complied, in all material respects, with the aforementioned requirements during the two years ended June 30, 2005. However, the results of our procedures disclosed instances of noncompliance with those requirements, which are required to be reported in accordance with criteria established by the Audit Guide, issued by the Illinois Office of the Auditor General and which are described in the accompanying schedule of State findings as findings 05-1 and 05-2.

As required by the Audit Guide, immaterial findings relating to instances of noncompliance excluded from this report have been reported in a separate letter.

### **Internal Control**

The management of the State of Illinois, State Board of Elections is responsible for establishing and maintaining effective internal control over compliance with the requirements of laws and regulations. In planning and performing our examination, we considered the State of Illinois, State Board of Elections' internal control over compliance with the aforementioned requirements in order to determine our examination procedures for the purpose of expressing our opinion on compliance and to test and report on internal control over compliance in accordance with the Audit Guide, issued by the Illinois Office of the Auditor General.

Our consideration of internal control over compliance with the aforementioned requirements would not necessarily disclose all matters in internal control that might be material weaknesses. A material weakness is a condition in which the design or operation of one or more internal control components does not reduce to a relatively low level the risk that noncompliance with applicable requirements of laws and regulations that would be material in relation to one or more of the aforementioned requirements being examined may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving internal control over compliance that we consider to be material weaknesses.

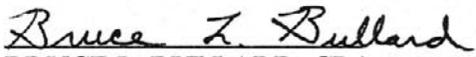
As required by the Audit Guide, immaterial findings relating to internal control deficiencies excluded from this report have been reported in a separate letter.

**Supplementary Information for State Compliance Purposes**

Our examination was conducted for the purpose of forming an opinion on compliance with the requirements listed in the first paragraph of this report. The accompanying supplementary information as listed in the table of contents as Supplementary Information for State Compliance Purposes is presented for purposes of additional analysis. We have applied certain limited procedures as prescribed by the Audit Guide as adopted by the Auditor General to the 2005 and the 2004 Supplementary Information for State Compliance Purposes, except for information on the Service Efforts and Accomplishments on which we did not perform any procedures. However, we do not express an opinion on the supplementary information.

We have not applied procedures to the 2003 Supplementary Information for State Compliance Purposes, and accordingly, we do not express an opinion thereon.

This report is intended solely for the information and use of the Auditor General, the General Assembly, the Legislative Audit Commission, the Governor, and agency management, and is not intended to be and should not be used by anyone other than these specified parties.

  
BRUCE L. BULLARD, CPA  
Director of Financial and Compliance Audits

October 31, 2005

STATE OF ILLINOIS  
STATE BOARD OF ELECTIONS  
**SCHEDULE OF FINDINGS (STATE COMPLIANCE)**  
For the Two Years Ended June 30, 2005

05-1. **FINDING** (Raffle receipts and disbursements not being reported properly)

The State Board of Elections (Board) failed to properly report all receipts and disbursements for raffles benefiting political campaigns.

The Raffles Act (230 ILCS 15/8.1) requires political committees licensed to conduct raffles to report the gross receipts, expenses and net proceeds from the raffles to the Board. Furthermore, the distribution of any proceeds are required to be itemized as to payee, purpose, amount and date of payment by the political committee.

The current campaign disclosure report used by the Board does not specifically identify the gross receipts, expenses and net proceeds relating specifically to raffles. This form reports the total receipts and disbursements of a political committee, but there is no way in which to determine which receipts relate to raffles. Currently, there is no reporting mechanism at the Board to obtain information specific to raffles.

Board personnel stated that they are currently updating the form so that the proper information can be collected.

Failure to report gross receipts, expenses and net proceeds from raffles is noncompliance with the Raffles Act. (Finding Code No. 05-1, 03-3)

**RECOMMENDATION**

We recommend the Board comply with the Raffles Act in the collection of specific information relating to raffles.

**BOARD RESPONSE**

Concur. After extensive research of the issues raised in the original finding (Finding Code 03-3), the Board's Campaign Disclosure Division has developed revised forms and processes to address the concerns raised by the OAG. These forms and processes were approved by the Board and implemented in July 2005.

STATE OF ILLINOIS  
STATE BOARD OF ELECTIONS  
**SCHEDULE OF FINDINGS (STATE COMPLIANCE)**  
For the Two Years Ended June 30, 2005

05-2. **FINDING** (Inadequate controls over employee timekeeping)

The State Board of Elections (Board) does not require its employees to periodically submit time sheets documenting the time spent each day on official State business.

The Board employees were required to submit monthly time sheets during the engagement period documenting the time taken (negative reporting) instead of the time spent on official State business (positive timekeeping).

The State Officials and Employees Ethics Act (5 ILCS 430/5-5) requires State employees to periodically submit time sheets documenting the time spent each day on official State business.

Board personnel stated that they were not aware of the new requirement.

Failure to periodically submit time sheets documenting the time spent each day on official State business is noncompliance with State statute. (Finding Code No. 05-2)

**RECOMMENDATION**

We recommend that the Board comply with the State Officials and Employees Ethics Act and require that its employees periodically submit time sheets documenting the time spent each day on official State business.

**BOARD RESPONSE**

Concur. The Board accepts the recommendations outlined by the OAG in the finding. As a corrective measure, the Board has developed a time sheet that reflects the time spent each day on official State business by each Board employee, in accordance with the guidelines specified in the finding and the State Employees Ethics Act. Implementation is expected shortly.

STATE OF ILLINOIS  
STATE BOARD OF ELECTIONS  
**PRIOR FINDINGS NOT REPEATED (STATE COMPLIANCE)**  
For the Two Years Ended June 30, 2005

- 05-3. **FINDING** (Failure to reimburse each county for compensation paid to election judges)

During the prior period, the State Board of Elections (Board) failed to reimburse counties for amounts paid to election judges due to a lack of appropriation.

During the current period, the Board received appropriations and reimbursed counties for the amounts paid to election judges. (Finding Code No. 03-1)

- 05-4. **FINDING** (Untimely deposit of receipts)

During the prior period, the Board did not deposit receipts in a timely manner.

During the current period, the Board deposited receipts in a timely manner. (Finding Code No. 03-2)

STATE OF ILLINOIS  
STATE BOARD OF ELECTIONS  
COMPLIANCE EXAMINATION  
For the Two Years Ended June 30, 2005

**SUPPLEMENTARY INFORMATION FOR STATE COMPLIANCE PURPOSES**

**SUMMARY**

Supplementary Information for State Compliance Purposes presented in this section of the report includes the following:

- Fiscal Schedules and Analysis:

- Schedule of Expenditures of Federal Awards
- Notes to the Schedule of Expenditures of Federal Awards
- Schedule of Appropriations, Expenditures and Lapsed Balances
- Comparative Schedule of Net Appropriations, Expenditures and Lapsed Balances
- Schedule of Changes in State Property
- Comparative Schedule of Cash Receipts
- Reconciliation Schedule of Cash Receipts to Deposits Remitted to the State Comptroller
- Analysis of Significant Variations in Expenditures
- Analysis of Significant Variations in Receipts
- Analysis of Significant Lapse Period Spending

- Analysis of Operations:

- Board Functions and Planning Program
- Average Number of Employees
- Service Efforts and Accomplishments (not examined)

The auditors' report that covers the Supplementary Information for State Compliance Purposes presented in the Compliance Report Section states the auditors have applied certain limited procedures as prescribed by the Audit Guide as adopted by the Auditor General to the 2004 and 2005 Supplementary Information for State Compliance Purposes, except for information on the Service Efforts and Accomplishments on which they did not perform any procedures. However, the auditors do not express an opinion on the supplementary information.

STATE OF ILLINOIS  
STATE BOARD OF ELECTIONS  
**SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS**  
For the Years Ended June 30,

<b><u>Fiscal Year 2005</u></b>			
<u>Federal Grantor/Program Title</u>	<u>Federal CFDA No.</u>	<u>Federal Expenditures</u>	<u>Amounts Provided to Subrecipients</u>
Election Assistance Commission (EAC) (funded by General Services Administration)			
Election Reform Payments	39.011	\$ 6,641,317	\$ 4,965,327
Health & Human Services (HHS)			
Voting Access for Individuals with Disabilities Grant Program	93.617	851,106	851,106
<b>Total Expenditures of Federal Awards</b>		<b><u>\$ 7,492,423</u></b>	<b><u>\$ 5,816,433</u></b>

<b><u>Fiscal Year 2004</u></b>			
<u>Federal Grantor/Program Title</u>	<u>Federal CFDA No.</u>	<u>Federal Expenditures</u>	<u>Amounts Provided to Subrecipients</u>
Election Assistance Commission (EAC) (funded by General Services Administration)			
Election Reform Payments	39.011	\$ 11,354,024	\$ 10,636,786
<b>Total Expenditures of Federal Awards</b>		<b><u>\$ 11,354,024</u></b>	<b><u>\$ 10,636,786</u></b>

Note: The accompanying notes to the Schedule of Expenditures of Federal Awards are an integral part of this schedule.

STATE OF ILLINOIS  
STATE BOARD OF ELECTIONS  
**NOTES TO THE SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS**  
For the Two Years Ended June 30, 2005

**1. Significant Accounting Policies**

(a) Basis of Presentation

The accompanying Schedule of Expenditures of Federal Awards presents all the federal award programs of the State of Illinois, State Board of Elections (Board) for the years ended June 30, 2004 and June 30, 2005.

(b) Basis of Accounting

The accompanying Schedule of Expenditures of Federal Awards is prepared on the modified accrual basis of accounting.

**2. Description of Grant Programs**

The following is a brief description of the grant programs included in the Schedule of Expenditures of Federal Awards:

*Election Reform Payments - Help America Vote Act of 2002 (HAVA) – CFDA #39.011*

Grant

Identification

Number:      Program Title:

Section 101 County Database Access Reimbursement	Federally funded (100%) reimbursement to local election jurisdictions (Illinois counties and city boards of election) for qualifying costs of connectivity (one-time Internet hookup and cabling costs) required to connect local jurisdiction voter registration databases to the State Board of Elections integrated Statewide voter registration database. The development and implementation of this integrated Statewide database is mandated by the federal Help America Vote Act of 2002.
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Section 101 Election Assistance (EAI) Grants	Agency-initiated grant of 100% Federal funding to local election jurisdictions for qualifying projects that enhance the conduct and operation of the voting process in the State of Illinois.
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Section 101 Polling Place Accessibility (PPA) Grants	Agency-initiated supplement to Section 261 EAID grant – provides 100% Federal funding to local election jurisdictions for qualifying projects that improve the accessibility of Illinois polling places for voters with disabilities.
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STATE OF ILLINOIS  
STATE BOARD OF ELECTIONS  
**NOTES TO THE SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS**  
For the Two Years Ended June 30, 2005

Section 102            Federally mandated program that provides 100% federal funding to  
Punch Card            reimburse local election jurisdictions for costs of replacement of obsolete  
Reimbursements      punch card voting equipment with qualifying new equipment utilizing new  
                                 voting technologies.

Section 101 Sub-      Sub-grant of 100% federal funding to the Illinois Office of the Secretary of  
grants to               State (SOS) to fund improvements at SOS drivers license facilities to capture  
Secretary of            information required by an integrated Statewide voter registration database  
State                    system. The development and implementation of this integrated system is  
                                 mandated and funded by the federal Help America Vote Act of 2002.

*Voting Access for Individuals with Disabilities Grant Program –  
Help America Vote Act of 2002 (HAVA) – CFDA #93.617*

Grant  
Identification

Number:            Program Title:

Section 261            Federally mandated program that provides 100% federal funding to local  
Election                election jurisdictions (Illinois counties and city boards of election) for  
Assistance to           qualifying projects that improve polling place access and the physical voting  
Individuals with        process for voters with disabilities.  
Disabilities  
(EAID) Grants

**3. Pass Through and Subrecipient Awards**

The Board provided amounts to subrecipients (local election jurisdictions) as presented on the accompanying Schedule of Expenditures of Federal Awards.

The Board did not receive any pass-through funds.

**4. Noncash Awards**

The Board did not receive any noncash awards.

**5. Cash Returned to Grantor**

The Board did not return any unused cash for federal programs for the years ended June 30, 2004 and June 30, 2005.

STATE OF ILLINOIS  
STATE BOARD OF ELECTIONS  
**SCHEDULE OF APPROPRIATIONS, EXPENDITURES AND LAPSED BALANCES**

For The Fiscal Year Ended June 30, 2005

	Appropriations (Net of Transfers)	Expenditures Through June 30	Lapse Period		Total Expenditures 14 Months Ended August 31	Balances Lapsed August 31
			Expenditures July 1 to August 31	Expenditures		
P.A. 93-0842						
FISCAL YEAR 2005						
GENERAL REVENUE FUND - 001						
<b>THE BOARD</b>						
Contractual Services	\$ 22,300	\$ 18,743	\$ 1,764	\$	20,507	\$ 1,793
Travel	18,100	14,420	1,519		15,939	2,161
Equipment	500	500	0		500	0
Total Board	\$ 40,900	\$ 33,663	\$ 3,283	\$	36,946	\$ 3,954
<b>ADMINISTRATION</b>						
Personal Services	\$ 546,300	\$ 487,292	\$ 0	\$	487,292	\$ 59,008
Employee Retirement						
Contributions Paid by Employer	21,900	20,179	0		20,179	1,721
State Contribution to State						
Employees' Retirement System	87,987	78,704	0		78,704	9,283
State Contributions to Social Security	41,800	34,957	0		34,957	6,843
Contractual Services	371,250	340,141	23,189		363,330	7,920
Travel	17,965	14,566	1,508		16,074	1,891
Commodities	16,200	10,256	212		10,468	5,732
Printing	10,500	6,596	1,890		8,486	2,014
Equipment	2,600	1,174	1,378		2,552	48
Telecommunications	109,100	83,567	3,135		86,702	22,398
Operation of Automotive Equipment						
Total Administration	\$ 2,900	\$ 2,530	\$ 358		\$ 2,888	\$ 12
	\$ 1,228,502	\$ 1,079,962	\$ 31,670	\$	\$ 1,111,632	\$ 116,870

Note: Appropriations, expenditures and lapsed balances were obtained from State Comptroller records and have been reconciled to Board records.

STATE OF ILLINOIS  
STATE BOARD OF ELECTIONS  
**SCHEDULE OF APPROPRIATIONS, EXPENDITURES AND LAPSED BALANCES**

For The Fiscal Year Ended June 30, 2005

	Appropriations (Net of Transfers)	Lapse Period		Total Expenditures 14 Months Ended August 31	Balances Lapsed August 31
		Expenditures Through June 30	Expenditures July 1 to August 31		
P.A. 93-0842 FISCAL YEAR 2005					
<b>CAMPAIGN FINANCING</b>					
Personal Services	\$ 689,400	\$ 597,871	\$ 0	\$ 597,871	\$ 91,529
Employee Retirement					
Contributions Paid by Employer	27,600	23,295	0	23,295	4,305
State Contribution to State					
Employees' Retirement System	111,035	93,805	0	93,805	17,230
State Contributions to Social Security	52,800	43,796	0	43,796	9,004
Contractual Services	15,825	5,150	3,329	8,479	7,346
Travel	11,000	6,549	187	6,736	4,264
Printing	16,900	5,501	4,910	10,411	6,489
Equipment	12,800	11,219	0	11,219	1,581
Total Campaign Financing	\$ 937,360	\$ 787,186	\$ 8,426	\$ 795,612	\$ 141,748

**ELECTIONS**

Personal Services	\$ 1,376,000	\$ 1,067,406	\$ 0	\$ 1,067,406	\$ 308,594
Employee Retirement					
Contributions Paid by Employer	55,100	41,021	0	41,021	14,079
State Contribution to State					
Employees' Retirement System	221,619	171,267	0	171,267	50,352
State Contributions to Social Security	105,300	78,670	0	78,670	26,630
Contractual Services	19,220	6,960	1,218	8,178	11,042
Travel	42,970	24,694	1,251	25,945	17,025
Printing	45,600	43,609	28	43,637	1,963
Equipment	2,800	1,589	0	1,589	1,211
Purchase of Election Codes	15,000	13,308	0	13,308	1,692
State Contribution for HA VA maintenance	550,000	389,244	13,860	403,104	146,896
Reimbursement to counties					
for increased compensation to judges					
and other election officials	3,450,000	2,554,625	0	2,554,625	895,375

Note: Appropriations, expenditures and lapsed balances were obtained from State Comptroller records and have been reconciled to Board records.

STATE OF ILLINOIS  
STATE BOARD OF ELECTIONS  
**SCHEDULE OF APPROPRIATIONS, EXPENDITURES AND LAPSED BALANCES**

For The Fiscal Year Ended June 30, 2005

	Appropriations (Net of Transfers)	Expenditures Through June 30	Lapse Period		Total Expenditures 14 Months Ended August 31	Balances Lapsed August 31
			Expenditures July 1 to August 31	Expenditures August 31		
P.A. 93-0842 FISCAL YEAR 2005						
<b>ELECTIONS (continued)</b>						
Payment of lump sum awards to county clerks, county recorders, and chief election clerks as compensation for additional duties required	812,500	2,725	806,000		808,725	3,775
Payment to election authorities for expenses in supplying voter registration tapes to the Board	32,500	22,715	6,618		29,333	3,167
<b>Total Elections</b>	<b>\$ 6,728,609</b>	<b>\$ 4,417,833</b>	<b>\$ 828,975</b>	<b>\$ 5,246,808</b>	<b>\$ 1,481,801</b>	

**GENERAL COUNSEL**

Personal Services	\$ 252,600	\$ 204,427	\$ (1,875)	\$ 202,552	\$ 50,048
Employee Retirement					
Contributions Paid by Employer	10,100	7,370	0	7,370	2,730
State Contributions to State					
Employees' Retirement System	40,684	33,232	0	33,232	7,452
State Contributions to Social Security	19,400	15,466	0	15,466	3,934
Contractual Services	138,400	72,172	3,544	75,716	62,684
Travel	6,000	4,587	477	5,064	936
Equipment	500	0	490	490	10
<b>Total General Counsel</b>	<b>\$ 467,684</b>	<b>\$ 337,254</b>	<b>\$ 2,636</b>	<b>\$ 339,890</b>	<b>\$ 127,794</b>

**INFORMATION TECHNOLOGY**

Personal Services	\$ 390,100	\$ 354,486	\$ 0	\$ 354,486	\$ 35,614
Employee Retirement					
Contributions Paid by Employer	15,600	12,629	0	12,629	2,971
State Contributions to State					
Employees' Retirement System	62,991	51,752	0	51,752	11,239
State Contributions to Social Security	29,900	27,300	142	27,442	2,458

Note: Appropriations, expenditures and lapsed balances were obtained from State Comptroller records and have been reconciled to Board records.

STATE OF ILLINOIS  
STATE BOARD OF ELECTIONS  
**SCHEDULE OF APPROPRIATIONS, EXPENDITURES AND LAPSED BALANCES**

For The Fiscal Year Ended June 30, 2005

	Appropriations (Net of Transfers)	Expenditures Through June 30	Lapse Period		Total Expenditures 14 Months Ended August 31	Balances Lapsed August 31
			Expenditures July 1 to August 31	Expenditures August 31		
P.A. 93-0842						
FISCAL YEAR 2005						
<b>INFORMATION TECHNOLOGY (continued)</b>						
Contractual Services	294,650	135,691	8,449		144,140	150,510
Travel	11,300	3,847	0		3,847	7,453
Commodities	16,600	12,077	3,199		15,276	1,324
Printing	700	697	0		697	3
Equipment	93,300	83,192	6,762		89,954	3,346
Total Information Technology	\$ 915,141	\$ 681,671	\$ 18,552	\$	\$ 700,223	\$ 214,918
Total Fund 001	\$ 10,318,196	\$ 7,337,569	\$ 893,542	\$	\$ 8,231,111	\$ 2,087,085
HELP ILLINOIS VOTE FUND - 206						
<b>ELECTIONS</b>						
Implementation of HAVA	\$ 140,000,000	\$ 7,288,678	\$ 202,369	\$	\$ 7,491,047	\$ 132,508,953
Total Fund 206	\$ 140,000,000	\$ 7,288,678	\$ 202,369	\$	\$ 7,491,047	\$ 132,508,953
CAPITAL DEVELOPMENT FUND - 141						
<b>ELECTIONS</b>						
Grants to local governments	\$ 5,000,000	\$ 0	\$ 0	\$	\$ 0	\$ 5,000,000
Total Fund 141	\$ 5,000,000	\$ 0	\$ 0	\$	\$ 0	\$ 5,000,000
<b>GRAND TOTAL - ALL FUNDS</b>	\$ 155,318,196	\$ 14,626,247	\$ 1,095,911	\$	\$ 15,722,158	\$ 139,596,038

Note: Appropriations, expenditures and lapsed balances were obtained from State Comptroller records and have been reconciled to Board records.

STATE OF ILLINOIS  
STATE BOARD OF ELECTIONS  
**SCHEDULE OF APPROPRIATIONS, EXPENDITURES AND LAPSED BALANCES**  
For The Fiscal Year Ended June 30, 2004

P.A. 93-91, 93-635 FISCAL YEAR 2004	Appropriations (Net of Transfers)	Lapse Period		Total Expenditures 14 Months Ended August 31	Balances Lapsed August 31
		Expenditures Through June 30	Expenditures July 1 to August 31		
<b>GENERAL REVENUE FUND - 001</b>					
<b>THE BOARD</b>					
Contractual Services	\$ 17,800	\$ 16,275	\$ 1,506	\$ 17,781	\$ 19
Travel	15,600	14,369	193	14,562	1,038
Equipment	500	0	260	260	240
Total Board	\$ 33,900	\$ 30,644	\$ 1,959	\$ 32,603	\$ 1,297
<b>ADMINISTRATION</b>					
Personal Services	\$ 526,200	\$ 492,618	\$ 0	\$ 492,618	\$ 33,582
Employee Retirement					
Contributions Paid by Employer	21,000	18,268	0	18,268	2,732
State Contribution to State					
Employees' Retirement System	54,300	46,996	0	46,996	7,304
State Contributions to Social Security	38,300	35,404	0	35,404	2,896
Contractual Services	347,300	325,542	9,044	334,586	12,714
Travel	13,300	12,356	251	12,607	693
Commodities	16,200	12,582	1,157	13,739	2,461
Printing	10,500	6,336	16	6,352	4,148
Equipment	1,900	420	1,380	1,800	100
Telecommunications	82,500	75,551	6,768	82,319	181
Operation of Automotive Equipment	2,900	2,378	224	2,602	298
Total Administration	\$ 1,114,400	\$ 1,028,451	\$ 18,840	\$ 1,047,291	\$ 67,109

Note: Appropriations, expenditures and lapsed balances were obtained from State Comptroller records and have been reconciled to Board records.

STATE OF ILLINOIS  
STATE BOARD OF ELECTIONS  
**SCHEDULE OF APPROPRIATIONS, EXPENDITURES AND LAPSED BALANCES**  
For The Fiscal Year Ended June 30, 2004

P.A. 93-91, 93-635 FISCAL YEAR 2004	Appropriations (Net of Transfers)	Lapse Period		Total	Balances Lapsed August 31
		Expenditures Through June 30	Expenditures July 1 to August 31		
<b>CAMPAIGN FINANCING</b>					
Personal Services	\$ 650,400	\$ 604,270	\$ 0	\$ 604,270	\$ 46,130
Employee Retirement					
Contributions Paid by Employer	26,000	24,175	0	24,175	1,825
State Contribution to State					
Employees' Retirement System	67,100	58,036	0	58,036	9,064
State Contributions to Social Security	49,800	44,498	0	44,498	5,302
Contractual Services	11,200	6,722	125	6,847	4,353
Travel	11,600	8,356	788	9,144	2,456
Printing	16,900	6,511	67	6,578	10,322
Equipment	12,800	0	8,925	8,925	3,875
<b>Total Campaign Financing</b>	<b>\$ 845,800</b>	<b>\$ 752,568</b>	<b>\$ 9,905</b>	<b>\$ 762,473</b>	<b>\$ 83,327</b>

**ELECTIONS**

Personal Services	\$ 1,231,700	\$ 1,000,982	\$ 1,542	\$ 1,002,524	\$ 229,176
Employee Retirement					
Contributions Paid by Employer	49,300	38,204	0	38,204	11,096
State Contribution to State					
Employees' Retirement System	127,100	94,796	0	94,796	32,304
State Contributions to Social Security	93,500	74,235	118	74,353	19,147
Contractual Services	20,400	7,968	0	7,968	12,432
Travel	42,900	21,092	652	21,744	21,156
Printing	28,600	14,277	11,038	25,315	3,285
Equipment	2,800	727	370	1,097	1,703
Software Development for the Statewide					
Voter Registration System	550,000	545,954	0	545,954	4,046
Reimbursement to counties					
for increased compensation to judges					
and other election officials	1,419,100	1,364,375	0	1,364,375	54,725

Note: Appropriations, expenditures and lapsed balances were obtained from State Comptroller records and have been reconciled to Board records.

STATE OF ILLINOIS  
STATE BOARD OF ELECTIONS  
**SCHEDULE OF APPROPRIATIONS, EXPENDITURES AND LAPSED BALANCES**  
For The Fiscal Year Ended June 30, 2004

P.A. 93-91, 93-635 FISCAL YEAR 2004	Appropriations (Net of Transfers)	Lapse Period		Total Expenditures 14 Months Ended August 31	Balances Lapsed August 31
		Expenditures Through June 30	Expenditures July 1 to August 31		
<b>ELECTIONS (continued)</b>					
Payment of lump sum awards to county clerks, county recorders, and chief election clerks as compensation for additional duties required	812,500	7,800	804,700	812,500	0
Payment to election authorities for expenses in supplying voter registration tapes to the Board	19,500	12,884	6,485	19,369	131
Total Elections	\$ 4,397,400	\$ 3,183,294	\$ 824,905	\$ 4,008,199	\$ 389,201
<b>GENERAL COUNSEL</b>					
Personal Services	\$ 221,900	\$ 183,642	\$ 0	\$ 183,642	\$ 38,258
Employee Retirement					
Contributions Paid by Employer	8,900	6,446	0	6,446	2,454
State Contributions to State					
Employees' Retirement System	22,900	16,602	0	16,602	6,298
State Contributions to Social Security	16,300	14,430	0	14,430	1,870
Contractual Services	138,400	78,140	17,821	95,961	42,439
Travel	4,800	4,251	0	4,251	549
Equipment	500	0	0	0	500
Federal litigation regarding the punch card voting system					
Total General Counsel	\$ 61,000	\$ 61,000	\$ 0	\$ 61,000	\$ 0
Total	\$ 474,700	\$ 364,511	\$ 17,821	\$ 382,332	\$ 92,368

Note: Appropriations, expenditures and lapsed balances were obtained from State Comptroller records and have been reconciled to Board records.

STATE OF ILLINOIS  
STATE BOARD OF ELECTIONS  
**SCHEDULE OF APPROPRIATIONS, EXPENDITURES AND LAPSED BALANCES**  
For The Fiscal Year Ended June 30, 2004

	Appropriations (Net of Transfers)	Expenditures Through June 30	Lapse Period		Total Expenditures 14 Months Ended August 31	Balances Lapsed August 31
			Expenditures July 1 to August 31	Expenditures August 31		
P.A. 93-91, 93-635 FISCAL YEAR 2004						
<b>INFORMATION TECHNOLOGY</b>						
Personal Services	\$ 312,700	\$ 305,446	\$ 0	\$ 305,446	\$ 7,254	
Employee Retirement	12,500	11,443	0	11,443	1,057	
Contributions Paid by Employer	43,200	27,797	0	27,797	15,403	
State Contributions to State Employees' Retirement System	23,900	22,946	0	22,946	954	
State Contributions to Social Security	312,800	126,848	6,635	133,483	179,317	
Contractual Services	11,300	5,880	462	6,342	4,958	
Travel	14,000	8,100	2,699	10,799	3,201	
Commodities	700	632	0	632	68	
Printing	94,500	57,703	4,029	61,732	32,768	
Equipment	825,600	566,795	13,825	580,620	244,980	
Total Information Technology						
	\$ 7,691,800	\$ 5,926,263	\$ 887,255	\$ 6,813,518	\$ 878,282	
Total Fund 001						
HELP ILLINOIS VOTE FUND - 206						
<b>ELECTIONS</b>						
Implementation of HAVA	\$ 75,000,000	\$ 10,805,060	\$ 548,964	\$ 11,354,024	\$ 63,645,976	
Total Fund 206	\$ 75,000,000	\$ 10,805,060	\$ 548,964	\$ 11,354,024	\$ 63,645,976	
<b>GRAND TOTAL - ALL FUNDS</b>	\$ 82,691,800	\$ 16,731,323	\$ 1,436,219	\$ 18,167,542	\$ 64,524,258	

Note: Appropriations, expenditures and lapsed balances were obtained from State Comptroller records and have been reconciled to Board records.

STATE OF ILLINOIS  
STATE BOARD OF ELECTIONS  
**COMPARATIVE SCHEDULE OF NET APPROPRIATIONS, EXPENDITURES AND LAPSED BALANCES**  
For the Fiscal Years Ended June 30,

	2005	2004	2003
	P.A. 93-0842	P.A. 93-91, 93-635	P.A. 92-0538
<b>GENERAL REVENUE FUND - 001</b>			
Appropriations (net of transfers)	\$ 10,318,196	\$ 7,691,800	\$ 7,303,200
<b>THE BOARD</b>			
Contractual Services	\$ 20,507	\$ 17,781	\$ 14,937
Travel	15,939	14,562	12,892
Equipment	500	260	0
Total Board	\$ 36,946	\$ 32,603	\$ 27,829
<b>ADMINISTRATION</b>			
Personal Services	\$ 487,292	\$ 492,618	\$ 531,869
Employee Retirement			
Contributions Paid by Employer	20,179	18,268	17,797
State Contribution to State			
Employees' Retirement System	78,704	46,996	55,074
State Contributions to Social Security	34,957	35,404	35,511
Contractual Services	363,330	334,586	333,487
Travel	16,074	12,607	11,935
Commodities	10,468	13,739	10,721
Printing	8,486	6,352	8,205
Equipment	2,552	1,800	0
Telecommunications	86,702	82,319	83,533
Operation of Automotive Equipment	2,888	2,602	2,431
Total Administration	\$ 1,111,632	\$ 1,047,291	\$ 1,090,563
<b>CAMPAIGN FINANCING</b>			
Personal Services	\$ 597,871	\$ 604,270	\$ 683,980
Employee Retirement			
Contributions Paid by Employer	23,295	24,175	26,766
State Contribution to State			
Employees' Retirement System	93,805	58,036	70,605
State Contributions to Social Security	43,796	44,498	50,856
Contractual Services	8,479	6,847	7,830
Travel	6,736	9,144	9,393
Printing	10,411	6,578	10,240
Equipment	11,219	8,925	0
Total Campaign Financing	\$ 795,612	\$ 762,473	\$ 859,670

STATE OF ILLINOIS  
STATE BOARD OF ELECTIONS  
**COMPARATIVE SCHEDULE OF NET APPROPRIATIONS, EXPENDITURES AND LAPSED BALANCES**  
For the Fiscal Years Ended June 30,

	2005	2004	2003
	P.A. 93-0842	P.A. 93-91, 93-635	P.A. 92-0538
<b>ELECTIONS</b>			
Personal Services	\$ 1,067,406	\$ 1,002,524	\$ 1,237,784
Employee Retirement			
Contributions Paid by Employer	41,021	38,204	45,068
State Contribution to State			
Employees' Retirement System	171,267	94,796	127,804
State Contributions to Social Security	78,670	74,353	92,090
Contractual Services	8,178	7,968	14,248
Travel	25,945	21,744	31,925
Printing	43,637	25,315	17,654
Equipment	1,589	1,097	0
Purchase of Election Codes	13,308	0	0
State Contribution for HAVA maintenance	403,104	0	0
Software Development for the Statewide			
Voter Registration System	0	545,954	328,000
Reimbursement to counties for			
increased compensation to judges			
and other election officials	2,554,625	1,364,375	1,364,100
Payment of lump sum awards to			
county clerks, county recorders, and			
chief election clerks as compensation for			
additional duties required	808,725	812,500	812,500
Payment to election authorities for			
expenses in supplying voter registration			
tapes to the Board	29,333	19,369	12,383
Total Elections	<u>\$ 5,246,808</u>	<u>\$ 4,008,199</u>	<u>\$ 4,083,556</u>
<b>GENERAL COUNSEL</b>			
Personal Services	\$ 202,552	\$ 183,642	\$ 239,982
Employee Retirement			
Contributions Paid by Employer	7,370	6,446	8,023
State Contributions to State			
Employees' Retirement System	33,232	16,602	24,786
State Contributions to Social Security	15,466	14,430	17,495
Contractual Services	75,716	95,961	202,157
Travel	5,064	4,251	4,610
Equipment	490	0	0
Federal litigation regarding the punch			
card voting system	0	61,000	0
Total General Counsel	<u>\$ 339,890</u>	<u>\$ 382,332</u>	<u>\$ 497,053</u>

STATE OF ILLINOIS  
STATE BOARD OF ELECTIONS  
**COMPARATIVE SCHEDULE OF NET APPROPRIATIONS, EXPENDITURES AND LAPSED BALANCES**  
For the Fiscal Years Ended June 30,

	2005	2004	2003
	P.A. 93-0842	P.A. 93-91, 93-635	P.A. 92-0538
<b>INFORMATION TECHNOLOGY</b>			
Personal Services	\$ 354,486	\$ 305,446	\$ 284,211
Employee Retirement			
Contributions Paid by Employer	12,629	11,443	11,375
State Contributions to State			
Employees' Retirement System	51,752	27,797	29,350
State Contributions to Social Security	27,442	22,946	21,528
Contractual Services	144,140	133,483	207,349
Travel	3,847	6,342	2,411
Commodities	15,276	10,799	9,358
Printing	697	632	352
Equipment	89,954	61,732	60,675
Total Information Technology	<u>\$ 700,223</u>	<u>\$ 580,620</u>	<u>\$ 626,609</u>
 Total Expenditures, Fund 001	 <u>\$ 8,231,111</u>	 <u>\$ 6,813,518</u>	 <u>\$ 7,185,280</u>
 Lapsed Balances	 <u>\$ 2,087,085</u>	 <u>\$ 878,282</u>	 <u>\$ 117,920</u>
 <b>HELP ILLINIOS VOTE FUND - 206</b>			
Appropriations (net of transfers)	\$ 140,000,000	\$ 75,000,000	\$ 0
 <b>ELECTIONS</b>			
Implementation of HAVA	\$ 7,491,047	\$ 11,354,024	\$ 0
Total expenditures, Fund 206	<u>\$ 7,491,047</u>	<u>\$ 11,354,024</u>	<u>\$ 0</u>
 Lapsed Balances	 <u>\$ 132,508,953</u>	 <u>\$ 63,645,976</u>	 <u>\$ 0</u>
 <b>CAPITAL DEVELOPMENT FUND - 141</b>			
Appropriations (net of transfers)	\$ 5,000,000	\$ 0	\$ 0
 <b>ELECTIONS</b>			
Grants to local governments	\$ 0	\$ 0	\$ 0
Total expenditures, Fund 141	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>
 Lapsed Balances	 <u>\$ 5,000,000</u>	 <u>\$ 0</u>	 <u>\$ 0</u>
 <b>AGENCY TOTAL APPROPRIATIONS</b>	 <u>\$ 155,318,196</u>	 <u>\$ 82,691,800</u>	 <u>\$ 7,303,200</u>
<b>AGENCY TOTAL EXPENDITURES</b>	<u>\$ 15,722,158</u>	<u>\$ 18,167,542</u>	<u>\$ 7,185,280</u>

STATE OF ILLINOIS  
STATE BOARD OF ELECTIONS  
**COMPARATIVE SCHEDULE OF NET APPROPRIATIONS, EXPENDITURES AND LAPSED BALANCES**  
For the Fiscal Years Ended June 30,

	2005	2004	2003
	P.A. 93-0842	P.A. 93-91, 93-635	P.A. 92-0538
<b>AGENCY TOTAL LAPSED BALANCES</b>	<b>\$ 139,596,038</b>	<b>\$ 64,524,258</b>	<b>\$ 117,920</b>

STATE OF ILLINOIS  
STATE BOARD OF ELECTIONS  
**COMPARATIVE SCHEDULE OF NET APPROPRIATIONS, EXPENDITURES AND LAPSED BALANCES**  
For the Fiscal Years Ended June 30,

	2005	2004	2003
	P.A. 93-0842	P.A. 93-91, 93-635	P.A. 92-0538
<b>STATE OFFICERS' SALARY</b>			
State Officer Appropriations	\$ 282,000	\$ 280,400	\$ 282,000
State Officer Expenditures	\$ 281,501	\$ 268,590	\$ 274,985
Lapsed Balances	\$ 499	\$ 11,810	\$ 7,015

Note: The Board did not make any efficiency initiative payments during the examination period.

STATE OF ILLINOIS  
STATE BOARD OF ELECTIONS  
**COMPARATIVE SCHEDULE OF CASH RECEIPTS**  
For the Fiscal Years Ended June 30,

<b>General Revenue Fund - 001</b>	2005	2004	2003
Sale of Voter Information Tapes	\$ 40,610	\$ 45,650	\$ 44,500
Sale of Petition Copies	5,656	20,069	12,414
Penalty Imposed by the Board	232,028	167,686	8,775
Miscellaneous	1,655	424	671
 Total - Fund 001	 <u>\$ 279,949</u>	 <u>\$ 233,829</u>	 <u>\$ 66,360</u>
 <b>Help Illinois Vote Fund - 206</b>			
Help America Vote Act	\$ 99,444,667	\$ 0	\$ 44,934,647
Interest	1,336,473	382,981	0
 Total - Fund 206	 <u>\$ 100,781,140</u>	 <u>\$ 382,981</u>	 <u>\$ 44,934,647</u>
 <b>TOTAL RECEIPTS - ALL FUNDS</b>	 <u><u>\$ 101,061,089</u></u>	 <u><u>\$ 616,810</u></u>	 <u><u>\$ 45,001,007</u></u>

STATE OF ILLINOIS  
STATE BOARD OF ELECTIONS  
**RECONCILIATION SCHEDULE OF CASH RECEIPTS  
TO DEPOSITS REMITTED TO THE STATE COMPTROLLER**  
For the Fiscal Year Ended June 30,

<u>General Revenue Fund - 001</u>	<u>2005</u>	<u>2004</u>
Receipts per Department Records	\$ 279,949	\$ 233,829
Add: Deposits in Transit, Beginning of Year	10,818	0
Less: Deposits in Transit, End of Year	2,800	10,818
NSF Checks	<u>9,375</u>	<u>0</u>
Deposits Recorded by the Comptroller	<u><u>\$ 278,592</u></u>	<u><u>\$ 223,011</u></u>
<u>Help Illinois Vote Fund - 206</u>		
Receipts per Department Records	\$ 100,781,140	\$ 382,981
Add: Deposits in Transit, Beginning of Year	0	44,934,647
Less: Deposits in Transit, End of Year	0	0
Interest	<u>1,336,473</u>	<u>382,981</u>
Deposits Recorded by the Comptroller	<u><u>\$ 99,444,667</u></u>	<u><u>\$ 44,934,647</u></u>

STATE OF ILLINOIS  
STATE BOARD OF ELECTIONS  
**ANALYSIS OF SIGNIFICANT VARIATIONS IN EXPENDITURES**  
For the Two Years Ended June 30, 2005

**ANALYSIS OF SIGNIFICANT VARIATIONS IN EXPENDITURES BETWEEN FISCAL  
YEARS 2005 AND 2004**

**General Revenue Fund - 001**

**ADMINISTRATION**

State Contribution to State Employees' Retirement System

The increase in State contribution to State employees' retirement system expenditures in FY05 was due to the elimination of State contributions in April through June 2004 due to P.A 93-0665. In addition, there was an increase of the SERS employment contribution rate from 13.439% in FY04 to 16.107% in FY05.

**CAMPAIGN FINANCING**

State Contribution to State Employees' Retirement System

The increase in State contribution to State employees' retirement system expenditures in FY05 was due to the elimination of State contributions in April through June 2004 due to P.A 93-0665. In addition, there was an increase of the SERS employment contribution rate from 13.439% in FY04 to 16.107% in FY05.

**ELECTIONS**

State Contribution to State Employees' Retirement System

The increase in State contribution to State employees' retirement system expenditures in FY05 was due to the elimination of State contributions in April through June 2004 due to P.A 93-0665. In addition, there was an increase of the SERS employment contribution rate from 13.439% in FY04 to 16.107% in FY05.

Printing

The increase in printing expenditures in FY05 was partially due to the purchases of test ballots for use in testing of optical-scan voting systems. These expenses were not incurred in FY04. In addition, an \$8,000 expense was required in early FY05 for publication of a candidates guide prior to the November 2004 general election.

Purchase of Election Codes

The increase in expenditures in FY05 was due to the purchase of printed copies of the election code during FY05. This expenditure was not incurred in FY04.

State Contribution for HAVA Maintenance

This is the renamed FY05 appropriation for "Software Development for the Statewide Voter Registration System" (see next explanation). The decrease in FY05 was due to lower scheduled payments due to the primary voter registration system contractor versus FY04.

STATE OF ILLINOIS  
STATE BOARD OF ELECTIONS  
**ANALYSIS OF SIGNIFICANT VARIATIONS IN EXPENDITURES**  
For the Two Years Ended June 30, 2005

**ANALYSIS OF SIGNIFICANT VARIATIONS IN EXPENDITURES BETWEEN FISCAL YEARS 2005 AND 2004 (continued)**

**ELECTIONS (continued)**

Software Development for the Statewide Voter Registration System

This appropriation was renamed "State Contribution for HAVA Maintenance" for FY05 (see previous explanation).

Reimbursement to counties for increased compensation to judges and other election officials

The increase in FY05 expenditures was due to reimbursements for three elections in FY05 versus reimbursements for only one election in FY04.

Payments to election authorities for expenses in supplying voter registration tapes to the Board

The increase in FY05 expenditures was due to five reimbursements for expenses related to supplying voter registration tapes in FY05 versus three reimbursements in FY04.

**GENERAL COUNSEL**

State Contribution to State Employees' Retirement

The increase in State contribution to State employees' retirement system expenditures in FY05 was due to the elimination of State contributions in April through June 2004 due to P.A 93-0665. In addition, there was an increase of the SERS employment contribution rate from 13.439% in FY04 to 16.107% in FY05.

Contractual Services

The decrease in contractual services expenditures in FY05 was due to the settlement of the punch card voting lawsuit in FY04.

Federal Litigation regarding the punch card voting system

There were no expenditures for this line item in FY05 due to this being a one-time FY04 supplemental appropriation related to the punch card voting lawsuit. This litigation was settled in FY04.

**INFORMATION TECHNOLOGY**

State Contribution to State Employees' Retirement

The increase in State contribution to State employees' retirement system expenditures in FY05 was due to the elimination of State contributions in April through June 2004 due to P.A 93-0665. In addition, there was an increase of the SERS employment contribution rate from 13.439% in FY04 to 16.107% in FY05.

STATE OF ILLINOIS  
STATE BOARD OF ELECTIONS  
**ANALYSIS OF SIGNIFICANT VARIATIONS IN EXPENDITURES**  
For the Two Years Ended June 30, 2005

**ANALYSIS OF SIGNIFICANT VARIATIONS IN EXPENDITURES BETWEEN FISCAL YEARS 2005 AND 2004 (continued)**

**INFORMATION TECHNOLOGY (continued)**

Equipment

The increase in FY05 equipment expenditures was primarily due to the purchase of a new copier for Board's Springfield office.

**Help Illinois Vote Fund - 206**

**ELECTIONS**

Implementation of HAVA

The decrease in FY05 expenditures was due to the decrease of Section 102 Punch Card Reimbursement payments to sub-recipients in FY05 versus FY04.

STATE OF ILLINOIS  
STATE BOARD OF ELECTIONS  
**ANALYSIS OF SIGNIFICANT VARIATIONS IN EXPENDITURES**  
For the Two Years Ended June 30, 2005

**ANALYSIS OF SIGNIFICANT VARIATIONS IN EXPENDITURES BETWEEN FISCAL  
YEARS 2004 AND 2003**

**General Revenue Fund - 001**

**CAMPAIGN FINANCING**

Equipment

The increase in equipment expenditures in FY04 was due to replacing broken and unusable furniture. No equipment was purchased from this line in FY03.

**ELECTIONS**

State Contribution to State Employees' Retirement System

The decrease in FY04 was due to the changes in employer contribution to the State Employee Retirement System (SERS). Public Act 93-0665 states that no payment of salary will include an employer contribution to SERS.

Contractual Services

The decrease in contractual services expenditures in FY04 was due to the administrative costs related to only one election in FY04 versus three elections in FY03.

Travel

The decrease in travel expenditures in FY04 was due to employees only traveling to perform on-site monitoring of election operations for one election in FY04 versus three elections in FY03.

Printing

The increase in printing expenditures for FY04 was due to required printing of regularly issued brochures and publications delayed by budget considerations in FY02 and FY03.

Software Development for the Statewide Voter Registration System

The increase in FY04 expenditures reflects State maintenance of effort required contribution as mandated under the auspices of the Help America Vote Act of 2002 and increased scheduled payments to the primary contractual vendor utilized for implementation of the statewide voter registration system.

Payment to election authorities for expenses in supplying voter registration tapes

The increase in FY04 expenditures was due to three reimbursements for expenses in supplying voter registration tapes in FY04 versus two reimbursements in FY03.

STATE OF ILLINOIS  
STATE BOARD OF ELECTIONS  
**ANALYSIS OF SIGNIFICANT VARIATIONS IN EXPENDITURES**  
For the Two Years Ended June 30, 2005

**ANALYSIS OF SIGNIFICANT VARIATIONS IN EXPENDITURES BETWEEN FISCAL  
YEARS 2004 AND 2003 (continued)**

**GENERAL COUNSEL**

Personal Services

The decrease in personal services expenditures in FY04 was primarily due to ongoing vacancies in the division as a result of employee retirements and the continuation of those vacancies in light of State budgetary concerns.

State Contributions to State Employees' Retirement System

The decrease in FY04 was due to ongoing vacancies as described above and the changes in employer contribution to the State Employee Retirement System (SERS). Public Act 93-0665 states that no payment of salary will include an employer contribution to SERS.

Contractual Services

The decrease in contractual services expenditures in FY04 was due to a drop in litigation expenses as a result of the settlement of the punch card voting lawsuit in FY04, along with receiving a special supplemental appropriation in FY04 to pay remaining legal fees related to the punch card lawsuit.

Federal litigation regarding the punch card voting system

This was a supplemental appropriation in FY04 to pay remaining legal fees related to the punch card voting lawsuit. This was a one-time supplemental allotment that was not requested in FY03 or FY05.

**INFORMATION TECHNOLOGY**

Contractual Services

The decrease in contractual services expenditures in FY04 was the result of transferring Information Technology contractual expenditures from the General Revenue Fund to Help Illinois Vote Fund to perform information technology development functions related to the implementation of the federal Help America Vote Act mandates.

**Help Illinois Vote Fund - 206**

**ELECTIONS**

Help Illinois Vote Fund

FY04 was the initial year of the Help Illinois Vote Fund operations.

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**ANALYSIS OF SIGNIFICANT VARIATIONS IN RECEIPTS**  
For the Two Years Ended June 30, 2005

**ANALYSIS OF SIGNIFICANT VARIATIONS IN RECEIPTS BETWEEN  
FISCAL YEARS 2005 AND 2004**

**General Revenue Fund - 001**

Sale of Voter Information Tapes

The decrease in FY05 is due to the biennial cycle of the General Election. The sale of voter information tapes typically increases in even years and decreases during odd years due to the General Election.

Sale of Petition Copies

The decrease in FY05 is due to the biennial cycle of the General Election. The sale of petition copies typically increases in even years and decreases in odd years due to the General Election.

Penalty Imposed by the Board

The increase in FY05 is due to the changes in the Gift Ban Act and those interpretations have allowed the Board to issue more penalties than in prior years.

**Help Illinois Vote Fund - 206**

Help America Vote Act

The increase in FY05 was due to the timing of receiving federal funds for the implementation of the Help America Vote Act.

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For the Two Years Ended June 30, 2005

**ANALYSIS OF SIGNIFICANT VARIATIONS IN RECEIPTS BETWEEN  
FISCAL YEARS 2004 AND 2003**

**General Revenue Fund – 001**

Sale of Petition Copies

The increase in FY04 is due to the biennial cycle of the General Election. The sale of petition copies typically increases in even years and decreases in odd years due to the General Election.

Penalty Imposed by the Board

The increase in FY04 is due to the changes in the Gift Ban Act and those interpretations have allowed the Board to issue more penalties than in prior years.

**Help Illinois Vote Fund - 206**

Help America Vote Act

The decrease in FY04 was due to the timing of receiving federal funds for the implementation of the Help America Vote Act.

Interest

The increase in FY04 was due to the Board beginning to earn interest on its federal award received at the end of FY03.

STATE OF ILLINOIS  
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**ANALYSIS OF SIGNIFICANT LAPSE PERIOD SPENDING**  
For the Two Years Ended June 30, 2005

**FISCAL YEAR 2005 - General Revenue Fund - 001**

**ELECTIONS**

Payment of lump sum awards to county clerks, county recorders, and chief election clerks as compensation for additional duties required

Lump sum expenditures totaling \$806,000 were paid during the lapse period for county clerk stipends that are issued to county clerks and recorders on record as of June 30 of the current fiscal year. As a result, expenditures of this nature generally fall during the lapse period.

Payment to election authorities for expenses in supplying voter registration tapes to the Board  
Expenditures incurred prior to June 30 totaling \$6,618 were paid during the lapse period due to the final scheduled disbursement of voter information tape submissions from applicable counties falling near the end of the fiscal year. As a result, detail for initiation of disbursement was not received until the lapse period.

**FISCAL YEAR 2004 - General Revenue Fund - 001**

**CAMPAIGN FINANCING**

Equipment

Equipment expenditures incurred prior to June 30 totaling \$8,925 were paid during the lapse period due to purchasing cubicle furniture at the end of the fiscal year and not receiving the invoices until the lapse period.

**ELECTIONS**

Printing

Printing expenditures incurred prior to June 30 totaling \$11,038 were paid during the lapse period due to ordering a large booklet printing and the reprinting of district boundary maps at the end of the fiscal year and not receiving the invoices until the lapse period.

Payment of lump sum awards to county clerks, county recorders, and chief election clerks as compensation for additional duties required

Lump sum expenditures totaling \$804,700 were paid during the lapse period for county clerk stipends that are issued to county clerks and recorders on record as of June 30 of the current fiscal year. As a result, expenditures of this nature generally fall during the lapse period.

Payment to election authorities for expenses in supplying voter registration tapes to the Board  
Expenditures incurred prior to June 30 totaling \$6,485 were paid during the lapse period due to the final scheduled disbursement of voter information tape submissions from applicable counties falling near the end of the fiscal year. As a result, detail for initiation of disbursement was not received until the lapse period.

STATE OF ILLINOIS  
STATE BOARD OF ELECTIONS  
**ANALYSIS OF OPERATIONS**  
For the Two Years Ended June 30, 2005

**BOARD FUNCTIONS AND PLANNING PROGRAM**

**Introduction**

The State Board of Elections (Board) has six divisions, which receive appropriations from the General Revenue Fund:

The Board  
Administration  
Elections  
General Counsel  
Campaign Financing  
Information Technology

The Board maintains offices in Springfield and Chicago.

**Publications**

Two divisions of the Board are responsible for numerous election-related publications:

Elections Division publications include *The Election Code of Illinois* books listing elected officials, apportionment maps, instruction manuals for election judges and informative pamphlets on voting;

Campaign Disclosure Division publications include instruction for candidates and pamphlets explaining the filing requirements of the Illinois Campaign Financing Act.

**Functions**

In 1973, the 78<sup>th</sup> General Assembly established the State Board of Elections (Board), which implemented Article III, Section 5 of the Illinois Constitution. The Board is responsible for general supervision over the administration of the registration and election laws throughout the State, which are contained in 10 ILCS 5/et seq. The Board serves as the central authority for all election laws, information and procedures in Illinois.

Elections are administered locally by the State's election authorities. The Board works closely with these election authorities to assure that elections are conducted in accordance with Illinois law. In addition, the Board is in the process of simplifying election procedures and bringing uniformity to the election process.

The Board also supervises the administration of the Disclosure of Campaign Contributions and Expenditures Act, which requires the disclosure of certain campaign contributions and expenditures. As required by law, candidates and committees complete various reports and forms, which contain financial information and submit them to the Board for audit and review. These disclosure statements are available for public inspection. If suspected violations of the Campaign Finance Act occur, the Board is authorized to hold hearings, levy fines and convey evidence of wrongdoing to local prosecutors.

STATE OF ILLINOIS  
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**Functions (continued)**

Public Act 83-880 expanded the role of the State Board of Elections to establish a research library, which includes abstracts of primary and general elections, precinct maps and poll lists. The library is to be open to the public during regular business hours.

With the passage of the Help America Vote Act of 2002 (HAVA) in October of 2002, the Board is responsible for ensuring the provisions of HAVA are implemented in a proper and timely fashion. Illinois legislation was passed and signed by the Governor to implement provisions under the Help America Vote Act of 2002 on August 21, 2003.

Public Act 93-0574 established the Help Illinois Vote Fund so that Illinois could receive federal funds; established new criteria in the Election Code for provisional voting; provided for the definition of a vote for punch card systems, optical scan systems and the Populex system; and authorized the use of direct recording electronic voting systems in Illinois.

Daniel W. White is the Executive Director of the State Board of Elections, which is located at 1020 South Spring Street in Springfield. In addition, the Board maintains an office at the James R. Thompson Center in Chicago, which is located at 100 West Randolph Street.

**Planning**

The Board has adopted a two-year planning program, which lists all of the functions and activities to be performed by the Board during the period. The majority of the goals and objectives established by the Board are concerned with implementing the provisions of the Illinois Election Code. The remaining goals and objectives consist of programs and activities that will enhance the efficiency of the Board, such as employee training seminars and public awareness programs.

The Board's two-year planning program has an established agenda item at each regular monthly meeting of the Board. The Board reviews the stated goals and objectives covering a two-month period to determine that deadlines are being met and that operations are proceeding in an efficient manner. Progress towards implementation of these goals and objectives is documented in the planning program document.

For implementation of HAVA, a State Plan was developed through a committee of appropriate individuals (State Planning Committee), including the chief election officials of the two most populous jurisdictions, other election officials, stakeholders (such as representatives of groups of individuals with disabilities) and other citizens as well as the Chief Election Official (Executive Director of the State Board of Elections).

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STATE BOARD OF ELECTIONS  
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**Planning (continued)**

The State Plan outlines how the State will distribute and monitor the federal monies received and how the State is meeting or will meet the requirements of HAVA. The Chief Election Official is responsible for updating the State Plan every year by October 25<sup>th</sup> of that year. In addition, the Chief Election Official will conduct meetings with the HAVA State Planning Committee and its task forces as necessary to discuss the progress and objectives of the State Plan.

**Auditors' Assessment**

Based on the nature of the work performed by the Board, the current planning program appears adequate to monitor progress towards implementing the goals and objectives established by the Board.

**AVERAGE NUMBER OF EMPLOYEES**

The following table, prepared from Agency records, presents the average number of employees, by division, for the Fiscal Years ended June 30,

<u>Division</u>	<u>2005</u>	<u>2004</u>	<u>2003</u>
Administrative Services	17	16	10
Campaign Financing	15	14	16
Elections Operations	16	15	22
Information Technology	7	6	5
General Counsel	<u>7</u>	<u>4</u>	<u>4</u>
Total average full-time employees	<u>59</u>	<u>55</u>	<u>57</u>

STATE OF ILLINOIS  
STATE BOARD OF ELECTIONS  
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For the Two Years Ended June 30, 2005

**SERVICE EFFORTS AND ACCOMPLISHMENTS (not examined)**

The State Board of Elections (Board) consists of several functional areas/divisions that perform the operational functions of the agency. One of the primary divisions that assists the Board in carrying out its mandated operations is the Election Division.

Elections Division:

The Election Division is primarily responsible for the administration of the candidate petition filing process, administration of objections filed against a candidate's nominating petitions, and certification of ballots. Following are output indicators relating of the Elections Division:

<u>Output Indicators</u>	<u>Fiscal Year</u>		
	<u>2005</u>	<u>2004</u>	<u>2003</u>
• Number of election publications requested in reporting period	21,944	30,330	43,056
• Number of election judge schools requested by local election jurisdictions	155	103	155
• Number of county voting systems available for pre-test in reporting period	61	25	88
• Number of election jurisdictions submitting voter registration database files	479	324	477
• Number of nominating petitions filed in reporting period	82	1,435	73
• Number of petition objections filed in reporting period	24	119	0
• Number of petition copy requests received in reporting period	13	479	1