

STATE OF ILLINOIS  
NORTH COOK  
INTERMEDIATE SERVICE CENTER NO. 1  
FINANCIAL AUDIT  
(IN ACCORDANCE WITH THE SINGLE AUDIT ACT  
AND OMB CIRCULAR A-133)  
FOR THE YEAR ENDED JUNE 30, 2007

PERFORMED AS SPECIAL ASSISTANT AUDITORS  
FOR THE OFFICE OF THE AUDITOR GENERAL

**NORTH COOK INTERMEDIATE SERVICE CENTER NO. 1**  
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## OFFICIALS

### NORTH COOK INTERMEDIATE SERVICE CENTER NO. 1

Executive Director	(Current) (During audit period)	Mr. Robert Ingraffia Dr. Barbara Habschmidt
Administrative Assistant	(Current and during audit period)	Ms. Cindy Cirillo
Business Manager	(Current) (During audit period)	Mr. Ron Chilcote Mr. Joseph Monahan
Bookkeeper	(Current and during audit period)	Ms. Sandi Ziemblicki

Offices are located at:

2340 Des Plaines River Rd.  
Des Plaines, IL 60018-3292

**COMPLIANCE REPORT**  
**SUMMARY**

The compliance audit testing performed in this audit was conducted in accordance with Government Auditing Standards and in accordance with the Illinois State Auditing Act.

**AUDITORS' REPORTS**

The auditors' reports on compliance and on internal controls do not contain scope limitations, disclaimers, or other significant non-standard language.

**SUMMARY OF AUDIT FINDINGS**

<u>Number of</u>	<u>This Audit</u>	<u>Prior Audit</u>
Audit findings	-0-	-0-
Repeated audit findings	-0-	-0-
Prior recommendations implemented or not repeated	-N/A-	-N/A-

**SUMMARY OF FINDINGS AND QUESTIONED COSTS**

<u>Item No.</u>	<u>Description</u>
	FINDINGS (GOVERNMENT AUDITING STANDARDS)
	-N/A-
	FINDINGS AND QUESTIONED COSTS (FEDERAL COMPLIANCE)
	-N/A-
	PRIOR FINDINGS NOT REPEATED (GOVERNMENT AUDITING STANDARDS)
	-N/A-
	PRIOR FINDINGS NOT REPEATED (FEDERAL COMPLIANCE)
	-N/A-

**EXIT CONFERENCE**

An exit conference was held with agency personnel on October 4, 2007. Attending were Mr. Robert Ingraffia, Executive Director and Ron Chilcote, Business Manager. Also attending was Jeff Johnson, CPA, Senior Manager from Lindgren, Callihan, Van Osdol & Co., LTD. There were no audit findings to discuss.

**FINANCIAL STATEMENT**  
**REPORT SUMMARY**

The audit of the accompanying basic financial statements of North Cook Intermediate Service Center No. 1 was performed by Lindgren, Callihan, Van Osdol & Co., Ltd.

Based on their audit, the auditors expressed an unqualified opinion on the agency's basic financial statements.

## INDEPENDENT AUDITOR'S REPORT

Honorable William G. Holland  
Auditor General  
State of Illinois

Board of Directors  
North Cook Intermediate Service Center No. 1

As Special Assistant Auditors for the Auditor General, we have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of North Cook Intermediate Service Center No. 1, as of and for the year ended June 30, 2007, which collectively comprise the North Cook Intermediate Service Center No. 1's basic financial statements as listed in the table of contents. These financial statements are the responsibility of North Cook Intermediate Service Center No. 1's management. Our responsibility is to express opinions on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and the significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinions.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of North Cook Intermediate Service Center No. 1, as of June 30, 2007, and the respective changes in financial position thereof for the year then ended in conformity with the accounting principles generally accepted in the United States of America.

In accordance with *Government Auditing Standards*, we have also issued a report dated July 31, 2008 on our consideration of North Cook Intermediate Service Center No. 1's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and on other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be considered in assessing the results of our audit.

The Management's Discussion and Analysis and the Illinois Municipal Retirement Fund Schedule of Funding Progress, on pages 11 through 14, and page 34, are not a required part of the basic financial statements but are supplementary information required by the accounting principles generally accepted in the United States of America. We have applied certain limited procedures, which consisted principally of inquiries of management regarding the methods of measurement and presentation of the required supplementary information. However, we did not audit the information and express no opinion on it.

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the North Cook Intermediate Service Center No. 1's basic financial statements. The Budgetary Comparison Schedule is presented for purposes of additional analysis and is not a required part of the basic financial statements of North Cook Intermediate Service Center No. 1. The accompanying Schedule of Expenditures of Federal Awards is presented for purposes of additional analysis as required by U.S. Office of Management and Budget Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*, and is also not a required part of the basic financial statements. The Budgetary Comparison Schedule and the Schedule of Expenditures of Federal Awards have been subjected to the auditing procedures applied in the audit of the basic financial statements and, in our opinion, are fairly stated in all material respects, in relation to the basic financial statements taken as a whole.

*Sindgen, Callich, Van Osdol & Co., Ltd.*

Dixon, Illinois  
July 31, 2008



**REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND  
ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL  
STATEMENTS PERFORMED IN ACCORDANCE WITH  
GOVERNMENT AUDITING STANDARDS**

Honorable William G. Holland  
Auditor General  
State of Illinois

Board of Directors  
North Cook Intermediate Service Center No. 1

As Special Assistant Auditors for the Auditor General, we have audited the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of North Cook Intermediate Service Center No. 1, as of and for the year ended June 30, 2007, which collectively comprise the North Cook Intermediate Service Center No. 1's basic financial statements and have issued our report thereon dated July 31, 2008. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

**Internal Control Over Financial Reporting**

In planning and performing our audit, we considered North Cook Intermediate Service Center No. 1's internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the North Cook Intermediate Service Center No. 1's internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of the Center's internal control over financial reporting.

A control deficiency exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect misstatements on a timely basis. A significant deficiency is a control deficiency, or combination of control deficiencies, that adversely affects the entity's ability to initiate, authorize, record, process, or report financial data reliably in accordance with generally accepted accounting principles such that there is more than a remote likelihood that a misstatement of the entity's financial statements that is more than inconsequential will not be prevented or detected by the entity's internal control.

A material weakness is a significant deficiency, or combination of significant deficiencies, that results in more than a remote likelihood that a material misstatement of the financial statements will not be prevented or detected by the entity's internal control.

Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and would not necessarily identify all deficiencies in internal control that might be significant deficiencies or material weaknesses. We did not identify any deficiencies in internal control over financial reporting that we consider to be material weaknesses, as defined above.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the North Cook Intermediate Service Center No. 1's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

This report is intended solely for the information and use of the Auditor General, the General Assembly, the Legislative Audit Commission, the Governor, agency management, others within the organization, the Illinois State Board of Education, federal awarding agencies and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties.

*Sidgen, Coelster, Van Osdel & Co., Ltd*

Dixon, Illinois  
July 31, 2008

**REPORT ON COMPLIANCE WITH REQUIREMENTS**  
**APPLICABLE TO EACH MAJOR PROGRAM**  
**AND ON INTERNAL CONTROL OVER COMPLIANCE**  
**IN ACCORDANCE WITH OMB CIRCULAR A-133**

Honorable William G. Holland  
Auditor General  
State of Illinois

Board of Directors  
North Cook Intermediate Service Center No. 1

Compliance

We have audited the compliance of North Cook Intermediate Service Center No. 1 with the types of compliance requirements described in the *U.S. Office of Management and Budget (OMB) Circular A-133 Compliance Supplement* that are applicable to each of its major federal programs for the year ended June 30, 2007. North Cook Intermediate Service Center No. 1's major federal programs are identified in the summary of auditor's results section of the accompanying Schedule of Findings and Questioned Costs. Compliance with the requirements of laws, regulations, contracts, and grants applicable to each of its major federal programs is the responsibility of North Cook Intermediate Service Center No.1's management. Our responsibility is to express an opinion on North Cook Intermediate Service Center No. 1's compliance based on our audit.

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and OMB Circular A-133, *Audits of States, Local Governments, and Non-profit Organizations*. Those standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about North Cook Intermediate Service Center No. 1's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances. We believe that our audit provides a reasonable basis for our opinion. Our audit does not provide a legal determination on North Cook Intermediate Service Center No. 1's compliance with those requirements.

In our opinion, North Cook Intermediate Service Center No. 1 complied, in all material respects, with the requirements referred to above that are applicable to each of its major federal programs for the year ended June 30, 2007.

### Internal Control Over Compliance

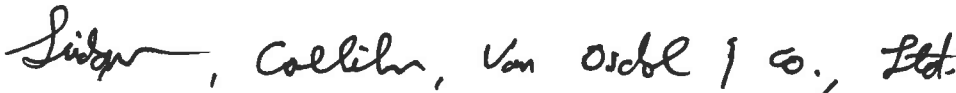
The management of North Cook Intermediate Service Center No. 1 is responsible for establishing and maintaining effective internal control over compliance with the requirements of laws, regulations, contracts, and grants applicable to federal programs. In planning and performing our audit, we considered North Cook Intermediate Service Center No. 1's internal control over compliance with requirements that could have a direct and material effect on a major federal program in order to determine our auditing procedures for the purpose of expressing our opinion on compliance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of North Cook Intermediate Service Center No. 1's internal control over compliance.

A *control deficiency* in an entity's internal control over compliance exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect noncompliance with a type of compliance requirement of a federal program on a timely basis. A *significant deficiency* is a control deficiency, or combination of control deficiencies, that adversely affects the entity's ability to administer a federal program such that there is more than a remote likelihood that noncompliance with a type of compliance requirement of a federal program that is more than inconsequential will not be prevented or detected by the entity's internal control.

A material weakness is a significant deficiency, or combination of significant deficiencies, that results in more than a remote likelihood that material noncompliance with a type of compliance requirement of a federal program will not be prevented or detected by the entity's internal control.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and would not necessarily identify all deficiencies in internal control that might be significant deficiencies or material weaknesses. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above.

This report is intended solely for the information and use of the Auditor General, the General Assembly, the Legislative Audit Commission, the Governor, agency management, others within the organization, Illinois State Board of Education, federal awarding agencies and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties.

 Sidner, Collier, Van Osdel & Co., Ltd.

Dixon, Illinois  
July 31, 2008

# NORTH COOK INTERMEDIATE SERVICE CENTER NO. 1

## Schedule of Findings and Questioned Costs

Year Ended June 30, 2007

### Section 1 - Summary of Auditor's Results

#### Financial Statements

Type of auditor's report issued:

Unqualified

Internal control over financial reporting:

• Material weakness(es) identified?

\_\_\_\_\_ yes      X no

• Significant deficiencies identified  
not considered to be material weaknesses?

\_\_\_\_\_ yes      X none reported

• Noncompliance material to financial statements noted?

\_\_\_\_\_ yes      X no

#### Federal Award:

Internal Control over major programs:

• Material weakness(es) identified?

\_\_\_\_\_ yes      X no

• Significant deficiencies identified  
not considered to be material weaknesses?

\_\_\_\_\_ yes      X none reported

Type of auditor's report issued on compliance  
for major programs:

Unqualified

Any audit findings disclosed that are required  
to be reported in accordance with  
Circular A-133, Section .510(a)?

\_\_\_\_\_ yes      X no

Identification of major programs:

CFDA Number

84.010A

Name of Federal Program or Cluster

Title I - School Improvement & Accountability

Dollar threshold used to distinguish  
between Type A and Type B programs:

\$300,000

Auditee qualified as low-risk auditee?

X yes      \_\_\_\_\_ no

**NORTH COOK INTERMEDIATE SERVICE CENTER NO. 1**  
**Schedule of Findings and Questioned Costs**  
Year Ended June 30, 2007

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**Section II – Financial Statement Findings – N/A**

1. *Criteria/specific requirement:*
2. *Condition:*
3. *Questioned Cost:*
4. *Context:*
5. *Effect:*
6. *Cause:*
7. *Recommendation:*
8. *Management's response:*



**NORTH COOK INTERMEDIATE SERVICE CENTER NO. 1**  
**Schedule of Findings and Questioned Costs**  
Year Ended June 30, 2007

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**Section III – Federal Award Findings – N/A**

**NORTH COOK INTERMEDIATE SERVICE CENTER NO. 1**

**Summary Schedule of Prior Audit Findings**

Year Ended June 30, 2007

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-N/A-



MANAGEMENT'S DISCUSSION AND ANALYSIS  
(REQUIRED SUPPLEMENTARY INFORMATION)

# NORTH COOK INTERMEDIATE SERVICE CENTER NO. 1

## Required Supplementary Information

### Management Discussion and Analysis

Year Ended June 30, 2007

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As management of North Cook Intermediate Service Center No. 1, we offer the readers of the financial statements this narrative overview and analysis of the financial activities of North Cook Intermediate Service Center No. 1 for the year ended June 30, 2007.

Management's Discussion and Analysis (MD&A) is a new element of required supplementary information specified in the Governmental Accounting Standards Board's (GASB) Statement No. 34 issued in June 1999. Certain comparative information between the current year (2007) and the prior year (2006), is required to be presented in the MD&A.

MD&A is provided at the beginning of the report to provide an overview of North Cook Intermediate Service Center No. 1's financial position at June 30, 2007 and the results of operations for the year. This summary should not be taken as a replacement for the audit report, which consists of the financial statements, notes to the financial statements, required and other supplementary information.

#### Using This Financial Report

The financial section of this annual report consists of four parts – Independent Auditor's Reports, required supplementary information which includes the MD&A (this section), the basic financial statements, and other supplementary information. The basic financial statements include two kinds of statements that present different views of North Cook Intermediate Service Center No. 1: 1) Government-wide financial statements and 2) fund financial statements.

#### Government – Wide Financial Statements

The first two statements are government-wide financial statements that provide both short term and long term information about North Cook Intermediate Service Center No. 1's overall financial status, similar to a private sector business. In the government-wide financial statements, activities are shown in one category – governmental activities. North Cook Intermediate Service Center No. 1's basic service is education. These activities are largely financed with local, state and federal revenues.

The Statement of Net Assets presents information on all of North Cook Intermediate Service Center No. 1's assets and liabilities, with the difference between the two reported as net assets. Over time, increases or decreases in net assets may serve as a useful indicator of whether the financial position of North Cook Intermediate Service Center No. 1 is improving or deteriorating.

The Statement of Activities presents information showing how the government's net assets changed during the most recent fiscal year.

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Grants and similar items are recognized as revenue as soon as all the eligibility requirements imposed by the provider have been met.

The modified accrual basis of accounting is followed by the Governmental fund, which is in conformity with the Illinois Program Accounting Manual for Local Education Agencies and accounting principles generally accepted in the United States of America. Under the modified accrual basis of accounting, revenues are recorded when susceptible to accrual, that is, when they become both "Measurable" and "Available" to finance expenditures of the fiscal period. "Available" means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. Expenditures are generally recognized under the modified accrual basis of accounting when the related liability is incurred.

**NORTH COOK INTERMEDIATE SERVICE CENTER NO. 1**  
**Required Supplementary Information**  
**Management Discussion and Analysis (Continued)**  
Year Ended June 30, 2007

Fund Financial Statements

The fund financial statements provide more detailed information about North Cook Intermediate Service Center No. 1's funds – not North Cook Intermediate Service Center No. 1 as a whole. Funds are specific segregations of cash and accounting devices North Cook Intermediate Service Center No. 1 uses to keep track of specific sources of funding and spending on particular programs. Some funds are required by state law, while others are established to control and manage money for particular purposes or to show that North Cook Intermediate Service Center No. 1 is properly using certain revenues.

Because the focus of the governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for each. By doing so, readers may better understand the long-term impact of North Cook Intermediate Service Center No. 1's near-term financing decisions. Both the governmental fund Balance Sheet and the governmental fund Statement of Revenues, Expenditures, and Changes in Fund Balance provide a reconciliation to facilitate the comparison between governmental funds and governmental activities.

North Cook Intermediate Service Center No. 1 maintains an individual governmental fund. Information is presented separately in the governmental fund Balance Sheet and in the governmental fund Statement of Revenues, Expenditures, and Changes in Fund Balance for this fund. This fund is considered a major fund of North Cook Intermediate Service Center No. 1. More detail of the individual revenues and expenditures for this fund is presented in the supplementary section of this report.

North Cook Intermediate Service Center No. 1 is not legally required to adopt a budget, but an annual budget is adopted for the Education Fund. Illinois State Board of Education, a granting agency, requires the North Cook Intermediate Service Center No. 1 to adopt budgets for certain program revenues. A budgetary comparison statement has been provided as supplementary information for the Education Fund only, which is in compliance with GASB Statement No. 34.

Condensed Financial Information

Net assets are summarized in the table below.

	<u>June 30, 2007</u>	<u>June 30, 2006</u>
Assets:		
Current Assets	\$2,885,735	\$2,743,622
Capital Assets	<u>231,813</u>	<u>191,106</u>
Total Assets	<u>3,117,548</u>	<u>2,934,728</u>
Liabilities:		
Current Liabilities	507,175	554,553
Non-current Liabilities	<u>-0-</u>	<u>-0-</u>
Total Liabilities	<u>507,175</u>	<u>554,553</u>
Net Assets:		
Investments in capital assets, net of debt	231,813	191,106
Unrestricted	<u>2,378,560</u>	<u>2,189,069</u>
Total Net Assets	<u>\$2,610,373</u>	<u>\$2,380,175</u>

Current assets consist of cash and investments, prepaid expense, accrued interest receivable and accounts receivable-governmental claims.

As of June 30, 2007, North Cook Intermediate Service Center No. 1 had no outstanding long-term debt.

# NORTH COOK INTERMEDIATE SERVICE CENTER NO. 1

## Required Supplementary Information Management Discussion and Analysis (Continued) Year Ended June 30, 2007

North Cook Intermediate Service Center No. 1's net assets consist of unrestricted net assets which represent net assets that have not been restricted by an outside party. This includes funds that have been designated for specific uses as well as amounts that are contractually committed for goods and services.

Revenues, expenses, and changes in net assets are summarized in the table below.

### Condensed Statement of Activities For Fiscal Years Ending:

	<u>June 30, 2007</u>	<u>June 30, 2006</u>
Revenues received:		
Program:		
Operating grants and contributions	\$3,062,163	\$2,975,838
General:		
Local sources	1,769,381	1,491,105
On-behalf payments	166,567	111,770
Interest	129,247	85,559
Contributions	5	50
Miscellaneous	<u>1,252</u>	<u>13,577</u>
Total revenue received	<u>5,128,615</u>	<u>4,677,899</u>
Expenditures disbursed:		
Instructional services:		
Instruction	1,119,542	1,095,537
Supporting Services	2,914,622	2,707,626
Community Services	1,685	30,319
Nonprogrammed Charges	684,263	571,486
Administrative services:		
On-behalf payments	166,567	111,770
Unallocated Depreciation Expense	<u>11,738</u>	<u>11,738</u>
Total expenditures disbursed	<u>4,898,417</u>	<u>4,528,476</u>
Change in net assets	230,198	149,423
Beginning net assets	<u>2,380,175</u>	<u>2,230,752</u>
Ending net assets	<u>\$2,610,373</u>	<u>\$2,380,175</u>

Major sources of operating revenues for North Cook Intermediate Service Center No. 1 include: Federal and State grants, and local tuition fees.

### Management's Analysis of the Intermediate Service Center's Overall Financial Position and Results of Operations

As shown in the table above, the cost of governmental activities for this year was \$4,898,417. Federal and State grants financed 62% of this or \$3,062,163. Local sources consisting of primarily tuition was the next largest contributor with \$1,769,381.

#### Capital assets

During the year ended June 30, 2007, the North Cook Intermediate Service Center No. 1 invested \$104,098 in new computers and other miscellaneous computer hardware.

# **NORTH COOK INTERMEDIATE SERVICE CENTER NO. 1**

## **Required Supplementary Information Management Discussion and Analysis (Continued) Year Ended June 30, 2007**

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### **Management's Analysis of the Intermediate Service Center's Overall Financial Position and Results of Operations (Continued)**

#### Unrestricted net assets

During the year unrestricted net assets and net assets invested in capital assets increased \$230,198, due to the fact that local and State revenue increased at a higher rate over expenses from a year ago. Total revenue for fiscal year ended June 30, 2006 was \$4,677,899 and increased by \$450,716 to \$5,128,615 for fiscal year ended June 30, 2007, (primarily due to increased local revenue for fiscal year ended June 30, 2007). Expenses increased by \$369,941 from \$4,528,476 in fiscal year ended June 30, 2006, to \$4,898,417 during fiscal year ended June 30, 2007. This trend of revenues increasing beyond expenses is expected to continue for the coming year and future years. The factors which have contributed to this condition are explained below.

#### **Factors or Conditions Impacting Future Periods**

On the revenue side, local revenue increased due primarily to the fact that the Center collected increased fees for increased service demands placed on it. Interest income was also up due to increasing investment balances and rising interest rates.

During the year, State and Federal grant revenues increased as well, although not as much as local revenues.

On the expenditure side increases in service demands by growing districts in the educational service region are placing pressure on spending.

In summary, this expectation of continued increases in service demand will result in larger response times, a reduced array of services, and the need to do more with both fewer human resources and less revenue.

#### **Contacting the Intermediate Service Center's Financial Management**

This financial report is designed to provide the Auditor General, the General Assembly, the Legislative Audit Commission, the Governor, agency management, others within the organization, Illinois State Board of Education, Federal award agencies and pass-through entities with a general overview of North Cook Intermediate Service Center No. 1's finances and to demonstrate accountability for the money it receives. If you have questions about this report or need additional financial information, please contact Mr. Robert Ingrassia, Executive Director, 2340 Des Plaines River Road, Des Plaines, IL 60018-3292.

# NORTH COOK INTERMEDIATE SERVICE CENTER NO. 1

## Statement of Net Assets - Governmental Activities

June 30, 2007

### ASSETS

Current assets:

Cash and investments	\$ 2,817,600
Prepaid expenses	42,143
Accrued interest receivable	7,648
Accounts receivable-governmental claims	18,344

Total current assets 2,885,735

Noncurrent assets:

Capital Assets, being depreciated, net	231,813
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Total noncurrent assets 231,813

Total assets 3,117,548

### LIABILITIES

Current Liabilities:

Accounts payable	227,700
Deferred revenue	262,465
Accrued payroll liabilities	17,010

Total current liabilities 507,175

### NET ASSETS

Invested capital assets, net of related debt 231,813

Unrestricted 2,378,560

Total net assets \$ 2,610,373

The notes to the financial statements are an integral part of this statement.

BASIC FINANCIAL STATEMENTS



# NORTH COOK INTERMEDIATE SERVICE CENTER NO. 1

## Statement of Activities

Year Ended June 30, 2007

	<u>Expenses</u>	<u>Program Revenues</u> <u>Operating Grants and Contributions</u>	<u>Net (Expense) Revenue and Changes in Net Assets</u> <u>Primary Governmental Activities</u>
<b>FUNCTIONS/PROGRAMS</b>			
Primary government:			
Governmental activities:			
Instructional Services:			
Instruction	\$ 1,119,542	\$ 753,268	\$ (366,274)
Supporting Services	2,914,622	1,968,672	(945,950)
Community Services	1,685	-0-	(1,685)
Nonprogrammed Charges	684,263	340,223	(344,040)
Administrative:			
On-behalf payments	166,567	-0-	(166,567)
Unallocated Depreciation Expense	11,738	-0-	(11,738)
Total governmental activities	<u>\$ 4,898,417</u>	<u>\$ 3,062,163</u>	<u>(1,836,254)</u>
General revenues:			
Local sources			1,769,381
On-behalf payments			166,567
Interest			129,247
Contributions			5
Miscellaneous			1,252
Total general revenues, special and extraordinary items, and transfers			<u>2,066,452</u>
Change in net assets			230,198
Net assets - beginning			<u>2,380,175</u>
Net assets - ending			<u>\$ 2,610,373</u>

The notes to the financial statements are an integral part of this statement.



# NORTH COOK INTERMEDIATE SERVICE CENTER NO. 1

## Balance Sheet Governmental Funds

June 30, 2007

	<u>Education Fund</u>
<b><u>ASSETS</u></b>	
Cash and investments	\$ 2,817,600
Prepaid expenses	42,143
Accrued interest receivable	7,648
Accounts receivable-governmental claims	18,344
	<hr/>
Total assets	\$ 2,885,735
	<hr/> <hr/>
<b><u>LIABILITIES</u></b>	
Accounts payable	\$ 227,700
Deferred revenue	262,465
Accrued payroll liabilities	17,010
	<hr/>
Total liabilities	507,175
	<hr/> <hr/>
<b><u>FUND BALANCE</u></b>	
Fund balance - unrestricted	2,378,560
	<hr/>
Total fund balance	2,378,560
	<hr/> <hr/>
Total liabilities and fund balance	\$ 2,885,735
	<hr/> <hr/>

The notes to the financial statements are an integral part of this statement.

**NORTH COOK INTERMEDIATE SERVICE CENTER NO. 1**  
**Reconciliation of the Governmental Funds Balance Sheet**  
**to the Statement of Net Assets**  
June 30, 2007

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Total fund balance - governmental fund	\$ 2,378,560
Amounts reported for governmental activities in the Statement of Net Assets are different because:	
Capital assets used in governmental activities are not financial resources and therefore, are not reported in the funds.	<u>231,813</u>
Net assets of governmental activities	<u>\$ 2,610,373</u>

The notes to the financial statements are an integral part of this statement.

**NORTH COOK INTERMEDIATE SERVICE CENTER NO. 1**  
**Statement of Revenues, Expenditures and Changes in Fund Balance**  
**Governmental Funds**  
Year Ended June 30, 2007

	<b>Governmental Fund Type</b>
	<b>Education Fund</b>
<u><b>REVENUES</b></u>	
Local Sources	\$ 1,899,885
State Sources	2,244,871
Federal Sources	817,292
Total Direct Revenues	4,962,048
On-behalf Payments	166,567
Total Revenues	5,128,615
<u><b>EXPENDITURES</b></u>	
Current:	
Instruction	1,171,987
Supporting Services	2,914,622
Community Services	1,685
Nonprogrammed Charges	684,263
Total Direct Expenditures	4,772,557
On-behalf Payments	166,567
Total Expenditures	4,939,124
Excess of Revenues Over Expenditures	189,491
Fund Balance, Beginning of Year	2,189,069
Fund Balance, End of Year	\$ 2,378,560

The notes to the financial statements are an integral part of this statement.

**NORTH COOK INTERMEDIATE SERVICE CENTER NO. 1**  
**Reconciliation of the Statement of Revenues, Expenditures**  
**and Changes in Fund Balance to the Statement of Activities**  
**Governmental Funds**  
Year ended June 30, 2007

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Net change in fund balances		\$	189,491
<p>Amounts reported for governmental activities in the Statement of Activities are different because:</p> <p>Governmental funds report capital outlays as expenditures. However, in the Statement of Activities the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense.</p>			
Capital outlay	\$	104,098	
Depreciation expense		<u>(63,391)</u>	<u>40,707</u>
Change in net assets of governmental activities		\$	<u><u>230,198</u></u>

The notes to the financial statements are an integral part of this statement.

# NORTH COOK INTERMEDIATE SERVICE CENTER NO. 1

## Notes To The Financial Statements

June 30, 2007

### 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The accounting policies of North Cook Intermediate Service Center No. 1 conform to accounting principles generally accepted in the United States of America, as applicable to local governmental units of this type. The following is a summary of the more significant accounting policies.

#### A. Reporting Entity:

The purpose of North Cook Intermediate Service Center No. 1 shall be to provide services designed to be responsive to the specific needs of the schools in North Cook County. This area shall include the districts within the territorial boundaries of the following high school districts:

Evanston Township H.S. Dist. 202	New Trier Township H.S. Dist. 203
Maine Township H.S. Dist. 207	Township H.S. Dist. 211
Township H.S. Dist. 214	Niles Township Comm. H.S. Dist. 219
Northfield Township H.S. Dist. 225	

More specifically, North Cook Intermediate Service Center No 1 incorporates the following activities into its overall plan of services:

- Provide a variety of in service training and staff development opportunities to improve the knowledge and skills of educators.
- Coordinate the communication and data reporting requirements from local and regional programs and services to the State Board of Education and the State Superintendent of Education as needed.
- Serve as a clearinghouse for educational information and research.
- Serve as the primary regional delivery system for federal and/or state supported programs and services in education as authorized in Section 2-3.62 of The School Code or as directed by the State Superintendent of Education.
- Provide other services as set out in Section 500.50 of the Emergency Rules of the State Board of Education.

In evaluating how to define North Cook Intermediate Service Center No. 1 for financial reporting purposes, management has considered all potential component units. The decision to include or exclude a potential component unit in the reporting entity is made by applying the criteria set forth in Accounting Principles Generally Accepted in the United States of America. The definition of a component unit is a legally separate organization for which North Cook Intermediate Service Center No. 1 is financially accountable and other organizations for which the nature and significance of their relationship are such that exclusion would cause the reporting entity's financial statements to be misleading or incomplete. North Cook Intermediate Service Center No. 1 is financially accountable if it appoints a voting majority of the organization's governing body and (1) it is able to impose its will on that organization or (2) there is a potential for the organization to provide specific financial benefits to, or impose specific financial burdens on it. North Cook Intermediate Service Center No. 1 also may be financially accountable if an organization is fiscally dependent on it regardless of whether the organization has (1) a separately elected governing board, (2) a governing board appointed by a higher level of government or (3) a jointly appointed board. Even though there are local government agencies within the geographic area served by North Cook Intermediate Service Center No. 1, such as the municipality, library and park district, these agencies have been excluded from the report because they are legally separate and it is not financially accountable for them.

# NORTH COOK INTERMEDIATE SERVICE CENTER NO. 1

## Notes To The Financial Statements

June 30, 2007

### 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

#### B. Adoption of New Accounting Standard:

In June 1999, GASB unanimously approved Statement No. 34, "Basic Financial Statements and Management's Discussion and Analysis for State and Local Governments," Statement No. 37 "Basic Financial Statements - and Management's Discussion and Analysis - For State and Local Government," and Statement No. 38 "Certain Financial Statement Note Disclosures". Additionally, in March 2003, GASB unanimously approved Statement No. 40 "Deposit and Investment Risk Disclosures". Certain of the significant changes in the Statements include the following:

The financial statements include:

A Management's Discussion and Analysis (MD&A) providing an analysis of the ROE's overall financial position and results of operations.

A change in the fund financial statements to focus on the major funds.

These and other changes are reflected in the accompanying financial statements (including notes to the financial statements) as of June 30, 2007.

#### C. Government-Wide and Fund Financial Statements:

The government-wide financial statements (i.e., the Statement of Net Assets and the Statement of Activities) report information on all of the nonfiduciary activities of the Intermediate Service Center.

The Statement of Activities demonstrates the degree to which the direct expenses of a given function or segment is offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function or segment. Program revenues include 1) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function or segment and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Other items not properly included among program revenues are reported instead as general revenues.

The Statement of Net Assets presents information on all of North Cook Intermediate Service Center No. 1's assets and liabilities, with the difference between the two reported as net assets. Over time, increases or decreases in net assets may serve as a useful indicator of whether the financial position of North Cook Intermediate Service Center No. 1 is improving or deteriorating. The net assets of the Intermediate Service Center are classified as follows:

*Invested in Capital Assets* – represents the Intermediate Service Center's total investment in capital assets. There is no outstanding debt related to these assets at this time.

*Unrestricted Net Assets* – represent resources used for transactions relating to the general operations of the Intermediate Service Center and may be used at the discretion of management to meet expenses for any purpose.

Separate financial statements are provided for governmental funds. Major individual governmental funds are reported as separate columns in the fund financial statements.

# NORTH COOK INTERMEDIATE SERVICE CENTER NO. 1

## Notes To The Financial Statements

June 30, 2007

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1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

D. Measurement Focus, Basis of Accounting and Basis of Presentation:

The accounts are organized and operated on the basis of funds. A fund is an independent fiscal and accounting entity with a self-balancing set of accounts that comprise its assets, liabilities, reserves, fund balance, revenues and expenditures or expenses as appropriate. Fund accounting segregates funds according to their intended purpose, and is used to aid management in demonstrating compliance with finance-related legal and contractual provisions. The minimum number of funds is maintained consistent with legal and managerial requirements.

The Center has the following fund types:

Governmental Funds are used to account for general government activities. Governmental fund types use the flow of current financial resources measurement focus and the modified accrual basis of accounting, revenues are recognized when susceptible to accrual, i.e., when they are both "measurable and available". "Measurable" means that the amount of the transaction can be determined and "available" means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. All revenues are considered available if they are collected within 60 days after year-end. Expenditures are recorded when the related fund liability is incurred, except for unmatured principal and interest on long-term debt which is recognized when due, and certain compensated absences, claims and judgments which are recognized when the obligations are expected to be liquidated with expendable available financial resources.

State and federal aid, and interest on investments are susceptible to accrual. Other receipts become measurable and available when cash is received and are recognized as revenue at that time.

The Education Fund is the primary operating fund. It accounts for all financial resources of the general government, except those required to be accounted for in another fund.

All federal, State and local programs are accounted for in the Education Fund. Federal grants that are accounted for and included in the Education Fund in the financial statements are as follows:

K-12 Learn and Serve: A program comprised of community service activities for students aligned to school curriculum.

Title I - School Improvement and Accountability: This program provides direct technical assistance to schools and districts in academic status. The program provides funds to put school support teams (educational advisors) in each school in academic trouble.

Title II-Teacher Quality-Leadership Grant: This program provides professional development for teachers in schools that are in status. The program provides funding to help offset the cost of training teachers.



# NORTH COOK INTERMEDIATE SERVICE CENTER NO. 1

## Notes To The Financial Statements

June 30, 2007

### 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

#### D. Measurement Focus, Basis of Accounting and Basis of Presentation (continued):

State grants that are accounted for and included in the Education Fund are as follows:

I.S.C. Operations: Program monies for I.S.C. administrative operations. Program funding is used to keep offices open in order to provide professional development to teachers in the area.

Regional Safe Schools: Alternative program created through state legislation for students in grades 6 through 12 that have multiple suspensions or that have been expelled from their district. Eligible students are administratively transferred from their district into this program.

Regional Safe Schools - General State Aid: This program is for students placed in Regional Safe Schools. Districts give up their general state aid claim for the students while placed in the Regional Safe Schools program.

Other State Programs: System-Of-Support funding that assists districts having academic difficulty to align their curriculum to Illinois Standards.

Government-wide and fund financial statements:

The government-wide financial statements (i.e., the Statement of Net Assets and the Statement of Activities) report information on all of the nonfiduciary activities of the Center.

The Statement of Activities demonstrates the degree to which the direct expenses of a given function or segment is offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function or segment. Program revenues include 1) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function or segment and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Other items not properly included among program revenues are reported instead as general revenues.

The Statement of Net Assets presents information on all of North Cook Intermediate Service Center No. 1's assets and liabilities, with the difference between the two reported as net assets. Net assets of the Center are classified as Unrestricted Net Assets. Unrestricted Net Assets represent resources used for transactions relating to the general operations of the Center and may be used at the discretion of management to meet expenses for any purpose.

Separate financial statements are provided for governmental funds. Major individual governmental fund (Education Fund) is reported as a separate column in the fund financial statements.

#### E. Basis of Accounting:

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Grants and similar items are recognized as revenue as soon as all the eligibility requirements imposed by the provider have been met.



# NORTH COOK INTERMEDIATE SERVICE CENTER NO. 1

## Notes To The Financial Statements

June 30, 2007

### I. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

#### E. Basis of Accounting (continued):

The modified accrual basis of accounting is followed by the Governmental fund, which is in conformity with the Illinois Program Accounting Manual for Local Education Agencies and accounting principles generally accepted in the United States of America. Under the modified accrual basis of accounting, revenues are recorded when susceptible to accrual, that is, when they become both "Measurable" and "Available" to finance expenditures of the fiscal period. "Available" means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. Expenditures are generally recognized under the modified accrual basis of accounting when the related liability is incurred.

#### F. Assets, Liabilities and Equity:

##### Deposits and Investments

State statutes authorize North Cook Intermediate Service Center No. 1 to invest in obligations of the U.S. Treasury, certain highly-rated commercial paper, corporate bonds, repurchase agreements, and the State Treasurer's Investment Pool. Investments are stated at fair value.

##### Capital Assets

Capital assets used in governmental fund types are recorded in the government-wide financial statements at cost or estimated historical cost if purchased or constructed. Donated fixed assets are recorded at their estimated fair value at the date of donation. The cost of normal maintenance and repairs that do not add to the value of the asset or materially extend assets lives are not capitalized. All capital assets, except for construction in progress, are being depreciated using the straight-line method over the following useful life:

Equipment	7 years
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Capital assets in the governmental fund financial statements are reported as expenditures when incurred.

#### G. New Accounting Pronouncements:

Effective for the year ending June 30, 2005, the Center adopted GASB Statement No. 40, *Deposit and Investment Risk Disclosures (an amendment of GASB No. 3)*; which adds, modifies, and eliminates certain risk disclosures related to deposits and investments. There was no significant impact on the Center's financial statements as a result of adopting this statement.

In 2004, the Governmental Accounting Standards Board (GASB) issued Statement 44 *Economic Condition Reporting: The Statistical Section*. The Center was required to implement this standard for the fiscal year ending June 30, 2006. There was no significant impact on the Center's financial statements as a result of adopting this statement.

Effective for the year ending June 30, 2005, the Center adopted GASB Statement No. 46, *Net Assets Restricted by Enabling Legislation (an amendment of GASB No. 34)*, which clarifies the definition of legal enforceability as it relates to net assets restricted by enabling legislation and requires disclosure of the amount of net assets restricted by enabling legislation. There was no significant impact on the Center's financial statements as a result of adopting this statement.

In June 2005, the Governmental Accounting Standards Board (GASB) issued Statement 47 *Accounting for Termination Benefits*. The Center was required to implement this standard for the fiscal year ending June 30, 2006. There was no significant impact on the Center's financial statements as a result of adopting this statement.

# NORTH COOK INTERMEDIATE SERVICE CENTER NO. 1

## Notes To The Financial Statements

June 30, 2007

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### 2. STEWARDSHIP, COMPLIANCE AND ACCOUNTABILITY

#### A. Budgetary Data:

Budgeted amounts for the Education Fund are adopted on the modified accrual basis, which is consistent with accounting principles generally accepted in the United States of America (GAAP).

Federal grants administered that have budgets are as follows: K-12 Learn and Serve, Title I-School Improvement and Accountability and Title II-Teacher Quality-Leadership Grant.

State grants administered that have budgets are as follows: I.S.C. Operations, Regional Safe Schools-General State Aid, Regional Safe Schools and Other State Programs.

North Cook Intermediate Service Center No. 1 has not legally adopted the budgets and is not required to do so. The Governing Board follows these procedures in establishing the budgetary data reflected in the financial statements:

1. The Administration submits to the Board of Education a proposed operating budget for the fiscal year commencing July 1. The operating budget includes proposed expenditures and the means of financing them.
2. Prior to August 31, the Governing Board reviews the budget.
3. Management is authorized to transfer budget amounts, provided funds are transferred between the same function and object codes. The Governing Board is authorized to transfer up to a legal level of 10% of the total budget between functions within any fund; however, any revisions that alter the total expenditures of any fund must be approved by the Governing Board after following the public hearing process mandated by law.
4. Formal budgetary integration is employed as a management control device during the year for the governmental fund.
5. Budgeted amounts for the governmental fund are adopted on a basis that is consistent with accounting principles generally accepted in the United States of America, with the exception of on-behalf payments made by other governmental units, which are not required to be budgeted under state laws and regulations and are not budgeted.
6. Appropriations lapse at the end of the fiscal year.
7. The budget amounts shown in the financial statements are as originally adopted because there were no amendments during the past fiscal year.

### 3. DETAILED NOTES ON ALL FUNDS

#### A. Deposits and Investments:

Under the Illinois Compiled Statutes, school districts and related organizations are authorized to enter into contracts among themselves and to confirm and transfer powers and functions by intergovernmental cooperation. On July 1, 1996 the Wheeling Township Treasurer and Trustees were abolished. At this time, Community Consolidated School District No. 21, the Center's Administrative Agent, as well as a number of other districts in the township, entered into an intergovernmental agreement to transfer many of the duties and powers of the Township Treasurer to Township High School District No. 214.

# NORTH COOK INTERMEDIATE SERVICE CENTER NO. 1

## Notes To The Financial Statements

June 30, 2007

### 3. DETAILED NOTES ON ALL FUNDS (continued)

#### A. Deposits and Investments (continued):

Effective July 1, 2000, North Cook Intermediate Service Center No. 1 began utilizing Des Plaines School District No. 62 as its administrative agent in order to better facilitate accounting for its transactions. Township treasurer duties rest with Maine Township High School District No. 207 for Des Plaines School District No. 62 and a number of other districts. At June 30, 2000, all investments had been transferred to District No. 207.

District 207 invests excess funds at its discretion, subject to the legal restrictions discussed below. For these purposes, District 207 is permitted to combine monies from more than one fund of a single district and to combine monies of more than one district in the township. Monies combined under these circumstances as well as investment earnings are accounted for separately for each fund and/or district.

Cash and investments, other than the depository account and imprest funds, are part of a common pool for all school centers and cooperatives within the township. District 207 maintains records that segregate the cash and investment balance by district or cooperative. Income from investments is distributed monthly based upon the percentage participation in the pool.

At June 30, 2007, North Cook Intermediate Service Center No. 1 had a total of \$2,817,600 in cash and investments. This consists of \$2,813,770 held on deposit with District 207, a \$3,630 imprest account and \$200 cash on hand. Because all cash and investments are pooled by a separate legal governmental agency (District 207), categorization by risk category is not determinable.

	<u>Carrying Amount</u>	<u>Bank Balance</u>
Cash deposits	\$4,218	\$3,620

The deposits shown above were fully covered by depository insurance.

#### **Credit Risk**

District 207's investment policies are established by an Advisory Board made up of representatives of the member districts as prescribed by the Illinois School Code and the Illinois Compiled Statutes. District 207 is authorized to invest in obligations of the U.S. Treasury, backed by the full faith and credit of the U.S. Government, certificates of deposit issued by commercial banks and savings and loan associations, and commercial paper rated within the three highest classifications by at least two standard rating services (subject to certain limitations). As of June 30, 2007, the District's investment in the external pool was rated A-1+ and A-1+ by Standard and Poor's and F-1+ and F-1+ for short-term ratings and AA- and AA- for long-term ratings by Fitch Ratings.

#### **Interest Rate Risk**

Interest rate risk is the risk that changes in market interest rates will adversely affect the fair value of an investment. Generally, the longer the maturity of an investment, the greater the sensitivity of its fair value to changes in market interest rates. The District has no specific policy on the interest rate risk at year-end. Management guidelines suggest investments not to exceed six years in maturity from the date of purchase.

# NORTH COOK INTERMEDIATE SERVICE CENTER NO. 1

## Notes To The Financial Statements

June 30, 2007

3. DETAILED NOTES ON ALL FUNDS (continued)

B. Capital Assets:

The governmental activities capital asset activity for the year ended June 30, 2007 is as follows:

	<u>Balance</u> <u>June 30, 2006</u>	<u>Additions</u>	<u>Retirements</u>	<u>Balance</u> <u>June 30, 2007</u>
<b>Cost:</b>				
Equipment	\$615,337	\$104,098	\$ -0-	\$719,435
<b>Accumulated Depreciation:</b>				
Equipment	\$424,231	\$ 63,391	\$ -0-	\$487,622
<b>Total Capital Assets, Net</b>				
Equipment	\$191,106	\$ 40,707	\$ -0-	\$231,813

Depreciation expense was charged to governmental functions as follows:

Instruction	\$51,653
Depreciation not charged to a specific function	11,738
Total depreciation for governmental activities	<u>\$63,391</u>

C. Lease Commitments:

North Cook Intermediate Service Center No. 1 has entered into four operating leases as follows:

Lease 1: On December 10, 1999, a lease agreement was entered into for office and classroom suites in Des Plaines, IL. An amendment was made on September 21, 2004 which extends the lease until June 30, 2010. The lease required the following rental terms:

Upper level suite:

- February 1, 2004 to January 31, 2005 at \$11,059.44 per month
- February 1, 2005 to January 31, 2006 at \$9,309.00 per month
- February 1, 2006 to January 31, 2007 at \$9,588.27 per month
- February 1, 2007 to January 31, 2008 at \$9,875.92 per month
- February 1, 2008 to January 31, 2009 at \$10,172.20 per month
- February 1, 2009 to January 31, 2010 at \$10,477.36 per month
- February 1, 2010 to June 30, 2010 at \$10,791.68 per month

Lower level suite:

- February 1, 2004 to January 31, 2005 at \$8,639.26 per month
- February 1, 2005 to January 31, 2006 at \$7,960.17 per month
- February 1, 2006 to January 31, 2007 at \$8,198.97 per month
- February 1, 2007 to January 31, 2008 at \$8,444.94 per month
- February 1, 2008 to January 31, 2009 at \$8,698.29 per month
- February 1, 2009 to January 31, 2010 at \$8,959.24 per month
- February 1, 2010 to June 30, 2010 at \$9,228.01 per month

Lease 1 (Amendment): On February 1, 2003, an additional 1,610 square feet was rented for classroom suites in Des Plaines, IL. An amendment was made on September 21, 2005 which extends the lease to June 30, 2010. The lease required the following rental terms:



# NORTH COOK INTERMEDIATE SERVICE CENTER NO. 1

## Notes to The Financial Statements

June 30, 2007

3. DETAILED NOTES ON ALL FUNDS (continued)

C. Lease Commitments (continued):

Additional suite: February 1, 2004 to January 31, 2005 at \$2,763.83 per month  
 February 1, 2005 to January 31, 2006 at \$2,415.00 per month  
 February 1, 2006 to January 31, 2007 at \$2,487.45 per month  
 February 1, 2007 to January 31, 2008 at \$2,562.07 per month  
 February 1, 2008 to January 31, 2009 at \$2,638.94 per month  
 February 1, 2009 to January 31, 2010 at \$2,718.10 per month  
 February 1, 2010 to June 30, 2010 at \$2,799.65 per month

Lease 2: On August 1, 2003 a lease agreement was entered into for property located in Skokie, IL. The lease required the following rental terms:

August 1, 2003 to July 31, 2004 at \$11,484.60 per month  
 August 1, 2004 to July 31, 2005 at \$12,233.60 per month  
 August 1, 2005 to March 31, 2006 at \$12,982.60 per month

Lease 2 (Amendment): On March 24, 2006, a decrease of 631 square feet was deleted from classroom space rented in Skokie, IL. The amendment also extended the lease agreement until July 31, 2011. The revised lease agreement required the following rental terms:

April 1, 2006 to July 31, 2007 at \$11,720.70 per month  
 August 1, 2007 to July 31, 2008 at \$12,347.47 per month  
 August 1, 2008 to July 31, 2009 at \$12,974.24 per month  
 August 1, 2009 to July 31, 2010 at \$13,601.01 per month  
 August 1, 2010 to July 31, 2011 at \$14,227.79 per month

Lease 3: On April 22, 2005 a new lease agreement was entered into for property located in Palatine, IL. The lease required the following rental terms:

August 1, 2005 to July 31, 2006 at \$5,500.00 per month  
 August 1, 2006 to July 31, 2007 at \$6,000.00 per month  
 August 1, 2007 to July 31, 2008 at \$6,180.00 per month  
 August 1, 2008 to July 31, 2009 at \$6,365.00 per month  
 August 1, 2009 to July 31, 2010 at \$6,556.00 per month

The leases carry no restrictions on the financial operating policies.

Minimum future rental payments under non-cancelable leases having remaining terms in excess of 1 year as of June 30, 2007 for each of the next five years and in the aggregate are:

<u>Year Ended June 30</u>	
2008	475,250
2009	492,599
2010	510,246
2011	176,663
2012	14,228
	<u>\$1,668,986</u>

D. Accounts Receivable-Governmental Claims:

Accounts receivable at June 30, 2007 consisted of the following amounts due from Federal and State programs:

Title II – Teacher Quality – Leadership Grant      \$ 18,344

# NORTH COOK INTERMEDIATE SERVICE CENTER NO. 1

## Notes to The Financial Statements

June 30, 2007

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### 4. OTHER INFORMATION

#### A. Risk Management:

North Cook Intermediate Service Center No. 1 is exposed to various risks of loss related to torts; theft of, damage to and destruction of assets; errors and omissions; and natural disasters for which it carries commercial insurance through the Suburban School Cooperative Insurance Pool (SSCIP).

#### B. Employee Retirement Systems & Plans:

##### Teachers' Retirement System

North Cook Intermediate Service Center No. 1 participates in the Teachers' Retirement System of the State of Illinois (TRS). TRS is a cost-sharing, multiple-employer defined benefit pension plan that was created by the Illinois legislature for the benefit of Illinois public school teachers employed outside the city of Chicago. The Illinois Pension Code outlines the benefit provisions of TRS, and amendments to the plan can be made only by legislative action with the Governor's approval. The State of Illinois maintains primary responsibility for the funding of the plan, but contributions from participating employers and members are also required. The TRS Board of Trustees is responsible for the System's administration.

TRS Members include all active nonannuitants that are employed by a TRS-covered employer to provide services for which teacher certification is required. The active TRS members contribution rate through June 30, 2007 was 9.4 percent of their creditable earnings. These contributions, which may be paid on behalf of employees by the employer, are submitted to TRS by the employer. In addition, virtually all employers and members pay a contribution to the Teachers' Health Insurance Security (THIS) Fund, a separate fund in the State Treasury that is not a part of this retirement plan. The employer THIS Fund contribution was 0.6 percent during the year ended June 30, 2007, and the member THIS Fund health insurance contribution was 0.80 percent.

The State of Illinois makes contributions directly to TRS on behalf of North Cook Intermediate Service Center No 1's TRS covered employees.

- *On-behalf contributions.* The State of Illinois makes employer pension contributions on behalf of North Cook Intermediate Service Center No. 1. For the year ended June 30, 2007, State of Illinois contributions were based on 9.78 percent of creditable earnings, and the Center recognized revenue and expenditures of \$166,567 in pension contributions that the State of Illinois paid directly to TRS. For the years ended June 30, 2006, and June 30, 2005, the State of Illinois contribution rates as percentages of creditable earnings were 7.06 percent (\$111,770) and 11.76 percent (\$172,159), respectively.

North Cook Intermediate Service Center No. 1 makes three other types of employer contributions directly to TRS.

- *2.2 formula contributions.* Employers contribute 0.58 percent of creditable earnings for the 2.2 formula change. Contributions for the year ending June 30, 2007 were \$9,878. Contributions for the years ending June 30, 2006 and June 30, 2005 were \$9,182 and \$8,491, respectively.

# NORTH COOK INTERMEDIATE SERVICE CENTER NO. 1

## Notes to The Financial Statements

June 30, 2007

### 4. OTHER INFORMATION (continued)

#### B. Employee Retirement Systems & Plans (continued):

##### Teachers' Retirement System (continued)

- *Federal and trust fund contributions.* When TRS members are paid from federal and trust funds administered by the Center, there is a statutory requirement for the Center to pay an employer pension contribution from those funds. Under a policy adopted by the TRS Board of Trustees that was first effective in the fiscal year ended June 30, 2006, employer contributions for employees paid from federal and trust funds will be the same as the State contribution rate to TRS. For the year ended June 30, 2007, the employer pension contribution was 9.78 percent of salaries paid from federal and trust funds. For the year ended June 30, 2006, the employer contribution was 7.06 percent of salaries paid from federal and trust funds. For the year ended June 30, 2005, the employer pension contribution was 10.5 percent of salaries paid from those funds. For the year ended June 30, 2007, salaries totaling \$31,817 were paid from federal and trust funds that required employer contributions of \$3,112. For the years ended June 30, 2006, and June 30, 2005, required center contributions were \$10,506 and \$1,506, respectively.
- *Early Retirement Option (ERO).* North Cook Intermediate Service Center No. 1 is also required to make one-time employer contributions to TRS for members retiring under the Early Retirement Option. The payments vary depending on the age and salary of the member and under which ERO program the member retires.

Under Public Act 94-0004, a "Pipeline ERO" program is provided for members to retire under the same terms as the ERO program that expired June 30, 2005, provided they meet certain conditions and retire on or before July 1, 2007. If members do not meet these conditions, they can retire under the "Modified ERO" program which requires higher member and employer contributions to TRS. Also, under Modified ERO, Public Act 94-0004 eliminates the waiver of member and employer ERO contributions that had been in effect for members with 34 years of service (unless the member qualifies for the Pipeline ERO).

Under the ERO program that expired on June 30, 2005 and the Pipeline ERO, the maximum employer contribution is 100 percent of the member's highest salary used in the final average salary calculation.

Under the Modified ERO, the maximum employer contribution is 117.5 percent. Both the 100 percent and 117.5 percent maximums apply when the member is age 55 at retirement.

For the year ended June 30, 2007, the Center paid \$-0- to TRS for employer contributions under the Pipeline ERO and Modified ERO programs. For the years ended June 30, 2006 and June 30, 2005, the Center paid \$-0- in employer ERO contributions.

- *Salary increases over 6 percent and excess sick leave.* Public Act 94-0004 added two new employer contributions to TRS.

If an employer grants salary increases over 6 percent and those salaries are used to calculate a retiree's final average salary, the employer makes a contribution to TRS. The contribution will cover the difference in actuarial cost of the benefit based on actual salary increases and the benefit based on salary increases of up to 6 percent.

For the year ended June 30, 2007, the Center paid \$-0- to TRS for employer contributions due on salary increases in excess of 6 percent. For the year ended June 30, 2006, the Center paid \$-0- in employer contributions due on salary increases in excess of 6 percent.



# NORTH COOK INTERMEDIATE SERVICE CENTER NO. 1

## Notes to The Financial Statements

June 30, 2007

### 4. OTHER INFORMATION (continued)

#### B. Employee Retirement Systems & Plans (continued):

##### Teachers' Retirement System (continued)

If an employer grants sick leave days in excess of the normal annual allotment and those days are used as TRS service credit, the employer makes a contribution to TRS. The contribution is based on the number of excess sick leave days used as service credit, the highest salary used to calculate final average salary, and the TRS total normal cost rate (17.60 percent of salary during the year ended June 30, 2007).

For the year ended June 30, 2007, the Center paid \$-0- to TRS for sick leave days granted in the excess of the normal annual allotment. For the year ended June 30, 2006, the Center paid \$-0- in employer contributions granted for sick leave days.

TRS financial information, an explanation of TRS' benefits, and descriptions of member, employer and state funding requirements can be found in the TRS *Comprehensive Annual Financial Report* for the year ended June 30, 2006. The report for the year ended June 30, 2007, is expected to be available in late 2007. The reports may be obtained by writing to the Teachers' Retirement System of the State of Illinois, P.O. Box 19253, 2815 West Washington Street, Springfield, IL 62794-9253. The most current report is also available on the TRS Web site at [www.trs.state.il.us](http://www.trs.state.il.us).

##### Illinois Municipal Retirement Fund

North Cook Intermediate Service Center No 1's defined benefit pension plan, Illinois Municipal Retirement Fund (IMRF), provides retirement, disability, annual cost of living adjustments and death benefits to plan members and beneficiaries. IMRF acts as a common investment and administrative agent for local governments and school districts in Illinois. The Illinois Pension Code establishes the benefit provisions of the plan that can only be amended by the Illinois General Assembly.

IMRF issues a financial report that includes financial statements and required supplementary information. The report may be obtained at [www.imrf.org/pubs/pubs\\_homepage.htm](http://www.imrf.org/pubs/pubs_homepage.htm) or by writing to the Illinois Municipal Retirement Fund, 2211 York Road, Suite 500, Oak Brook, Illinois 60523.

Employees participating in IMRF are required to contribute 4.50 percent of their annual covered salary. The member rate is established by state statute. North Cook Intermediate Service Center No. 1 is required to contribute at an actuarially determined rate. The employer rate for calendar year 2006 was 5.86 percent of payroll. The employer contribution requirements are established and may be amended by the IMRF Board of Trustees. IMRF's unfunded actuarial accrued liability is being amortized as a level percentage of projected payroll on a closed basis (overfunded liability amortized on open basis). The amortization period at December 31, 2006 was 5 years.

For December 31, 2006, annual pension cost of \$13,921 was equal to required and actual contributions. The required contribution was determined as part of the December 31, 2004 actuarial valuation using the entry age actuarial cost method. The actuarial assumptions included (a) 7.50% investment rate of return (net of administrative expenses), (b) projected salary increases of 4.00% a year, attributable to inflation, (c) additional projected salary increases ranging from 0.4% to 11.6% per year depending on age and service, attributable to seniority/merit, and (d) post-retirement benefit increases of 3% annually. The actuarial value of IMRF assets was determined using techniques that smooth the effects of short-term volatility in the market value of investments over a five-year period with a 15% corridor. The assumptions used for the 2006 actuarial valuation were based on the 2002 - 2004 experience study.



**NORTH COOK INTERMEDIATE SERVICE CENTER NO. 1**  
**Notes to The Financial Statements**

June 30, 2007

4. OTHER INFORMATION (continued)

B. Employee Retirement Systems & Plans (continued):

Illinois Municipal Retirement Fund (continued)

<b>Actuarial Valuation Date</b>	<b>Annual Pension Cost (APC)</b>	<b>Percentage of APC Contributed</b>	<b>Net Pension Obligation</b>
12/31/06	13,921	100%	\$ -0-
12/31/05	2,123	100%	-0-
12/31/04	2,108	100%	-0-
12/31/03	10,843	100%	-0-
12/31/02	25,558	100%	-0-
12/31/01	37,194	100%	-0-
12/31/00	31,610	100%	-0-
12/31/99	27,911	100%	-0-
12/31/98	22,939	100%	-0-
12/31/97	18,684	100%	-0-

REQUIRED SUPPLEMENTARY INFORMATION  
(OTHER THAN MANAGEMENT'S DISCUSSION AND ANALYSIS)

**NORTH COOK INTERMEDIATE SERVICE CENTER NO. 1**  
**Illinois Municipal Retirement Fund - Schedule of Funding Progress**  
**(Unaudited)**  
June 30, 2007

Actuarial Valuation Date	Actuarial Value of Assets (a)	Actuarial Accrued Liability (AAL) Entry Age (b)	Unfunded AAL (UAAL) (b-a)	Funded Ratio (a/b)	Covered Payroll (c)	UAAL as a Percentage of Covered Payroll ((b-a)/c)
12/31/06	437,505	421,277	(16,228)	103.85%	237,555	0.00%
12/31/05	424,954	366,892	(58,062)	115.83%	225,872	0.00%
12/31/04	396,586	352,506	(44,080)	112.50%	204,624	0.00%
12/31/03	383,201	301,271	(81,930)	127.19%	254,528	0.00%
12/31/02	385,699	347,026	(38,673)	111.14%	341,225	0.00%
12/31/01	299,536	270,555	(28,981)	110.71%	290,579	0.00%
12/31/00	214,025	218,772	4,747	97.83%	322,226	1.47%
12/31/99	141,165	218,055	76,890	64.74%	334,674	22.97%
12/31/98	208,935	231,721	22,786	90.17%	239,946	9.50%
12/31/97	226,399	227,770	1,371	99.40%	219,730	0.62%

On a market value basis, the actuarial value of assets as of December 31, 2006 is \$481,339. On a market basis, the funded ratio would be 114.26%.

\* Digest of Changes

The actuarial assumptions used to determine the actuarial accrued liability for 2006 are based on the 2002 - 2004 Experience Study.

The principal changes were:

- The 1994 Group Annuity Mortality implemented.
- For Regular members, fewer normal and more early retirements are expected to occur.

SLEP Member contribution rate changed from 6.50% to 7.50% effective June 1, 2006.

# NORTH COOK INTERMEDIATE SERVICE CENTER NO. 1

## Budgetary Comparison Schedule

### Education Fund

Year Ended June 30, 2007

	Budget	Actual	Variance Favorable (Unfavorable)
<b><u>REVENUES</u></b>			
Local Sources			
Interest	\$ 10,000	\$ 129,247	119,247
Services Provided Other LEA's	1,482,826	1,769,381	286,555
Contributions	-0-	5	5
Other	-0-	1,252	1,252
Total Local Sources	1,492,826	1,899,885	407,059
State Sources			
Regional Safe Schools - General State Aid	666,963	666,963	-0-
Regional Safe Schools	1,223,675	1,223,675	-0-
Other State Programs	300,000	300,000	-0-
I.S.C. Operations	54,233	54,233	-0-
Total State Sources	2,244,871	2,244,871	-0-

# NORTH COOK INTERMEDIATE SERVICE CENTER NO. 1

## Budgetary Comparison Schedules

### Education Fund (Continued)

Year Ended June 30, 2007

<u>REVENUES</u>	<u>Budget</u>	<u>Actual</u>	<u>Variance Favorable (Unfavorable)</u>
Federal Sources			
K-12 Learn and Serve	13,000	13,470	470
Title I - School Improvement & Accountability	948,676	624,367	(324,309)
Title II - Teacher Quality - Leadership Grant	200,000	179,455	(20,545)
Total Federal Sources	<u>1,161,676</u>	<u>817,292</u>	<u>(344,384)</u>
Total Direct Revenues	<u>4,899,373</u>	<u>4,962,048</u>	<u>62,675</u>
On-Behalf Payments	-0-	166,567	166,567
Total Revenues	<u>4,899,373</u>	<u>5,128,615</u>	<u>229,242</u>
<u>EXPENDITURES</u>			
Instruction			
High School Programs			
Salaries	897,340	922,029	(24,689)
Employee Benefits	134,022	147,714	(13,692)
Purchased Services	34,373	29,119	5,254
Supplies and Materials	45,500	45,441	59
Capital Outlay	-0-	27,684	(27,684)
Total Instruction	<u>1,111,235</u>	<u>1,171,987</u>	<u>(60,752)</u>
Support Services			
Pupils			
Attendance and Social Work Services			
Salaries	270,740	273,145	(2,405)
Employee Benefits	50,048	38,955	11,093
Guidance Services			
Salaries	125,883	113,151	12,732
Employee Benefits	34,212	29,894	4,318
Purchased Services	250	235	15
Supplies and Materials	5,250	8,644	(3,394)
Total Pupils	<u>486,383</u>	<u>464,024</u>	<u>22,359</u>

# NORTH COOK INTERMEDIATE SERVICE CENTER NO. 1

## Budgetary Comparison Schedule

### Education Fund (Continued)

Year Ended June 30, 2007

<u>EXPENDITURES</u>	<u>Budget</u>	<u>Actual</u>	<u>Variance Favorable (Unfavorable)</u>
Instructional Staff			
Improvement of Instruction Services			
Salaries	8,480	42,141	(33,661)
Employee Benefits	1,768	10,071	(8,303)
Purchased Services	642,957	508,793	134,164
Supplies and Materials	31,000	36,819	(5,819)
Capital Outlay	30,000	26,224	3,776
Other Objects	-0-	6,134	(6,134)
Total Instructional Staff	<u>714,205</u>	<u>630,182</u>	<u>84,023</u>
General Administration			
Executive Administrative Services			
Salaries	86,643	134,833	(48,190)
Employee Benefits	20,253	29,659	(9,406)
Purchased Services	10,000	48,624	(38,624)
Supplies and Materials	3,000	2,065	935
Capital Outlay	-0-	316	(316)
Other Objects	-0-	384	(384)
Special Area Administrative Services			
Salaries	212,716	175,218	37,498
Employee Benefits	33,753	33,178	575
Purchased Services	68,000	136,014	(68,014)
Supplies and Materials	15,000	17,789	(2,789)
Capital Outlay	-0-	641	(641)
Total General Administration	<u>449,365</u>	<u>578,721</u>	<u>(129,356)</u>
School Administration			
Other Support Services			
Salaries	318,723	278,734	39,989
Employee Benefits	41,938	41,590	348
Total School Administration	<u>360,661</u>	<u>320,324</u>	<u>40,337</u>
Business			
Fiscal Services			
Salaries	42,523	39,214	3,309
Employee Benefits	10,208	8,797	1,411
Purchased Services	13,000	32,971	(19,971)
Supplies and Materials	250	337	(87)
Facilities Acquisition			
Purchased Services	15,000	18,861	(3,861)
Operations and Maintenance of Plant			
Purchased Services	449,042	501,490	(52,448)
Supplies and Materials	-0-	540	(540)
Pupil Transportation Services			
Purchased Services	45,500	30,581	14,919
Total Business	<u>575,523</u>	<u>632,791</u>	<u>(57,268)</u>
Central			
Planning, Research and Development			
Salaries	-0-	600	(600)
Purchased Services	246,000	242,085	3,915
Supplies and Materials	1,000	3,672	(2,672)
Data Processing			
Purchased Services	23,400	9,410	13,990
Total Central	<u>270,400</u>	<u>255,767</u>	<u>14,633</u>



# NORTH COOK INTERMEDIATE SERVICE CENTER NO. 1

## Budgetary Comparison Schedule

### Education Fund (Continued)

Year Ended June 30, 2007

	Budget	Actual	Variance Favorable (Unfavorable)
<b><u>EXPENDITURES</u></b>			
Other Support Services			
Salaries	22,209	23,961	(1,752)
Employee Benefits	3,257	3,428	(171)
Purchased Services	931	5,424	(4,493)
Total Other Support Services	26,397	32,813	(6,416)
Total Support Services	2,882,934	2,914,622	(31,688)
Community Services			
Purchased Services	2,500	-0-	2,500
Supplies and Materials	-0-	1,685	(1,685)
Total Community Services	2,500	1,685	815
Nonprogrammed Charges			
Other Payments to In-State Government Units			
Purchased Services	262,454	260,588	1,866
Transfers	417,576	423,675	(6,099)
Total Nonprogrammed Charges	680,030	684,263	(4,233)
Total Direct Expenditures	4,676,699	4,772,557	(95,858)
On-behalf Payments	-0-	166,567	(166,567)
Total Expenditures	4,676,699	4,939,124	(262,425)
Excess (Deficiency) of Revenues Over (Under) Expenditures	\$ 222,674	189,491	\$ (33,183)
Fund Balance, Beginning of Year		2,189,069	
Fund Balance, End of Year		\$ 2,378,560	

# NORTH COOK INTERMEDIATE SERVICE CENTER NO. 1

## Schedule of Expenditures of Federal Awards

Year Ended June 30, 2007

Federal Grantor/ Program or Cluster Title	CFDA Number (A)	Project # or Contract # (B)	Expenditures	
			7/01/05 - 6/30/06 (C)	7/01/06 - 06/30/07 (D)
U.S. Dept. of Education passed through Illinois State Board of Education (ISBE):				
Title I - School Improvement & Accountability (M)	84.010A	06-4331-SS	\$ 635,896	\$ 223,707
Title I - School Improvement & Accountability (M)	84.010A	07-4331-SS	0	400,660
			635,896	624,367
Title II - Teacher Quality - Leadership Grant	84.367A	06-4935-SS	90,250	156,111
Title II - Teacher Quality - Leadership Grant	84.367A	07-4935-SS	-0-	23,344
			90,250	179,455
Corporation for National and Community Services passed through Illinois State Board of Education (ISBE):				
K-12 Learn & Serve	94.004	06-4910-00	13,259	5,445
K-12 Learn & Serve	94.004	07-4910-00	-0-	8,025
			13,259	13,470
Total Expenditures of Federal Awards			\$ 739,405	\$ 817,292

(M) - Program was audited as a major program as defined by ISBE criteria.

The accompanying notes are an integral part of this schedule.

**NORTH COOK INTERMEDIATE SERVICE CENTER NO. 1**  
**NOTES TO THE SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS**

Year Ended June 30, 2007

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NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

BASIS OF ACCOUNTING

The accompanying Schedule of Expenditures of Federal Awards includes the Federal grant activity of North Cook Intermediate Service Center No. 1 and is prepared on the modified accrual basis of accounting. The information in this schedule is presented in accordance with the requirements of OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. Therefore, some amounts presented in this schedule may differ from amounts presented in, or used in the preparation of the basic financial statements.

NOTE 2 – SUBRECIPIENTS

-NONE-

NOTE 3 – DESCRIPTION OF MAJOR FEDERAL PROGRAM

The following federal programs were audited as major programs in accordance with the requirements of OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*.

Title I – School Improvement & Accountability:

This program is part of the Center's System of Support Coordination and Services Plan. The program is part of a strategy to nurture and assist low-performing schools in North Cook County. Services initially are targeted in elementary and high schools now on the Academic Early Warning List (AEWL), with provision to support additional schools when they are identified. Moreover, schools in jeopardy of being identified as low-performing will be encouraged to access school improvement resources on a fee for services basis.

The goals of the program are to:

- Establish a regional support system to provide improvement support to schools and districts on the AEWL and AWL;
- Assist other schools and districts whose performance make placement on the list in the near future likely;
- Build capacity within each targeted school and district for continuous school improvement;
- Serve all schools and districts identified for support in the region and assist and collaborate with other regional centers to provide full coverage of targeted districts through efficient and cost-effective programs; and
- Provide the Suburban Cook County Regional Office of Education with school improvement consultants to evaluate various sections of the school improvement plan.

NOTE 4 – NON-CASH ASSISTANCE

-NONE-

NOTE 5 – AMOUNT OF INSURANCE

-NONE-

NOTE 6 – LOANS OR LOAN GUARANTEES OUTSTANDING

-NONE-

COPY

August 14, 2008

Kelly Mittelstaedt, C.P.A.  
Audit Manager  
Office of the Auditor General  
Iles Park Plaza  
740 East Ash  
Springfield, IL 62703-3154

Dear Ms. Mittelstaedt:

Please find enclosed one copy of North Cook Intermediate Service Center No. 1 financial reports for the year ended June 30, 2007.

Please call with any questions you may have.

Sincerely,

LINDGREN, CALLIHAN,  
VAN OSDOL & CO., LTD.

Jeffery L. Johnson, CPA

JLJ:tk

Enclosure