#### STATE OF ILLINOIS MARSHALL, PUTNAM AND WOODFORD COUNTIES REGIONAL OFFICE OF EDUCATION #43

#### FINANCIAL AUDIT

For the Year Ended June 30, 2014

Performed as Special Assistant Auditors for the Auditor General, State of Illinois

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#### **OFFICIALS**

Regional Superintendent

(Current, Acting Effective March 1, 2015)

Ms. Kathryn Marshall

Regional Superintendent

(during audit period – February 28, 2015)

Ms. Phyllis Glazier

Assistant Regional Superintendent

(March 1, 2015 – present)

No Assistant Regional

Superintendent

Assistant Regional Superintendent

(during audit period – February 28, 2015)

Ms. Kathryn Marshall

Office is located at:

117 South Jefferson Washburn, IL 61570

#### FINANCIAL REPORT SUMMARY

The financial audit testing performed in this audit was conducted in accordance with *Government Auditing Standards* and in accordance with the Illinois State Auditing Act.

#### **AUDITOR'S REPORTS**

The auditor's reports do not contain scope limitations, disclaimers, or other significant non-standard language.

#### **SUMMARY OF AUDIT FINDINGS**

Number of	This Audit	Prior Audit
Audit findings	1	1
Repeated audit findings	1	1
Prior recommendations implemented or not repeated	0	0

Details of audit findings are presented in a separate report section.

#### SUMMARY OF FINDINGS AND RESPONSES

Item No.	<u>Page</u>	<u>Description</u>	Finding Type
		Findings (Government Auditing Standards)	
2014-001	11	Controls Over Financial Statement Preparation	Material Weakness

Prior Audit Findings Not Repeated (Government Auditing Standards)

None

#### FINANCIAL REPORT SUMMARY - CONTINUED

#### EXIT CONFERENCE

Per correspondence received from the Regional Superintendent on March 31, 2015, Marshall, Putnam, and Woodford Counties Regional Office of Education #43 waived having an exit conference. The response to the recommendation was provided by ROE management in correspondence received November 19, 2014.

#### FINANCIAL STATEMENT REPORT SUMMARY

The audit of the accompanying basic financial statements of Marshall, Putnam and Woodford Counties Regional Office of Education #43 was performed by Sulaski and Webb, CPAs.

Based on their audit, the auditors expressed an unmodified opinion on the Marshall, Putnam and Woodford Counties Regional Office of Education #43's basic financial statements.



#### Independent Auditor's Report

Honorable William G. Holland Auditor General State of Illinois

#### Report on the Financial Statements

As Special Assistant Auditors for the Auditor General, we have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Marshall, Putnam and Woodford Counties Regional Office of Education #43, as of and for the year ended June 30, 2014, and the related notes to the financial statements, which collectively comprise the Marshall, Putnam and Woodford Counties Regional Office of Education #43's basic financial statements as listed in the table of contents.

#### Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

#### Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

#### **Opinions**

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Marshall, Putnam and Woodford Counties Regional Office of Education #43, as of June 30, 2014, and the respective changes in financial position and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

#### **Emphasis of Matter**

As discussed in Note 12, the Regional Office of Education #43 will disband effective July 1, 2015. Our opinion is not modified with respect to this matter.

#### **Other Matters**

#### Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the Management's Discussion and Analysis on pages 15 through 20 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

#### Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Marshall, Putnam and Woodford Counties Regional Office of Education #43's basic financial statements. The combining schedules of accounts, the budgetary comparison schedules, and the combining fund financial statements are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The combining schedules of accounts, the budgetary comparison schedules, and the combining fund financial statements are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining schedules of accounts, the budgetary comparison schedules, and the combining fund financial statements are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

#### Other Reporting Required by Government Auditing Standards

In accordance with Government Auditing Standards, we have also issued our report dated April 1, 2015 on our consideration of the Marshall, Putnam and Woodford Counties Regional Office of Education #43's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with Government Auditing Standards in considering Marshall, Putnam and Woodford Counties Regional Office of Education #43's internal control over financial reporting and compliance.

Suloski + Webb

Sulaski and Webb Certified Public Accountants Bloomington, Illinois

April 1, 2015



Independent Auditor's Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance With Government Auditing Standards

Honorable William G. Holland Auditor General State of Illinois

As Special Assistant Auditors for the Auditor General, we have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of Marshall, Putnam and Woodford Counties Regional Office of Education #43, as of and for the year ended June 30, 2014, and the related notes to the financial statements, which collectively comprise Marshall, Putnam and Woodford Counties Regional Office of Education #43's basic financial statements, and have issued our report thereon dated April 1, 2015.

#### Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered Marshall, Putnam and Woodford Counties Regional Office of Education #43's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Marshall, Putnam and Woodford Counties Regional Office of Education #43's internal control. Accordingly, we do not express an opinion on the effectiveness of Marshall, Putnam and Woodford Counties Regional Office of Education #43's internal control.

Our consideration of internal control was for the limited purpose described in the preceding paragraph and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified. However, as described in the accompanying Schedule of Findings and Responses, we identified a certain deficiency in internal control that we consider to be a material weakness.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. We consider the deficiency described in the accompanying Schedule of Findings and Responses as item 2014-001 to be a material weakness.

#### Compliance and Other Matters

As part of obtaining reasonable assurance about whether Marshall, Putnam and Woodford Counties Regional Office of Education #43's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

#### Regional Office of Education #43's Response to Finding

Marshall, Putnam and Woodford Counties Regional Office of Education #43's response to the finding identified in our audit is described in the accompanying Schedule of Findings and Responses. Marshall, Putnam and Woodford Counties Regional Office of Education #43's response was not subjected to the auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on the response.

#### Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Marshall, Putnam and Woodford Counties Regional Office of Education #43's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Marshall, Putnam and Woodford Counties Regional Office of Education #43's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Sulaski - Webb

Sulaski and Webb Certified Public Accountants Bloomington, Illinois

April 1, 2015

## SCHEDULE OF FINDINGS AND RESPONSES For the Year Ended June 30, 2014

#### Section I – Summary of the Auditor's Results

#### **Financial Statements**

(1) An unmodified opinion was issued on the financial statements.

#### <u>Internal Control Over Financial Reporting</u>:

- (2) One material weakness identified during the audit of the financial statements is reported in the Independent Auditor's Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance With Government Auditing Standards.
- (3) No instances of noncompliance material to the financial statements were noted during the audit.

## SCHEDULE OF FINDINGS AND RESPONSES For the Year Ended June 30, 2014

Section II – Financial Statement Findings

Finding No. 2014-001 Repeated from 13-001, 12-1, 11-1, 10-1, 09-1, 08-1 and 07-1

#### Controls Over Financial Statement Preparation

#### Criteria/Specific Requirement:

The Marshall, Putnam and Woodford Counties Regional Office of Education #43 is required to maintain a system of controls over the preparation of financial statements in accordance with generally accepted accounting principles (GAAP). Regional Office of Education #43's internal controls over GAAP financial reporting should include adequately trained personnel with the knowledge, skills, and experience to prepare GAAP based financial statements and include all disclosures as required by the Governmental Accounting Standards Board (GASB).

GASB Statement No. 34, Basic Financial Statements – Management's Discussion and Analysis – for State and Local Governments (Statement), requires governments to present government-wide and fund financial statements as well as a summary reconciliation of the (a) total governmental funds balances to the net position of governmental activities in the Statement of Net Position, and (b) total change in governmental fund balances to the change in the net position of governmental activities in the Statement of Activities. In addition, the Statement requires information about the government's major and nonmajor funds in the aggregate, to be provided in the fund financial statements.

#### Condition:

The Regional Office of Education #43 does not have sufficient internal controls over the financial reporting process. The Regional Office of Education #43 maintains its accounting records on the cash basis of accounting during the fiscal year. While the Regional Office of Education #43 maintains controls over the processing of most accounting transactions, there are not sufficient controls over the preparation of GAAP based financial statements for management or employees in the normal course of performing their assigned functions to prevent or detect financial statement misstatements and disclosure omissions in a timely manner.

During review of the Regional Office of Education #43's financial information prepared by the Regional Office of Education #43, auditors noted there were not adequate controls over the maintenance of complete records of accounts receivable, accounts payable, or unearned revenue. While the Regional Office did maintain records to indicate the balances of accounts receivable, accounts payable, and unearned revenue, not all entries were provided to reconcile the Regional Office of Education #43's grant activity, such as posting grant receivables and unearned revenue.

## SCHEDULE OF FINDINGS AND RESPONSES For the Year Ended June 30, 2014

Section II – Financial Statement Findings - Continued

Finding No. 2014-001 Repeated from 13-001, 12-1, 11-1, 10-1, 09-1, 08-1 and 07-1

#### Controls Over Financial Statement Preparation - Continued

#### Effect:

The Regional Office of Education #43 management or its employees, in the normal course of performing their assigned functions, may not prevent or detect financial statement misstatements and disclosure omissions in a timely manner.

#### Cause:

According to the Regional Office of Education #43 management, they did not have adequate funding to hire and/or train their accounting personnel in order to maintain a system of internal control over the preparation of financial statements in accordance with GAAP.

#### Auditor's Recommendation:

As part of internal control over the preparation of financial statements, the Regional Office of Education #43 should implement comprehensive preparation procedures to ensure that the financial statements are complete and accurate. These procedures should be performed by a properly trained individual(s) possessing a thorough understanding of the applicable GAAP, GASB pronouncements, and knowledge of the Regional Office of Education #43's activities and operations.

#### Management's Response:

While the Regional Office of Education #43 understands the nature of this finding, our office unfortunately does not have sufficient funds for hiring a person who has the knowledge and understanding of generally accepted accounting principles (GAAP) and GASB pronouncements that are needed to produce financial statements with disclosures, and possesses a thorough understanding of the ROE's operations and activities. As it stands, the Regional Office of Education accepts the degree of risk associated with this condition as this circumstance is very common in organizations that are similar in size. In an attempt to improve this situation, we will make a point to send our bookkeeper to any State trainings that could help her better understand accrual basis accounting and reporting under GAAP.

#### CORRECTIVE ACTION PLAN FOR CURRENT YEAR AUDIT FINDINGS For the Year Ended June 30, 2014

Corrective Action Plan

Finding No. 2014-001

Condition:

The Regional Office of Education #43 does not have sufficient internal controls over the financial reporting process. The Regional Office of Education #43 maintains its accounting records on the cash basis of accounting during the fiscal year. While the Regional Office of Education #43 maintains controls over the processing of most accounting transactions, there are not sufficient controls over the preparation of GAAP based financial statements for management or employees in the normal course of performing their assigned functions to prevent or detect financial statement misstatements and disclosure omissions in a timely manner.

During review of the Regional Office of Education #43's financial information prepared by the Regional Office of Education #43, auditors noted there were not adequate controls over the maintenance of complete records of accounts receivable, accounts payable, or unearned revenue. While the Regional Office did maintain records to indicate the balances of accounts receivable, accounts payable, and unearned revenue, not all entries were provided to reconcile the Regional Office of Education #43's grant activity, such as posting grant receivables and unearned revenue.

Plan:

While the Regional Office of Education #43 understands the nature of this finding, our office unfortunately does not have sufficient funds for hiring a person who has the knowledge and understanding of generally accepted accounting principles (GAAP) and GASB pronouncements that are needed to produce financial statements with disclosures, and possesses a thorough understanding of the ROE's operations and activities. As it stands, the Regional Office of Education accepts the degree of risk associated with this condition as this circumstance is very common in organizations that are similar in size. In an attempt to improve this situation, we will make a point to send our bookkeeper to any State trainings that could help her better understand accrual basis accounting and reporting under GAAP.

Completion Date: Undetermined

Contact Person: Kathryn Marshall, Regional Superintendent

#### SUMMARY SCHEDULE OF PRIOR AUDIT FINDINGS For the Year Ended June 30, 2014

Finding <u>Number</u>	Prior Finding	<u>Status</u>
2013-001	The ROE did not have sufficient internal controls over the financial reporting process.	Repeated as Finding 2014-001.

#### MANAGEMENT'S DISCUSSION AND ANALYSIS For the Year Ended June 30, 2014

The Regional Office of Education #43 for the counties of Marshall, Putnam, and Woodford provides this Management's Discussion and Analysis of its financial statements. This narrative overview and analysis of the financial activities is for the year ended June 30, 2014 with comparative information for the year ended June 30, 2013. Readers are encouraged to consider the information in conjunction with the Regional Office's financial statements, which follow.

#### Overview of the Financial Statements

The Regional Office of Education #43's financial statements are prepared on an accrual basis of accounting in accordance with accounting principles generally accepted in the United States of America promulgated by the Governmental Accounting Standards Board and is comprised of the Statement of Net Position, the Statement of Activities and notes to financial statements.

The Statement of Net Position presents information on the Regional Office of Education #43's assets, deferred outflows of resources, liabilities, deferred inflows of resources, and the resulting net position. This statement also reflects the Regional Office of Education #43's net investment in capital assets, and unrestricted and restricted net position.

The Statement of Activities presents information regarding changes during the fiscal year ended June 30, 2014. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows.

#### Financial Highlights

The Governmental activities' net position decreased to \$361,771 in fiscal year 2014 from \$401,848 in fiscal year 2013. The primary reason for this decrease is a decrease in General State Aid funding. The business-type activities' net position decreased to \$1,186 in fiscal year 2014 from \$5,763 in fiscal year 2013. This decrease is simply due to operating expenses being more than the related operating revenue from workshops held during fiscal year 2014.

#### Reporting the Office as a Whole

The government-wide statements report information about the Regional Office of Education #43 (ROE) as a whole. All of the current year revenues and expenses are accounted for in the statements using accounting methods similar to those used by private-sector companies.

The government-wide statements report the ROE's net position and how it has changed. Net position is one indicator of the ROE's financial health. In addition to increases or decreases in the net position, one must also assess non-financial factors, such as new laws, rules, regulations, and actions by officials at the state level to form an accurate measure of the ROE's financial position.

The government-wide financial statements present all of the ROE's activities. Local, state and federal sources of revenue are included in these activities.

The fund financial statements provide detailed information about the ROE's funds. These individual funds track the source and spending for particular programs. State law requires some funds. The ROE establishes other funds for the control and management of funds for particular purposes.

#### MANAGEMENT'S DISCUSSION AND ANALYSIS For the Year Ended June 30, 2014

#### Reporting the Office as a Whole (Continued)

#### The ROE has three kinds of funds:

- 1. Governmental funds account for those funds through which most governmental functions of the ROE are financed. Fund statements provide a detailed view to determine whether there are more or fewer resources available for the ROE's programs. These funds include general and special revenue funds. All of the \$40,077 decrease in total governmental funds is within the General Fund due to decreases in funding for both General State Aid and Regional Safe Schools.
- 2. Proprietary funds account for activities where the ROE charges customers for services. These funds are most similar to a business that operates for a profit. The ROE has one enterprise fund, the Workshops Fund.
- 3. Fiduciary funds are used to account for assets held by the ROE in a custodial nature and do not involve measurement of results of operations.

#### Government-Wide Financial Analysis

Net position may serve over time as a useful indicator of the financial position of the ROE. The ROE's net position on June 30, 2014 indicated a decrease of \$44,654. The statement that follows provides a summary of the ROE's net position on June 30, 2014 and 2013:

•	Covernmental Activities			siness-Ty	æΑ	ctivities	Total Primary Government		
	2014	2013		2014	2013		2014	2013	
Assets									
Current assets	\$ 412,858	\$ 449,046	\$	1,186	\$	5,763	\$ 414,044	\$ 454,809	
Total assets	412,858	449,046		1,186		5,763	414,044	454,809	
Deferred outflows									
of resources				_					
Liabilities									
Current liabilities	51,087	47,198		_		_	51,087	47,198	
Total liabilities	51,087	47,198				_	51,087	47,198	
Deferred inflows									
of resources									
Net position									
Unrestricted	324,317	366,979		1,186		5,763	325,503	372,742	
Restricted for									
educational purposes	37,454	34,869		_			37,454	34,869	
Total net position	\$ 361,771	\$ 401,848	\$	1,186	\$	5,763	\$ 362,957	\$ 407,611	

#### MANAGEMENT'S DISCUSSION AND ANALYSIS For the Year Ended June 30, 2014

#### Government-Wide Financial Analysis (Continued)

The ROE's net position decreased to \$362,957 from \$407,611. Net position with constraints on their use by grantors, laws, or regulations are considered restricted for educational purposes. The statement that follows shows the changes in net position for the years ended June 30, 2014 and 2013:

	Governmen	tal Activities	Business-Ty	pe Activities	Total		
	2014	2013	2014 2013		2014	2013	
Revenues							
Program Revenues							
Charges for services	\$ -	\$ -	\$ 775	\$ 5,250	\$ 775	\$ 5,250	
State Sources	191,433	213,908	-	-	191,433	213,908	
Federal Sources	35,301	13,157			35,301	13,157	
Total Program Revenues	226,734	227,065	775	5,250	227,509	232,315	
General Revenues							
Local Sources	53,680	64,391	-	-	53,680	64,391	
State Sources	663	663	-	-	663	663	
Federal Sources	30,624	1,638	-	-	30,624	1,638	
On-Behalf Payments	447,794	423,905	-	-	447,794	423,905	
Interest	754	1,412			754	1,412	
Total General Revenues	533,515	492,009	_		533,515	492,009	
Total Revenues	760,249	719,074	775	5,250	761,024	724,324	
Expenses							
Program Expenses							
Salaries and Benefits	197,696	187,533	-	-	197,696	187,533	
Purchased Services	108,213	83,914	4,562	1,075	112,775	84,989	
Supplies and Materials	7,351	13,104	790	438	8,141	13,542	
Payments to Other Governments	39,272	31,236			39,272	31,236	
Total Program Expenses	352,532	315,787	5,352	1,513	357,884	317,300	
Administrative							
On-Behalf Payments	447,794	423,905			447,794	423,905	
Total Administrative	447,794	423,905			447,794	423,905	
Total Expenses	800,326	739,692	5,352	1,513	805,678	741,205	
Change in Net Position	(40,077)	(20,618)	(4,577)	3,737	(44,654)	(16,881)	
Net Position, Beginning of Year	401,848	422,466	5,763	2,026	407,611	424,492	
Net Position, End of Year	\$ 361,771	\$ 401,848	\$ 1,186	\$ 5,763	\$ 362,957	\$ 407,611	

#### MANAGEMENT'S DISCUSSION AND ANALYSIS For the Year Ended June 30, 2014

#### Financial Analysis of the Regional Office of Education #43 Funds

The ROE uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

The ROE is a member of a cooperative with the Regional Office of Education #35 to provide school services to our three-county area. Since the Regional Office of Education #35 is the fiscal agent for that cooperative, the funds directly included in ROE #43's accounting system are limited.

The ROE maintains a recognized "Hot Lunch Program" serving the "Regional Safe School Program" students housed on location. All accounting for this program is included in this report. This account is in sound financial condition largely due to the contract and cooperation of Lowpoint-Washburn CUSD #21, contracted meal provider.

The ROE annually prepares a budget for Office Operations, which is submitted to the three county boards serving the area. The fiscal year for this budget runs from December 1 to November 30. Any major increase in this funding level to provide additional operation funds is not realistic at this time due to financial restraints of all three county boards. The ROE also annually adopts budgets for several funds, although not legally required to do so. See Note 1 to the financial statements. All grant budgets are prepared by the ROE and submitted to the granting agency for approval. Amendments must be submitted under guidelines established by the granting agency. Schedules showing the budget amounts compared to the ROE's actual financial activity are included in the supplementary information of this report.

The Institute Fund funds were used to provide certification services and Institute Day to teachers and administrators throughout the year. The office staff conducts a needs assessment survey with input from local school district teachers and administrators to determine professional development needs. Workshops and institutes are established that can assist the districts in the region improve instruction or educate individuals on state and federal mandates.

The Bus Driver Training Fund is used to annually train new bus driving applicants and provide refresher courses to existing bus drivers. This past year the ROE offered 8 classes in which approximately 212 individuals were trained. Classes range from 2.5 to 8 hours in length depending on content. The Bus Driver Fund receives revenues from State sources in the amount of \$663 annually and collects participant fees (\$8 per person). The ROE reevaluates this program annually, making sure it continues to have a positive balance.

The GED Fund collects participant fees which are used to reimburse testing sites outside of the ROE's area. This ROE does not administer the GED test due to the small number of participants, which would dictate infrequent test administration dates. It is felt that use of outside area test administration sites provide more frequent test dates for the benefit of the participants, with little added burden as test sites are within reasonable driving distance. This fund has a positive balance.

The Regional Safe Schools Program (RSSP) – General State Aid provides funds to a program that increases safety in the public schools and promotes a positive learning environment for the students attending the RSSP. The program works to meet the educational needs of severely disruptive students in an alternative learning environment. This fund has a positive balance.

#### MANAGEMENT'S DISCUSSION AND ANALYSIS For the Year Ended June 30, 2014

#### Financial Analysis of the Regional Office of Education #43 Funds (Continued)

The McKinney-Vento Homeless Act provides funds for assisting homeless families/students with educational needs through the Regional Office or the school district. This fund began in the FY08 school year and provides for materials, supplies, transportation, and professional development to name a few categories. The ROE applied as a sub-grantee and was awarded the McKinney-Vento Act grant. This grant is received from the Illinois State Board of Education (ISBE) on an annual basis.

The Principal Mentoring program was started in the FY08 school year. Funding is provided on an annual basis by ISBE through the Illinois Principals' Association. The ROE applied as a provider and was granted a three-year agreement for the Principal Mentoring. The ROE has a positive fund balance for this fee for service project.

The Rural Education Achievement Program (REAP) is a federal grant awarded to the Regional Safe School Program in an effort to provide a funding source to rural areas that struggle financially to provide resources that might otherwise not be provided by program funding (i.e. technology).

The ROE/ISC Operations program is a grant from the State which enabled the ROE to conduct professional development jointly with LaSalle County. Primary topics for training this past year included common core standards, technology, reading, math, and other school improvement areas.

The Title II Teacher Quality Leadership grant was provided through ISBE for the specific purpose of providing the evaluator training for teachers and the evaluator training for principals through Growth Through Learning Illinois. During FY14, approximately 18 administrators and teachers were trained through funds provided by this grant.

The Illinois' Statewide System of Support provided this year's Title I School Improvement and Accountability funds through Foundational Service Grants. These grants were developed in order to promote five initiatives throughout the State, including teacher evaluation, balanced assessment/Partnership for Assessment of Readiness for College and Careers (PARCC), continuous improvement planning, and new Illinois learning standards in English language arts and integrated math. Although this just began in the spring, eight workshops have successfully been run since June and many more will be offered throughout FY15.

The Workshops program enabled the ROE to offer additional trainings this past year especially designed to meet the needs and interests of teachers, administrators, and other school personnel within the Marshall-Putnam-Woodford County region. Primary topics that were offered included reading, math, science, technology and other school improvement areas.

The ROE does not have any Capital Assets over its \$5,000 capitalization threshold. Much of the equipment used by the ROE was purchased and owned by the county governments of the three counties, or the cooperative with Regional Office of Education #35 used to provide school services.

#### MANAGEMENT'S DISCUSSION AND ANALYSIS For the Year Ended June 30, 2014

#### Financial Analysis of the Regional Office of Education #43 Funds (Continued)

The future financial condition of this ROE appears sound, but with the need for continued diligence and adjustments of service delivery. The revenue sources are a function of Federal, State, and Local funding and allowable participant fees. With no expected funding increase at the State or Federal level, as well as limited increases available at the Local level, the only way we can adjust revenue income is by increasing participant fees for workshops. We also will be changing the way that professional development is delivered in order to secure greater commitment from the schools. Through sound financial management and adjustments in service delivery systems, plus reducing or removing activities that have become non-productive, we should remain fiscally responsible, especially until the end of FY15 when our office will close its doors. Woodford County will then unite with Tazewell and Mason County ROE, and Marshall and Putnam Counties will join the LaSalle County ROE. During the spring, data will be analyzed so that balances in the various funds will be appropriately divided and disbursed to those two offices to provide for the future needs of their citizens.

This financial report is designed to provide the Regional Offices of Education #43's citizens, taxpayers, clients, and other constituents with a general overview of its finances and to demonstrate the accountability of funds. If the reader has questions concerning this report or needs additional information regarding its contents, please contact the Regional Superintendent of the Regional Office of Education #43 at 117 South Jefferson Street, PO Box 340, Washburn, IL 61570.



#### MARSHALL, PUTNAM AND WOODFORD COUNTIES REGIONAL OFFICE OF EDUCATION #43 STATEMENT OF NET POSITION June 30, 2014

	Primary Government					
	Governmental		Busi	ness-Type		
	A	ctivities	A	ctivities		Total
ASSETS						
Current Assets:						
Cash and cash equivalents	\$	397,612	\$	1,186	\$	398,798
Due from other governments		15,246				15,246
Total Current Assets		412,858		1,186		414,044
TOTAL ASSETS		412,858		1,186		414,044
DEFERRED OUTFLOWS OF RESOURCES						
LIABILITIES						
Current Liabilities:						
Accounts payable		647		-		647
Accrued payroll		16,290		-		16,290
Unearned revenue		34,150		-		34,150
TOTAL LIABILITIES		51,087				51,087
DEFERRED INFLOWS OF RESOURCES		-		-		
NET POSITION						
Unrestricted		324,317		1,186		325,503
Restricted for educational purposes		37,454				37,454
TOTAL NET POSITION	\$	361,771	\$	1,186	\$	362,957

#### MARSHALL, PUTNAM AND WOODFORD COUNTIES REGIONAL OFFICE OF EDUCATION #43 STATEMENT OF ACTIVITIES For the Year Ended June 30, 2014

Net (Expenses)/Revenues

		Program	Revenues	and Changes in Net Position						
		<u> </u>			Primary Government					
		Charges for	Operating	Governmental	Business-Type					
FUNCTIONS/PROGRAMS	Expenses	Services	Grants	Activities	Activities	Total				
Primary government:	<u> </u>	_			_	-				
Governmental activities:										
Instructional Services:										
Salaries and benefits	\$ 197,696	\$ -	\$ 142,920	\$ (54,776)	\$ -	\$ (54,776)				
Purchased services	108,213	-	39,255	(68,958)	-	(68,958)				
Supplies and materials	7,351	-	5,287	(2,064)	-	(2,064)				
Payments to other governments	39,272	-	39,272	-	-	-				
Administrative:										
On-behalf payments	447,794			(447,794)		(447,794)				
Total governmental activities	800,326		226,734	(573,592)		(573,592)				
Business-type activities										
Staff Development	5,352	775			(4,577)	(4,577)				
Total business-type activities	5,352	775			(4,577)	(4,577)				
Total primary government	\$ 805,678	\$ 775	\$ 226,734	(573,592)	(4,577)	(578,169)				
	General revenues:			52 (00		<b>52</b> 600				
	Local sources			53,680	-	53,680				
	State sources Federal sources			663	-	663				
	Interest			30,624 754	-	30,624 754				
	On-behalf paymen	ata.		447,794	-	447,794				
	On-benan paymen	its		447,794		447,794				
	Total general re	evenues		533,515		533,515				
	Change in r	net position		(40,077)	(4,577)	(44,654)				
	84	1		( 3, 7, 7)	(,)	( ,,)				
	Net position - beginning	ng of year		401,848	5,763	407,611				
	Net position - end of ye	ear		\$ 361,771	\$ 1,186	\$ 362,957				

# MARSHALL, PUTNAM AND WOODFORD COUNTIES REGIONAL OFFICE OF EDUCATION #43 BALANCE SHEET GOVERNMENTAL FUNDS June 30, 2014

	 General Fund	lucation Fund	nstitute Fund	Other on-Major Funds	Gov	Total vernmental Funds
ASSETS						
Cash and cash equivalents	\$ 326,021	\$ 5,946	\$ 55,490	\$ 10,155	\$	397,612
Due from other funds	8,836	-	-	-		8,836
Due from other governments	 5,455	 9,791	 	 		15,246
Total assets	 340,312	 15,737	 55,490	 10,155		421,694
DEFERRED OUTFLOWS OF RESOURCES	 	 	 	 		
TOTAL ASSETS AND DEFERRED						
OUTFLOWS OF RESOURCES	\$ 340,312	\$ 15,737	\$ 55,490	\$ 10,155	\$	421,694
LIABILITIES						
Accounts payable	\$ _	\$ 647	\$ -	\$ _	\$	647
Accrued payroll	15,995	295	-	_		16,290
Due to other funds	-	8,836	-	-		8,836
Unearned revenue	-	-	34,150	-		34,150
Total liabilities	15,995	9,778	34,150	-		59,923
DEFERRED INFLOWS OF RESOURCES	 					
FUND BALANCES						
Restricted	_	5,959	21,340	10,155		37,454
Assigned	322,122	-	-	-		322,122
Unassigned	2,195	-	-	-		2,195
Total fund balances	324,317	5,959	21,340	10,155		361,771
TOTAL LIABILITIES, DEFERRED INFLOWS						
OF RESOURCES AND FUND BALANCE	\$ 340,312	\$ 15,737	\$ 55,490	\$ 10,155	\$	421,694

# MARSHALL, PUTNAM AND WOODFORD COUNTIES REGIONAL OFFICE OF EDUCATION #43 RECONCILIATION OF THE GOVERNMENTAL FUNDS BALANCE SHEET TO THE STATEMENT OF NET POSITION GOVERNMENTAL FUNDS

June 30, 2014

Total fund balances - governmental funds	\$ 361,771
Amounts reported for governmental activities in the Statement of Net Position are different because:	 <del>-</del>
Net position of governmental activities	\$ 361,771

#### MARSHALL, PUTNAM AND WOODFORD COUNTIES **REGIONAL OFFICE OF EDUCATION #43** STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES GOVERNMENTAL FUNDS

For the	Year	Ended	June	30,	2014
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	For the Year Ended June 30, 2014					Other		Total		
	General Fund		Education Fund		Institute Fund		Non-Major Funds		Governmental Funds	
Revenues:										
Local sources	\$	24,708	\$	1,348	\$	25,283	\$	2,341	\$	53,680
State sources		165,393		26,040		-		663		192,096
Federal sources		-		65,925		-		-		65,925
Interest		584		9		142		19		754
On-behalf payments		447,794								447,794
Total revenues		638,479		93,322		25,425		3,023		760,249
Expenditures:										
Instructional services:										
Salaries and benefits		189,838		7,858		-		-		197,696
Purchased services		38,240		43,568		24,072		2,333		108,213
Supplies and materials		5,269		1,619		463		-		7,351
Payments to other governments		-		39,272		-		-		39,272
On-behalf payments		447,794								447,794
Total expenditures		681,141		92,317		24,535		2,333		800,326
Net change in fund balances		(42,662)		1,005		890		690		(40,077)
Fund balances - beginning of year		366,979		4,954		20,450		9,465		401,848
Fund balances - end of year	\$	324,317	\$	5,959	\$	21,340	\$	10,155	\$	361,771

## RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES TO THE STATEMENT OF ACTIVITIES GOVERNMENTAL FUNDS

For the Year Ended June 30, 2014

Net change in fund balances	\$ (40,077)
Amounts reported for governmental activities in the Statement of Activities are different because:	 <u>-</u>
Change in net position of governmental activities	\$ (40,077)

## MARSHALL, PUTNAM AND WOODFORD COUNTIES REGIONAL OFFICE OF EDUCATION #43 STATEMENT OF NET POSITION PROPRIETARY FUND

June 30, 2014

		Enterprise Fund Workshops	
	Wo		
ASSETS			
Current assets:			
Cash and cash equivalents	\$	1,186	
TOTAL ASSETS		1,186	
DEFERRED OUTFLOWS OF RESOURCES			
LIABILITIES		-	
DEFERRED INFLOWS OF RESOURCES			
NET POSITION			
Unrestricted		1,186	
TOTAL NET POSITION	Φ.	1.106	
TOTAL NET POSITION	\$	1,186	

## STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN FUND NET POSITION PROPRIETARY FUND

#### For the Year Ended June 30, 2014

	Enterprise Fund	Enterprise Fund	
	Workshop	S	
OPERATING REVENUES:	Φ.		
Charges for services	\$	775	
Total operating revenues		775	
OPERATING EXPENSES: Purchased services Supplies and materials	4	,562 790	
Total operating expenses	5	,352	
Change in net position	(4	,577)	
NET POSITION - BEGINNING OF YEAR	5	,763	
NET POSITION - END OF YEAR	\$ 1	,186	

#### MARSHALL, PUTNAM AND WOODFORD COUNTIES REGIONAL OFFICE OF EDUCATION #43 STATEMENT OF CASH FLOWS PROPRIETARY FUND

For the Year Ended June 30, 2014

Enterprise Fund		
We	Workshops	
\$	1,125 (5,352)	
	(4,227)	
	(4,227)	
	5,413	
\$	1,186	
\$	(4,577)	
\$	(4,227)	
	\$ \$	

#### MARSHALL, PUTNAM AND WOODFORD COUNTIES REGIONAL OFFICE OF EDUCATION #43 STATEMENT OF FIDUCIARY NET POSITION FIDUCIARY FUNDS June 30, 2014

	Agency Funds		
ASSETS Cash and cash equivalents	\$	1,386	
Total Assets	\$	1,386	
LIABILITIES Due to others	\$	1,386	
Total Liabilities	\$	1,386	

#### NOTES TO FINANCIAL STATEMENTS June 30, 2014

#### 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The accounting policies of Marshall, Putnam and Woodford Counties Regional Office of Education #43 (ROE) conform to accounting principles generally accepted in the United States of America for governmental entities. The following is a summary of the significant accounting policies.

The ROE was created by Illinois Public Act 88-89, as amended. The ROE operates under the School Code (105 ILCS 5/3 and 5/3A). The ROE encompasses Marshall, Putnam, and Woodford Counties in Illinois. A Regional Superintendent of Schools serves as chief administrative officer of the ROE and is elected pursuant to 105 ILCS 5/3 and 5/3A of the School Code.

The Regional Superintendent is responsible for supervision and control of school districts within Marshall, Putnam and Woodford Counties. This includes all aspects of supervision, reports and financial accounting of districts which are considered by state law to be in the Service Region. In addition, the Regional Superintendent is charged with responsibility for township fund lands; registration of the names of applicants for scholarships to state controlled universities; examinations and related duties; visitation of public schools; direction of teachers and school officers; to serve as the official advisor and assistant of school officers and teachers; to conduct teachers institutes as well as to aid and encourage the formation of other teachers meetings and assist in their management; evaluate the schools in Marshall, Putnam and Woodford Counties; examine evidence of indebtedness; file and keep the returns of elections required to be returned to the Regional Superintendent's office; and file and keep the reports and statements returned by school treasurers and trustees.

The Regional Superintendent is also charged with the responsibilities of conducting a special census, when required, providing notice of money distributed to treasurers, board presidents, clerks, and secretaries of the school districts on or before each September 30; maintenance of a map and numbering of the Marshall, Putnam and Woodford Counties districts; providing township treasurers with a list of district treasurers; to inspect and approve building plans which comply with state law; to perform and report on annual building inspections; investigate bus drivers for valid bus driver permits and take related action as may be required; to maintain a list of unfilled teaching positions and to carry out other related duties required or permitted by law.

The Regional Superintendent is responsible for inspection and approval or rejection of school treasurer's bonds. The Regional Superintendent is also required to provide the State Board of Education with an affidavit showing that the treasurers of school districts under his control are properly bonded.

The Regional Superintendent is also responsible for apportionment and payment of funds received from the State for the districts in Marshall, Putnam and Woodford Counties or seeing that no payments are made unless the treasurer has filed or renewed appropriate bond and that the district has certified publication of the annual financial report. The Regional Superintendent is required to provide opinions and advice related to controversies under school law.

#### NOTES TO FINANCIAL STATEMENTS June 30, 2014

#### SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

For the period ended June 30, 2014, Marshall, Putnam and Woodford Counties Regional Office of Education #43 applied for, received, and administered numerous state and federal programs and grants in assistance and support of the educational activities of the school districts in Marshall, Putnam and Woodford Counties. Such activities are reported as a single special revenue fund (Education Fund).

#### REPORTING ENTITY

The ROE's reporting entity includes all related organizations for which it exercises oversight responsibility.

The ROE has developed criteria to determine whether outside agencies with activities which benefit the citizens of the region, including joint agreements which serve pupils from numerous school districts, should be included within its financial reporting entity. The criteria include, but are not limited to, whether the ROE exercises oversight responsibility (which includes financial interdependency, selection of governing authority, designation of management, ability to significantly influence operations, and accountability for fiscal matters), scope of public service, and special financing relationships.

Certain joint agreements have been determined not to be part of the reporting entity after applying the manifesting of oversight, scope of public service, and special financing relationships criteria and are therefore excluded from the accompanying financial statements because the ROE does not control the assets, operations, or management of the joint agreements. In addition, the ROE is not aware of any entity which would exercise such oversight as to result in the ROE being considered a component unit of the entity.

### BASIS OF PRESENTATION – GOVERNMENT-WIDE AND FUND FINANCIAL STATEMENTS

<u>Government-wide Financial Statements</u> – The Statement of Net Position and the Statement of Activities report information on all of the nonfiduciary activities of the primary government.

The Statement of Net Position presents the Marshall, Putnam and Woodford Counties Regional Office of Education #43 nonfiduciary assets, deferred outflows of resources, liabilities and deferred inflows of resources, with the difference reported as net position.

The Statement of Activities demonstrates the degree to which the direct expenses of a given function are offset by program revenues. *Direct expenses* are those that are clearly identifiable with a specific function. *Program revenues* include 1) charges to customers or applicants who purchase, use or directly benefit from goods, services, or privileges provided by a given function and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function. Other items not properly included among program revenues are reported instead as *general revenues*. Major individual governmental funds are reported as separate columns in the fund financial statements

#### NOTES TO FINANCIAL STATEMENTS June 30, 2014

#### SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

BASIS OF PRESENTATION – GOVERNMENT-WIDE AND FUND FINANCIAL STATEMENTS (Continued)

The statements are separated by governmental and business-type activities. The only business-type activity for the ROE is the Workshops Fund, which accounts for fees that are charged for the development of staff for educators in central Illinois.

<u>Fund Financial Statements</u> – The accounts of the ROE are organized on the basis of funds, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts comprised of its assets, deferred outflows of resources, liabilities, deferred inflows of resources, fund balance, revenues, and expenditures. The ROE's resources are allocated to and accounted for in individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled. Major individual governmental funds are reported as separate columns in the fund financial statements. All remaining governmental funds are aggregated and reported as other non-major governmental funds.

#### Governmental Fund Types

Governmental Funds are those through which most governmental functions of the ROE are financed. The acquisition, use, and balances of the ROE's expendable financial resources and the related current liabilities are accounted for through Governmental Funds. The ROE's major Governmental Funds include the following:

<u>General Fund</u> – The General Fund is used to account for resources traditionally associated with government which are not required, legally or by sound financial management, to be accounted for and reported in another fund. The General Fund accounts for the ROE's on-behalf payments from the State of Illinois and the counties to pay the salary and benefits of the Regional Superintendent, Assistant Regional Superintendent and clerical staff. The General Fund is always considered a major fund. General Funds include the following:

<u>Regional Safe Schools – General State Aid</u> – Funds for programs to increase safety and promote the learning environment in schools. The school was designed to meet the educational needs of multiple suspended or expelled students in an alternative educational environment. Monies received are used in payment of expenditures for the school and also the general operations of the ROE.

<u>ROE #43 Fund</u> – This fund accounts for monies received for and in payment of expenditures in connection with general administrative activities.

<u>Major Special Revenue Funds</u> – Special Revenue Funds are used to account for and report the proceeds of specific revenue sources that are restricted or committed to expenditures for specified purposes other than debt service and capital projects. Major special revenue funds include the following:

#### NOTES TO FINANCIAL STATEMENTS June 30, 2014

#### SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

BASIS OF PRESENTATION – GOVERNMENT-WIDE AND FUND FINANCIAL STATEMENTS (Continued)

<u>Education Fund</u> – The Education Fund is used to account for and report the proceeds of specific revenue sources that are restricted by grant agreements or contracts to expenditures for specified purposes supporting education enhancement programs as follows:

<u>Alternative Hot Lunch</u> – The program accounts for lunch funds administered by the ROE for the Regional Safe School Program. Revenue is provided by federal and State of Illinois grant funds and local sources.

<u>McKinney Education for Homeless Children</u> – The Homeless Youth Connection provides services for the educational needs of homeless PK-12 students in Marshall, Putnam and Woodford counties. The goal of the program is to ensure that homeless students receive the services they need to attend school on a regular basis despite being homeless.

<u>Principal Mentoring</u> – The program provides support and learning opportunities for new principals to transition into effective educational leaders as state funding allows.

<u>ROE/ISC Operations</u> – Monies are expended to conduct professional development programs.

<u>Rural Education Achievement Program</u> – Designed to help rural districts that may lack the personnel and resources to compete effectively for Federal competitive grants and often receive grant allocations in amounts that are too small to be effective in meeting their intended purposes.

<u>Title II Teacher Quality Leadership</u> – To account for monies received for and in payment of expenditures for activities that aim to increase student academic achievement through strategies such as improving teacher and principal quality; increasing the number of highly qualified teachers, principals, and assistant principals in the schools; and holding local educational agencies and schools accountable for improvements in student academic achievement.

<u>Title I School Improvement and Accountability Part A – SSOS</u> – To provide funds to schools with high numbers or high percentages of children from low-income families to help ensure that all children meet challenging state academic standards.

#### NOTES TO FINANCIAL STATEMENTS June 30, 2014

#### SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

### BASIS OF PRESENTATION – GOVERNMENT-WIDE AND FUND FINANCIAL STATEMENTS (Continued)

<u>Institute</u> – To account for fees collected for the registration and renewal of teaching certificates. These fees are used to defray administrative expenses incidental to teachers' institutes, workshops, or meetings of a professional nature that are designed to promote the professional growth of teachers or for the purpose of defraying the expense of any general or special meeting of teachers or school personnel. All funds generated remain restricted until expended only on the aforementioned activities.

Non-Major Special Revenue Funds – Special Revenue Funds are used to account for and report the proceeds of specific revenue sources that are restricted or committed to expenditures for specified purposes other than debt service and capital projects. The ROE's non-major special revenue funds include the following:

<u>Bus Driver Training</u> – To account for the stewardship of the assets held in trust in connection with the Bus Driver Training Program.

<u>General Education Development (GED)</u> – To account for the revenues and expenditures associated with the processing of applications for the high school level GED test and the issuance of diplomas upon successful completion of the examination.

#### Proprietary Fund Types

<u>Enterprise Fund</u> – Used to account for resources from fees charged directly to those entities or individuals that use the services of the ROE. This consists mainly of monies received for, and payment of, expenditures for workshops and other services for the school districts. The ROE's enterprise funds include the following:

<u>Workshops</u> – This fund accounts for revenues and expenditures associated with additional training to meet the needs and interests of teachers, administrators, and other school personnel.

#### Fiduciary Fund Types

<u>Agency Fund</u> – Used to account for assets held by the ROE in a trustee capacity or as an agent for individuals and private or governmental organizations. Agency Funds are custodial in nature (assets equal liabilities) and do not involve measurement of results of operations. The ROE has the following Agency Funds:

<u>Regional Trustees Fund</u> – This fund accounts for taxpayer deposits used to cover costs of redistricting hearings.

#### NOTES TO FINANCIAL STATEMENTS June 30, 2014

#### SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

BASIS OF PRESENTATION – GOVERNMENT-WIDE AND FUND FINANCIAL STATEMENTS (Continued)

<u>Jamboree Fund</u> – This fund accounts for monies that are received to cover costs of a teen conference for freshman students in Woodford County.

#### MEASUREMENT FOCUS AND BASIS OF ACCOUNTING

Measurement focus refers to what is being measured. Basis of accounting refers to when revenues and expenditures are recognized in the accounts and reported in the financial statements. Basis of accounting relates to the timing of the measurement made, regardless of the measurement focus applied.

Accounting records are maintained on the cash basis of accounting. Under this method, revenue is recorded when collected and expenditures are recorded when disbursements are made. The financial statements of the Marshall, Putnam and Woodford Counties Regional Office of Education #43 are prepared by making memorandum adjusting entries to the cash basis financial records.

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been satisfied.

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Under the modified accrual basis of accounting, revenues are recorded when susceptible to accrual, i.e., both measurable and available. Available means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. For this purpose, the ROE considers revenues to be available if they are collected within sixty days of the end of the current fiscal period. Revenues received more than sixty days after the end of the current period are deferred inflows of resources in the governmental fund financial statements, but are recognized as current revenues in the government-wide financial statements. Expenditures are recognized under the modified accrual basis of accounting when the related fund liability is incurred.

Under the terms of grant agreements, Marshall, Putnam and Woodford Counties Regional Office of Education #43 funds certain programs by a combination of specific cost-reimbursement grants and general revenues. Thus, when program expenses are incurred, there are both restricted and unrestricted funding sources available to finance the program. It is the Marshall, Putnam and Woodford Counties Regional Office of Education #43's policy to first apply restricted funds, then unrestricted. For unrestricted funds, committed funds are used first, then assigned funds, then unassigned if any.

#### NOTES TO FINANCIAL STATEMENTS June 30, 2014

#### SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

#### MEASUREMENT FOCUS AND BASIS OF ACCOUNTING (Continued)

Proprietary funds distinguish operating revenues and expenses from nonoperating items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with a proprietary fund's principal ongoing operations. The principal operating revenues of the Agency's enterprise fund is charges to customers for services. Operating expenses for enterprise funds include the cost of sales and services and administrative expenses. All revenues and expenses not meeting this definition are reported as nonoperating revenues and expenses.

#### GOVERNMENTAL FUND BALANCES

Fund Balance is the difference between assets plus deferred outflows of resources and liabilities plus deferred inflows of resources in a Governmental Fund. The following types of fund balances may be presented in the Governmental Funds Balance Sheet and Governmental Funds Combining Schedule of Accounts:

Nonspendable Fund Balance – the portion of a Governmental Fund's net position that is not available to be spent, either short term or long term, in either form or through legal restrictions. There are no accounts presenting a nonspendable fund balance.

<u>Restricted Fund Balance</u> – the portion of a Governmental Fund's net position that is subject to external enforceable legal restrictions. The following accounts fund balances are restricted by grant agreements or contracts: Alternative Hot Lunch and Principal Mentoring. The following funds are restricted by Illinois Statute: Bus Driver Training, General Education Development, and Institute.

<u>Committed Fund Balance</u> – the portion of a Governmental Fund's net position with self-imposed constraints or limitations that has been placed at the highest level of decision making. There are no accounts presenting a committed fund balance.

<u>Assigned Fund Balance</u> – the portion of a Governmental Fund's net position to denote an intended use of resources. The accounts presented with assigned fund balances are specified for a particular purpose by the Regional Superintendent. The account presenting an assigned fund balance is Regional Safe Schools – General State Aid.

<u>Unassigned Fund Balance</u> – available expendable financial resources in a governmental fund that are not designated for a specific purpose. The unassigned fund balance consists of the ROE #43 Fund.

#### **NET POSITION**

Equity is classified as net position. Net position represents the difference between assets plus deferred outflows of resources and liabilities plus deferred inflows of resources and is displayed in three components:

#### NOTES TO FINANCIAL STATEMENTS June 30, 2014

#### SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

#### NET POSITION (Continued)

<u>Net investment in capital assets</u> – Consists of capital assets including restricted capital assets, net of accumulated depreciation and reduced by the outstanding balances of any bonds, mortgages, notes, or other borrowings that are attributable to the acquisition, construction, or improvement of those assets.

<u>Restricted net position</u> – Consists of restricted assets reduced by liabilities and deferred inflows of resources related to those assets.

<u>Unrestricted net position</u> – All other net position that does not meet the definition of "restricted" or "net investment in capital assets."

#### USE OF ESTIMATES IN PREPARING FINANCIAL STATEMENTS

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets, deferred outflows of resources, liabilities, and deferred inflows of resources and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues, expenditures, gains, losses, and other changes in fund balance during the reporting period. Actual results could differ from those estimates.

#### **BUDGETS**

The ROE does not adopt a formal budget for all revenues and expenditures of the governmental funds and is not legally required to do so. The Regional Office of Education Funds are controlled by the Regional Superintendent of Education and the State of Illinois. Certain programs administered by the ROE are subject to budget approval by the State of Illinois. The actual to budget comparisons are prepared on the modified accrual basis of accounting. The following accounts/funds prepare budgets:

General Funds:

Regional Safe Schools – General State Aid

**Education Funds:** 

McKinney Education for Homeless Children

**ROE/ISC Operations** 

Title II Teacher Quality Leadership

Title I School Improvement and Accountability Part A-SSOS

#### TEACHER CERTIFICATION

Teacher certification revenues are recognized over a five year period when applicable.

#### NOTES TO FINANCIAL STATEMENTS June 30, 2014

#### SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

#### REVENUES – EXCHANGE AND NON-EXCHANGE TRANSACTIONS

Revenue resulting from exchange transactions, in which each party gives and receives essentially equal value, is recorded on the accrual basis when the exchange takes place. On a modified accrual basis, revenue is recorded in the fiscal year in which the resources are measurable and become available.

Non-exchange transactions, in which the ROE receives value without directly giving value in return, include grants and donations. On an accrual basis, revenue from grants and donations is recognized in the fiscal year in which all eligibility requirements have been satisfied. Eligibility requirements include timing requirements, which specify the year when the resources are required to be used or the fiscal year when use is first permitted, matching requirements, in which the ROE must provide local resources to be used for specific purpose, and expenditure requirements, in which the resources are provided to the ROE on a reimbursement basis. On a modified accrual basis, revenue from non-exchange transactions must be available before it can be recognized.

#### CAPITAL ASSETS

General capital assets generally result from expenditures in the governmental funds. These assets are reported in the government-wide Statement of Net Position. Purchases of equipment are recorded as capital outlay expenditures of the various funds. All capital assets are capitalized at cost or estimated historical cost and updated for additions and retirements during the year. The ROE capitalizes items costing \$5,000 or more. As of June 30, 2014, there were no items costing \$5,000 or more.

#### **UNEARNED REVENUES**

The ROE reports unearned revenue in the governmental fund Balance Sheet. Unearned revenue arises when potential revenue does not meet both the measurable and available criteria for recognition in the current period.

#### CASH AND CASH EQUIVALENTS

The ROE considers all investments with a maturity of three months or less when purchased to be cash equivalents.

#### REVENUES FROM FEDERAL AND STATE GRANTS

Revenues from federal and state grant awards are recorded net of the amount due to the State for the unused portion of the grant or the amount carried over to the following fiscal year project. Amounts due to the state or carried over to the following year project are recorded as liabilities.

#### DUE FROM OTHER GOVERNMENTAL UNITS

Due from other governmental units is reported at gross with no allowance for uncollectibles since management feels the amount of any uncollectible accounts is immaterial.

#### NOTES TO FINANCIAL STATEMENTS June 30, 2014

#### SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

#### INTERFUND RECEIVABLES AND PAYABLES

During the course of operations, numerous transactions occur between individual funds that may result in amounts owed between funds and are classified as "due to and from other funds." Interfund receivables and payables between funds within governmental activities are eliminated in the Statement of Net Position

#### NEW ACCOUNTING STANDARDS

In fiscal year 2014, the ROE implemented Governmental Accounting Standards Board (GASB) Statement No. 65, *Items Previously Reported as Assets and Liabilities*, GASB Statement No. 66, *Technical Corrections -2012- An Amendment of GASB Statements No. 10 and No. 62*, GASB Statement No. 67, *Financial Reporting for Pension Plans – An Amendment of GASB No. 25*, and GASB Statement No. 70, *Accounting and Financial Reporting for Nonexchange Financial Guarantees*. The ROE implemented these standards during the current year; however, GASB Statements No. 66, 67, and 70 did not have a material impact on the financial statements. The implementation of GASB Statement No. 65 established accounting and financial reporting standards that reclassify and recognize, as deferred outflows of resources or deferred inflows of resources, certain items that were previously reported as assets and liabilities.

#### 2. <u>INTERGOVERNMENTAL AGREEMENT</u>

On July 1, 1998, the ROE entered into an Intergovernmental Agreement executed pursuant to the provisions of the Intergovernmental Cooperation Clause of the Illinois Constitution as well as the provisions of the Intergovernmental Cooperation Act of 1973 and the Illinois Admin. Code 525.110.

The name of the Educational Service Delivery System formed is known as the LaSalle County – Marshall, Putnam, Woodford County Service Delivery System. The LaSalle County Regional Office of Education was designated as Administrative Agent for ROE Services. The following grants of Marshall/Putnam/Woodford Counties Regional Office of Education #43 were assigned to the LaSalle County – Putnam, Marshall, Woodford County Service Delivery System: Illinois Administrators' Academy, ROE Operations, Internal Review, Truants Alternative Program, RESPRO and Learning Technology Center.

#### 3. CASH

State regulations require that the ROE deposit funds under its control into accounts insured by the federal government, secured by substantial collateral or into pooled investment trusts. All funds not needed for immediate disbursements are maintained in interest bearing accounts. The *Illinois Compiled Statutes* authorize the ROE to make deposits and invest in U.S. Government, State of Illinois, and municipal securities; certificates of deposit or time savings deposits insured by the FDIC; mortgage notes, bonds, or debentures issued by the Federal Housing Administration; bonds and other obligations of the Federal National Mortgage Association; commercial paper rated within the three highest classifications by at least two standard rating services; credit union shares; and the Illinois Public Treasurer's Investment Pool.

#### NOTES TO FINANCIAL STATEMENTS June 30, 2014

#### CASH (Continued)

At June 30, 2014, the carrying amount of the ROE's various bank deposits totaled \$400,184 and the bank balances totaled \$423,718. Included in the bank balance is \$42,535 deposited in the Illinois Funds. The Illinois Funds portfolio includes: certificates of deposit issued by Illinois financial institutions, repurchase agreements backed by direct treasury obligations from primary government securities dealers, direct treasury obligations of the U.S. Government, and money market funds backed by full faith and credit obligations of the U.S. Government. The ROE owns no identifiable investment securities in the Illinois Funds, therefore, credit risk cannot be assessed for the Illinois Funds.

Custodial credit risk is the risk that in the event of a bank failure, the ROE's deposits may not be returned to it. The ROE has a deposit policy for custodial credit risk. As of June 30, 2014, all of the deposits made by the ROE were covered by the Federal Depository Insurance Corporation (FDIC).

#### 4. <u>RECEIVABLES/PAYABLES</u>

Receivables for the Marshall, Putnam and Woodford Counties ROE #43 at June 30, 2014, are as follows:

	Due	from Other			
	Governments		Other		 Total
Governmental activities: General Education	\$	5,455 9,791	\$	- -	\$ 5,455 9,791
Total	\$	15,246	\$		\$ 15,246

Payables for the Marshall, Putnam and Woodford Counties ROE #43 at June 30, 2014, are as follows:

	Accoun	Accounts Payable		ued Payroll	Total			
Governmental activities: General Education	\$	- 647	\$	15,995 295	\$	15,995 942		
Total	\$	647	\$	16,290	\$	16,937		

#### NOTES TO FINANCIAL STATEMENTS June 30, 2014

#### 5. <u>DUE TO/FROM OTHER GOVERNMENTS</u>

The Marshall, Putnam and Woodford Counties Regional Office of Education #43's governmental activities have amounts due to and due from various other governmental units which consist of the following:

Due From Other Governmental Units:

Illinois State Board of Education	\$ 5,468
Other Regional Office of Education	8,535
United States Department of Education	1,243
	\$ <u>15,246</u>

There are no amounts due to other governmental units at June 30, 2014.

#### 6. <u>INTERFUND TRANSACTIONS</u>

#### DUE TO/FROM OTHER FUNDS

The Marshall, Putnam, and Woodford Counties ROE #43 had the following due to/from other fund balances for the year ended June 30, 2014 due to the State of Illinois being slow in paying funds for a couple of ROE #43's programs:

	Due from			Due to	
General Fund: Regional Safe Schools - General State Aid	\$	8,836	\$	-	
Education Fund: Rural Education Achievement Program Title I School Improvement and		-		1,243	
Accountability Part A - SSOS				7,593	
Total	\$	8,836	\$	8,836	

#### 7. <u>RETIREMENT PLANS</u>

All certified personnel participate in the Teachers' Retirement System of the State of Illinois (TRS).

#### TRS Plan Description

The ROE (employer) participates in the Teachers' Retirement System of the State of Illinois (TRS). TRS is a cost-sharing multiple-employer defined benefit pension plan that was created by the Illinois legislature for the benefit of Illinois public school teachers employed outside the city of Chicago.

#### NOTES TO FINANCIAL STATEMENTS June 30, 2014

#### RETIREMENT PLANS (Continued)

TRS Plan Description (Continued)

The Illinois Pension Code outlines the benefit provisions of TRS, and amendments to the plan can be made only by legislative action with the Governor's approval. The State of Illinois maintains the primary responsibility for funding the plan, but contributions from participating employers and members are also required. The TRS Board of Trustees is responsible for the system's administration.

TRS members include all active nonannuitants who are employed by a TRS-covered employer to provide services for which teacher licensure is required. The active member contribution rate for the year ended June 30, 2014 was 9.4 percent of creditable earnings. The same contribution rate applies to members whose first contributing service is on or after January 1, 2011, the effective date of the benefit changes contained in Public Act 96-0889. These contributions, which may be paid on behalf of employees by the employer, are submitted to TRS by the employer. The active member contribution rate was also 9.4 percent for the years ended June 30, 2013 and 2012.

The State of Illinois makes contributions directly to TRS on behalf of the ROE's TRS-covered employees.

• On-behalf Contributions to TRS. The State of Illinois makes employer pension contributions on behalf of the ROE. For the year ended June 30, 2014, State of Illinois contributions were based on 35.41 percent of creditable earnings not paid from federal funds, and the ROE recognized revenue and expenditures of \$122,176 in pension contributions that the State of Illinois paid directly to TRS. For the years ended June 30, 2013 and June 30, 2012, the contribution rates were 28.05 percent (\$95,382) and 24.91 percent (\$85,992), respectively.

The ROE makes other types of employer contributions directly to TRS.

- <u>2.2 Formula Contributions</u>. Employers contribute 0.58 percent of total creditable earnings for the 2.2 formula change. This rate is specified by statute. Contributions for the year ended June 30, 2014 were \$848. Contributions for the years ending June 30, 2013 and June 30, 2012, were \$837 and \$900, respectively.
- Federal and Special Trust Fund Contributions. When TRS members are paid from federal and special trust funds administered by the ROE, there is a statutory requirement for the ROE to pay an employer pension contribution from those funds. Under a policy adopted by the TRS Board of Trustees that has been in effect since the fiscal year ended June 30, 2006, employer contributions for employees paid from federal and special trust funds will be the same as the state contribution rate to TRS. Public Act 98-0674 now requires the two rates to be the same.

#### NOTES TO FINANCIAL STATEMENTS June 30, 2014

#### **RETIREMENT PLANS (Continued)**

TRS Plan Description (Continued)

For the year ended June 30, 2014, the employer pension contribution was 35.41 percent of salaries paid from federal and special trust funds. For the years ended June 30, 2013 and 2012, the employer contribution was 28.05 and 24.91 percent, respectively. For the year ended June 30, 2014, salaries totaling \$1,865 were paid from federal and special trust funds that required employer contributions of \$660. For the years ended June 30, 2013 and June 30, 2012, required ROE contributions were \$0 and \$0, respectively.

• <u>Early Retirement Option (ERO)</u>. The ROE is also required to make one-time employer contributions to TRS for members retiring under the Early Retirement Option (ERO). The payments vary depending on the age and salary of the member.

The maximum employer ERO contribution under the current program is 146.5 percent and applies when the member is age 55 at retirement.

For the year ended June 30, 2014, the ROE paid \$-0- to TRS for employer contributions under the ERO program. For the years ended June 30, 2013 and June 30, 2012, the ROE made no payments under the ERO.

• <u>Salary Increases Over 6 Percent and Excess Sick Leave.</u> If an employer grants salary increases over 6 percent and those salaries are used to calculate a retiree's final average salary, the employer makes a contribution to TRS. The contribution will cover the difference in actuarial cost of the benefit based on actual salary increases and the benefit based on salary increases of up to 6 percent.

For the year ended June 30, 2014, the ROE paid \$-0- to TRS for employer contributions due on salary increases in excess of 6 percent. For the years ended June 30, 2013 and June 30, 2012, the ROE paid \$-0- and \$-0-, respectively.

If an employer grants sick leave days in excess of the normal annual allotment and those days are used as TRS service credit, the employer makes a contribution to TRS. The contribution is based on the number of excess sick leave days used as service credit, the highest salary rate reported by the granting employer during the four-year sick leave review period, and the TRS total normal cost rate (17.29 percent of salary during the year ended June 30, 2014).

For the year ended June 30, 2014, the ROE paid \$-0- to TRS for sick leave days granted in excess of the normal annual allotment. For the years ended June 30, 2013 and June 30, 2012, the ROE paid \$-0- and \$-0-, respectively.

TRS financial information, an explanation of TRS benefits, and descriptions of member, employer, and state funding requirements can be found in the TRS *Comprehensive Annual Financial Report* for the year ended June 30, 2013. The report for the year ended June 30, 2014, is expected to be available in late 2014.

#### NOTES TO FINANCIAL STATEMENTS June 30, 2014

#### RETIREMENT PLANS (Continued)

TRS Plan Description (Continued)

The reports may be obtained by writing to the Teachers' Retirement System of the State of Illinois, 2815 West Washington Street, P.O. Box 19253, Springfield, Illinois 62794-9253. The most current report is also available on the TRS Website at <a href="http://trs.illinois.gov">http://trs.illinois.gov</a>.

#### 8. OTHER POST-EMPLOYMENT BENEFITS

Teacher Health Insurance Security Fund

The ROE (employer) participates in the Teacher Health Insurance Security (THIS) Fund, a cost-sharing, multiple-employer defined benefit post-employment healthcare plan that was established by the Illinois legislature for the benefit of retired Illinois public school teachers employed outside the city of Chicago. The THIS Fund provides medical, prescription, and behavioral health benefits, but it does not provide vision, dental, or life insurance benefits to annuitants of the Teachers' Retirement System (TRS). Annuitants not enrolled in Medicare may participate in the state-administered participating provider option plan or choose from several managed care options. Beginning February 1, 2014, annuitants who were enrolled in Medicare Parts A and B may be eligible to enroll in Medicare Advantage plans.

The State Employees Group Insurance Act of 1971 (5 ILCS 375) outlines the benefit provisions of the THIS Fund and amendments to the plan can be made only by legislative action with the Governor's approval. Effective July 1, 2012, in accordance with Executive Order 12-01, the plan is administered by the Illinois Department of Central Management Services (CMS) with the cooperation of TRS. Section 6.6 of the State Employees Group Insurance Act of 1971 requires all active contributors to TRS who are not employees of the state to make a contribution to the THIS Fund.

The percentage of employer required contributions in the future will not exceed 105 percent of the percentage of salary actually required to be paid in the previous fiscal year.

• On behalf contributions to the THIS Fund. The State of Illinois makes employer retiree health insurance contributions on behalf of the ROE. State contributions are intended to match contributions to the THIS Fund from active members which were 0.97 percent of pay during the year ended June 30, 2014. State of Illinois contributions were \$1,416 and the ROE recognized revenue and expenditures of this amount during the year.

State contributions intended to match active member contributions during the years ended June 30, 2013 and June 30, 2012 were 0.92 and 0.88 percent of pay, respectively. State contributions on behalf of ROE employees were \$1,329 and \$1,364, respectively.

#### NOTES TO FINANCIAL STATEMENTS June 30, 2014

#### OTHER POST-EMPLOYMENT BENEFITS (Continued)

Teacher Health Insurance Security Fund (Continued)

• Employer contributions to the THIS Fund. The ROE also makes contributions to the THIS Fund. The employer THIS Fund contribution was 0.72 percent during the year ended June 30, 2014 and 0.69 and 0.66 during the years ended June 30, 2013 and June 30, 2012, respectively. For the year ended June 30, 2014, the ROE paid \$1,051 to the THIS Fund. For the years ended June 30, 2013 and June 30, 2012, the ROE paid \$997 and \$1,023, respectively, which was 100 percent of the required contribution.

The publicly available financial report of the THIS Fund may be found on the website of the Illinois Auditor General: <a href="http://www.auditor.illinois.gov/Audit-Reports/ABC-List.asp">http://www.auditor.illinois.gov/Audit-Reports/ABC-List.asp</a>. The current reports are listed under "Central Management Services." Prior reports are available under "Healthcare and Family Services."

#### 9. ON-BEHALF PAYMENTS AND RELATED PARTY TRANSACTIONS

The State of Illinois makes employer pension contributions and employer retiree health insurance contributions on behalf of the ROE. The salaries, fringe benefits, and TRS contributions of the Regional Superintendent and the Assistant Superintendent are paid by the State of Illinois.

The following salary and benefit data for the Regional Superintendent and Assistant Regional Superintendent was calculated based on data provided by the Illinois State Board of Education.

TRS pension contributions (for all eligible employees)	\$ 122,176
THIS contributions (for all eligible employees)	1,416
Regional Superintendent – salary	104,784
Regional Superintendent – benefits (includes State paid insurance)	27,875
Assistant Regional Superintendent – salary	94,320
Assistant Regional Superintendent – benefits (includes State paid insurance)	31,881
Total	\$ 382,452

The following salaries and benefits data for other employees of the ROE was calculated based on data provided by Woodford County:

Salaries Benefits		\$ 56,556 8,786
	Total	\$ 65 342

The total of the on-behalf payments shown above, \$447,794, is reported as revenues and expenditures in the General Fund.

#### NOTES TO FINANCIAL STATEMENTS June 30, 2014

#### 10. <u>OPERATING LEASE</u>

The ROE has entered into a lease agreement for the use of office space and classrooms for the Regional Safe Schools Program. The lease is renewed annually. The rent paid during the fiscal year ended June 30, 2014 was \$18,900.

#### 11. <u>OTHER DISCLOSURES</u>

Accounting principles generally accepted in the United States of America require disclosure of certain information concerning individual funds (which are presented only in combination on the financial statements). Funds having deficit fund balances and funds which overextended appropriations during the year are required to be disclosed.

- A. There were no funds/accounts with a deficit fund balance at June 30, 2014.
- B. The following funds had an excess of actual expenditures over budget for the year ended June 30, 2014:

	Ur	Unfavorable			
Fund	 Amount		Expenditures		Variance
Regional Safe Schools - General State Aid	\$ 54,556	\$	232,470	\$	177,914
Title II Teacher Quality Leadership	2,459		6,034		3,575

The Regional Safe Schools – General State Aid fund is reporting an over expenditure due to the actual amounts reflecting other federal, state, and local monies that are not subject to grant budget requirements.

#### 12. REGIONAL OFFICE OF EDUCATION CONSOLIDATION

On November 22, 2013 the Illinois State Board of Education adopted a motion pursuant to its obligation under 105 ILCS 5/3A-4(a), which recognizes consolidations agreed to via county board resolutions prior to June 30, 2013. Effective July 1, 2015, the Regional Office of Education #43 will disband and Woodford County will consolidate with Regional Office of Education #53. Marshall County and Putnam County will consolidate with Regional Office of Education #35.

#### NOTES TO FINANCIAL STATEMENTS June 30, 2014

#### 13. PROSPECTIVE ACCOUNTING CHANGE

The Governmental Accounting Standards Board has issued Statement No. 68, Accounting and Financial Reporting for Pensions – an Amendment of GASB No. 27. This statement will be implemented for the fiscal year ending June 30, 2015. The revised requirements establish new financial reporting requirements for state and local governments which provide their employees with pension benefits, including additional note disclosures and required supplementary information. In addition, the Statement of Net Position is expected to include a significant liability for the government's proportionate share of the employee pension plan.



#### MARSHALL, PUTNAM AND WOODFORD COUNTIES REGIONAL OFFICE OF EDUCATION #43 COMBINING SCHEDULE OF ACCOUNTS GENERAL FUND June 30, 2014

	S	gional Safe chools - General tate Aid	OE #43 Fund	Total
ASSETS				
Cash and cash equivalents	\$	323,826	\$ 2,195	\$ 326,021
Due from other funds		8,836	-	8,836
Due from other governments		5,455	-	5,455
Total Assets		338,117	 2,195	 340,312
DEFERRED OUTFLOWS OF RESOURCES				 
TOTAL ASSETS AND DEFERRED				
OUTFLOWS OF RESOURCES	\$	338,117	\$ 2,195	\$ 340,312
LIABILITIES  Accrued payroll  Total Liabilities	\$	15,995 15,995	\$ 	\$ 15,995 15,995
rotal Elabilities		10,770	 	10,775
DEFERRED INFLOWS OF RESOURCES		-	 -	 -
FUND BALANCE				
Assigned		322,122	-	322,122
Unassigned		-	2,195	2,195
Total Fund Balance		322,122	2,195	324,317

2,195 \$

TOTAL LIABILITIES, DEFERRED INFLOWS OF RESOURCES & FUND BALANCE

## COMBINING SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES GENERAL FUND ACCOUNTS

	_	gional Safe			
	Schools - General			OE #43	
		tate Aid	IN	Fund	Total
REVENUES					
Local sources	\$	23,375	\$	1,333	\$ 24,708
State sources		165,393		-	165,393
Interest		584		-	584
On-behalf payments				447,794	447,794
Total revenues		189,352		449,127	638,479
EXPENDITURES					
Salaries and benefits		189,838		-	189,838
Purchased services		37,477		763	38,240
Supplies and materials		5,155		114	5,269
On-behalf payments				447,794	 447,794
Total expenditures		232,470		448,671	 681,141
Net change in fund balances		(43,118)		456	(42,662)
FUND BALANCE AT					
BEGINNING OF YEAR		365,240		1,739	 366,979
FUND BALANCE AT					
END OF YEAR	\$	322,122	\$	2,195	\$ 324,317

#### MARSHALL, PUTNAM AND WOODFORD COUNTIES REGIONAL OFFICE OF EDUCATION #43 BUDGETARY COMPARISON SCHEDULE GENERAL FUND ACCOUNT

#### REGIONAL SAFE SCHOOLS - GENERAL STATE AID

For the Year Ended June 30, 2014

	<b>Budgeted Amounts</b>			Actual		Variance with		
	C	riginal		Final	A	Amounts	Final Budget	
REVENUES								
Local sources	\$	-	\$	-	\$	23,375	\$	23,375
State sources		54,556		54,556		165,393		110,837
Interest						584		584
Total revenues		54,556		54,556		189,352		134,796
EXPENDITURES								
Salaries and benefits		41,374		41,374		189,838		(148,464)
Purchased services		12,926		12,926		37,477		(24,551)
Supplies and materials		256		256		5,155		(4,899)
Total expenditures		54,556		54,556		232,470		(177,914)
Net change in fund balance	\$		\$			(43,118)	\$	(43,118)
FUND BALANCE AT BEGINNING OF YEAR						365,240		
FUND BALANCE AT END OF YEAR					\$	322,122		

NOTE: The budget amounts for Regional Safe Schools reflect only the amounts pertaining to the Regional Safe Schools Grant. The actual amounts reflect grant funds as well as other federal, state, and local monies which are not subject to grant budget requirements.

# MARSHALL, PUTNAM AND WOODFORD COUNTIES REGIONAL OFFICE OF EDUCATION #43 COMBINING SCHEDULE OF ACCOUNTS EDUCATION FUND June 30, 2014

	Alternative Hot Lunch		McKinney Education for Homeless Children	Principal Mentoring		ROE/ISC Operations
ASSETS						
Cash and cash equivalents	\$	5,512	\$ -	\$	434	\$ -
Due from other governments		13	-			
Total Assets		5,525			434	
DEFERRED OUTFLOWS OF RESOURCES						
TOTAL ASSETS AND DEFERRED OUTFLOWS OF RESOURCES	\$	5,525	\$ -	\$	434	\$ -
LIABILITIES Accounts payable Accrued payroll	\$	- -	\$ - -	\$	-	\$ - -
Due to other funds  Total Liabilities		<u>-</u>			<u>-</u>	
DEFERRED INFLOWS OF RESOURCES		-			-	
FUND BALANCE						
Restricted		5,525	-		434	-
Total Fund Balance		5,525			434	
TOTAL LIABILITIES, DEFERRED INFLOWS OF RESOURCES & FUND BALANCE	\$	5,525	\$ -	\$	434	\$ -

# MARSHALL, PUTNAM AND WOODFORD COUNTIES REGIONAL OFFICE OF EDUCATION #43 COMBINING SCHEDULE OF ACCOUNTS EDUCATION FUND June 30, 2014

	Rural Education Achievement Program		Title II Teacher Quality Leadership		Title I School Improvement and Accountability Part A-SSOS		/ Total	
ASSETS								
Cash and cash equivalents	\$	-	\$	-	\$	-	\$	5,946
Due from other governments		1,243		-		8,535		9,791
Total Assets		1,243		-		8,535		15,737
DEFERRED OUTFLOWS OF RESOURCES				_		<u>-</u>		<u>-</u>
TOTAL ASSETS AND DEFERRED OUTFLOWS OF RESOURCES	\$	1,243	\$		\$	8,535	Ф	15,737
	Ψ	1,210	Ψ			0,000		10,707
LIABILITIES								
Accounts payable	\$	-	\$	-	\$	647	\$	647
Accrued payroll		-		-		295		295
Due to other funds		1,243		-		7,593		8,836
Total Liabilities		1,243		-		8,535	-	9,778
DEFERRED INFLOWS OF RESOURCES				-				
FUND BALANCE								
Restricted				-				5,959
Total Fund Balance				-		-		5,959
TOTAL LIABILITIES, DEFERRED INFLOWS OF RESOURCES & FUND BALANCE	\$	1,243	\$	-	\$	8,535	\$	15,737

## COMBINING SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES EDUCATION FUND ACCOUNTS

	Alternative Hot Lunch		McKinney Education for Homeless Children		Principal Mentoring		ROE/ISC Operations	
REVENUES								
Local sources	\$ 1,348	\$	-	\$	-	\$	-	
State sources	84		-		-		25,956	
Federal sources	5,433		15,299		-		-	
Interest	 9							
Total revenues	 6,874	-	15,299				25,956	
EXPENDITURES								
Salaries and benefits	-		700		-		-	
Purchased services	5,869		572		-		-	
Supplies and materials	-		711		_		-	
Payments to other governments	 		13,316				25,956	
Total expenditures	 5,869		15,299				25,956	
Net change in fund balances	1,005		-		-		-	
FUND BALANCE AT								
BEGINNING OF YEAR	 4,520				434			
FUND BALANCE AT								
END OF YEAR	\$ 5,525	\$		\$	434	\$		

## COMBINING SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES EDUCATION FUND ACCOUNTS

	Rural Education Achievement Program		Title II Teacher Quality Leadership		Title I School Improvement and Accountability Part A-SSOS		Total	
REVENUES								
Local sources	\$	-	\$	-	\$	-	\$ 1,348	
State sources		-		-		-	26,040	
Federal sources		30,624		6,034		8,535	65,925	
Interest				-			 9	
Total revenues		30,624		6,034		8,535	 93,322	
EXPENDITURES								
Salaries and benefits		-		-		7,158	7,858	
Purchased services		30,624		6,034		469	43,568	
Supplies and materials		-		-		908	1,619	
Payments to other governments		_		-		_	39,272	
Total expenditures		30,624		6,034		8,535	 92,317	
Net change in fund balances		-		-		-	1,005	
FUND BALANCE AT								
BEGINNING OF YEAR							 4,954	
FUND BALANCE AT								
END OF YEAR	\$	_	\$	_	\$	_	\$ 5,959	

# MARSHALL, PUTNAM AND WOODFORD COUNTIES REGIONAL OFFICE OF EDUCATION #43 BUDGETARY COMPARISON SCHEDULE EDUCATION FUND ACCOUNT McKINNEY EDUCATION FOR HOMELESS CHILDREN

		Budgeted	l Amo	unts		Actual	Variance with	
	O	riginal		Final	Amounts		Final Budget	
REVENUES								
Federal sources	\$	5,299	\$	15,299	\$	15,299	\$	
Total revenues		5,299		15,299		15,299		
EXPENDITURES								
Salaries and benefits		690		690		700		(10)
Purchased services		700		700		572		128
Supplies and materials		75		75		711		(636)
Payments to other governments		3,834		13,834		13,316		518
Total expenditures		5,299		15,299		15,299		
Net change in fund balance	\$		\$			-	\$	
FUND BALANCE AT BEGINNING OF YEAR								
FUND BALANCE AT END OF YEAR					\$	-		

#### MARSHALL, PUTNAM AND WOODFORD COUNTIES REGIONAL OFFICE OF EDUCATION #43 BUDGETARY COMPARISON SCHEDULE EDUCATION FUND ACCOUNT

ROE/ISC OPERATIONS For the Year Ended June 30, 2014

	Budgeted Amounts					Actual		Variance with	
	C	Original		Final	Amounts		Final Budget		
REVENUES									
State sources	\$	25,956	\$	25,956	\$	25,956	\$		
Total revenues		25,956		25,956		25,956			
EXPENDITURES									
Payments to other governments		25,956		25,956		25,956			
Total expenditures		25,956		25,956		25,956			
Net change in fund balance	\$		\$			-	\$		
FUND BALANCE AT BEGINNING OF YEAR									
FUND BALANCE AT END OF YEAR					\$				

# MARSHALL, PUTNAM AND WOODFORD COUNTIES REGIONAL OFFICE OF EDUCATION #43 BUDGETARY COMPARISON SCHEDULE EDUCATION FUND ACCOUNT TITLE II TEACHER QUALITY LEADERSHIP For the Year Ended June 30, 2014

		Budgeted	ınts	Actual		Variance with		
	О	riginal	Final		A	mounts	Fina	al Budget
REVENUES								
Federal sources	\$	2,459	\$	2,459	\$	6,034	\$	3,575
Total revenues		2,459		2,459		6,034		3,575
EXPENDITURES								
Purchased services		2,459		2,459		6,034		(3,575)
Total expenditures		2,459		2,459		6,034		(3,575)
Net change in fund balance	\$		\$			-	\$	
FUND BALANCE AT BEGINNING OF YEAR								
FUND BALANCE AT END OF YEAR					\$	_		

#### MARSHALL, PUTNAM AND WOODFORD COUNTIES REGIONAL OFFICE OF EDUCATION #43 BUDGETARY COMPARISON SCHEDULE

#### EDUCATION FUND ACCOUNT

## TITLE I SCHOOL IMPROVEMENT AND ACCOUNTABILITY PART A - SSOS For the Year Ended June 30, 2014

	Budgeted Amounts					Actual		Variance with	
	C	Original		Final	Aı	Amounts		al Budget	
REVENUES									
Federal sources	\$	31,504	\$	31,504	\$	8,535	\$	(22,969)	
Total revenues		31,504		31,504		8,535		(22,969)	
EXPENDITURES									
Salaries and benefits		24,584		24,584		7,158		17,426	
Purchased services		4,351		4,351		469		3,882	
Supplies and materials		2,569		2,569		908		1,661	
Total expenditures		31,504		31,504		8,535		22,969	
Net change in fund balance	\$		\$			-	\$		
FUND BALANCE AT BEGINNING OF YEAR									
FUND BALANCE AT END OF YEAR					\$				

#### MARSHALL, PUTNAM AND WOODFORD COUNTIES REGIONAL OFFICE OF EDUCATION #43 COMBINING BALANCE SHEET NON-MAJOR SPECIAL REVENUE FUNDS June 30, 2014

	Bus Driver Training		General Education Development		Total
ASSETS					
Cash and cash equivalents	\$	3,750	\$	6,405	\$ 10,155
Total assets		3,750		6,405	10,155
DEFERRED OUTFLOWS OF RESOURCES					 
TOTAL ASSETS AND DEFERRED					
OUTFLOWS OF RESOURCES	\$	3,750	\$	6,405	\$ 10,155
LIABILITIES	\$		\$	<u>-</u>	\$ -
DEFERRED INFLOWS OF RESOURCES		_		_	 -
FUND BALANCE					
Restricted		3,750		6,405	 10,155
Total fund balance		3,750		6,405	 10,155
TOTAL LIABILITIES, DEFERRED INFLOWS OF RESOURCES & FUND BALANCE	\$	3,750	\$	6,405	\$ 10,155

#### MARSHALL, PUTNAM AND WOODFORD COUNTIES **REGIONAL OFFICE OF EDUCATION #43** COMBINING STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES NON-MAJOR SPECIAL REVENUE FUNDS

	Bus Driver Training		General Education Development		Total
REVENUES					
Local sources	\$	1,536	\$	805	\$ 2,341
State sources		663		-	663
Interest				19	19
Total revenues		2,199		824	3,023
EXPENDITURES					
Purchased services		1,613		720	 2,333
Total expenditures		1,613		720	 2,333
Net change in fund balance		586		104	690
FUND BALANCE AT BEGINNING OF YEAR		3,164		6,301	9,465
FUND BALANCE AT END OF YEAR	\$	3,750	\$	6,405	\$ 10,155

# MARSHALL, PUTNAM AND WOODFORD COUNTIES REGIONAL OFFICE OF EDUCATION #43 COMBINING STATEMENT OF FIDUCIARY NET POSITION AGENCY FUNDS June 30, 2014

		Regional Trustees Fund		mboree Fund	Total
Cash and cash	ASSETS equivalents	\$	360	\$ 1,026	\$ 1,386
	Total Assets	\$	360	\$ 1,026	\$ 1,386
Due to others	LIABILITIES	\$	360	\$ 1,026	\$ 1,386
	Total Liabilities	\$	360	\$ 1,026	\$ 1,386

## MARSHALL, PUTNAM AND WOODFORD COUNTIES REGIONAL OFFICE OF EDUCATION #43 COMBINING STATEMENT OF CHANGES IN ASSETS AND LIABILITIES AGENCY FUNDS

	Balance 7/1/2013		Additions		Dec	luctions	Balance 6/30/2014	
REGIONAL TRUSTEES FUND								
ASSETS								
Cash and cash equivalents	\$	1,197	\$		\$	837	\$	360
LIABILITIES								
Due to others	\$	1,197	\$	-	\$	837	\$	360
JAMBOREE FUND								
ASSETS								
Cash and cash equivalents	\$	1,928	\$	-	\$	902	\$	1,026
LIABILITIES								
Due to others	\$	1,928	\$		\$	902	\$	1,026
TOTALS AGENCY FUNDS								
ASSETS								
Cash and cash equivalents	\$	3,125	\$	_	\$	1,739	\$	1,386
LIABILITIES								
Due to others	\$	3,125	\$	-	\$	1,739	\$	1,386