

**State of Illinois
SUPREME COURT
HISTORIC PRESERVATION COMMISSION**

**COMPLIANCE EXAMINATION
For the Two Years Ended June 30, 2015**

**Performed as Special Assistance Auditors
for the Auditor General, State of Illinois**

**STATE OF ILLINOIS
SUPREME COURT HISTORIC PRESERVATION COMMISSION
COMPLIANCE EXAMINATION
For the Two Years Ended June 30, 2015**

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**STATE OF ILLINOIS
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COMPLIANCE EXAMINATION
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COMMISSION OFFICIALS

Executive Director	Mr. John Lupton
Director of History Programs	Mr. John Lupton
Director of Administration	Mr. Matthew Burns
Director of Outreach	Mr. Matthew Burns

Commission office is located at:

231 South Sixth Street
Springfield, Illinois 62701

ILLINOIS SUPREME COURT HISTORIC PRESERVATION COMMISSION

231 South Sixth Street, Springfield, Illinois 62701 ✧ Tel: 217-670-0890 Fax: 217-670-0944
www.IllinoisCourtHistory.org

MANAGEMENT ASSERTION LETTER

27 October 2015

E.C. Ortiz & Co., LLP
Certified Public Accountants
333 S. Des Plaines, Suite 2-N
Chicago, Illinois 60661

Ladies and Gentlemen:

We are responsible for the identification of, and compliance with, all aspects of laws, regulations, contracts, or grant agreements that could have a material effect on the operations of the State of Illinois Supreme, Court Historic Preservation Commission. We are responsible for and we have established and maintained an effective system of internal controls over compliance requirements. We have performed an evaluation of the State of Illinois, Supreme Court Historic Preservation Commission compliance with the following assertions during the two-year period ended June 30, 2015. Based on this evaluation, we assert that during the years ended June 30, 2014 and June 30, 2015, the State of Illinois, Supreme Court Historic Preservation Commission has materially complied with the assertions below.

- A. The State of Illinois, Supreme Court Historic Preservation Commission has obligated, expended, received and used public funds of the State in accordance with the purpose for which such funds have been appropriated or otherwise authorized by law.
- B. The State of Illinois, Supreme Court Historic Preservation Commission has obligated, expended, received and used public funds of the State in accordance with any limitations, restrictions, conditions or mandatory directions imposed by law upon such obligation, expenditure, receipt or use.
- C. The State of Illinois, Supreme Court Historic Preservation Commission has complied, in all material respects, with applicable laws and regulations, including the State uniform accounting system, in its financial and fiscal operations.
- D. State revenues and receipts collected by the State of Illinois, Supreme Court Historic Preservation Commission are in accordance with applicable laws and regulations and the accounting and recordkeeping of such revenues and receipts is fair, accurate and in accordance with law.



- E. Money or negotiable securities or similar assets handled by the State of Illinois, Supreme Court Historic Preservation Commission on behalf of the State or held in trust by the State of Illinois, Supreme Court Historic Preservation Commission have been properly and legally administered, and the accounting and recordkeeping relating thereto is proper, accurate and in accordance with law.

Yours very truly,

State of Illinois, Supreme Court Historic Preservation Commission



John Lupton, Executive Director



Matt Burns, Director of Administration and Outreach

**STATE OF ILLINOIS
 SUPREME COURT HISTORIC PRESERVATION COMMISSION
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COMPLIANCE REPORT

SUMMARY

The compliance testing performed during this examination was conducted in accordance with *Government Auditing Standards* and in accordance with the Illinois State Auditing Act.

ACCOUNTANT’S REPORT

The Independent Accountant’s Report on State Compliance, on Internal Control Over Compliance and on Supplementary Information for State Compliance Purposes does not contain scope limitations, disclaimers, or other significant non-standard language.

SUMMARY OF FINDINGS

<u>Number of</u>	<u>Current</u>	<u>Prior</u>
Findings	Report	Report
Findings	1	2
Repeated findings	1	2
Prior recommendations implemented or not repeated	1	1

SCHEDULE OF FINDINGS

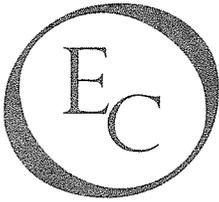
<u>Item No.</u>	<u>Page</u>	<u>Description</u>	<u>Finding Type</u>
FINDING (STATE COMPLIANCE)			
2015-001	9	Inadequate controls over State property	Noncompliance and significant deficiency
PRIOR FINDING NOT REPEATED			
A	11	Inadequate controls over receipts and refunds processing	

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SUPREME COURT HISTORIC PRESERVATION COMMISSION
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EXIT CONFERENCE

The Commission waived having an exit conference in a letter dated October 26, 2015, from the Commission's Executive Director and Director of History Programs, John Lupton.

The responses to the recommendations were provided by John Lupton, Executive Director and Director of History Programs, in a letter dated October 27, 2015.



**INDEPENDENT ACCOUNTANT'S REPORT ON STATE COMPLIANCE,
ON INTERNAL CONTROL OVER COMPLIANCE, AND ON SUPPLEMENTARY
INFORMATION FOR STATE COMPLIANCE PURPOSES**

Honorable William G. Holland
Auditor General
State of Illinois

Compliance

As Special Assistant Auditors for the Auditor General, we have examined the State of Illinois, Supreme Court Historic Preservation Commission's (Commission) compliance with the requirements listed below, as more fully described in the Audit Guide for Financial Audits and Compliance Attestation Engagements of Illinois State Agencies (Audit Guide) as adopted by the Auditor General, during the two years ended June 30, 2015. The management of the Commission is responsible for compliance with these requirements. Our responsibility is to express an opinion on the Commission's compliance based on our examination.

- A. The Commission has obligated, expended, received, and used public funds of the State in accordance with the purpose for which such funds have been appropriated or otherwise authorized by law.
- B. The Commission has obligated, expended, received, and used public funds of the State in accordance with any limitations, restrictions, conditions or mandatory directions imposed by law upon such obligation, expenditure, receipt or use.
- C. The Commission has complied, in all material respects, with applicable laws and regulations, including the State uniform accounting system, in its financial and fiscal operations.
- D. State revenues and receipts collected by the Commission are in accordance with applicable laws and regulations and the accounting and recordkeeping of such revenues and receipts is fair, accurate and in accordance with law.
- E. Money or negotiable securities or similar assets handled by the Commission on behalf of the State or held in trust by the Commission have been properly and legally administered and the accounting and recordkeeping relating thereto is proper, accurate, and in accordance with law.

Our examination was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants; the standards applicable to attestation engagements contained in *Government Auditing Standards* issued by the Comptroller General of the United States; the Illinois State Auditing Act (Act); and the Audit Guide as adopted by the Auditor General pursuant to the Act; and, accordingly, included examining, on a test basis, evidence about the Commission's compliance with those requirements listed in the first paragraph of this report and performing such other procedures as we considered necessary in the circumstances. We believe that our examination provides a reasonable basis for our opinion. Our examination does not provide a legal determination on the Commission's compliance with specified requirements.

In our opinion, the Commission complied, in all material respects, with the compliance requirements listed in the first paragraph of this report during the two years ended June 30, 2015. However, the results of our procedures disclosed instances of noncompliance with the requirements, which are required to be reported in accordance with criteria established by the Audit Guide, issued by the Illinois Office of the Auditor General and which are described in the accompanying schedule of findings as item 2015-001.

Internal Control

Management of the Commission is responsible for establishing and maintaining effective internal control over compliance with the requirements listed in the first paragraph of this report. In planning and performing our examination, we considered the Commission's internal control over compliance with the requirements listed in the first paragraph of this report to determine the examination procedures that are appropriate in the circumstances for the purpose of expressing our opinion on compliance and to test and report on internal control over compliance in accordance with the Audit Guide, issued by the Illinois Office of the Auditor General, but not for the purpose of expressing an opinion on the effectiveness of the Commission's internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the Commission's internal control over compliance.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with the requirements listed in the first paragraph of this report on a timely basis. *A material weakness in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a requirement listed in the first paragraph of this report will not be prevented, or detected and corrected, on a timely basis. *A significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies and

therefore, material weaknesses or significant deficiencies may exist that were not identified. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, we identified certain deficiencies in internal control over compliance, as described in the accompanying schedule of findings as item 2015-001, that we consider to be a significant deficiency.

As required by the Audit Guide, immaterial findings excluded from this report have been reported in a separate letter to your office.

The Commission's responses to the finding identified in our examination are described in the accompanying schedule of findings. We did not examine the Commission's response and, accordingly, we express no opinion on the response.

Supplementary Information for State Compliance Purposes

Our examination was conducted for the purpose of forming an opinion on compliance with the requirements listed in the first paragraph of this report. The accompanying supplementary information for the years ended June 30, 2015 and June 30, 2014 in Schedules 1 through 9 and the Analysis of Operations Section is presented for purposes of additional analysis. We have applied certain limited procedures as prescribed by the Audit Guide as adopted by the Auditor General to the June 30, 2015 and June 30, 2014 accompanying supplementary information in Schedules 1 through 9. However, we do not express an opinion on the accompanying supplementary information.

We have not applied procedures to the June 30, 2013 accompanying supplementary information in Schedules 3, 4, 5, 7 and 8 and in the Analysis of Operations Section, and accordingly, we do not express an opinion or provide any assurance on it.

This report is intended solely for the information and use of the Auditor General, the General Assembly, the Legislative Audit Commission, the Governor, Commission management, and the Commission's governing board and is not intended to be and should not be used by anyone other than these specified parties.

E. C. Artzy & Co., LLP
Chicago, Illinois
October 27, 2015

**STATE OF ILLINOIS
SUPREME COURT HISTORIC PRESERVATION COMMISSION
SCHEDULE OF FINDINGS
For the Two Years Ended June 30, 2015**

CURRENT FINDING - State Compliance

2015-001. **FINDING** (Inadequate controls over State property)

The Supreme Court Historic Preservation Commission (Commission) did not maintain adequate controls over recording and reporting of State property.

During our testing, we noted the following:

- Errors in the completion of the Agency Report of State Property (C-15 report) were noted. Equipment items consisting of a camera and library books, totaling \$1,597, purchased in prior years were not reported in the C-15 report. In addition, a network cabinet transferred to the Central Management Services (CMS) surplus, totaling \$3,291, was reported under the deletions column instead of the net transfer column of the C-15 report.
- Four of 25 (16%) equipment items tested, totaling \$2,952, were physically found in a location different from the location indicated in the property listing.
- Three of five (60%) asset additions determined to be transfers from another State agency did not have corresponding costs on the property listing. The costs of these equipment items consisting of chairs and a table, totaling \$310, were documented in the Property Control Action Request Form signed by both the transferring agency and the Commission.
- Nine of nine (100%) assets transferred to CMS, totaling \$5,702, were not properly documented. The Commission did not accurately report the asset's acquisition cost and date in the CMS Surplus Property Delivery Form (form). Further, the form was not signed by CMS personnel indicating receipt of transferred assets.

The Statewide Accounting Management System (SAMS) (Procedure 29.20.10) require additions such as new purchases, new capital lease items, property donated to the State and acquisitions related to prior year entered under additions column of the C-15. Transfers refer to items that have either been moved between agencies or within an agency between property categories.

The Illinois Administrative Code (Code) (44 Ill. Admin. Code 5010.240) requires agencies to use proper location code for reporting the location of equipment. This Section also states that if equipment is acquired by gift or any other means other than by purchase or trade-in, the value of the equipment shall be reported at its purchase price. The purchase price is the price of the equipment delivered and installed, including

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SCHEDULE OF FINDINGS
For the Two Years Ended June 30, 2015

delivery and installation costs, if any. Further, the Code (44 Ill. Admin. Code 5010.310) requires the agency to maintain a copy of signed receipt for property delivered to or picked up by CMS warehouse personnel.

Commission management stated the errors in the C-15 report were due to oversight. The location of the assets in the C-15 report of asset listing was updated instead of the master property listing when the assets were moved from one location to another. In addition, the inaccurate reporting of asset additions and transfers to CMS was due to lack of orientation on the proper reporting requirements.

Inadequate control over State property may result in inaccurate Statewide property information and impairs the ability of the Commission to safeguard its assets. (Finding Code No. 2015-001, 2013-001, 11-1, 09-1)

RECOMMENDATION

We recommend the Commission strengthen its controls over recording and reporting of State property by reviewing its inventory and recordkeeping practices to ensure compliance with regulatory requirements.

COMMISSION RESPONSE

The Commission agrees with the finding and has taken measures to correct it. The Director of Administration has updated the C-15 report to correct the unreported items. With an updated and accurate C-15 report for FY16, the Commission expects accurate reports moving forward. The Director of Administration has also matched the master property list with the C-15 property list to ensure physical locations of assets are accurate. The Director of Administration has also improved controls with transfer protocols, and the Commission expects future transfers to be done accurately and properly.

STATE OF ILLINOIS
SUPREME COURT HISTORIC PRESERVATION COMMISSION
SCHEDULE OF FINDINGS
For the Two Years Ended June 30, 2015

PRIOR FINDING NOT REPEATED

A. **FINDING** (Inadequate controls over receipts and refunds processing)

During the prior year engagement, the Commission did not maintain adequate controls over receipts and refunds processing. Specifically, we noted a receipt did not have information of when the check was received, receipts were deposited late, a Treasurer's draft was not submitted to the Office of the Comptroller timely, receipts were erroneously coded under miscellaneous receipts, and the Receipts Deposit Transmittal was erroneously used instead of the Expenditure Adjustment Transmittal. In addition, we noted the Commission failed to perform monthly reconciliations of its cash receipts records to the Office of the Comptroller's Monthly Revenue Status Report.

During the current year engagement, our sample testing did not disclose issues relating to receipts and refunds processing. (Finding Code No. 2013-002)

**STATE OF ILLINOIS
SUPREME COURT HISTORIC PRESERVATION COMMISSION
COMPLIANCE EXAMINATION
For the Two Years Ended June 30, 2015**

SUPPLEMENTARY INFORMATION FOR STATE COMPLIANCE PURPOSES

SUMMARY

Supplementary Information for State Compliance Purposes presented in this section of the report includes the following:

- Fiscal Schedules and Analysis:

- Schedule of Appropriations, Expenditures and Lapsed Balances
- Comparative Schedule of Net Appropriations, Expenditures and Lapsed Balances
- Schedule of Changes in State Property
- Comparative Schedule of Cash Receipts
- Reconciliation Schedule of Cash Receipts to Deposits Remitted to the State Comptroller
- Analysis of Significant Variations in Expenditures
- Analysis of Significant Variations in Receipts
- Analysis of Significant Lapse Period Spending

- Analysis of Operations (Not Examined):

- Commission Functions and Planning Program (Not Examined)
- Average Number of Employees (Not Examined)
- Service Efforts and Accomplishments (Not Examined)

The accountant's report that covers the Supplementary Information for State Compliance Purposes presented in the Compliance Report Section states the accountants have applied certain limited procedures as prescribed by the Audit Guide as adopted by the Auditor General to the June 30, 2015 and June 30, 2014 accompanying supplementary information in Schedules 1 through 9. However, the accountants do not express an opinion on the supplementary information. The accountant's report also states that they have not applied procedures to the Analysis of Operations Section, and accordingly, they do not express an opinion or provide any assurance on it.

STATE OF ILLINOIS
 SUPREME COURT HISTORIC PRESERVATION COMMISSION
 SCHEDULE OF APPROPRIATIONS, EXPENDITURES AND LAPSED BALANCES
 APPROPRIATIONS FOR FISCAL YEAR 2015

Fourteen Months Ended August 31, 2015

	Appropriations		Expenditures		Lapse Period		Balances	
	(Net After Transfers)	Through 6/30/15	Through 6/30/15	7/1 - 8/31/15	Total Expenditures	Lapsed		
<u>Public Act 98-0679</u>								
<u>SUPREME COURT HISTORIC PRESERVATION FUND - 428</u>								
Historic Preservation	\$ 10,000,000	\$ 638,387	\$ 638,387	\$ 4,716	\$ 643,103	\$ 9,356,897		
GRAND TOTAL - ALL FUNDS	\$ 10,000,000	\$ 638,387	\$ 638,387	\$ 4,716	\$ 643,103	\$ 9,356,897		

Note: All data on this schedule has been taken from State Comptroller records and reconciled to those of the Commission. Expenditure amounts are vouchers approved for payment by the Commission and submitted to the State Comptroller for payment to the vendor.

STATE OF ILLINOIS
 SUPREME COURT HISTORIC PRESERVATION COMMISSION
 SCHEDULE OF APPROPRIATIONS, EXPENDITURES AND LAPSED BALANCES
 APPROPRIATIONS FOR FISCAL YEAR 2014

Fourteen Months Ended August 31, 2014

	Appropriations (Net After Transfers)	Expenditures Through 6/30/14	Lapse Period Expenditures 7/1 - 8/31/14	Total Expenditures	Balances Lapsed
<u>SUPREME COURT HISTORIC PRESERVATION FUND - 428</u>					
Historic Preservation	\$ 10,000,000	\$ 595,260	\$ 2,888	\$ 598,148	\$ 9,401,852
GRAND TOTAL - ALL FUNDS	\$ 10,000,000	\$ 595,260	\$ 2,888	\$ 598,148	\$ 9,401,852

Note: All data on this schedule has been taken from State Comptroller records and reconciled to those of the Commission. Expenditure amounts are vouchers approved for payment by the Commission and submitted to the State Comptroller for payment to the vendor.

STATE OF ILLINOIS
SUPREME COURT HISTORIC PRESERVATION COMMISSION
COMPARATIVE SCHEDULE OF NET APPROPRIATIONS, EXPENDITURES AND LAPSED BALANCES
For the Fiscal Years Ended June 30, 2015, 2014 and 2013

	2015 <u>PA 98-0679</u>	Fiscal Year 2014 <u>PA 98-0064</u>	2013 <u>PA 97-0726</u>
<u>SUPREME COURT HISTORIC PRESERVATION FUND - 428</u>			
Appropriations (Net after Transfers)	<u>\$ 10,000,000</u>	<u>\$ 10,000,000</u>	<u>\$ 10,000,000</u>
Expenditures			
Historic Preservation	<u>643,103</u>	<u>598,148</u>	<u>628,790</u>
Total Expenditures	<u>643,103</u>	<u>598,148</u>	<u>628,790</u>
Lapsed Balances	<u><u>\$ 9,356,897</u></u>	<u><u>\$ 9,401,852</u></u>	<u><u>\$ 9,371,210</u></u>

STATE OF ILLINOIS
SUPREME COURT HISTORIC PRESERVATION COMMISSION
SCHEDULE OF CHANGES IN STATE PROPERTY
For the Two Years Ended June 30, 2015

	<u>Equipment</u>
Balance at July 1, 2013	\$ 71,162
Additions	10,794
Deletions	-
Net Transfers	<u>-</u>
Balance at June 30, 2014	<u>\$ 81,956</u>
Balance at July 1, 2014	\$ 81,956
Additions	626
Deletions	(339)
Net Transfers	<u>(3,291)</u>
Balance at June 30, 2015	<u>\$ 78,952</u>

Note: The above schedule has been derived from property records of the Commission. However, we were not able to reconcile to the property reports submitted to the Office of the Comptroller due to certain errors noted in the Commission property records (see Finding Code No. 2015-001).

STATE OF ILLINOIS
SUPREME COURT HISTORIC PRESERVATION COMMISSION
COMPARATIVE SCHEDULE OF CASH RECEIPTS
For the Fiscal Year Ended June 30,

	<u>2015</u>	<u>2014</u>	<u>2013</u>
Supreme Court Historic Preservation Fund - 428			
Private Organization or Individual	\$ 15,800	\$ -	\$ -
Product Sales	105	15	105
Miscellaneous	23,338	29,992	2,582
Prior Year Refunds	<u>418</u>	<u>-</u>	<u>-</u>
TOTAL RECEIPTS	<u><u>\$ 39,661</u></u>	<u><u>\$ 30,007</u></u>	<u><u>\$ 2,687</u></u>

STATE OF ILLINOIS
SUPREME COURT HISTORIC PRESERVATION COMMISSION
RECONCILIATION SCHEDULE OF CASH RECEIPTS
TO DEPOSITS REMITTED TO THE STATE COMPTROLLER
For the Two Years Ended June 30,

	<u>2015</u>	<u>2014</u>
<u>Supreme Court Historic Preservation Fund - 428</u>		
Receipts per Commission Records	\$ 39,661	\$ 30,007
Add: Deposits in Transit, Beginning of Year	-	-
Less: Deposits in Transit, End of Year	-	-
Deposits Recorded by the State Comptroller	<u>\$ 39,661</u>	<u>\$ 30,007</u>

**STATE OF ILLINOIS
SUPREME COURT HISTORIC PRESERVATION COMMISSION
ANALYSIS OF SIGNIFICANT VARIATIONS IN EXPENDITURES
For the Two Years Ended June 30, 2015**

FISCAL YEAR 2015

Expenditures increased by \$44,955 (8%) from Fiscal Year 2014 to 2015 due to the increase in personnel cost, retirement contribution, social security and Medicare contributions and group insurance as a result of the hiring of an employee to oversee collection of artifacts in Fiscal Year 2015.

FISCAL YEAR 2014

Expenditures decreased by \$30,642 (5%) from Fiscal Year 2013 to 2014 due to the decrease in professional services expenditures. Three contractors completed their contracts during Fiscal Year 2013 and were not renewed in Fiscal Year 2014. In addition, the Commission entered into a new lease agreement effective December 2013 with lower rental fees as compared to rental payments in previous fiscal year.

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SUPREME COURT HISTORIC PRESERVATION COMMISSION
ANALYSIS OF SIGNIFICANT VARIATIONS IN RECEIPTS
For the Two Years Ended June 30, 2015**

FISCAL YEAR 2015

Total receipts increased by \$9,654 (32%) from Fiscal Year 2014 to 2015 due to receipt of donations from several private organizations for the rededication of the newly renovated Illinois Supreme Court Building during Fiscal Year 2015.

FISCAL YEAR 2014

Total receipts increased by \$27,320 (1,017%) from Fiscal Year 2013 to 2014 due to receipts from an educational event hosted by the Commission in partnership with Abraham Lincoln Presidential Library and Museum in Fiscal Year 2014. There were no similar events hosted by the Commission in Fiscal Year 2013.

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SUPREME COURT HISTORIC PRESERVATION COMMISSION
ANALYSIS OF SIGNIFICANT LAPSE PERIOD SPENDING
For the Two Years Ended June 30, 2015**

FISCAL YEAR 2015

There was no significant lapse period spending noted during Fiscal Year 2015.

FISCAL YEAR 2014

There was no significant lapse period spending noted during Fiscal Year 2014.

**STATE OF ILLINOIS
SUPREME COURT HISTORIC PRESERVATION COMMISSION
COMMISSION FUNCTIONS AND PLANNING PROGRAM (Not Examined)
For the Two Years Ended June 30, 2015**

Functions

The Illinois Supreme Court Historic Preservation Commission (Commission) was created in 2007 by the Supreme Court Historic Preservation Act (705 ILCS 17/1 *et seq.*). The mission of the Commission is to assist and advise the Illinois Supreme Court in acquiring, collecting, preserving, and cataloging historic aspects of buildings, objects, artifacts, documents, and information relating to the Illinois judiciary. The governing body of the Commission is comprised of nine (9) members. The Supreme Court, the Governor, the Speaker of the House, and the Senate President each appoint two (2) members, and the director of the administrative office of the Illinois Courts serves ex officio member.

Members of the governing body of the Commission during the period were as follows:

Chairman	Honorable James R. Thompson (11/19/12 to 6/30/19)
Member	Honorable Kirk Dillard (7/25/13 to 6/30/17)
Member	Honorable Michael F. McClain (7/8/11 to 6/30/15)
Member	Kim B. Fox (7/1/10 to 6/30/17)
Member	Pauline Montgomery (7/6/11 to 6/30/15)
Member	William J. Quinlan (5/20/08 to 6/30/15)
Member	Joseph A. Power Jr. (3/31/10 to 6/30/17)
Member	Jane Hayes Rader (12/5/07 to 6/30/17)
Member Ex Officio	Michael Tardy

The members of the governing body are appointed to serve four-year terms beginning July 1 of the year of appointment and running through June 30 of the fourth year. Commissioners may be reappointed to one or more subsequent terms. The terms are staggered so that four members will be appointed every two (2) years. The term of the Ex Officio member does not expire. The members receive no compensation for their services, except for actual expenses incurred in relation to their functions.

Planning Program

To fulfill its mission, the Commission partnered with various historical and cultural institutions, bar associations, universities, law schools, federal, state, and local agencies to increase public awareness and appreciation of Illinois legal history and importance of the judicial branch of the government. The Commission utilizes contractual researchers to perform research and writing tasks to further its goal of disseminating information on legal history of Illinois to the public. The Commission continues to reach out to the public by hosting exhibits, making presentations during public events, improving its website, and writing articles on various publications.

**STATE OF ILLINOIS
SUPREME COURT HISTORIC PRESERVATION COMMISSION
COMMISSION FUNCTIONS AND PLANNING PROGRAM (Not Examined)
For the Two Years Ended June 30, 2015**

In addition to increasing public awareness of judicial history, the Commission utilizes a contractual archivist to further its mission. The contractual archivist works with the Commission to organize historical collections and develop a complete collection and retention policy.

The Commission staff meets with the governing body on a quarterly basis to discuss the progress of various projects of the Commission. The governing body provides suggestions and oversight over the activities of the Commission.

**STATE OF ILLINOIS
 SUPREME COURT HISTORIC PRESERVATION COMMISSION
 AVERAGE NUMBER OF EMPLOYEES (Not Examined)
 For the Years Ended June 30,**

The following table, prepared from Commission records, presents the average number of employees, by function, for the Fiscal Years ended June 30,

<u>Position</u>	<u>2015</u>	<u>2014</u>	<u>2013</u>
Executive Director/Director of History Programs	1	1	1
Director of Administration/Director of Outreach	1	1	1
Collections Manager	1	0	0
Administrative Assistant	1	1	1
Total average full-time employees	<u>4</u>	<u>3</u>	<u>3</u>

**STATE OF ILLINOIS
SUPREME COURT HISTORIC PRESERVATION COMMISSION
SERVICE EFFORTS AND ACCOMPLISHMENTS (Not Examined)
For the Two Years Ended June 30, 2015**

Outreach:

- Insanity Trial of Mary Todd Lincoln nominated for an Emmy Award.
- Chicago and the Law Exhibit at the Union League Club.
- Invited local high schools to hear oral arguments of Illinois Supreme Court at Appellate Courthouse in Ottawa.
- Professional Responsibility Program in partnership with the Illinois State Bar Association.
- Permanent Exhibit of Supreme Court Justice Portraits in the Illinois Supreme Court Building.
- George N. Leighton Building permanent photography exhibit.
- The Commission presents award at Illinois History Fair for best legal history exhibit.
- Beginning outreach to Illinois Circuit Clerks to gather information on significant cases in preparation for 200th anniversary of judiciary in 2018.
- Staff presented professional papers at Conference on Illinois History and Association for Documentary Editing.
- Staff also presented programs to many civic organizations, school groups, and county and regional bar associations.

Events:

- Habeas Corpus Hearings of Joseph Smith in Springfield, Chicago, Salt Lake City, and Provo in partnership with Abraham Lincoln Presidential Library and Museum (ALPLM) and The Church of Jesus Christ of Latter-day Saints.
- George N. Leighton Justice Award presented to Thomas P. Sullivan.
- Teachers Workshop to create Habeas Corpus curriculum materials for middle and high school teachers in partnership with Illinois State Board of Education (ISBE) and the ALPLM.
- Myra Bradwell Reenactment and Panel Discussion in partnership with the Illinois State Bar Association and Northern Illinois University Law School.
- Illinois Supreme Court oral arguments at Third District Appellate Courthouse in Ottawa.
- Rededication of Illinois Supreme Court Building.
- Teachers Workshop to create Lincoln, Race and Slavery curriculum materials for middle and high school teachers in partnership with the ISBE and the ALPLM.
- History on Trial: Alton School Cases in Alton, Springfield, and Chicago in partnership with Lewis and Clark Community College.
- “The Trial that Never Was” event with trial of captain and officials of USS Eastland in partnership with Eastland Disaster Historical Society.

Publications:

- Commission website, www.illinoiscourthistory.org continues to grow with addition of more justice biographies.

**STATE OF ILLINOIS
SUPREME COURT HISTORIC PRESERVATION COMMISSION
SERVICE EFFORTS AND ACCOMPLISHMENTS (Not Examined)
For the Two Years Ended June 30, 2015**

- Creation of new website, www.historyontrial.org that features Commission's History on Trial series.
- John Lupton published an article on the rededication of the Illinois Supreme Court Building and its artwork in Illinois Heritage, a publication of the Illinois State Historical Society.
- The Commission published companion booklets for each of the events relating to the Habeas Corpus Hearings of Joseph Smith and the Alton School Cases.
- The Commission published a booklet on the history of the Third District Appellate Court Building (formerly a Supreme Court Building).
- The Commission published a booklet on the artwork inside the Illinois Supreme Court Building.
- Southern Illinois University Press published a book entitled Prairie Justice: A History of Illinois Courts under French, English, and American Law, edited by John Lupton.

Preservation:

- The Commission oversaw the return of historical artifacts and photographs to the Illinois Supreme Court Building after the completion of the restoration.
- The Commission staff completed several oral histories of appellate justices.
- The Commission hired a Collections Manager to oversee growing collection of artifacts.
- Collections Manager organized, stored, and labeled artifacts according to archival best practices.