

LEGISLATIVE TRAVEL CONTROL BOARD

Reimbursement Schedule

(The following rates are effective for employees of the General Assembly, Legislative Boards and Commissions, the Office of the Auditor General, and all Legislative Agencies.)

Type of Reimbursement	Rate
Mileage	
Auto (See 3000.300(f)(2) (effective 01-01-23)	\$0.655/mile**
Plane (See 3000.300(g)(2)	

Per Diem / Meals

Within the State of Illinois:

Breakfast	\$ 8.50
Lunch	\$ 12.50
Dinner	\$ 23.00
Per Diem — Quarter	\$ 11.00
Per Diem — Day	\$ 44.00

Outside the State of Illinois:

Breakfast	\$ 9.50
Lunch	\$ 13.50
Dinner	\$ 25.00
Per Diem — Quarter	\$ 12.00
Per Diem — Day	\$ 48.00

Lodging

Chicago Metro:

County of Cook* (See 3000.400(b))	Variable*
Counties of DuPage, Kane, Lake, McHenry, and Will	\$ 95.00

Downstate Illinois:

Counties of Champaign, Kankakee, LaSalle, McLean, Macon, Madison, Peoria, Rock Island St. Clair, Sangamon, Tazewell, and Winnebago	\$ 85.00
All other counties	\$ 75.00

District of Columbia (See 3000.400(b))	Variable*
(includes the cities of Alexandria, Falls Church, and Fairfax; the counties of Arlington, Loudoun, and Fairfax in Virginia; and the counties of Montgomery and Prince George's in Maryland)	
New York City	\$110.00
All other Out of State	\$ 90.00
Out-of-Country	Actual Reasonable

(Source: Amended at 27 Ill. Reg. 9990, effective July 1, 2019)

* See the attached "Seasonal Reimbursement Schedule" for rates in Cook County and District of Columbia.

**Pursuant to State statute (30 ILCS 105/12-2 (b) and Council rules (80 Ill. Adm. Code 3000.300 (f) (2)), the reimbursement rate for auto mileage fluctuates with changes in the allowance rate in effect under federal regulations. Effective January 1, 2023, the auto mileage reimbursement rate is \$0.655 (65.5 cents) per mile.