



ILLINOIS HOUSE OF REPRESENTATIVES
HOUSE FISCAL OFFICE

416 STATE CAPITOL
SPRINGFIELD, ILLINOIS 62706
217/782-8224

May 1, 2007

The Honorable William G. Holland
Auditor General
Iles Park Plaza
740 East Ash Street
Springfield, Illinois 62701

Dear Mr. Holland:

An evaluation of the internal fiscal and administrative controls of the Illinois House of Representatives in effect during the reporting period May 1, 2006 through April 30, 2007 was performed in accordance with guidelines established by the Comptroller in consultation with the Director of Central Management Services.

The objective of the system of the internal fiscal and administrative controls of the Illinois House of Representatives are to provide reasonable assurance that:

1. resources are utilized efficiently, effectively, and in compliance with applicable law;
2. obligations and costs are in compliance with applicable law;
3. funds, property, and other assets and resources are safeguarded against waste, loss, unauthorized use, and misappropriation;
4. revenues, expenditures, and transfers of assets, resources, or funds applicable to operations are properly recorded and accounted for to permit the preparation of accounts and reliable financial and statistical reports and to maintain accountability over the State's resources; and
5. funds held outside the State Treasury are managed, used, and obtained in strict accordance with the terms of their enabling authorities and that no unauthorized funds exist.

The concept of reasonable assurance recognized that the cost of inherent control should not exceed the benefits expected to be derived therefrom, and that the benefits consist of reductions in the risks of failing to achieve the stated objectives. Estimates and judgments are required to assess the expected benefits and related costs of control procedures. Furthermore, errors or irregularities may occur and not be detected because of inherent limitations in any system of internal accounting and administrative control including those limitations resulting from resource constraints, legislative restrictions, and other factors.

Finally, projection of any evaluation of the system to future period is subject to the risk that procedures may be inadequate because of changes in conditions or that the degree of compliance with the procedures may deteriorate. Nonetheless, I have taken the necessary measures to assure that the evaluation, identified in the first paragraph, has been conducted in a thorough and conscientious manner.

The systems of internal fiscal and administrative controls of the Illinois House of Representatives comply with the requirements of this Act.

Sincerely,

A handwritten signature in black ink that reads "Mark Mahoney". The signature is written in a cursive, slightly slanted style.

MARK MAHONEY
Chief Clerk
Illinois House of Representatives