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OFFICE OF THE AUDITOR GENERAL
WILLIAM G. HOLLAND

MEMORANDUM

TO: Prospective Bidders

FROM: Bruce L. Bullard

DATE: August 16, 2011

RE: Questions Regarding Request for Proposal 11-13 dated July 21, 2011

On July 21, 2011, the Illinois Office of the Auditor General issued Request for Proposals (Professional and Artistic Services) Audit and/or Attestation Services for the following audit: RFP 11-13: Illinois State Toll Highway Authority. The original RFP is available on our website at www.auditor.illinois.gov/Procurement-Bulletin-2010/Opps-Full-Text.asp.

On August 15th the Illinois Office of the Auditor General received the following question:

Under the Team Leader requirements, it states: For Level IV engagements, Team Leader should have managed or supervised at least one OAG job or Level Four difficulty of two assignments of Level Three difficulty in the past six years. We will be using a subcontractor that has this experience; however, we as the primary auditor do not have this experience. Are we still eligible for this engagement?

OAG answer:

The OAG directs your attention to two pages in the RFP document as follows:

Page 8, Item 4 entitled Prequalification Level. Your Firm is currently prequalified at Level IV.

Page 14, Excerpt From Section B, Engagement Team Leader entitled Past OAG experience. Points for non-OAG experience in governmental single audits and related industries may be awarded if fully described and if found to be relevant equivalent

experience. Item 4 addresses current job involvement. This component of the RFP asks that the technical proposal summarize this Team Leader's experience in the past six years when managing or supervising Illinois OAG sponsored engagements of Illinois State agencies or Non-OAG Governmental or related Industry Audits, such as private colleges, hospitals, and federal single audits. Describe this leader's level of involvement in each job's planning, fieldwork and review. List name of Engagement Entity, Engagement Periods, Total Engagement Hours, Hours spent by the proposed Team Leader (Attach Sheets as necessary).

The primary auditor (not the proposed subcontractor) should have a person as the Team Leader. If the primary auditor's technical proposal does not have a Team Leader with prior OAG experience in the past six years the technical proposal should address, in appropriate detail, other Non-OAG governmental engagements that are similar in nature.

In summary, your firm is eligible for this engagement since the firm is prequalified at level IV. Further, if your firm is being proposed as the "primary auditor" then the Team Leader should be from the primary audit firm. If the Team Leader does not have the prior prerequisite experience with the OAG program than the technical proposal should focus up other similar related Non-OAG Government experience that would be equivalent thereto.