

SPRINGFIELD OFFICE:
ILES PARK PLAZA
740 EAST ASH • 62703-3154
PHONE: 217/782-6046
FAX: 217/785-8222 • TTY (888) 261-2887



CHICAGO OFFICE:
MICHAEL A. BILANDIC BLDG. • SUITE S-900
160 NORTH LASALLE • 60601-3103
PHONE: 312/814-4000
FAX: 312/814-4006

OFFICE OF THE AUDITOR GENERAL
WILLIAM G. HOLLAND

MEMORANDUM

TO: Prospective Bidders
FROM: Bruce L. Bullard
DATE: February 21, 2012
RE: Questions Regarding Request for Proposal 12-5 dated January 26, 2012

On January 26, 2012, the Illinois Office of the Auditor General issued Request for Proposals (Professional and Artistic Services) Audit and/or Attestation Services for the following audit: RFP 12-5 - Illinois Department on Aging. The original RFP is available on our website at www.auditor.illinois.gov/Procurement-Bulletin-2010/Opps-Intent.asp.

On February 20th the Illinois Office of the Auditor General received the following inquires concerning the expanded IS work addressed in Section 13 of the RFP document.

- 1) Scope and timing of IS work.
- 2) Use of specialist on the engagement and related prequalification of a subcontractor.
- 3) Reference to a specialist in the proposal.

OAG answers provided February 21, 2012:

- 1) Section 11 of the RFP document addresses information related to the expanded IS work that is available for review in both the Springfield and Chicago offices of the Illinois Office of the Auditor General as follows:
 - Sample Information Systems fieldwork summary (deliverable for expanded scope information systems reviews)

- List of information systems controls that may be selected for the example scope information system review.

These documents should be reviewed by prospective bidders.

- 2) A specialist can be used on the engagement as a subcontractor if the proposer does not have the skill requirements for this portion of the engagement. Please see Section 4 of the RFP document which address prequalification matters (including the use of a specialist).
- 3) A prospective bidder planning to use a specialist should address this approach in their proposal. This would include the person (s) name, credentials, and the work that could or would be performed by the specialist.
- 4) Timing of the IS work would be performed between May 11, 2014 and October 31, 2014. The deliverable(s) required for this work should be submitted to the OAG no later than October 31, 2014 which is approximately one month before the planned Fieldwork end date on the engagement.
 - Expanded IS work is not included in the scope of the engagement for the two years ended June 30, 2012. However, it is included in the scope of the engagement for the two years ended June 30 2014.