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OFFICE OF THE AUDITOR GENERAL
FRANK J. MAUTINO

OFFICE OF AUDITOR GENERAL REQUEST FOR BIDS FOR JANITORIAL SERVICES IFB NO. 17-A01

The Office of the Auditor General (OAG) is requesting bids from responsible vendors for after hours janitorial services for our office located at 740 E. Ash St., Springfield, Illinois, consisting of approximately 36,631 square feet. The vendor shall provide the necessary labor, supervision, equipment, cleaning supplies and consumables to properly maintain the premises as described in the bid documents. The initial contract term is July 1, 2016, through June 30, 2018, with additional one-year renewals at the OAG's discretion. The complete solicitation is available on our website at <http://www.auditor.illinois.gov/Procurement-Bulletin-2010/PROCUREMENT-BULLETIN.asp>.

MANDATORY SITE VISIT: Any Vendor intending to submit a bid in response to this IFB must first participate in the Mandatory Vendor Conference/Site Visit to be held May 10, 2016, at 10:00 a.m. at the OAG Office at 740 E. Ash St., Springfield, IL. Attendance at the Vendor Conference/Site Visit is required. Bids from Vendors that did not participate in the Site Visit will be returned unopened.

PREVAILING WAGE: Vendors must certify that their employees receive the prevailing wage rate (hourly cash wages plus amount for fringe benefits) and work under conditions prevalent in the locality in which the work is performed. Any company not providing this certification will be considered a non-responsible bidder and their bid will not be considered. The Department of Labor publishes the prevailing wage rates on its website at <http://www.state.il.us/agency/idol>.

BID DEADLINE: Bids must be physically received at the above location no later than May 24, 2016 at 3:30 p.m. (CST) at which time and place all bids will be publicly opened and read aloud. Bids submitted after 3:30 p.m. on that date will be returned to the bidder unopened. No faxed, emailed or electronically-submitted bid or bid modification will be considered. Each bid must be sealed and clearly identified on the outside of the envelope as "Sealed Bid" and "IFB 17-A01." If you have any questions about this Invitation for Bids, please contact R. Pape at 217/782-6046 or by email at rpape@auditor.illinois.gov. Contact with any other State officers or employees regarding this procurement may be grounds for elimination from the selection process.

BID REJECTION/IFB CANCELLATION: The OAG reserves the right to amend the IFB, reject any or all offers in whole or in part; to cancel this solicitation; to issue a new solicitation and accept new offers; and to waive minor defects in the solicitation or bids.

In compliance with the State and Federal Constitutions, the Illinois Human Rights Act, the U.S. Civil Rights Act, and Section 504 of the Federal Rehabilitation Act, the State of Illinois does not unlawfully discriminate in employment, contracts, or any other activity.