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OFFICE OF THE AUDITOR GENERAL
WILLIAM G. HOLLAND

MEMORANDUM

TO: Prospective Bidders

FROM: Bruce L. Bullard

DATE: February 5, 2013

RE: Amendment No.1 to Request For Proposals Pertaining to Illinois Labor Relations Board engagement (RFP # 13-5)

On January 25, 2013, the Illinois Office of the Auditor General issued a Request for Proposals for the upcoming Compliance Attestation Examination pertaining to the Illinois Labor Relations Board. (RFP No. 13-5)

Item No. 4 on Page 8 of the RFP document addresses Prequalification level. The OAG assigned level was inadvertently marked "TWO" in error. This amendment changes the Prequalification level to "ONE".

Only proposals from Vendors that are now or are currently eligible to be prequalified at or above the assigned level will be considered for this engagement. Proposers who are not currently prequalified with the OAG are required to submit completed prequalified forms and such forms must be received at the OAG's Springfield location no later than the due date and time for submission of proposals. Prequalification forms must be sent separately from the proposal package. The OAG will make a decision regarding prequalification within (10) working days of receipt of fully-completed prequalification forms. Failure to meet the standards necessary for prequalification will be a basis of rejection of a proposal without the need for review, scoring or any further action on that proposal by the OAG. Prequalification forms and instructions for completing and submitting those forms may be obtained by contacting the OAG as provided in Section 1.8 of the Instructions for Submitting Offers. Any subcontractor (excluding specialists that are not accounting firms) engaged by a Vendor in the performance of an OAG engagement must be prequalified by the OAG, but need not be prequalified at the job level assigned to the engagement on which the subcontractor will be working. "Specialists" as defined in Government Auditing Standards need not be prequalified unless they are accounting firms.