

#### STATE OF ILLINOIS BOONE AND WINNEBAGO COUNTIES REGIONAL OFFICE OF EDUCATION NO. 4

FINANCIAL AUDIT For the Year Ended June 30, 2021

Performed as Special Assistant Auditors For the Auditor General, State of Illinois

### BOONE AND WINNEBAGO COUNTIES REGIONAL OFFICE OF EDUCATION NO. 4

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### BOONE AND WINNEBAGO COUNTIES REGIONAL OFFICE OF EDUCATION NO. 4

#### **OFFICIALS**

Regional Superintendent (Current and during the audit period)

Honorable Scott Bloomquist

Assistant Regional Superintendent (Current and during the audit period)

Mrs. Allison Pierson

Office is located at:

300 Heart Boulevard Loves Park, Illinois 61111

#### BOONE AND WINNEBAGO COUNTIES REGIONAL OFFICE OF EDUCATION NO. 4 FINANCIAL REPORT SUMMARY

The financial audit testing performed in this audit was conducted in accordance with Government Auditing Standards and in accordance with the Illinois State Auditing Act.

#### **AUDITOR'S REPORTS**

The auditor's reports do not contain scope limitations, disclaimers, or other significant non-standard language.

#### **SUMMARY OF AUDIT FINDINGS**

| Number of                                         | This Audit | <b>Prior Audit</b> |
|---------------------------------------------------|------------|--------------------|
| Audit findings                                    | 3          | 4                  |
| Repeated audit findings                           | 3          | 3                  |
| Prior recommendations implemented or not repeated | 1          | 1                  |

Details of audit findings are presented in a separate report section.

#### **SUMMARY OF FINDINGS AND RESPONSES**

| Item No. | <b>Page</b> | <b>Description</b>                                         | Finding Type           |
|----------|-------------|------------------------------------------------------------|------------------------|
|          |             | Findings (Government Auditing Standards                    | )                      |
| 2021-001 | 11          | Inadequate Internal Control over Receipts                  | Significant Deficiency |
| 2021-002 | 13          | Inadequate Controls Over Bank<br>Reconciliation Process    | Significant Deficiency |
| 2021-003 | 15          | Delay of Audit                                             | Noncompliance          |
|          | Prior Au    | dit Findings not Repeated (Government Auditin              | ng Standards)          |
| 2020-003 | 20          | Failure to Fully Insure and Collateralize Cash<br>Balances | Significant Deficiency |

#### BOONE AND WINNEBAGO COUNTIES REGIONAL OFFICE OF EDUCATION NO. 4 FINANCIAL REPORT SUMMARY

#### **EXIT CONFERENCE**

The findings and recommendations appearing in this report were provided to Agency personnel on August 21, 2025. The Boone and Winnebago Counties Regional Office of Educations No. 4 did not request a formal exit conference at this time.

#### BOONE AND WINNEBAGO COUNTIES REGIONAL OFFICE OF EDUCATION NO. 4 FINANCIAL STATEMENT REPORT SUMMARY

The audit of the accompanying basic financial statements of Boone and Winnebago Counties Regional Office of Education No. 4 was performed by Adelfia LLC.

Based on their audit, the auditors expressed an unmodified opinion on the Boone and Winnebago Counties Regional Office of Education No. 4's basic financial statements.



#### INDEPENDENT AUDITOR'S REPORT

Honorable Frank J. Mautino Auditor General State of Illinois

#### **Report on the Financial Statements**

As Special Assistant Auditors for the Auditor General, we have audited the accompanying cash basis financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Boone and Winnebago Counties Regional Office of Education No. 4, as of and for the year ended June 30, 2021, and the related notes to the financial statements, which collectively comprise the Boone and Winnebago Counties Regional Office of Education No. 4's basic financial statements as listed in the table of contents.

#### Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with the cash basis of accounting as described in Note 1; this includes determining that the cash basis of accounting is an acceptable basis for preparation of the financial statements in the circumstances. Management is also responsible for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

#### **Auditor's Responsibility**

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used

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and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

#### **Opinions**

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective cash basis financial position of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Boone and Winnebago Counties Regional Office of Education No. 4, as of June 30, 2021, and the respective changes in cash basis financial position thereof for the year then ended in accordance with the cash basis of accounting described in Note 1.

#### **Other Matters**

#### Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Boone and Winnebago Counties Regional Office of Education No. 4's basic financial statements. The cash basis combining schedule of accounts, the budgetary comparison schedules, the combining fund financial statements, and the Schedule of Disbursements to School District Treasurers and Other Entities are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The cash basis combining schedule of accounts, the budgetary comparison schedules, the combining fund financial statements, and the Schedule of Disbursements to School District Treasurers and Other Entities are the responsibility of management and were derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the cash basis combining schedule of accounts, the budgetary comparison schedules, the combining fund financial statements, and the Schedule of Disbursements to School District Treasurers and Other Entities are fairly stated, in all material respects, in relation to the basic financial statements as a whole on the cash basis of accounting described in Note 1.

#### **Emphasis of Matter- Basis of Accounting**

We draw attention to Note 1 of the financial statements, which describes the basis of accounting. The financial statements are prepared on the cash basis of accounting, which is a basis of accounting other than accounting principles generally accepted in the United States of America. Our opinions are not modified with respect to this matter.

#### Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated October 1, 2025 on our consideration of the Boone and Winnebago Counties Regional Office of Education No. 4's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of Boone and Winnebago Counties Regional Office of Education No. 4's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Boone and Winnebago Counties Regional Office of Education No. 4's internal control over financial reporting and compliance.

#### SIGNED ORIGINAL ON FILE

Chicago, Illinois October 1, 2025



#### INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

Honorable Frank J. Mautino Auditor General State of Illinois

As Special Assistant Auditors for the Auditor General, we have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the cash basis financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Boone and Winnebago Counties Regional Office of Education No. 4 as of and for the year ended June 30, 2021, and the related notes to the financial statements, which collectively comprise the Boone and Winnebago Counties Regional Office of Education No. 4's basic financial statements, and have issued our report thereon dated October 1, 2025.

#### Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered Boone and Winnebago Counties Regional Office of Education No. 4's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Boone and Winnebago Counties Regional Office of Education No. 4's internal control. Accordingly, we do not express an opinion on the effectiveness of Boone and Winnebago Counties Regional Office of Education No. 4's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that have not been identified. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. We did identify certain deficiencies in internal control, described in the accompanying Schedule of Findings and Responses as items 2021-001 and 2021-002 that we consider to be significant deficiencies.

#### **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the Boone and Winnebago Counties Regional Office of Education No. 4's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards* and which is described in the accompanying Schedule of Findings and Responses as item 2021-003.

#### Regional Office of Education No. 4's Responses to Findings

Boone and Winnebago Counties Regional Office of Education No. 4's responses to the findings identified in our audit are described in the accompanying Schedule of Findings and Responses. Boone and Winnebago Counties Regional Office of Education No. 4's responses were not subjected to the auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on the responses.

#### Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Boone and Winnebago Counties Regional Office of Education No. 4's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Boone and Winnebago Counties Regional Office of Education No. 4's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

#### SIGNED ORIGINAL ON FILE

Chicago, Illinois October 1, 2025

#### BOONE AND WINNEBAGO COUNTIES REGIONAL OFFICE OF EDUCATION NO. 4 SCHEDULE OF FINDINGS AND RESPONSES SECTION I – SUMMARY OF AUDITOR'S RESULTS For the Year Ended June 30, 2021

#### Financial Statements in accordance with Cash Basis

| Type of auditor's report issued:                                                                                     | Unmodified |   |                  |
|----------------------------------------------------------------------------------------------------------------------|------------|---|------------------|
| Internal control over financial reporting: Material weakness(es) identified? Significant deficiency(ies) identified? | yes yes    |   | no none reported |
| Noncompliance material to financial statements noted?                                                                | yes        | 1 | no               |

FINDING 2021-001 - Inadequate Internal Control over Receipts (Repeat from Findings 20-001, 19-002)

#### **CRITERIA/SPECIFIC REQUIREMENT:**

Sound internal controls require a policy on timeliness of deposits, either based on dollar threshold or defined timeframe, from the date of receipt. There should be documentation of the date when cash and checks are received. Supporting documentation should be maintained for receipt transactions.

#### **CONDITION:**

During our testing of receipts, we noted the following:

- 15 of 40 receipts tested (38%), totaling \$105,675, had no documentation when the checks were received. As a result, we were unable to determine whether non-electronic cash receipts were deposited in a timely manner.
- 3 of 40 receipts tested (8%) totaling \$265, did not have any supporting documentation.

#### **EFFECT:**

Failure to establish and maintain adequate internal controls over receipts increases the risk of revenue loss, theft, or other irregularities and may not be found within the normal course of operations.

#### **CAUSE:**

The Regional Office of Education No. 4 officials indicated the exceptions noted above relate primarily to miscellaneous receipts (principally those received non-electronically) and not necessarily all cash receipts. The exceptions noted were due primarily to oversight.

#### **RECOMMENDATION:**

The Regional Office of Education No. 4 should maintain adequate documentation to ensure cash receipts are deposited in a timely manner and receipts are properly supported.

FINDING 2021-001 - Inadequate Internal Control over Receipts (Repeat from Findings 20-001, 19-002) (Concluded)

#### **MANAGEMENT RESPONSE:**

When this matter was called to management's attention in May 2024 (as part of the audit of fiscal year 2019), management promptly implemented improved procedures regarding miscellaneous cash receipts including improved documentation and standards for prompt deposit to the bank. We believe our improved procedures have addressed the concerns of this finding.

FINDING 2021-002 - Inadequate Controls Over Bank Reconciliation Process (Repeat from Findings 20-002, 19-003)

#### **CRITERIA/SPECIFIC REQUIREMENT:**

Effective internal control policies require complete and accurate accounting records of all transactions of the entity. Sound internal controls require bank reconciliations to be performed accurately and promptly, no later than the end of the following month. Reconciling items should be investigated immediately, and adjustments made to the general ledger. Bank reconciliations should also be reviewed and approved by a person independent of the preparer in a timely manner.

#### **CONDITION:**

The Regional Office of Education No. 4 maintains 16 bank accounts. We tested 4 of 16 (25%) bank accounts and reviewed their monthly reconciliations and noted the following:

• 29 of 48 (60%) monthly bank reconciliations were missing the date of when the reconciliation was prepared, therefore we were unable to determine if the bank reconciliation was prepared timely.

#### **EFFECT:**

Failure to prepare bank reconciliations on a timely basis may lead to loss or misuse of assets due to improper control and monitoring of bank accounts. Delay in the preparation of bank reconciliations renders this internal control procedure ineffective for immediately detecting irregularities and inaccuracies in the financial records.

#### **CAUSE:**

Regional Office of Education No. 4 officials indicated the exceptions noted above were due to the volume of accounts, and lack of sufficient staff.

#### **RECOMMENDATION:**

The Regional Office of Education No. 4 should prepare monthly bank reconciliations no later than the end of the following month.

FINDING 2021-002 - Inadequate Controls Over Bank Reconciliation Process (Repeat from Findings 20-002, 19-003) (Concluded)

#### **MANAGEMENT'S RESPONSE:**

The Regional Office of Education No. 4 has taken steps to reduce the number of cash bank accounts necessary for the organization, and has also placed a higher priority on the timely completion of monthly bank reconciliations. When this matter was called to management's attention in May 2024 (as part of the audit of fiscal year 2019), management took prompt steps to assure that all bank reconciliations since that time were begun timely, and to assure that all reconciling items were identified by the end of the following month. In most cases, all reconciling items are also resolved in that timeframe or shortly thereafter. This allows for timely final completion of the bank reconciliations.

FINDING 2021-003 – Delay of Audit (Repeat from Findings 20-004, 19-004, 18-001, 17-001, 16-001)

#### **CRITERIA/SPECIFIC REQUIREMENT:**

The Regional Office of Education No. 4 (ROE) is subject to 105 ILCS 5/2-3.17a which requires the Auditor General's office to cause an audit to be made, as of June 30th of each year, of the financial statements of all accounts, funds and other moneys in the care, custody or control of the regional superintendent of schools of each educational service region in the State and of each educational service center established in the School Code. The audit is to be conducted in accordance with Generally Accepted Government Auditing Standards. The ROE may utilize a cash basis, modified cash basis, or generally accepted accounting principles (GAAP) basis of accounting to prepare the financial statements for audit. The ROE has chosen the cash basis of accounting for financial reporting.

In accordance with 105 ILCS 5/2-3.17a, the Auditor General has promulgated administrative rules and regulations to govern this process. Those rules, 74 Ill. Adm. Code 420.320 (c) (2), state that for audit purposes, each regional office of education and educational service center shall make available to the Auditor General or his designee all books and records deemed necessary to make and complete the required audits. The records shall be in auditable form by August 15<sup>th</sup> of the succeeding fiscal year. Financial reports are to be available no later than August 31<sup>st</sup> in order for the annual audit to be completed by an independent auditor selected by the Auditor General. In addition, prudent business practices and transparency require timely preparation and completion of financial statements.

#### **CONDITION:**

The Regional Office of Education No. 4 did not provide completed financial statements in an auditable form by the August 31<sup>st</sup> deadline. The June 30, 2020, audit was not released until March 26, 2025. The completed June 30, 2021, financial statements were provided to auditors on May 30, 2025.

#### **EFFECT:**

When financial statements and records are not provided in a timely manner, delays in the audit occur and the usefulness of the financial statements and related findings resulting from the audit is impacted. Additionally, untimely financial statements could result in repercussions from granting agencies including a loss of funding.

FINDING 2021-003 – Delay of Audit (Repeat from Findings 20-004, 19-004, 18-001, 17-001, 16-001) (Concluded)

#### **CAUSE:**

The Regional Office of Education No. 4 officials indicated that the initial delays that affected earlier years related to internal personnel issues and software program changes that caused the office to experience difficulty in providing information by the required timeline. Since those initial causes have been largely resolved, the Regional Office of Education No. 4 has experienced delays in the preparation of the financial statements and schedules which contributed to an inability to get caught up.

#### **RECOMMENDATION:**

The Regional Office of Education No. 4 should implement procedures to ensure compliance with 105 ILCS 5/2-3.17a and 74 Ill. Adm. Code 420.320 (c) (2). These financial statements need to be presented to the Auditor General's independent auditors for audit by the August 31st deadline.

#### **MANAGEMENT'S RESPONSE:**

The Regional Office of Education No. 4 changed to the cash basis of accounting (as was previously recommended), which has simplified both the financial statement presentation and the process to prepare the financial statements and schedules. An outside Certified Public Accounting firm continues to be engaged to better prepare all financial statements and schedules necessary for audit. Importantly, the Regional Office of Education No. 4 has been actively pursuing an accelerated schedule of past due audits so that this matter may be fully resolved without significant further delay. The Illinois Auditor General has also been cooperating with this accelerated schedule of audits.

## BOONE AND WINNEBAGO COUNTIES REGIONAL OFFICE OF EDUCATION NO. 4 CORRECTIVE ACTION PLAN FOR CURRENT YEAR AUDIT FINDINGS For the Year Ended June 30, 2021

#### **CORRECTIVE ACTION PLAN**

FINDING 2021-001 - Inadequate Internal Control over Receipts (Repeat from Findings 20-001, 19-002)

#### **CONDITION:**

During our testing of receipts, we noted the following:

- 15 of 40 receipts tested (38%), totaling \$105,675, had no documentation when the checks were received. As a result, we were unable to determine whether non-electronic cash receipts were deposited in a timely manner.
- 3 of 40 receipts tested (8%) totaling \$265, did not have any supporting documentation.

#### PLAN:

The Regional Office of Education No. 4 has implemented the recommendations that came from the audit of fiscal year 2019 (received April 2024) related to the internal control over miscellaneous cash receipts. Policies and practices implemented in 2024 address, among other matters, the documentation of check receipt dates and timely bank deposits.

The Regional Office of Education No. 4 maintains supporting documentation for all cash receipts.

#### ANTICIPATED DATE OF COMPLETION:

April 30, 2024

#### **CONTACT PERSON:**

Mr. Scott Bloomquist, Regional Superintendent of Schools

## BOONE AND WINNEBAGO COUNTIES REGIONAL OFFICE OF EDUCATION NO. 4 CORRECTIVE ACTION PLAN FOR CURRENT YEAR AUDIT FINDINGS For the Year Ended June 30, 2021

#### **CORRECTIVE ACTION PLAN (Continued)**

FINDING 2021-002 - Inadequate Controls Over Bank Reconciliation Process (Repeat from Findings 20-002, 19-003)

#### **CONDITION:**

The Regional Office of Education No. 4 maintains 16 bank accounts. We tested 4 of 16 (25%) bank accounts and reviewed their monthly reconciliations and noted the following:

• 29 of 48 (60%) monthly bank reconciliations were missing the date of when the reconciliation was prepared, therefore we were unable to determine if the bank reconciliation was prepared timely.

#### **PLAN:**

The Regional Office of Education No. 4 has implemented the recommendations that came from the audit of fiscal year 2019 (received April 2024) related to controls over bank reconciliations.

The Regional Office of Education No. 4 has significantly reduced (from 16 to fewer than five) the number of cash bank accounts necessary for the organization. While this has not reduced the number of monthly transactions, it has reduced some overlapping administrative time in the bank reconciliation process.

Further, new personnel were assigned reconciliation tasks in early fiscal year 2024, and since that time, we believe that all reconciliations have been completed timely. In addition, certain steps are being taken on a more-frequently-than-monthly basis to reduce the need for significant reconciliation time at the end of each month.

#### ANTICIPATED DATE OF COMPLETION:

April 30, 2024

#### **CONTACT PERSON:**

Mr. Scott Bloomquist, Regional Superintendent of Schools

## BOONE AND WINNEBAGO COUNTIES REGIONAL OFFICE OF EDUCATION NO. 4 CORRECTIVE ACTION PLAN FOR CURRENT YEAR AUDIT FINDINGS For the Year Ended June 30, 2021

#### **CORRECTIVE ACTION PLAN (Concluded)**

FINDING 2021-003 – Delay of Audit (Repeat from Findings 20-004, 19-004, 18-001, 17-001, 16-001)

#### **CONDITION:**

The Regional Office of Education No. 4 did not provide completed financial statements in an auditable form by the August 31<sup>st</sup> deadline. The June 30, 2020, audit was not released until March 26, 2025. The completed June 30, 2021, financial statements were provided to auditors on May 30, 2025.

#### **PLAN:**

The Regional Office of Education No. 4 ("ROE 4") has taken several important steps that positively impact this condition.

- The implementation of new accounting software. (Begun in FY 2017)
- The engagement of a Certified Public Accounting firm to prepare all financial statements and schedules necessary for audit. (First engaged in 2021 for the fiscal year 2018)
- The change to a cash basis of accounting (implemented for the financial statements for FY 2019)
- Engaged new personnel for management of the fiscal affairs for ROE 4 (effective during FY 2024)

These factors all positively affect the ability of ROE 4 to meet the requirements for the audit of its financial statements.

Further, ROE 4 has solicited the assistance and cooperation of Illinois' Auditor General to plan an accelerated schedule of audits that will allow it to eliminate this finding and come in full compliance with 105 ILCS 5/2-3.17a and 74 Ill. Adm. Code 420.320 (c) (2).

- The financial statements for fiscal year 2021-22 are already available and that audit is underway. We anticipate that audit to be completed by Fall 2025.
- We currently anticipate that audits of fiscal years 2022-23 and 2023-24 can be completed during calendar 2026.
- Continuing on this path should allow for the elimination of this condition for the FY2027 financial statements.

#### ANTICIPATED DATE OF COMPLETION:

August 31, 2027

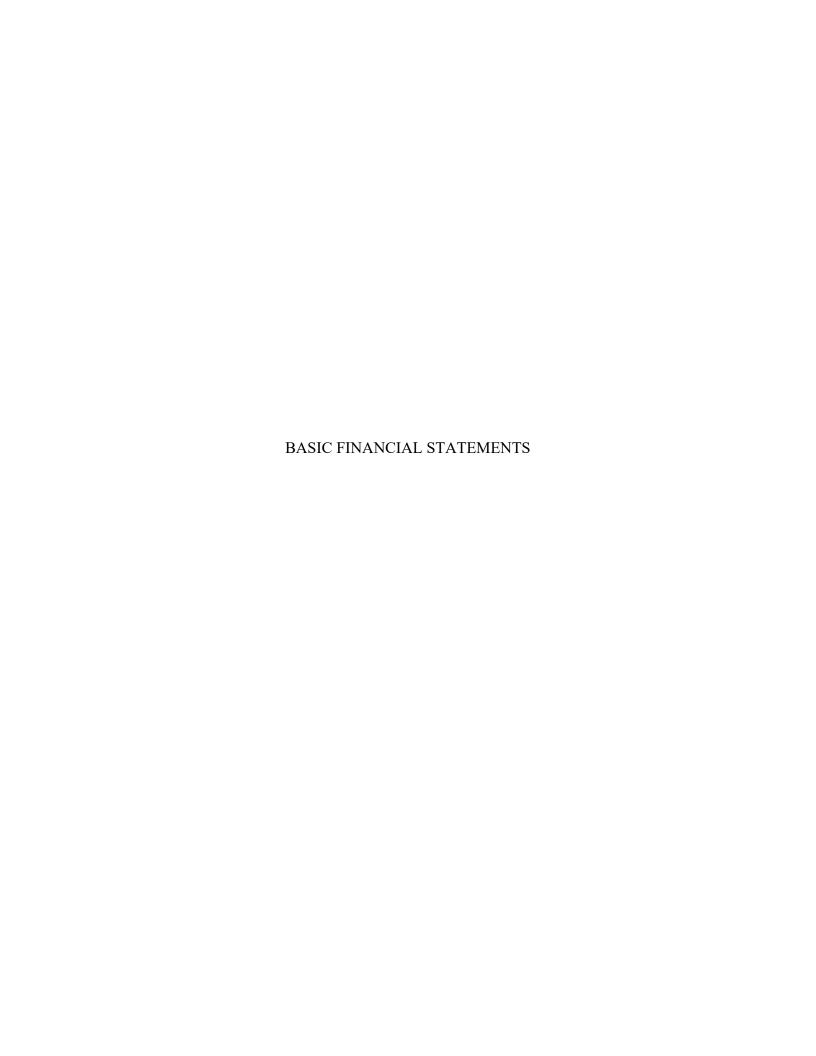
#### **CONTACT PERSON:**

Mr. Scott Bloomquist, Regional Superintendent of Schools

## BOONE AND WINNEBAGO COUNTIES REGIONAL OFFICE OF EDUCATION NO. 4 SUMMARY SCHEDULE OF PRIOR AUDIT FINDINGS NOT REPEATED For the Year Ended June 30, 2021

2020-003 Failure to Fully Insure and Collateralize Cash Not Repeated Balances

During the current audit, the Regional Office of Education No. 4 implemented corrective action and cash balances were fully insured and collateralized.



#### Boone and Winnebago Counties Regional Office of Education No. 4 Cash Basis Statement of Activities and Net Position As of and for the Year Ended June 30, 2021

|                                                                 |               | Program Receipts |            |               |           |                    |                  |            | ,                    |      | ement) Rece<br>ash Basis Net | •      |          |
|-----------------------------------------------------------------|---------------|------------------|------------|---------------|-----------|--------------------|------------------|------------|----------------------|------|------------------------------|--------|----------|
|                                                                 |               |                  | Operating  |               |           | Primary Government |                  |            |                      |      |                              |        |          |
|                                                                 | Disbursements |                  |            | Charges for   | •         | Gr                 | ants and         | Go         | Governmental         |      | siness-Type                  |        |          |
|                                                                 |               |                  | Services   |               |           | Con                | tributions       | Activities |                      |      | Activities                   | T      | otal     |
| FUNCTIONS/PROGRAMS Primary government: Governmental activities: |               |                  |            |               |           |                    |                  |            |                      |      |                              |        |          |
| Instructional services                                          |               |                  |            |               |           |                    |                  |            |                      |      |                              |        |          |
| Salaries and benefits                                           | \$            | 3,554,499        | \$         |               | -         | \$                 | 698,355          | \$         | (2,856,144)          | \$   | -                            | \$ (2, | 856,144) |
| Pension expense                                                 |               | 80,035           |            |               | -         |                    | 15,725           |            | (64,310)             |      | -                            |        | (64,310) |
| OPEB expense                                                    |               | 21,372           |            |               | -         |                    | 4,199            |            | (17,173)             |      | -                            |        | (17,173) |
| Purchased services                                              |               | 442,151          |            |               | -         |                    | 86,870           |            | (355,281)            |      | -                            | ,      | 355,281) |
| Supplies and materials                                          |               | 304,883          |            |               | -         |                    | 59,900           |            | (244,983)            |      | -                            | (      | 244,983) |
| Other objects                                                   |               | 141,894          |            |               | -         |                    | 27,877           |            | (114,017)            |      | -                            | (      | 114,017) |
| Intergovernmental: Payments to other governments Administrative |               | 83,131           |            |               | -         |                    | 16,333           |            | (66,798)             |      | -                            |        | (66,798) |
| On-behalf payments - State                                      |               | 2,579,870        |            |               |           |                    | _                |            | (2,579,870)          |      |                              | (2     | 579,870) |
| 1 2                                                             |               | 387,380          |            |               | -         |                    | -                |            | ( , , ,              |      | -                            | , ,    |          |
| On-behalf payments - local                                      |               | ,                |            |               | -         |                    | -<br>- (-2       |            | (387,380)            |      | -                            | (      | 387,380) |
| Capital outlay                                                  |               | 28,772           |            |               |           |                    | 5,653<br>914,912 |            | (23,119) (6,709,075) | . —  | <del>-</del>                 | - (6   | (23,119) |
| Total governmental activities                                   |               | 7,623,987        |            |               | -         |                    | 914,912          |            | (6,709,075)          |      |                              | (0,    | 709,075) |
| Business-type activities:                                       |               |                  |            |               |           |                    |                  |            |                      |      |                              |        |          |
| Professional development                                        |               | 260,918          |            |               | 162,196   |                    | _                |            | -                    |      | (98,722)                     |        | (98,722) |
| Total business-type activities                                  |               | 260,918          |            |               | 162,196   |                    | -                |            | -                    |      | (98,722)                     |        | (98,722) |
| Total primary government                                        | \$            | 7,884,905        | \$         |               | 162,196   | \$                 | 914,912          |            | (6,709,075)          |      | (98,722)                     | (6,    | 807,797) |
|                                                                 |               |                  | General re | eceints:      |           |                    |                  |            |                      |      |                              |        |          |
|                                                                 |               |                  | Local s    |               |           |                    |                  |            | 965,903              |      | 16,263                       |        | 982,166  |
|                                                                 |               |                  | State so   | ources        |           |                    |                  |            | 2,866,278            |      | -                            |        | 866,278  |
|                                                                 |               |                  |            | alf payments  | s - State |                    |                  |            | 2,579,870            |      | _                            |        | 579,870  |
|                                                                 |               |                  |            | alf payments  |           |                    |                  |            | 387,380              |      | _                            | ,      | 387,380  |
|                                                                 |               |                  |            |               |           |                    |                  | _          |                      |      | 15252                        |        |          |
|                                                                 |               |                  | Total gene | eral receipts |           |                    |                  |            | 6,799,431            | . —— | 16,263                       | 6,     | 815,694  |
|                                                                 |               |                  | CHANGI     | E IN CASH     | BASIS NE  | T POSI             | TION             |            | 90,356               |      | (82,459)                     |        | 7,897    |
|                                                                 |               |                  |            | ND CASH E     | -         | ENTS,              |                  |            |                      |      |                              |        |          |
|                                                                 |               |                  | BEGINN     | ING OF YI     | EAR       |                    |                  |            | 4,183,886            |      | 1,868,806                    | 6,     | 052,692  |
|                                                                 |               |                  | CASH BA    | ASIS NET P    | OSITION,  | •                  |                  | \$         | 4,274,242            | \$   | 1,786,347                    | \$ 6,  | 060,589  |
|                                                                 |               |                  | a.e        | ara           | o o re    |                    |                  |            |                      |      |                              |        |          |
|                                                                 |               |                  |            | ASIS NET P    | OSITION   |                    |                  | _          | 0.=                  | _    |                              |        |          |
|                                                                 |               |                  | Restricted |               |           |                    |                  | \$         | 853,777              | \$   | -                            |        | 853,777  |
|                                                                 |               |                  | Unrestrict | ed            |           |                    |                  |            | 3,420,465            |      | 1,786,347                    | 5,     | 206,812  |
|                                                                 |               |                  | TOTAL O    | CASH BASI     | S NET PO  | SITION             | Ň                | \$         | 4,274,242            | \$   | 1,786,347                    | \$ 6,  | 060,589  |

#### Boone and Winnebago Counties Regional Office of Education No. 4 Governmental Funds

### Statement of Cash Receipts, Disbursements, and Changes in Cash and Cash Equivalents As of and for the Year Ended June 30, 2021

|                                                         | General Fund |                      | General Fund Educatio |                                       | Inst | Institute Fund |    | Nonmajor<br>Special Revenue<br>Funds |    | Total<br>vernmental<br>Funds    |
|---------------------------------------------------------|--------------|----------------------|-----------------------|---------------------------------------|------|----------------|----|--------------------------------------|----|---------------------------------|
| RECEIPTS:                                               |              |                      |                       |                                       |      |                |    |                                      |    |                                 |
| Federal sources                                         | \$           | -                    | \$                    | 223,939                               | \$   | -              | \$ | _                                    | \$ | 223,939                         |
| State sources                                           |              | 2,866,278            |                       | 688,843                               |      | -              |    | 2,130                                |    | 3,557,251                       |
| Local sources                                           |              | 654,487              |                       | 174,763                               |      | 92,154         |    | 44,499                               |    | 965,903                         |
| On-behalf payments - State                              |              | 303,153              |                       | -                                     |      | -              |    | -                                    |    | 303,153                         |
| On-behalf payments - local                              |              | 387,380              |                       | -                                     |      | -              |    | -                                    |    | 387,380                         |
| Total revenues                                          |              | 4,211,298            |                       | 1,087,545                             |      | 92,154         |    | 46,629                               |    | 5,437,626                       |
| DISBURSEMENTS:                                          |              |                      |                       |                                       |      |                |    |                                      |    |                                 |
| Instructional services:                                 |              |                      |                       |                                       |      |                |    |                                      |    |                                 |
| Salaries and benefits                                   |              | 2,701,885            |                       | 825,531                               |      | 4,517          |    | 22,566                               |    | 3,554,499                       |
| Pension expense                                         |              | 55,566               |                       | 24,469                                |      | -              |    | -                                    |    | 80,035                          |
| OPEB expense                                            |              | 18,053               |                       | 3,319                                 |      | -              |    | -                                    |    | 21,372                          |
| Purchased services                                      |              | 336,097              |                       | 93,550                                |      | 1,357          |    | 11,147                               |    | 442,151                         |
| Supplies and materials                                  |              | 211,651              |                       | 78,697                                |      | 12             |    | 14,523                               |    | 304,883                         |
| Other objects                                           |              | 138,365              |                       | -                                     |      | -              |    | 3,529                                |    | 141,894                         |
| Intergovernmental:                                      |              |                      |                       |                                       |      |                |    |                                      |    |                                 |
| Payments to other governments Administrative:           |              | -                    |                       | 83,131                                |      | -              |    | -                                    |    | 83,131                          |
| On-behalf payments - State                              |              | 303,153              |                       | -                                     |      | -              |    | -                                    |    | 303,153                         |
| On-behalf payments - local                              |              | 387,380              |                       | -                                     |      | -              |    | -                                    |    | 387,380                         |
| Capital expenditures                                    |              | -                    |                       | 28,772                                |      | _              |    | -                                    |    | 28,772                          |
| Total expenditures                                      |              | 4,152,150            |                       | 1,137,469                             |      | 5,886          |    | 51,765                               |    | 5,347,270                       |
| EXCESS (DEFICIENCY) OF RECEIPTS OVER DISBURSEMENTS      |              | 59,148               |                       | (49,924)                              |      | 86,268         |    | (5,136)                              |    | 90,356                          |
| CHANGE IN CASH<br>AND CASH EQUIVALENTS                  |              | 59,148               |                       | (49,924)                              |      | 86,268         |    | (5,136)                              |    | 90,356                          |
| CASH AND CASH EQUIVALENTS,<br>BEGINNING OF YEAR         |              | 3,361,317            |                       | 86,399                                |      | 614,560        |    | 121,610                              |    | 4,183,886                       |
| CASH AND CASH EQUIVALENTS,<br>END OF YEAR               | \$           | 3,420,465            | \$                    | 36,475                                | \$   | 700,828        | \$ | 116,474                              | \$ | 4,274,242                       |
| CASH BASIS FUND BALANCES Restricted Assigned Unassigned | \$           | 3,143,751<br>276,714 | \$                    | 129,559<br>-<br>(93,084)              | \$   | 700,828        | \$ | 116,474                              | \$ | 946,861<br>3,143,751<br>183,630 |
| TOTAL CASH BASIS FUND BALANCES                          | •            |                      | •                     | · · · · · · · · · · · · · · · · · · · | •    | 700.929        | \$ | 116 474                              | •  |                                 |
| TOTAL CASH DASIS FUND BALANCES                          | \$           | 3,420,465            | \$                    | 36,475                                | \$   | 700,828        | Ф  | 116,474                              | \$ | 4,274,242                       |

#### Boone and Winnebago Counties Regional Office of Education No. 4 Proprietary Funds

### Statement of Cash Receipts, Disbursements, and Changes in Cash and Cash Equivalents As of and for the Year Ended June 30, 2021

**Business-Type Activities -Enterprise Funds** Nonmajor **Enterpise Fund -Local Workshops Fingerprinting** Total **OPERATING RECEIPTS:** \$ \$ 162,196 162,196 Charges for services Local sources 3,821 12,442 16,263 Total operating receipts 166,017 12,442 178,459 **OPERATING DISBURSEMENTS:** Salaries and benefits 56,702 56,702 2,054 2,054 Pension expense OPEB expense 296 296 Purchased services 170,179 108 170,287 Supplies and materials 29,623 29,623 Other objects 74 74 Capital outlay 1,882 1,882 Total disbursements 182 260,736 260,918 CHANGE IN CASH AND CASH EQUIVALENTS (94,719)12,260 (82,459)CASH AND CASH EQUIVALENTS, **BEGINNING OF YEAR** 1,765,942 102,864 1,868,806 CASH AND CASH EQUIVALENTS, **END OF YEAR** 1,671,223 115,124 \$ 1,786,347 CASH BASIS NET POSITION Unrestricted 1,671,223 \$ 115,124 1,786,347

#### Boone and Winnebago Counties Regional Office of Education No. 4 Fiduciary Fund

#### Statement of Changes in Fiduciary Net Position - Cash Basis June 30, 2021

|                                                                    | Cus | stodial Fund |
|--------------------------------------------------------------------|-----|--------------|
| ADDITIONS:                                                         |     |              |
| Local sources                                                      | \$  | 95,087       |
| On-behalf payments                                                 |     | 117,022      |
| State sources                                                      |     | 770,195      |
| Grants for other school districts                                  |     | 104,150      |
| Collections of facility occupation tax for other school districts  |     | 3,010,801    |
| Total additions                                                    |     | 4,769,212    |
| DEDUCTIONS:                                                        |     |              |
| On-behalf payments                                                 |     | 117,022      |
| Program expenditures                                               |     | 1,622,868    |
| Payments of facility occupation tax for other school districts     |     | 3,010,801    |
| Total deductions                                                   |     | 4,750,691    |
| NET CHANGE IN FIDUCIARY NET POSITION                               |     | 18,521       |
| NET POSITION, BEGINNING OF YEAR                                    |     | 727,957      |
| NET POSITION, END OF YEAR                                          | \$  | 746,478      |
| CASH BASIS ASSETS, END OF YEAR                                     |     |              |
| Cash and cash equivalents                                          | \$  | 746,478      |
| CASH BASIS NET POSITION Restricted for individuals, organizations, | ¢.  | 746 470      |
| and other governments                                              | \$  | 746,478      |

#### NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

#### A. Financial Reporting Entity

The Boone and Winnebago Counties Regional Office of Education No. 4 (ROE No. 4) operates under the School Code (Articles 3 and 3A of Illinois Compiled Statutes, Chapter 105). This encompasses Boone and Winnebago Counties, Illinois. The Regional Superintendent serves as chief administrative officer of the ROE No. 4 and is elected to the position for a four-year term pursuant to Article 3 of Illinois Compiled Statutes, Chapter 105.

The Regional Superintendent is charged with responsibility for township fund lands; registration of the names of applicants for scholarships to State-controlled universities; examinations and related duties; visitation of public schools; direction of teachers and school officers; to serve as the official advisor and assistant of school officers and teachers; to conduct teachers institutes as well as to aid and encourage the formation of other teachers' meetings and assist in their management; to evaluate the schools in the region; to examine evidence of indebtedness; to file and keep the returns of elections required to be returned to the Regional Superintendent's office; and to file and keep the reports and statements returned by school treasurers and trustees.

The Regional Superintendent is also charged with the responsibilities of conducting a special census, when required; providing notice of money distributed to treasurers, board presidents, clerks, and secretaries of the school districts on or before each September 30; maintenance of a map and numbering of the ROE No. 4's districts; providing township treasurers with a list of district treasurers; inspecting and approving building plans which comply with State law; performing and reporting on annual building inspections; investigating bus drivers for valid bus driver permits and taking related action as may be required; maintaining a list of unfilled teaching positions; and carrying out other related duties required or permitted by law.

The Regional Superintendent is responsible for inspection and approval or rejection of school treasurers' bonds. The Regional Superintendent is also required to provide the State Board of Education with an affidavit showing that the treasurers of school districts within the region are properly bonded.

The Regional Superintendent is also responsible for apportionment and payment of funds received from the State for the districts in the region or seeing that no payments are made unless the treasurer has filed or renewed appropriate bond and that the district has certified publication of the annual financial report. The Regional Superintendent is required to provide opinions and advice related to controversies under school law.

#### NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

#### B. Scope of the Reporting Entity

The ROE No. 4's reporting entity includes all related organizations for which it exercises oversight responsibility.

The ROE No. 4 has developed criteria to determine whether outside agencies with activities which benefit the citizens of the region, including districts or joint agreements which serve pupils from numerous regions, should be included in its financial reporting entity. The criteria include, but are not limited to, whether the ROE No. 4 exercises oversight responsibility (which includes financial interdependency, selection of governing authority, designation of management, ability to significantly influence operations, and accountability for fiscal matters), scope of public service, and special financing relationships.

The districts and joint agreements, other than the two agreements detailed below, have been determined not to be a part of the reporting entity after applying the manifesting of oversight, scope of public service, and special financing relationships criteria and are therefore excluded from the accompanying financial statements because the ROE No. 4 does not control the assets, operations, or management of the districts or joint agreements. In addition, the ROE No. 4 is not aware of any entity that would exercise such oversight as to result in the ROE No. 4 being considered a component unit of the entity.

On July 1, 1995, the ROE No. 4 entered into an intergovernmental agreement executed pursuant to the provisions of the Intergovernmental Cooperation Clause of the Illinois Constitution as well as the provisions of the Intergovernmental Cooperation Act of 1973 and the Illinois Admin. Code 525.110. The name of the Educational Service delivery system formed is known as the Kishwaukee Intermediate Delivery Systems (KIDS). Membership in KIDS is made up of the following Regional Offices of Education: Boone and Winnebago, DeKalb, and McHenry. The ROE No. 4 was designated as the administrative agent and has reported the activity of this agreement in their financial statements as a blended component unit.

On July 1, 1999, the ROE No. 4 entered into an intergovernmental agreement with several participating school districts of the region pursuant to the provisions of Intergovernmental Cooperation Clause of the Illinois Constitution and the provisions of the Intergovernmental Cooperation Act of 1973 to form an alternative school known as the Boone - Winnebago Regional Alternative School. Membership in the Regional Alternative School is

#### NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

extended to all public school districts in the region, and any school district desiring to participate may petition the Regional Alternative School Board to join. Membership is on a year-to-year basis. The Regional Alternative School Board is composed of the superintendent of each participating district and the Regional Superintendent of Schools. The Regional Superintendent was designated as the administrative, legal, and fiscal agent of the Regional Alternative School, and the Regional Office has reported the activity of this agreement in their financial statements as a blended component unit.

#### C. Basis of Presentation

The government-wide financial statement (i.e., Cash Basis Statement of Activities and Net Position) reports information on all of the nonfiduciary activities of the ROE No. 4. For the most part, the effect of inter-activity has been removed from this statement. The statement distinguishes between those activities of the ROE No. 4 that are governmental in nature and those that are considered business-type activities. Governmental activities normally are supported by operating grants and contributions, charges for services and intergovernmental revenues. Business-type activities normally are supported by amounts assessed or received from local sources for the ROE No. 4's programs.

The Cash Basis Statement of Activities and Net Position demonstrates the degree to which the direct disbursements of a given function or segment are offset by program receipts. Direct disbursements are those that are clearly identifiable with a specific function or segment. Program receipts include 1) charges to users who purchase, use or directly benefit from goods, services, or privileges provided by a given function, and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function. Items not properly included among program receipts are reported instead as general receipts. Major individual governmental funds are reported as separate columns in the fund financial statements.

The Cash Basis Statement of Activities and Net Position presents the ROE No. 4's nonfiduciary net position. Net position is reported in the following categories/components:

Restricted net position - results when constraints placed on the use of resources are either externally imposed or imposed by law through constitutional provisions or enabling legislation.

#### NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

*Unrestricted net position* - consists of cash and cash equivalent balances not meeting the definition of the preceding categories. Unrestricted net position is often subject to constraints imposed by management which can be removed or modified.

#### D. Fund Accounting

The accounts of the ROE No. 4 are organized on the basis of funds, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets arising from cash and cash equivalent transactions, fund balance, receipts received, and disbursements paid. The resources allocated to and accounted for in individual funds are based upon the purposes for which they are to be spent and the means by which spending activities are controlled. The various funds are summarized by type in the basic financial statements. The following summarizes the fund types used:

Governmental Funds are those through which most governmental functions are financed. The acquisition, use and balances of the expendable financial resources are accounted for through governmental funds.

<u>General Fund</u> - The General Fund is the operating fund of the ROE No. 4. It is used to account for the expenditures that benefit all school districts in the Region except those required to be accounted for in other funds. General Funds include the following:

<u>Audiovisual Co-op</u> - This fund accounts for monies received and disbursed by the Regional Superintendent as administrative agent for the Boone and Winnebago Audiovisual Co-op.

<u>Credit Recovery</u> - This fund accounts for monies received and disbursed in connection with a program that allows students who have previously failed classes an opportunity to capture credits toward graduation.

<u>Educational Service Center No. 1</u> - This fund accounts for monies received and disbursed to support the activities of the Educational Service Center No. 1.

<u>General Operations</u> - This fund accounts for monies received and disbursed in connection with general administrative activities.

#### NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

<u>Payroll</u> - This fund accounts for all payroll costs disbursed by the ROE No. 4. Any fund that has payroll remits the money to the Payroll Fund as administering agent, which then disburses payments to employees, vendors, and payroll taxing authorities.

Regional Alternative School - General State Aid (GSA) - This program accounts for grant monies received and disbursed for the general operations of the Regional Alternative School.

<u>Regional Learning Center - GSA</u> - This program accounts for grant monies received and disbursed for the general operations of the Regional Learning Center.

<u>Major Special Revenue Funds</u> - Special Revenue Funds are used to account for and report the proceeds of specific revenue sources (other than fiduciary or major capital projects) that are restricted to expenditures for specified purposes. Major special revenue funds include the following:

<u>Education Fund</u> - This fund is used to account for and report the proceeds of specific revenue sources that are restricted by grant agreements or contracts to expenditures for specified purposes supporting education enhancement programs as follows:

McKinney-Vento Homeless Children and Youth - This program accounts for grant monies received and disbursed assisting school districts in identifying and providing assistance to at-risk students. This program offers services to homeless children and youth primarily who are of school age. Preschool-aged children also receive services to ensure access to early childhood and preschool programs.

<u>Regional Safe Schools</u> - This program accounts for grant monies received and disbursed for activities for disruptive students who are eligible for suspension or expulsion.

<u>ROE/ISC Operations</u> - This fund accounts for grant monies received and disbursed for assisting schools in all areas of school improvement.

<u>Technology for Success</u> - This program accounts for monies received and disbursed incurred to create and support ongoing learning team focused on alignment of classroom-level assessment and instruction.

#### NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

<u>Title I - School Improvement & Accountability</u> - The Illinois State Board of Education (ISBE) Quality Assurance Process consists of an external visit to audit each school every few years and an internal review that each school must conduct annually. The ROE No. 4 is charged with supporting and guiding schools through this complex school improvement process so that teaching and learning improve every year.

<u>Title II - Teacher Quality - Leadership</u> - This program accounts for grant monies received and disbursed to provide online training that is required by the Illinois Performance Evaluation Reform Act to train education administrators to evaluate other administrators and teachers. The program is designed to increase the number of highly qualified administrators and teachers, leading to increased student academic achievement.

<u>Truants Alternative</u> - This program accounts for grant monies received and disbursed for optional education opportunities to school dropouts, potential dropouts, and truants of the region.

<u>Pilot Regional Safe School Cooperative Education Program</u> - This program accounts for grant monies received and disbursed related to providing suspended or expelled youth at the Regional Safe School with alternative cooperative education including classroom work and experience in the private sector.

<u>Individualized Education Programs (IEP)</u> - This program accounts for grant monies received and disbursed related to facilitation services focused on developing mutually acceptable IEP for children with known or suspected disabilities.

<u>Summer Food Service Program</u> - This program accounts for money received from the state and used to provide nutritious meals to children during the summer months when school is not in session.

Elementary and Secondary School Emergency Relief (ESSER I) - This program accounts for grant monies received, and expenditures incurred for emergency assistance as a result of the COVID-19 under the Coronavirus Aid, Relief and Economic Security (CARES) Act enacted on March 27, 2020.

#### NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Elementary and Secondary School Emergency Relief II (ESSER II) - This program accounts for grant monies received, and expenditures incurred for emergency assistance as a result of the COVID-19 under the CARES Act enacted on December 27, 2020.

<u>Digital Equity</u> - This program accounts for grant monies received, and expenditures incurred for electronic device for remote learning for kids as a result of the COVID-19.

<u>Institute</u> - This fund accounts for fees collected for the registration and renewal of teaching licenses. These fees are used to defray administrative expenses incidental to teachers' institutes, workshops, or meetings of a professional nature that are designed to promote the professional growth of teachers or to defray the expense of any general or special meeting of teachers or school personnel. All funds generated remain restricted until expended only on the aforementioned activities.

#### Nonmajor Special Revenue Funds

General Education Development (GED) - Illinois law requires the Regional Superintendent of Schools of each county or counties to administer the GED test. Testing fees are used for test administration, testing materials, and diplomas on successful completion of the test.

<u>Bus Driver Training</u> - Experienced bus drivers must take a two-hour instructional refresher course annually, while all new drivers must take an eight-hour course in bus driver safety and first aid, prescribed by the ISBE and administered by the ROE No. 4.

<u>Testing Center</u> - This fund is used to account monies received and disbursed for activity provided from the new testing center operated by the ROE No. 4.

#### NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

#### **Proprietary Funds**

<u>Proprietary Funds</u> - Proprietary funds account for revenues and expenses related to services provided to organizations inside the Region on a cost-reimbursement basis. The ROE No. 4 reports the following enterprise funds:

<u>Local Workshops</u> - This enterprise fund tracks revenues received and expenses incurred in offering professional development workshops for teachers and administrators and other services for the school districts in Boone and Winnebago Counties.

Nonmajor Enterprise Fund - Nonmajor enterprise fund consists of:

<u>Fingerprinting</u> - This enterprise fund accounts for the activity to provide fingerprinting services for background checks for school district personnel.

<u>Fiduciary Funds</u> - Fiduciary Fund reporting focuses on net position and changes in net position. The fiduciary fund category is split into four classifications: pension trust funds, investment trust funds, private purpose trust funds, and custodial funds. Trust funds are used to account for assets held by the ROE No. 4 under a trust agreement, or equivalent arrangement that has certain characteristics, for individuals, private organizations, or other governments and are not available to support the ROE No. 4's own programs. The ROE No. 4 does not have any trust funds. The ROE No. 4's Fiduciary Fund includes the following:

<u>Custodial Funds</u> - This fund is used to report fiduciary activities that are not required to be reported in a trust fund. The ROE No. 4's Custodial Fund account for amounts collected and distributed on behalf of another government or organization. The ROE No. 4 maintains the following Custodial Fund:

Career Education Associates of North Central Illinois (CEANCI) - This fund accounts for the assets held by the ROE No. 4 for the benefit of CEANCI, an intergovernmental agreement between the Belvidere, Byron, Harlem, Hononegah, North Boone, Rockford, South Beloit, Stillman Valley, and Winnebago school districts for the purpose of directing the region's career and technical education programs. The policy-making CEANCI Board of Governors is composed of the school district superintendents. The ROE No. 4 serves as the administrative agent.

# NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Boone County School Facility Occupation Tax - This fund accounts for the School Facility Occupation Tax receipts and distributions to the Boone County school districts. This tax is collected by the State on behalf of Boone County and remitted to the ROE No. 4 for distribution to the Boone County school districts.

#### E. Measurement Focus and Basis of Accounting

The ROE No. 4 maintains its financial records on the basis of cash receipts and disbursements and the financial statements of the ROE No. 4 are prepared on that basis. The cash basis of accounting does not give effect to accounts receivable, accounts payable and accrued items. In addition, other economic assets, deferred outflow of resources, liabilities, and deferred inflow of resources that do not arise from cash transactions or events are not reported.

Accordingly, the financial statements do not present financial position and results of operations of the funds in accordance with GAAP.

Under the terms of grant agreements, the ROE No. 4 funds certain programs by a combination of specific cost-reimbursement grants and general receipts. Thus, when program disbursements are paid, there are both restricted and unrestricted cash basis net position available to finance the program. It is the ROE No. 4's policy to first apply cost-reimbursement grant resources to such programs and then general receipts.

When a reimbursement in governmental funds can be paid using either restricted or unrestricted resources, the ROE No. 4's policy is generally to first apply the disbursement toward restricted fund balance and then to unrestricted classification, committed, assigned and then unassigned fund balances.

The ROE No. 4 records on-behalf payments made by the State to the Teachers' Retirement System (TRS) and the Teachers' Health Insurance Security Fund (THIS) as receipts and disbursements.

Proprietary funds distinguish operating receipts and disbursements from non-operating items. Operating receipts and disbursements generally result from providing services and producing and delivering goods in connection with a proprietary fund's principal ongoing operations. The principal operating receipts of the ROE No. 4's enterprise funds are charges to customers for sales and services. Operating disbursements for enterprise funds include the cost of sales and services, and administrative expenses. All receipts and disbursements not meeting this definition are reported as non-operating receipts and disbursements.

# NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

#### F. Governmental Cash Basis Fund Balance

Fund Balance is divided into five classifications based primarily on the extent to which the ROE No. 4 is bound to observe constraints imposed upon the use of the resources in the governmental funds. The classification are as follows:

*Nonspendable Fund Balance* - The portion of a Governmental Fund's net position that is not available to be spent, either short term or long term, in either form or through legal restrictions. There are no accounts presenting a nonspendable fund balance.

Restricted Fund Balance - The portion of a Governmental Fund's net position that is subject to external enforceable legal restrictions. The following accounts' fund balances are restricted by grant agreements or contracts: Education Fund - Regional Safe Schools, ROE/ISC Operations, Technology for Success, Truants Alternative, and Pilot Regional Safe School Cooperative Education Program. The following fund balances are restricted by Illinois State Statute: Nonmajor Special Revenue Funds - General Education Development, Bus Driver Training, Testing Center, and Institute Fund.

Committed Fund Balance - The portion of a Governmental Fund's net position with self-imposed constraints or limitations that have been placed at the highest level of decision making. There are no accounts presenting a committed fund balance.

Assigned Fund Balance - The portion of a Governmental Fund's net position to denote an intended use of resources. The accounts presented with assigned fund balances are specified for a particular purpose by the Regional Superintendent. The following accounts comprise assigned fund balance: Audiovisual Co-op, Educational Service Center No. 1, Regional Alternative School - GSA, and Regional Learning Center - GSA.

Unassigned Fund Balance - Available expendable financial resources in a governmental fund that are not designated for a specific purpose. Unassigned fund balance may also include negative balances for any governmental fund if expenditures exceed amounts restricted, committed, or assigned for those purposes. The unassigned fund balance is made up of the Credit Recovery, General Operations, Payroll, McKinney - Vento Homeless Children and Youth, Title I - School Improvement & Accountability, Title II - Teacher Quality - Leadership, and Individualized Education Programs.

# NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

# G. Cash and Cash Equivalents

All short-term cash investments that are highly liquid are considered to be cash equivalents. Cash equivalents are readily convertible to known amounts of cash and, at the day of purchase, have a maturity date no longer than three months.

#### H. Employer Contributions to Pension and OPEB Plans

The ROE No. 4 recognizes the disbursement for employer contributions to pension and other employer postemployment benefits (OPEB) plans when they are paid. As described in Notes 3 and 4, the employer contributions include portions for pension benefits and for OPEB.

# I. <u>Internal Activity</u>

Transfers between governmental and business-type activities on the government-wide financial statement is reported in the same manner as general receipts.

Internal allocations of overhead expenses from one function to another or within the same function are eliminated on the Cash Basis Statement of Activities and Net Position. Payments for interfund services provided and used are not eliminated.

Exchange transactions between funds are reported as receipts in the seller funds and as disbursements in the purchaser funds. Subsidies from one fund to another without a requirement for repayment are reported as interfund transfers. Interfund transfers are reported as other financing sources/uses in governmental funds and after nonoperating receipts/disbursements in proprietary funds. Repayments from funds responsible for particular disbursements to the funds that initially paid for them are not presented in the financial statements.

### J. Budget Information

Overall budgeting is not a legal requirement for the ROE No. 4. Formal budgets are not adopted for all funds; therefore budgetary comparison schedules are not included for certain programs in the financial statements.

The ROE No. 4 is the recipient of grants from ISBE for which comparison of budget and actual results are required. The comparison of budgeted and actual results for the following programs are reported as supplementary information:

# NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Concluded)

Special Revenue Funds:

- Education Fund:
  - McKinney Vento Homeless Children and Youth
  - Regional Safe Schools
  - ROE/ISC Operations
  - Title II Teacher Quality Leadership
  - Truants Alternative
  - Pilot Regional Safe School Cooperative Education Program
  - ESSER I
  - ESSER II
  - Digital Equity

# K. New Accounting Pronouncement

In 2021, the ROE No. 4 implemented Governmental Accounting Standards Board (GASB) Statement No. 84 - Fiduciary Activities. This statement establishes criteria for identifying fiduciary activities of all state and local governments. The focus of the criteria generally is on whether a government is controlling the assets of the fiduciary activity and the beneficiaries with whom a fiduciary relationship exists. The ROE No. 4 also implemented GASB Statement No. 90, Majority Equity Interests - an amendment of GASB Statements No. 14 and No. 61. The implementation of these standards did not have a significant effect on ROE No. 4's financial statements.

#### NOTE 2 CASH AND CASH EQUIVALENTS

The ROE No. 4 is permitted to invest in securities as authorized by 30 ILCS-235/2 and 6 and 105 ILCS-5/8-7. It is the policy of the ROE No. 4 to invest public funds in a manner which will provide the highest investment return with the maximum security while meeting the daily cash flow demands of the ROE No. 4 and conforming to all State statutes governing the investment of public funds. This policy includes all funds under the care and control of the Regional Superintendent of Schools.

<u>Deposits.</u> At June 30, 2021, the carrying amounts of the ROE No. 4's government-wide fund and agency fund deposits were \$6,060,589 and \$746,478, respectively, and the bank balances were \$6,228,809 and \$758,803, respectively. Of the total bank balances as of June 30, 2021, \$250,000 was secured by federal depository insurance, \$232,639 was invested in the Illinois Funds Money Market Fund, and \$6,504,973 was fully collateralized.

# NOTE 2 CASH AND CASH EQUIVALENTS (Concluded)

Custodial Credit Risk. Custodial credit risk for deposits with financial institutions is the risk that, in the event of bank failure, the ROE No. 4's deposits may not be returned to it. To guard against custodial credit risk for deposits with financial institutions, the ROE No. 4's investment policy requires that deposits with financial institutions in excess of FDIC limits be secured by some form of collateral, by a written agreement, and held at an independent, third-party institution in the name of the ROE No. 4.

Investments. The ROE No. 4 has a formal investment policy that permits it to invest only in certain instruments, including, among others, securities guaranteed by the full faith and credit of the United States of America as to principal and interest; bonds, notes, and similar obligations of the United States of America; interest-bearing deposits or other direct obligations of any bank as defined by the Illinois Banking Act, 205 ILCS 5/1 et seq.; short-term obligations of U.S. corporations with assets exceeding \$500,000,000 if they are rated at the time of purchase at one of the three highest classifications by at least two standard rating services, if they do not exceed 10% of the corporation's outstanding obligations, and if no more than one-third of the ROE No. 4's funds are invested in commercial paper; and certain money market mutual funds registered under the Federal Investment Company Act of 1940, 14 U.S.C. 80a-1 et seq. As of June 30, 2021, the ROE No. 4 had investments with carrying and fair values of \$232,639 invested in the Illinois Funds Money Market Fund.

Credit Risk. At June 30, 2021, the Illinois Funds Money Market Fund had a Standard and Poor's AAAm rating. The pool is audited annually by an outside independent auditor and copies of the report are distributed to participants. Although not subject to direct regulatory oversight, the fund is administered by the Illinois State Treasurer in accordance with the provision of the Illinois Public Funds Investment Act, 30 ILCS 235. All investments are fully collateralized.

Concentration of Credit Risk. Unless specifically authorized by the Treasurer, the Illinois Funds Money Market Fund's investment policy limits investment categories to not exceed 25% of the portfolio with the exception of cash equivalents and U.S. Treasury securities. Further, certificates of deposit cannot exceed 10% of any single financial institution's total deposits.

Interest Rate Risk. The Illinois Funds Money Market Fund, created by the Illinois General Assembly, enables custodians of public funds an investment option with a competitive rate of return on fully collateralized investments and immediate access to the funds. The investment policy of the Illinois Funds Money Market Fund states that, unless authorized specifically by the Treasurer, a minimum of 75% of its investments shall have less than one year maturity and no investment shall exceed two years maturity.

#### NOTE 3 DEFINED BENEFIT PENSION PLAN

# Illinois Municipal Retirement Fund

# **IMRF Plan Description**

The ROE No. 4's defined benefit pension plan for regular employees provides retirement and disability benefits, post-retirement increases, and death benefits to plan members and beneficiaries. The ROE No. 4's plan is managed by the Illinois Municipal Retirement Fund (IMRF), the administrator of an agent multiple employer public pension fund. A summary of IMRF's pension benefits is provided in the "Benefits Provided" section below. Details of all benefits are available from IMRF. Benefit provisions are established by statute and may only be changed by the General Assembly of the State of Illinois. IMRF issues a publicly available Annual Comprehensive Financial Report that includes financial statements, detailed information about the pension plan's fiduciary net position, and required supplementary information. The report is available for download at www.imrf.org.

#### **Benefits Provided**

IMRF has three benefit plans. The vast majority of IMRF members participate in the Regular Plan (RP). The Sheriff's Law Enforcement Personnel (SLEP) plan is for sheriffs, deputy sheriffs, and selected police chiefs. Counties could adopt the Elected County Official (ECO) plan for officials elected prior to August 8, 2011 (the ECO plan was closed to new participants after that date).

All three IMRF benefit plans have two tiers. Employees hired *before* January 1, 2011, are eligible for Tier 1 benefits. Tier 1 employees are vested for pension benefits when they have at least eight years of qualifying service credit. Tier 1 employees who retire at age 55 (at reduced benefits) or after age 60 (at full benefits) with eight years of service are entitled to an annual retirement benefit, payable monthly for life, in an amount equal to 1-2/3% of the final rate of earnings for the first 15 years of service credit, plus 2% for each year of service credit after 15 years to a maximum of 75% of their final rate of earnings. Final rate of earnings is the highest total earnings during any consecutive 48 months within the last 10 years of service, divided by 48. Under Tier 1, the pension is increased by 3% of the original amount on January 1 every year after retirement.

Employees hired *on or after* January 1, 2011, are eligible for Tier 2 benefits. For Tier 2 employees, pension benefits vest after ten years of service. Participating employees who retire at age 62 (at reduced benefits) or after age 67 (at full

# NOTE 3 DEFINED BENEFIT PENSION PLAN (Continued)

benefits) with ten years of service are entitled to an annual retirement benefit, payable monthly for life, in an amount equal to 1-2/3% of the final rate of earnings for the first 15 years of service credit, plus 2% for each year of service credit after 15 years to a maximum of 75% of their final rate of earnings. Final rate of earnings is the highest total earnings during any 96 consecutive months within the last 10 years of service, divided by 96. Under Tier 2, the pension is increased on January 1 every year after retirement, upon reaching age 67, by the *lesser* of:

- 3% of the original pension amount, or
- 1/2 of the increase in the Consumer Price Index of the original pension amount.

# **Employees Covered by Benefit Terms**

As of December 31, 2020, the following employees were covered by the benefit terms:

|                                                                 | IMIKE |
|-----------------------------------------------------------------|-------|
| Retirees and Beneficiaries currently receiving benefits         | 52    |
| Inactive Plan Member entitled to but not yet receiving benefits | 44    |
| Active Plan Members                                             | 22    |
| Total                                                           | 118   |

### **Contributions**

As set by statute, the ROE No. 4's Regular Plan Members are required to contribute 4.5% of their annual covered salary. The statute requires employers to contribute the amount necessary, in addition to member contributions, to finance the retirement coverage of its own employees. The ROE No. 4's annual contribution rate for calendar year 2020 was 6.44%. For the fiscal year ended June 30, 2021, the ROE No. 4 contributed \$50,995 to the plan. The ROE No. 4 also contributes for disability benefits, death benefits, and supplemental retirement benefits, all of which are pooled at the IMRF level. Contribution rates for disability and death benefits are set by IMRF's Board of Trustees, while the supplemental retirement benefits rate is set by statute.

# NOTE 3 DEFINED BENEFIT PENSION PLAN (Continued)

# Teachers' Retirement System of the State of Illinois

# **Plan Description**

The ROE No. 4 participates in the Teachers' Retirement System of the State of Illinois (TRS). TRS is a cost-sharing multiple-employer defined benefit pension plan that was created by the Illinois legislature for the benefit of Illinois public school teachers employed outside the city of Chicago. TRS members include all active non-annuitants who are employed by a TRS-covered employer to provide services for which teacher licensure is required. The Illinois Pension Code outlines the benefit provisions of TRS, and amendments to the plan can be made only by legislative action with the Governor's approval. The TRS Board of Trustees is responsible for the System's administration.

TRS issues a publicly available financial report that can be obtained at http://trsil.org/financial/acfrs/fy2020; by writing to TRS at 2815 W. Washington, PO Box 19253, Springfield, IL 62794; or by calling (888) 678-3675, option 2.

#### **Benefits Provided**

TRS provides retirement, disability, and death benefits. Tier 1 members have TRS or reciprocal system service prior to January 1, 2011. Tier 1 members qualify for retirement benefits at age 62 with five years of service, at age 60 with 10 years, or age 55 with 20 years. The benefit is determined by the average of the four highest years of creditable earnings within the last 10 years of creditable service and the percentage of average salary to which the member is entitled. Most members retire under a formula that provides 2.2 percent of final average salary up to a maximum of 75 percent with 34 years of service. Disability and death benefits are also provided.

Tier 2 members qualify for retirement benefits at age 67 with 10 years of service, or a discounted annuity can be paid at age 62 with 10 years of service. Creditable earnings for retirement purposes are capped and the final average salary is based on the highest consecutive eight years of creditable service rather than the last four. Disability provisions for Tier 2 are identical to those of Tier 1. Death benefits are payable under a formula that is different from Tier 1.

Essentially all Tier 1 retirees receive an annual 3 percent increase in the current retirement benefit beginning January 1 following the attainment of age 61 or on January 1 following the member's first anniversary in retirement, whichever is later. Tier 2 annual increases will be the lesser of three percent of the original benefit or one-half percent of the rate of inflation beginning January 1 following

# NOTE 3 DEFINED BENEFIT PENSION PLAN (Continued)

attainment of age 67 or on January 1 following the member's first anniversary in retirement, whichever is later.

Public Act 100-0023, enacted in 2017, creates an optional Tier 3 hybrid retirement plan, but it has not yet gone into effect. Public Act 100-0587, enacted in 2018, requires TRS to offer two temporary benefit buyout programs that expire on June 30, 2024. One program allows retiring Tier 1 members to receive a partial lumpsum payment in exchange for accepting a lower, delayed annual increase. The other allows inactive vested Tier 1 and 2 members to receive a partial lumpsum payment in lieu of a retirement annuity. Both programs began in 2020 and are funded by bonds issued by the State of Illinois.

#### **Contributions**

The State of Illinois maintains the primary responsibility for funding TRS. The Illinois Pension Code, as amended by Public Act 88-0593 and subsequent acts, provides that for years 2010 through 2045, the minimum contribution to the System for each fiscal year shall be an amount determined to be sufficient to bring the total assets of the System up to 90 percent of the total actuarial liabilities of the System by the end of fiscal year 2045.

Contributions from active members and TRS contributing employers are also required by the Illinois Pension Code. The contribution rates are specified in the pension code. The active member contribution rate for the year ended June 30, 2020, was 9.0 percent of creditable earnings. The member contribution, which may be paid on behalf of employees by the employer, is submitted to TRS by the ROE No. 4.

On behalf contributions to TRS. The State of Illinois makes employer pension contributions on behalf of the ROE No. 4. For the year ended June 30, 2021, State of Illinois contributions recognized by the ROE No. 4 were based on the State's proportionate share of the collective net pension liability associated with the ROE No. 4, and the ROE No. 4 recognized receipts and disbursements of \$2,175,125 in pension contributions from the State of Illinois.

**2.2 formula contributions.** Employers contribute 0.58 percent of total creditable earnings for the 2.2 formula change. The contribution rate is specified by statute. Contributions for the year ended June 30, 2021, were \$29,844.

Federal and special trust fund contributions. When TRS members are paid from federal and special trust funds administered by the ROE No. 4, there is a statutory requirement for the ROE No. 4 to pay an employer pension contribution from

# NOTE 3 DEFINED BENEFIT PENSION PLAN (Concluded)

those funds. Under Public Act 100-0340, the federal and special trust fund contribution rate is the total employer normal cost beginning with the year ended June 30, 2020.

Previously, the ROE No. 4 contributions for employees paid from federal and special trust funds were at the same rate as the State contribution rate to TRS and were much higher.

For the year ended June 30, 2021, the ROE No. 4's pension contribution was 10.41 percent of salaries paid from federal and special trust funds. For the year ended June 30, 2021, salaries totaling \$12,012 were paid from federal and special trust funds that required employer contributions of \$1,250.

**Employer retirement cost contributions.** Under GASB Statement No. 68, contributions that an employer is required to pay because of a TRS member retiring are categorized as specific liability payments. The ROE No. 4 is required to make a one-time contribution to TRS for members granted salary increases over 6 percent if those salaries are used to calculate a retiree's final average salary.

A one-time contribution is also required for members granted sick leave days in excess of the normal annual allotment if those days are used as TRS service credit. For the year ended June 30, 2021, the ROE No. 4 did not make any employer contributions to TRS for employer contributions due on salary increases in excess of 6 percent or for sick leave days granted in excess of the normal annual allotment.

#### NOTE 4 OTHER POST EMPLOYMENT BENEFITS

#### **Teachers' Health Insurance Security Fund**

# **THIS Plan Description**

The ROE No. 4 participates in the Teachers' Health Insurance Security (THIS) fund. The THIS fund is a non-appropriated trust fund held outside the State Treasury, with the State Treasurer as custodian. Additions deposited into the Trust are for the sole purpose of providing the health benefits to retirees, as established under the plan, and associated administrative costs. The THIS fund is a cost-sharing multiple-employer defined benefit postemployment healthcare plan that covers retired employees of participating employers throughout the State of Illinois, excluding the Chicago Public School System. THIS health coverage includes provisions for medical, prescription, and behavioral health benefits, but

# NOTE 4 OTHER POST EMPLOYMENT BENEFITS (Continued)

does not provide vision, dental, or life insurance benefits. Annuitants may participate in the State administered Preferred Provider Organization plan or choose from several managed care options. As a result of the Governor's Executive Order 12-01, the responsibilities in relation to THIS were transferred to the Department of Central Management Services (CMS) as of July 1, 2013. CMS administers the plan with the cooperation of the TRS.

#### **Benefits Provided**

The State Employees Group Insurance Act of 1971 (5 ILCS 375) outlines the benefit provisions of the THIS Fund and amendments to the plan can be made only by legislative action with the Governor's approval. The plan is administered by CMS with the cooperation of TRS. Section 6.6 of the State Employees Group Insurance Act of 1971 required all active contributors to TRS who are not employees of the State to make a contribution to the THIS Fund. The percentage of employer required contributions in the future will not exceed 105 percent of the percentage of salary actually required to be paid in the previous fiscal year.

#### **On-behalf Contributions to the THIS Fund**

The State of Illinois makes employer retiree health insurance contributions on behalf of the ROE No. 4. For the year ended June 30, 2021, State of Illinois contributions recognized by the ROE No. 4 were based on the State's proportionate share of the collective net OPEB liability associated with the ROE No. 4, and recognized receipts and disbursements of \$101,592 in OPEB contributions from the State of Illinois.

#### **Employer Contributions to the THIS Fund**

The ROE No. 4 also makes contributions to the THIS Fund. The ROE No. 4 THIS Fund contribution was 0.92 percent during the year ended June 30, 2021 and 0.92, 0.92, 0.88, and 0.84 percent during the years ended June 30, 2020, June 30, 2019, June 30, 2018 and June 30, 2017, respectively. For the year ended June 30, 2021, the ROE No. 4 paid \$21,668 to the THIS Fund, which was 100 percent of the required contribution. For the years ended June 30, 2020, June 30, 2019, June 30, 2018, and June 30, 2017, the ROE No. 4 paid \$23,454, \$22,042, \$19,092, and \$18,478, respectively, which was 100 percent of the required contributions.

# NOTE 4 OTHER POST EMPLOYMENT BENEFITS (Continued)

#### **Further Information on the THIS Fund**

The publicly available financial report of the THIS Fund may be found on the website of the Illinois Auditor General: http://www.auditor.illinois.gov/Audit-Reports/ABC-List.asp. The current reports are listed under "Central Management Services." Prior reports are available under "Healthcare and Family Services."

#### **Health Insurance Plan**

#### **Plan Administration**

The ROE No. 4 provides a single-employer defined benefit post-employment healthcare plan to retirees who participate in the IMRF retirement plan. This plan extends the same health benefits as to active employees in the IMRF plan. Retirees pay the full cost of coverage.

# **Eligibility Provisions**

Full-Time Employees - IMRF

#### Tier I IMRF Full-Time employees:

Age 55 with at least 8 years of service (Reduced Pension)

Age 55 with at least 30 years of service (Reduced Pension)

Age 55 with at least 35 years of service (Full Pension)

Age 60 with at least 8 years of service (Full Pension)

#### Tier II IMRF Full-Time employees:

Age 62 with at least 10 years of service (Reduced Pension)

Age 62 with at least 30 years of service (Reduced Pension)

Age 62 with at least 35 years of service (Full Pension)

Age 67 with at least 10 years of service (Full Pension)

# Full-Time Employees - TRS

### Tier I TRS Full-Time employees:

Age 55 with at least 20 years of service (Reduced Pension)

Age 55 with at least 35 years of service (Full Pension)

Age 60 with at least 10 years of service (Full Pension)

Age 62 with at least 5 years of service (Full Pension)

# Tier II TRS Full-Time employees:

Age 62 with at least 10 years of service (Reduced Pension)

Age 67 with at least 10 years of service (Full Pension)

# NOTE 4 OTHER POST EMPLOYMENT BENEFITS (Concluded)

# **Plan Membership**

As of June 30, 2020, the measurement date, the following employees were covered by the benefit terms:

|                                                              | <b>Participants</b> |
|--------------------------------------------------------------|---------------------|
| Total Active Employees                                       | 47                  |
| Inactive Employees Currently Receiving Benefit Payments      | _                   |
| Inactive Employees Entitled To But Not Yet Receiving Benefit |                     |
| Payments                                                     |                     |
| Total                                                        | 47                  |

# **Funding Policy and Contributions**

There is no funding policy that exists for the postretirement plan at this time, as the total OPEB liabilities are currently an unfunded obligation.

The employer contributions and benefit payments are related to the increase in active premiums due to the presence of retirees in the determination of blended retiree/active premiums.

Contributions from other Regional Office of Education resources and benefit payments from other ROE resources are contributions made to and benefit payments made from the OPEB Plan that were not directly made to or from the OPEB Trust. There were no contributions or benefit payments from other Regional Office of Education resources.

#### NOTE 5 LEASE COMMITMENT

The ROE No. 4 leases the southeast wing, and several other rooms in the building totaling approximately 14,000 square feet at 100 Heart Boulevard, Loves Park, Illinois, from the City of Loves Park. The lease term is from August 1, 2011 to July 31, 2021; rent is \$3,800 per month. During the fiscal year, the Winnebago County paid for \$3,000 of the monthly rental payment or a total of \$36,000 and was recognized as on-behalf revenue and expense by the ROE No. 4. The ROE No. 4 exercised their option to extend the original lease agreement for five years commencing August 1, 2021. All other terms and conditions of the lease agreement shall remain the same during the renewal term.

In May 2020, the ROE No. 4 entered into an agreement to lease a building from the Board of Education School District No. 122 located at 1102 Evans Avenue, Machesney Park, Illinois. The initial lease term was from July 1, 2020 to June 30, 2022. In February 2022, the lease term was extended through June 30, 2025.

# NOTE 5 LEASE COMMITMENT (Continued)

Under the lease, as amended, annual rent for the first three years is \$145,158, and increased for years four and five.

Rent expense for the year ended June 30, 2021, was \$154,758. Future minimum rentals are as follows for the years ending:

| For the Years  |    |         |
|----------------|----|---------|
| Ending June 30 | A  | Amount  |
| 2022           | \$ | 161,089 |
| 2023           |    | 162,118 |
| 2024           |    | 165,530 |
| 2025           |    | 169,015 |
| 2026           |    | 18,533  |
| Thereafter     |    | 1,548   |
| Total          | \$ | 677,833 |

#### NOTE 6 ON-BEHALF PAYMENTS

The State of Illinois paid the following salaries on behalf of the ROE No. 4:

| Regional Superintendent salary                    | \$<br>122,592 |
|---------------------------------------------------|---------------|
| Regional Superintendent fringe benefits           |               |
| (includes State paid insurance)                   | 32,214        |
| Assistant Regional Superintendents salary         | 110,328       |
| Assistant Regional Superintendent fringe benefits |               |
| (includes State paid insurance)                   | <br>38,019    |
| Total                                             | \$<br>303,153 |

Salary and benefit data for the Regional Superintendent and Assistant Regional Superintendent were calculated based on data provided by the ISBE. The onbehalf payments are reflected as receipts and disbursements in the General Fund.

The ROE No. 4 also recorded \$2,276,717 in receipts and disbursements as on-behalf payments from ISBE for the ROE No. 4's share of the State's TRS pension expense and THIS Fund OPEB expense in the Cash Basis Statement of Activities and Net Position. In addition, the ROE No. 4 has not included any on-behalf payments related to the State's TRS pension expense for the Regional Superintendent or Assistant Regional Superintendent.

# NOTE 6 ON-BEHALF PAYMENTS (Concluded)

| State of Illinois on-behalf payments     | \$<br>303,153   |
|------------------------------------------|-----------------|
| ROE No. 4's share of TRS pension expense | 2,175,125       |
| ROE No. 4's share of THIS OPEB expense   | 101,592         |
| Total                                    | \$<br>2,579,870 |

Boone and Winnebago Counties provide the ROE No. 4 with staff and pay certain expenditures on behalf of the ROE No. 4. The expenditures paid on the ROE No. 4's behalf for the year ended June 30, 2021, were as follows:

| Salaries and benefits           | \$<br>234,448 |
|---------------------------------|---------------|
| Purchased services and supplies | 152,932       |
| Total                           | \$<br>387,380 |

The local on-behalf payments are reflected as receipts and disbursements in the General Fund.

#### NOTE 7 RISK MANAGEMENT

The ROE No. 4 is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. The ROE No. 4 has purchased commercial insurance to cover these risks. No losses have been incurred in excess of the amounts covered by insurance over the past three years.

### NOTE 8 DEFICIT FUND BALANCES/NET POSITION

The following individual funds carried the following deficit balances as of June 30, 2021:

| Funds with Deficit Fund Balances              | A  | Amount |  |  |
|-----------------------------------------------|----|--------|--|--|
| General Fund:                                 |    |        |  |  |
| Credit Recovery                               | \$ | 18,676 |  |  |
| Education Fund:                               |    |        |  |  |
| McKinney Vento Homeless Children and Youth    |    | 59,260 |  |  |
| Title I - School Improvement & Accountability |    | 24,598 |  |  |
| Title II - Teacher Quality - Leadership       |    | 1,725  |  |  |
| Individualized Education Programs             |    | 7,501  |  |  |

# NOTE 9 SUBSEQUENT EVENTS

Subsequent events have been evaluated through October 1, 2025, the date the financial statements were available to be issued.



# 4

# Boone and Winnebago Counties Regional Office of Education No. 4

# **General Fund Account**

# Combining Schedule of Cash Receipts, Disbursements, and Changes in Cash and Cash Equivalents As of and for the Year Ended June 30, 2021

|                                           | Audiovisual Co-op | Credit Recovery | General Operations |            |
|-------------------------------------------|-------------------|-----------------|--------------------|------------|
| RECEIPTS:                                 |                   |                 |                    |            |
| Federal sources                           | \$ -              | \$ -            | \$ -               | \$ -       |
| State sources                             | -                 | -               | -                  | -          |
| Local sources                             | -                 | 8,876           | 360                | 152,668    |
| On-behalf payments - State                | -                 | -               | -                  | 303,153    |
| On-behalf payments - local                |                   |                 |                    | 387,380    |
| Total receipts                            |                   | 8,876           | 360                | 843,201    |
| DISBURSEMENTS:                            |                   |                 |                    |            |
| Instructional services:                   |                   |                 |                    |            |
| Salaries and benefits                     | 1,803             | 20,377          | _                  | _          |
| Pension expense                           | 104               | 1,681           | -                  | -          |
| OPEB expense                              | -                 | 160             | -                  | -          |
| Purchased services                        | 7                 | -               | -                  | 5,354      |
| Supplies and materials                    | -                 | -               | -                  | 12,809     |
| Other objects                             | -                 | -               | -                  | 138,365    |
| Administrative:                           |                   |                 |                    |            |
| On-behalf payments - State                | -                 | -               | -                  | 303,153    |
| On-behalf payments - local                |                   |                 |                    | 387,380    |
| Total disbursements                       | 1,914             | 22,218          |                    | 847,061    |
| CHANGE IN CASH AND CASH EQUIVALENTS       | (1,914)           | (13,342)        | 360                | (3,860)    |
| CASH AND CASH EQUIVALENTS,                |                   |                 |                    |            |
| BEGINNING OF YEAR                         | 2,120             | (5,334)         | 142,720            | 238,179    |
| CASH AND CASH EQUIVALENTS,<br>END OF YEAR | \$ 206            | \$ (18,676)     | \$ 143,080         | \$ 234,319 |
| CASH BASIS FUND BALANCES                  |                   |                 |                    |            |
| Assigned                                  | \$ 206            | \$ -            | \$ 143,080         | \$ -       |
| Unassigned                                | φ 200<br>-        | (18,676)        | φ 143,080          | 234,319    |
| -                                         | Ф 207             |                 | Ф 142.000          |            |
| TOTAL CASH BASIS FUND BALANCES            | \$ 206            | \$ (18,676)     | \$ 143,080         | \$ 234,319 |

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# Boone and Winnebago Counties Regional Office of Education No. 4

# **General Fund Account**

# Combining Schedule of Cash Receipts, Disbursements, and Changes in Cash and Cash Equivalents As of and for the Year Ended June 30, 2021

|                                           | Payroll |        | Ü  | Regional Alternative School - GSA |          | onal Learning<br>onter - GSA |          | Total     |
|-------------------------------------------|---------|--------|----|-----------------------------------|----------|------------------------------|----------|-----------|
| RECEIPTS:                                 |         |        |    |                                   |          |                              |          |           |
| Federal sources                           | \$      | -      | \$ | -                                 | \$       | -                            | \$       | -         |
| State sources                             |         | -      |    | 1,214,309                         |          | 1,651,969                    |          | 2,866,278 |
| Local sources                             |         | 19,358 |    | 243,973                           |          | 229,252                      |          | 654,487   |
| On-behalf payments - State                |         | -      |    | -                                 |          | -                            |          | 303,153   |
| On-behalf payments - local                |         |        |    | -                                 |          | -                            |          | 387,380   |
| Total receipts                            |         | 19,358 |    | 1,458,282                         |          | 1,881,221                    |          | 4,211,298 |
| DISBURSEMENTS:                            |         |        |    |                                   |          |                              |          |           |
| Instructional services:                   |         |        |    |                                   |          |                              |          |           |
| Salaries and benefits                     |         | 7,361  |    | 1,014,617                         |          | 1,657,727                    |          | 2,701,885 |
| Pension expense                           |         | -      |    | 28,133                            |          | 25,648                       |          | 55,566    |
| OPEB expense                              |         | -      |    | 6,817                             |          | 11,076                       |          | 18,053    |
| Purchased services                        |         | -      |    | 148,822                           |          | 181,914                      |          | 336,097   |
| Supplies and materials                    |         | -      |    | 12,948                            |          | 185,894                      |          | 211,651   |
| Other objects                             |         | -      |    | -                                 |          | -                            |          | 138,365   |
| Administrative:                           |         |        |    |                                   |          |                              |          |           |
| On-behalf payments - State                |         | -      |    | -                                 |          | -                            |          | 303,153   |
| On-behalf payments - local                |         | -      |    | -                                 |          | -                            |          | 387,380   |
| Total disbursements                       |         | 7,361  |    | 1,211,337                         |          | 2,062,259                    |          | 4,152,150 |
| CHANGE IN CASH AND CASH EQUIVALENTS       |         | 11,997 |    | 246,945                           |          | (181,038)                    |          | 59,148    |
| CASH AND CASH EQUIVALENTS,                |         |        |    |                                   |          |                              |          |           |
| BEGINNING OF YEAR                         |         | 49,074 |    | 1,070,763                         |          | 1,863,795                    |          | 3,361,317 |
| CASH AND CASH EQUIVALENTS,<br>END OF YEAR | ¢       | 61,071 | \$ | 1,317,708                         | \$       | 1,682,757                    | \$       | 3,420,465 |
| END OF TEAR                               | 3       | 01,071 | 3  | 1,317,708                         | <u> </u> | 1,082,737                    | <u> </u> | 3,420,403 |
| CASH BASIS FUND BALANCES                  |         |        |    |                                   |          |                              |          |           |
| Assigned                                  | \$      | -      | \$ | 1,317,708                         | \$       | 1,682,757                    | \$       | 3,143,751 |
| Unassigned                                |         | 61,071 |    |                                   |          | -                            | -        | 276,714   |
| TOTAL CASH BASIS FUND BALANCES            | \$      | 61,071 | \$ | 1,317,708                         | \$       | 1,682,757                    | \$       | 3,420,465 |

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# Boone and Winnebago Counties Regional Office of Education No. 4 Education Fund

As of and for the Year Ended June 30, 2021

# Education Fund Combining Schedule of Cash Receipts, Disbursements, and Changes in Cash and Cash Equivalents

|                                                 | Vent | McKinney -<br>Vento Homeless<br>Children and Youth |    | Regional Safe<br>Schools |    | ROE/ISC<br>perations | Тес | chnology for<br>Success | Title I - School<br>Improvement &<br>Accountability |          |  |  |
|-------------------------------------------------|------|----------------------------------------------------|----|--------------------------|----|----------------------|-----|-------------------------|-----------------------------------------------------|----------|--|--|
| RECEIPTS:                                       |      |                                                    |    |                          | •  |                      |     |                         |                                                     |          |  |  |
| Federal sources                                 | \$   | 63,293                                             | \$ | -                        | \$ | -                    | \$  | -                       | \$                                                  | -        |  |  |
| State sources                                   |      | -                                                  |    | 181,631                  |    | 186,809              |     | -                       |                                                     | -        |  |  |
| Local sources                                   |      | - (2.202                                           |    | 101 (21                  |    | 174,763              |     |                         |                                                     | -        |  |  |
| Total receipts                                  | -    | 63,293                                             |    | 181,631                  |    | 361,572              |     | -                       |                                                     | <u> </u> |  |  |
| DISBURSEMENTS:                                  |      |                                                    |    |                          |    |                      |     |                         |                                                     |          |  |  |
| Instructional services:                         |      |                                                    |    |                          |    |                      |     |                         |                                                     |          |  |  |
| Salaries and benefits                           |      | 17,516                                             |    | 170,399                  |    | 337,173              |     | -                       |                                                     | -        |  |  |
| Pension expense                                 |      | 678                                                |    | -                        |    | 10,933               |     | -                       |                                                     | -        |  |  |
| OPEB expense                                    |      | 16                                                 |    | 1,272                    |    | 1,789                |     | -                       |                                                     | -        |  |  |
| Purchased services                              |      | 993                                                |    | 697                      |    | 5,005                |     | -                       |                                                     | -        |  |  |
| Supplies and materials                          |      | 104                                                |    | -                        |    | 2,916                |     | -                       |                                                     | -        |  |  |
| Intergovernmental:                              |      |                                                    |    |                          |    |                      |     |                         |                                                     |          |  |  |
| Payments to other governments                   |      | 83,131                                             |    | -                        |    | -                    |     | -                       |                                                     | -        |  |  |
| Capital outlay                                  | -    | -                                                  |    | -                        |    | 28,772               |     | -                       |                                                     | -        |  |  |
| Total disbursements                             |      | 102,438                                            |    | 172,368                  |    | 386,588              |     | -                       |                                                     | -        |  |  |
| CHANGE IN CASH AND<br>CASH EQUIVALENTS          |      | (39,145)                                           |    | 9,263                    |    | (25,016)             |     | -                       |                                                     | -        |  |  |
| CASH AND CASH EQUIVALENTS,<br>BEGINNING OF YEAR |      | (20,115)                                           |    | 28,397                   |    | 53,345               |     | 25,670                  |                                                     | (24,598) |  |  |
| CASH AND CASH EQUIVALENTS,<br>END OF YEAR       | \$   | (59,260)                                           | \$ | 37,660                   | \$ | 28,329               | \$  | 25,670                  | \$                                                  | (24,598) |  |  |
| CASH BASIS FUND BALANCES Restricted             | \$   | -                                                  | \$ | 37,660                   | \$ | 28,329               | \$  | 25,670                  | \$                                                  | -        |  |  |
| Unassigned                                      |      | (59,260)                                           |    | -                        |    |                      |     | -                       |                                                     | (24,598) |  |  |
| TOTAL CASH BASIS FUND BALANCES                  | \$   | (59,260)                                           | \$ | 37,660                   | \$ | 28,329               | \$  | 25,670                  | \$                                                  | (24,598) |  |  |

# **Boone and Winnebago Counties** Regional Office of Education No. 4

# **Education Fund**

# Combining Schedule of Cash Receipts, Disbursements, and Changes in Cash and Cash Equivalents As of and for the Year Ended June 30, 2021

|                                | Title II - Teacher<br>Quality - Leadership — T |         | Truants A | lternative | Pilot Regiona<br>School Coope<br>Education Pr | erative | Individ<br>Education |          | Summer Food Service<br>Program |        |  |
|--------------------------------|------------------------------------------------|---------|-----------|------------|-----------------------------------------------|---------|----------------------|----------|--------------------------------|--------|--|
| RECEIPTS:                      |                                                | _       |           |            |                                               |         |                      |          |                                | _      |  |
| Federal sources                | \$                                             | 1,800   | \$        | -          | \$                                            | -       | \$                   | 39,973   | \$                             | 49,928 |  |
| State sources                  |                                                | -       |           | 269,302    |                                               | 51,101  |                      | -        |                                | -      |  |
| Local sources                  |                                                | -       |           | _          |                                               |         |                      |          |                                | -      |  |
| Total receipts                 |                                                | 1,800   |           | 269,302    |                                               | 51,101  |                      | 39,973   |                                | 49,928 |  |
| DISBURSEMENTS:                 |                                                |         |           |            |                                               |         |                      |          |                                |        |  |
| Instructional services:        |                                                |         |           |            |                                               |         |                      |          |                                |        |  |
| Salaries and benefits          |                                                | -       |           | 223,521    |                                               | 51,373  |                      | 11,069   |                                | -      |  |
| Pension expense                |                                                | -       |           | 11,882     |                                               | 976     |                      | -        |                                | -      |  |
| OPEB expense                   |                                                | -       |           | 242        |                                               | -       |                      | -        |                                | -      |  |
| Purchased services             |                                                | 1,755   |           | 10,063     |                                               | 203     |                      | 24,906   |                                | 49,928 |  |
| Supplies and materials         |                                                | -       |           | 21,212     |                                               | -       |                      | -        |                                | -      |  |
| Intergovernmental:             |                                                |         |           |            |                                               |         |                      |          |                                |        |  |
| Payments to other governments  |                                                | -       |           | -          |                                               | -       |                      | -        |                                | -      |  |
| Capital outlay                 |                                                | -       |           | -          |                                               | -       |                      | -        |                                | -      |  |
| Total disbursements            |                                                | 1,755   |           | 266,920    |                                               | 52,552  |                      | 35,975   |                                | 49,928 |  |
| CHANGE IN CASH AND             |                                                |         |           |            |                                               |         |                      |          |                                |        |  |
| CASH EQUIVALENTS               |                                                | 45      |           | 2,382      |                                               | (1,451) |                      | 3,998    |                                | -      |  |
| CASH AND CASH EQUIVALENTS,     |                                                |         |           |            |                                               |         |                      |          |                                |        |  |
| BEGINNING OF YEAR              |                                                | (1,770) |           | 32,043     |                                               | 4,926   |                      | (11,499) |                                |        |  |
| CASH AND CASH EQUIVALENTS,     |                                                |         |           |            |                                               |         |                      |          |                                |        |  |
| END OF YEAR                    | \$                                             | (1,725) | \$        | 34,425     | \$                                            | 3,475   | \$                   | (7,501)  | \$                             |        |  |
| CASH BASIS FUND BALANCES       |                                                |         |           |            |                                               |         |                      |          |                                |        |  |
| Restricted                     | \$                                             | -       | \$        | 34,425     | \$                                            | 3,475   | \$                   | -        | \$                             | -      |  |
| Unassigned                     |                                                | (1,725) |           | _          |                                               | -       |                      | (7,501)  |                                | -      |  |
| TOTAL CASH BASIS FUND BALANCES | \$                                             | (1,725) | \$        | 34,425     | \$                                            | 3,475   | \$                   | (7,501)  | \$                             | -      |  |
|                                |                                                |         |           |            |                                               |         |                      |          | _                              |        |  |

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# Boone and Winnebago Counties Regional Office of Education No. 4 Education Fund

# Combining Schedule of Cash Receipts, Disbursements, and Changes in Cash and Cash Equivalents As of and for the Year Ended June 30, 2021

|                                | ESSER I ESSER I |       | SER II   | CR II Digital Equity |    |        | Total    |           |  |
|--------------------------------|-----------------|-------|----------|----------------------|----|--------|----------|-----------|--|
| RECEIPTS:                      |                 |       |          |                      |    |        |          |           |  |
| Federal sources                | \$              | 7,906 | \$       | 14,480               | \$ | 46,559 | \$       | 223,939   |  |
| State sources                  |                 | -     |          | -                    |    | -      |          | 688,843   |  |
| Local sources                  |                 | -     |          | -                    |    | -      |          | 174,763   |  |
| Total receipts                 |                 | 7,906 |          | 14,480               |    | 46,559 |          | 1,087,545 |  |
| DISBURSEMENTS:                 |                 |       |          |                      |    |        |          |           |  |
| Instructional services:        |                 |       |          |                      |    |        |          |           |  |
| Salaries and benefits          |                 | -     |          | 14,480               |    | -      |          | 825,531   |  |
| Pension expense                |                 | -     |          | -                    |    | -      |          | 24,469    |  |
| OPEB expense                   |                 | -     |          | -                    |    | -      |          | 3,319     |  |
| Purchased services             |                 | -     |          | -                    |    | -      |          | 93,550    |  |
| Supplies and materials         |                 | 7,906 |          | -                    |    | 46,559 |          | 78,697    |  |
| Intergovernmental:             |                 |       |          |                      |    |        |          |           |  |
| Payments to other governments  |                 | -     |          | -                    |    | -      |          | 83,131    |  |
| Capital outlay                 |                 | -     |          |                      |    |        |          | 28,772    |  |
| Total disbursements            |                 | 7,906 |          | 14,480               |    | 46,559 |          | 1,137,469 |  |
| CHANGE IN CASH AND             |                 |       |          |                      |    |        |          |           |  |
| CASH EQUIVALENTS               |                 | -     |          | -                    |    | -      |          | (49,924)  |  |
| CASH AND CASH EQUIVALENTS,     |                 |       |          |                      |    |        |          |           |  |
| BEGINNING OF YEAR              |                 |       |          |                      |    |        |          | 86,399    |  |
| CASH AND CASH EQUIVALENTS,     | _               |       |          |                      |    |        |          | _         |  |
| END OF YEAR                    | \$              | -     | \$       |                      | \$ |        | \$       | 36,475    |  |
| CASH BASIS FUND BALANCES       |                 |       |          |                      |    |        |          |           |  |
| Restricted                     | \$              | _     | \$       | _                    | \$ | _      | \$       | 129,559   |  |
| Unassigned                     | Ψ               | _     | Ψ        | _                    | Ψ  | _      | Ψ        | (93,084)  |  |
| TOTAL CASH BASIS FUND BALANCES | \$              |       | <u> </u> |                      | \$ |        | <u> </u> |           |  |
| TOTAL CASH DASIS FUND DALANCES | Φ               |       | <b>D</b> |                      | Φ  |        | Ф        | 36,475    |  |

28,329

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END OF YEAR

#### Boone and Winnebago Counties Regional Office of Education No. 4 Education Fund

#### Budgetary Comparison Schedule - Cash Basis As of and for the Year Ended June 30, 2021

37,660

|                                                 | McKinney -<br>Vento Homeless Children and Youth |        |    |          |         | Regional Safe Schools             |         |    |         |           |                                | ROE/ISC Operations |         |    |          |    |                                      |
|-------------------------------------------------|-------------------------------------------------|--------|----|----------|---------|-----------------------------------|---------|----|---------|-----------|--------------------------------|--------------------|---------|----|----------|----|--------------------------------------|
|                                                 |                                                 | Budget |    | Actual   | V<br>Fa | ariance<br>avorable<br>favorable) | Budget  |    | Actual  | Va<br>Fav | riance<br>vorable<br>avorable) |                    | Budget  |    | Actual   | F  | Variance<br>Favorable<br>nfavorable) |
| RECEIPTS:                                       |                                                 |        |    |          |         |                                   |         |    |         |           |                                |                    |         |    |          |    |                                      |
| Federal sources                                 | \$                                              | 95,592 | \$ | 63,293   | \$      | (32,299)                          | \$<br>- | \$ | -       | \$        | -                              | \$                 | -       | \$ | -        | \$ | -                                    |
| State sources                                   |                                                 | -      |    | -        |         | -                                 | 167,783 |    | 181,631 |           | 13,848                         |                    | 186,809 |    | 186,809  |    | -                                    |
| Local sources                                   |                                                 | -      |    | -        |         | -                                 | -       |    | -       |           | -                              |                    | -       |    | 174,763  |    | 174,763                              |
| Total receipts                                  |                                                 | 95,592 |    | 63,293   |         | (32,299)                          | 167,783 |    | 181,631 |           | 13,848                         |                    | 186,809 |    | 361,572  |    | 174,763                              |
| DISBURSEMENTS:                                  |                                                 |        |    |          |         |                                   |         |    |         |           |                                |                    |         |    |          |    |                                      |
| Instructional services:                         |                                                 |        |    |          |         |                                   |         |    |         |           |                                |                    |         |    |          |    |                                      |
| Salaries and benefits                           |                                                 | 18,671 |    | 17,516   |         | 1,155                             | 166,394 |    | 170,399 |           | (4,005)                        |                    | 170,195 |    | 337,173  |    | (166,978)                            |
| Pension expense                                 |                                                 | _      |    | 678      |         | (678)                             | _       |    | -       |           | -                              |                    | _       |    | 10,933   |    | (10,933)                             |
| OPEB expense                                    |                                                 | -      |    | 16       |         | (16)                              | _       |    | 1,272   |           | (1,272)                        |                    | _       |    | 1,789    |    | (1,789)                              |
| Purchased services                              |                                                 | 3,733  |    | 993      |         | 2,740                             | 1,389   |    | 697     |           | 692                            |                    | 9,391   |    | 5,005    |    | 4,386                                |
| Supplies and materials                          |                                                 | 4,767  |    | 104      |         | 4,663                             | · -     |    | -       |           | _                              |                    | 7,223   |    | 2,916    |    | 4,307                                |
| Intergovernmental:                              |                                                 |        |    |          |         |                                   |         |    |         |           |                                |                    |         |    |          |    |                                      |
| Payments to other governments                   |                                                 | 68,421 |    | 83,131   |         | (14,710)                          | _       |    | _       |           | _                              |                    | _       |    | _        |    | _                                    |
| Capital outlay                                  |                                                 | _      |    | -        |         | -                                 | _       |    | _       |           | _                              |                    | _       |    | 28,772   |    | (28,772)                             |
| Total expenditures                              |                                                 | 95,592 |    | 102,438  |         | (6,846)                           | 167,783 | _  | 172,368 |           | (4,585)                        |                    | 186,809 |    | 386,588  |    | (199,779)                            |
| CHANGE IN CASH AND                              |                                                 |        |    |          |         |                                   |         |    |         |           |                                |                    |         |    |          |    |                                      |
| CASH EQUIVALENTS                                | \$                                              | -      | =  | (39,145) | \$      | (39,145)                          | \$<br>  |    | 9,263   | \$        | 9,263                          | \$                 | -       |    | (25,016) | \$ | (25,016)                             |
| CASH AND CASH EQUIVALENTS,<br>BEGINNING OF YEAR |                                                 |        |    | (20,115) |         |                                   |         |    | 28,397  |           |                                |                    |         |    | 53,345   |    |                                      |
| CASH AND CASH EQUIVALENTS,                      |                                                 |        |    |          |         |                                   |         |    |         |           |                                |                    |         |    |          |    |                                      |

(59,260)

#### Boone and Winnebago Counties Regional Office of Education No. 4 Education Fund

#### Budgetary Comparison Schedule - Cash Basis As of and for the Year Ended June 30, 2021

|                                                 |                                       |                                       |                                        |            |                    |                                        | Pilot Regional Safe School    |                |                                        |  |  |  |
|-------------------------------------------------|---------------------------------------|---------------------------------------|----------------------------------------|------------|--------------------|----------------------------------------|-------------------------------|----------------|----------------------------------------|--|--|--|
|                                                 | Title II -1                           | Teacher Quality - L                   |                                        |            | Truants Alternativ |                                        | Cooperative Education Program |                |                                        |  |  |  |
|                                                 | Budget                                | Actual                                | Variance<br>Favorable<br>(Unfavorable) | Budget     | Actual             | Variance<br>Favorable<br>(Unfavorable) | Budget                        | Actual         | Variance<br>Favorable<br>(Unfavorable) |  |  |  |
| RECEIPTS:                                       |                                       |                                       |                                        |            |                    |                                        |                               |                |                                        |  |  |  |
| Federal sources                                 | \$ -                                  | \$ 1,800                              | \$ 1,800                               | ¢          | \$ -               | \$ -                                   | \$ -                          | \$ -           | ¢                                      |  |  |  |
| State sources                                   | \$ -<br>2,676                         | \$ 1,800                              | (2,676)                                | \$ 269,302 | \$ 269,302         | \$ -                                   | \$ -<br>47,026                | \$ -<br>51,101 | \$ -<br>4,075                          |  |  |  |
| Local sources                                   | 2,070                                 | -                                     | (2,070)                                | 209,302    | 209,302            | -                                      | 47,020                        | 31,101         | 4,073                                  |  |  |  |
|                                                 | 2,676                                 | 1,800                                 | (876)                                  | 269,302    | 269,302            |                                        | 47,026                        | 51,101         | 4,075                                  |  |  |  |
| Total receipts                                  | 2,0/0                                 | 1,800                                 | (8/0)                                  | 209,302    | 209,302            |                                        | 47,020                        | 31,101         | 4,0/3                                  |  |  |  |
| DISBURSEMENTS:                                  |                                       |                                       |                                        |            |                    |                                        |                               |                |                                        |  |  |  |
| Instructional services:                         |                                       |                                       |                                        |            |                    |                                        |                               |                |                                        |  |  |  |
| Salaries and benefits                           | -                                     | _                                     | -                                      | 235,385    | 223,521            | 11,864                                 | 45,590                        | 51,373         | (5,783)                                |  |  |  |
| Pension expense                                 | -                                     | _                                     | -                                      | -          | 11,882             | (11,882)                               | · -                           | 976            | (976)                                  |  |  |  |
| OPEB expense                                    | -                                     | _                                     | _                                      | _          | 242                | (242)                                  | _                             | -              | -                                      |  |  |  |
| Purchased services                              | 2,676                                 | 1,755                                 | 921                                    | 12,440     | 10,063             | 2,377                                  | 1,436                         | 203            | 1,233                                  |  |  |  |
| Supplies and materials                          | , , , , , , , , , , , , , , , , , , , | , , , , , , , , , , , , , , , , , , , | -                                      | 21,477     | 21,212             | 265                                    | · -                           | -              | , , , , , , , , , , , , , , , , , , ,  |  |  |  |
| Intergovernmental:                              |                                       |                                       |                                        |            |                    |                                        |                               |                |                                        |  |  |  |
| Payments to other governments                   | -                                     | _                                     | _                                      | _          | _                  | -                                      | _                             | -              | _                                      |  |  |  |
| Capital outlay                                  | _                                     | _                                     | _                                      | _          | _                  | -                                      | _                             | _              | _                                      |  |  |  |
| Total expenditures                              | 2,676                                 | 1,755                                 | 921                                    | 269,302    | 266,920            | 2,382                                  | 47,026                        | 52,552         | (5,526)                                |  |  |  |
| · · · · · · · · · · · · · · · · · · ·           |                                       |                                       |                                        | *          |                    |                                        |                               |                |                                        |  |  |  |
| CHANGE IN CASH AND                              |                                       |                                       |                                        |            |                    |                                        |                               |                |                                        |  |  |  |
| CASH EQUIVALENTS                                | \$ -                                  | 45                                    | \$ 45                                  | \$ -       | 2,382              | \$ 2,382                               | \$ -                          | (1,451)        | \$ (1,451)                             |  |  |  |
| CASH AND CASH EQUIVALENTS,<br>BEGINNING OF YEAR |                                       | (1,770)                               |                                        |            | 32,043             |                                        |                               | 4,926          |                                        |  |  |  |
| CASH AND CASH EQUIVALENTS,<br>END OF YEAR       |                                       | \$ (1,725)                            |                                        |            | \$ 34,425          | :                                      |                               | \$ 3,475       | ·                                      |  |  |  |

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#### Boone and Winnebago Counties Regional Office of Education No. 4 Education Fund

#### Budgetary Comparison Schedule - Cash Basis As of and for the Year Ended June 30, 2021

|                                                 |        |     | ESS      | ER II                                  |           | Digital Equity |        |                                        |           |           |                                        |
|-------------------------------------------------|--------|-----|----------|----------------------------------------|-----------|----------------|--------|----------------------------------------|-----------|-----------|----------------------------------------|
|                                                 | Budget |     | Actual   | Variance<br>Favorable<br>(Unfavorable) | Budget    | Actual         |        | Variance<br>Favorable<br>(Unfavorable) | Budget    | Actual    | Variance<br>Favorable<br>(Unfavorable) |
| RECEIPTS:                                       |        |     |          |                                        |           |                |        |                                        |           |           |                                        |
| Federal sources                                 | \$ 8,0 | 055 | \$ 7,906 | \$ (149)                               | \$ 29,449 | \$ 1           | 14,480 | \$ (14,969)                            | \$ 83,793 | \$ 46,559 | \$ (37,234)                            |
| State sources                                   |        | -   | -        | -                                      | -         |                | -      | -                                      | -         | -         | -                                      |
| Local sources                                   |        |     |          |                                        |           |                | -      |                                        |           |           |                                        |
| Total receipts                                  | 8,0    | 055 | 7,906    | (149)                                  | 29,449    | 1              | 14,480 | (14,969)                               | 83,793    | 46,559    | (37,234)                               |
| DISBURSEMENTS:                                  |        |     |          |                                        |           |                |        |                                        |           |           |                                        |
| Instructional services:                         |        |     |          |                                        |           |                |        |                                        |           |           |                                        |
| Salaries and benefits                           |        | -   | -        | -                                      | 29,449    | 1              | 14,480 | 14,969                                 | -         | -         | -                                      |
| Pension expense                                 |        | -   | -        | -                                      | -         |                | -      | -                                      | -         | -         | -                                      |
| OPEB expense                                    |        | -   | -        | -                                      | -         |                | -      | -                                      | -         | -         | -                                      |
| Purchased services                              |        | -   |          | -                                      | -         |                | -      | -                                      | -         | -         | <u>-</u>                               |
| Supplies and materials                          | 8,0    | 055 | 7,906    | 149                                    | -         |                | -      | -                                      | 83,793    | 46,559    | 37,234                                 |
| Intergovernmental:                              |        |     |          |                                        |           |                |        |                                        |           |           |                                        |
| Payments to other governments                   |        | -   | -        | -                                      | -         |                | -      | -                                      | -         | -         | -                                      |
| Capital outlay  Total expenditures              | 8,0    | 055 | 7,906    | 149                                    | 29,449    | 1              | 14,480 | 14,969                                 | 83,793    | 46,559    | 37,234                                 |
| •                                               |        |     |          |                                        |           |                |        |                                        |           |           |                                        |
| CHANGE IN CASH AND<br>CASH EQUIVALENTS          | \$     |     | -        | \$ -                                   | \$ -      |                | -      | \$ -                                   | \$ -      | -         | \$ -                                   |
| CASH AND CASH EQUIVALENTS,<br>BEGINNING OF YEAR |        |     |          |                                        |           |                |        |                                        |           |           |                                        |
| CASH AND CASH EQUIVALENTS,<br>END OF YEAR       |        | :   | \$ -     |                                        |           | \$             |        |                                        |           | \$ -      |                                        |

# Boone and Winnebago Counties Regional Office of Education No. 4 Nonmajor Special Revenue Funds

# Combining Schedule of Cash Receipts, Disbursements, and Changes in Cash and Cash Equivalents As of and for the Year Ended June 30, 2021

|                                                 | Ed        | Seneral<br>lucation<br>elopment | us Driver<br>Fraining | Test | ing Center | Total         |
|-------------------------------------------------|-----------|---------------------------------|-----------------------|------|------------|---------------|
| RECEIPTS:                                       | \ <u></u> | _                               |                       |      |            |               |
| State sources                                   | \$        | -                               | \$<br>2,130           | \$   | -          | \$<br>2,130   |
| Local sources                                   |           | 8,084                           | 10,633                |      | 25,782     | 44,499        |
| Total receipts                                  |           | 8,084                           | 12,763                |      | 25,782     | 46,629        |
| DISBURSEMENTS:                                  |           |                                 |                       |      |            |               |
| Instructional services:                         |           |                                 |                       |      |            |               |
| Salaries and benefits                           |           | -                               | -                     |      | 22,566     | 22,566        |
| Purchased services                              |           | 348                             | 10,629                |      | 170        | 11,147        |
| Supplies and materials                          |           | 1,300                           | 963                   |      | 12,260     | 14,523        |
| Other objects                                   |           | -                               | 3,335                 |      | 194        | 3,529         |
| Total disbursements                             |           | 1,648                           | 14,927                |      | 35,190     | 51,765        |
| CHANGE IN CASH AND CASH EQUIVALENTS             |           | 6,436                           | (2,164)               |      | (9,408)    | (5,136)       |
| CASH AND CASH EQUIVALENTS,<br>BEGINNING OF YEAR |           | 29,279                          | <br>14,622            |      | 77,709     | 121,610       |
| CASH AND CASH EQUIVALENTS,<br>END OF YEAR       | \$        | 35,715                          | \$<br>12,458          | \$   | 68,301     | \$<br>116,474 |
| CASH BASIS FUND BALANCES Restricted - other     | \$        | 35,715                          | \$<br>12,458          | \$   | 68,301     | \$<br>116,474 |

### Boone and Winnebago Counties Regional Office of Education No. 4 Custodial Fund

# Combining Schedule of Cash Basis Assets and Fiduciary Net Position and Cash Additions, Deductions, and Changes in Cash Basis Fiduciary Net Position

As of and for the Year Ended June 30, 2021

|                                                                    | Career Education Associates of North Central Illinois |           |    | one County<br>ool Facility<br>upation Tax | Total         |
|--------------------------------------------------------------------|-------------------------------------------------------|-----------|----|-------------------------------------------|---------------|
| ADDITIONS:                                                         |                                                       |           |    |                                           |               |
| Local sources                                                      | \$                                                    | 95,087    | \$ | -                                         | \$<br>95,087  |
| On-behalf payments                                                 |                                                       | 117,022   |    | -                                         | 117,022       |
| State sources                                                      |                                                       | 770,195   |    | -                                         | 770,195       |
| Federal sources                                                    |                                                       | 671,957   |    | -                                         | 671,957       |
| Grants for other school districts                                  |                                                       | 104,150   |    | -                                         | 104,150       |
| Collections of facility occupation tax for other school districts  |                                                       |           |    | 3,010,801                                 | 3,010,801     |
| Total additions                                                    |                                                       | 1,758,411 |    | 3,010,801                                 | 4,769,212     |
| <b>DEDUCTIONS:</b> On-behalf payments                              |                                                       | 117,022   |    |                                           | 117,022       |
| Program expenditures                                               |                                                       | 1,622,868 |    | _                                         | 1,622,868     |
| Payments of facility occupation tax for other school districts     |                                                       | 1,022,000 |    | 3,010,801                                 | 3,010,801     |
| Total deductions                                                   | -                                                     | 1,739,890 |    | 3,010,801                                 | <br>4,750,691 |
| 2000 000000                                                        | -                                                     | 1,755,050 |    | 3,010,001                                 | <br>1,750,051 |
| NET CHANGE IN FIDUCIARY NET POSITION                               |                                                       | 18,521    |    | -                                         | 18,521        |
| NET POSITION, BEGINNING OF YEAR                                    |                                                       | 727,957   |    | -                                         | <br>727,957   |
| NET POSITION, END OF YEAR                                          | \$                                                    | 746,478   | \$ | -                                         | \$<br>746,478 |
| CASH BASIS ASSETS, END OF YEAR                                     |                                                       |           |    |                                           |               |
| Cash and cash equivalents                                          | \$                                                    | 746,478   | \$ | -                                         | \$<br>746,478 |
| CASH BASIS NET POSITION Restricted for individuals, organizations, |                                                       |           |    |                                           |               |
| and other governments                                              | \$                                                    | 746,478   | \$ | -                                         | \$<br>746,478 |
|                                                                    | -                                                     |           |    |                                           |               |

# Boone and Winnebago Counties Regional Office of Education No. 4 Boone County School Facility Occupation Tax

# Schedule of Cash Disbursements to School District Treasurers and Other Entities For the Year Ended June 30, 2021

|                                 | Boone County School     |           |  |  |  |  |  |
|---------------------------------|-------------------------|-----------|--|--|--|--|--|
| District                        | Facility Occupation Tax |           |  |  |  |  |  |
| Belvidere CUSD #100             | \$                      | 2,484,007 |  |  |  |  |  |
| Harvard CUSD #50                |                         | 4,001     |  |  |  |  |  |
| Hiawatha CUSD #426              |                         | 3,991     |  |  |  |  |  |
| Kinnikinnick CUSD #131          |                         | 495       |  |  |  |  |  |
| North Boone CUSD #200           |                         | 516,544   |  |  |  |  |  |
| Rockford SD #205                |                         | 1,612     |  |  |  |  |  |
| Regional Office of Education #4 |                         | 151       |  |  |  |  |  |
|                                 | \$                      | 3,010,801 |  |  |  |  |  |