STATE OF ILLINOIS McHENRY COUNTY REGIONAL OFFICE OF EDUCATION NO. 44 FINANCIAL AUDIT FOR THE YEAR ENDED JUNE 30, 2009

PERFORMED AS SPECIAL ASSISTANT AUDITORS FOR THE AUDITOR GENERAL, STATE OF ILLINOIS

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AGENCY OFFICIALS

Regional Superintendent (current and during audit period)

Mr. Eugene T. Goeglein

Assistant Regional Superintendent (current and during audit period)

Mr. Joseph R. Williams, Sr.

Agency offices are located at:

McHenry County Government Center 2200 N. Seminary Avenue (Route 47) Woodstock, Illinois 60098

FINANCIAL REPORT SUMMARY

The financial audit testing performed during this audit was conducted in accordance with Government Auditing Standards and in accordance with the Illinois State Auditing Act.

AUDITOR'S REPORTS

The auditor's reports do not contain scope limitations, disclaimers, or other significant non-standard language.

SUMMARY OF AUDIT FINDINGS

Number of	This Audit	Prior Audit
Findings	0	1
Repeated findings	0	1
Prior recommendations implemented		
or not repeated	1	1

Details of audit findings are included in a separate report section.

SCHEDULE OF FINDINGS

Item No. Page(s) Description Finding Type

FINDINGS (GOVERNMENT AUDITING STANDARDS)

-N/A-

PRIOR FINDINGS NOT REPEATED (GOVERNMENT AUDITING STANDARDS)

08-01 11 Inadequate control over financial statement preparation Significant Deficiency

EXIT CONFERENCE

An informal exit conference was held in person with agency personnel on August 13, 2009. Attending were Mr. Eugene T. Goeglein, Regional Superintendent and Jeffery L. Johnson, Senior Manager of Lindgren, Callihan, Van Osdol & Co., Ltd.

FINANCIAL STATEMENT REPORT SUMMARY

The audit of the accompanying basic financial statements of the McHenry County Regional Office of Education No. 44 was performed by Lindgren, Callihan, Van Osdol & Co., Ltd.

Based on their audit, the auditors expressed an unqualified opinion on the Agency's basic financial statements.

INDEPENDENT AUDITOR'S REPORT

Honorable William G. Holland Auditor General State of Illinois

As Special Assistant Auditors for the Auditor General, we have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the McHenry County Regional Office of Education No. 44, as of and for the year ended June 30, 2009, which collectively comprise the McHenry County Regional Office of Education No. 44's basic financial statements as listed in the table of contents. These financial statements are the responsibility of the McHenry County Regional Office of Education No. 44's management. Our responsibility is to express opinions on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and the significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinions.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of the McHenry County Regional Office of Education No. 44, as of June 30, 2009, and the respective changes in financial position thereof for the year then ended in conformity with accounting principles generally accepted in the United States of America.

In accordance with Government Auditing Standards, we have also issued a report dated June 3, 2010 on our consideration of the McHenry County Regional Office of Education No. 44's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with Government Auditing Standards and should be considered in assessing the results of our audit.

The Management's Discussion and Analysis on pages 12 through 16 is not a required part of the basic financial statements but is supplementary information required by accounting principles generally accepted in the United States of America. We have applied certain limited procedures, which consisted principally of inquiries of management regarding the methods of measurement and presentation of the required supplementary information. However, we did not audit the information and express no opinion on it.

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the McHenry County Regional Office of Education No. 44's basic financial statements. The combining and individual nonmajor fund financial statements, budgetary comparison schedules, and the Schedule of Disbursements to School District Treasurers and Other Entities are presented for purposes of additional analysis and are not a required part of the basic financial statements. The combining and individual nonmajor fund financial statements, budgetary comparison schedules, and the Schedule of Disbursements to School District Treasurers and Other Entities have been subjected to the auditing procedures applied in the audit of the basic financial statements and, in our opinion, are fairly stated in all material respects in relation to the basic financial statements taken as a whole.

Caelila, Van Osdol & Co, Itt.

Dixon, Illinois June 3, 2010

REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

Honorable William G. Holland Auditor General State of Illinois

As Special Assistant Auditors for the Auditor General, we have audited the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the McHenry County Regional Office of Education No. 44, as of and for the year ended June 30, 2009, which collectively comprise the McHenry County Regional Office of Education No. 44's basic financial statements and have issued our report thereon dated June 3, 2010. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

Internal Control Over Financial Reporting

In planning and performing our audit, we considered the McHenry County Regional Office of Education No. 44's internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinions on the financial statements and not for the purpose of expressing an opinion on the effectiveness of the McHenry County Regional Office of Education No. 44's internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of the McHenry County Regional Office of Education No. 44's internal control over financial reporting.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis.

A material weakness is a deficiency, or combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis.

Our consideration of the internal control over financial reporting was for the limited purpose described in the first paragraph of the section and was not designed to identify all deficiencies in the internal control over financial reporting that might be deficiencies, significant deficiencies, or material weaknesses. We did not identify any deficiencies in internal control over financial reporting that we consider to be material weaknesses, as defined above.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the McHenry County Regional Office of Education No. 44's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

This report is intended solely for the information and use of the Auditor General, the General Assembly, the Legislative Audit Commission, the Governor, agency management, others within the organization, and Illinois State Board of Education and is not intended to be and should not be used by anyone other than these specified parties.

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Dixon, Illinois June 3, 2010

MCHENRY COUNTY REGIONAL OFFICE OF EDUCATION NO. 44 SCHEDULE OF FINDINGS

Section I: Summary of Auditor's Results:		
Financial Statements		
Type of auditor's report issued: Unqualified		
Internal control over financial reporting:		
 Material weakness (es) identified? 	yes	X no
 Significant deficiency(ies) identified that are not considered to be material weakness (es)? 	yes	_X_ none reported
 Noncompliance material to financial statements noted? 	yes	X no

MCHENRY COUNTY REGIONAL OFFICE OF EDUCATION NO. 44 SCHEDULE OF FINDINGS (Continued) Year Ended June 30, 2009

Section II: Financial Statement Findings:

-N/A-

MCHENRY COUNTY REGIONAL OFFICE OF EDUCATION NO. 44 CORRECTIVE ACTION PLAN FOR CURRENT-YEAR AUDIT FINDINGS

Year Ended June 30, 2009

Correct	tive A	Action	Plan:

-N/A-

MCHENRY COUNTY REGIONAL OFFICE OF EDUCATION NO. 44 SUMMARY SCHEDULE OF PRIOR AUDIT FINDINGS

Finding <u>Number</u>	Condition	Current Status
08-01	Inadequate Control Over Financial Statement Preparation	The Regional Office of Education now utilizes the County Auditor, who is adequately trained with the knowledge and experience to prepare and/or thoroughly review GAAP based financial statements, to control its financial statement preparation.

Year Ended June 30, 2009

As management of McHenry County Regional Office of Education No. 44, we offer the readers of the financial statements this narrative overview and analysis of the financial activities of McHenry County Regional Office of Education No. 44 for the year ended June 30, 2009 as compared to the year ended June 30, 2008.

Management's Discussion and Analysis ("MD&A") is provided at the beginning of the report to provide an overview of McHenry County Regional Office of Education No. 44's financial position at June 30, 2009 and the results of operations for the year ended. This summary should not be taken as a replacement for the audit report, which consists of the financial statements, notes to the financial statements, required and other supplementary information.

Using This Financial Report

The financial section of this annual report consists of four parts – Independent Auditor's Reports, required supplementary information which includes the MD&A (this section), the basic financial statements, and other supplementary information. The basic financial statements include two kinds of statements that present different views of McHenry County Regional Office of Education No. 44: 1) government-wide financial statements and 2) fund financial statements.

<u>Government – Wide Financial Statements</u>

The first two statements are government-wide financial statements that provide both short term and long term information about McHenry County Regional Office of Education No. 44's overall financial status, similar to a private sector business. In the government-wide financial statements, activities are shown in one category – governmental activities. McHenry County Regional Office of Education No. 44's basic service is education. These activities are largely financed with local and state revenues.

The Statement of Net Assets presents information on all of McHenry County Regional Office of Education No. 44's assets and liabilities, with the difference between the two reported as net assets. Over time, increases or decreases in net assets may serve as a useful indicator of whether the financial position of McHenry County Regional Office of Education No. 44 is improving or deteriorating.

The Statement of Activities presents information showing how the government's net assets changed during the most recent fiscal year. The financial statements are prepared under the accrual basis of accounting, whereby revenues and assets are recognized when earned and expenditures and liabilities are recognized when the service or goods are received.

Year Ended June 30, 2009

Fund Financial Statements

The fund financial statements provide more detailed information about McHenry County Regional Office of Education No. 44's funds – not McHenry County Regional Office of Education No. 44 as a whole. Funds are specific segregations of cash and accounting devices McHenry County Regional Office of Education No. 44 uses to keep track of specific sources of funding and spending on particular programs. Some funds are required by state law, while others are established to control and manage money for particular purposes or to show that McHenry County Regional Office of Education No. 44 is properly using certain revenues.

McHenry County Regional Office of Education No. 44 maintains individual governmental funds. Information is presented separately in the governmental fund Balance Sheet and in the governmental fund Statement of Revenues, Expenditures, and Changes in Fund Balances for all these funds. These funds are considered major funds of McHenry County Regional Office of Education No. 44. Major funds are separately reported while non-major funds are combined into a single aggregated presentation. More detail of the individual revenues and expenditures for non-major funds is presented in the supplementary section of this report.

McHenry County Regional Office of Education No. 44 is not legally required to adopt budgets. McHenry County Regional Office of Education No. 44 is required by Illinois State Board of Education (ISBE), the granting agency, to adopt annual budgets for certain program money received by the Education Fund of the governmental funds. A Budgetary Comparison Schedule has been provided as supplementary information for the Regional Safe School Program (2009 - part of the major education fund), which is in compliance with Governmental Accounting Standards Board ("GASB") Statement No. 34.

The last category of funds is the Agency Fund. The Regional Office of Education is the trustee, or agent, for assets that belong to others or are designated to be used for a specific purpose. McHenry County Regional Office of Education No. 44 is responsible for ensuring that the assets reported in these funds are used only for their intended purpose and by those to whom the assets belong. McHenry County Regional Office of Education No. 44's agency activities are reported in a separate Combining Statement of Changes in Assets and Liabilities – Agency Funds and a Combining Statement of Fiduciary Net Assets – Agency Funds. These activities are excluded from the government-wide financial statements because McHenry County Regional Office of Education No. 44 cannot use these assets to finance its operations.

Year Ended June 30, 2009

Net assets are summarized in the table below.

Total Net Assets

Condensed Statement of Net Assets							
	June 30, 2009	June 30, 2008					
Assets:							
Current Assets	\$464,824	\$343,056					
Capital Assets		0-					
Total Assets	464,824	<u>343,056</u>					
Liabilities:							
Current Liabilities	148,068	31,282					
Non-current Liabilities	-0-	-0-					
Total Liabilities	148,068	31,282					
Net Assets:							
Unrestricted	96,496	114,075					
Restricted for Teacher	•	·					
Professional Development	220,260	<u> 197,699</u>					

Current assets consist of cash and cash equivalents of \$337,504 and due from other governments of \$127,320.

\$316,756

\$311,774

As of June 30, 2009, McHenry County Regional Office of Education No. 44 had no outstanding long-term debt.

McHenry County Regional Office of Education No. 44's net assets consist of unrestricted net assets which represent net assets that have not been restricted by an outside party. This includes funds that have been designated for specific uses as well as amounts that are contractually committed for goods and services. Net assets related to the Institute Fund are considered restricted for teacher professional development.

Year Ended June 30, 2009

Revenues, expenditures, and changes in net assets are summarized in the table below.

Condensed Statement of Activities For Fiscal Year Ending:		
	June 30, 2009	June 30, 2008
Revenues received:		
Program:	A (500 0 65	* <10.04 *
Operating grants and contributions	\$ 679,065	\$ 619,045
General:	166 112	100 100
Local sources On-behalf payments	166,443 474,513	188,109 482,336
Interest	2,263	10,856
Miscellaneous	28,381	70,649
Total revenue received	1,350,665	1,370,995
Expenditures disbursed:		
Instructional services:		
Purchased services	187,979	233,620
Supplies and materials	6,833	9,502
Payments to other governments	676,358	616,605
Administrative services:		
On-behalf payments	474,513	482,336
Total expenditures disbursed	1,345,683	1,342,063
Change in net assets	4,982	28,932
Net assets – beginning	311,774	282,842
Net assets – ending	<u>\$ 316,756</u>	<u>\$ 311,774</u>

Major sources of operating revenues for McHenry County Regional Office of Education No. 44 include: State grants, teacher certificate fees, and fingerprinting fees.

Management's Analysis of the Regional Office of Education's Overall Financial Position and Results of Operations

During the year ended June 30, 2009, the Regional Office of Education did not invest any monies in capital assets.

On behalf payments continue to include payments made on behalf of the Regional Office of Education No. 44. These payments include direct expenditures and employee benefits made by McHenry County and salary and employee benefits made by the Illinois State Board of Education.

Year Ended June 30, 2009

The McHenry County Regional Office of Education did see an increase of \$4,982 in net assets from July 1, 2008 through June 30, 2009. The increase is due to changes in the net assets in the following six funds:

General Fund – change in net assets was \$3,600

Education Fund – change in net assets was (\$26,821)

Institute Fund - change in net assets was \$22,561

Fingerprinting - change in net assets was \$6,209

General Educational Development - change in net assets was \$340

Non major funds – change in net assets was (\$907)

Other than the Institute Fund and Education Fund, there were no significant changes to revenues or expenditures.

The increase in revenues in the Education fund was a result of additional state grant revenue during fiscal year 2009 which exceeded the decrease in donations during the year. This resulted in increased payments to other governments. There were no other significant changes to expenditures.

The revenue decrease noted in the Institute Fund was due to the decrease of the total number of teaching certificates issued and registered during the same period of time. Expenses were less in the current year due to a large number of teacher workshops in the prior year.

Factors or Conditions Impacting Future Periods

On a long-term basis, the McHenry County Regional Office of Education No. 44 is on a stable financial standing and it is anticipated that it will remain stable as there is no apparent legislation which would impact the office in the next year or in the long-term.

Recycling revenue decreased as the current grant expired during the year ended June 30, 2009. To date there has been no effort or plans to apply for any other grant for the 2009-2010 school year. It is not expected that other current revenue sources will increase during the 2009-2010 school year. It is expected that any other source of funding in this program will be minimal, if at all.

The number of applications for administrative/teaching certificates and renewals demonstrated a decrease during the current year and will demonstrate a decrease during the next year, as we have moved from a three year renewal cycle with the third year cycle ended June 30, 2007 to a five (5) year cycle, with the first year to begin July 1, 2009. Increases in administrative/teaching certificates will be a result of continued growth in the county.

Lastly, fingerprinting revenue will remain stable, depending on a legal opinion of the General Counsel of the Illinois State Board of Education as to the authority of the Regional Office of Education to continue and/or to expand this service.

Contacting the Regional Office of Education No. 44's Financial Management

This financial report is designed to provide the Regional Office of Education No. 44's citizens, taxpayers, customers, and constituents with a general overview of the Regional Office of Education No. 44's finances and to demonstrate the Regional Office of Education No. 44's accountability for the money it receives. If you have any questions about this report or need additional financial information, contact the Regional Office of Education No. 44, McHenry County Government Center, 2200 N. Seminary Avenue (Route 47), Woodstock, IL 60098.

BASIC FINANCIAL STATEMENTS

STATEMENT OF NET ASSETS

June 30, 2009

	Gov	y Government ernmental ctivities
<u>ASSETS</u>		
Current Assets: Cash and cash equivalents Due from other governments Total Current Assets	\$	337,504 127,320 464,824
<u>LIABILITIES</u>		
Current Liabilities: Accounts payable Deferred revenue Due to other governments Total Current Liabilities		8,165 12,583 127,320 148,068
NET ASSETS		
Unrestricted Restricted for teacher professional development Total Net Assets	\$	96,496 220,260 316,756

STATEMENT OF ACTIVITIES

FUNCTIONS/PROGRAMS	 Expenses	— <u>R</u> O G	rogram Levenues perating rants and ntributions	Net (Expense) Revenue and Changes in Net Assets Primary Government Governmental Activities		
Primary Government: Governmental activities:					-	
Instructional Services:						
Purchased services	\$ 187,979	\$	2,707	\$	(185,272)	
Supplies and materials	6,833		-0-		(6,833)	
Payments to other governments Administrative:	676,358		676,358		-0-	
On-behalf payments	 474,513		-0-		(474,513)	
Total Governmental Activities	\$ 1,345,683		679,065		(666,618)	
General Revenues:						
Local sources					166,443	
On-behalf payments					474,513	
Interest					2,263	
Miscellaneous					28,381	
Total general revenues, special and						
extraordinary items, and transfers					671,600	
Change in net assets					4,982	
Net Assets - Beginning					311,774	
Net Assets - Ending				\$	316,756	

BALANCE SHEET GOVERNMENTAL FUNDS

June 30, 2009

<u>ASSETS</u>		General Fund	<u>E</u>	ducation	1	Institute	Ed	General ucational relopment	Finger- Printing	No	Other n-Major Funds	Gov	Total vernmental Funds
Cash and cash equivalents Due from other governments	\$	15,177 -0-	\$	18,810 127,320	\$	220,260 -0-	\$	38,143	\$ 40,652	\$	4,462	\$	337,504 127,320
Total assets	\$	15,177	\$	146,130	\$	220,260		38,143	 40,652		4,462	\$	464,824
LIABILITIES													
Accounts payable	\$	-0-	\$	-0-	\$	-0-	\$	1,840	\$ 6,325	\$	-0-	\$	8,165
Deferred revenue		-0- -0-		-0-		-0- -0-		-0- -0-	12,583 -0-		-0- -0-		12,583
Due to other governments	_	-0-		127,320	_	-0-			 -0-		-0-		127,320
Total liabilities		-0-	_	127,320	_	-0-		1,840	18,908		-0-	_	148,068
FUND BALANCES													
Fund balance, unreserved - Special Revenue		-0-		18,810		220,260		36,303	21,744		4,462		301,579
Fund balance, unreserved - General		15,177		-0-		-0-		-0-	-0-		-0-		15,177
Total fund balances		15,177		18,810		220,260		36,303	21,744		4,462		316,756
Total liabilities and fund balances		15,177	\$	146,130		220,260	\$	38,143	 40,652	\$	4,462		464,824

STATEMENT OF REVENUES,

EXPENDITURES AND CHANGES IN FUND BALANCES GOVERNMENTAL FUNDS

REVENUES	General Fund	Education	Institute	General Educational Development	Finger- Printing	Other Non-Major Funds	Total
Local sources							
Teacher certificate fees	\$ -0-	\$ -0-	\$ 32,579	\$ -0-	\$ -0-	\$ -0-	\$ 32,579
GED application fees	-0-	-0-	-0-	22,272	-0-	-0-	22,272
School bus permit and class fees	-0-	-0-	-0-	-0-	-0-	3,854	3,854
Fingerprinting fees	-0-	-0-	-0-	-0-	107,738	-0-	107,738
Interest income	86	261	1,390	249	253	24	2,263
Other	5,310	15,095	7,976	-0-	-0-	-0-	28,381
Total local sources	5,396	15,356	41,945	22,521	107,991	3,878	197,087
State sources	-0-	628,551	-0-	-0-	-0-	2,707	631,258
Federal sources - ARRA funds	-0-	47,807	-0-	-0-	-0-	-0-	47,807
On-behalf payments	474,513	-0-	-0-	-0-	-0-	-0-	474,513
Total revenues	479,909	691,714	41,945	22,521	107,991	6,585	1,350,665
EXPENDITURES							
Purchased services	900	40,817	19,266	17,842	101,782	7,372	187,979
Supplies and materials	896	1,360	118	4,339	-0-	120	6,833
Payments to other governments	-0-	676,358	-0-	-0-	-0-	-0-	676,358
On-behalf payments	474,513	0-	0-				474,513
Total expenditures	476,309	718,535	19,384	22,181	101,782	7,492	1,345,683
EXCESS (DEFICIENCY) OF REVENUE	S						
OVER (UNDER) EXPENDITURES	3,600	(26,821)	22,561	340	6,209	(907)	4,982
FUND BALANCE, UNRESERVED,							
BEGINNING OF YEAR	11,577	45,631	197,699	35,963	15,535	5,369_	311,774
FUND BALANCE, UNRESERVED, END OF YEAR	\$ 15,177	\$ 18,810	\$ 220,260	\$ 36,303	\$ 21,744	\$ 4,462	\$ 316,756

McHENRY COUNTY REGIONAL OFFICE OF EDUCATION NO. 44 STATEMENT OF FIDUCIARY NET ASSETS -

FIDUCIARY FUNDS

June 30, 2009

	Agency Funds
<u>ASSETS</u>	
Cash and cash equivalents Due from other governments	\$ 91,912 276,027
Total assets	\$ 367,939
<u>LIABILITIES</u>	
Due to other governments	\$ 367,939

The accompanying notes to the basic financial statements are an integral part of this statement.

June 30, 2009

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The McHenry County Regional Office of Education No. 44 was formed under the provisions of the State of Illinois, Illinois State Board of Education.

GASB Statement No. 34 established a financial reporting model for State and local governments that included the addition of a management's discussion and analysis, government-wide financial statements, required supplementary information and the elimination of the effects of the internal service activities and the use of account groups to the already required fund financial statements and notes.

Under the terms of grant agreements, McHenry County Regional Office of Education #44 funds certain programs by a combination of specific cost-reimbursement grants and general revenues. Thus, when program expenses are incurred, there are both restricted and unrestricted resources available to finance the program. It is McHenry County Regional Office of Education #44's policy to first apply cost-reimbursement grant resources to such programs, and then general revenues.

A. Financial Reporting Entity

The Regional Superintendent is charged with responsibility for township fund lands; registration of the names of applicants for scholarships to State controlled universities; examinations and related duties; visitation of public schools; direction of teachers and school officers; to serve as the official advisor and assistant of school officers and teachers; to conduct teachers institutes as well as to aid and encourage the formation of other teachers meetings and assist in their management; evaluate the schools in the region; examine school treasurer's books, accounts, and vouchers; examine evidence of indebtedness; file and keep the returns of elections required to be returned to the Regional Superintendent's office; and file and keep the reports and statements returned by school treasurers and trustees.

The Regional Superintendent is also charged with the responsibilities of conducting a special census, when required; proving notice of money distributed to treasurers, board presidents, clerks, and secretaries of the school districts on or before September 30; maintenance of a map and numbering of the McHenry County Regional Office of Education No. 44's districts; providing township treasurers with a list of district treasurers; inspecting and approving building plans which comply with State law; to perform and report on annual building inspections; investigate bus drivers for valid bus driver permits and take related action as may be required; to maintain a list of unfilled teaching positions and to carry out other related duties required or permitted by law.

The Regional Superintendent is responsible for inspection and approval or rejection of school treasurer's bonds. The Regional Superintendent is also required to provide the State Board of Education with an affidavit showing that the treasurers of school districts within his region are properly bonded.

The McHenry County Regional Office of Education No. 44's reporting entity includes all related organizations for which it exercises oversight responsibility.

June 30, 2009

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

A. Financial Reporting Entity (Continued)

The ROE has developed criteria to determine whether outside agencies with activities which benefit the citizens of the ROE's geographic responsibility, including joint agreements which serve pupils from numerous school districts, should be included within its financial entity. The criteria include but are not limited to, whether the ROE exercises oversight responsibility (which includes financial interdependency, selection of governing authority, designation of management, ability to significantly influence operations, and accountability for fiscal matters), scope of public service, and special financing relationships.

Certain joint agreements have been determined not to be part of the reporting entity after applying the manifesting of oversight, scope of public service and special financing relationships criteria and are therefore excluded from the accompanying financial statements because the ROE does not control the assets, operations or management of the joint agreements. In addition, the ROE is not aware of any entity which would exercise such oversight as to result in the ROE being considered a component unit of the entity.

B. Government-Wide and Fund Financial Statements

The government-wide financial statements (i.e., the Statement of Net Assets and the Statement of Activities) report information on all of the non-fiduciary activities of the ROE. The effect of inter-fund activity has been removed from these statements.

The Statement of Activities demonstrates the degree to which the direct expenses of a given function or segment is offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function or segment. Program revenues include 1) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function or segment and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Other items not properly included among program revenues are reported instead as general revenues.

The Statement of Net Assets presents information on all of McHenry County Regional Office of Education No 44's assets and liabilities, with the difference between the two reported as net assets. Net assets of the ROE are classified as Unrestricted and Restricted for Teacher Professional Development. Unrestricted Net Assets represent resources used for transactions relating to the general operations of the ROE and may be used at the discretion of management to meet expenses for any purpose. Net Assets Restricted for Teacher Development relate to the Institute Fund.

Separate financial statements are provided for governmental funds. Major individual governmental funds are reported as separate columns in the fund financial statements. Nonmajor funds are aggregated and presented in a single column.

C. Measurement Focus, Basis of Accounting, and Financial Statement Presentation

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting, as are the fiduciary fund financial statements. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

June 30, 2009

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

C. Measurement Focus, Basis of Accounting, and Financial Statement Presentation (Continued)

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the government considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences and claims and judgments, are recorded only when payment is due.

The government reports the following major governmental funds:

Major Governmental Funds

General Fund – The General Fund is the ROE's primary operating fund. It is used to account for all financial resources except those required to be accounted for in another fund. The General Fund is used to account for various expenditures as approved. The ROE receives cost reimbursements from Cooperative for Employment Education and from member districts.

<u>Major Special Revenue Funds</u> – Special Revenue Funds are used to account for the proceeds of specific revenue sources that are restricted by grant agreement, law, or regulation as to their use. The ROE reports the following major special revenue funds:

Education Fund – The Education Fund is used to account for the administration of various educational programs and the following funds:

Regional Safe Schools Program (RSSP) - The RSSP consists of State funds received for the administration of the Regional Safe Schools Program (RSSP).

Regional Safe Schools Program - General State Aid (RSSP-GSA) - The RSSP-GSA consists of State funds received for the administration of the Regional Safe Schools Program (RSSP) and Federal Funds received from the American Recovery and Reinvestment Act (ARRA) for, and payment of, expenses of general operations.

<u>Recycling Education</u> – The Recycling Education is used to account for the administration of monies to be used for recycling and source reduction projects at the school districts.

Institute Fund – The Institute Fund is used to account for the stewardship of the assets held in trust for the benefit of the teachers. Fees are collected from registration of teachers' certificates of qualification. These funds are to be used to defray expenses connected with improving the technology necessary for the efficient processing of certificates as well as any expenses incidental to teachers' institutes, conferences, workshops or meetings of a professional nature that are designed to promote professional growth of teachers. All funds generated remain restricted until expended only on the aforementioned activities.

General Educational Development (GED) Fund – The GED Fund is used to account for the administration of the General Educational Development Testing Program. Revenues are received from testing and diploma fees.

June 30, 2009

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

C. Measurement Focus, Basis of Accounting, and Financial Statement Presentation (Continued)

Fingerprinting Fund – The Fingerprinting Fund is used to account for the administration of the Fingerprinting Program. Revenues are received from member school districts and private entities.

<u>Non-Major Special Revenue Funds</u> – Special Revenue Funds are used to account for the proceeds of specific revenue sources that are restricted by law or regulation as to their use. The ROE reports the following nonmajor special revenue funds:

Transportation – The Transportation Fund is used to account for the administration of the Bus Driver Training Program.

Supervisory Expense – The Supervisory Expense Fund is used to account for monies to be used for travel and other expenditures necessary to perform the duty of supervising the school districts under the ROE.

Fiduciary Funds

Agency Funds – Agency Funds are used to account for assets held in a trustee capacity or as an agent for individuals, private organizations, other governments and/or other funds. These include agency funds which are custodial in nature (assets equal liabilities) and do not involve measurement of results of operations. The ROE reports the following agency funds:

<u>Distributive</u> – The Distributive Fund is used to account for assets held as an agent for the Illinois State Board of Education.

<u>Board of School Trustees</u> – The Board of School Trustees Fund is used to account for the marketing and disposal of school properties belonging to local education agencies and for clearing of monies used for expenses related to detachment petitions.

<u>McHenry County Film Library</u> – The McHenry County Film Library Cooperative is composed of public school districts for the purpose of acquiring and maintaining a visual aids library. The cooperative is governed by a Board of Directors composed of school administrators. The Regional Superintendent is the Secretary-Treasurer and administrative agent of the McHenry County Film Library Cooperative.

<u>Cooperative for Employment Education</u> – The Cooperative for Employment Education Fund is used to account for assets held by the Regional Superintendent, in an agency capacity, for a vocational program which provides instruction for individuals in need of special training.

June 30, 2009

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

D. Budgetary System and Accounts

The ROE did not adopt a formal budget nor is it legally required to do so for the year ended June 30, 2009; subsequently, the accompanying financial statements are not presented on a budgetary basis whereby budget and actual revenues and expenditures are compared; however, Illinois State Board of Education, a granting agent, requires budgets for certain program money. A budgetary comparison schedule is presented for the Regional Safe Schools Program (RSSP) for the year ended June 30, 2009.

E. Deposits

Deposits are carried at cost plus accrued interest. The carrying amount of deposits is displayed on the balance sheet simply as cash and cash equivalents and represents cash per bank adjusted for outstanding deposits and disbursements.

F. Salaries and Expenses

The salaries of the McHenry County Regional Superintendent of Schools and the Assistant Regional Superintendent are paid by the State of Illinois. All other employees are paid by the County of McHenry. All certified personnel participate in the Teachers' Retirement System of the State of Illinois and all other personnel participate in the Illinois Municipal Retirement Fund. All contributions to these retirement funds and all expenses of the office are also paid by the County of McHenry. Information about these retirement plans can be found in the financial statements of McHenry County.

G. Intergovernmental Agreement

On August 7, 1995, McHenry County Regional Office of Education No. 44 entered into an Intergovernmental Agreement executed pursuant to the provisions of the Intergovernmental Cooperation Clause of the Illinois Constitution as well as the provisions of the Intergovernmental Cooperation Act of 1973 and the Illinois Admin. Code Title 23 Section 525.110.

The name of the Educational Service delivery system formed is known as the Kishwaukee Intermediate Delivery System, (KIDS). Membership in KIDS is made up of the following Regional Offices of Education: Boone-Winnebago, DeKalb, and McHenry. The Boone-Winnebago Regional Office of Education has been designated as Administrative Agent.

NOTE 2 – DEPOSITS

A. Deposits

At June 30, 2009, the carrying amount of the Regional Office of Education No. 44's cash deposits was \$429,416 and the bank balance was \$450,481. Of the total bank balance, \$259,485 was secured by federal depository insurance and \$190,996 was collateralized with securities held by the pledging financial institution's trust department in the Regional Office of Education No 44's name. The ROE does not have a policy regarding custodial credit risk for deposits.

June 30, 2009

NOTE 3 – PENSIONS

All employees are paid by McHenry County or the State of Illinois, therefore, no provision or funding for pension costs is required.

NOTE 4 – CAPITAL ASSETS

All capital assets are purchased by McHenry County; therefore there are no capital assets to report.

NOTE 5 – DISTRIBUTIVE FUND INTEREST DISPOSITION

Any interest earned on distributive fund earnings is appropriately allocated to member districts per McHenry County Regional Office of Education No. 44 agreements with these member districts.

NOTE 6 - ON-BEHALF PAYMENTS

Total on-behalf payments of \$474,513 are reported as revenues and expenditures of the general fund.

Salary and benefit data for the Regional Superintendent and the Assistant Regional Superintendent was calculated based on data provided by the Illinois State Board of Education. A breakdown of the on-behalf payments for the Regional Superintendent and Assistant Regional Superintendent is as follows:

Regional Superintendent – salary	\$ 100,762
Regional Superintendent – benefits	
(Includes State paid insurance)	13,659
Assistant Regional Superintendent – salary	90,686
Assistant Regional Superintendent - benefits	
(Includes State paid insurance)	13,006
State of Illinois on-behalf payments	\$218,113

McHenry County provides the Regional Office of Education No. 44 with staff and pays certain expenditures on-behalf of the Regional Office of Education No. 44.

Direct expenditures (includes salaries)	\$203,392
Benefits	53,008
McHenry County on-behalf payments	256,400
State of Illinois on-behalf payments	218,113
Total on-behalf payments	\$474,513

June 30, 2009

NOTE 7 – DUE TO OTHER GOVERNMENTS

The Regional Office of Education No. 44 is the trustee, or agent, for assets that belong to others or are designated to be used for a specific purpose. The Regional Office of Education No. 44 is responsible for ensuring that the assets reported in these funds are used only for their intended purpose and by those to whom the assets belong. At June 30, 2009, the Regional Office of Education No. 44 had amounts due to/from other governments as follows:

Due from Other Governments: Education	
Regional Safe Schools Illinois State Board of Education	¢127 220
ininois State Board of Education	\$127,320
Agency Fund	
Distributive Fund	
Regional Safe Schools	
Illinois State Board of Education	\$127,320
Reorganization Incentive	
Illinois State Board of Education	6,500
Gifted Education	
Illinois State Board of Education	142,207
	\$276,027
Due to Other Governments:	
Education	
Other entities and local school districts	\$127,320
Agency Fund	
Distributive Fund	
Other entities and local school districts	\$278,676
Board of School Trustees	
Other entities and local school districts	144
McHenry County Film Library	
Other entities and local school districts	53,627
Cooperative for Employment Education	
Other entities and local school districts	35,492
	\$367,939

NOTE 8 – NEW PRONOUNCEMENTS

In 2009, McHenry County Regional Office of Education #44 adopted Governmental Accounting Standards Board GASB Statement No. 52, Land and Other Real Estate Held as Investments by Endowments; GASB Statement No. 49, Accounting and Financial Reporting for Pollution Remediation Obligations; GASB Statement No. 55, The Hierarchy of Generally Accepted Accounting Principles for State and Local Governments; and GASB Statement No. 56, Codification of Accounting and Financial Reporting Guidance Contained in the AICPA Statements on Auditing Standards. The Regional Office of Education #44 implemented these standards during the current year; however, there was no significant impact of the implementation of No. 52, No. 49, No. 55, or No. 56 on the financial statements.

McHENRY COUNTY REGIONAL OFFICE OF EDUCATION NO. 44 COMBINING SCHEDULE OF ACCOUNTS EDUCATION FUND

June 30, 2009

ASSETS	Recycling Education					nal Safe nools gram - ral State SSP-GSA)		Total
Cash Due from other governments Total assets	\$ 	18,810 -0- 18,810	\$	-0- 127,320 127,320	\$	-0- -0- -0-	\$ <u>\$</u>	18,810 127,320 146,130
LIABILITIES								
Due to other governments	\$	-0-	_\$	127,320	_\$	-0-	\$	127,320
FUND BALANCE								
Fund balance, unreserved		18,810		-0-		-0-		18,810
TOTAL LIABILITIES AND FUND BALANCE	\$	18,810	\$	127,320	\$	-0-	\$	146,130

McHENRY COUNTY REGIONAL OFFICE OF EDUCATION NO. 44 COMBINING SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES EDUCATION FUND ACCOUNTS

REVENUES	Recycling Education		Regional Safe Schools Program (RSSP)		Regional Safe Schools Program - General State <u>Aid (RSSP-GSA)</u>			Total
Local sources								
Donations	\$	15,095	\$	-0-	\$	-0-	\$	15,095
Interest income	•	261	•	-0-	•	-0-	Ψ	261
State sources		-0-		466,840		161,711		628,551
Federal sources - ARRA Funds		-0-		-0-		47,807		47,807
Total revenues		15,356		466,840	•	209,518		691,714
EXPENDITURES Purchased services Supplies and materials Payments to other governments Total expenditures		40,817 1,360 -0- 42,177		-0- -0- 466,840 466,840		-0- -0- 209,518 209,518		40,817 1,360 676,358 718,535
EXCESS (DEFICIENCY) OF REVENUES OVER (UNDER) EXPENDITURES		(26,821)		-0-		-0-		(26,821)
FUND BALANCE, UNRESERVED, BEGINNING OF YEAR		45,631		-0-		-0-		45,631
FUND BALANCE, UNRESERVED, END OF YEAR	\$	18,810	_\$	-0-	_\$	-0-	\$	18,810

BUDGETARY COMPARISON SCHEDULE EDUCATION FUND ACCOUNTS

Year Ended June 30, 2009

Regional Safe Schools Program (RSSP)

	;	School	s Program (RS	SP)	
	 Budget		Actual	Fav	riance orable vorable)
REVENUES					
Local sources	\$ -0-	\$	-0-	\$	-0-
State sources	466,840		466,840		-0-
Federal sources	 -0-		-0-		-0-
Total revenues	 466,840		466,840		-0-
EXPENDITURES					
Salaries	-0-		-0-		-0-
Benefits	-0-		-0-		-0-
Purchased services	-0-		-0-		-0-
Supplies and materials	-0-		-0-		-0-
Payments to other governments	466,840		466,840		-0-
Total expenditures	 466,840		466,840		-0-
EXCESS (DEFICIENCY) OF REVENUES OVER (UNDER) EXPENDITURES	\$ 0-		-0-	\$	-0-
FUND BALANCE, UNRESERVED, BEGINNING OF YEAR			-0-		
FUND BALANCE, UNRESERVED, END OF YEAR		\$	-0-		

COMBINING BALANCE SHEET NONMAJOR SPECIAL REVENUE FUNDS

June 30, 2009

<u>ASSETS</u>	Tran	sportation	_	rvisory pense	Total		
Cash	\$	4,439	\$	23	\$	4,462	
FUND BALANCE							
Fund balance, unreserved	\$	4,439	\$	23	\$	4,462	

COMBINING STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES NONMAJOR SPECIAL REVENUE FUNDS

	Tran	isportation	-	rvisory ense	Total			
REVENUES								
Local sources								
School bus permit and								
class fees	\$	3,854	\$	-0-	\$	3,854		
Interest Income		23		1		24		
State sources				1,000		2,707		
Total revenues		5,584		1,001		6,585		
EXPENDITURES								
Purchased services		6,392		980		7,372		
Supplies and materials		120		-0-		120		
Payments to other								
governments		-0-		-0-		-0-		
Total expenditures		6,512		980		7,492		
EXCESS (DEFICIENCY) OF REVENUES OVER (UNDER) EXPENDITURES		(928)		21		(907)		
FUND BALANCE, UNRESERVED - BEGINNING OF YEAR		5,367		2		5,369		
FUND BALANCE, UNRESERVED - END OF YEAR	\$	4,439	\$	23	\$	4,462		

McHENRY COUNTY REGIONAL OFFICE OF EDUCATION NO. 44 COMBINING STATEMENT OF FIDUCIARY NET ASSETS AGENCY FUNDS

June 30, 2009

ACCEPTEG	Distributive Fund		Se	ard of chool ustees	(IcHenry County Film Library	Em	operative for ployment ducation	 Total
ASSETS									
Cash and cash equivalents	\$	2,649	\$	144	\$	53,627	\$	35,492	\$ 91,912
Due from other governments		276,027		-0-		-0-		-0-	 276,027
Total assets	\$	278,676	\$	144	\$	53,627	\$	35,492	\$ 367,939
LIABILITIES									
Due to other governments	\$	278,676	\$	144	\$	53,627	\$	35,492	\$ 367,939

COMBINING STATEMENT OF CHANGES IN

ASSETS AND LIABILITIES

AGENCY FUNDS

	Balance 6/30/2008	Additions	Deductions	Balance 6/30/2009
DISTRIBUTIVE				
Assets				
Cash and cash equivalents	\$ 2,514	\$ 1,432,308	\$ 1,432,173	\$ 2,649
Due from other governments		276,027		276,027
Total assets	\$ 2,514	\$ 1,708,335	\$ 1,432,173	\$ 278,676
Liabilities				
Due to other governments	\$ 2,514	\$ 1,708,335	\$ 1,432,173	\$ 278,676
BOARD OF SCHOOL TRUSTEES				
Assets				
Cash	\$ 143	\$ 1,501	\$ 1,500	<u>\$ 144</u>
Liabilities				
Due to other governments	\$ 143	\$ 1,501	\$ 1,500	<u>\$ 144</u>
MCHENRY COUNTY FILM LIBRARY				
Assets				
Cash	\$ 65,318	\$ 10,955	\$ 22,646	\$ 53,627
Liabilities				
Due to other governments	\$ 65,318	\$ 10,955	\$ 22,646	\$ 53,627
COOPERATIVE FOR EMPLOYMENT EDUCAT	CION			
Assets				
Cash	\$ 42,264	\$ 966,868	\$ 973,640	\$ 35,492
Liabilities				
Due to other governments	\$ 42,264	\$ 966,868	\$ 973,640	\$ 35,492
TOTALS ALL AGENCY FUNDS				
Assets				
Cash and cash equivalents	\$ 110,239	\$ 2,411,632	\$ 2,429,959	\$ 91,912
Due from other governments	-0-	276,027	-0-	276,027
Total assets	\$ 110,239	\$ 2,687,659	\$ 2,429,959	\$ 367,939
Liabilities				
Due to other governments	\$ 110,239	\$ 2,687,659	\$ 2,429,959	\$ 367,939
				
	-35-			

SCHEDULE OF DISBURSEMENTS TO SCHOOL DISTRICT TREASURERS AND OTHER ENTITIES DISTRIBUTIVE FUNDS

Kishwaukee											
	Special Education Intermediate Richmond-										
	McHenry	I	District of]	Delivery	F	Burton	R	egional		
	County]	McHenry		System	\mathbf{C}	.H.S.D.	O	ffice of		
Program	Со-ор	(SEDOM)	(K.I.D.S.)		#157	Educa	tion No. 44		Totals
General State Aid		\$	209,518							\$	209,518
Vocational Ed Secondary Program Imp.	\$ 581,508	Ψ	200,010							Ψ	581,508
Vocational Ed Perkins Title IIC	298,920										298,920
Alternative Education	-		466,840								466,840
Gifted Education				\$	142,207						142,207
Reorganization Incentive						\$	6,500				6,500
Supervisory Expense								\$	1,000		1,000
School Bus Driver Training									1,707		1,707
Totals	\$ 880,428	_\$	676,358	\$	142,207	\$	6,500	\$	2,707	\$	1,708,200