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OFFICE OF THE AUDITOR GENERAL
FRANK J. MAUTINO

NOTICE OF POSITION VACANCY

POSTING DATE: January 26, 2021
POSITION TITLE: Information Specialist I (Audit Emphasis)
POSITION SUMMARY: Gathers and analyzes information for information systems of governmental agencies
LOCATION: Springfield, Illinois
BEGINNING SALARY RANGE: \$41,016-\$46,608

APPLICATION PROCEDURE:

Interested applicants must submit a completed Illinois Auditor General employment application to:

Jim Dahlquist
Senior Administrative Manager
Office of the Auditor General
740 E. Ash Street
Springfield, Illinois 62703-3154

To obtain an application, individuals may call (217) 782-6046 or TTY (888) 261-2887, e-mail us at jdahlquist@auditor.illinois.gov, write to the above address, or download our application form on line at www.auditor.illinois.gov. Assistance in completing the application is available for applicants with disabilities.

REQUIRED QUALIFICATIONS:

- Bachelor's degree in computer science, management information systems, data analytics, accounting, business administration, or similar field
- Strong analytical and technical skills
- Must be able to work as part of a team, take initiative, and meet deadlines

DESIRED QUALIFICATIONS:

- Knowledge of the management structures and operations of Illinois government
- Experience auditing information systems
- Knowledge of information systems security and control techniques
- Working knowledge of computer assisted audit techniques or data analysis
- Working knowledge of computer software packages such as Access, Excel, SQL, ACL, Netware
- Certification as a Certified Information Systems Auditor
- Advanced degree

Applicants for employment with the Office of Auditor General will be subject to background checks, including fingerprint-based criminal history background checks. An individual's refusal to authorize background checks will result in withdrawal from consideration for employment. The existence of a criminal conviction will not automatically disqualify an individual from employment or employment consideration.

The Office of Auditor General is an Equal Opportunity Employer and does not discriminate on the basis of race, color, religion, sex, sexual orientation, national origin, ancestry, citizenship, arrest record, order of protection status, age, marital status, physical or mental disability, military status or unfavorable discharge from military service, or pregnancy, childbirth or related medical condition.