



STATE OF ILLINOIS  
**OFFICE OF THE  
 AUDITOR GENERAL**

William G. Holland, Auditor General

**SUMMARY REPORT DIGEST**

**DEAF AND HARD OF HEARING COMMISSION**

Compliance Examination  
 For the Two Years Ended June 30, 2015

Release Date: Dec. 10, 2015

FINDINGS THIS AUDIT: 1	AGING SCHEDULE OF REPEATED FINDINGS						
	New	Repeat	Total	Repeated Since	Category 1	Category 2	Category 3
<b>Category 1:</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>No Repeat Findings</b>			
Category 2:	0	0	0				
Category 3:	<u>1</u>	<u>0</u>	<u>1</u>				
<b>TOTAL</b>	<b>1</b>	<b>0</b>	<b>1</b>				
<b>FINDINGS LAST AUDIT: 2</b>							

**SYNOPSIS**

- (15-1) The Commission failed to comply with the Open Meetings Act.

**Category 1:** Findings that are **material weaknesses** in internal control and/or a **qualification** on compliance with State laws and regulations (material noncompliance).

**Category 2:** Findings that are **significant deficiencies** in internal control and **noncompliance** with State laws and regulations.

**Category 3:** Findings that have **no internal control issues but are in noncompliance** with State laws and regulations.

{Expenditures and Activity Measures are summarized on next page.}

**DEAF AND HARD OF HEARING COMMISSION  
COMPLIANCE EXAMINATION  
For the Two Years Ended June 30, 2015**

<b>EXPENDITURE STATISTICS</b>	<b>2015</b>	<b>2014</b>	<b>2013</b>
<b>Total Expenditures.....</b>	<b>\$ 728,744</b>	<b>\$ 789,320</b>	<b>\$ 705,227</b>
OPERATIONS TOTAL.....	\$ 702,231	\$ 759,359	\$ 675,327
% of Total Expenditures.....	96.4%	96.2%	95.8%
NON-APPROPRIATED FUNDS.....	\$ 26,513	\$ 29,961	\$ 29,900
% of Total Expenditures.....	3.6%	3.8%	4.2%
<b>Total Receipts.....</b>	<b>\$ 212,256</b>	<b>\$ 172,352</b>	<b>\$ 176,803</b>
<b>Average Number of Employees (Not Examined).....</b>	<b>7</b>	<b>7</b>	<b>6</b>

<b>SELECTED ACTIVITY MEASURES (Not Examined)</b>	<b>2015</b>	<b>2014</b>	<b>2013</b>
Public inquiries addressed.....	3,821	15,000	15,000
Distribution of educational and informational materials.....	30,418	N/A	N/A
Interpreter skill development.....	446	N/A	N/A
Interpreters licensed.....	575	N/A	N/A
Number of Illinois Board for Evaluation of Interpreters (IL-BEI) certification tests.....	135	N/A	N/A
Applications processed.....	1,204	N/A	N/A

<b>EXECUTIVE DIRECTOR</b>
During Examination Period: John Miller
Currently: John Miller

**FINDINGS, CONCLUSIONS, AND  
RECOMMENDATIONS**

**NONCOMPLIANCE WITH OPEN MEETINGS ACT'S  
TRAINING REQUIREMENTS**

The Deaf and Hard of Hearing Commission (Commission) did not comply with the Open Meetings Act (Act).

**Commission members did not complete or did not timely complete training**

- Two of five (40%) newly appointed Commission members did not complete or did not timely complete training as required by the Act. One Commission member completed the training 14 days late. The other Commission member had not completed the training.

**Certifications not retained**

- The Commission did not obtain or retain a copy of the certification documenting successful completion of the electronic training curriculum for one of five (20%) newly appointed members required to complete training during the examination period. (Finding 1, pages 9-10)

We recommended the Commission review the requirements of the Act and implement controls to ensure compliance with all provisions of the Act.

**Commission agreed with auditors**

Commission management agreed with the recommendation.

**ACCOUNTANT'S OPINION**

We conducted a compliance examination of the Commission for the two years ended June 30, 2015 as required by the Illinois State Auditing Act. The accountants stated the Commission complied, in all material respects, with the requirements described in the report.

**SIGNED ORIGINAL ON FILE**

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WILLIAM G. HOLLAND  
Auditor General

WGH:jv

**AUDITORS ASSIGNED**

This examination was performed by the Office of the Auditor General's staff.