

REPORT DIGEST

**DEPARTMENT OF VETERANS' AFFAIRS
ILLINOIS VETERANS' HOME AT MANTENO
COMPLIANCE AUDIT
FOR THE TWO YEARS ENDED JUNE 30, 1994**

{Expenditures and Activity Measures are summarized on the reverse page.}

INTRODUCTION

This audit includes the results of our State compliance audit procedures of the Home's operations. The results of our Single Audit procedures as well as the financial statements of the Home are included in our audit report for the Department of Veterans' Affairs - Central Office.

FINDINGS, CONCLUSIONS, AND RECOMMENDATIONS

COMPETITIVE SELECTION PROCEDURES NOT USED

During Fiscal Year 1994, the Home purchased an unassembled outside pavilion for \$17,495 and paid \$25,400 for installation of the pavilion without using competitive selection procedures. The pavilion is a light structure used for entertainment or shelter of the members during outdoor activities. Expenditures were made from local funds designated for the benefit of Home members.

According to provisions of the Illinois Purchasing Act, competitive selection procedures should have been followed for the above expenditures because they were for the construction of a single project exceeding \$10,000.

Home management did not follow the provisions of the Illinois Purchasing Act because local funds were used and not State appropriated funds. Home management responded that it will follow the Illinois Purchasing Act for all construction coming under the Act in the future. (Finding 1, page 9)

OTHER FINDINGS

We also reported that the Home did not obtain the required Department of Central Management Service's approval for the lease of facilities on the grounds of the Home, and the Home did not have public information printed on brochures as required by the State Printing Contracts Act. Home management have responded that appropriate corrective action is in process for both issues. We will review the Home's progress in implementing our recommendations during our next audit.

WILLIAM G. HOLLAND, Auditor General

WGH:GSS:pp

SUMMARY OF AUDIT FINDINGS

Number of This Audit Prior Audit

Audit findings 33

Repeated audit findings 01

Prior recommendations implemented 36

SPECIAL ASSISTANT AUDITORS

McGreal, Johnson and McGreal served as special assistant auditors for this audit.

DEPARTMENT OF VETERANS' AFFAIRS - MANTENO VETERANS' HOME
COMPLIANCE AUDIT
For The Two Years Ended June 30, 1994

EXPENDITURE STATISTICS	FY 1994	FY 1993	FY 1992
●Total Expenditures (All Funds) (1)	\$12,240,564	\$10,812,728	\$10,108,452
OPERATIONS TOTAL	\$12,240,564	\$10,812,728	\$10,108,452
% of Total Expenditures	100%	100%	100%
Personal Services	\$7,202,952	\$6,421,132	\$6,023,140
% of Operations Expenditures	59%	59%	60%
Average No. of Employees	260	243	242
Other Payroll Costs (FICA, Retirement)			
% of Operations Expenditures	\$1,074,869 9%	\$976,812 9%	\$735,516 7%
Contractual Services	\$2,676,055	\$2,204,995	\$1,778,066
% of Operations Expenditures	22%	21%	18%
Locally Held Funds	\$180,722	\$93,195	\$134,310
% of Operations Expenditures	1%	1%	1%
All Other Operations Items	\$1,105,966	\$1,116,594	\$1,437,420
% of Operations Expenditures	9%	10%	14%
●Cost of Property and Equipment	\$29,566,536	\$28,853,832	\$28,602,519

SELECTED ACTIVITY MEASURES	FY 1994	FY 1993	FY 1992
Average Number of Members	298	267	245

HOME ADMINISTRATOR(S)
During Audit Period: Lee Godin Currently: Lee Godin

(1)Includes all funds except funds held by the agency, acting as an agent, for distribution to designated beneficiaries.