



STATE OF ILLINOIS
**OFFICE OF THE
 AUDITOR GENERAL**

Frank J. Mautino, Auditor General

SUMMARY REPORT DIGEST

ILLINOIS EDUCATIONAL LABOR RELATIONS BOARD

Compliance Examination
 For the Two Years Ended June 30, 2017

Release Date: May 30, 2018

FINDINGS THIS AUDIT: 2	AGING SCHEDULE OF REPEATED FINDINGS			
	Repeated Since	Category 1	Category 2	Category 3
Category 1:	2013		17-1	
Category 2:	2007		17-2	
Category 3:				
TOTAL				

	<u>New</u>	<u>Repeat</u>	<u>Total</u>
Category 1:	0	0	0
Category 2:	0	2	2
Category 3:	0	0	0
TOTAL	0	2	2

FINDINGS LAST AUDIT: 3

SYNOPSIS

- (17-2) The Board did not maintain sufficient controls over its equipment and related records.

Category 1: Findings that are **material weaknesses** in internal control and/or a **qualification** on compliance with State laws and regulations (material noncompliance).
Category 2: Findings that are **significant deficiencies** in internal control and **noncompliance** with State laws and regulations.
Category 3: Findings that have **no internal control issues but are in noncompliance** with State laws and regulations.

{Expenditures and Activity Measures are summarized on next page.}

ILLINOIS EDUCATIONAL LABOR RELATIONS BOARD
COMPLIANCE EXAMINATION
For the Two Years Ended June 30, 2017

EXPENDITURE STATISTICS	2017	2016	2015
Total Expenditures (All Funds).....	\$ 1,481,114	\$ 1,396,659	\$ 1,514,951
OPERATIONS TOTAL.....	\$ 1,481,114	\$ 1,396,659	\$ 1,514,951
% of Total Expenditures.....	100.0%	100.0%	100.0%
Personal Services.....	727,725	668,306	762,649
% of Operations Expenditures.....	49.1%	47.9%	50.3%
Other Payroll Costs (Retirement, Social Security, Group Ins).....	583,428	578,416	610,232
% of Operations Expenditures.....	39.4%	41.4%	40.3%
All Other Operations Items.....	169,961	149,937	142,070
% of Operations Expenditures.....	11.5%	10.7%	9.4%
Total Receipts.....	\$ 0	\$ 50	\$ 36
Average Number of Employees (Not Examined).....	9	9	10

SELECTED ACTIVITY MEASURES (Not Examined)	2017	2016	2015
Representation Cases Filed.....	75	73	67
Unfair Labor Practice Cases Filed.....	192	188	222
Average Expenditures per Case.....	\$7,298	\$7,191	\$6,620

EXECUTIVE DIRECTOR
During Examination Period: Mr. Victor Blackwell
Currently: Mr. Victor Blackwell

**FINDINGS, CONCLUSIONS, AND
RECOMMENDATIONS**

NEED TO IMPROVE CONTROLS OVER EQUIPMENT

The Board did not maintain sufficient controls over its equipment and related records. During our review of 110 equipment items, we noted the following:

Items not recorded on the property listing

- Four (4%) items, totaling \$399, did not have a property tag.
- Two (2%) items were not included in the Board's property listing.
- Two (2%) items had a physical description that did not match the Board's property records.

89 items were obsolete

Additionally, during walkthroughs of the Board's offices we noted 89 items, totaling \$37,105, were obsolete (Finding 1, pages 10-11). **This finding has been repeated since 2013.**

We recommended the Board take action to ensure all of its useful property items are tagged and recorded on its property listing and all transferable equipment is reported to CMS.

Board officials agree

Board officials agreed with our recommendation. (*For the previous Board response, see Digest Footnote #1.*)

OTHER FINDING

The remaining finding pertained to an inadequate segregation of duties over the Board's accounting and recordkeeping functions. We will review the Board's progress towards the implementation of our recommendations in our next compliance examination.

ACCOUNTANT'S OPINION

The accountants conducted a compliance examination of the Board for the two years ended June 30, 2017, as required by the Illinois State Auditing Act. The accountants stated the Board complied, in all material respects, with the requirements described in the report.

This compliance examination was conducted by the Office of the Auditor General's staff.

SIGNED ORIGINAL ON FILE

JANE CLARK
Division Director

This report is transmitted in accordance with Section 3-14 of the Illinois State Auditing Act.

SIGNED ORIGINAL ON FILE

FRANK J. MAUTINO
Auditor General

FJM:MEG

DIGEST FOOTNOTES

#1 – Insufficient Controls over Equipment – Previous Board Response

2015: The Board agrees with this finding. The Board will begin the process of transferring obsolete and unused items to Central Management Services surplus.