

**STATE OF ILLINOIS  
GENERAL ASSEMBLY  
HOUSE OF REPRESENTATIVES  
COMPLIANCE EXAMINATION**

**For the Two Years Ended June 30, 2017**

STATE OF ILLINOIS  
GENERAL ASSEMBLY  
HOUSE OF REPRESENTATIVES  
COMPLIANCE EXAMINATION  
For the Two Years Ended June 30, 2017

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STATE OF ILLINOIS  
GENERAL ASSEMBLY  
HOUSE OF REPRESENTATIVES  
COMPLIANCE EXAMINATION  
For the Two Years Ended June 30, 2017

**AGENCY OFFICIALS**

Speaker of the House	Representative Michael J. Madigan
Minority Leader	Representative Jim Durkin
Clerk of the House	Timothy D. Mapes
Assistant Clerk of the House	Bradley S. Bolin

Agency offices are located at:

Office of the Speaker of the House  
300 State House  
Springfield, IL 62706

Office of the Minority Leader  
316 State House  
Springfield, IL 62706

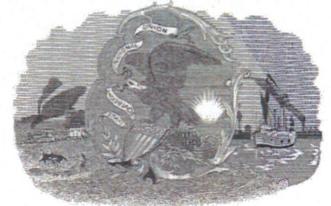
Office of the Clerk of the House  
402 Stratton Building  
Springfield, IL 62706



TIMOTHY D. MAPES  
CLERK

BRAD BOLIN  
ASSISTANT CLERK

ILLINOIS HOUSE OF REPRESENTATIVES  
**OFFICE OF THE CLERK**



MICHAEL J. MADIGAN  
SPEAKER

January 19, 2018

Kerber, Eck & Braeckel LLP  
3200 Robbins Road, Suite 200A  
Springfield, IL 62704

We are responsible for the identification of, and compliance with, all aspects of laws, regulations, contracts, or grant agreements that could have a material effect on the operations of the State of Illinois, House of Representatives – Office of the Clerk. We are responsible for and we have established and maintained an effective system of internal controls over compliance requirements. We have performed an evaluation of the State of Illinois, House of Representatives - Office of the Clerk's compliance with the following assertions during the two-year period ended June 30, 2017. Based on this evaluation, we assert that during the years ended June 30, 2016 and June 30, 2017, the State of Illinois, House of Representatives – Office of the Clerk has materially complied with the assertions below.

- A. The State of Illinois, House of Representatives – Office of the Clerk has obligated, expended, received and used public funds of the State in accordance with the purpose for which such funds have been appropriated or otherwise authorized by law.
- B. The State of Illinois, House of Representatives – Office of the Clerk has obligated, expended, received and used public funds of the State in accordance with any limitations, restrictions, conditions or mandatory directions imposed by law upon such obligation, expenditure, receipt or use.
- C. The State of Illinois, House of Representatives – Office of the Clerk has complied, in all material respects, with applicable laws and regulations, including the State uniform accounting system, in its financial and fiscal operations.
- D. State revenues and receipts collected by the State of Illinois, House of Representatives – Office of the Clerk are in accordance with applicable laws and regulations and the accounting and recordkeeping of such revenues and receipts is fair, accurate and in accordance with law.

- E. Money or negotiable securities or similar assets handled by the State of Illinois, House of Representatives – Office of the Clerk on behalf of the State or held in trust by the State of Illinois, House of Representatives – Office of the Clerk have been properly and legally administered, and the accounting and recordkeeping relating thereto is proper, accurate, and in accordance with law.

Yours truly,

State of Illinois, House of Representatives – Office of the Clerk

**SIGNED ORIGINAL ON FILE**

(Timothy D. Mapes, Clerk of the House)

**SIGNED ORIGINAL ON FILE**

(Nancy Daugherty, Chief Fiscal Officer)



**GENERAL ASSEMBLY  
STATE OF ILLINOIS**

**MICHAEL J. MADIGAN**  
SPEAKER  
HOUSE OF REPRESENTATIVES

ROOM 300  
STATE HOUSE  
SPRINGFIELD, ILLINOIS 62706

January 19, 2018

Kerber, Eck & Braeckel LLP  
3200 Robbins Road, Suite 200A  
Springfield, IL 62704

We are responsible for the identification of, and compliance with, all aspects of laws, regulations, contracts, or grant agreements that could have a material effect on the operations of the State of Illinois, House of Representatives – Democratic Leadership. We are responsible for and we have established and maintained an effective system of internal controls over compliance requirements. We have performed an evaluation of the State of Illinois, House of Representatives – Democratic Leadership’s compliance with the following assertions during the two-year period ended June 30, 2017. Based on this evaluation, we assert that during the years ended June 30, 2016 and June 30, 2017, the State of Illinois, House of Representatives – Democratic Leadership has materially complied with the assertions below.

- A. The State of Illinois, House of Representatives – Democratic Leadership has obligated, expended, received and used public funds of the State in accordance with the purpose for which such funds have been appropriated or otherwise authorized by law.
- B. The State of Illinois, House of Representatives – Democratic Leadership has obligated, expended, received and used public funds of the State in accordance with any limitations, restrictions, conditions or mandatory directions imposed by law upon such obligation, expenditure, receipt or use.
- C. The State of Illinois, House of Representatives – Democratic Leadership has complied, in all material respects, with applicable laws and regulations, including the State uniform accounting system, in its financial and fiscal operations.
- D. State revenues and receipts collected by the State of Illinois, House of Representatives – Democratic Leadership are in accordance with applicable laws and regulations and the accounting and recordkeeping of such revenues and receipts is fair, accurate and in accordance with law.

- E. Money or negotiable securities or similar assets handled by the State of Illinois, House of Representatives – Democratic Leadership on behalf of the State or held in trust by the State of Illinois, House of Representatives – Democratic Leadership have been properly and legally administered, and the accounting and recordkeeping relating thereto is proper, accurate, and in accordance with law.

Yours truly,

State of Illinois, House of Representatives – Democratic Leadership

**SIGNED ORIGINAL ON FILE**

\_\_\_\_\_  
(Timothy D. Mapes, Chief of Staff)

**SIGNED ORIGINAL ON FILE**

\_\_\_\_\_  
(Henry Harms, Chief Fiscal Officer)

401 SOUTH SPRING STREET  
ROOM 400 NORTH  
SPRINGFIELD, ILLINOIS 62706  
TELEPHONE 217-782-2041  
FAX 217-782-0800



ILLINOIS HOUSE OF REPRESENTATIVES  
**HOUSE REPUBLICAN LEADERSHIP  
FISCAL OFFICE**

January 19, 2018

Kerber, Eck & Braeckel LLP  
3200 Robbins Road, Suite 200A  
Springfield, IL 62704

We are responsible for the identification of, and compliance with, all aspects of laws, regulations, contracts, or grant agreements that could have a material effect on the operations of the State of Illinois, House of Representatives – Republican Leadership. We are responsible for and we have established and maintained an effective system of internal controls over compliance requirements. We have performed an evaluation of the State of Illinois, House of Representatives – Republican Leadership’s compliance with the following assertions during the two-year period ended June 30, 2017. Based on this evaluation, we assert that during the years ended June 30, 2016 and June 30, 2017, the State of Illinois, House of Representatives – Republican Leadership has materially complied with the assertions below.

- A. The State of Illinois, House of Representatives – Republican Leadership has obligated, expended, received and used public funds of the State in accordance with the purpose for which such funds have been appropriated or otherwise authorized by law.
- B. The State of Illinois, House of Representatives – Republican Leadership has obligated, expended, received and used public funds of the State in accordance with any limitations, restrictions, conditions or mandatory directions imposed by law upon such obligation, expenditure, receipt or use.
- C. The State of Illinois, House of Representatives – Republican Leadership has complied, in all material respects, with applicable laws and regulations, including the State uniform accounting system, in its financial and fiscal operations.
- D. State revenues and receipts collected by the State of Illinois, House of Representatives – Republican Leadership are in accordance with applicable laws and regulations and the accounting and recordkeeping of such revenues and receipts is fair, accurate and in accordance with law.

- E. Money or negotiable securities or similar assets handled by the State of Illinois, House of Representatives – Republican Leadership on behalf of the State or held in trust by the State of Illinois, House of Representatives – Republican Leadership have been properly and legally administered, and the accounting and recordkeeping relating thereto is proper, accurate, and in accordance with law.

Yours truly,

State of Illinois, House of Representatives – Republican Leadership

**SIGNED ORIGINAL ON FILE**

\_\_\_\_\_  
(Andrew Freiheit, Chief of Staff)

**SIGNED ORIGINAL ON FILE**

\_\_\_\_\_  
(Kathy Miller, Fiscal Director)

STATE OF ILLINOIS  
GENERAL ASSEMBLY  
HOUSE OF REPRESENTATIVES  
COMPLIANCE EXAMINATION  
For the Two Years Ended June 30, 2017

**SUMMARY**

The compliance testing performed during this examination was conducted in accordance with *Government Auditing Standards* and in accordance with the Illinois State Auditing Act.

**ACCOUNTANT’S REPORTS**

The Independent Accountant’s Report on State Compliance, on Internal Control Over Compliance, and on Supplementary Information for State Compliance Purposes does not contain scope limitations, disclaimers, or other significant non-standard language.

**SUMMARY OF FINDINGS**

<u>Number of</u>	<u>Current Report</u>	<u>Prior Report</u>
Findings	-	-
Repeated Findings	-	-
Prior recommendations implemented or not repeated	-	-

**EXIT CONFERENCE**

Clerk of the House personnel waived an exit conference in correspondence from Nancy Daugherty, Fiscal Officer, dated January 12, 2018.

House Republican Leadership personnel waived an exit conference in correspondence from Bev Marshall, Fiscal Officer, dated January 16, 2018.

House Democratic Leadership personnel waived an exit conference in correspondence from Henry Harms, Fiscal Officer, dated January 12, 2018.



Kerber, Eck & Braeckel LLP

CPAs and  
Management Consultants

3200 Robbins Road  
Suite 200A  
Springfield, IL 62704-6525  
ph 217.789.0960  
fax 217.789.2822  
www.kebcpa.com

INDEPENDENT ACCOUNTANT'S REPORT ON STATE COMPLIANCE,  
ON INTERNAL CONTROL OVER COMPLIANCE, AND ON  
SUPPLEMENTARY INFORMATION FOR STATE COMPLIANCE PURPOSES

Legislative Audit Commission  
State of Illinois  
Springfield, Illinois

**Compliance**

We have examined the State of Illinois, General Assembly - House of Representatives' compliance with the requirements listed below, as more fully described in the Audit Guide for Financial Audits and Compliance Attestation Engagements of Illinois State Agencies (Audit Guide) as adopted by the Auditor General, during the two years ended June 30, 2017. The management of the State of Illinois, General Assembly - House of Representatives is responsible for compliance with these requirements. Our responsibility is to express an opinion on the State of Illinois, General Assembly - House of Representatives' compliance based on our examination.

- A. The State of Illinois, General Assembly - House of Representatives has obligated, expended, received, and used public funds of the State in accordance with the purpose for which such funds have been appropriated or otherwise authorized by law.
- B. The State of Illinois, General Assembly - House of Representatives has obligated, expended, received, and used public funds of the State in accordance with any limitations, restrictions, conditions or mandatory directions imposed by law upon such obligation, expenditure, receipt or use.
- C. The State of Illinois, General Assembly - House of Representatives has complied, in all material respects, with applicable laws and regulations, including the State uniform accounting system, in its financial and fiscal operations.
- D. State revenues and receipts collected by the State of Illinois, General Assembly - House of Representatives are in accordance with applicable laws and regulations and the accounting and recordkeeping of such revenues and receipts is fair, accurate and in accordance with law.
- E. Money or negotiable securities or similar assets handled by the State of Illinois, General Assembly - House of Representatives on behalf of the State or held in trust by the State of Illinois, General Assembly - House of Representatives have been properly and legally administered and the accounting and recordkeeping relating thereto is proper, accurate, and in accordance with law.

Our examination was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants; the standards applicable to attestation engagements contained in *Government Auditing Standards* issued by the Comptroller General of the United States; the Illinois State Auditing Act (Act); and the Audit Guide as adopted by the Auditor General pursuant to the Act (Audit Guide). Those standards, the Act, and the Audit Guide require that we plan and perform the examination to obtain reasonable assurance about whether the State of Illinois, General Assembly - House of Representatives complied, in all material respects, with the specified requirements listed above. An examination involves performing procedures to obtain evidence about whether the State of Illinois, General Assembly - House of Representatives, complied with the specified requirements listed above. The nature, timing and extent of the procedures selected depend on our judgement, including an assessment of the risks of material noncompliance, whether due to fraud or error.

We believe that the evidence we obtained is sufficient and appropriate to provide a reasonable basis for our opinion. Our examination does not provide a legal determination on the State of Illinois, Illinois General Assembly - House of Representatives' compliance with specified requirements.

In our opinion, the State of Illinois, General Assembly - House of Representatives complied, in all material respects, with the requirements listed in the first paragraph of this report during the two years ended June 30, 2017.

The purpose of this report on compliance is solely to describe the scope of our testing and the results of that testing in accordance with the requirements of the Audit Guide issued by the Illinois Office of the Auditor General. Accordingly, this report is not suitable for any other purpose.

### **Internal Control**

Management of the State of Illinois, General Assembly - House of Representatives is responsible for establishing and maintaining effective internal control over compliance with the requirements listed in the first paragraph of this report. In planning and performing our examination, we considered the State of Illinois, General Assembly - House of Representatives' internal control over compliance with the requirements listed in the first paragraph of this report to determine the examination procedures that are appropriate in the circumstances for the purpose of expressing our opinion on compliance and to test and report on internal control over compliance in accordance with the Audit Guide, issued by the Illinois Office of the Auditor General, but not for the purpose of expressing an opinion on the effectiveness of the State of Illinois, General Assembly - House of Representatives' internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the State of Illinois, General Assembly - House of Representatives' internal control over compliance.

*A deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with the requirements listed in the first paragraph of this report on a timely basis. *A material weakness in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a requirement listed in the first paragraph of this report will not be prevented, or detected and

corrected, on a timely basis. *A significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

As required by the Audit Guide, immaterial findings excluded from this report have been reported in a separate letter to your office.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Audit Guide, issued by the Illinois Office of the Auditor General. Accordingly, this report is not suitable for any other purpose.

#### **Supplementary Information for State Compliance Purposes**

Our examination was conducted for the purpose of forming an opinion on compliance with the requirements listed in the first paragraph of this report. The accompanying supplementary information for the years ended June 30, 2017 and June 30, 2016 in Schedules 1 through 6 and the Analysis of Operations Section is presented for purposes of additional analysis. We have applied certain limited procedures as prescribed by the Audit Guide as adopted by the Auditor General to the June 30, 2017 and June 30, 2016 accompanying supplementary information in Schedules 1 through 6. However, we do not express an opinion on the accompanying supplementary information.

We have not applied procedures to the June 30, 2015 accompanying supplementary information in Schedules 3 through 6 and in the Analysis of Operations Section, and accordingly, we do not express an opinion or provide any assurance on it.

This report is intended solely for the information and use of the Auditor General, the General Assembly, the Legislative Audit Commission, the Governor, and State of Illinois, General Assembly - House of Representatives' management, and is not intended to be and should not be used by anyone other than these specified parties.

**SIGNED ORIGINAL ON FILE**

Springfield, Illinois  
January 19, 2018

STATE OF ILLINOIS  
GENERAL ASSEMBLY  
HOUSE OF REPRESENTATIVES  
COMPLIANCE EXAMINATION  
For the Two Years Ended June 30, 2017

**SUPPLEMENTARY INFORMATION FOR STATE COMPLIANCE PURPOSES**

**SUMMARY**

Supplementary Information for State Compliance Purposes presented in this section of the report includes the following:

- Fiscal Schedules and Analysis
  - Schedule of Appropriations, Expenditures and Lapsed Balances
    - Fiscal Year 2017
    - Fiscal Year 2016
  - Comparative Schedule of Net Appropriations, Expenditures and Lapsed Balances
  - Comparative Schedule of Net Appropriations, Expenditures and Lapsed Balances by Major Object Account
  - Schedule of Changes in State Property
  - Comparative Schedule of Cash Receipts and Reconciliation of Cash Receipts to Deposits Remitted to the State Comptroller
  
- Analysis of Operations (Not Examined)
  - Agency Functions and Planning Program (Not Examined)
  - Analysis of Significant Variations in Expenditures (Not Examined)
  - Analysis of Significant Variations in Receipts (Not Examined)
  - Analysis of Significant Lapse Period Spending (Not Examined)
  - Budget Impasse Disclosures (Not Examined)
  - Alternative Financing in lieu of Appropriations and Programs to Address Untimely Payments to Vendors (Not Examined)
  - Interest Cost on Fiscal Year 2016 and 2017 Invoices (Not Examined)
  - Average Number of Employees (Not Examined)
  - Service Efforts and Accomplishments (Not Examined)

The accountant's report that covers the Supplementary Information for State Compliance Purposes presented in the Compliance Report Section states the accountants have applied certain limited procedures as prescribed by the Audit Guide as adopted by the Auditor General to the June 30, 2017 and June 30, 2016 accompanying supplementary information in Schedules 1 through 6. However, the accountants do not express an opinion on the supplementary information. The accountant's report also states that they have not applied procedures to the Analysis of Operations Section, and accordingly, they do not express an opinion or provide any assurance on it.

STATE OF ILLINOIS  
GENERAL ASSEMBLY  
HOUSE OF REPRESENTATIVES  
COMPLIANCE EXAMINATION  
SCHEDULE OF APPROPRIATIONS, EXPENDITURES AND LAPSED BALANCES  
Appropriations for Fiscal Year 2017  
Fifteen Months Ended September 30, 2017

<u>Public Act 98-0679</u>	<u>Appropriations (Net After Transfers)</u>	<u>Expenditures Through 6/30/2017</u>	<u>Lapse Period Expenditures 7/01-8/31/17</u>	<u>Total Expenditures</u>	<u>Balances Lapsed</u>
<u>GENERAL REVENUE FUND - 001</u>					
For the ordinary, incidental, and contingent expenses of leadership staff and office operations:					
Speaker	\$ 5,109,643	\$ 3,961,522	\$ 361,392	\$ 4,322,914	\$ 786,729
Minority Leader	4,903,609	4,639,651	113,875	4,753,526	150,083
For the ordinary and incidental expenses of the general staff, operations, and special and standing committees, for per diem employees and for expenses incurred in transcribing and printing of House debates					
	5,631,018	4,230,543	247,110	4,477,653	1,153,365
For the purchasing on contract as required by law of printing, binding, printing paper, stationery, and office supplies, no part of which shall be expended for expenses of purchasing, handling, or distributing such supplies and against which no indebtedness shall be incurred without the written approval of the Speaker of the House of Representatives					
	94,996	6,497	50,262	56,759	38,237
For travel expenses to Springfield of members on official legislative business during weeks when the General Assembly is not in session					
	30,394	12,863	736	13,599	16,795

STATE OF ILLINOIS  
GENERAL ASSEMBLY  
HOUSE OF REPRESENTATIVES  
COMPLIANCE EXAMINATION  
SCHEDULE OF APPROPRIATIONS, EXPENDITURES AND LAPSED BALANCES - CONTINUED  
Appropriations for Fiscal Year 2017  
Fifteen Months Ended September 30, 2017

	Appropriations (Net After Transfers)	Expenditures Through 6/30/2017	Lapse Period Expenditures 7/01-9/30/17	Total Expenditures	Balances Lapsed
<u>Public Act 98-0679</u>					
<u>GENERAL REVENUE FUND - 001 (Continued)</u>					
For furnishing the items to members throughout the year in connection with their legislative duties and responsibilities and not in connection with any political campaign	\$ 8,190,285	\$ 7,284,781	\$ 328,151	\$ 7,612,932	\$ 577,353
For expenses of Standing House Committees	<u>3,444,963</u>	<u>3,119,723</u>	<u>92,337</u>	<u>3,212,060</u>	<u>232,903</u>
Sub-Total Fund - 001	\$ 27,404,908	\$ 23,255,580	\$ 1,193,863	\$ 24,449,443	\$ 2,955,465
<u>GENERAL ASSEMBLY OPERATIONS</u> <u>REVOLVING FUND - 196</u>					
For ordinary and contingent expenses	<u>\$ 250,000</u>	<u>\$ 11,000</u>	<u>\$ -</u>	<u>\$ 11,000</u>	<u>\$ 239,000</u>
GRAND TOTAL - ALL FUNDS	<u>\$ 27,654,908</u>	<u>\$ 23,266,580</u>	<u>\$ 1,193,863</u>	<u>\$ 24,460,443</u>	<u>\$ 3,194,465</u>

Note 1: The information reflected in this schedule was taken directly from the records of the State Comptroller and reconciled to the records of the Agency.

Note 2: Expenditures amounts are vouchers approved for payment by the Agency and submitted to the State Comptroller for payment to the vendor.

Note 3: The General Assembly - House of Representatives operated under a continuing appropriation for fiscal year 2017 authorized by Section 50-22 of Public Act 98-0682.

STATE OF ILLINOIS  
 GENERAL ASSEMBLY  
 HOUSE OF REPRESENTATIVES  
 COMPLIANCE EXAMINATION  
 SCHEDULE OF APPROPRIATIONS, EXPENDITURES AND LAPSED BALANCES  
 Appropriations for Fiscal Year 2016  
 Fourteen Months Ended August 31, 2016

<u>Public Act 98-0679</u>	<u>Appropriations (Net After Transfers)</u>	<u>Expenditures Through 6/30/2016</u>	<u>Lapse Period Expenditures 7/01-8/31/2016</u>	<u>Total Expenditures</u>	<u>Balances Lapsed</u>
<u>GENERAL REVENUE FUND - 001</u>					
For the ordinary, incidental, and contingent expenses of leadership staff and office operations:					
Speaker	\$ 5,109,643	\$ 4,270,981	\$ 668,047	\$ 4,939,028	\$ 170,615
Minority Leader	4,903,609	4,662,462	65,551	4,728,013	175,596
For the ordinary and incidental expenses of the general staff, operations, and special and standing committees, for per diem employees and for expenses incurred in transcribing and printing of House debates					
	5,631,018	4,457,526	116,963	4,574,489	1,056,529
For the purchasing on contract as required by law of printing, binding, printing paper, stationery, and office supplies, no part of which shall be expended for expenses of purchasing, handling, or distributing such supplies and against which no indebtedness shall be incurred without the written approval of the Speaker of the House of Representatives					
	94,996	15,077	46,205	61,282	33,714
For travel expenses to Springfield of members on official legislative business during weeks when the General Assembly is not in session					
	30,394	2,288	-	2,288	28,106

STATE OF ILLINOIS  
 GENERAL ASSEMBLY  
 HOUSE OF REPRESENTATIVES  
 COMPLIANCE EXAMINATION  
 SCHEDULE OF APPROPRIATIONS, EXPENDITURES AND LAPSED BALANCES - CONTINUED  
 Appropriations for Fiscal Year 2016  
 Fourteen Months Ended August 31, 2016

<u>Public Act 98-0679</u>	<u>Appropriations (Net After Transfers)</u>	<u>Expenditures Through 6/30/2016</u>	<u>Lapse Period Expenditures 7/01-8/31/2016</u>	<u>Total Expenditures</u>	<u>Balances Lapsed</u>
<u>GENERAL REVENUE FUND - 001 (Continued)</u>					
For furnishing the items to members throughout the year in connection with their legislative duties and responsibilities and not in connection with any political campaign	\$ 8,190,285	\$ 7,436,051	\$ 321,667	\$ 7,757,718	\$ 432,567
For expenses of Standing House Committees	<u>3,444,963</u>	<u>3,020,648</u>	<u>244,761</u>	<u>3,265,409</u>	<u>179,554</u>
Sub-Total Fund - 001	\$ 27,404,908	\$ 23,865,033	\$ 1,463,194	\$ 25,328,227	\$ 2,076,681
<u>GENERAL ASSEMBLY OPERATIONS REVOLVING FUND - 196</u>					
For ordinary and contingent expenses	<u>\$ 250,000</u>	<u>\$ 11,000</u>	<u>\$ -</u>	<u>\$ 11,000</u>	<u>\$ 239,000</u>
GRAND TOTAL - ALL FUNDS	<u><u>\$ 27,654,908</u></u>	<u><u>\$ 23,876,033</u></u>	<u><u>\$ 1,463,194</u></u>	<u><u>\$ 25,339,227</u></u>	<u><u>\$ 2,315,681</u></u>

Note 1: The information reflected in this schedule was taken directly from the records of the State Comptroller and reconciled to the records of the Agency.

Note 2: Expenditures amounts are vouchers approved for payment by the Agency and submitted to the State Comptroller for payment to the vendor.

Note 3: The General Assembly - House of Representatives operated under a continuing appropriation for fiscal year 2016 authorized by Section 50-22 of Public Act 98-0682.

STATE OF ILLINOIS  
GENERAL ASSEMBLY  
HOUSE OF REPRESENTATIVES  
COMPLIANCE EXAMINATION  
COMPARATIVE SCHEDULE OF NET APPROPRIATIONS, EXPENDITURES AND LAPSED BALANCES  
For the Fiscal Years Ended June 30, 2017, 2016 and 2015

	FISCAL YEAR		
	2017	2016	2015
	PA 98-0679	PA 98-0679	PA 98-0679
<u>GENERAL REVENUE FUND - 001</u>			
Appropriations (net after transfers)	\$ 27,404,908	\$ 27,404,908	\$ 28,797,718
Expenditures			
For the ordinary, incidental, and contingent expenses of leadership staff and staff and office operations:			
Speaker	4,322,914	4,939,028	4,686,881
Minority Leader	4,753,526	4,728,013	4,830,228
For the ordinary and incidental expenses of the general staff, operations, and special and standing committees, for per diem employees and for expenses incurred in transcribing and printing of House debates	4,477,653	4,574,489	4,707,538
For the purchasing on contract as required by law of printing, binding, printing paper, stationery, and office supplies, no part of which shall be expended for expenses of purchasing, handling, or distributing such supplies and against which no indebtedness shall be incurred without the written approval of the Speaker of the House of Representatives	56,759	61,282	63,859
For travel expenses to Springfield of members on official legislative business during weeks when the General Assembly is not in session	13,599	2,288	11,785
For furnishing the items to members throughout the year in connection with their legislative duties and responsibilities and not in connection with any political campaign	7,612,932	7,757,718	7,783,318
For expenses of Standing House Committees	3,212,060	3,265,409	2,958,043
For expenses in connection with the planning and preparation of redistricting of legislative and representative districts as required by Article IV, Section 3 of the Illinois Constitution of 1970:			
Speaker	-	-	1,400
Total expenditures	<u>24,449,443</u>	<u>25,328,227</u>	<u>25,043,052</u>
Lapsed balances fund - 001	<u>\$ 2,955,465</u>	<u>\$ 2,076,681</u>	<u>\$ 3,754,666</u>

STATE OF ILLINOIS  
 GENERAL ASSEMBLY  
 HOUSE OF REPRESENTATIVES  
 COMPLIANCE EXAMINATION  
 COMPARATIVE SCHEDULE OF NET APPROPRIATIONS, EXPENDITURES AND LAPSED BALANCES - CONTINUED  
 For the Fiscal Years Ended June 30, 2017, 2016 and 2015

	FISCAL YEAR		
	2017	2016	2015
	<u>PA 98-0679</u>	<u>PA 98-0679</u>	<u>PA 98-0679</u>
<u>GENERAL ASSEMBLY OPERATIONS REVOLVING FUND - 196</u>			
Appropriations (net after transfers)	\$ 250,000	\$ 250,000	\$ 250,000
Expenditures			
For ordinary and contingent expenses	<u>11,000</u>	<u>11,000</u>	<u>11,000</u>
Lapsed balances fund - 196	<u>\$ 239,000</u>	<u>\$ 239,000</u>	<u>\$ 239,000</u>
 <u>GRAND TOTAL - ALL FUNDS</u>			
Appropriations (net after transfers)	\$ 27,654,908	\$ 27,654,908	\$ 29,047,718
Expenditures	<u>24,460,443</u>	<u>25,339,227</u>	<u>25,054,052</u>
Lapsed balances all funds	<u>\$ 3,194,465</u>	<u>\$ 2,315,681</u>	<u>\$ 3,993,666</u>

STATE OF ILLINOIS  
GENERAL ASSEMBLY  
HOUSE OF REPRESENTATIVES  
COMPLIANCE EXAMINATION  
COMPARATIVE SCHEDULE OF NET APPROPRIATIONS, EXPENDITURES AND LAPSED BALANCES - CONTINUED  
For the Fiscal Years Ended June 30, 2017, 2016 and 2015

	FISCAL YEAR		
	2017	2016	2015
	<u>PA 98-0679</u>	<u>PA 98-0679</u>	<u>PA 98-0679</u>
<u>State Officers' Salaries</u>			
Appropriations to Comptroller's office for House of Representatives members' salaries	\$ 9,319,750	\$ 9,064,150	\$ 9,325,310
<u>Expenditures</u>			
For the Speaker of the House and Minority Leader	54,954	50,375	54,954
For the Majority Leader of the House	23,230	21,294	23,230
For the 12 Assistant Majority and Minority Leaders in the House	218,309	198,737	210,781
For the Majority and Minority Conference Chairmen in the House	28,606	16,561	15,056
For the two Deputy Majority and the two Deputy Minority Leaders in the House	69,269	64,321	79,164
For the Chairmen and Minority Spokesmen of Standing and Select Committees in the House	610,151	537,863	561,098
For salaries, 118 members of the House of Representatives	<u>8,021,607</u>	<u>7,433,695</u>	<u>8,015,954</u>
Total expenditures	<u>9,026,126</u>	<u>8,322,846</u>	<u>8,960,237</u>
Lapsed balances - state officers' salaries	<u>\$ 293,624</u>	<u>\$ 741,304</u>	<u>\$ 365,073</u>

STATE OF ILLINOIS  
GENERAL ASSEMBLY  
HOUSE OF REPRESENTATIVES  
COMPLIANCE EXAMINATION  
COMPARATIVE SCHEDULE OF NET APPROPRIATIONS,  
EXPENDITURES AND LAPSED BALANCES BY MAJOR OBJECT CODE  
For the Fiscal Years Ended June 30, 2017, 2016 and 2015

	FISCAL YEAR		
	2017	2016	2015
<u>GENERAL REVENUE FUND - 001</u>	<u>P.A. 98-0679</u>	<u>P.A. 98-0679</u>	<u>P.A. 98-0679</u>
Appropriations (net after transfers)	\$ 27,404,908	\$ 27,404,908	\$ 28,797,718
Expenditures			
Personal services	14,982,388	15,559,709	15,331,821
State contribution to social security	1,090,730	1,129,461	1,107,321
Personal services - contractual	3,286,268	3,294,403	2,947,859
Social security - contractual employees	239,232	245,275	216,302
Contractual services	3,458,346	3,408,771	3,328,099
Travel	322,305	274,141	314,973
Printing	69,741	121,830	110,265
Commodities	186,831	219,973	245,832
Equipment	271,366	579,641	667,790
Electronic data processing	122,918	4,042	24,220
Telecommunications	372,543	469,929	633,109
Operation of automobile equipment	10,977	12,496	23,060
Permanent improvements	5,000	8,469	404
Lump sums and other purposes	30,798	87	91,997
Total expenditures	<u>24,449,443</u>	<u>25,328,227</u>	<u>25,043,052</u>
Lapsed balances fund - 001	<u>\$ 2,955,465</u>	<u>\$ 2,076,681</u>	<u>\$ 3,754,666</u>
<u>GENERAL ASSEMBLY OPERATIONS REVOLVING FUND - 196</u>			
Appropriations (net after transfers)	\$ 250,000	\$ 250,000	\$ 250,000
Expenditures			
Contractual services	11,000	11,000	11,000
Lapsed balances fund - 196	<u>\$ 239,000</u>	<u>\$ 239,000</u>	<u>\$ 239,000</u>
<u>GRAND TOTAL - ALL FUNDS</u>			
Appropriations (net after transfers)	\$ 27,654,908	\$ 27,654,908	\$ 29,047,718
Expenditures	<u>24,460,443</u>	<u>25,339,227</u>	<u>25,054,052</u>
Lapsed balances all funds	<u>\$ 3,194,465</u>	<u>\$ 2,315,681</u>	<u>\$ 3,993,666</u>

STATE OF ILLINOIS  
GENERAL ASSEMBLY  
HOUSE OF REPRESENTATIVES  
COMPLIANCE EXAMINATION  
SCHEDULE OF CHANGES IN STATE PROPERTY  
For the Two Years Ended June 30, 2017

	<u>Equipment</u>
Balance at July 1, 2015	\$ 8,161,384
Additions	627,543
Deletions	(94,346)
Net Transfers	<u>(353,540)</u>
Balance at June 30, 2016	<u>\$ 8,341,041</u>
Balance at July 1, 2016	\$ 8,341,041
Additions	582,491
Deletions	(74,273)
Net Transfers	<u>(718,391)</u>
Balance at June 30, 2017	<u>\$ 8,130,868</u>

Note: The above schedule has been derived from Agency records which have been reconciled to property reports submitted to the State Comptroller.

STATE OF ILLINOIS  
GENERAL ASSEMBLY  
HOUSE OF REPRESENTATIVES  
COMPLIANCE EXAMINATION  
COMPARATIVE SCHEDULE OF CASH RECEIPTS AND  
RECONCILIATION OF CASH RECEIPTS TO  
DEPOSITS REMITTED TO THE STATE COMPTROLLER  
For the Years Ended June 30, 2017, 2016 and 2015

	FISCAL YEAR		
	2017	2016	2015
<u>GENERAL REVENUE FUND - 001</u>			
Majority Leadership	\$ 25	\$ 95	\$ 146
Minority Leadership	61	75	18
Clerk of the House	1,069	165	114
Prior Year Refunds	6,927	11,853	2,008
	<hr/>	<hr/>	<hr/>
Total cash receipts per Agency	8,082	12,188	2,286
Less - In transit at End of Year	-	-	-
Plus - In transit at Beginning of Year	-	-	-
	<hr/>	<hr/>	<hr/>
Total cash receipts per State Comptroller's Records	<u>\$ 8,082</u>	<u>\$ 12,188</u>	<u>\$ 2,286</u>

STATE OF ILLINOIS  
GENERAL ASSEMBLY  
HOUSE OF REPRESENTATIVES  
COMPLIANCE EXAMINATION  
AGENCY FUNCTIONS AND PLANNING PROGRAM  
(NOT EXAMINED)  
For the Two Years Ended June 30, 2017

Agency Functions

The Legislative Power of the State of Illinois is vested in the General Assembly, which is composed of a 59-member Senate and a 118-member House of Representatives. Its principal activities are enacting, amending or repealing laws, passing resolutions, adopting appropriation bills and conducting inquiries on proposed legislation.

As of 1982, each Legislative district is comprised of one Senate district, which is divided into two representative districts. Every two years, one representative is elected from each representative district for a term of two years.

On the first day of the January session of the General Assembly in odd-numbered years, the Secretary of State shall convene the House of Representatives to elect from its membership a Speaker of the House of Representatives as presiding officer. The House shall also elect a Minority Leader, a Clerk of the House, an Assistant Clerk of the House and a Doorkeeper.

Speaker of the House

Speaker of the House of Representatives - Representative Michael J. Madigan

The Speaker has those powers conferred upon him or her by the Constitution, the laws of Illinois, and any other motions or resolutions adopted by the House or jointly by the House and Senate. The Speaker is the chief administrative officer of the House and has those powers necessary to carry out those functions. Various duties and responsibilities are outlined in House Rule 4.

The office of the Speaker of the House is located at 300 State House, Springfield, Illinois.

Minority Leader

Minority Leader - Representative Jim Durkin

The Minority Leader has those powers conferred upon him or her by the Constitution, the laws of Illinois, and any other motions or resolutions adopted by the House or jointly by the House and Senate. For purposes of powers of appointment conferred by the Constitution, the Minority Leader is a member of the numerically strongest political party other than the party to which the Speaker belongs. The Minority leader has general supervision of the minority caucus staff.

The office of the Minority Leader is located at 316 State House, Springfield, Illinois.

STATE OF ILLINOIS  
GENERAL ASSEMBLY  
HOUSE OF REPRESENTATIVES  
COMPLIANCE EXAMINATION  
AGENCY FUNCTIONS AND PLANNING PROGRAM  
(NOT EXAMINED) - CONTINUED  
For the Two Years Ended June 30, 2017

Clerk of the House and Assistant Clerk of the House

Clerk of the House - Timothy D. Mapes  
Assistant Clerk of the House - Bradley Bolin

The Clerk of the House may adopt policies and procedures for the conduct of his or her office. Various duties and responsibilities are outlined in House Rule 6. The Speaker is the final arbiter of any dispute arising in connection with the operation of the Office of the Clerk.

The Assistant Clerk of the House shall perform those duties as assigned by the Clerk.

The office of the Clerk of the House is located at 402 Stratton Building, Springfield, Illinois.

Doorkeeper

Doorkeeper - Lee A. Crawford

The Doorkeeper shall perform those duties assigned by law, or as ordered by the Speaker, Presiding Officer, or Clerk. The various duties are outlined in House Rule 8.

Planning Program

The House of Representatives does not have a formal planning program. A long range planning program is difficult to formulate for a legislative body, whose purpose is to legislate rather than to provide a governmental service. The powers and duties of the House of Representatives are detailed in the State of Illinois Constitution, the laws of Illinois, other motions or resolutions adopted by the House or jointly by the House and the Senate, and by the House Rules.

STATE OF ILLINOIS  
GENERAL ASSEMBLY  
HOUSE OF REPRESENTATIVES  
COMPLIANCE EXAMINATION  
ANALYSIS OF SIGNIFICANT VARIATIONS  
For the Two Years Ended June 30, 2017

ANALYSIS OF SIGNIFICANT VARIATIONS IN EXPENDITURES (NOT EXAMINED)

In fiscal year 2017 and fiscal year 2016, there were no significant variations in expenditures for the House of Representatives which differed by at least \$ 49,000 and by more than 20 percent from the previous year.

ANALYSIS OF SIGNIFICANT VARIATIONS IN RECEIPTS (NOT EXAMINED)

In fiscal year 2017 and fiscal year 2016, there were no significant variations in receipts for the House of Representatives which differed by at least \$ 49,000 and by more than 20 percent from the previous year.

STATE OF ILLINOIS  
GENERAL ASSEMBLY  
HOUSE OF REPRESENTATIVES  
COMPLIANCE EXAMINATION  
ANALYSIS OF SIGNIFICANT LAPSE PERIOD SPENDING (NOT EXAMINED)  
For the Two Years Ended June 30, 2017

Significant lapse period spending greater than \$ 49,000 and 20% are as follows:

<u>Expenditure Item</u>	<u>Fund</u>	<u>Total Expenditures</u>	<u>Lapse Period Expenditures</u>	<u>Percent</u>	<u>Explanation of Significant Lapse Period Expenditures</u>
<u>Fiscal Year 2017</u>					
For the purchasing on contract as required by law of printing, binding, printing paper, stationery, and office supplies, no part of which shall be expended for expenses of purchasing, handling, or distributing such supplies and against which no indebtedness shall be incurred without the written approval of the Speaker of the House of Representatives	001	\$ 56,759	\$ 50,262	89%	Lapse period spending was due to the purchase of office supplies prior to June 30, 2017, which were not paid until lapse period.
<u>Fiscal Year 2016</u>					
For the purchasing on contract as required by law of printing, binding, printing paper, stationery, and office supplies, no part of which shall be expended for expenses of purchasing, handling, or distributing such supplies and against which no indebtedness shall be incurred without the written approval of the Speaker of the House of Representatives	001	\$ 61,282	\$ 46,205	75%	Lapse period spending was due to the purchase of office supplies prior to June 30, 2016, which were not paid until lapse period.

STATE OF ILLINOIS  
GENERAL ASSEMBLY  
HOUSE OF REPRESENTATIVES  
COMPLIANCE EXAMINATION  
BUDGET IMPASSE DISCLOSURES (NOT EXAMINED)  
For the Two Years Ended June 30, 2017

Continuing Appropriation for Fiscal Years 2017 and 2016

Section 50-22 of Public Act 98-0682 authorized the amount of aggregate appropriations for legislative operations to not be less than the total aggregate appropriations made available for legislative operations for the immediately preceding fiscal year. This public act was used to appropriate and expend funds during both the fiscal year 2016 and fiscal year 2017 budget years.

STATE OF ILLINOIS  
GENERAL ASSEMBLY  
HOUSE OF REPRESENTATIVES  
COMPLIANCE EXAMINATION  
ALTERNATIVE FINANCING IN LIEU OF APPROPRIATIONS AND PROGRAMS TO  
ADDRESS UNTIMELY PAYMENTS TO VENDORS (NOT EXAMINED)  
For the Two Years Ended June 30, 2017

Transactions Involving the Illinois Finance Authority

The State of Illinois, General Assembly - House of Representatives and its vendors did not participate in alternative financing in lieu of enacted appropriations involving the Illinois Finance Authority during the two years ended June 30, 2017.

Transactions Involving the Vendor Payment Program and Vendor Support Initiative Program

*Vendor Payment Program (VPP)*

In 2011, the State of Illinois (State) created the voluntary VPP in response to delays in payments for goods and services provided by the State's vendors arising from the State's cash flow deficit. The Department of Central Management Services (CMS) approved third party financing entities to act as "qualified purchasers" of accounts receivable from "participating vendors" who had submitted invoices which had not been paid by the State.

A participating vendor's accounts receivable is eligible for the VPP if it is from an invoice unpaid by the State that is (1) not for medical assistance payments (2) where 90 days have passed since the proper bill date, which is (3) entitled to interest under the State Prompt Payment Act (Act) (30 ILCS 540) and (4) free of any liens or encumbrances. Under the terms of an agreement between a qualified purchaser and the participating vendor, the participating vendor receives payment for 90% of the receivable balance. The participating vendor, in turn, assigns its rights to the interest due under the Act to the qualified purchaser. When the State Comptroller ultimately pays the invoice, the participating vendor receives the remaining 10% due (less any offsets).

Notably, while CMS approved the qualified purchasers and provided information to vendors about VPP, neither CMS nor the State are parties to the assignment agreements.

STATE OF ILLINOIS  
 GENERAL ASSEMBLY  
 HOUSE OF REPRESENTATIVES  
 COMPLIANCE EXAMINATION  
 ALTERNATIVE FINANCING IN LIEU OF APPROPRIATIONS AND PROGRAMS TO  
 ADDRESS UNTIMELY PAYMENTS TO VENDORS (NOT EXAMINED) - CONTINUED  
 For the Two Years Ended June 30, 2017

Transactions Involving the Vendor Payment Program and Vendor Support Initiative Program - Continued

The following chart shows the State of Illinois, General Assembly - House of Representatives VPP transactions for Fiscal Year 2017. For the year ended June 30, 2016 the State of Illinois General Assembly - House of Representatives had no vendors participate in VPP.

	<u>2017</u>
Dollar Value	\$ 259,235
Vendors	9
Invoices	91

*Vendor Support Initiative Program (VSI)*

For the two years ended June 30, 2017, none of the State of Illinois, General Assembly - House of Representatives' vendors participated in the VSI.

STATE OF ILLINOIS  
GENERAL ASSEMBLY  
HOUSE OF REPRESENTATIVES  
COMPLIANCE EXAMINATION  
INTEREST COST ON FISCAL YEAR 2016 AND 2017 INVOICES (NOT EXAMINED)  
For the Two Years Ended June 30, 2017

Prompt Payment Interest Costs

The State of Illinois General Assembly - House of Representatives plans to calculate prompt payment interest due to vendors under the State Prompt Payment Act (Act) (30 ILCS 540) using the vendor's proper bill date through the date the State Comptroller issues a warrant to the vendor, regardless of when and if an enacted appropriation existed during Fiscal Year 2016 and Fiscal Year 2017. The Act (30 ILCS 540/3-2) and the Illinois Administrative Code (74 Ill. Admin. Code 900.100) require interest to be paid under a daily simple interest rate of .033% (1% over a 30-day period) for every day elapsed following the 90<sup>th</sup> day after a vendor submits an eligible proper bill to the Illinois General Assembly - House of Representatives. The accounting software used by the Illinois General Assembly - House of Representatives is unable to generate prompt payment interest costs for a designated day. Therefore, the following chart shows the Illinois General Assembly - House of Representatives prompt payment interest incurred related to Fiscal Year 2016 and Fiscal Year 2017 invoices, calculated on the accrual basis of accounting, through October 26, 2017, by fund:

Prompt Payment Interest Incurred  
Year Ended June 30, 2016

<u>Fund #</u>	<u>Fund Name</u>	<u>Invoices</u>	<u>Vendors</u>	<u>Dollar Value</u>
001	General Revenue Fund	207	69	\$ 8,856

Prompt Payment Interest Incurred  
Year Ended June 30, 2017

<u>Fund #</u>	<u>Fund Name</u>	<u>Invoices</u>	<u>Vendors</u>	<u>Dollar Value</u>
001	General Revenue Fund	1,870	467	\$ 46,041

STATE OF ILLINOIS  
GENERAL ASSEMBLY  
HOUSE OF REPRESENTATIVES  
COMPLIANCE EXAMINATION  
AVERAGE NUMBER OF EMPLOYEES (NOT EXAMINED)  
For the Years Ended June 30, 2017, 2016 and 2015

The following schedule was prepared from Office records and presents the average number of employees on a full-time equivalent basis for the Fiscal Years ended June 30, 2017, 2016 and 2015.

	Fiscal Year		
	2017	2016	2015
Regular full-time employees			
Speaker of the House	70	73	74
Minority Leader	86	79	96
Office of the Clerk	198	201	181
Total average full-time employees	354	353	351
Contractual full-time employees			
Speaker of the House	13	11	33
Minority Leader	7	6	12
Office of the Clerk	94	101	90
Total average contractual employees	114	118	135
Total average employees	468	471	486

STATE OF ILLINOIS  
GENERAL ASSEMBLY  
HOUSE OF REPRESENTATIVES  
COMPLIANCE EXAMINATION  
SERVICE EFFORTS AND ACCOMPLISHMENTS (NOT EXAMINED)  
For the Years Ended June 30, 2017, 2016 and 2015

2017 Session 100th General Assembly  
January 2017 - November 2017

76	Session Days (16 Perfunctory)
4,175	House Bills Introduced
2,201	House Bills Passed House Committees
486	House Bills Passed House
380	House Bills Passed Both House and Senate
27	House Bills Vetoed or Amendatorially Vetoed
358	House Bills Signed into Law

2016 Session 99th General Assembly  
January 2016 - January 2017

48	Session Days (21 Perfunctory)
2,260	House Bills Introduced
361	House Bills Passed House Committees
275	House Bills Passed House
234	House Bills Passed Both House and Senate
19	House Bills Vetoed or Amendatorially Vetoed
211	House Bills Signed into Law

2015 Session 99th General Assembly  
January 2015 - January 2016

72	Session Days (16 Perfunctory)
4,372	House Bills Introduced
2,243	House Bills Passed House Committees
409	House Bills Passed House
310	House Bills Passed Both House and Senate
32	House Bills Vetoed or Amendatorially Vetoed
278	House Bills Signed into Law