

**STATE OF ILLINOIS  
GENERAL ASSEMBLY  
SENATE  
COMPLIANCE EXAMINATION**

**For the Two Years Ended June 30, 2017**

STATE OF ILLINOIS  
GENERAL ASSEMBLY  
SENATE  
COMPLIANCE EXAMINATION  
For the Two Years Ended June 30, 2017

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STATE OF ILLINOIS  
GENERAL ASSEMBLY  
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**AGENCY OFFICIALS**

President of the Senate	Senator John J. Cullerton
Minority Leader	Senator Christine Radogno
Secretary of Senate	Tim Anderson
Assistant Secretary of Senate	Scott Kaiser

Agency offices are located at:

Office of the Senate President  
327 State House  
Springfield, IL 62706

Office of the Senate Minority Leader  
309 State House  
Springfield, IL 62706

Office of the Secretary of the Senate  
401 State House  
Springfield, IL 62706

Senate Operations  
403 State House  
Springfield, IL 62706



TIM ANDERSON  
SECRETARY

JOHN J. CULLERTON  
SENATE PRESIDENT

SCOTT KAISER  
ASSISTANT SECRETARY

ILLINOIS SENATE  
OFFICE OF THE SECRETARY

January 19, 2018

Kerber, Eck & Braeckel LLP  
3200 Robbins Road, Suite 200A  
Springfield, IL 62704

We are responsible for the identification of, and compliance with, all aspects of laws, regulations, contracts, or grant agreements that could have a material effect on the operations of the State of Illinois, General Assembly – Senate. We are responsible for and we have established and maintained an effective system of internal controls over compliance requirements. We have performed an evaluation of the State of Illinois, General Assembly – Senate’s compliance with the following assertions during the two-year period ended June 30, 2017. Based on this evaluation, we assert that during the years ended June 30, 2016 and June 30, 2017, the State of Illinois, General Assembly – Senate has materially complied with the assertions below.

- A. The State of Illinois, General Assembly – Senate has obligated, expended, received and used public funds of the State in accordance with the purpose for which such funds have been appropriated or otherwise authorized by law.
- B. The State of Illinois, General Assembly – Senate has obligated, expended, received and used public funds of the State in accordance with any limitations, restrictions, conditions or mandatory directions imposed by law upon such obligation, expenditure, receipt or use.
- C. The State of Illinois, General Assembly – Senate has complied, in all material respects, with applicable laws and regulations, including the State uniform accounting system, in its financial and fiscal operations.
- D. State revenues and receipts collected by the State of Illinois, General Assembly – Senate are in accordance with applicable laws and regulations and the accounting and recordkeeping of such revenues and receipts is fair, accurate and in accordance with law.

- E. Money or negotiable securities or similar assets handled by the State of Illinois, General Assembly – Senate on behalf of the State or held in trust by the State of Illinois, General Assembly – Senate have been properly and legally administered, and the accounting and recordkeeping relating thereto is proper, accurate, and in accordance with law.

Yours truly,

State of Illinois, General Assembly – Senate

**SIGNED ORIGINAL ON FILE**

\_\_\_\_\_  
(Tim Anderson, Secretary of the Senate)

**SIGNED ORIGINAL ON FILE**

\_\_\_\_\_  
(Scott Kaiser, Asst. Secretary of the Senate)

**SIGNED ORIGINAL ON FILE**

\_\_\_\_\_  
(Carla Smith, Chief Fiscal Officer)

STATE OF ILLINOIS  
GENERAL ASSEMBLY  
SENATE  
COMPLIANCE EXAMINATION  
For the Two Years Ended June 30, 2017

**SUMMARY**

The compliance testing performed during this examination was conducted in accordance with *Government Auditing Standards* and in accordance with the Illinois State Auditing Act.

**ACCOUNTANT'S REPORTS**

The Independent Accountant's Report on State Compliance, on Internal Control Over Compliance, and on Supplementary Information for State Compliance Purposes does not contain scope limitations, disclaimers, or other significant non-standard language.

**SUMMARY OF FINDINGS**

<u>Number of</u>	<u>Current Report</u>	<u>Prior Report</u>
Findings	-	-
Repeated Findings	-	-
Prior recommendations implemented or not repeated	-	-

**EXIT CONFERENCE**

The State of Illinois, General Assembly - Senate declined an exit conference in correspondence dated January 18, 2018.



Kerber, Eck & Braeckel LLP

CPAs and  
Management Consultants

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INDEPENDENT ACCOUNTANT'S REPORT ON STATE COMPLIANCE,  
ON INTERNAL CONTROL OVER COMPLIANCE, AND ON  
SUPPLEMENTARY INFORMATION FOR STATE COMPLIANCE PURPOSES

Legislative Audit Commission  
State of Illinois  
Springfield, Illinois

**Compliance**

We have examined the State of Illinois, General Assembly - Senate's compliance with the requirements listed below, as more fully described in the Audit Guide for Financial Audits and Compliance Attestation Engagements of Illinois State Agencies (Audit Guide) as adopted by the Auditor General, during the two years ended June 30, 2017. The management of the State of Illinois, General Assembly -Senate is responsible for compliance with these requirements. Our responsibility is to express an opinion on the State of Illinois, General Assembly - Senate's compliance based on our examination.

- A. The State of Illinois, General Assembly - Senate has obligated, expended, received, and used public funds of the State in accordance with the purpose for which such funds have been appropriated or otherwise authorized by law.
- B. The State of Illinois, General Assembly - Senate has obligated, expended, received, and used public funds of the State in accordance with any limitations, restrictions, conditions or mandatory directions imposed by law upon such obligation, expenditure, receipt or use.
- C. The State of Illinois, General Assembly - Senate has complied, in all material respects, with applicable laws and regulations, including the State uniform accounting system, in its financial and fiscal operations.
- D. State revenues and receipts collected by the State of Illinois, General Assembly -Senate are in accordance with applicable laws and regulations and the accounting and recordkeeping of such revenues and receipts is fair, accurate and in accordance with law.
- E. Money or negotiable securities or similar assets handled by the State of Illinois, General Assembly - Senate on behalf of the State or held in trust by the State of Illinois, General Assembly - Senate have been properly and legally administered and the accounting and recordkeeping relating thereto is proper, accurate, and in accordance with law.

Our examination was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants; the standards applicable to attestation engagements contained in *Government Auditing Standards* issued by the Comptroller General of the United States; the Illinois State Auditing Act (Act); and the Audit Guide as adopted by the Auditor General pursuant to the Act (Audit Guide). Those standards, the Act, and the Audit Guide require that we plan and perform the examination to obtain reasonable assurance about whether the State of Illinois, General Assembly - Senate complied, in all material respects, with the specified requirements listed above. An examination involves performing procedures to obtain evidence about whether the State of Illinois, General Assembly - Senate, complied with the specified requirements listed above. The nature, timing and extent of the procedures selected depend on our judgement, including an assessment of the risks of material noncompliance, whether due to fraud or error.

We believe that the evidence we obtained is sufficient and appropriate to provide a reasonable basis for our opinion. Our examination does not provide a legal determination on the State of Illinois, Illinois General Assembly - Senate's compliance with specified requirements.

In our opinion, the State of Illinois, General Assembly - Senate complied, in all material respects, with the requirements listed in the first paragraph of this report during the two years ended June 30, 2017.

The purpose of this report on compliance is solely to describe the scope of our testing and the results of that testing in accordance with the requirements of the Audit Guide issued by the Illinois Office of the Auditor General. Accordingly, this report is not suitable for any other purpose.

### **Internal Control**

Management of the State of Illinois, General Assembly - Senate is responsible for establishing and maintaining effective internal control over compliance with the requirements listed in the first paragraph of this report. In planning and performing our examination, we considered the State of Illinois, General Assembly - Senate's internal control over compliance with the requirements listed in the first paragraph of this report to determine the examination procedures that are appropriate in the circumstances for the purpose of expressing our opinion on compliance and to test and report on internal control over compliance in accordance with the Audit Guide, issued by the Illinois Office of the Auditor General, but not for the purpose of expressing an opinion on the effectiveness of the State of Illinois, General Assembly - Senate's internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the State of Illinois, General Assembly - Senate's internal control over compliance.

*A deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with the requirements listed in the first paragraph of this report on a timely basis. *A material weakness in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a requirement listed in the first paragraph of this report will not be prevented, or detected and corrected, on a timely basis. *A significant deficiency in internal control over compliance* is a

deficiency, or a combination of deficiencies, in internal control over compliance that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

As required by the Audit Guide, immaterial findings excluded from this report have been reported in a separate letter to your office.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Audit Guide, issued by the Illinois Office of the Auditor General. Accordingly, this report is not suitable for any other purpose.

#### **Supplementary Information for State Compliance Purposes**

Our examination was conducted for the purpose of forming an opinion on compliance with the requirements listed in the first paragraph of this report. The accompanying supplementary information for the years ended June 30, 2017 and June 30, 2016 in Schedules 1 through 6 and the Analysis of Operations Section is presented for purposes of additional analysis. We have applied certain limited procedures as prescribed by the Audit Guide as adopted by the Auditor General to the June 30, 2017 and June 30, 2016 accompanying supplementary information in Schedules 1 through 6. However, we do not express an opinion on the accompanying supplementary information.

We have not applied procedures to the June 30, 2015 accompanying supplementary information in Schedules 3 through 6 and in the Analysis of Operations Section, and accordingly, we do not express an opinion or provide any assurance on it.

This report is intended solely for the information and use of the Auditor General, the General Assembly, the Legislative Audit Commission, the Governor, and State of Illinois, General Assembly - Senate management, and is not intended to be and should not be used by anyone other than these specified parties.

**SIGNED ORIGINAL ON FILE**

Springfield, Illinois  
January 19, 2018

STATE OF ILLINOIS  
GENERAL ASSEMBLY  
SENATE  
COMPLIANCE EXAMINATION  
For the Two Years Ended June 30, 2017

**SUPPLEMENTARY INFORMATION FOR STATE COMPLIANCE PURPOSES**

**SUMMARY**

Supplementary Information for State Compliance Purposes presented in this section of the report includes the following:

- Fiscal Schedules and Analysis
  - Schedule of Appropriations, Expenditures and Lapsed Balances
    - Fiscal Year 2017
    - Fiscal Year 2016
  - Comparative Schedule of Net Appropriations, Expenditures and Lapsed Balances
  - Comparative Schedule of Net Appropriations, Expenditures and Lapsed Balances by Major Object Account
  - Schedule of Changes in State Property
  - Comparative Schedule of Cash Receipts and Reconciliation of Cash Receipts to Deposits Remitted to the State Comptroller
  
- Analysis of Operations (Not Examined)
  - Agency Functions and Planning Program (Not Examined)
  - Analysis of Significant Variations in Expenditures (Not Examined)
  - Analysis of Significant Variations in Receipts (Not Examined)
  - Analysis of Significant Lapse Period Spending (Not Examined)
  - Analysis of Accounts Receivable (Not Examined)
  - Budget Impasse Disclosures (Not Examined)
  - Alternative Financing in lieu of Appropriations and Programs to Address Untimely Payments to Vendors (Not Examined)
  - Interest Cost on Fiscal Year 2016 and 2017 Invoices (Not Examined)
  - Average Number of Employees (Not Examined)
  - Service Efforts and Accomplishments (Not Examined)

The accountant's report that covers the Supplementary Information for State Compliance Purposes presented in the Compliance Report Section states the accountants have applied certain limited procedures as prescribed by the Audit Guide as adopted by the Auditor General to the June 30, 2017 and June 30, 2016 accompanying supplementary information in Schedules 1 through 6. However, the accountants do not express an opinion on the supplementary information. The accountant's report also states that they have not applied procedures to the Analysis of Operations Section, and accordingly, they do not express an opinion or provide any assurance on it.

STATE OF ILLINOIS  
 GENERAL ASSEMBLY  
 SENATE  
 COMPLIANCE EXAMINATION  
 SCHEDULE OF APPROPRIATIONS, EXPENDITURES AND LAPSED BALANCES  
 Appropriations for Fiscal Year 2017  
 Fifteen Months Ended September 30, 2017

	Appropriations (Net After Transfers)	Expenditures Through 6/30/2017	Lapse Period Expenditures 7/01-9/30/17	Total Expenditures	Balances Reappropriated July 1	Balances Lapsed
<u>PUBLIC ACT 98-0679</u>						
<u>GENERAL REVENUE FUND - 001</u>						
For ordinary and incidental expenses of legislative leadership and legislative staff						
President	\$ 5,295,074	\$ 3,755,809	\$ 84,665	\$ 3,840,474	\$ -	\$ 1,454,600
Minority leader	5,295,074	4,738,520	115,505	4,854,025	-	441,049
For the ordinary and incidental expenses of committees, the general staff and operations, per diem employees, special and standing committees of the Senate, and expenses incurred in transcribing and printing of Senate debates	4,251,082	3,891,994	57,191	3,949,185	-	301,897
For the ordinary and contingent expenses of the Senate Operations Commission including the planning costs, construction costs, moving expenses, and all other costs associated with the construction and reconstruction of Senate offices in the Capitol Complex area	623,700	618,279	4,010	622,289	-	1,411
For the ordinary and incidental expenses of the Senate, also including the purchase on contract as required by law of printing, binding, printing paper, stationery, and office supplies	214,204	109,762	9,306	119,068	-	95,136
For allowances for the particular and additional services appertaining to or entailed by the respective officers of the Senate named in and in accordance with the following schedule:						
President	83,500	-	-	-	-	83,500
Minority Leader	83,500	40,000	-	40,000	-	43,500
For travel expenses to Springfield of members on official legislative business during weeks when the General Assembly is not in session	57,706	255	-	255	-	57,451

STATE OF ILLINOIS  
GENERAL ASSEMBLY  
SENATE  
COMPLIANCE EXAMINATION  
SCHEDULE OF APPROPRIATIONS, EXPENDITURES AND LAPSED BALANCES - CONTINUED  
Appropriations for Fiscal Year 2017  
Fifteen Months Ended September 30, 2017

	Appropriations (Net After Transfers)	Expenditures Through 6/30/17	Lapse Period Expenditures 7/01-9/30/17	Total Expenditures	Balances Reappropriated July 1	Balances Lapsed
<u>PUBLIC ACT 98-0679</u>						
<u>GENERAL REVENUE FUND - 001 - Continued</u>						
For furnishing the items to members in connection with their legislative duties and responsibilities and not in connection with any political campaign	\$ 4,900,765	\$ 4,417,470	\$ 172,367	\$ 4,589,837	\$ -	\$ 310,928
For expenses of the General Assembly as approved jointly by the Clerk of the House of Representatives and the Secretary of the Senate	341,600	12,345	3,980	16,325	-	325,275
For use of Senate standing committees for expert witnesses, technical services, consulting assistance, and other research assistance associated with special studies and long range research projects which may be requested by the standing committees	3,038,087	2,470,304	9,571	2,479,875	-	558,212
For expenses in connection with the planning and preparation of redistricting of legislative and representative districts as required by Article IV, section 3 of the Illinois Constitution of 1970:						
President	433,971	-	-	-	433,971	-
Minority Leader	369,261	-	-	-	369,261	-
Subtotal fund - 001	<u>\$ 24,987,524</u>	<u>\$ 20,054,738</u>	<u>\$ 456,595</u>	<u>\$ 20,511,333</u>	<u>\$ 803,232</u>	<u>\$ 3,672,959</u>
<u>GENERAL ASSEMBLY OPERATIONS</u>						
<u>REVOLVING FUND - 196</u>						
For ordinary and contingent expenses	<u>\$ 250,000</u>	<u>\$ 8,751</u>	<u>\$ -</u>	<u>\$ 8,751</u>	<u>\$ -</u>	<u>\$ 241,249</u>
GRAND TOTAL - ALL FUNDS	<u><u>\$ 25,237,524</u></u>	<u><u>\$ 20,063,489</u></u>	<u><u>\$ 456,595</u></u>	<u><u>\$ 20,520,084</u></u>	<u><u>\$ 803,232</u></u>	<u><u>\$ 3,914,208</u></u>

Note 1: The information reflected in this schedule was taken directly from the records of the State Comptroller and reconciled to the records of the Agency.

Note 2: Expenditures amounts are vouchers approved for payment by the Agency and submitted to the State Comptroller for payment to the vendor.

Note 3: The General Assembly - Senate operated under a continuing appropriation for fiscal year 2017 authorized by Section 50-22 of Public Act 98-0682.

STATE OF ILLINOIS  
GENERAL ASSEMBLY  
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COMPLIANCE EXAMINATION  
SCHEDULE OF APPROPRIATIONS, EXPENDITURES AND LAPSED BALANCES  
Appropriations for Fiscal Year 2016  
Fourteen Months Ended August 31, 2016

<u>PUBLIC ACT 98-0679</u>	<u>Appropriations (Net After Transfers)</u>	<u>Expenditures Through 6/30/16</u>	<u>Lapse Period Expenditures 7/01-8/31/16</u>	<u>Total Expenditures</u>	<u>Balances Reappropriated July 1</u>	<u>Balances Lapsed</u>
<u>GENERAL REVENUE FUND - 001</u>						
For ordinary and incidental expenses of legislative leadership and legislative staff						
President	\$ 5,295,074	\$ 4,491,249	\$ 43,919	\$ 4,535,168	\$ -	\$ 759,906
Minority leader	5,295,074	4,560,960	220,017	4,780,977	-	514,097
For the ordinary and incidental expenses of committees, the general staff and operations, per diem employees, special and standing committees of the Senate, and expenses incurred in transcribing and printing of Senate debates	4,251,082	3,040,338	10,090	3,050,428	-	1,200,654
For the ordinary and contingent expenses of the Senate Operations Commission including the planning costs, construction costs, moving expenses, and all other costs associated with the construction and reconstruction of Senate offices in the Capitol Complex area	113,700	1,346	105,324	106,670	-	7,030
For the ordinary and incidental expenses of the Senate, also including the purchase on contract as required by law of printing, binding, printing paper, stationery, and office supplies	214,204	119,878	4,360	124,238	-	89,966
For allowances for the particular and additional services appertaining to or entailed by the respective officers of the Senate named in and in accordance with the following schedule:						
President	83,500	-	-	-	-	83,500
Minority Leader	83,500	-	-	-	-	83,500
For travel expenses to Springfield of members on official legislative business during weeks when the General Assembly is not in session	57,706	302	111	413	-	57,293

STATE OF ILLINOIS  
GENERAL ASSEMBLY  
SENATE  
COMPLIANCE EXAMINATION  
SCHEDULE OF APPROPRIATIONS, EXPENDITURES AND LAPSED BALANCES - CONTINUED  
Appropriations for Fiscal Year 2016  
Fourteen Months Ended August 31, 2016

	Appropriations (Net After Transfers)	Expenditures Through 6/30/16	Lapse Period Expenditures 7/01-8/31/16	Total Expenditures	Balances Reappropriated July 1	Balances Lapsed
<u>PUBLIC ACT 98-0679</u>						
<u>GENERAL REVENUE FUND - 001 - Continued</u>						
For furnishing the items to members in connection with their legislative duties and responsibilities and not in connection with any political campaign	\$ 4,900,765	\$ 4,360,008	\$ 233,594	\$ 4,593,602	\$ -	\$ 307,163
For expenses of the General Assembly as approved jointly by the Clerk of the House of Representatives and the Secretary of the Senate	341,600	7,076	792	7,868	-	333,732
For use of Senate standing committees for expert witnesses, technical services, consulting assistance, and other research assistance associated with special studies and long range research projects which may be requested by the standing committees	3,038,087	2,176,468	(16,747)	2,159,721	-	878,366
For expenses in connection with the planning and preparation of redistricting of legislative and representative districts as required by Article IV, section 3 of the Illinois Constitution of 1970:						
President	433,971	-	-	-	433,971	-
Minority Leader	371,161	1,900	-	1,900	369,261	-
Subtotal fund - 001	<u>\$ 24,479,424</u>	<u>\$ 18,759,525</u>	<u>\$ 601,460</u>	<u>\$ 19,360,985</u>	<u>\$ 803,232</u>	<u>\$ 4,315,207</u>
<u>GENERAL ASSEMBLY OPERATIONS</u>						
<u>REVOLVING FUND - 196</u>						
For ordinary and contingent expenses	<u>\$ 250,000</u>	<u>\$ 4,776</u>	<u>\$ -</u>	<u>\$ 4,776</u>	<u>-</u>	<u>\$ 245,224</u>
GRAND TOTAL - ALL FUNDS	<u><u>\$ 24,729,424</u></u>	<u><u>\$ 18,764,301</u></u>	<u><u>\$ 601,460</u></u>	<u><u>\$ 19,365,761</u></u>	<u><u>803,232</u></u>	<u><u>\$ 4,560,431</u></u>

Note 1: The information reflected in this schedule was taken directly from the records of the State Comptroller and reconciled to the records of the Agency.

Note 2: Expenditures amounts are vouchers approved for payment by the Agency and submitted to the State Comptroller for payment to the vendor.

Note 3: The General Assembly - Senate operated under a continuing appropriation for fiscal year 2016 authorized by Section 50-22 of Public Act 98-0682.

STATE OF ILLINOIS  
GENERAL ASSEMBLY  
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COMPLIANCE EXAMINATION  
COMPARATIVE SCHEDULE OF NET APPROPRIATIONS,  
EXPENDITURES AND LAPSED BALANCES  
For the Fiscal Years Ended June 30, 2017, 2016 and 2015

	FISCAL YEAR		
	2017	2016	2015
	P.A. 98-0679	P.A. 98-0679	P.A. 98-0679
<u>GENERAL REVENUE FUND - 001</u>			
Appropriations (net after transfers)	\$ 24,987,524	\$ 24,479,424	\$ 24,481,551
Expenditures			
For ordinary and incidental expenses of legislative leadership and legislative staff			
President	3,840,474	4,535,168	4,473,188
Minority leader	4,854,025	4,780,977	4,938,032
For the ordinary and incidental expenses of committees, the general staff and operations, per diem employees, special and standing committees of the Senate and expenses incurred in transcribing and printing of Senate debates	3,949,185	3,050,428	3,031,414
For the ordinary and contingent expenses of the Senate Operations costs, moving expenses, and all other costs associated with the construction and reconstruction of Senate offices in the Capitol Complex area	622,289	106,670	47,728
For the ordinary and incidental expenses of the Senate, also including the purchase on contract as required by law of printing, binding, printing paper, stationery, and office supplies	119,068	124,238	156,079
For allowances for the particular and additional services appertaining to or entailed by the respective officers of the Senate named in and in accordance with the following schedule:			
President	-	-	60,000
Minority Leader	40,000	-	40,000
For travel expenses to Springfield of members on official legislative business during weeks when the General Assembly is not in session	255	413	1,637
For furnishing the items to members in connection with their legislative duties and responsibilities and not in connection with any political campaign	4,589,837	4,593,602	4,648,703
For expenses of the General Assembly as approved jointly by the Clerk of the House of Representatives and the Secretary of the Senate	16,325	7,868	13,861
For use Senate standing committees for expert witnesses, technical services, consulting assistance and other research assistance associated with special studies and long range research projects which may be requested by the standing committees	2,479,875	2,159,721	2,188,096
For expenses in connection with the planning and preparation of redistricting of legislative and representative districts as required by Article IV, section 3 of the Illinois Constitution of 1970:			
President	-	-	2,127
Minority Leader	-	1,900	-
Total expenditures	20,511,333	19,360,985	19,600,865
Balances reappropriated July 1	803,232	803,232	805,132
Lapsed balances fund - 001	\$ 3,672,959	\$ 4,315,207	\$ 4,075,554

STATE OF ILLINOIS  
GENERAL ASSEMBLY  
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COMPLIANCE EXAMINATION  
COMPARATIVE SCHEDULE OF NET APPROPRIATIONS,  
EXPENDITURES AND LAPSED BALANCES - CONTINUED  
For the Fiscal Years Ended June 30, 2017, 2016 and 2015

	FISCAL YEAR		
	2017	2016	2015
<u>GENERAL ASSEMBLY OPERATIONS REVOLVING FUND- 196</u>	<u>P.A. 98-0679</u>	<u>P.A. 98-0679</u>	<u>P.A. 98-0679</u>
Appropriations (net after transfers)	\$ 250,000	\$ 250,000	\$ 250,000
Expenditures			
For ordinary and contingent expenses	8,751	4,776	13,404
Lapsed balances fund - 196	<u>\$ 241,249</u>	<u>\$ 245,224</u>	<u>\$ 236,596</u>
<u>GRAND TOTAL - ALL FUNDS</u>			
Appropriations (net after transfers)	\$ 25,237,524	\$ 24,729,424	\$ 24,731,551
Total expenditures	20,520,084	19,365,761	19,614,269
Balances reappropriated July 1	<u>803,232</u>	<u>803,232</u>	<u>805,132</u>
Lapsed balances all funds	<u>\$ 3,914,208</u>	<u>\$ 4,560,431</u>	<u>\$ 4,312,150</u>

STATE OF ILLINOIS  
GENERAL ASSEMBLY  
SENATE  
COMPLIANCE EXAMINATION  
COMPARATIVE SCHEDULE OF NET APPROPRIATIONS,  
EXPENDITURES AND LAPSED BALANCES - CONTINUED  
For the Fiscal Years Ended June 30, 2017, 2016 and 2015

	FISCAL YEAR		
	2017	2016	2015
	<u>P.A. 98-0679</u>	<u>P.A. 98-0679</u>	<u>P.A. 98-0679</u>
<u>State Officers' Salaries</u>			
Appropriations to the State Comptroller's office for Senate members' salaries	\$ 4,849,550	\$ 4,788,550	\$ 4,854,380
Expenditures			
President of the Senate and Minority Leader	54,954	50,375	54,954
Eleven assistant majority and minority leaders in the Senate	228,860	208,211	228,860
Majority and minority caucus chairmen in the Senate	41,298	37,857	41,298
Chairmen and minority spokesmen of standing committees in the Senate except the rules committees and the committee on the assignment of bills	362,304	305,506	330,463
For salaries, 59 members of the Senate	<u>4,008,764</u>	<u>3,685,756</u>	<u>4,013,630</u>
Total expenditures	<u>4,696,180</u>	<u>4,287,705</u>	<u>4,669,205</u>
Lapsed balances - state officer's salaries	<u>\$ 153,370</u>	<u>\$ 500,845</u>	<u>\$ 185,175</u>

STATE OF ILLINOIS  
GENERAL ASSEMBLY  
SENATE  
COMPLIANCE EXAMINATION  
COMPARATIVE SCHEDULE OF NET APPROPRIATIONS,  
EXPENDITURES AND LAPSED BALANCES BY MAJOR OBJECT CODE  
For the Fiscal Years Ended June 30, 2017, 2016 and 2015

	FISCAL YEAR		
	2017	2016	2015
<u>GENERAL REVENUE FUND - 001</u>	P.A. 98-0679	P.A. 98-0679	P.A. 97-0726
Appropriations (net after transfers)	\$ 24,987,524	\$ 24,479,424	\$ 24,481,551
Expenditures			
Personal services	13,033,030	13,288,275	13,026,825
State contribution to social security	941,752	954,613	938,990
Personal services - contractual	1,515,135	1,541,520	1,583,689
Social security - contractual employees	108,142	110,009	114,003
Contractual services	2,422,954	2,392,942	2,897,968
Travel	193,375	137,750	154,707
Printing	48,933	64,502	139,470
Commodities	84,720	98,882	114,616
Equipment	39,304	136,375	144,306
Electronic data processing	57,219	117,691	111,449
Telecommunications	201,154	420,727	360,694
Operation of automobile equipment	7,175	7,298	13,055
Permanent improvements	1,777,733	90,324	626
Lump sums and other purposes	80,707	77	467
Total expenditures	20,511,333	19,360,985	19,600,865
Balances reappropriated July 1	803,232	803,232	805,132
Lapsed balances fund - 001	\$ 3,672,959	\$ 4,315,207	\$ 4,075,554
<u>GENERAL ASSEMBLY OPERATIONS REVOLVING FUND - 196</u>			
Appropriations (net after transfers)	\$ 250,000	\$ 250,000	\$ 250,000
Expenditures			
Contractual services	3,808	1,766	7,194
Printing	-	-	-
Commodities	2,743	1,790	3,817
Equipment	-	690	2,393
Electronic data processing	2,200	-	-
Telecommunications	-	530	-
Total expenditures	8,751	4,776	13,404
Lapsed balances fund - 196	\$ 241,249	\$ 245,224	\$ 236,596
<u>GRAND TOTAL - ALL FUNDS</u>			
Appropriations (net after transfers)	\$ 25,237,524	\$ 24,729,424	\$ 24,731,551
Expenditures	20,520,084	19,365,761	19,614,269
Balances reappropriated July 1	803,232	803,232	805,132
Lapsed balances all funds	\$ 3,914,208	\$ 4,560,431	\$ 4,312,150

STATE OF ILLINOIS  
GENERAL ASSEMBLY  
SENATE  
COMPLIANCE EXAMINATION  
SCHEDULE OF CHANGES IN STATE PROPERTY  
For the Two Years Ended June 30, 2017

	<u>Equipment</u>
Balance at July 1, 2015	\$ 8,776,677
Additions	249,421
Deletions	(176,899)
Net transfers	<u>(483,265)</u>
Balance at June 30, 2016	<u>\$ 8,365,934</u>
Balance at July 1, 2016	\$ 8,365,934
Additions	1,941,458
Deletions	(55,456)
Net transfers	<u>59,348</u>
Balance at June 30, 2017	<u>\$ 10,311,284</u>

Note: The above schedule has been derived from Agency records which have been reconciled to property reports submitted to the State Comptroller.

STATE OF ILLINOIS  
GENERAL ASSEMBLY  
SENATE  
COMPLIANCE EXAMINATION  
COMPARATIVE SCHEDULE OF CASH RECEIPTS AND  
RECONCILIATION OF CASH RECEIPTS TO  
DEPOSITS REMITTED TO THE STATE COMPTROLLER  
For the Years Ended June 30, 2017, 2016 and 2015

	FISCAL YEAR		
	2017	2016	2015
<u>GENERAL REVENUE FUND - 001</u>			
Senate operations	\$ 164	\$ 184	\$ 1,418
Prior year refunds	1,077	367	13,589
Total cash receipts per Agency	1,241	551	15,007
Less - In transit at End of Year	-	-	-
Plus - In transit at Beginning of Year	-	-	-
Total cash receipts per State Comptroller's Records fund - 001	<u>\$ 1,241</u>	<u>\$ 551</u>	<u>\$ 15,007</u>
<u>GENERAL ASSEMBLY OPERATIONS REVOLVING FUND - 196</u>			
Subscription and postage fees	\$ 3,782	\$ 6,564	\$ 10,133
Total cash receipts per Agency	3,782	6,564	10,133
Less - In transit at End of Year	-	-	-
Plus - In transit at Beginning of Year	-	-	-
Total cash receipts per State Comptroller's Records fund - 196	<u>\$ 3,782</u>	<u>\$ 6,564</u>	<u>\$ 10,133</u>
<u>GRAND TOTAL - ALL FUNDS</u>			
Total cash receipts per Agency	\$ 5,023	\$ 7,115	\$ 25,140
Less - In transit at End of Year	-	-	-
Plus - In transit at Beginning of Year	-	-	-
Total cash receipts per State Comptroller's Records - all funds	<u>\$ 5,023</u>	<u>\$ 7,115</u>	<u>\$ 25,140</u>

STATE OF ILLINOIS  
GENERAL ASSEMBLY  
SENATE  
COMPLIANCE EXAMINATION  
AGENCY FUNCTIONS AND PLANNING PROGRAM  
(NOT EXAMINED)  
For the Two Years Ended June 30, 2017

Agency Functions

The Legislative Power of Illinois is vested in the General Assembly, which is composed of a 59-member Senate and a 118-member House of Representatives. Its principal activities are enacting, amending or repealing laws, passing resolutions, adopting appropriation bills and conducting inquiries on proposed legislation.

As of 1982, each Legislative district is comprised of one Senate district, which is divided into two representative districts.

On the first day of January session of the General Assembly in odd-numbered years, the Secretary of State shall convene the House of Representatives to elect from its membership a Speaker of the House of Representatives as presiding officer, and the Governor shall convene the Senate to elect from its membership a President of the Senate as presiding officer. For purposes of powers of appointment conferred by the Constitution, the Minority Leader of either house is a member of the numerically strongest political party other than the party to which the Speaker or the President belongs, as the case may be.

The Senate shall also elect a Minority Leader, a Secretary of the Senate, an Assistant Secretary of the Senate and a Sergeant-at-Arms.

President of the Senate

President of the Senate – Senator John J. Cullerton

The President has those powers conferred upon him or her by the constitution, the laws of Illinois, and any other motions or resolutions adopted by the Senate or jointly by the House and Senate. The President is the chief administrative officer of the Senate and has those powers necessary to carry out those functions. Various duties and responsibilities are outlined in Senate Rule 2-5.

STATE OF ILLINOIS  
GENERAL ASSEMBLY  
SENATE  
COMPLIANCE EXAMINATION  
AGENCY FUNCTIONS AND PLANNING PROGRAM  
(NOT EXAMINED) - CONTINUED  
For the Two Years Ended June 30, 2017

Minority Leader

Minority Leader – Senator Christine Radogno

The Minority Leader has those powers conferred upon him or her by the constitution, the laws of Illinois, and any other motions or resolutions adopted by the Senate or jointly by the House and Senate. For purposes of powers of appointment conferred by the Constitution, the Minority Leader of either house is a member of the numerically strongest political party other than the party to which the President belongs. The Minority Leader has general supervision of the minority caucus staff. Various duties and responsibilities are outlined in Senate Rule 2-6.

Secretary of the Senate and Assistant Secretary of the Senate

Secretary of the Senate – Tim Anderson  
Assistant Secretary of the Senate – Scott Kaiser

The Secretary of the Senate may adopt policies and procedures for the conduct of his or her office. Various duties and responsibilities are outlined in Senate Rule 2-7.

The Assistant Secretary of the Senate shall perform those duties as assigned by the Secretary.

Sergeant-at-Arms

Sergeant-at-Arms – Claricel “Joe” Dominguez, Jr.  
Assistant Sergeant-at-Arms – Dirk Eilers

The Sergeant-at-Arms shall perform those duties assigned by law, or as ordered by the President, Presiding Officer, or Secretary. The various duties are outlined in Senate Rule 2-9.

Planning Program

The Senate does not have a formal planning program. A long range planning program is difficult to formulate for a legislative body, whose purpose is to legislate rather than to provide a governmental service. The powers and duties of the Senate are detailed in the State of Illinois Constitution, the laws of Illinois, other motions or resolutions adopted by the Senate or jointly by the House and the Senate, and by the Senate Rules.

STATE OF ILLINOIS  
GENERAL ASSEMBLY  
SENATE  
COMPLIANCE EXAMINATION  
ANALYSIS OF SIGNIFICANT VARIATIONS IN EXPENDITURES (NOT EXAMINED)  
For the Two Years Ended June 30, 2017

The following are explanations for expenditures which differed by at least \$ 40,000 and by more than 20 percent from the previous year.

<u>Fund, Account (if Applicable) and Explanation</u>	<u>Fiscal Year</u>		
	<u>2017</u>	<u>2016</u>	<u>2015</u>
<u>General Revenue Fund 001</u>			
For the ordinary and incidental expenses of committees, the general staff and operations, per diem employees, special and standing committees of the Senate and expenses incurred in transcribing and printing of Senate debates	\$ 3,949,185	\$ 3,050,428	\$ 3,031,414
<p>The increase of \$ 898,757 or 29% from fiscal year 2016 to fiscal year 2017 was due to ADA compliance renovations/construction in one of the committee rooms in FY17.</p>			
<p>For allowances for the particular and additional services appertaining to or entailed by the respective officers of the Senate named in and in accordance with the following schedule:</p>			
President	-	-	60,000
Minority Leader	40,000	-	40,000
<p>The decrease of \$ 60,000, or 100% from fiscal year 2015 to fiscal year 2016 for the President and the \$ 40,000 decrease from Fiscal Year 2015 to Fiscal Year 2016 and \$ 40,000 increase in Fiscal Year 2017 for the Minority Leader was due to postage. This amount fluctuates yearly due to what issues are being considered and their complexity, and whether Senators feel the need to communicate with their constituents. These amounts would be expected to fluctuate yearly based on timing of bills and their status.</p>			
For the ordinary and contingent expense of the Senate Operations Commission including the planning costs, construction costs, moving expenses, and all other costs associated with the construction and reconstruction of Senate offices in the Capitol Complex area	622,289	106,670	47,728
<p>The increase of \$ 58,942 or 123% from fiscal year 2015 to fiscal year 2016 and the increase of \$ 515,619 or 483% from fiscal year 2016 to fiscal year 2017 was due to additional architectural services and renovations/construction to committee rooms to make changes for ADA compliance of the Capitol Building.</p>			

STATE OF ILLINOIS  
GENERAL ASSEMBLY  
SENATE  
COMPLIANCE EXAMINATION  
ANALYSIS OF SIGNIFICANT VARIATIONS IN RECEIPTS (NOT EXAMINED)  
For the Two Years Ended June 30, 2017

In fiscal year 2017 and fiscal year 2016, there were no significant variations in receipts for the General Assembly - Senate which differed by at least \$ 40,000 and by more than 20 percent from the previous year.

STATE OF ILLINOIS  
 GENERAL ASSEMBLY  
 SENATE  
 COMPLIANCE EXAMINATION  
 ANALYSIS OF SIGNIFICANT LAPSE PERIOD SPENDING (NOT EXAMINED)  
 For the Two Years Ended June 30, 2017

Significant lapse period spending greater than \$ 40,000 and 20% are as follows:

<u>Expenditure Item</u>	<u>Fund</u>	<u>Total Expenditures</u>	<u>Lapse Period Expenditures</u>	<u>Percent</u>	<u>Explanation of Significant Lapse Period Expenditures</u>
<u>Fiscal Year 2017</u>					
There were no funds for Fiscal Year 2017 in which more than 20 percent and at least \$ 40,000 of the total expenditures were made during lapse period.					
<u>Fiscal Year 2016</u>					
For the ordinary and contingent expenses of the Senate Operations Commission including the planning costs, construction costs, moving expenses and all other costs associated with the construction and reconstruction of Senate offices in the Capitol Complex area	001	\$ 105,324	\$ 106,670	99%	The significant lapse period spending was due to work that was complete and obligated, as the Senate had a significant amount in encumbrances at the end of the year that had not been invoiced. The invoices were paid during lapse period.

STATE OF ILLINOIS  
GENERAL ASSEMBLY  
SENATE  
COMPLIANCE EXAMINATION  
ANALYSIS OF ACCOUNTS RECEIVABLE (NOT EXAMINED)  
For the Two Years Ended June 30, 2017  
(in thousands)

Fund Name	Aged Accounts Receivable					Total Receivables	Allowance for Doubtful Accounts
	1 -30 Days	31 -90 Days	91 -180 Days	181 Days - 1 Year	Over 1 Year		
Balances at June 30, 2016:							
General Assembly Operations							
Revolving Fund 196	\$ -	\$ -	\$ -	\$ -	\$ 2	\$ 2	\$ -
Balances at June 30, 2017:							
General Assembly Operations							
Revolving Fund 196	\$ -	\$ -	\$ -	\$ -	\$ 2	\$ 2	\$ -

Note: Receivables are from subscriptions to the journals, bills, transcripts, Committee notices and tapes, audio, resolutions and any fees imposed on Freedom of Information Act requests. Receivables are collected by the General Assembly - Senate. Delinquent accounts are set up with the State Comptroller's Offset System and with private collection firms.

STATE OF ILLINOIS  
GENERAL ASSEMBLY  
SENATE  
COMPLIANCE EXAMINATION  
BUDGET IMPASSE DISCLOSURES (NOT EXAMINED)  
For the Two Years Ended June 30, 2017

Continuing Appropriation for Fiscal Years 2017 and 2016

Section 50-22 of Public Act 98-0682 authorized the amount of aggregate appropriations for legislative operations to not be less than the total aggregate appropriations made available for legislative operations for the immediately preceding fiscal year. This public act was used to appropriate and expend funds during both the fiscal year 2016 and fiscal year 2017 budget years.

STATE OF ILLINOIS  
GENERAL ASSEMBLY  
SENATE  
COMPLIANCE EXAMINATION  
ALTERNATIVE FINANCING IN LIEU OF APPROPRIATIONS AND PROGRAMS TO  
ADDRESS UNTIMELY PAYMENTS TO VENDORS (NOT EXAMINED)  
For the Two Years Ended June 30, 2017

Transactions Involving the Illinois Finance Authority

The State of Illinois, General Assembly - Senate and its vendors did not participate in alternative financing in lieu of enacted appropriations involving the Illinois Finance Authority during the two years ended June 30, 2017.

Transactions Involving the Vendor Payment Program and Vendor Support Initiative Program

*Vendor Payment Program (VPP)*

In 2011, the State of Illinois (State) created the voluntary VPP in response to delays in payments for goods and services provided by the State's vendors arising from the State's cash flow deficit. The Department of Central Management Services (CMS) approved third party financing entities to act as "qualified purchasers" of accounts receivable from "participating vendors" who had submitted invoices which had not been paid by the State.

A participating vendor's accounts receivable is eligible for the VPP if it is from an invoice unpaid by the State that is (1) not for medical assistance payments (2) where 90 days have passed since the proper bill date, which is (3) entitled to interest under the State Prompt Payment Act (Act) (30 ILCS 540) and (4) free of any liens or encumbrances. Under the terms of an agreement between a qualified purchaser and the participating vendor, the participating vendor receives payment for 90% of the receivable balance. The participating vendor, in turn, assigns its rights to the interest due under the Act to the qualified purchaser. When the State Comptroller ultimately pays the invoice, the participating vendor receives the remaining 10% due (less any offsets).

Notably, while CMS approved the qualified purchasers and provided information to vendors about VPP, neither CMS nor the State are parties to the assignment agreements.

STATE OF ILLINOIS  
 GENERAL ASSEMBLY  
 SENATE  
 COMPLIANCE EXAMINATION  
 ALTERNATIVE FINANCING IN LIEU OF APPROPRIATIONS AND PROGRAMS TO  
 ADDRESS UNTIMELY PAYMENTS TO VENDORS (NOT EXAMINED) - CONTINUED  
 For the Two Years Ended June 30, 2017

Transactions Involving the Vendor Payment Program and Vendor Support Initiative Program - Continued

The following chart shows the State of Illinois, General Assembly - Senate's VPP transactions for Fiscal Year 2017 and Fiscal Year 2016:

	<u>2017</u>	<u>2016</u>
Dollar Value	\$ 48,642	\$ 2,732
Vendors	3	1
Invoices	119	4

*Vendor Support Initiative Program (VSI)*

For the two years ended June 30, 2017, none of the State of Illinois, General Assembly - Senate's vendors participated in the VSI.

STATE OF ILLINOIS  
 GENERAL ASSEMBLY  
 SENATE  
 COMPLIANCE EXAMINATION  
 INTEREST COST ON FISCAL YEAR 2016 AND 2017 INVOICES (NOT EXAMINED)  
 For the Two Years Ended June 30, 2017

Prompt Payment Interest Costs

The Illinois General Assembly - Senate plans to calculate prompt payment interest due to vendors under the State Prompt Payment Act (Act) (30 ILCS 540) using the vendor's proper bill date through the date the State Comptroller issues a warrant to the vendor, regardless of when and if an enacted appropriation existed during Fiscal Year 2016 and Fiscal Year 2017. The Act (30 ILCS 540/3-2) and the Illinois Administrative Code (74 Ill. Admin. Code 900.100) require interest to be paid under a daily simple interest rate of .033% (1% over a 30-day period) for every day elapsed following the 90<sup>th</sup> day after a vendor submits an eligible proper bill to the Illinois General Assembly. The accounting software used by the Illinois General Assembly - Senate is unable to generate prompt payment interest costs for a designated day. Therefore, the following chart shows the Illinois General Assembly - Senate prompt payment interest incurred related to Fiscal Year 2016 and Fiscal Year 2017 invoices, calculated on the accrual basis of accounting, through December 8, 2017, by fund:

Prompt Payment Interest Incurred  
 Year Ended June 30, 2016

<u>Fund #</u>	<u>Fund Name</u>	<u>Invoices</u>	<u>Vendors</u>	<u>Dollar Value</u>
001	General Revenue Fund	215	49	\$ 6,326

Prompt Payment Interest Incurred  
 Year Ended June 30, 2017

<u>Fund #</u>	<u>Fund Name</u>	<u>Invoices</u>	<u>Vendors</u>	<u>Dollar Value</u>
001	General Revenue Fund	1,331	225	\$ 126,011

STATE OF ILLINOIS  
GENERAL ASSEMBLY  
SENATE  
COMPLIANCE EXAMINATION  
AVERAGE NUMBER OF EMPLOYEES (NOT EXAMINED)  
For the Years Ended June 30, 2017, 2016 and 2015

The following schedule was prepared from Office records and presents the average number of employees on a full-time equivalent basis for the Fiscal Years ended June 30, 2017, 2016 and 2015.

	Fiscal Year		
	2017	2016	2015
Regular full-time employees			
Senate Democrats	51	63	63
Senate Republicans	58	63	59
Senate operations	38	38	39
District offices	55	53	54
Committee clerks	<u>50</u>	<u>45</u>	<u>42</u>
Total average full-time employees	<u>252</u>	<u>262</u>	<u>257</u>
Contractual full-time employees			
Senate Democrats	6	5	6
Senate Republicans	11	10	9
Senate operations	20	23	21
District offices	<u>46</u>	<u>51</u>	<u>51</u>
Total average contractual employees	<u>83</u>	<u>89</u>	<u>87</u>
Total average employees	<u><u>335</u></u>	<u><u>351</u></u>	<u><u>344</u></u>

STATE OF ILLINOIS  
GENERAL ASSEMBLY  
SENATE  
COMPLIANCE EXAMINATION  
SERVICE EFFORTS AND ACCOMPLISHMENTS (NOT EXAMINED)  
For the Two Years Ended June 30, 2017

2017 Session 100<sup>th</sup> General Assembly  
January 2017 – November 2017

82	Session Days (26 Perfunctory)
2,275	Senate Bills Introduced
1,130	Senate Bills Passed Senate Committees
422	Senate Bills Passed the Senate
235	Senate Bills Passed Both House and Senate
16	Senate Bills Vetoed or Amendatorially Vetoed
203	Senate Bills Signed into Law

2016 Session 99<sup>th</sup> General Assembly  
January 2016 – January 2017

63	Session Days (11 Perfunctory)
1,251	Senate Bills Introduced
528	Senate Bills Passed Senate Committees
367	Senate Bills Passed the Senate
242	Senate Bills Passed Both House and Senate
25	Senate Bills Vetoed or Amendatorially Vetoed
222	Senate Bills Signed into Law

2015 Session 99<sup>th</sup> General Assembly  
January 2015 – January 2016

72	Session Days (11 Perfunctory)
2,208	Senate Bills Introduced
1,218	Senate Bills Passed Senate Committees
370	Senate Bills Passed the Senate
254	Senate Bills Passed Both House and Senate
33	Senate Bills Vetoed or Amendatorially Vetoed
220	Senate Bills Signed into Law