

**STATE OF ILLINOIS  
ILLINOIS COMMUNITY COLLEGE BOARD  
COMPLIANCE EXAMINATION**

For the Two Years Ended June 30, 2014

STATE OF ILLINOIS  
ILLINOIS COMMUNITY COLLEGE BOARD  
For the Two Years Ended June 30, 2014

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**BOARD OFFICIALS**

|   |  |
|---|--|
| President/Chief Executive Officer                   | Geoffrey Obrzut (7/1/12 - 6/30/13)           |
| Executive Director                                  | Dr. Karen Hunter Anderson (7/1/13 - Present) |
| Chief of Staff                                      | Ellen Andres                                 |
| Legislative and External Affairs Liaison            | Matt Berry                                   |
| Deputy Director for Academic Affairs                | Brian Durham                                 |
| Senior Director for Education Technology            | Todd Jorns                                   |
| Senior Director for Research and Policy Studies     | Nathan Wilson                                |
| Deputy Director for Student Services and Technology | Jeff Newell                                  |
| Deputy Director for Adult Education and Workforce   | Jennifer Foster                              |

Agency Offices are located at:

401 East Capital Avenue  
Springfield, IL 62701

James R. Thompson Center  
100 West Randolph Street, Suite 2-010  
Chicago, IL 60601

Adult Educational Regional Office  
951 Fairfax Street  
Carlyle, IL 62231

Adult Educational Regional Office - Southern Region  
Southern Illinois Collegiate Common Market  
3213 South Park Avenue  
Herrin, IL 62948

Lazaro Lopez, Ed.D.  
Acting Chair



Karen Hunter Anderson, Ph.D.  
Executive Director

MANAGEMENT ASSERTION LETTER

June 10, 2015

Honorable William G. Holland  
Auditor General  
State of Illinois  
Hes Park Plaza  
740 East Ash Street  
Springfield, IL 62703-3154

Dear Mr. Holland:

We are responsible for the identification of, and compliance with, all aspects of laws, regulations, contracts, or grant agreements that could have a material effect on the operations of the Illinois Community College Board (Board). We are responsible for and we have established and maintained an effective system of internal controls over compliance requirements. We have performed an evaluation of the Board's compliance with the following assertions during the two-year period ended June 30, 2014. Based on this evaluation, we assert that during the years ended June 30, 2014 and June 30, 2013, the Board has materially complied with the assertions below.

- A. The Board has obligated, expended, received and used public funds of the State in accordance with the purpose for which such funds have been appropriated or otherwise authorized by law.
- B. The Board has obligated, expended, received and used public funds of the State in accordance with any limitations, restrictions, conditions or mandatory directions imposed by law upon such obligation, expenditure, receipt or use.
- C. The Board has complied, in all material respects, with applicable laws and regulations, including the State uniform accounting system, in its financial and fiscal operations.
- D. State revenues and receipts collected by the Board are in accordance with applicable laws and regulations and the accounting and recordkeeping of such revenues and receipts is fair, accurate and in accordance with law.

Yours truly,

Handwritten signature of Karen Hunter Anderson in blue ink.

Karen Hunter Anderson, Ph.D.  
Executive Director

Handwritten signature of Ellen Andres in blue ink.

Ellen Andres  
Chief of Staff

**ILLINOIS COMMUNITY COLLEGE BOARD**

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STATE OF ILLINOIS  
ILLINOIS COMMUNITY COLLEGE BOARD  
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**COMPLIANCE REPORT**

**SUMMARY**

The compliance testing performed during this examination was conducted in accordance with *Government Auditing Standards* and in accordance with the Illinois State Auditing Act.

**ACCOUNTANT’S REPORT**

The Independent Accountant’s Report on State Compliance, on Internal Control Over Compliance and on Supplementary Information for State Compliance Purposes does not contain scope limitations, disclaimers, or other significant non-standard language.

**SUMMARY OF FINDINGS**

| <u>Number of</u>                                     | <u>Current</u><br><u>Report</u> | <u>Prior</u><br><u>Report</u> |
|--|---------------------------------|-------------------------------|
| Findings   | 7                               | 10                            |
| Repeated findings                                    | 5                               | 4                             |
| Prior recommendations implemented<br>or not repeated | 5                               | 2                             |

**SCHEDULE OF FINDINGS**

| <u>Item No.</u>             | <u>Page</u> | <u>Description</u>   | <u>Finding Type</u>                     |
|-----------------------------|-------------|--|---|
| FINDINGS (STATE COMPLIANCE) |             |  |   |
| 2014-001                    | 8           | Property control weaknesses  | Significant Deficiency<br>Noncompliance |
| 2014-002                    | 10          | State and Federal grant reporting by Illinois<br>community college districts | Significant Deficiency<br>Noncompliance |
| 2014-003                    | 12          | Noncompliance with grant agreements  | Significant Deficiency<br>Noncompliance |
| 2014-004                    | 14          | Inadequate controls over GAAP reporting                                      | Significant Deficiency<br>Noncompliance |

|          |    |  |   |
|----------|----|--|---|
| 2014-005 | 16 | Inadequate controls over personal services                         | Significant Deficiency<br>Noncompliance |
| 2014-006 | 19 | Noncompliance with the P-20 Longitudinal Education Data System Act | Significant Deficiency<br>Noncompliance |
| 2014-007 | 21 | Inadequate controls over Agency Workforce Reports                  | Significant Deficiency<br>Noncompliance |

**PRIOR FINDINGS NOT REPEATED**

|   |    |   |
|---|----|---|
| A | 23 | Inaccurate grant calculations used  |
| B | 23 | Inadequate controls over receipt ledger and monthly reconciliations       |
| C | 23 | Inaccurate and incomplete expenditure records                             |
| D | 23 | Noncompliance with Task Force on Inventorying Employment Restrictions Act |
| E | 24 | Failure to comply with the Identity Protection Act                        |

**EXIT CONFERENCE**

The Board waived an exit conference in correspondence dated May 26, 2015. Responses to the recommendations were provided by Ellen Andres, Chief of Staff, in correspondence dated June 10, 2015.

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OFFICE OF THE AUDITOR GENERAL  
WILLIAM G. HOLLAND

INDEPENDENT ACCOUNTANT'S REPORT ON STATE COMPLIANCE,  
ON INTERNAL CONTROL OVER COMPLIANCE, AND ON  
SUPPLEMENTARY INFORMATION FOR STATE COMPLIANCE PURPOSES

Honorable William G. Holland  
Auditor General  
State of Illinois

Compliance

We have examined the Illinois Community College Board's (Board) compliance with the requirements listed below, as more fully described in the Audit Guide for Financial Audits and Compliance Attestation Engagements of Illinois State Agencies (Audit Guide) as adopted by the Auditor General, during the two years ended June 30, 2014. The management of the Board is responsible for compliance with these requirements. Our responsibility is to express an opinion on the Board's compliance based on our examination.

- A. The Board has obligated, expended, received, and used public funds of the State in accordance with the purpose for which such funds have been appropriated or otherwise authorized by law.
- B. The Board has obligated, expended, received, and used public funds of the State in accordance with any limitations, restrictions, conditions or mandatory directions imposed by law upon such obligation, expenditure, receipt or use.
- C. The Board has complied, in all material respects, with applicable laws and regulations, including the State uniform accounting system, in its financial and fiscal operations.
- D. State revenues and receipts collected by the Board are in accordance with applicable laws and regulations and the accounting and recordkeeping of such revenues and receipts is fair, accurate and in accordance with law.

Our examination was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants; the standards applicable to attestation

engagements contained in *Government Auditing Standards* issued by the Comptroller General of the United States; the Illinois State Auditing Act (Act); and the Audit Guide as adopted by the Auditor General pursuant to the Act; and, accordingly, included examining, on a test basis, evidence about the Board's compliance with those requirements listed in the first paragraph of this report and performing such other procedures as we considered necessary in the circumstances. We believe that our examination provides a reasonable basis for our opinion. Our examination does not provide a legal determination on the Board's compliance with specified requirements.

In our opinion, the Board complied, in all material respects, with the compliance requirements listed in the first paragraph of this report during the two years ended June 30, 2014. However, the results of our procedures disclosed instances of noncompliance with the requirements, which are required to be reported in accordance with criteria established by the Audit Guide, issued by the Illinois Office of the Auditor General and which are described in the accompanying schedule of findings as items 2014-001 through 2014-007.

### **Internal Control**

Management of the Board is responsible for establishing and maintaining effective internal control over compliance with the requirements listed in the first paragraph of this report. In planning and performing our examination, we considered the Board's internal control over compliance with the requirements listed in the first paragraph of this report to determine the examination procedures that are appropriate in the circumstances for the purpose of expressing our opinion on compliance and to test and report on internal control over compliance in accordance with the Audit Guide, issued by the Illinois Office of the Auditor General, but not for the purpose of expressing an opinion on the effectiveness of the Board's internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the Board's internal control over compliance.

*A deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with the requirements listed in the first paragraph of this report on a timely basis. *A material weakness in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a requirement listed in the first paragraph of this report will not be prevented, or detected and corrected, on a timely basis. *A significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified. We did not identify any deficiencies in internal control over compliance that we consider to be

material weaknesses. However, we identified certain deficiencies in internal control over compliance, as described in the accompanying schedule of findings as items 2014-001 through 2014-007 that we consider to be significant deficiencies.

As required by the Audit Guide, immaterial findings excluded from this report have been reported in a separate letter.

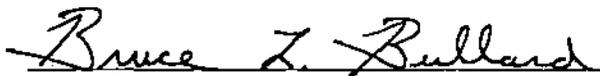
The Board's responses to the findings identified in our examination are described in the accompanying schedule of findings. We did not examine the Board's responses and, accordingly, we express no opinion on the responses.

**Supplementary Information for State Compliance Purposes**

Our examination was conducted for the purpose of forming an opinion on compliance with the requirements listed in the first paragraph of this report. The accompanying supplementary information for the years ended June 30, 2014 and June 30, 2013 in Schedules 1 through 10 and the Analysis of Operations Section is presented for purposes of additional analysis. We have applied certain limited procedures as prescribed by the Audit Guide as adopted by the Auditor General to the June 30, 2014 and June 30, 2013 accompanying supplementary information in Schedules 1 through 10. However, we do not express an opinion on the accompanying supplementary information.

We have not applied procedures to the June 30, 2012 accompanying supplementary information in Schedules 3, 4, 5, 6 and 7 and in the Analysis of Operations Section, and accordingly, we do not express an opinion or provide any assurance on it.

This report is intended solely for the information and use of the Auditor General, the General Assembly, the Legislative Audit Commission, the Governor, Board management, and the Board members of the Illinois Community College Board and is not intended to be and should not be used by anyone other than these specified parties.



Bruce L. Bullard, CPA  
Director of Financial and Compliance Audits

Springfield, Illinois

June 10, 2015

STATE OF ILLINOIS  
ILLINOIS COMMUNITY COLLEGE BOARD  
**SCHEDULE OF FINDINGS**  
For the Two Years Ended June 30, 2014

2014-001. **FINDING** (Property control weaknesses)

The Illinois Community College Board (Board) did not exercise adequate control over the recording and reporting of its State property and equipment.

During testing, we noted the following:

- The Board did not add \$164,594 in Electronic Data Processing (EDP) equipment additions to its property control records. Additionally, we noted these additions were not reported on the Board's Agency Report of State Property (C-15 report) submitted to the Office of the Comptroller.

The Illinois Administrative Code (Code) (44 Ill. Adm. Code 5010.400) states Agencies shall adjust property records within 30 days of acquisition, change, or deletion of equipment items. The Statewide Accounting Management System (SAMS) Manual (Procedure 29.20.10) requires an agency to report all additions to each asset category that occurred during the quarter being reported.

- During our sample testing of 80 equipment items, we noted the following:
  - 24 (30%) equipment items, totaling \$96,560, were located in a different geographical location than reported on the Board's property listing;
  - Four (5%) equipment items, totaling \$16,884, could not be located; and
  - One (1%) equipment item was not included in the Board's property listing.

The SAMS Manual (Procedure 29.10.10) requires agencies to maintain current property records, including location of the asset.

- The Board did not file Accounting for Leases-Lessee Forms (Form SCO-560) with the Office of the Comptroller for two (100%) leases in effect during the examination period totaling \$39,200.

SAMS (Procedure 27.20.60) requires agencies to complete Form SCO-560 on a transaction by transaction basis as new lease agreements are initiated and sent to the Office of the Comptroller.

Board management stated the issues noted above were due to competing priorities. In the prior year, Board management attributed errors to staff vacancies and oversight.

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For the Two Years Ended June 30, 2014

Failure to exercise adequate control over property and equipment and maintain accurate property control records increases the potential for fraud and possible loss or theft of State property. In addition, inaccurate property reporting reduces the reliability of Statewide capital asset information. (Finding Code No. 2014-001, 12-1, 10-1, 08-2)

**RECOMMENDATION**

We recommend the Board strengthen controls over the recording and reporting of its State property and equipment by reviewing its inventory and recordkeeping practices to ensure compliance with statutory and regulatory requirements.

**BOARD RESPONSE**

The Board concurs with the finding. The Board will undertake a full update/overhaul of the inventory system, procedures, and data. We will assign staff accordingly and make it a priority to submit reports timely.

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ILLINOIS COMMUNITY COLLEGE BOARD  
**SCHEDULE OF FINDINGS**  
For the Two Years Ended June 30, 2014

2014-002. **FINDING** (State and Federal grant reporting by Illinois community college districts)

The Illinois Community College Board (Board) failed to enforce compliance with the Rules and Regulations over the timely submission of required informational reports and schedules. Informational reports and schedules are required to be prepared by the districts/colleges and submitted to the Board to provide data necessary to determine funding and to ensure the funds are being properly utilized. A few examples of the informational reports and schedules include spring and fall semester enrollment surveys, square footage and acreage information, faculty and staff salary data, annual financial statements and notice of publication. These reports are due at various times throughout the year. We noted:

- 55 of 135 (41%) informational reports due in FY13 were submitted to the Board between 1 and 362 days late. Fifteen reports were not received by the end of our fieldwork.
- 45 of 135 (33%) informational reports due in FY14 were submitted to the Board between 1 and 154 days late. 22 reports were not received by the end of our fieldwork.

The Illinois Administrative Code (23 Ill. Adm. Code 1501.201) requires complete and accurate reports to be submitted by the district/college to the Board in accordance with the Board's requirements and on forms prescribed by the Board.

Board management stated, as they did in the prior engagement, that they are in the process of reviewing current reporting procedures and submissions and the submission due dates; however, at this point the Board does not have any authority other than continual follow-up with the districts in regards to the late or overdue data submissions.

The Board uses the informational reports to evaluate the effectiveness of grant programs and prepare for future budgets. The failure to receive the community college information reports promptly could delay the Board's completion of its own internal summary reports and budget preparation. (2014-002, 12-3, 10-5, 08-7, 06-1, 04-1, 02-3, 00-1, 99-1, 98-1, 96-2)

**RECOMMENDATION**

We recommend the Board review the adequacy of its policies and procedures regarding the submission of required informational reports and schedules. We

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ILLINOIS COMMUNITY COLLEGE BOARD  
**SCHEDULE OF FINDINGS**  
For the Two Years Ended June 30, 2014

further recommend the Board continue to work with each district to ensure required reports are submitted timely.

**BOARD RESPONSE**

The Board concurs with the finding. The Board is waiting for approval by the Joint Committee on Administrative Rules to eliminate some unnecessary reports and to change the due dates of some reports. The Board will also continue to work with the colleges to remind them of necessary reporting deadlines.

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For the Two Years Ended June 30, 2014

2014-003. **FINDING** (Noncompliance with grant agreements)

The Illinois Community College Board (Board) did not comply with the terms of the grant agreements. In addition, the Board did not comply with the Illinois Grant Funds Recovery Act (30 ILCS 705) (Act).

During our testing of grant agreements, we noted the following:

- For two of seven (29%) agreements tested in excess of \$25,000, quarterly reports describing the progress of the program and the expenditure of the related grant funds were not submitted to the Board.
- For nine of nine (100%) agreements tested, the Board and/or the grantee did not sign the agreement prior to the start of the grant period. We noted grant agreements were signed between 40 and 157 days after the beginning of the period covered by the grant agreement.

The Illinois Grant Funds Recovery Act (30 ILCS 705/4) requires grantees to submit quarterly reports describing the progress of the program, project, or use and the expenditure of the grant funds related thereto for grants exceeding \$25,000.

The Fiscal Control and Internal Auditing Act (30 ILCS 10/3001) requires agencies to establish and maintain a system, or systems, of internal fiscal and administrative controls to provide assurance that resources are used efficiently, effectively, and in compliance with applicable law. In addition, good business practices require the Board to sign grant agreements prior to the beginning of the grant period covered by the agreement.

Board management stated the quarterly reports were not received due to the lack of a formalized system for receiving reports. The grant agreements were not signed timely due to conflicting priorities. In the prior year, Board management attributed the items noted to unfamiliarity with reporting requirements and conflicting priorities.

Failure to comply with all reporting requirements of the grant agreements could result in reporting inaccuracies and State resources being used in an inefficient and ineffective manner. (Finding Code No. 2014-003, 12-4)

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For the Two Years Ended June 30, 2014

**RECOMMENDATION**

We recommend the Board ensure all reporting requirements are adhered to and ensure grant agreements are approved prior to the effective date of the agreement.

**BOARD RESPONSE**

The Board concurs with the finding and has incorporated quarterly and other reporting requirements into all its grant agreements that are subject to 30 ILCS 705. We are developing a system to track all aspects of grants including beginning dates, reporting requirements, and monitoring.

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**SCHEDULE OF FINDINGS**  
For the Two Years Ended June 30, 2014

2014-004. **FINDING** (Inadequate controls over GAAP reporting)

The Illinois Community College Board (Board) did not prepare and submit accurate accounting reports (Generally Accepted Accounting Principles (GAAP) reporting forms) to the Office of the Comptroller (Comptroller) for FY14.

During testing, we noted the following:

- The Board did not appropriately identify American Recovery and Reinvestment Act (ARRA) funds for one program on the Interfund Transfers – Grantee Agency (SCO-567) form for the Contracts and Grants Fund (Fund 339).
- The Board did not accurately report expenditure and receipt amounts on the SCO-567 for Fund 339. We noted expenditure amounts were overstated by \$369,000 and receipts were overstated by \$712,000 comparing the SCO-567 to the Board's expenditure and receipt records.
- The Board did not accurately report the expenditure amount and the amount provided to subrecipients on the Grant Analysis (SCO-563) form for the Adult Education Fund (Fund 692). We noted the expenditure amount was overstated by \$8,000 and the amount provided to subrecipients was understated by \$318,000 when comparing the SCO-563 to the Board's expenditure records.

The Statewide Accounting Management System (SAMS) Manual (Procedure 27.10.10) requires careful examination of the financial data during the preparation of GAAP reporting packages. In addition, the Fiscal Control and Internal Auditing Act (30 ILCS 10/3001) requires State agencies to establish and maintain a system, or systems, of internal fiscal and administrative controls to provide assurance revenues, expenditures, and transfers of assets, resources, or funds are properly recorded and accounted for to permit the preparation of accounts and reliable financial and statistical reports and to maintain accountability over the State's resources.

Board management stated these issues were due to inadvertent error. In the prior year, Board management attributed these errors to oversight and unfamiliarity with reporting requirements.

GAAP reporting forms submitted by State agencies are used to compile the Illinois Comprehensive Annual Financial Report and the Schedule of Expenditures of Federal Awards. Failure to provide accurate information to the Comptroller could result in inaccuracies in the Statewide information presented. (Finding Code No. 2014-004, 12-5)

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For the Two Years Ended June 30, 2014

**RECOMMENDATION**

We recommend the Board implement procedures to ensure complete and accurate information is reported to the Comptroller on the accounting reports.

**BOARD RESPONSE**

The Board concurs with the finding. The Board will ensure the proper grant identification and expenditure amounts are reflected on the SCO-563, SCO-567 and SCO-568.

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2014-005. **FINDING** (Inadequate controls over personal services)

The Illinois Community College Board (Board) did not have adequate controls over its personal services function.

During testing, we noted the following:

- Seven (100%) employees tested did not have their employee absences for vacation, floating holidays or personal time approved prior to their absences. Approvals on the Board's Request for Planned Leave Form were granted 1 to 69 days after the date of absence.

The Board's Employee Guidebook (Guidebook) states, except in emergency situations, vacation, personal and floating holiday requests must be approved by the employee's supervisor prior to the employee taking the requested time off. In addition, good internal controls require agencies to ensure attendance and payroll records are adequately documented and reconciled to ensure proper payroll expenditures. No emergency situations were documented in the supporting documents provided by the Board and reviewed by the auditors.

- Three of 7 (43%) employees tested did not turn in their sick time forms and/or did not obtain approval for sick leave time taken within a reasonable amount of time after the time was taken. The auditors considered any leave slips turned in after 3 business days or more and approved after 7 or more business days after the employee's return as late. Auditors noted Board employees turned in sick time forms after their absence 10 to 58 days late and approvals were granted 2 to 54 days late.

The Board's Request for Planned Leave Form states the form should be completed upon return from sick leave if the leave occurred unexpectedly.

- One of 7 (14%) employees tested had Request for Planned Leave Forms that were not signed and dated by the employee or their supervisor. Therefore, the auditors were unable to determine if the leave time was turned in or approved timely.
- Seven (100%) employees tested did not have their semi-monthly timesheets timely signed by the employee and/or their supervisor. The auditors considered timesheets signed more than 5 business days (excluding holidays) after the end of the reporting period as late. Auditors noted the timesheets were signed 1 to 58 days late.

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The Board's Guidebook requires staff time reports be signed by both the employee and the supervisor and be submitted each pay period.

- Five of 15 (33%) performance evaluations for employees tested were not completed timely by the Board. The employee evaluations were completed 2 to 105 days late. In addition, two of 7 (29%) employees in our sample did not receive either a probationary evaluation or an annual evaluation during the examination period. The auditors considered evaluations performed over 30 days after the end of the evaluation period to be untimely.

The Board's Guidebook requires performance evaluations to be conducted for new personnel after their six month period after being hired and yearly, in June, thereafter. In addition, good business practices require employee evaluations to be performed to communicate the employee's strengths and weaknesses in meeting their job responsibilities.

- One of 7 (14%) employees tested did not have accurate State and Federal withholding support in their personnel file. Specifically, one employee file did not contain a Withholdings Allowance Certification Card (Form W-4).

The Illinois Comptroller's Statewide Accounting Management System Manual (Procedure 23.20.05) requires all State agencies have on file a properly completed Federal/Illinois W-4 for all active employees.

Board management stated the errors noted above were due to competing priorities.

Allowing employees paid leave without providing the required approvals could result in payments to individuals not entitled to the benefit and is noncompliance with the Board's Guidebook. In addition, failure to timely sign employee timesheets is noncompliance with the Board's Guidebook. Further, performance evaluations are a systematic and uniform approach used for the development of employees and communication of performance expectations to employees. Performance evaluations should serve as foundations for salary adjustments, promotion, demotion, discharge, layoff, recall, and reinstatement decisions. Failure to maintain State and Federal withholding support could result in payroll deductions not reflecting current authorizations. (Finding Code No. 2014-005, 12-9, 10-4, 08-5, 06-2)

**RECOMMENDATION**

We recommend the Board review and approve leave time in accordance with the Guidebook. In addition, we recommend the Board perform appraisals timely for all

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ILLINOIS COMMUNITY COLLEGE BOARD  
**SCHEDULE OF FINDINGS**

For the Two Years Ended June 30, 2014

employees and maintain a system of record keeping to ensure personnel files contain supporting documentation for all payroll deductions.

**BOARD RESPONSE**

The Board concurs with the finding on timely evaluations. Staff will continue to communicate with management on the importance of timely evaluations and develop a process to inform management not in compliance with the evaluations.

The Board does not concur on the timely approval of leave requests. All employees receive verbal approval by their supervisors for requested leave and then they are recorded on the Staff Scheduler as being out of the office. Many supervisors are not located in the same city as staff, and others travel, so leave sheets cannot always be signed before leave is taken or immediately after. The staff scheduler documents staff attendance daily and leave forms are signed by supervisors semi-monthly or monthly with the time sheets. The Board does not believe that signing of leave slips monthly or semi-monthly limits their ability to disapprove time.

**AUDITOR COMMENT**

The Board's policy requires vacation time and personal time be approved before the time is taken. The Board could not provide documentation to support leave was preapproved.

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**SCHEDULE OF FINDINGS**  
For the Two Years Ended June 30, 2014

2014-006. **FINDING** (Noncompliance with the P-20 Longitudinal Education Data System Act)

The Illinois Community College Board (Board) did not expand the longitudinal education data system and establish a data warehouse by June 30, 2013 as mandated by State statute.

The P-20 Longitudinal Education Data System Act (Act) (105 ILCS 13/15) requires the establishment and maintenance of a longitudinal data system linking early learning, elementary, and secondary school student unit records with institution of higher learning student unit records. The Act requires on or before June 30, 2013, subject to the availability of funding through appropriations made specifically for the purpose of this Act, the State Education Authorities improve and expand the longitudinal data system to enable the State Education Authorities to perform or cause to be performed all of the activities and functions as set forth in the Act. State Education Authorities as defined by the Act means the Board, the Illinois State Board of Education, and the Illinois Board of Higher Education. The Board and the Illinois State Board of Education entered into an interagency agreement in which the Illinois State Board of Education provided money to the Board. We noted the Board, in conjunction with the other State Education Authorities, did not expand the longitudinal data system and establish a data warehouse by June 30, 2013.

Board management stated the Board established its centralized data system three decades ago and annually collects approximately 5 million student enrollment, demographic, curriculum, and credential unit record data, as well as staff and financial data. The other State agencies participating in Longitudinal Data System efforts are at varied stages of data system collection and management. The Board continues to enhance its system while other State agencies build and develop their data systems to meet Longitudinal Data System needs. The Board's data warehouse is ready, but waits for other partners to finish their parts of the system.

Failure to complete the expansion and data warehouse as of June 30, 2013 as mandated prevented timely implementation of the intended activities and functions of the Act. Those objectives include reduction of data collection burdens, provisions of data to inform decision making, data links, data reporting, analysis, and planning tools, public data accessibility and reporting efficiencies. (Finding Code No. 2014-006)

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**SCHEDULE OF FINDINGS**  
For the Two Years Ended June 30, 2014

**RECOMMENDATION**

We recommend the Board work with the State Education Authorities to expand the longitudinal data system and establish a data warehouse.

**BOARD RESPONSE**

The Board does not concur with the finding. The ICCB is one of the three educational partners for the data system. All three entities have collaborated and invested considerable time and funding on the design and management of the system. ICCB is prepared to go online; however, the two other partners are not. In one year when the next ICCB audit is begun, at least one of the partners in the ILDS system will still not be ready, and this will be a repeat finding. This material finding cannot be eliminated until that partner completes their system.

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ILLINOIS COMMUNITY COLLEGE BOARD  
**SCHEDULE OF FINDINGS**  
For the Two Years Ended June 30, 2014

2014-007. **FINDING** (Inadequate controls over Agency Workforce Reports)

The Illinois Community College Board (Board) did not include complete and accurate information on its FY12 and FY13 Agency Workforce Reports (Report) submitted to the Office of the Governor and the Office of the Secretary of State.

During testing we noted the following:

- The Board was unable to provide supporting documentation for any of the amounts reported on its FY12 Report. Therefore, the auditors were unable to determine the accuracy of the Report.

The State Records Act (5 ILCS 160/8) states the head of each agency shall cause to be made and preserve records containing adequate and proper documentation of the organization, functions, policies, decisions, procedures, and essential transactions of the agency designed to furnish information to protect the legal and financial rights of the State and of persons directly affected by the agency's activities.

- The Board inaccurately calculated the total number of Caucasian, female employees and the corresponding statistical percentage in its FY12 Report.
- The Board reported amounts on its FY13 Report which did not agree to supporting documentation provided to the auditors.

The State Employment Records Act (Act) (5 ILCS 410/15) requires State agencies to collect and maintain information and annually publish reports which include specified demographic and salary data regarding State employees.

- The Board inaccurately reported the number of “Professionals” in its FY13 Report. Specifically, the Board reported all of their employees as “Professional.”

The Act (5 ILCS 410/15(a)(v)) requires agencies to submit a report, including the total number of persons employed within the agency work force as professionals. The Act (5 ILCS 410/10(e)) defines "Professional employee" as a person employed to perform employment duties requiring academic training, evidenced by a graduate or advanced degree from an accredited institution of higher education, and who, in the performance of those employment duties,

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**SCHEDULE OF FINDINGS**  
For the Two Years Ended June 30, 2014

may only engage in active practice of the academic training received when licensed or certified.

Board management stated the above issues were due to staff error.

Failure to include complete and accurate information on the Board's Report and to maintain supporting documents of the Report could deter efforts by State officials, administrators, and residents to achieve a more diversified State workforce. (Finding Code No. 2014-007)

**RECOMMENDATION**

We recommend the Board implement controls over its Agency Workforce Report to ensure they are complete and accurate when filed with the Office of the Secretary of State and the Office of the Governor. In addition, we recommend the Board file corrected FY12 and FY13 Reports in accordance with the Illinois State Auditing Act (30 ILCS 5/3-2.2(b)).

**BOARD RESPONSE**

The Board concurs with the finding. The responsibility for the preparation of the Agency Workforce Report has been reassigned.

STATE OF ILLINOIS  
ILLINOIS COMMUNITY COLLEGE BOARD  
**PRIOR FINDINGS NOT REPEATED**  
For the Two Years Ended June 30, 2014

A. **FINDING** (Inaccurate grant calculations used)

During the prior examination, the Illinois Community College Board (Board) misallocated grants to community college districts paid from the Base Operating Grants. Specifically, the Board's Base Operating Grant allocation was inaccurate for FY11 and FY12 due to the square footage component of the grant allocation formula being calculated incorrectly, which resulted in misallocations to each district.

During the current examination, the Board removed the square footage component from the grant allocation formula. The Base Operating Grant calculation and allocations to college districts were accurate for FY13 and FY14, based on our testing. (Finding Code No. 12-2, 10-2, 08-3)

B. **FINDING** (Inadequate controls over receipt ledger and monthly reconciliations)

During the prior examination, the Board did not date monthly receipt reconciliations to the Comptroller's Monthly Revenue Status Report (SB04) and did not properly maintain its receipt ledger.

During the current examination, our test work indicated the Board began dating their monthly receipt reconciliations and improved the maintenance of their receipt ledger. (Finding Code No. 12-6)

C. **FINDING** (Inaccurate and incomplete expenditure records)

During the prior examination, the Board did not maintain complete and accurate expenditure records and the Board did not update their records in a timely manner.

During the current examination, our test work indicated the Board maintained complete and accurate expenditure records. (Finding Code No. 12-7)

D. **FINDING** (Noncompliance with Task Force on Inventorying Employment Restrictions Act)

During the prior examination, the Board did not submit its report to the Task Force on Inventorying Employment Restrictions (Task Force) timely. The report was submitted 266 days late.

During the current examination, the Board was not required to submit this same report again as the requirement was for the Task Force to produce a report by November 1, 2011. (Finding Code No. 12-8)

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ILLINOIS COMMUNITY COLLEGE BOARD  
**PRIOR FINDINGS NOT REPEATED**  
For the Two Years Ended June 30, 2014

E. **FINDING** (Failure to comply with the Identity Protection Act)

During the prior examination, the Board failed to implement the provisions of the Identity Protection Act (Act), which required the Board to draft and approve an identity-protection policy by June 1, 2011.

During the current examination period, the Board provided an approved identity-protection policy that complied with the Act. (Finding Code No. 12-10)

STATE OF ILLINOIS  
ILLINOIS COMMUNITY COLLEGE BOARD  
COMPLIANCE EXAMINATION  
For the Two Years Ended June 30, 2014

**SUPPLEMENTARY INFORMATION FOR STATE COMPLIANCE PURPOSES**

**SUMMARY**

Supplementary Information for State Compliance Purposes presented in this section of the report includes the following:

- Fiscal Schedules and Analysis:
  - Schedule of Appropriations, Expenditures and Lapsed Balances - Fiscal Year 2014
  - Schedule of Appropriations, Expenditures and Lapsed Balances - Fiscal Year 2013
  - Comparative Schedule of Net Appropriations, Expenditures and Lapsed Balances
  - Schedule of Changes in State Property
  - Comparative Schedule of Cash Receipts and Reconciliation of Cash Receipts to Deposits Remitted to the State Comptroller
  - Analysis of Significant Variations in Expenditures
  - Analysis of Significant Variations in Receipts
  - Analysis of Significant Lapse Period Spending
  - Description of State Grant Programs
  - Schedule of Grant Awards
  
- Analysis of Operations (Not Examined):
  - Agency Functions and Planning Program (Not Examined)
  - Average Number of Employees (Not Examined)
  - Service Efforts and Accomplishments (Not Examined)

The accountant's report that covers the Supplementary Information for State Compliance Purposes presented in the Compliance Report Section states the accountants have applied certain limited procedures as prescribed by the Audit Guide as adopted by the Auditor General to the June 30, 2014 and June 30, 2013 accompanying supplementary information in Schedules 1 through 10. However, the accountants do not express an opinion on the supplementary information. The accountant's report also states that they have not applied procedures to the Analysis of Operations Section, and accordingly, they do not express an opinion or provide any assurance on it.

STATE OF ILLINOIS  
ILLINOIS COMMUNITY COLLEGE BOARD  
**SCHEDULE OF APPROPRIATIONS, EXPENDITURES AND LAPSED BALANCES**  
Appropriations for Fiscal Year 2014

Fourteen Months Ended August 31, 2014

|  | Appropriations<br>(Net after<br>Transfers) | Expenditures<br>Through<br>6/30/14 | Lapse Period<br>Expenditures<br>7/01 - 8/31/14 | Total<br>Expenditures | Balances<br>Reappropriated<br>7/01/14 | Balances<br>Lapsed  |
|--|--|------------------------------------|--|-----------------------|---------------------------------------|---------------------|
| Public Acts 98-0033, 98-0035, & 98-0050                    |  |                                    |  |                       |                                       |                     |
| <b>APPROPRIATED FUNDS</b>                                  |  |                                    |  |                       |                                       |                     |
| <b>GENERAL REVENUE FUND - 001</b>                          |  |                                    |  |                       |                                       |                     |
| Personal Services  | \$ 1,182,000                               | \$ 1,041,556                       | \$ 18,487                                      | \$ 1,060,043          | \$ -                                  | \$ 121,957          |
| State Contributions to Social Security, for Medicare       | 16,300                                     | 13,738                             | 268  | 14,006                | -                                     | 2,294               |
| Contractual Services                                       | 300,000                                    | 258,903                            | 2,344  | 261,247               | -                                     | 38,753              |
| Travel   | 43,500                                     | 31,725                             | 3,537  | 35,262                | -                                     | 8,238               |
| Commodities  | 5,000                                      | 1,435                              | -  | 1,435                 | -                                     | 3,565               |
| Printing   | 6,000                                      | 1,417                              | -  | 1,417                 | -                                     | 4,583               |
| Electronic Data Processing                                 | 398,600                                    | 329,275                            | 6,345  | 335,620               | -                                     | 62,980              |
| Telecommunications   | 30,900                                     | 15,805                             | 2,866  | 18,671                | -                                     | 12,229              |
| Operation of Automotive Equipment                          | 3,400                                      | 2,178                              | 355  | 2,533                 | -                                     | 867                 |
| Grants for Educational Purposes or Bridge Programs         | 6,300,800                                  | 6,014,998                          | 160,000  | 6,174,998             | -                                     | 125,802             |
| Small College Grants                                       | 550,000                                    | 550,000                            | -  | 550,000               | -                                     | -                   |
| Performance Funding Grants                                 | 360,000                                    | 360,000                            | -  | 360,000               | -                                     | -                   |
| Educational Facility in East St Louis                      | 1,491,500                                  | 1,111,123                          | 121,297  | 1,232,420             | -                                     | 259,080             |
| Providers for Adult Education and Literacy                 | 16,026,200                                 | 16,011,767                         | -  | 16,011,767            | -                                     | 14,433              |
| Providers for Performance Based Awards                     | 10,701,600                                 | 10,701,600                         | -  | 10,701,600            | -                                     | -                   |
| Recipients of Public Assistance                            | 5,546,200                                  | 5,546,200                          | -  | 5,546,200             | -                                     | -                   |
| Career and Technical Education Activities                  | 17,569,400                                 | 16,749,229                         | 2,940  | 16,752,169            | -                                     | 817,231             |
| Scholarships to Graduates of the Lincoln Challenge Program | 61,600                                     | 40,954                             | -  | 40,954                | -                                     | 20,646              |
| Costs Associated with Administering GED Tests              | 980,000                                    | 637,307                            | 1,182  | 638,489               | -                                     | 341,511             |
| Illinois Veteran's Reimbursement Grant                     | 750,000                                    | 750,000                            | -  | 750,000               | -                                     | -                   |
| Licensed Practical Nurse and Registered Nurse Preparation  | 500,000                                    | 500,000                            | -  | 500,000               | -                                     | -                   |
| Transitioning High School Students Grant                   | 400,000                                    | 400,000                            | -  | 400,000               | -                                     | -                   |
| City of Chicago Colleges for Educational Related Expenses  | 14,079,000                                 | 14,079,000                         | -  | 14,079,000            | -                                     | -                   |
| Subtotal - Fund 001  | <u>\$ 77,302,000</u>                       | <u>\$ 75,148,210</u>               | <u>\$ 319,621</u>                              | <u>\$ 75,467,831</u>  | <u>\$ -</u>                           | <u>\$ 1,834,169</u> |

STATE OF ILLINOIS  
ILLINOIS COMMUNITY COLLEGE BOARD  
**SCHEDULE OF APPROPRIATIONS, EXPENDITURES AND LAPSED BALANCES**  
Appropriations for Fiscal Year 2014

Fourteen Months Ended August 31, 2014

|   | Appropriations<br>(Net after<br>Transfers) | Expenditures<br>Through<br>6/30/14 | Lapse Period<br>Expenditures<br>7/01 - 8/31/14 | Total<br>Expenditures | Balances<br>Reappropriated<br>7/01/14 | Balances<br>Lapsed  |
|---|--|------------------------------------|--|-----------------------|---------------------------------------|---------------------|
| <u>Public Acts 98-0033, 98-0035, &amp; 98-0050</u>  |  |                                    |  |                       |                                       |                     |
| <u>EDUCATION ASSISTANCE FUND - 007</u>  |  |                                    |  |                       |                                       |                     |
| Base Operating Grants   | \$ 191,271,900                             | \$ 191,271,900                     | \$ -   | \$ 191,271,900        | \$ -                                  | \$ -                |
| Equalization Grants   | 75,570,800                                 | 75,570,800                         | -  | 75,570,800            | -                                     | -                   |
| Subtotal - Fund 007   | <u>\$ 266,842,700</u>                      | <u>\$ 266,842,700</u>              | <u>-</u>                                       | <u>\$ 266,842,700</u> | <u>\$ -</u>                           | <u>\$ -</u>         |
| <u>ICCB INSTRUCTIONAL DEVELOPMENT AND<br/>ENHANCEMENT - APPLICATIONS REVOLVING FUND - 070</u> |  |                                    |  |                       |                                       |                     |
| Costs Associated with Maintaining and Updating Instructional<br>Technology                    | \$ 300,000                                 | \$ 106,450                         | \$ 1,000                                       | \$ 107,450            | \$ -                                  | \$ 192,550          |
| Subtotal - Fund 070   | <u>\$ 300,000</u>                          | <u>\$ 106,450</u>                  | <u>\$ 1,000</u>                                | <u>\$ 107,450</u>     | <u>\$ -</u>                           | <u>\$ 192,550</u>   |
| <u>SBE GED TESTING FUND - 161</u>   |  |                                    |  |                       |                                       |                     |
| Costs Associated with Administering GED Tests   | \$ 750,000                                 | \$ 478,656                         | \$ -   | \$ 478,656            | \$ -                                  | \$ 271,344          |
| Subtotal - Fund 161   | <u>\$ 750,000</u>                          | <u>\$ 478,656</u>                  | <u>\$ -</u>                                    | <u>\$ 478,656</u>     | <u>\$ -</u>                           | <u>\$ 271,344</u>   |
| <u>ICCB CONTRACTS &amp; GRANTS FUND - 339</u>   |  |                                    |  |                       |                                       |                     |
| Contracts and Grants  | \$ 5,725,000                               | \$ 2,970,620                       | \$ 2,429,634                                   | \$ 5,400,254          | \$ -                                  | \$ 324,746          |
| Subtotal - Fund 339   | <u>\$ 5,725,000</u>                        | <u>\$ 2,970,620</u>                | <u>\$ 2,429,634</u>                            | <u>\$ 5,400,254</u>   | <u>\$ -</u>                           | <u>\$ 324,746</u>   |
| <u>ICCB FEDERAL TRUST FUND - 350</u>  |  |                                    |  |                       |                                       |                     |
| Ordinary and Contingent Expenses  | \$ 450,000                                 | \$ 188,265                         | \$ 2,044                                       | \$ 190,309            | \$ -                                  | \$ 259,691          |
| Subtotal - Fund 350   | <u>\$ 450,000</u>                          | <u>\$ 188,265</u>                  | <u>\$ 2,044</u>                                | <u>\$ 190,309</u>     | <u>\$ -</u>                           | <u>\$ 259,691</u>   |
| <u>ICCB ADULT EDUCATION FUND - 692</u>  |  |                                    |  |                       |                                       |                     |
| Adult Education and Literacy Activities Administration  | \$ 1,250,000                               | \$ 666,508                         | \$ 22,555                                      | \$ 689,063            | \$ -                                  | \$ 560,937          |
| Adult Education and Literacy Providers  | 23,250,000                                 | 14,686,295                         | 3,697,997                                      | 18,384,292            | -                                     | 4,865,708           |
| Subtotal - Fund 692   | <u>\$ 24,500,000</u>                       | <u>\$ 15,352,803</u>               | <u>\$ 3,720,552</u>                            | <u>\$ 19,073,355</u>  | <u>\$ -</u>                           | <u>\$ 5,426,645</u> |

Schedule 1

STATE OF ILLINOIS  
ILLINOIS COMMUNITY COLLEGE BOARD  
**SCHEDULE OF APPROPRIATIONS, EXPENDITURES AND LAPSED BALANCES**  
Appropriations for Fiscal Year 2014

Fourteen Months Ended August 31, 2014

|  | Appropriations<br>(Net after<br>Transfers) | Expenditures<br>Through<br>6/30/14 | Lapse Period<br>Expenditures<br>7/01 - 8/31/14 | Total<br>Expenditures | Balances<br>Reappropriated<br>7/01/14 | Balances<br>Lapsed   |
|--|--|------------------------------------|--|-----------------------|---------------------------------------|----------------------|
| <u>Public Acts 98-0033, 98-0035, &amp; 98-0050</u>   |  |                                    |  |                       |                                       |                      |
| <u>CAREER AND TECHNICAL EDUCATION FUND - 772</u>   |  |                                    |  |                       |                                       |                      |
| Career and Technical Education Programs  | \$ 18,500,000                              | \$ 10,113,788                      | \$ 4,936,642                                   | \$ 15,050,430         | \$ -                                  | \$ 3,449,570         |
| Subtotal - Fund 772  | <u>\$ 18,500,000</u>                       | <u>\$ 10,113,788</u>               | <u>\$ 4,936,642</u>                            | <u>\$ 15,050,430</u>  | <u>\$ -</u>                           | <u>\$ 3,449,570</u>  |
| <u>BUILD ILLINOIS BOND FUND - 971</u>  |  |                                    |  |                       |                                       |                      |
| Reappropriations for Remodeling Facilities in Compliance with the<br>Americans with Disabilities Act | \$ 314,597                                 | \$ -                               | \$ -   | \$ -                  | \$ 314,597                            | \$ 0                 |
| Subtotal - Fund 971  | <u>\$ 314,597</u>                          | <u>\$ -</u>                        | <u>\$ -</u>                                    | <u>\$ -</u>           | <u>\$ 314,597</u>                     | <u>\$ 0</u>          |
| <b>GRAND TOTAL - ALL FUNDS</b>   | <u>\$ 394,684,297</u>                      | <u>\$ 371,201,492</u>              | <u>\$ 11,409,493</u>                           | <u>\$ 382,610,985</u> | <u>\$ 314,597</u>                     | <u>\$ 11,758,715</u> |

Note 1: Appropriations, expenditures, and lapsed balances were obtained from Board records and have been reconciled to records of the State Comptroller.

Note 2: Expenditure amounts are vouchers approved for payment by the Board and submitted to the State Comptroller for payment to the vendor.

STATE OF ILLINOIS  
ILLINOIS COMMUNITY COLLEGE BOARD  
**SCHEDULE OF APPROPRIATIONS, EXPENDITURES AND LAPSED BALANCES**  
Appropriations for Fiscal Year 2013

Fourteen Months Ended August 31, 2013

|  | Appropriations<br>(Net After<br>Transfers) | Expenditures<br>Through<br>6/30/13 | Lapse Period<br>Expenditures<br>07/01 - 08/31/13 | Total<br>Expenditures | Balances<br>Reappropriated<br>7/01/13 | Balances<br>Lapsed  |
|--|--|------------------------------------|--|-----------------------|---------------------------------------|---------------------|
|  | \$   | \$                                 | \$   | \$                    | \$                                    | \$                  |
| Personal Services  | 1,182,000                                  | 1,135,307                          | 39,526   | 1,174,833             | -                                     | 7,167               |
| State Contributions to Social Security, for Medicare       | 17,800                                     | 15,226                             | 575  | 15,801                | -                                     | 1,999               |
| Contractual Services                                       | 300,000                                    | 282,119                            | 7,440  | 289,559               | -                                     | 10,441              |
| Travel   | 49,500                                     | 38,955                             | 5,260  | 44,215                | -                                     | 5,285               |
| Commodities  | 5,000                                      | 1,884                              | 35   | 1,919                 | -                                     | 3,081               |
| Printing   | 6,000                                      | 1,517                              | 86   | 1,603                 | -                                     | 4,397               |
| Equipment  | 2,000                                      | -                                  | -  | -                     | -                                     | 2,000               |
| Electronic Data Processing                                 | 387,100                                    | 338,873                            | 4,110  | 342,983               | -                                     | 44,117              |
| Telecommunications   | 30,900                                     | 17,735                             | 3,383  | 21,118                | -                                     | 9,782               |
| Operation of Automotive Equipment                          | 5,400                                      | 3,864                              | 533  | 4,397                 | -                                     | 1,003               |
| Re-enrollment Student Program                              | 3,065,800                                  | 3,065,800                          | -  | 3,065,800             | -                                     | -                   |
| Small College Grants                                       | 550,000                                    | 550,000                            | -  | 550,000               | -                                     | -                   |
| Performance Funding Grants                                 | 360,000                                    | 360,000                            | -  | 360,000               | -                                     | -                   |
| Educational Facility in East St Louis                      | 1,491,500                                  | 1,457,627                          | 33,873   | 1,491,500             | -                                     | -                   |
| Providers for Adult Education and Literacy                 | 16,026,200                                 | 15,993,569                         | 21,565   | 16,015,134            | -                                     | 11,066              |
| Providers for Performance Based Awards                     | 10,701,600                                 | 10,701,600                         | -  | 10,701,600            | -                                     | -                   |
| Recipients of Public Assistance                            | 5,546,200                                  | 5,540,785                          | 224  | 5,541,009             | -                                     | 5,191               |
| Career and Technical Education Activities                  | 17,569,400                                 | 16,979,857                         | (5,537)  | 16,974,320            | -                                     | 595,080             |
| City of Chicago Colleges for Educational Related Expenses  | 14,079,000                                 | 14,079,000                         | -  | 14,079,000            | -                                     | -                   |
| Scholarships to Graduates of the Lincoln Challenge Program | 61,600                                     | 46,507                             | 2,000  | 48,507                | -                                     | 13,093              |
| Costs Associated with Administering GED Tests              | 980,000                                    | 550,028                            | 99,601   | 649,629               | -                                     | 330,371             |
| Illinois Veterans' Grants                                  | 750,000                                    | 750,000                            | (219,500)  | 530,500               | -                                     | 219,500             |
| Transitioning High School Students Grant                   | 200,000                                    | 200,000                            | -  | 200,000               | -                                     | -                   |
| Licensed Practical Nurse and Registered Nurse Preparation  | 500,000                                    | 500,000                            | -  | 500,000               | -                                     | -                   |
| Subtotal - Fund 001  | <u>\$ 73,867,000</u>                       | <u>\$ 72,610,253</u>               | <u>\$ (6,826)</u>                                | <u>\$ 72,603,427</u>  | <u>\$ -</u>                           | <u>\$ 1,263,573</u> |

Public Acts 97-0729, 97-0728, & 97-0725

APPROPRIATED FUNDS  
GENERAL REVENUE FUND - 001

STATE OF ILLINOIS  
ILLINOIS COMMUNITY COLLEGE BOARD  
**SCHEDULE OF APPROPRIATIONS, EXPENDITURES AND LAPSED BALANCES**  
Appropriations for Fiscal Year 2013

Fourteen Months Ended August 31, 2013

|   | Appropriations<br>(Net After<br>Transfers) | Expenditures<br>Through<br>6/30/13 | Lapse Period<br>Expenditures<br>07/01 - 08/31/13 | Total<br>Expenditures | Balances<br>Reappropriated<br>7/01/13 | Balances<br>Lapsed  |
|---|--|------------------------------------|--|-----------------------|---------------------------------------|---------------------|
| <u>Public Acts 97-0729, 97-0728, &amp; 97-0725</u>  |  |                                    |  |                       |                                       |                     |
| <u>EDUCATION ASSISTANCE FUND - 007</u>  |  |                                    |  |                       |                                       |                     |
| Base Operating Grants   | \$ 191,271,900                             | \$ 191,271,896                     | \$ -   | \$ 191,271,896        | \$ -                                  | \$ 4                |
| Equalization Grants   | 75,570,800                                 | 75,570,800                         | -  | 75,570,800            | -                                     | -                   |
| Subtotal - Fund 007   | <u>\$ 266,842,700</u>                      | <u>\$ 266,842,696</u>              | <u>-</u>   | <u>\$ 266,842,696</u> | <u>\$ -</u>                           | <u>4</u>            |
| <u>ICCB INSTRUCTIONAL DEVELOPMENT AND<br/>ENHANCEMENT APPLICATIONS REVOLVING FUND - 070</u> |  |                                    |  |                       |                                       |                     |
| Costs Associated with Maintaining and Updating Instructional<br>Technology                  | \$ 300,000                                 | \$ 77,525                          | \$ 1,150   | \$ 78,675             | \$ -                                  | \$ 221,325          |
| Subtotal - Fund 070   | <u>\$ 300,000</u>                          | <u>\$ 77,525</u>                   | <u>\$ 1,150</u>                                  | <u>\$ 78,675</u>      | <u>\$ -</u>                           | <u>\$ 221,325</u>   |
| <u>SBE GED TESTING FUND - 161</u>   |  |                                    |  |                       |                                       |                     |
| Costs Associated with Administering GED Tests   | \$ 750,000                                 | \$ 578,170                         | \$ 6,750   | \$ 584,920            | \$ -                                  | \$ 165,080          |
| Subtotal - Fund 161   | <u>\$ 750,000</u>                          | <u>\$ 578,170</u>                  | <u>\$ 6,750</u>                                  | <u>\$ 584,920</u>     | <u>\$ -</u>                           | <u>\$ 165,080</u>   |
| <u>ICCB CONTRACTS &amp; GRANTS FUND - 0339</u>  |  |                                    |  |                       |                                       |                     |
| Contracts and Grants  | \$ 5,725,000                               | \$ 2,756,732                       | \$ 1,483,219                                     | \$ 4,239,951          | \$ -                                  | \$ 1,485,049        |
| Subtotal - Fund 339   | <u>\$ 5,725,000</u>                        | <u>\$ 2,756,732</u>                | <u>\$ 1,483,219</u>                              | <u>\$ 4,239,951</u>   | <u>\$ -</u>                           | <u>\$ 1,485,049</u> |
| <u>ICCB FEDERAL TRUST FUND - 350</u>  |  |                                    |  |                       |                                       |                     |
| Ordinary and Contingent Expenses  | \$ 410,000                                 | \$ 402,768                         | \$ 197   | \$ 402,965            | \$ -                                  | \$ 7,035            |
| Subtotal - Fund 350   | <u>\$ 410,000</u>                          | <u>\$ 402,768</u>                  | <u>\$ 197</u>                                    | <u>\$ 402,965</u>     | <u>\$ -</u>                           | <u>\$ 7,035</u>     |
| <u>ICCB ADULT EDUCATION FUND - 692</u>  |  |                                    |  |                       |                                       |                     |
| Adult Education and Literacy Activities Administration                                      | \$ 1,250,000                               | \$ 823,670                         | \$ 16,535  | \$ 840,205            | \$ -                                  | \$ 409,795          |
| Adult Education and Literacy Providers  | 23,250,000                                 | 16,491,706                         | 3,661,849  | 20,153,555            | -                                     | 3,096,445           |
| Subtotal - Fund 692   | <u>\$ 24,500,000</u>                       | <u>\$ 17,315,376</u>               | <u>\$ 3,678,384</u>                              | <u>\$ 20,993,760</u>  | <u>\$ -</u>                           | <u>\$ 3,506,240</u> |

STATE OF ILLINOIS  
ILLINOIS COMMUNITY COLLEGE BOARD  
**SCHEDULE OF APPROPRIATIONS, EXPENDITURES AND LAPSED BALANCES**  
Appropriations for Fiscal Year 2013

Fourteen Months Ended August 31, 2013

|  | Appropriations<br>(Net After<br>Transfers) | Expenditures<br>Through<br>6/30/13 | Lapse Period<br>Expenditures<br>07/01 - 08/31/13 | Total<br>Expenditures | Balances<br>Reappropriated<br>7/01/13 | Balances<br>Lapsed  |
|--|--|------------------------------------|--|-----------------------|---------------------------------------|---------------------|
| <u>Public Acts 97-0729, 97-0728, &amp; 97-0725</u>   |  |                                    |  |                       |                                       |                     |
| <u>CAREER AND TECHNICAL EDUCATION FUND - 772</u>   |  |                                    |  |                       |                                       |                     |
| Career and Technical Education Programs  | \$ 18,500,000                              | \$ 10,358,941                      | \$ 6,296,788                                     | \$ 16,655,729         | \$ -                                  | \$ 1,844,271        |
| Subtotal - Fund 772  | <u>\$ 18,500,000</u>                       | <u>\$ 10,358,941</u>               | <u>\$ 6,296,788</u>                              | <u>\$ 16,655,729</u>  | <u>\$ -</u>                           | <u>\$ 1,844,271</u> |
| <u>BUILD ILLINOIS BOND FUND - 971</u>  |  |                                    |  |                       |                                       |                     |
| Reappropriations for Remodeling Facilities in Compliance with the<br>Americans with Disabilities Act | \$ 314,597                                 | -                                  | -  | -                     | \$ 314,597                            | -                   |
| Subtotal - Fund 971  | <u>\$ 314,597</u>                          | <u>\$ -</u>                        | <u>\$ -</u>                                      | <u>\$ -</u>           | <u>\$ 314,597</u>                     | <u>\$ -</u>         |
| <b>GRAND TOTAL - ALL FUNDS</b>   | <u>\$ 391,209,297</u>                      | <u>\$ 370,942,461</u>              | <u>\$ 11,459,662</u>                             | <u>\$ 382,402,123</u> | <u>\$ 314,597</u>                     | <u>\$ 8,492,571</u> |

Note 1: Appropriations, expenditures, and lapsed balances were obtained from Board records and have been reconciled to records of the State Comptroller.

Note 2: Expenditure amounts are vouchers approved for payment by the Board and submitted to the State Comptroller for payment to the vendor.

STATE OF ILLINOIS  
ILLINOIS COMMUNITY COLLEGE BOARD  
**COMPARATIVE SCHEDULE OF NET APPROPRIATIONS, EXPENDITURES, AND LAPSED BALANCES**  
For the Fiscal Years Ended June 30, 2014, 2013, and 2012

|  | Fiscal Year   |               |               |
|--|---------------|---------------|---------------|
|  | 2014          | 2013          | 2012          |
|  | P.A. 98-0033  | P.A. 97-0729  | P.A. 97-0060  |
|  | P.A. 98-0035  | P.A. 97-0728  | P.A. 97-0069  |
|  | P.A. 98-0050  | P.A. 97-0725  | P.A. 97-0076  |
| <b>APPROPRIATED FUNDS</b>                                  |               |               |               |
| <b>General Revenue Fund - 001</b>                          |               |               |               |
| Appropriations (Net After Transfers)                       | \$ 77,302,000 | \$ 73,867,000 | \$ 85,219,000 |
| <b>Expenditures</b>  |               |               |               |
| Personal Services  | \$ 1,060,043  | \$ 1,174,833  | \$ 1,212,195  |
| State Contributions to Social Security, for Medicare       | 14,006        | 15,801        | 16,333        |
| Contractual Services                                       | 261,247       | 289,559       | 295,314       |
| Travel   | 35,262        | 44,215        | 42,117        |
| Commodities  | 1,435         | 1,919         | 1,325         |
| Printing   | 1,417         | 1,603         | 2,456         |
| Equipment  | -             | -             | -             |
| Electronic Data Processing                                 | 335,620       | 342,983       | 420,244       |
| Telecommunications   | 18,671        | 21,118        | 19,139        |
| Operation of Automotive Equipment                          | 2,533         | 4,397         | 8,329         |
| Grants for Educational Purposes or Bridge Programs         | 6,174,998     | -             | -             |
| Educational Facility in East St. Louis                     | 1,232,420     | 1,491,500     | 1,589,100     |
| Small College Grants                                       | 550,000       | 550,000       | 660,000       |
| Retirees Health Insurance Grant                            | -             | -             | 626,600       |
| Workforce Development Grants                               | -             | -             | 3,307,139     |
| Performance Funding Grants                                 | 360,000       | 360,000       | -             |
| Providers for Adult Education and Literacy                 | 16,011,767    | 16,015,134    | 16,026,200    |
| Providers for Performance Based Awards                     | 10,701,600    | 10,701,600    | 10,701,600    |
| Recipients of Public Assistance                            | 5,546,200     | 5,541,009     | 5,546,200     |
| Career and Technical Education Activities                  | 16,752,169    | 16,974,320    | 17,301,605    |
| City of Chicago Colleges for Educational Related Expenses  | 14,079,000    | 14,079,000    | 15,000,000    |
| Scholarships to Graduates of the Lincoln Challenge Program | 40,954        | 48,507        | 47,023        |
| Costs Associated with Administering GED Tests              | 638,489       | 649,629       | 813,193       |
| Illinois Veteran's Reimbursement Grant                     | 750,000       | 530,500       | 7,261,500     |
| Career Readiness Pilot Program                             | -             | -             | 737,000       |
| Re-Enrollment Student Program                              | -             | 3,065,800     | 3,000,000     |
| Licensed Practical Nurse and Registered Nurse Program      | 500,000       | 500,000       | -             |
| Transitioning High School Student Grants                   | 400,000       | 200,000       | -             |
| Total Expenditures   | \$ 75,467,831 | \$ 72,603,427 | \$ 84,634,612 |
| Lapsed Balances  | \$ 1,834,169  | \$ 1,263,573  | \$ 584,388    |

STATE OF ILLINOIS  
ILLINOIS COMMUNITY COLLEGE BOARD  
**COMPARATIVE SCHEDULE OF NET APPROPRIATIONS, EXPENDITURES, AND LAPSED BALANCES**  
For the Fiscal Years Ended June 30, 2014, 2013, and 2012

|   | Fiscal Year                                  |  |  |
|---|--|--|--|
|   | 2014   | 2013   | 2012   |
|   | P.A. 98-0033<br>P.A. 98-0035<br>P.A. 98-0050 | P.A. 97-0729<br>P.A. 97-0728<br>P.A. 97-0725 | P.A. 97-0060<br>P.A. 97-0069<br>P.A. 97-0076 |
| <b>Education Assistance Fund - 007</b>  |  |  |  |
| Appropriations (Net After Transfers)  | \$ 266,842,700                               | \$ 266,842,700                               | \$ 275,924,000                               |
| Expenditures  |  |  |  |
| Base Operating Grants   | \$ 191,271,900                               | \$ 191,271,896                               | \$ 198,811,000                               |
| Equalization Grants   | 75,570,800                                   | 75,570,800                                   | 77,113,000                                   |
| Total Expenditures  | \$ 266,842,700                               | \$ 266,842,696                               | \$ 275,924,000                               |
| Lapsed Balances   | \$ -   | \$ 4   | \$ -   |
| <b>ICCB Instructional Development and Enhancement<br/>Applications Revolving Fund - 070</b> |  |  |  |
| Appropriations (Net After Transfers)  | \$ 300,000                                   | \$ 300,000                                   | \$ 300,000                                   |
| Expenditures  |  |  |  |
| Costs Associated with Maintaining and Updating Instructional<br>Technology                  | \$ 107,450                                   | \$ 78,675                                    | \$ 114,263                                   |
| Total Expenditures  | \$ 107,450                                   | \$ 78,675                                    | \$ 114,263                                   |
| Lapsed Balances   | \$ 192,550                                   | \$ 221,325                                   | \$ 185,737                                   |
| <b>SBE GED Testing Fund - 161</b>   |  |  |  |
| Appropriations (Net After Transfers)  | \$ 750,000                                   | \$ 750,000                                   | \$ 750,000                                   |
| Costs Associated with Administering GED Tests   | \$ 478,656                                   | \$ 584,920                                   | \$ 282,194                                   |
| Total Expenditures  | \$ 478,656                                   | \$ 584,920                                   | \$ 282,194                                   |
| Lapsed Balances   | \$ 271,344                                   | \$ 165,080                                   | \$ 467,806                                   |
| <b>ICCB Contracts &amp; Grants Fund - 339</b>   |  |  |  |
| Appropriations (Net After Transfers)  | \$ 5,725,000                                 | \$ 5,725,000                                 | \$ 5,000,000                                 |
| Contracts and Grants  | \$ 5,400,254                                 | \$ 4,239,951                                 | \$ 4,654,591                                 |
| Total Expenditures  | \$ 5,400,254                                 | \$ 4,239,951                                 | \$ 4,654,591                                 |
| Lapsed Balances   | \$ 324,746                                   | \$ 1,485,049                                 | \$ 345,409                                   |

STATE OF ILLINOIS  
ILLINOIS COMMUNITY COLLEGE BOARD  
**COMPARATIVE SCHEDULE OF NET APPROPRIATIONS, EXPENDITURES, AND LAPSED BALANCES**  
For the Fiscal Years Ended June 30, 2014, 2013, and 2012

|  | Fiscal Year                                  |  |  |
|--|--|--|--|
|  | 2014   | 2013   | 2012   |
|  | P.A. 98-0033<br>P.A. 98-0035<br>P.A. 98-0050 | P.A. 97-0729<br>P.A. 97-0728<br>P.A. 97-0725 | P.A. 97-0060<br>P.A. 97-0069<br>P.A. 97-0076 |
| <b>ICCB Federal Trust Fund - 350</b>   |  |  |  |
| Appropriations (Net After Transfers)   | \$ 450,000                                   | \$ 410,000                                   | \$ 410,000                                   |
| Ordinary and Contingent Expenses   | \$ 190,309                                   | \$ 402,965                                   | \$ 281,586                                   |
| Total Expenditures   | \$ 190,309                                   | \$ 402,965                                   | \$ 281,586                                   |
| Lapsed Balances  | \$ 259,691                                   | \$ 7,035                                     | \$ 128,414                                   |
| <b>ICCB Adult Education Fund - 692</b>   |  |  |  |
| Appropriations (Net After Transfers)   | \$ 24,500,000                                | \$ 24,500,000                                | \$ 26,500,000                                |
| Adult Education and Literacy Activities Administration   | \$ 689,063                                   | \$ 840,205                                   | \$ 842,151                                   |
| Adult Education and Literacy Providers   | 18,384,292                                   | 20,153,555                                   | 20,367,947                                   |
| Total Expenditures   | \$ 19,073,355                                | \$ 20,993,760                                | \$ 21,210,098                                |
| Lapsed Balances  | \$ 5,426,645                                 | \$ 3,506,240                                 | \$ 5,289,902                                 |
| <b>Career and Technical Education Fund - 772</b>   |  |  |  |
| Appropriations (Net After Transfers)   | \$ 18,500,000                                | \$ 18,500,000                                | \$ 23,607,100                                |
| Career and Technical Education Programs  | \$ 15,050,430                                | \$ 16,655,729                                | \$ 17,266,916                                |
| Total Expenditures   | \$ 15,050,430                                | \$ 16,655,729                                | \$ 17,266,916                                |
| Lapsed Balances  | \$ 3,449,570                                 | \$ 1,844,271                                 | \$ 6,340,184                                 |
| <b>Build Illinois Bond Fund - 971</b>  |  |  |  |
| Appropriations (Net After Transfers)   | \$ 314,597                                   | \$ 314,597                                   | \$ 314,597                                   |
| Reappropriations for Remodeling Facilities in Compliance<br>with the Americans with Disabilities Act | \$ -   | \$ -   | \$ -   |
| Total Expenditures   | \$ -   | \$ -   | \$ -   |
| Reappropriations   | \$ 314,597                                   | \$ 314,597                                   | \$ 314,597                                   |
| Lapsed Balances  | \$ -   | \$ -   | \$ -   |
| <b>GRAND TOTAL - ALL FUNDS</b>   |  |  |  |
| Appropriations (Net After Transfers)   | \$ 394,684,297                               | \$ 391,209,297                               | \$ 418,024,697                               |
| Expenditures   | 382,610,985                                  | 382,402,123                                  | 404,368,260                                  |
| Reappropriated   | 314,597                                      | 314,597                                      | 314,597                                      |
| Lapsed Balances  | \$ 11,758,715                                | \$ 8,492,577                                 | \$ 13,341,840                                |

Note 1: Appropriations, expenditures and lapsed balances were obtained from the State Comptroller records, which have been reconciled to the Board's records.

Note 2: Expenditure amounts are vouchers approved for payment by the Board and submitted to the State Comptroller for payment to the vendor.

Note 3: Expenditures and lapsed balances for FY12 do not reflect interest payments approved by the Board and submitted to the Comptroller for payment after August.

STATE OF ILLINOIS  
ILLINOIS COMMUNITY COLLEGE BOARD  
**SCHEDULE OF CHANGES IN STATE PROPERTY**  
For the Two Years Ended June 30, 2014

|                          | Total               | Equipment           | Capital Leases -<br>Equipment |
|--------------------------|---------------------|---------------------|-------------------------------|
| Balance at July 1, 2012  | \$ 1,398,812        | \$ 1,386,409        | \$ 12,403                     |
| Additions                | 163,940             | 163,940             | -                             |
| Deletions                | -                   | -                   | -                             |
| Net Transfers            | -                   | -                   | -                             |
| Balance at June 30, 2013 | <u>\$ 1,562,752</u> | <u>\$ 1,550,349</u> | <u>\$ 12,403</u>              |
| Balance at July 1, 2013  | \$ 1,562,752        | \$ 1,550,349        | \$ 12,403                     |
| Additions                | 654                 | 654                 | -                             |
| Deletions                | (17,994)            | (17,994)            | -                             |
| Net Transfers            | -                   | -                   | -                             |
| Balance at June 30, 2014 | <u>\$ 1,545,412</u> | <u>\$ 1,533,009</u> | <u>\$ 12,403</u>              |

Note: The above schedule has been derived from Board records which have been reconciled to property reports submitted to the Office of the Comptroller. See Finding 2014-001 for issues noted with Schedule.

STATE OF ILLINOIS  
ILLINOIS COMMUNITY COLLEGE BOARD  
**COMPARATIVE SCHEDULE OF CASH RECEIPTS AND RECONCILIATION OF  
CASH RECEIPTS TO DEPOSITS REMITTED TO THE STATE COMPTROLLER**  
For the Fiscal Years Ended June 30, 2014, 2013 and 2012

|   | <u>2014</u>                | <u>2013</u>                | <u>2012</u>                |
|---|----------------------------|----------------------------|----------------------------|
| <b>General Revenue Fund - 001</b>   |                            |                            |                            |
| Phone Reimbursement   | \$ -                       | \$ 131                     | \$ 175                     |
| Jury Duty   | -                          | -                          | 45                         |
| Miscellaneous   | -                          | 35                         | 118                        |
| Prior Year Refunds  | <u>242,595</u>             | <u>186,483</u>             | <u>467,998</u>             |
| Total cash receipts per Board   | 242,595                    | 186,649                    | 468,336                    |
| Less: In transit at End of Year   | -                          | 15                         | 3,684                      |
| Plus: In transit at Beginning of Year   | 15                         | 3,684                      | -                          |
| Total cash receipts per State Comptroller's Records   | <u><u>\$ 242,610</u></u>   | <u><u>\$ 190,318</u></u>   | <u><u>\$ 464,652</u></u>   |
| <b>ICCB Instructional Development &amp; Enhancement<br/>Applications Revolving Fund - 070</b> |                            |                            |                            |
| Grant Allocations from Other States   | <u>\$ 108,100</u>          | <u>\$ 78,025</u>           | <u>\$ 114,262</u>          |
| Total cash receipts per Board   | 108,100                    | 78,025                     | 114,262                    |
| Less: In transit at End of Year   | 1,000                      | 250                        | -                          |
| Plus: In transit at Beginning of Year   | 250                        | -                          | -                          |
| Total cash receipts per State Comptroller's Records   | <u><u>\$ 107,350</u></u>   | <u><u>\$ 77,775</u></u>    | <u><u>\$ 114,262</u></u>   |
| <b>SBE GED Testing Fund - 161</b>   |                            |                            |                            |
| Grant Allocations from Illinois State Board of Education                                      | <u>\$ 276,318</u>          | <u>\$ 590,540</u>          | <u>\$ 454,346</u>          |
| Prior Year Refunds  | -                          | -                          | 34,337                     |
| Total cash receipts per Board   | <u>276,318</u>             | <u>590,540</u>             | <u>488,683</u>             |
| Less: In transit at End of Year   | -                          | -                          | -                          |
| Plus: In transit at Beginning of Year   | -                          | -                          | -                          |
| Total cash receipts per State Comptroller's Records   | <u><u>\$ 276,318</u></u>   | <u><u>\$ 590,540</u></u>   | <u><u>\$ 488,683</u></u>   |
| <b>ICCB Contracts and Grants Fund - 339</b>   |                            |                            |                            |
| Grant Allocations from IDOT   | <u>\$ 2,874,337</u>        | <u>\$ 3,471,184</u>        | <u>\$ 2,004,902</u>        |
| Grant Allocations from DCEO   | 148,917                    | 721,847                    | 1,036,468                  |
| Grant Allocations from Other Organizations or Individuals                                     | 1,455,661                  | 644,267                    | 985,447                    |
| Prior Year Refunds  | -                          | -                          | 356                        |
| Total cash receipts per Board   | <u>4,478,915</u>           | <u>4,837,298</u>           | <u>4,027,173</u>           |
| Less: In transit at End of Year   | 6,592                      | 10,034                     | 301,710                    |
| Plus: In transit at Beginning of Year   | 10,034                     | 301,710                    | -                          |
| Total cash receipts per State Comptroller's Records   | <u><u>\$ 4,482,357</u></u> | <u><u>\$ 5,128,974</u></u> | <u><u>\$ 3,725,463</u></u> |

STATE OF ILLINOIS  
ILLINOIS COMMUNITY COLLEGE BOARD  
**COMPARATIVE SCHEDULE OF CASH RECEIPTS AND RECONCILIATION OF  
CASH RECEIPTS TO DEPOSITS REMITTED TO THE STATE COMPTROLLER**  
For the Fiscal Years Ended June 30, 2014, 2013 and 2012

|   | <u>2014</u>          | <u>2013</u>          | <u>2012</u>          |
|---|----------------------|----------------------|----------------------|
| <b>ICCB Federal Trust Fund - 350</b>                            |                      |                      |                      |
| Indirect Cost Reimbursements                                    | \$ 235,915           | \$ 403,858           | \$ 408,042           |
| Total cash receipts per Board                                   | 235,915              | 403,858              | 408,042              |
| Less: In transit at End of Year                                 | -                    | -                    | -                    |
| Plus: In transit at Beginning of Year                           | -                    | -                    | -                    |
| Total cash receipts per State Comptroller's Records             | <u>\$ 235,915</u>    | <u>\$ 403,858</u>    | <u>\$ 408,042</u>    |
| <b>ICCB Adult Education Fund - 692</b>                          |                      |                      |                      |
| Grant Allocations from U.S. Department of Education             | \$ 19,039,392        | \$ 19,978,405        | \$ 21,013,847        |
| Prior Year Refunds  | 21,537               | 873                  | 6,470                |
| Total cash receipts per Board                                   | 19,060,929           | 19,979,278           | 21,020,317           |
| Less: In transit at End of Year                                 | -                    | -                    | -                    |
| Plus: In transit at Beginning of Year                           | -                    | -                    | -                    |
| Total cash receipts per State Comptroller's Records             | <u>\$ 19,060,929</u> | <u>\$ 19,979,278</u> | <u>\$ 21,020,317</u> |
| <b>Career and Technical Education Fund (CTE) - 772</b>          |                      |                      |                      |
| Transfers from Illinois State Board of Education                | \$ 16,410,518        | \$ 17,067,029        | \$ 17,752,033        |
| Prior Year Refunds  | 90,670               | 149                  | 5,466                |
| Total cash receipts per Board                                   | 16,501,188           | 17,067,178           | 17,757,499           |
| Less: In transit at End of Year                                 | -                    | -                    | 142                  |
| Plus: In transit at Beginning of Year                           | -                    | 142                  | -                    |
| Total cash receipts per State Comptroller's Records             | <u>\$ 16,501,188</u> | <u>\$ 17,067,320</u> | <u>\$ 17,757,357</u> |
| <b>Build Illinois Bond Fund - 971</b>                           |                      |                      |                      |
| Prior Year Refund   | \$ -                 | \$ -                 | \$ 42,098            |
| Total cash receipts per Board                                   | -                    | -                    | 42,098               |
| Less: In transit at End of Year                                 | -                    | -                    | -                    |
| Plus: In transit at Beginning of Year                           | -                    | -                    | -                    |
| Total cash receipts per State Comptroller's Records             | <u>\$ -</u>          | <u>\$ -</u>          | <u>\$ 42,098</u>     |
| <b>GRAND TOTAL - ALL FUNDS</b>                                  |                      |                      |                      |
| Total cash receipts per Board                                   | \$ 40,903,960        | \$ 43,142,826        | \$ 44,326,410        |
| Less - In transit at End of Year                                | 7,592                | 10,299               | 305,536              |
| Plus - In transit at Beginning of Year                          | 10,299               | 305,536              | -                    |
| Total cash receipts per State Comptroller's Records - All Funds | <u>\$ 40,906,667</u> | <u>\$ 43,438,063</u> | <u>\$ 44,020,874</u> |

STATE OF ILLINOIS  
ILLINOIS COMMUNITY COLLEGE BOARD  
**ANALYSIS OF SIGNIFICANT VARIATIONS IN EXPENDITURES**  
For the Two Years Ended June 30, 2014

The following is a summary of explanations for significant variations in expenditures. Variations between fiscal years were considered significant if greater than \$20,000 and 20%.

**ANALYSIS OF SIGNIFICANT VARIATIONS IN EXPENDITURES BETWEEN FISCAL YEARS 2014 AND 2013**

**General Revenue Fund (001)**

Grants for Educational Purposes or Bridge Programs and Re-Enrollment Student Program

The Re-Enrollment Student Program was renamed the Providers of Educational Purposes or Bridge Programs in FY14. After being renamed, the appropriation was also increased which resulted in more grant payments to community colleges, universities, and other organizations.

Illinois Veteran's Reimbursement Grant

The increase was due to a refund of grant money sent to Southeastern Community College in error in FY13. This error was not repeated in FY14 and the full appropriated amount of the Illinois Veteran's Grant was expended.

Transitioning High School Student Grants

The increase was due to the General Assembly increasing the appropriation for this grant from \$200,000 in FY13 to \$400,000 in FY14. This appropriation line item is for grants to Rock Valley College for programs for transitioning high school students.

**ICCB Instructional Development and Enhancement Applications Revolving Fund (070)**

Costs Associated with Maintaining and Updating Instructional Technology

The increase was due to the selling of General Educational Development (GED) Illinois Online licenses. Any funds received are held in this fund and then disbursed to Western Illinois University. This fund had more receipts in FY14 which increased the expenditures disbursed to Western Illinois University.

**ICCB Contracts & Grants Fund (339)**

Contracts and Grants

The increase in Contracts and Grants was due to an increase in requests for payment from providers during FY14.

STATE OF ILLINOIS  
ILLINOIS COMMUNITY COLLEGE BOARD  
**ANALYSIS OF SIGNIFICANT VARIATIONS IN EXPENDITURES**  
For the Two Years Ended June 30, 2014

**ANALYSIS OF SIGNIFICANT VARIATIONS IN EXPENDITURES BETWEEN FISCAL YEARS 2014 AND 2013 (continued)**

**ICCB Federal Trust Fund (350)**

Ordinary and Contingent Expenses

The decrease was primarily due to a one-time software payment in FY13 that was not repeated in FY14.

**ANALYSIS OF SIGNIFICANT VARIATIONS IN EXPENDITURES BETWEEN FISCAL YEARS 2013 AND 2012**

**General Revenue Fund (001)**

Retirees Health Insurance Grant

The decrease was due to the Board not receiving an appropriation for the Retirees Health Insurance Grant for FY13.

Workforce Development Grants

The decrease was due to the Board not receiving an appropriation for the Workforce Development Grant for FY13.

Performance Funding Grants

The increase was due to Performance Funding Grants being a new appropriation category for FY13.

Costs Associated with Administering GED Tests

The decrease was due to the Board transferring the contract for Cook County GED testing to Fund 161. Previously, the contract had been split between Fund 001 and Fund 161.

Illinois Veteran's Reimbursement Grant

The decrease was due to the grant being appropriated as a system-wide grant allocated based on tuition reimbursements during FY12. In FY13, the grant was appropriated to just eight community colleges.

Career Readiness Pilot Program

The decrease was due to the Board not receiving an appropriation for the Career Readiness Pilot Program during FY13.

STATE OF ILLINOIS  
ILLINOIS COMMUNITY COLLEGE BOARD  
**ANALYSIS OF SIGNIFICANT VARIATIONS IN EXPENDITURES**  
For the Two Years Ended June 30, 2014

**ANALYSIS OF SIGNIFICANT VARIATIONS IN EXPENDITURES BETWEEN FISCAL YEARS 2013 AND 2012 (continued)**

**General Revenue Fund (001) (continued)**

Licensed Practical Nurse and Registered Nurse Program

The increase is due to the Licensed Practical Nurse and Registered Nurse Program being a new program during FY13.

Transitioning High School Student Grants

The increase is due to the Transitioning High School Student Grants being a new grant program for FY13.

**ICCB Instructional Development and Enhancement Applications Revolving Fund (070)**

Costs Associated with Maintaining and Updating Instructional Technology

The decrease was due to the selling of GED Illinois Online licenses. Any funds received are held in this fund and then disbursed to Western Illinois University. This fund had fewer receipts in FY13 which decreased the expenditures disbursed to Western Illinois University.

**SBE GED Testing Fund (161)**

Costs Associated with Administering GED Tests

The increase was due to the Board transferring the contract for Cook County GED testing to Fund 161. Previously, the contract had been split between Fund 001 and Fund 161.

**ICCB Federal Trust Fund (350)**

Ordinary and Contingent Expenses

The increase in the Ordinary and Contingent Expenses was due to a one-time software payment during FY13.

STATE OF ILLINOIS  
ILLINOIS COMMUNITY COLLEGE BOARD  
**ANALYSIS OF SIGNIFICANT VARIATIONS IN RECEIPTS**  
For the Two Years Ended June 30, 2014

The following is a summary of explanations for significant variations in receipts. Variations between fiscal years were considered significant if greater than \$20,000 and 20%.

**ANALYSIS OF SIGNIFICANT VARIATIONS IN RECEIPTS BETWEEN FISCAL YEARS 2014 and 2013**

**General Revenue Fund - 001**

Prior Year Refunds

Refund amounts vary by year, by college, and number of students served. These refunds are expected to fluctuate between fiscal years, and as a result, FY14 refunds increased over FY13 refunds.

**ICCB Instructional Development and Enhancement Applications Revolving Fund - 070**

Grant Allocations from Other States

The increase in grant allocations from other states was due to the increase in the number of licenses sold for the GED program. The number of licenses is expected to fluctuate between fiscal years.

**SBE GED Testing Fund - 161**

Grant Allocations from the Illinois State Board of Education

The decrease in grant allocations from the Illinois State Board of Education was due to GED testing fees becoming payable directly to the vendors, instead of to the testing centers during the middle of FY14.

**ICCB Contracts and Grants Fund - 339**

Grant Allocations from the Illinois Department of Commerce and Economic Opportunity (DCEO)

The decrease in grant allocations from DCEO was due to a decrease in funding needs of the community colleges throughout the grant cycle as compared to FY14.

Grant Allocations from Other Organizations or Individuals

The increase in grant allocations from other organizations or individuals was due to an increase in funds received from the Accelerating Opportunity Grant in FY14, per the grant agreement.

**ICCB Federal Trust Fund - 350**

Indirect Cost Reimbursements

The decrease in indirect cost reimbursements was due to the Board purchasing equipment during FY13, totaling \$144,679, that was reimbursed by the Illinois State Board of Education and deposited into the Federal Trust Fund. The equipment purchases were not repeated in FY14.

STATE OF ILLINOIS  
COMMUNITY COLLEGE BOARD  
**ANALYSIS OF SIGNIFICANT VARIATIONS IN RECEIPTS**  
For the Two Years Ended June 30, 2014

**ANALYSIS OF SIGNIFICANT VARIATIONS IN RECEIPTS BETWEEN FISCAL YEARS 2014 and 2013 (continued)**

**ICCB Adult Education Fund - 692**

Prior Year Refunds

Refund amounts vary by year, by college, and number of students served. These refunds are expected to fluctuate between fiscal years, and as a result, FY14 refunds increased over FY13 refunds.

**Career and Technical Education Fund (CTE) - 772**

Prior Year Refunds

Refund amounts vary by year, by college, and number of students served. These refunds are expected to fluctuate between fiscal years, and as a result, FY14 refunds increased over FY13 refunds.

**ANALYSIS OF SIGNIFICANT VARIATIONS IN RECEIPTS BETWEEN FISCAL YEARS 2013 and 2012**

**General Revenue Fund - 001**

Prior Year Refunds

Refund amounts vary by year, by college, and number of students served. These refunds are expected to fluctuate between fiscal years, and as a result, FY13 refunds decreased compared to FY12 refunds.

**ICCB Instructional Development and Enhancement Applications Revolving Fund - 070**

Grant Allocations from Other States

The decrease in grant allocations from other states was due to the decrease in the number of licenses sold for the GED program. The number of licenses is expected to fluctuate between fiscal years.

**SBE GED Testing Fund - 161**

Grant Allocations from the Illinois State Board of Education

Receipts of GED testing fees vary based on the number of students that take the GED test. The increase in grant allocations from the Illinois State Board of Education during FY13 was due to an increase in the number of students who took the GED test compared to FY12.

Prior Year Refunds

Refund amounts vary by year and number of students tested. These refunds are expected to fluctuate between fiscal years, and as a result, FY13 refunds decreased compared to FY12 refunds.

STATE OF ILLINOIS  
COMMUNITY COLLEGE BOARD  
**ANALYSIS OF SIGNIFICANT VARIATIONS IN RECEIPTS**  
For the Two Years Ended June 30, 2014

**ANALYSIS OF SIGNIFICANT VARIATIONS IN RECEIPTS BETWEEN FISCAL YEARS 2013 and 2012 (continued)**

**ICCB Contracts and Grants Fund - 339**

Grant Allocations from the Illinois Department of Transportation (IDOT)

The increase in grant allocations from IDOT was due to ICCB receiving increased grant funding, totaling \$1,202,000, from IDOT over FY12 funding. This was largely due to ICCB and IDOT working together to add additional colleges, increase the number of students being trained and increase the number of hours that the students attend the program.

Grant Allocations from the Illinois Department of Commerce and Economic Opportunity (DCEO)

The decrease in grant allocations from DCEO was due to three larger grant programs through DCEO ending at the end of FY12. Another smaller grant program began in January of FY13, which lasted through FY14. Receipt variances are largely due to the timing and amount of grants.

Grant Allocations from Other Organizations or Individuals

The decrease in grant allocations from other organizations or individuals was due to reductions in private grant programs and funding, along with the timing of the grants.

**Build Illinois Bond Fund – 971**

Prior Year Refunds

The decrease in funds was due to unspent funds by the City Colleges of Chicago being returned to the Board during FY12 after the grant expired. The funds were required to be spent within two years and any unspent funds were required to be returned. There was no Build Illinois Bond funding during FY12, FY13, or FY14.

STATE OF ILLINOIS  
ILLINOIS COMMUNITY COLLEGE BOARD  
**ANALYSIS OF SIGNIFICANT LAPSE PERIOD SPENDING**  
For the Two Years Ended June 30, 2014

The following is a summary of explanations for significant lapse period spending. Lapse period spending was considered significant if 20% or greater of total expenditures for the fiscal year occurred during the lapse period.

**FISCAL YEAR 2014**

**ICCB Contracts & Grants Fund (339)**

Contracts and Grants

The Board received requests for payment from providers late in the fiscal year that were not processed until the lapse period.

**ICCB Adult Education Fund (692)**

Adult Education and Literacy Providers

The Board processed final payments to Adult Education and Literacy Providers during the lapse period due to delays in receiving required paperwork.

**Career and Technical Education Fund (772)**

Career and Technical Education Programs

The Board received requests for payment from providers for Career and Technical Education Programs late in the fiscal year that were not processed until the lapse period.

**FISCAL YEAR 2013**

**General Revenue Fund (001)**

Illinois Veteran's Reimbursement Grant

The Board was refunded grant money sent to Southeastern Community College in error during the lapse period.

**ICCB Contract and Grants Fund (339)**

Contracts and Grants

The Board received requests for payment from providers late in the fiscal year that were not processed until the lapse period.

STATE OF ILLINOIS  
ILLINOIS COMMUNITY COLLEGE BOARD  
**ANALYSIS OF SIGNIFICANT LAPSE PERIOD SPENDING**  
For the Two Years Ended June 30, 2014

**Career and Technical Education Fund (772)**

Career and Technical Education Programs

The Board received requests for payment from providers for Career and Technical Education Programs late in the fiscal year that were not processed until the lapse period.

STATE OF ILLINOIS  
ILLINOIS COMMUNITY COLLEGE BOARD  
**DESCRIPTION OF STATE GRANT PROGRAMS**  
For the Two Years Ended June 30, 2014

## 1. Unrestricted Grants to Colleges

### Base Operating Grants

Grants are allocated to all of the districts based upon credit hour enrollment in six funding categories: Baccalaureate, Business, Technical, Health, Remedial, and Adult Basic Education (ABE)/Adult Secondary Education (ASE). The hours utilized for the grant amounts to each district are the greater of the:

- Average of the past three fiscal years, which for FY14 were FY12, FY11, and FY10; or,
- Two years prior fiscal year's actual credit hours, which for FY14 was FY12.

The total hours in each funding category are multiplied by the grant rate in each category to arrive at the total credit hour grant for each district. The rate utilized is the past completed fiscal year (FY12 for the FY14 grants) net instructional weighted unit cost, less non-ICCB revenues. If necessary to arrive at the total appropriated grant amount, a rate adjustment amount is added to the grant rate.

Each year by August 1, the districts are required to submit their gross square footage (GSF) data to the ICCB. This data is utilized to calculate a statewide average GSF. The GSF grants are allocated to each district as follows:

- The GSF per student is calculated by dividing the total GSF of the district by student headcount.
- If the district's GSF per student is greater than the statewide average, then a weighted GSF is utilized in the calculation.
- A weighted GSF is calculated by dividing the amount that the district's GSF is greater than the statewide average by 2 and then multiplying it by the district's headcount. This amount is then added to the district's total GSF.
- Using this calculation, the ICCB allocates the total appropriation for GSF grants to the various districts.

In FY14, the Community College Act was changed to remove the GSF component of the Base Operating Grant. Beginning in FY14 the Base Operating Grant was allocated based solely on credit hours.

### Small College Grants

These grants are distributed to the districts with less than 2,500 non-correctional full-time equivalent (FTE) students. A non-correctional student is one that is not being educated in a State of Illinois Department of Corrections facility. A full-time equivalent student is one that carries a

STATE OF ILLINOIS  
ILLINOIS COMMUNITY COLLEGE BOARD  
**DESCRIPTION OF STATE GRANT PROGRAMS**  
For the Two Years Ended June 30, 2014

course load of 15 hours per semester, or 30 hours per year. The districts must submit their annual enrollment data by August 1 of each year. The allocation of the appropriation is made based on the number of districts that qualify divided by the total appropriated grant amount.

Equalization Grants

The Equalization Grants are the State's attempt to reduce the inequality throughout the State of the local property tax revenues available per student. The allocation includes many steps. First, the equalized assessed value (EAV) threshold per full-time equivalent student is calculated as follows:

- The lesser of the 2011 statewide EAV or two year average of 2011 and 2010 is divided by the FY12 in-district and chargeback (a student who is enrolled in a college outside of its district due to curriculum choices) FTE students. This calculation equals the EAV per FTE.
- The EAV per FTE is then multiplied by the statewide weighted average actual tax rate. The total is the EAV threshold per FTE.
- Then, the corporate personal property replacement tax revenue (CPPRT) threshold per FTE student is calculated by dividing the lesser of the FY11 net operating CPPRT revenue or the two year average by the fiscal year in-district and chargeback FTE students.
- The EAV threshold per FTE student is added to the CPPRT threshold per FTE student, and then multiplied by any necessary threshold proration to arrive at the FY14 equalization threshold.
- The district's local tax revenue per FTE student is subtracted from the equalization threshold, and then multiplied by the district's FTE students. Only amounts greater than zero are utilized for the grant. If the district has an amount greater than zero prior to any proration factor being used and the proration factor causes it to become less than zero, the district will receive the minimum grant, which is \$50,000.

Illinois Veterans Grants

This grant assists districts in offsetting the mandated tuition and fee waiver for veterans enrolling at community colleges. The ICCB covers the underfunded claims from ISAC.

Other Grants

City Colleges of Chicago Grant

This grant is to offset the financial losses incurred by the City Colleges of Chicago due to the equalization formula.

STATE OF ILLINOIS  
ILLINOIS COMMUNITY COLLEGE BOARD  
**DESCRIPTION OF STATE GRANT PROGRAMS**  
For the Two Years Ended June 30, 2014

**2. Statewide Initiative & Other Grants**

Reenrollment Student Program

This grant funds the Alternative Schools Network to develop and expand services to students who have dropped out of school.

Rock Valley College High School Transitions Grant

This grant is given to Rock Valley College to fund programs for high school students in transitioning to college.

STATE OF ILLINOIS  
ILLINOIS COMMUNITY COLLEGE BOARD  
**SCHEDULE OF GRANT AWARDS**  
For the Two Years Ended June 30, 2014

Fiscal Year 2014 Total Grants to Colleges

|                  | Base Operating<br>Grant | Small College<br>Grants | Equalization Grant | Illinois Veterans'<br>Grant | Additional<br>Designated Grants | Total               |
|------------------|-------------------------|-------------------------|--------------------|-----------------------------|---------------------------------|---------------------|
|                  |                         |                         |                    |                             |                                 | Unrestricted Grants |
| Black Hawk       | \$ 3,780,218            | \$ -                    | \$ 3,264,676       | \$ -                        | \$ 285,000                      | \$ 7,329,894        |
| Chicago          | 38,882,204              | -                       | -                  | -                           | 14,604,000                      | 53,486,204          |
| Danville         | 1,752,087               | 50,000                  | 2,359,460          | -                           | -                               | 4,161,547           |
| DuPage           | 12,251,146              | -                       | -                  | -                           | -                               | 12,251,146          |
| Elgin            | 5,431,825               | -                       | -                  | -                           | -                               | 5,431,825           |
| Harper           | 7,557,398               | -                       | -                  | -                           | -                               | 7,557,398           |
| Heartland        | 2,632,990               | -                       | 50,000             | -                           | -                               | 2,682,990           |
| Highland         | 1,350,258               | 50,000                  | 399,022            | -                           | -                               | 1,799,280           |
| Illinois Central | 5,733,763               | -                       | 1,888,102          | -                           | 550,000                         | 8,171,865           |
| Illinois Eastern | 4,784,056               | -                       | 7,230,716          | -                           | -                               | 12,014,772          |
| Illinois Valley  | 2,362,114               | -                       | 50,000             | 88,700                      | 200,000                         | 2,700,814           |
| Joliet           | 8,015,914               | -                       | -                  | -                           | -                               | 8,015,914           |
| Kankakee         | 2,977,847               | -                       | 3,727,371          | 67,200                      | -                               | 6,772,418           |
| Kaskaskia        | 3,153,984               | -                       | 6,021,977          | -                           | -                               | 9,175,961           |
| Kishwaukee       | 2,213,899               | -                       | 2,603,915          | -                           | -                               | 4,817,814           |
| Lake County      | 8,246,695               | -                       | -                  | -                           | -                               | 8,246,695           |
| Lake Land        | 6,028,959               | -                       | 5,748,218          | -                           | -                               | 11,777,177          |
| Lewis & Clark    | 3,279,121               | -                       | 2,951,787          | 65,900                      | 41,666                          | 6,338,474           |
| Lincoln Land     | 3,732,564               | -                       | 141,129            | -                           | 41,666                          | 3,915,359           |
| Logan            | 3,971,425               | -                       | 7,702,797          | 54,900                      | -                               | 11,729,122          |
| McHenry          | 3,168,008               | -                       | -                  | -                           | -                               | 3,168,008           |
| Moraine Valley   | 7,895,615               | -                       | 1,138,720          | -                           | 50,000                          | 9,084,335           |
| Morton           | 2,008,465               | -                       | 3,056,029          | -                           | -                               | 5,064,494           |
| Oakton           | 5,314,921               | -                       | -                  | -                           | -                               | 5,314,921           |
| Parkland         | 4,803,847               | -                       | 935,653            | 57,000                      | -                               | 5,796,500           |
| Prairie State    | 2,493,904               | -                       | 111,076            | 85,900                      | -                               | 2,690,880           |
| Rend Lake        | 2,813,350               | -                       | 5,281,754          | -                           | -                               | 8,095,104           |
| Richland         | 1,953,800               | 50,000                  | 302,569            | -                           | 41,666                          | 2,348,035           |
| Rock Valley      | 4,296,872               | -                       | 1,728,548          | -                           | 400,000                         | 6,425,420           |
| Sandburg         | 1,424,592               | 50,000                  | 765,110            | -                           | -                               | 2,239,702           |
| Sauk Valley      | 1,355,519               | 50,000                  | 914,989            | -                           | -                               | 2,320,508           |
| Shawnee          | 1,866,682               | 50,000                  | 3,891,094          | -                           | -                               | 5,807,776           |
| South Suburban   | 3,207,859               | -                       | 1,381,314          | 45,700                      | 225,000                         | 4,859,873           |
| Southeastern     | 1,374,587               | 100,000                 | 2,974,745          | -                           | -                               | 4,449,332           |
| Southwestern     | 6,299,135               | -                       | 7,284,064          | 86,800                      | -                               | 13,669,999          |
| Spoon River      | 944,837                 | 100,000                 | 449,988            | 72,300                      | -                               | 1,567,125           |
| Triton           | 5,663,493               | -                       | 50,000             | 45,700                      | 100,000                         | 5,859,193           |
| Waubonsee        | 4,995,912               | -                       | 50,000             | -                           | -                               | 5,045,912           |
| Wood             | 1,252,035               | 50,000                  | 1,115,977          | 79,900                      | -                               | 2,497,912           |
| Totals           | \$ 191,271,900          | \$ 550,000              | \$ 75,570,800      | \$ 750,000                  | \$ 16,538,998                   | \$ 284,681,698      |
| Rounding         | -                       | -                       | -                  | -                           | -                               | -                   |
| Total            | -                       | -                       | -                  | -                           | -                               | -                   |
| Appropriation    | \$ 191,271,900          | \$ 550,000              | \$ 75,570,800      | \$ 750,000                  | \$ 16,538,998                   | \$ 284,681,698      |

Note: This schedule includes normal reoccurring grants and does not include all discretionary grants.

STATE OF ILLINOIS  
ILLINOIS COMMUNITY COLLEGE BOARD  
**SCHEDULE OF GRANT AWARDS**  
For the Two Years Ended June 30, 2014

Fiscal Year 2013 Operating (Unrestricted) Grants to Colleges

|                        | Base Operating Grants |                         |                | Small College<br>Grants | Equalization Grant | Total<br>Unrestricted Grants |
|------------------------|-----------------------|-------------------------|----------------|-------------------------|--------------------|------------------------------|
|                        | Credit Hour Grant     | Square Footage<br>Grant | Total          |                         |                    |                              |
| Black Hawk             | \$ 3,765,000          | \$ 20,115               | \$ 3,785,115   | \$ -                    | \$ 3,348,294       | \$ 7,133,409                 |
| Chicago                | 38,486,414            | 152,233                 | 38,638,647     | -                       | -                  | 38,638,647                   |
| Danville               | 1,734,214             | 15,667                  | 1,749,881      | 50,000                  | 2,411,235          | 4,211,116                    |
| DuPage                 | 12,228,050            | 70,865                  | 12,298,915     | -                       | -                  | 12,298,915                   |
| Elgin                  | 5,386,755             | 31,621                  | 5,418,376      | -                       | -                  | 5,418,376                    |
| Harper                 | 7,497,341             | 45,849                  | 7,543,190      | -                       | -                  | 7,543,190                    |
| Heartland              | 2,505,242             | 17,898                  | 2,523,140      | -                       | 50,000             | 2,573,140                    |
| Highland               | 1,376,186             | 10,665                  | 1,386,851      | 50,000                  | 245,696            | 1,682,547                    |
| Illinois Central       | 5,748,993             | 37,753                  | 5,786,746      | -                       | 2,411,944          | 8,198,690                    |
| Illinois Eastern       | 4,951,922             | 22,960                  | 4,974,882      | -                       | 7,540,072          | 12,514,954                   |
| Illinois Valley        | 2,457,053             | 13,503                  | 2,470,556      | -                       | 189,030            | 2,659,586                    |
| Joliet                 | 8,217,304             | 32,637                  | 8,249,941      | -                       | -                  | 8,249,941                    |
| Kankakee               | 3,104,541             | 13,512                  | 3,118,053      | -                       | 3,653,628          | 6,771,681                    |
| Kaskaskia              | 3,078,571             | 15,253                  | 3,093,824      | -                       | 5,798,947          | 8,892,771                    |
| Kishwaukee             | 2,138,107             | 15,239                  | 2,153,346      | -                       | 2,282,505          | 4,435,851                    |
| Lake County            | 8,088,739             | 36,183                  | 8,124,922      | -                       | -                  | 8,124,922                    |
| Lake Land              | 5,459,294             | 20,240                  | 5,479,534      | -                       | 5,855,863          | 11,335,397                   |
| Lewis & Clark          | 3,260,002             | 24,905                  | 3,284,907      | -                       | 3,509,777          | 6,794,684                    |
| Lincoln Land           | 3,686,696             | 20,359                  | 3,707,055      | -                       | 625,307            | 4,332,362                    |
| Logan                  | 4,019,386             | 21,461                  | 4,040,847      | -                       | 7,926,808          | 11,967,655                   |
| McHenry                | 3,158,291             | 15,680                  | 3,173,971      | -                       | -                  | 3,173,971                    |
| Moraine Valley         | 7,756,599             | 38,342                  | 7,794,941      | -                       | 50,000             | 7,844,941                    |
| Morton                 | 1,870,508             | 9,240                   | 1,879,748      | -                       | 1,696,638          | 3,576,386                    |
| Oakton                 | 5,285,189             | 23,999                  | 5,309,188      | -                       | -                  | 5,309,188                    |
| Parkland               | 5,052,364             | 29,173                  | 5,081,537      | -                       | 1,358,731          | 6,440,268                    |
| Prairie State          | 2,398,049             | 16,941                  | 2,414,990      | -                       | 50,000             | 2,464,990                    |
| Rend Lake              | 2,902,545             | 16,129                  | 2,918,674      | -                       | 5,181,609          | 8,100,283                    |
| Richland               | 1,908,811             | 11,342                  | 1,920,153      | 50,000                  | 534,574            | 2,504,727                    |
| Rock Valley            | 4,256,933             | 26,340                  | 4,283,273      | -                       | 1,425,993          | 5,709,266                    |
| Sandburg               | 1,473,203             | 9,983                   | 1,483,186      | 50,000                  | 859,998            | 2,393,184                    |
| Sauk Valley            | 1,348,080             | 11,412                  | 1,359,492      | 50,000                  | 1,039,753          | 2,449,245                    |
| Shawnee                | 1,917,965             | 7,477                   | 1,925,442      | 50,000                  | 3,849,108          | 5,824,550                    |
| South Suburban         | 3,130,245             | 23,665                  | 3,153,910      | -                       | 1,343,270          | 4,497,180                    |
| Southeastern           | 1,507,159             | 9,855                   | 1,517,014      | 100,000                 | 3,036,113          | 4,653,127                    |
| Southwestern           | 6,257,282             | 30,678                  | 6,287,960      | -                       | 7,466,914          | 13,754,874                   |
| Spoon River            | 969,493               | 8,284                   | 977,777        | 100,000                 | 495,895            | 1,573,672                    |
| Triton                 | 5,914,146             | 33,705                  | 5,947,851      | -                       | -                  | 5,947,851                    |
| Waubensee              | 4,734,224             | 30,175                  | 4,764,399      | -                       | 50,000             | 4,814,399                    |
| Wood                   | 1,241,003             | 8,662                   | 1,249,665      | 50,000                  | 1,283,098          | 2,582,763                    |
| Totals                 | \$ 190,271,899        | \$ 1,000,000            | \$ 191,271,899 | \$ 550,000              | \$ 75,570,800      | \$ 267,392,699               |
| Rounding               |                       |                         | 1              | -                       | -                  | 1                            |
| Total<br>Appropriation |                       |                         | \$ 191,271,900 | \$ 550,000              | \$ 75,570,800      | \$ 267,392,700               |

(Continued)

Note: This schedule includes normal reoccurring grants and does not include all discretionary grants.

STATE OF ILLINOIS  
ILLINOIS COMMUNITY COLLEGE BOARD  
**SCHEDULE OF GRANT AWARDS**  
For the Two Years Ended June 30, 2014

Fiscal Year 2013 Total Grants to Colleges

|                  | Total Unrestricted<br>Grants | Illinois Veterans'<br>Grant | Additional<br>Designated Grants | Total Grants to Colleges |
|------------------|------------------------------|-----------------------------|---------------------------------|--------------------------|
| Black Hawk       | \$ 7,133,409                 | \$ -                        | \$ -                            | \$ 7,133,409             |
| Chicago          | 38,638,647                   | -                           | 14,079,000                      | 52,717,647               |
| Danville         | 4,211,116                    | -                           | -                               | 4,211,116                |
| DuPage           | 12,298,915                   | -                           | -                               | 12,298,915               |
| Elgin            | 5,418,376                    | -                           | -                               | 5,418,376                |
| Harper           | 7,543,190                    | -                           | -                               | 7,543,190                |
| Heartland        | 2,573,140                    | -                           | -                               | 2,573,140                |
| Highland         | 1,682,547                    | -                           | -                               | 1,682,547                |
| Illinois Central | 8,198,690                    | 157,300                     | -                               | 8,355,990                |
| Illinois Eastern | 12,514,954                   | -                           | -                               | 12,514,954               |
| Illinois Valley  | 2,659,586                    | 46,500                      | -                               | 2,706,086                |
| Joliet           | 8,249,941                    | -                           | -                               | 8,249,941                |
| Kankakee         | 6,771,681                    | -                           | -                               | 6,771,681                |
| Kaskaskia        | 8,892,771                    | -                           | -                               | 8,892,771                |
| Kishwaukee       | 4,435,851                    | -                           | -                               | 4,435,851                |
| Lake County      | 8,124,922                    | -                           | -                               | 8,124,922                |
| Lake Land        | 11,335,397                   | 62,300                      | -                               | 11,397,697               |
| Lewis & Clark    | 6,794,684                    | -                           | -                               | 6,794,684                |
| Lincoln Land     | 4,332,362                    | 117,000                     | -                               | 4,449,362                |
| Logan            | 11,967,655                   | -                           | -                               | 11,967,655               |
| McHenry          | 3,173,971                    | -                           | -                               | 3,173,971                |
| Moraine Valley   | 7,844,941                    | -                           | -                               | 7,844,941                |
| Morton           | 3,576,386                    | -                           | -                               | 3,576,386                |
| Oakton           | 5,309,188                    | -                           | -                               | 5,309,188                |
| Parkland         | 6,440,268                    | 117,000                     | -                               | 6,557,268                |
| Prairie State    | 2,464,990                    | -                           | -                               | 2,464,990                |
| Rend Lake        | 8,100,283                    | 46,800                      | -                               | 8,147,083                |
| Richland         | 2,504,727                    | 45,900                      | -                               | 2,550,627                |
| Rock Valley      | 5,709,266                    | -                           | 200,000                         | 5,909,266                |
| Sandburg         | 2,393,184                    | -                           | -                               | 2,393,184                |
| Sauk Valley      | 2,449,245                    | -                           | -                               | 2,449,245                |
| Shawnee          | 5,824,550                    | -                           | -                               | 5,824,550                |
| South Suburban   | 4,497,180                    | -                           | -                               | 4,497,180                |
| Southeastern     | 4,653,127                    | -                           | -                               | 4,653,127                |
| Southwestern     | 13,754,874                   | 157,200                     | -                               | 13,912,074               |
| Spoon River      | 1,573,672                    | -                           | -                               | 1,573,672                |
| Triton           | 5,947,851                    | -                           | -                               | 5,947,851                |
| Waubonsee        | 4,814,399                    | -                           | -                               | 4,814,399                |
| Wood             | 2,582,763                    | -                           | -                               | 2,582,763                |
| Totals           | <u>\$ 267,392,699</u>        | <u>\$ 750,000</u>           | <u>\$ 14,279,000</u>            | <u>\$ 282,421,699</u>    |
| Rounding         | 1                            | -                           | -                               | 1                        |
| Total            |                              |                             |                                 |                          |
| Appropriation    | <u>\$ 267,392,700</u>        | <u>\$ 750,000</u>           | <u>\$ 14,279,000</u>            | <u>\$ 282,421,700</u>    |

(Concluded)

Note: This schedule includes normal reoccurring grants and does not include all discretionary grants.

STATE OF ILLINOIS  
ILLINOIS COMMUNITY COLLEGE BOARD  
**AGENCY FUNCTIONS AND PLANNING PROGRAM**  
**(NOT EXAMINED)**

For the Two Years Ended June 30, 2014

The Illinois Community College Board (Board) was established in 1965 to administer the Public Community College Act (Act) (110 ILCS 805) in order to create a system of community colleges that would be accessible to every resident of Illinois. Today, the Illinois Community College System covers the entire State with 48 community colleges and one multi-community college center in 39 community college districts.

The Board members at June 30, 2014 were as follows:

- Alexi Giannoulis, Chair
- Suzanne Morris, Vice Chair
- Guy H. Alongi
- Randy Barnette
- Terry Bruce
- Michael Dorf
- Teresa Garate
- Thomas G. Pulver
- Jake Rendleman
- Martin Nall - Student Board Member

**Functions**

The Board has the following powers and duties as defined by the Public Community College Act (110 ILCS 805/2-1 et seq.).

1. Provide Statewide planning for community colleges as institutions of higher education and coordinate the programs, services and activities of all community colleges in the State so as to encourage and establish a system of locally initiated and administered comprehensive community colleges;
2. Organize and conduct feasibility surveys for new community colleges or for the inclusion of existing institutions as community colleges and the locating of new institutions;
3. Approve all locally funded capital projects for which no State monies are required, in accordance with standards established by rule;
4. Cooperate with the community colleges in continuing studies of student characteristics, admission standards, grading policies, performance of transfer

STATE OF ILLINOIS  
ILLINOIS COMMUNITY COLLEGE BOARD  
**AGENCY FUNCTIONS AND PLANNING PROGRAM**  
**(NOT EXAMINED)**

For the Two Years Ended June 30, 2014

students, qualification and certification of facilities, and any other problems of community college education;

5. Enter into contracts with other governmental agencies and eligible providers; to accept Federal funds, and to plan with other State agencies when appropriate for the allocation of such Federal funds for instructional programs and student services including such funds for adult education and adult literacy, vocational and technical education, and retraining as may be allocated by State and Federal agencies for the aid of community colleges; to receive, receipt for, hold in trust, expend and administer for all purposes of this Act, funds and other aid made available by the Federal government or by other agencies public or private, subject to appropriation by the General Assembly;
6. Determine efficient and adequate standards for community colleges for the physical plant, heating, lighting, ventilation, sanitation, safety, equipment and supplies, instruction and teaching, curriculum, library, operation, maintenance, administration and supervision, and to grant recognition certificates to community colleges meeting such standards;
7. Determine the standards for establishment of community colleges and the proper location of the site in relation to existing institutions of higher education offering academic, occupational and technical training curricula, possible enrollment, assessed valuation, industrial, business, agricultural, and other conditions reflecting educational needs in the area to be served; however, no community college may be considered as being recognized nor may the establishment of any community college be authorized in any district which shall be deemed inadequate for the maintenance, in accordance with the desirable standards thus determined, of a community college offering the basic subjects of general education and suitable vocational and semiprofessional and technical curricula;
8. Approve or disapprove new units of instruction, research or public service submitted by the Boards of Trustees of the respective community college districts of this State. The State Board may discontinue programs which fail to reflect the educational needs of the area being served. The community college district shall be granted 60 days following the State Board staff recommendation and prior to the State Board's action to respond to concerns regarding the program in question. If the State Board acts to abolish a community college program, the community college district has a right to appeal the decision in accordance with administrative rules promulgated by the State Board under the provision of the Illinois Administrative Procedure Act;

STATE OF ILLINOIS  
ILLINOIS COMMUNITY COLLEGE BOARD  
**AGENCY FUNCTIONS AND PLANNING PROGRAM**  
**(NOT EXAMINED)**

For the Two Years Ended June 30, 2014

9. Participate in, to recommend approval or disapproval, and to assist in the coordination of the programs of community colleges participating in programs of inter-institutional cooperation with other public or nonpublic institutions of higher education. If the State Board does not approve a particular cooperative agreement, the community college district has a right to appeal the decision in accordance with administrative rules promulgated by the State Board under the provisions of the Illinois Administrative Procedure Act;
10. Establish guidelines regarding sabbatical leaves;
11. Establish guidelines for the admission into special appropriate programs conducted or created by the community colleges for elementary and secondary school dropouts who have received truant status from the school districts of this State in compliance with Section #26-14 of the School Code;
12. Conduct a study of community college teacher education courses to determine how the community college system can increase its participation in the preparation of elementary and secondary teachers;
13. Establish uniform financial accounting and reporting standards and principles for community colleges and develop procedures and systems for community colleges for reporting financial data to the State Board;
14. Create and participate in the conduct and operation of any corporation, joint venture, partnership, association, or other organizational entity that has the power (a) to acquire land, buildings, and other capital equipment for the use and benefit of the community colleges or their students; (b) to accept gifts and make grants for the use and benefit of the community colleges or their students; (c) to aid in the instruction and education of students of community colleges; and (d) to promote activities to acquaint members of the community with the facilities of the various community colleges;
15. Ensure the effective teaching of adults and to prepare them for success in employment and lifelong learning by administering a network of providers, programs, and services to provide adult basic education, adult secondary/general education development, English as a second language, and any other instruction designed to prepare adult students to function successfully in society and to experience success in post secondary education and the world of work; and

STATE OF ILLINOIS  
ILLINOIS COMMUNITY COLLEGE BOARD  
**AGENCY FUNCTIONS AND PLANNING PROGRAM**  
**(NOT EXAMINED)**

For the Two Years Ended June 30, 2014

16. Supervise the administration of adult education and adult literacy programs, to establish the standards for such courses of instruction and supervise the administration thereof, to contract with other State and local agencies and eligible providers, for the purpose of promoting and establishing classes for instruction under these programs, to contract with other State and local agencies to accept and expend appropriations for educational purposes to reimburse local eligible providers for the cost of these programs, and to establish an advisory council consisting of all categories of eligible providers, agency partners, and other stakeholders to identify, deliberate, and make recommendations to the State Board on adult education policy and priorities.

**Planning Program**

The Board coordinated a Strategic Plan (Plan) entitled “Promise for Illinois Revisited” for the Illinois Community College System in 2001, which was last evaluated in 2006. The Plan is a product of discussions with thousands of individuals which occurred across the State of Illinois with community, business, and labor leaders, executive branch and legislative leaders, workforce and economic development entities, educational partners, and representatives from all groups within the community college system.

The Plan includes the following six pledges, which serve as representations by the Board as items of action:

1. Emphasize high quality in all programs, services, and operations;
2. Deliver affordable and accessible learning opportunities for all residents of Illinois;
3. Address workforce and economic development needs with flexible, responsive, and progressive programs and services;
4. Offer rigorous courses, programs, and services designed to enable students to transition from one learning environment and level to another;
5. Enhance adult education and literacy programs necessary for individuals and families to have high-quality standards of living in Illinois; and
6. Provide programs and services to assist students succeed in their educational endeavors.

STATE OF ILLINOIS  
 ILLINOIS COMMUNITY COLLEGE BOARD  
**AVERAGE NUMBER OF EMPLOYEES**  
**(NOT EXAMINED)**

For the Two Years Ended June 30, 2014

The following table, prepared from Board records, presents the average number of employees, by function, for the Fiscal Years ended June 30,

| <u>Division</u>                            | <u>2014</u>   | <u>2013</u>   | <u>2012</u>   |
|--|---------------|---------------|---------------|
| Executive                                  | 9             | 11            | 3             |
| Academic Affairs and Workforce Development | 10            | 11            | 15            |
| Adult Education & Institutional Support    | 15            | 16            | 18            |
| System Finances and Office Operations      | 10            | 10            | 14            |
| <br>Total average full-time employees      | <br><u>44</u> | <br><u>48</u> | <br><u>50</u> |

STATE OF ILLINOIS  
ILLINOIS COMMUNITY COLLEGE BOARD  
**SERVICE EFFORTS AND ACCOMPLISHMENTS**  
**(NOT EXAMINED)**

For the Two Years Ended June 30, 2014

The Illinois Community College Board (Board) is the Statewide coordinating board for the Illinois Community College System (System). Its mission is to administer the Public Community College Act in a manner that maximizes the ability of community college districts to serve their communities, to promote Systemwide cooperation, and to accommodate State of Illinois initiatives that are appropriate for community colleges.

As an integral part of the State's system of higher education, community colleges are committed to providing high-quality, accessible, and cost effective educational opportunities for the individuals and the communities they serve. The System covers the entire state with forty eight colleges and one multi-community college center in thirty nine districts. Community colleges serve nearly one million Illinois residents each year in credit and noncredit courses.

| <u>Output Indicators</u>  | <u>2014</u> | <u>2013</u> | <u>2012</u> |
|---|-------------|-------------|-------------|
| Fall Term Headcount Enrollment:   |             |             |             |
| Community College System Total  | 351,570     | 358,562     | 372,566     |
| Twelve-Month Unduplicated Headcount:                                      |             |             |             |
| All Students Enrolled for Credit, Occupational<br>and Vocational Programs | 691,536     | 713,396     | 716,797     |
| All Students Enrolled in Non-Credit Courses                               | 202,417     | 198,622     | 233,022     |
| Percentage of College Students Seeking a Degree<br>or Certificate         | 54%         | 53%         | 54%         |
| Pre-Baccalaureate Degree Completions by<br>Race/Ethnicity:                |             |             |             |
| African American  | 9,156       | 8,380       | 8,381       |
| Latino  | 8,260       | 7,274       | 6,121       |
| White   | 45,010      | 42,439      | 41,316      |
| All Other   | 6,610       | 6,153       | 5,720       |
| Pre-Baccalaureate Degree Completions by Gender:                           |             |             |             |
| Male  | 30,711      | 28,184      | 26,625      |
| Female  | 38,325      | 36,062      | 34,913      |