

**STATE OF ILLINOIS  
ILLINOIS COMMUNITY COLLEGE BOARD  
STATE COMPLIANCE EXAMINATION**

For the Year Ended June 30, 2021

STATE OF ILLINOIS  
ILLINOIS COMMUNITY COLLEGE BOARD  
STATE COMPLIANCE EXAMINATION  
For the Year Ended June 30, 2021

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STATE OF ILLINOIS  
ILLINOIS COMMUNITY COLLEGE BOARD  
STATE COMPLIANCE EXAMINATION  
For the Year Ended June 30, 2021

**BOARD OFFICIALS**

Executive Director	Dr. Brian Durham
Deputy Executive Director	Ms. Jennifer Foster
Chief of Staff	Mr. Matt Berry
Deputy Director for Academic Affairs and Student Success (08/16/21 – Present)	Mr. Marcus Brown
Associate Deputy Director for Research and Analytics (07/01/21 – Present)	Mr. Jay Brooks
Deputy Director for Academic Affairs and Institutional Effectiveness (07/01/20 – 06/30/21)	Mr. Nathan Wilson
Deputy Director for Workforce Education (01/16/21 – Present)	Ms. Whitney Thompson
Deputy Director for Adult Education and Workforce (07/01/20 – 01/15/21)	Vacant
Deputy Director for Finance and Administration	Ms. Jennifer Franklin
Director for Finance & Operations (10/15/21 - Present)	Ms. Jahdzia Diaz
Director/Senior Director for Finance & Operations (10/01/21 – 10/14/21)	Vacant
Senior Director for Finance & Operations (02/16/21 – 09/30/21)	Ms. Zula Lee
Director for Finance & Operations (07/01/20 – 02/15/21)	Ms. Zula Lee
Deputy Director for Strategic Initiatives (07/01/21 - Present)	Mr. Jeff Newell
Deputy Director for Research and Information Technology (07/01/21 – Present)	Mr. Nathan Wilson
Deputy Director for Technology (07/01/20 – 06/30/21)	Mr. Jeff Newell

**BOARD OFFICERS**

*Appointed by the Governor*

Chair of the Board	Dr. Lazaro Lopez
Vice Chair of the Board (04/01/2022 – Present)	Vacant
Vice Chair of the Board (07/01/20 – 03/31/22)	Ms. Suzanne Morris

STATE OF ILLINOIS  
ILLINOIS COMMUNITY COLLEGE BOARD  
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**BOARD MEMBERS**

Member	Dr. Larry Peterson
Member	Mr. Terry Bruce
Member	Dr. Teresa Garate
Member	Dr. Nicholas Kachiroubas
Member	Ms. Paige Ponder
Member (09/08/21 – Present)	Mr. Craig Bradley
Member (07/01/20 – 07/12/21)	Mr. J. Douglas Mraz
Member (08/30/21 – Present)	Ms. An-Me Chung
Member (07/01/20 – 04/27/22)	Dr. Lynette Stokes
Member (07/01/20 – Present)	Vacant
Member (07/01/20 – Present)	Vacant
Student Member (07/01/21 – Present)	Mr. Jaleel Harris
Student Member (07/01/20 – 06/30/21)	Mr. Enrique Velasquez

**BOARD OFFICE**

The Board's offices are located at:

SPRINGFIELD OFFICE  
401 East Capitol Avenue  
Springfield, Illinois 62701

CHICAGO OFFICE  
555 W Monroe Street  
Floor 6, Suite 600-S  
Chicago, Illinois 60661-3705



**May 31, 2022**

Honorable Frank J. Mautino  
Auditor General  
State of Illinois  
740 East Ash Street  
Springfield, Illinois 62703-3154

Auditor General Mautino:

We are responsible for the identification of, and compliance with, all aspects of laws, regulations, contracts, or grant agreements that could have a material effect on the operations of the State of Illinois, Illinois Community College Board (Board). We are responsible for and we have established and maintained an effective system of internal controls over compliance requirements. We have performed an evaluation of the Board's compliance with the following specified requirements during the one-year period ended June 30, 2021. Based on this evaluation, we assert that during the year ended June 30, 2021, the Board has materially complied with the specified requirements listed below.

- A. The Board has obligated, expended, received, and used public funds of the State in accordance with the purpose for which such funds have been appropriated or otherwise authorized by law.
- B. The Board has obligated, expended, received, and used public funds of the State in accordance with any limitations, restrictions, conditions, or mandatory directions imposed by law upon such obligation, expenditure, receipt, or use.
- C. The Board has complied, in all material respects, with applicable laws and regulations, including the State uniform accounting system, in its financial and fiscal operations.
- D. State revenues and receipts collected by the Board are in accordance with applicable laws and regulations and the accounting and recordkeeping of such revenues and receipts is fair, accurate, and in accordance with law.
- E. Money or negotiable securities or similar assets handled by the Board on behalf of the State or held in trust by the Board have been properly and legally administered, and the accounting and recordkeeping relating thereto is proper, accurate, and in accordance with law.



Lazaro Lopez, Ed.D.  
Chairman

Brian Durham, Ed.D.  
Executive Director

Illinois Community College Board

Yours truly,

State of Illinois, Illinois Community College Board

**SIGNED ORIGINAL ON FILE** \_\_\_\_\_

Brian Durham  
Executive Director

**SIGNED ORIGINAL ON FILE** \_\_\_\_\_

Matt Berry  
Chief of Staff

**SIGNED ORIGINAL ON FILE** \_\_\_\_\_

Jennifer Franklin  
Deputy Director for Finance and Administration

STATE OF ILLINOIS  
**ILLINOIS COMMUNITY COLLEGE BOARD**  
**STATE COMPLIANCE EXAMINATION**  
For the Year Ended June 30, 2021

**STATE COMPLIANCE REPORT**

**SUMMARY**

The State compliance testing performed during this examination was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants; the standards applicable to attestation engagements contained in *Government Auditing Standards* issued by the Comptroller General of the United States; the Illinois State Auditing Act (Act); and the *Audit Guide*.

**ACCOUNTANT’S REPORT**

The Independent Accountant’s Report on State Compliance and on Internal Control Over Compliance does contain a scope limitation.

**SUMMARY OF FINDINGS**

<b>Number of</b>	<b><u>Current Report</u></b>	<b><u>Prior Report</u></b>
Findings	1	7
Repeated Findings	0	3
Prior Recommendations Implemented or Not Repeated	7	4

**SCHEDULE OF FINDINGS**

<u>Item No.</u>	<u>Page</u>	<u>Last/First Reported</u>	<u>Description</u>	<u>Finding Type</u>
<b>Current Finding</b>				
2021-001	9	New	Failure to Maintain Electronic Documentation	Scope Limitation
<b>Prior Findings Not Repeated</b>				
A	11	2020/2012	Inadequate Controls over Initiating and Monitoring Grants	
B	11	2020/1996	Failure to Enforce Reporting Requirements	
C	11	2020/2020	Inadequate Controls over Contractual and Interagency Agreements	

STATE OF ILLINOIS  
**ILLINOIS COMMUNITY COLLEGE BOARD**  
**STATE COMPLIANCE EXAMINATION**  
For the Year Ended June 30, 2021

<u>Item No.</u>	<u>Page</u>	<u>Last/First Reported</u>	<u>Description</u>
<b>Prior Findings Not Repeated (Continued)</b>			
D	11	2020/2020	Inadequate Controls over Reporting Requirements
E	12	2020/2020	Board Member Vacancies
F	12	2020/2006	Inadequate Controls over Personal Services
G	12	2020/2020	Inadequate Review of User Access Rights

**EXIT CONFERENCE**

The Illinois Community College Board waived an exit conference in a correspondence from Jennifer Franklin, Deputy Director for Finance and Administration, on May 23, 2022. The response to the recommendation was provided by Jennifer Franklin, Deputy Director for Finance and Administration, in a correspondence dated May 31, 2022.

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Office Of The Auditor General  
**Frank Mautino**

**INDEPENDENT ACCOUNTANT'S REPORT**  
**ON STATE COMPLIANCE AND ON INTERNAL CONTROL OVER COMPLIANCE**

Honorable Frank J. Mautino  
Auditor General  
State of Illinois

and

Governing Board  
State of Illinois, Illinois Community College Board

**Report on State Compliance**

We have examined compliance by the State of Illinois, Illinois Community College Board (Board) with the specified requirements listed below, as more fully described in the *Audit Guide for Financial Audits and Compliance Attestation Engagements of Illinois State Agencies (Audit Guide)* as adopted by the Auditor General, during the year ended June 30, 2021. Management of the Board is responsible for compliance with the specified requirements. Our responsibility is to express an opinion on the Board's compliance with the specified requirements based on conducting the examination in accordance with attestation standards established by the American Institute of Certified Public Accountants, the standards applicable to attestation engagements contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the Illinois State Auditing Act (Act), and the *Audit Guide*.

The specified requirements are:

- A. The Board has obligated, expended, received, and used public funds of the State in accordance with the purpose for which such funds have been appropriated or otherwise authorized by law.
- B. The Board has obligated, expended, received, and used public funds of the State in accordance with any limitations, restrictions, conditions, or mandatory directions imposed by law upon such obligation, expenditure, receipt, or use.

- C. The Board has complied, in all material respects, with applicable laws and regulations, including the State uniform accounting system, in its financial and fiscal operations.
- D. State revenues and receipts collected by the Board are in accordance with applicable laws and regulations and the accounting and recordkeeping of such revenues and receipts is fair, accurate, and in accordance with law.
- E. Money or negotiable securities or similar assets handled by the Board on behalf of the State or held in trust by the Board have been properly and legally administered and the accounting and recordkeeping relating thereto is proper, accurate, and in accordance with law.

Our examination does not provide a legal determination on the Board's compliance with the specified requirements.

During our examination, the Board disclosed to us it had suffered a catastrophic server failure which resulted in the loss of its computerized records for the year ended June 30, 2021, as fully described in the accompanying Schedule of Findings as item 2021-001.

Because of the limitation on the scope of our examination discussed in the preceding paragraph, the scope of our work was not sufficient to enable us to express, and we do not express, an opinion on whether the Board complied with the specified requirements during the year ended June 30, 2021, in all material respects.

The Board's response to the compliance finding identified in our examination is described in the accompanying Schedule of Findings. The Board's response was not subjected to the procedures applied in the examination and, accordingly, we express no opinion on the response.

The purpose of this report is solely to describe the scope of our testing and the results of that testing in accordance with the requirements of the *Audit Guide*. Accordingly, this report is not suitable for any other purpose.

**SIGNED ORIGINAL ON FILE**

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JANE CLARK, CPA  
Director of Financial and Compliance Audits

Springfield, Illinois  
May 31, 2022

STATE OF ILLINOIS  
**ILLINOIS COMMUNITY COLLEGE BOARD**  
**SCHEDULE OF FINDINGS - STATE COMPLIANCE**  
For the Year Ended June 30, 2021

2021-001.     **FINDING**     (Failure to Maintain Electronic Records)

The Illinois Community College Board (Board) failed to maintain electronic records of its activity during Fiscal Year 2021.

On July 1, 2022, the Board's Information Technology (IT) environment encountered a catastrophic hardware failure, resulting in the total loss of their IT environment, applications, and data. Further, the Board had determined the backups of their IT environment, applications, and data had not been completed successfully. Therefore, the Board's IT environment, applications, and data did not exist in order for the accountants to conduct an examination to determine the Board's compliance with the specified requirements as described in the *Audit Guide for Financial Audits and Compliance Attestation Engagements of Illinois State Agencies*.

The State Records Act (5 ILCS 160/9) requires the Board to establish and maintain effective controls over the creation, maintenance, and use of records in the conduct of current business and to ensure that Board electronic records are retained in a trustworthy manner so that the records, and the information contained in the records, are accessible and usable for reference for the duration of the retention period.

In addition, the Security and Privacy Controls for Information Systems and Organizations (Special Publication 800-53, Fifth Revision) published by the National Institute of Standards and Technology (NIST), Contingency Planning section, requires entities to conduct backups of their environment, applications, and data. Furthermore, entities are to test the backups to ensure they were successful.

Board management stated the hardware failure was the result of a power outage and they were unaware of the unsuccessful completion of backups.

Due to the significance of the matter, the auditors were unable to obtain sufficient appropriate audit evidence to provide a basis for an examination opinion and accordingly, the auditors did not express an opinion on the specified requirements as listed in the *Independent Accountant's Report on State Compliance and on Internal Control over Compliance*. (Finding Code No. 2021-001)

**RECOMMENDATION**

We recommend the Board continue to work to restore their IT environment, applications, and data. In addition, we recommend the Board ensure its backups complete successfully.

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ILLINOIS COMMUNITY COLLEGE BOARD  
SCHEDULE OF FINDINGS - STATE COMPLIANCE  
For the Year Ended June 30, 2021

2021-001. **FINDING** (Failure to Maintain Electronic Records) (Continued)

**BOARD RESPONSE**

The Board concurs with the finding. The hardware failure occurred during a City of Springfield electrical power outage while powering off and on the aged IT infrastructure. Board IT staff have implemented the following processes to protect IT infrastructure and electronic records during future power outages, which includes the upcoming installation of new servers and backup equipment.

1. ICCB, through assistance from vendor expertise, has documented the best procedures and sequence for taking down and bringing back up the current systems to mitigate issues in the event of a power failure. Several unscheduled power outages have occurred since July 2021 with Board IT powering systems back on without issue based on these established procedures.
2. ICCB has instituted a redundant backup process where backups are occurring under two separate solutions. One backup is being performed via our current software solution using Veeam. The second backup is being performed using native Windows backup solution. IT has compared each of the backups being performed to ensure that they are the same size, same data, and contain data backed up on the same date.
3. ICCB has purchased new servers and will soon be transitioning to new application servers/backup servers to position ICCB appropriately with a modern IT infrastructure in the event of future power outages or hardware failures. Moving from the current to new systems will ensure resiliency and strengthen current backup processes further.
4. ICCB is in the process of acquiring new backup hardware and software that will be fully integrated with our new and updated server environment.

Additionally, the Board is procuring disaster data recovery services with a vendor to assess, perform testing, and recover records stored on the failed hardware, which houses needed electronic records lost from the power outage.

STATE OF ILLINOIS  
ILLINOIS COMMUNITY COLLEGE BOARD  
SCHEDULE OF FINDINGS – PRIOR FINDINGS NOT REPEATED  
For the Year Ended June 30, 2021

A. **FINDING** (Inadequate Controls over Initiating and Monitoring Grants)

During the prior examination, the Illinois Community College Board (Board) did not exercise adequate controls over initiating and monitoring grant agreements.

During the current examination, the Board encountered a catastrophic hardware failure, resulting in the total loss of its IT environment, applications, and data, as fully described in Finding 2021-001 of the *State Compliance Examination Report*. Therefore, we were unable to conduct testing. We will examine the Board's controls over initiating and monitoring grant agreements during our next State compliance examination. (Finding Code No. 2020-001, 2018-002, 2016-007, 2014-003, 12-4)

B. **FINDING** (Failure to Enforce Reporting Requirements)

During the prior examination, the Illinois Community College Board (Board) failed to enforce compliance with its rules and regulations over the timely submission of required informational reports and schedules.

During the current examination, the Board encountered a catastrophic hardware failure, resulting in the total loss of its IT environment, applications, and data, as fully described in Finding 2021-001 of the *State Compliance Examination Report*. Therefore, we were unable to conduct testing. We will examine the Board's compliance with its rules and regulations over the timely submission of required informational reports and schedules during our next State compliance examination. (Finding Code No. 2020-002, 2018-004, 2016-006, 2014-002, 12-3, 10-5, 08-7, 06-1, 04-1, 02-3, 00-1, 99-1, 98-1, 96-2)

C. **FINDING** (Inadequate Controls over Contractual and Interagency Agreements)

During the prior examination, the Illinois Community College Board (Board) had inadequate controls over its contractual and interagency agreements.

During the current examination, the Board encountered a catastrophic hardware failure, resulting in the total loss of its IT environment, applications, and data, as fully described in Finding 2021-001 of the *State Compliance Examination Report*. Therefore, we were unable to conduct testing. We will examine the Board's controls over contractual and interagency agreements during our next State compliance examination. (Finding Code No. 2020-003)

D. **FINDING** (Inadequate Controls over Reporting Requirements)

During the prior examination, the Illinois Community College Board (Board) did not comply with statutory reporting responsibilities.

STATE OF ILLINOIS  
ILLINOIS COMMUNITY COLLEGE BOARD  
SCHEDULE OF FINDINGS – PRIOR FINDINGS NOT REPEATED  
For the Year Ended June 30, 2021

D. **FINDING** (Inadequate Controls over Reporting Requirements) (Continued)

During the current examination, the Board encountered a catastrophic hardware failure, resulting in the total loss of its IT environment, applications, and data, as fully described in Finding 2021-001 of the *State Compliance Examination Report*. Therefore, we were unable to conduct testing. We will examine the Board's compliance with statutory reporting responsibilities during our next State compliance examination. (Finding Code No. 2020-004)

E. **FINDING** (Board Member Vacancies)

During the prior examination, the Illinois Community College Board (Board) did not have the required number of Board members as mandated by the Public Community College Act.

During the current examination, the Board encountered a catastrophic hardware failure, resulting in the total loss of its IT environment, applications, and data, as fully described in Finding 2021-001 of the *State Compliance Examination Report*. Therefore, we were unable to conduct testing. We will examine the Board's compliance with the required number of Board members as mandated by the Public Community College Act during our next State compliance examination. (Finding Code No. 2020-005)

F. **FINDING** (Inadequate Controls over Personal Services)

During the prior examination, the Illinois Community College Board (Board) did not maintain adequate controls over its personal services function.

During the current examination, the Board encountered a catastrophic hardware failure, resulting in the total loss of its IT environment, applications, and data, as fully described in Finding 2021-001 of the *State Compliance Examination Report*. Therefore, we were unable to conduct testing. We will examine the Board's controls over its personal services function during our next State compliance examination. (Finding Code No. 2020-006, 2018-007, 2016-009, 2014-005, 12-9, 10-4, 08-5, 06-2)

G. **FINDING** (Inadequate Review of User Access Rights)

During the prior examination, the Illinois Community College Board (Board) lacked procedures to periodically review the appropriateness of user access rights to its systems.

During the current examination, the Board encountered a catastrophic hardware failure, resulting in the total loss of its IT environment, applications, and data, as fully described in Finding 2021-001 of the *State Compliance Examination Report*. Therefore, we were unable to conduct testing. We will examine the Board's procedures to periodically review the appropriateness of user access rights to its systems during our next State compliance examination. (Finding Code No. 2020-007)