

**STATE OF ILLINOIS
LEGISLATIVE INFORMATION SYSTEM**

COMPLIANCE EXAMINATION

For the Two Years Ended June 30, 2010

STATE OF ILLINOIS
 LEGISLATIVE INFORMATION SYSTEM
 COMPLIANCE EXAMINATION
 For the Two Years Ended June 30, 2010

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STATE OF ILLINOIS
LEGISLATIVE INFORMATION SYSTEM
COMPLIANCE EXAMINATION
For the Two Years Ended June 30, 2010

AGENCY OFFICIALS

Executive Director

Tim Rice

Administrative Service Manager

Donna Burke

Agency's office is located at:
705 Stratton Office Building
Springfield, Illinois 62706



September 29, 2010

Honorable William G. Holland
Auditor General
State of Illinois

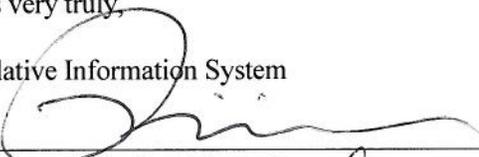
Sir:

We are responsible for the identification of, and compliance with, all aspects of laws, regulations, contracts, or grants that could have a material effect on the operations of the Legislative Information System. We are responsible for and we have established and maintained an effective system of, internal controls over compliance requirements. We have performed an evaluation of the Legislative Information System's compliance with the following assertions during the two-year period ended June 30, 2010. Based on this evaluation, we assert that during the years ended June 30, 2009 and June 30, 2010, the Board has materially complied with the assertions below.

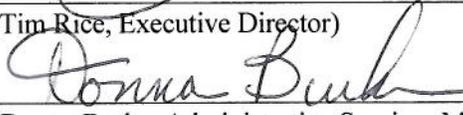
- A. The Legislative Information System has obligated, expended, received and used public funds of the State in accordance with the purpose for which such funds have been appropriated or otherwise authorized by law.
- B. The Legislative Information System has obligated, expended, received and used public funds of the State in accordance with any limitations, restrictions, conditions or mandatory directions imposed by law upon such obligation, expenditure, receipt or use.
- C. The Legislative Information System has complied, in all material respects, with applicable laws and regulations, including the State uniform accounting system, in its financial and fiscal operations.
- D. The State revenues and receipts collected by the Legislative Information System are in accordance with applicable laws and regulations and the accounting and recordkeeping of such revenues and receipts is fair, accurate and in accordance with law.

Yours very truly,

Legislative Information System



(Tim Rice, Executive Director)



(Donna Burke, Administrative Services Manager)

STATE OF ILLINOIS
LEGISLATIVE INFORMATION SYSTEM
COMPLIANCE EXAMINATION
For the Two Years Ended June 30, 2010

COMPLIANCE REPORT

SUMMARY

The compliance testing performed during this examination was conducted in accordance with *Government Auditing Standards* and in accordance with the Illinois State Auditing Act.

ACCOUNTANTS' REPORT

The Independent Accountants' Report on State Compliance, on Internal Control Over Compliance and on Supplementary Information for State Compliance Purposes does not contain scope limitations, disclaimers, or other significant non-standard language.

SUMMARY OF FINDINGS

<u>Number of</u>	<u>This Report</u>	<u>Prior Report</u>
Findings	0	0
Repeated findings	0	0
Prior recommendations implemented or not repeated	0	0

SCHEDULE OF FINDINGS

The Legislative Information System did not have any current year or prior year findings.

EXIT CONFERENCE

The Legislative Information System declined an exit conference.

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OFFICE OF THE AUDITOR GENERAL
WILLIAM G. HOLLAND

**INDEPENDENT ACCOUNTANTS' REPORT ON STATE COMPLIANCE,
ON INTERNAL CONTROL OVER COMPLIANCE, AND ON
SUPPLEMENTARY INFORMATION FOR STATE COMPLIANCE PURPOSES**

Honorable William G. Holland
Auditor General
State of Illinois

Compliance

We have examined the State of Illinois, Legislative Information System's compliance with the requirements listed below, as more fully described in the Audit Guide for Financial Audits and Compliance Attestation Engagements of Illinois State Agencies (Audit Guide) as adopted by the Auditor General, during the two years ended June 30, 2010. The management of the State of Illinois, Legislative Information System is responsible for compliance with these requirements. Our responsibility is to express an opinion on the State of Illinois, Legislative Information System's compliance based on our examination.

- A. The State of Illinois, Legislative Information System has obligated, expended, received, and used public funds of the State in accordance with the purpose for which such funds have been appropriated or otherwise authorized by law.
- B. The State of Illinois, Legislative Information System has obligated, expended, received, and used public funds of the State in accordance with any limitations, restrictions, conditions or mandatory directions imposed by law upon such obligation, expenditure, receipt or use.
- C. The State of Illinois, Legislative Information System has complied, in all material respects, with applicable laws and regulations, including the State uniform accounting system, in its financial and fiscal operations.
- D. State revenues and receipts collected by the State of Illinois, Legislative Information System are in accordance with applicable laws and regulations and the accounting and recordkeeping of such revenues and receipts is fair, accurate and in accordance with law.

We conducted our examination in accordance with attestation standards established by the American Institute of Certified Public Accountants; the standards applicable to attestation

engagements contained in *Government Auditing Standards* issued by the Comptroller General of the United States; the Illinois State Auditing Act (Act); and the Audit Guide as adopted by the Auditor General pursuant to the Act; and, accordingly, included examining, on a test basis, evidence about the State of Illinois, Legislative Information System's compliance with those requirements listed in the first paragraph of this report and performing such other procedures as we considered necessary in the circumstances. We believe that our examination provides a reasonable basis for our opinion. Our examination does not provide a legal determination on the State of Illinois, Legislative Information System's compliance with specified requirements.

In our opinion, the State of Illinois, Legislative Information System complied, in all material respects, with the compliance requirements listed in the first paragraph of this report during the two years ended June 30, 2010.

Internal Control

The management of the State of Illinois, Legislative Information System is responsible for establishing and maintaining effective internal control over compliance with the requirements listed in the first paragraph of this report. In planning and performing our examination, we considered the State of Illinois, Legislative Information System's internal control over compliance with the requirements listed in the first paragraph of this report as a basis for designing our examination procedures for the purpose of expressing our opinion on compliance and to test and report on internal control over compliance in accordance with the Audit Guide, issued by the Illinois Office of the Auditor General, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the State of Illinois, Legislative Information System's internal control over compliance.

A *deficiency* in an entity's internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct noncompliance with the requirements listed in the first paragraph of this report on a timely basis. A *material weakness over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance such that there is a reasonable possibility that material noncompliance with a requirement listed in the first paragraph of this report will not be prevented, or detected and corrected on a timely basis.

Our consideration of internal control over compliance with the requirements listed in the first paragraph of this report was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be deficiencies, significant deficiencies or material weaknesses. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above.

There were no immaterial findings that have been excluded from this report.

Supplementary Information for State Compliance Purposes

Our examination was conducted for the purpose of forming an opinion on compliance with the requirements listed in the first paragraph of this report. The accompanying supplementary information as listed in the table of contents as Supplementary Information for State Compliance Purposes is presented for purposes of additional analysis. We have applied certain limited procedures as prescribed by the Audit Guide as adopted by the Auditor General to the 2010 and the 2009 Supplementary Information for State Compliance Purposes, except for the Service Efforts and Accomplishments on which we did not perform any procedures. However, we do not express an opinion on the supplementary information.

We have not applied procedures to the 2008 Supplementary Information for State Compliance Purposes, and accordingly, we do not express an opinion thereon.

This report is intended solely for the information and use of the Auditor General, the General Assembly, the Legislative Audit Commission, the Governor, and agency management, and is not intended to be and should not be used by anyone other than these specified parties.


BRUCE L. BULLARD, CPA
Director of Financial and Compliance Audits

September 29, 2010

STATE OF ILLINOIS
LEGISLATIVE INFORMATION SYSTEM
COMPLIANCE EXAMINATION
For the Two Years Ended June 30, 2010

SUPPLEMENTARY INFORMATION FOR STATE COMPLIANCE PURPOSES

SUMMARY

Supplementary Information for State Compliance Purposes presented in this section of the report includes the following:

Fiscal Schedules and Analysis

Schedule of Appropriations, Expenditures and Lapsed Balances

Comparative Schedule of Net Appropriations, Expenditures and Lapsed Balances

Schedule of Changes in State Property

Comparative Schedule of Cash Receipts and Reconciliation of Cash Receipts to Deposits Remitted to the Comptroller

Analysis of Significant Variations in Expenditures

Analysis of Significant Variations in Receipts

Analysis of Significant Lapse Period Spending

Analysis of Operations

Agency Functions and Planning Program

Average Number of Employees

Service Efforts and Accomplishments (Not Examined)

The accountants' report that covers the Supplementary Information for State Compliance Purposes presented in the Compliance Report Section states the accountants have applied certain limited procedures as prescribed by the *Audit Guide* as adopted by the Auditor General, except for information on the Service Efforts and Accomplishments, on which they did not perform any procedures. However, the accountants do not express an opinion on the supplementary information.

STATE OF ILLINOIS
 LEGISLATIVE INFORMATION SYSTEM
SCHEDULE OF APPROPRIATIONS, EXPENDITURES AND LAPSED BALANCES
 For the Fiscal Year Ended June 30, 2010

	Appropriations (Net of Transfers)	Expenditures Through June 30	Approximate Lapse Period		Approximate Total Expenditures 14 Months Ended August 31	Approximate Balances Lapsed August 31
			Expenditures July 1 to August 31	Expenditures August 31		
PUBLIC ACT 96-0042						
PUBLIC ACT 96-0046						
<u>APPROPRIATED FUNDS</u>						
General Revenue Fund - 001						
Personal Services	\$ 2,379,200	\$ 2,379,184	\$ -	\$ 2,379,184	\$ 16	
Contribution to Social Security	182,000	181,925	-	181,925	75	
Lump Sums for Operational Expenses	1,863,500	1,465,447	329,721	1,795,168	68,332	
Purchase, Maintenance, and Rental of General Assembly						
Electronic Data Processing Equipment	742,000	511,723	125,011	636,734	105,266	
Total General Revenue Fund - 001	\$ 5,166,700	\$ 4,538,279	\$ 454,732	\$ 4,993,011	\$ 173,689	
General Assembly Computer Equipment Revolving Fund - 155						
Purchase, Maintenance, and Rental of General Assembly						
Electronic Data Processing Equipment and Other	1,600,000	31,486	160	31,646	1,568,354	
Operational Purposes of the General Assembly						
Total General Assembly Computer Equipment Revolving Fund - 155	\$ 1,600,000	\$ 31,486	\$ 160	\$ 31,646	\$ 1,568,354	
TOTAL - ALL APPROPRIATED FUNDS	\$ 6,766,700	\$ 4,569,765	\$ 454,892	\$ 5,024,657	\$ 1,742,043	

NOTE:

Data in the above schedule was taken directly from System's records which have been reconciled to records of the State Comptroller. Expenditure amounts are vouchers approved for payment by the System and submitted to the State Comptroller for payment to the vendor. Approximate lapse period expenditures do not include interest payments approved for payment by the System and submitted to the Comptroller for payment after August.

STATE OF ILLINOIS
 LEGISLATIVE INFORMATION SYSTEM
SCHEDULE OF APPROPRIATIONS, EXPENDITURES AND LAPSED BALANCES
 For the Fiscal Year Ended June 30, 2009

	Appropriations (Net of Transfers)	Lapse Period		Total Expenditures August 31	Balances Lapsed August 31
		Expenditures			
		Through June 30	July 1 to August 31		
PUBLIC ACT 95-0731					
<u>APPROPRIATED FUNDS</u>					
General Revenue Fund - 001					
Personal Services	\$ 2,433,329	\$ 2,433,328	\$ -	\$ 2,433,328	\$ 1
Employees' Retirement Contribution Paid by Employer	99,165	99,165	-	99,165	-
State Contribution to State Employees' Retirement System	395,010	395,009	-	395,009	1
Contribution to Social Security	187,753	187,753	-	187,753	-
Contractual Services	457,576	454,297	3,278	457,575	1
Travel	7,955	7,954	-	7,954	1
Commodities	1,896	1,361	531	1,892	4
Printing	1,116	743	366	1,109	7
Equipment	199	-	189	189	10
Electronic Data Processing	1,090,182	884,947	194,372	1,079,319	10,863
Telecommunications Services	145,519	122,846	22,673	145,519	-
Purchase, Maintenance, and Rental of General Assembly					
Electronic Data Processing Equipment	742,000	504,681	163,442	668,123	73,877
Total General Revenue Fund - 001	\$ 5,561,700	\$ 5,092,084	\$ 384,851	\$ 5,476,935	\$ 84,765

STATE OF ILLINOIS
 LEGISLATIVE INFORMATION SYSTEM
SCHEDULE OF APPROPRIATIONS, EXPENDITURES AND LAPSED BALANCES
 For the Fiscal Year Ended June 30, 2009

PUBLIC ACT 95-0731	Appropriations (Net of Transfers)	Lapse Period		Total Expenditures	Balances Lapsed August 31
		Expenditures Through June 30	Expenditures July 1 to August 31		
		Expenditures Through June 30	Expenditures July 1 to August 31		
<u>APPROPRIATED FUNDS (CONTINUED)</u>					
General Assembly Computer Equipment Revolving Fund - 155					
Purchase, Maintenance, and Rental of General Assembly Electronic Data Processing Equipment and Other Operational Purposes of the General Assembly	\$ 1,600,000	\$ 40,410	\$ 8,018	\$ 48,428	\$ 1,551,572
Total General Assembly Computer Equipment Revolving Fund - 155	\$ 1,600,000	\$ 40,410	\$ 8,018	\$ 48,428	\$ 1,551,572
TOTAL - ALL APPROPRIATED FUNDS	\$ 7,161,700	\$ 5,132,494	\$ 392,869	\$ 5,525,363	\$ 1,636,337

CONTINUING APPROPRIATED FUNDS

General Revenue Fund - 001	N/A	\$ 117,365	\$ 22,468	\$ 139,833	N/A
Pension Continuing Appropriation					
ALL FUNDS					
All Appropriated Funds		\$ 5,132,494	\$ 392,869	\$ 5,525,363	
Continuing Appropriated Funds		117,365	22,468	139,833	
GRAND TOTAL - ALL FUNDS		\$ 5,249,859	\$ 415,337	\$ 5,665,196	

NOTE:
 The information reflected in this schedule was taken from the System's records and reconciled to records of the State Comptroller.

STATE OF ILLINOIS
 LEGISLATIVE INFORMATION SYSTEM
**COMPARATIVE SCHEDULE OF NET APPROPRIATIONS,
 EXPENDITURES AND LAPSED BALANCES**

For the Fiscal Years Ended June 30,

	2010	Fiscal Year 2009	2008
	P.A. 96-0042		
	P.A. 96-0046	P.A. 95-0731	P.A. 95-0348
<u>APPROPRIATED FUNDS</u>			
General Revenue Fund - 001			
Appropriations (Net of Transfers)	\$ 5,166,700	\$ 5,561,700	\$ 5,855,700
Expenditures:			
Personal Services	2,379,184	2,433,328	2,385,768
Employees' Retirement			
Contribution Paid by Employer	-	99,165	93,208
State Contribution to State			
Employees' Retirement System	-	395,009	395,240
Contribution to Social Security	181,925	187,753	176,365
Contractual Services	-	457,575	501,832
Travel	-	7,954	9,483
Commodities	-	1,892	3,145
Printing	-	1,109	1,264
Equipment	-	189	864
Electronic Data Processing	-	1,079,319	1,165,911
Telecommunications Services	-	145,519	147,880
Lump Sums for Operational Expenses	1,795,168	-	-
Purchase, Maintenance, and Rental of			
General Assembly Electronic Data			
Processing Equipment	636,734	668,123	669,156
Total Expenditures	<u>4,993,011</u>	<u>5,476,935</u>	<u>5,550,116</u>
Lapsed Balance	<u>\$ 173,689</u>	<u>\$ 84,765</u>	<u>\$ 305,584</u>

STATE OF ILLINOIS
 LEGISLATIVE INFORMATION SYSTEM
**COMPARATIVE SCHEDULE OF NET APPROPRIATIONS,
 EXPENDITURES AND LAPSED BALANCES**

For the Fiscal Years Ended June 30,

	2010	Fiscal Year 2009	2008
	P.A. 96-0042		
	P.A. 96-0046	P.A. 95-0731	P.A. 95-0348
<u>APPROPRIATED FUNDS (CONTINUED)</u>			
General Assembly Computer Equipment Revolving Fund - 155			
Appropriations (Net of Transfers)	\$ 1,600,000	\$ 1,600,000	\$ 1,600,000
Expenditures:			
Purchase, Maintenance, and Rental of General Assembly Electronic Data Processing Equipment and other Operational Purposes of the General Assembly	31,646	48,428	24,502
Lapsed Balance	\$ 1,568,354	\$ 1,551,572	\$ 1,575,498
TOTAL - ALL APPROPRIATED FUNDS			
Appropriations (Net of Transfers)	\$ 6,766,700	\$ 7,161,700	\$ 7,455,700
Total Expenditures	5,024,657	5,525,363	5,574,618
Lapsed Balances	\$ 1,742,043	\$ 1,636,337	\$ 1,881,082
<u>CONTINUING APPROPRIATED FUNDS</u>			
General Revenue Fund - 001			
Pension Continuing Appropriation	\$ -	\$ 139,833	\$ -
TOTAL CONTINUING APPROPRIATED FUNDS	\$ -	\$ 139,833	\$ -
GRAND TOTAL - ALL FUNDS	\$ 5,024,657	\$ 5,665,196	\$ 5,574,618

STATE OF ILLINOIS
 LEGISLATIVE INFORMATION SYSTEM
SCHEDULE OF CHANGES IN STATE PROPERTY
 For the Two Years Ended June 30,

	Fiscal Year	
	2010	2009
Beginning Balance, July 1,	\$ 6,029,738	\$ 5,928,476
Additions	677,514	866,035
Deletions	11,442	33,560
Net Transfers	(442,254)	(731,213)
Ending Balance, June 30,	\$ 6,253,556	\$ 6,029,738

This schedule was prepared from Agency Report of State Property Quarterly Reports and reconciled to the System's records.

STATE OF ILLINOIS
 LEGISLATIVE INFORMATION SYSTEM
**COMPARATIVE SCHEDULE OF CASH RECEIPTS AND
 RECONCILIATION OF CASH RECEIPTS TO
 DEPOSITS REMITTED TO THE COMPTROLLER**
 For the Fiscal Years Ended June 30,

	Fiscal Year		
	2010	2009	2008
<u>General Revenue Fund - 001</u>			
Reimbursement for Jury Duty / Recoveries	\$ -	\$ 18	\$ -
Prior Year Refund	-	-	2,792
Total Receipts per System Records	-	18	2,792
Add: Deposits in Transit, Beginning of Year	-	-	-
Less: Deposits in Transit, End of Year	-	-	-
Deposits Recorded by the Comptroller	<u>\$ -</u>	<u>\$ 18</u>	<u>\$ 2,792</u>

STATE OF ILLINOIS
LEGISLATIVE INFORMATION SYSTEM
ANALYSIS OF SIGNIFICANT VARIATIONS IN EXPENDITURES
For the Two Years Ended June 30, 2010

ANALYSIS OF SIGNIFICANT VARIATIONS IN EXPENDITURES BETWEEN FISCAL YEARS 2009 AND 2008.

General Revenue Fund - 001

Commodities

The decrease of \$1,253 was due to the in-house preparation of a training program that was held in the summer of 2008, which resulted in the purchase of training supplies at the end of Fiscal Year 2008.

General Assembly Computer Equipment Revolving Fund - 155

Purchase, Maintenance, and Rental of General Assembly Electronic Data Processing Equipment and Other Operational Purposes of the General Assembly

The increase of \$23,926 was due to increased expenditures for electronic data processing equipment and other operational purposes of the General Assembly as the four legislative leaders deem necessary for the current fiscal year.

ANALYSIS OF SIGNIFICANT VARIATIONS IN EXPENDITURES BETWEEN FISCAL YEARS 2010 AND 2009

General Revenue Fund - 001

Lump Sums for Operational Expenses

For Fiscal Year 2010, the General Assembly changed the appropriation process for operating expenses that were paid from the General Revenue Fund. The Legislative Information System received a lump sum appropriation for operational expenses, not including personal service expenditures, rather than individual appropriations designated for specific purposes.

State Contributions to State Employees' Retirement System

The decrease of \$395,009 in the State Contributions to State Employees' Retirement System was due to Public Act 96-0045, which did not require agencies to make the contribution during Fiscal Year 2010 for employees paid out of the General Revenue Fund.

General Assembly Computer Equipment Revolving Fund - 155

Purchase, Maintenance, and Rental of General Assembly Electronic Data Processing Equipment and Other Operational Purposes of the General Assembly

The decrease of \$16,782 was due to decreased expenditures for electronic data processing equipment and other operational purposes of the General Assembly as the four legislative leaders deem necessary for the current fiscal year.

STATE OF ILLINOIS
LEGISLATIVE INFORMATION SYSTEM
ANALYSIS OF SIGNIFICANT VARIATIONS IN RECEIPTS
For the Two Years Ended June 30, 2010

In Fiscal Year 2008, the Legislative Information System received a refund totaling \$2,792 from the United States Postal Service due to the System updating their postage machine, which resulted in postage payments being made to another vendor. The System has maintained the same postage meter during Fiscal Year 2009 and 2010 resulting in no refunds.

STATE OF ILLINOIS
LEGISLATIVE INFORMATION SYSTEM
ANALYSIS OF SIGNIFICANT LAPSE PERIOD SPENDING
For the Two Years Ended June 30, 2010

FISCAL YEAR 2009

General Revenue Fund - 001

Purchase, Maintenance, and Rental of General Assembly Electronic Data Processing Equipment

Final decisions for software purchases and electronic data processing expenditures were not made until the end of June while awaiting end of session. All equipment was ordered before June 30th, but not billed and paid for until after June 30th.

FISCAL YEAR 2010

There were no significant expenditures made during lapse period.

STATE OF ILLINOIS
LEGISLATIVE INFORMATION SYSTEM
AGENCY FUNCTIONS AND PLANNING PROGRAM
For the Two Years Ended June 30, 2010

AGENCY FUNCTIONS

The Legislative Information System (System) is under the direction of the Joint Committee on Legislative Support Services. The Legislative Commission Reorganization Act of 1984 established that the System report to the Joint Committee as a legislative support services agency. The System's primary responsibility is to provide information technology services to the General Assembly, its committees, commissions, and agencies.

The duties and responsibilities of the System consist of:

1. Establish offices in the State complex and provide such services as are required by the General Assembly.
2. Study and make recommendations concerning the application of information technology to the varied services required by the General Assembly.
3. Implement the recommendations made in Item 2 above as directed by the General Assembly.
4. Maintain the complete text of the Illinois Administrative Rules in electronic form and cooperate with the Joint Committee on Administrative Rules and the Secretary of State in making that text available for use in publication of the Illinois Register and the Illinois Administrative Code.
5. Provide information technology services for the Legislative Reference Bureau, the Legislative Research Unit, the Clerk of the House of Representatives, and the Secretary of the Senate. Services are provided to other General Assembly committees, boards, agencies, and commissions within the resources available to the Legislative Information System.
6. Make legislative information available to the public via the Internet.

The Legislative Information System is made up of the following areas:

1. Administrative Services:

Responsible for all the fiscal and personnel operations of the agency. This section also works closely with other fiscal operations in the legislative branch and other agencies to coordinate accounting systems and reporting. Administrative Services is also responsible for the receipts and disbursements of the General Assembly Computer Equipment Revolving Fund.

STATE OF ILLINOIS
LEGISLATIVE INFORMATION SYSTEM
AGENCY FUNCTIONS AND PLANNING PROGRAM
For the Two Years Ended June 30, 2010

2. Application Services:

Develops, maintains, and supports the various applications used by the General Assembly. This includes analyzing needs and requests, proposing solutions, and providing training.

3. Systems Services:

Installs, maintains, and supports the operating systems, back-end software, networks, and all hardware that supports other functions of the agency. This includes monitoring performance and providing security.

PLANNING PROGRAM

The System's plan consists of a mission statement that provides a general statement of Legislative Information System goals. From this statement, general objectives have been developed that put the mission statement into specific productive outputs resulting in a multi-year work plan.

STATE OF ILLINOIS
 LEGISLATIVE INFORMATION SYSTEM
AVERAGE NUMBER OF EMPLOYEES
 For the Two Years Ended June 30, 2010

The following table, prepared from System records, presents the average number of System employees for the fiscal years ended June 30,

	<u>2010</u>	<u>2009</u>	<u>2008</u>
Administration	7	7	7
Applicable System Support	7	7	7
Applicable System Development	14	16	14
System Support	<u>7</u>	<u>7</u>	<u>7</u>
Total average full-time employees	<u><u>35</u></u>	<u><u>37</u></u>	<u><u>35</u></u>

STATE OF ILLINOIS
LEGISLATIVE INFORMATION SYSTEM
SERVICE EFFORTS AND ACCOMPLISHMENTS
For the Two Years Ended June 30, 2010
(Not Examined)

When the Illinois General Assembly information technology (IT) requirements are examined from a size and workflow perspective, they generally fall in the class of small to medium IT shops. However, the function of the General Assembly and the nature of the information that is processed by the Legislative Information System (LIS) requires that systems be planned from a different perspective. During a legislative session, it is not acceptable for LIS to experience a system outage for a day or even a few hours while a technical problem is resolved. Therefore, system specifications are defined with the goal of very high systems availability, reliability, and performance. In practice, this means that systems at LIS are planned using peak requirements, not average requirements. LIS may approach peak loads for only a few weeks each year, but those are critical times in the operations of the Illinois General Assembly.

With the rewrite of all legacy systems accomplished, LIS is in a more 'normal' mode of operation. This means that the major focus is on operating and maintaining the existing systems while implementing enhancements and upgrades. All systems are constantly evaluated for effectiveness and performance. Communication is maintained with users to ensure that all needed and desired services are being provided. Change requests are acknowledged, investigated, and evaluated; if accepted, resources are scheduled leading to development and implementation of the request. Hardware and software are constantly monitored and evaluated as well; if changes or upgrades are needed, they are implemented according to available resources and in conjunction with ongoing operations.

Specific service efforts and accomplishments during fiscal years 2009 and 2010 include:

- Relocation of the legislative document repository to SQL Server, resulting in faster response times, higher reusability of data, and consolidation of resources.
- Upgrade of the legislative drafting application to a new version of the editor along with user-requested enhancements.
- Rewrite of the calendar application to improve functionality and usability.
- Rewrite of the journal application to improve functionality and usability (in progress).
- Addressing background components of the web site in preparation for proposed changes.
- Upgrading servers and network hardware as necessary.
- Upgrading network connections to legislative offices in Chicago.
- Researching options for improving audio/video services on the General Assembly's web site.