

**ILLINOIS LABOR RELATIONS BOARD
COMPLIANCE EXAMINATION
For the Two Years Ended June 30, 2019**

EXPENDITURE STATISTICS	2019	2018	2017
Total Expenditures.....	\$ 1,313,969	\$ 1,428,167	\$ 1,028,634
OPERATIONS TOTAL.....	\$ 1,313,969	\$ 1,428,167	\$ 1,028,634
% of Total Expenditures.....	100.0%	100.0%	100.0%
Personal Services.....	1,081,229	1,038,416	864,677
Other Payroll Costs (FICA, Retirement).....	78,704	76,057	63,957
All Other Operating Expenditures.....	154,036	313,694	100,000
Total Receipts.....	\$ 203	\$ -	\$ 17
Average Number of Employees.....	14	13	14

AGENCY DIRECTOR

During Examination Period: Ms. Kimberly F. Stevens

Currently: Ms. Kimberly F. Stevens

**FINDINGS, CONCLUSIONS, AND
RECOMMENDATIONS**

**UNTIMELY COMPLETION OF PERFORMANCE
EVALUATIONS**

The Illinois Labor Relations Board (Board) did not complete employee performance evaluations in a timely manner in accordance with internal policy and the Illinois Administrative Code.

**Performance evaluations not
performed timely**

During testing, we noted 2 of 8 (25%) employee performance evaluations were performed 7 and 161 days late. (Finding 1, page 9). **This finding has been repeated since 2015.**

We recommended the Board take appropriate measures to ensure performance evaluations are completed timely.

Board accepts the recommendation

The Board accepted our recommendation.

OTHER FINDINGS

The remaining finding pertains to inadequate controls over Agency Workforce Reports. We will review the Board's progress towards the implementation of our recommendations in our next compliance examination.

ACCOUNTANT'S OPINION

The accountants conducted a compliance examination of the Board for the two years ended June 30, 2019, as required by the Illinois State Auditing Act. The accountants stated the Board complied, in all material respects, with the requirements described in the report.

This compliance examination was conducted by the Office of the Auditor General's staff.

SIGNED ORIGINAL ON FILE

JANE CLARK
Division Director

This report is transmitted in accordance with Section 3-14 of the Illinois State Auditing Act.

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FRANK J. MAUTINO
Auditor General

FJM:cgc