



STATE OF ILLINOIS  
**OFFICE OF THE  
AUDITOR GENERAL**

William G. Holland, Auditor General

**SUMMARY REPORT DIGEST**

**STATE UNIVERSITIES CIVIL SERVICE SYSTEM**

**COMPLIANCE EXAMINATION  
For the Two Years Ended: June 30, 2013**

**Release Date: December 19, 2013**

**Summary of Findings:**

<b>Total this audit:</b>	<b>0</b>
<b>Total last audit:</b>	<b>0</b>
<b>Repeated from last audit:</b>	<b>0</b>

**INTRODUCTION**

The State Universities Civil Service System is under the direction of the University Civil Service Merit Board. The System's primary responsibility is to establish a sound program of personnel administration at State supported institutions of higher education and at certain allied agencies. The System provides direct guidance and support services to universities/agencies in such areas as employment, examinations, classification plan management, salary administration, compliance audit reviews, disciplinary procedures and other business operations related to the management of support staff personnel.

This digest covers the compliance examination of the State Universities Civil Service System for the two years ended June 30, 2013.

There were no material findings of noncompliance disclosed during our examination.

**AUDITORS' OPINION**

We conducted a compliance examination of the System as required by the Illinois State Auditing Act. The System has no funds that require an audit leading to an opinion on financial statements.

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WILLIAM G. HOLLAND  
Auditor General

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**AUDITORS ASSIGNED:** This examination was performed by the Office of the Auditor General's staff.

{Expenditures and Activity Measures are summarized on the reverse page.}

**STATE UNIVERSITIES CIVIL SERVICE SYSTEM  
COMPLIANCE EXAMINATION  
For the Two Years Ended June 30, 2013**

<b>EXPENDITURE STATISTICS</b>	<b>2013</b>	<b>2012</b>	<b>2011</b>
Total Operating Expenditures.....	\$ 1,086,777	\$ 1,175,793	\$ 1,134,574
Average Number of Employees.....	12	13	13

<b>SELECTED ACTIVITY MEASURES (not examined)</b>	<b>2013</b>	<b>2012</b>	<b>2011</b>
Examinations given at institutions.....	31,288	33,125	25,545
Pay ranges/rates approved.....	2,205	2,559	1,773
Verification of pay of employees performed.....	10,951	9,707	16,305
Nonstatus appointments reviewed.....	40,802	19,652	49,862
Position descriptions reviewed.....	1,154	785	1,232
On-site desk audits conducted.....	109	98	178

<b>AGENCY EXECUTIVE DIRECTOR</b>
During Examination Period: Mr. Lewis T. Morelock Currently: Mr. Lewis T. Morelock